I. DECLARATION OF QUORUM
With a quorum present, Alderman Hansen called the meeting to order at 5:45 p.m.

II. APPROVAL OF MINUTES OF REGULAR MEETING of August 11, 2008
Minutes were unanimously approved 5-0.

(A1)* City of Evanston Payroll through 08/17/08 $2,601,379.17
City of Evanston Payroll through 08/31/08 $2,302,977.72
Item A1 was approved unanimously, 5 – 0.

(A2)* City of Evanston Bills through 09/09/08 $4,636,658.69
Ald. Rainey asked who the City buys ID Checking books from. Gavin Morgan (Assistant to the City Manager) said they are purchased directly from the printer. Ald. Rainey asked if the State was ever asked if they had the book. G. Morgan said the last order was done in 2007 by Jay Terry. Ald. Rainey asked if the book wasn’t handed out at BASSET training. G. Morgan said that he would look into it. Referring to page 21 Ald. Rainey said that she felt the weather alert system is exactly the kind of cost that should not be incurred. This is an area where the City could cut back. The National Weather Service radios work just as well. Ald. Holmes asked if this was the same system Max Rubin used to send out emails to all the employees concerning incoming bad weather. No one knew for sure. Suzette Eggleston (Superintendent Streets and Sanitation) said it is not the fax someone is waiting for but the phone call that is received and acted upon. Ald. Rainey agreed that science is good today but that this is excessive. Ald. Wollin asked if the City got ComEd service to the parks. Robert Dorneker (Superintendent of Recreation) noted all sites were included in the contract. These are not free as are the buildings. Ald. Hansen asked what the Community Development staff wanted to discuss on the item for Single Family Rehab Program. Dennis Marino (Interim Director Community Development) said that this was a case of incorrect coding and asked that the item be removed from the bills list. (The check was pulled) Ald. Rainey asked if the City was the first mortgage. D. Marino said no. Ald. Rainey asked how many appraisals are done. D. Marino says that City does one to protect and secure collateral. Ald. Rainey asked why do a second one when one was just done? D. Marino said that he is gathering material
for the next meeting, copies of appraisals, etc. Ald. Jean-Baptiste wished to confirm that D. Marino would return to A & P W and explain the policy. D. Marino said he would. Ald. Wollin mentioned that re-rooting should be spelled as re-roofing. D. Marino offered to get information together to answer the question of is this a fifty thousand dollar roof. Ald. Hansen questioned that expenses paid under the Capital Improvement Fund. Martin Lyons (Finance Director) said that traditionally furniture and scaffolding lasts more than ten years and that is why it would qualify. He admitted that scaffolding is a bit of a stretch. As for doing the roof repairs, all scaffolding costs would be capitalized into roof repairs. Ald. Rainey asked why debt service was used to pay for an eighty dollar chair. M. Lyons said it should have been from operating funds and this is a subject he is carefully checking for the new budgets. Ald. Rainey noted that the current scaffolding is not for roof repairs and its cost is diminishing the roof repair fund. It should not be charged to that account. Ald. Wollin asked if the information on the attachment is for additional time. D. Marino said it was. Ald. Rainey asked about the compressor at Fleetwood-Jourdain, was it a surge in power or old age that did it in. David Cook (Superintendent of Facilities) said it was old age.

Item A2 was approved unanimously, 5 – 0.

Committee Chair Alderman Hansen asked to speak to an item from a previous meeting, the resolution authorizing the City Manager to enter into a lease for 1223 Simpson Street. This item was removed from the Council agenda for further consideration. Ald. Hansen noted that the lessee, Nolan Robinson, had requested permission to speak to the committee since he was not at the July 14th meeting. Ald. Hansen agreed to his request saying that after he speaks, the committee can vote on reconsideration or not. Ald. Jean-Baptist thought it had not passed Council and wondered what the process was. Ald. Rainey said it was removed from the Council agenda so why was it back at A & P W. Ald. Hansen said that she was asked if A & P W would put it back on the agenda and permit Mr. Robinson to speak. Ald. Rainey pointed out that it was not on the agenda and there are many other items to be covered. Doug Gaynor (Director Parks, Forestry & Recreation) said that A & P W did not authorize the signing of a new lease and instructed him to prepare an eviction notice with the offer of $1000 to assist in a move. The tenant paid a month’s rent at that time. The Law Department supported the decision to begin eviction proceedings. Ald. Rainey asked if this was only tenants rent or were there subsidies. D. Gaynor said the monies are all for rent from the tenant, monies from the Housing Authority are still being held. Ald. Hansen said that Elke Purze, City Legal Council had suggested allowing Mr. Robinson to speak. Ald. Jean-Baptiste said he understood that staff had made an agreement with the tenant that would allow him to get caught up on back rent. D. Gaynor stated that the amount in arrears was determined, (four thousand plus for seven months) and based on a previous action of similar payments, his department developed a pay back plan of owed dollars and current rent. A schedule was created and the tenant accepted it. His department kept the check for back rent, pending the result of the resolution being presented to A & P W. Ald. Holmes asked if the payment made by the tenant in June and again in July covered the back rent. D. Gaynor said the $2050 paid in June was rent and part of the back rent. The thousand dollars paid in July was for rent and some back rent. The check submitted in August was rejected by the City. Ald. Wollin clarified that the tenant was living in the apartment with no lease and not paying rent. Ald. Rainey wondered how Section 8 was paying without a lease on file. Ald. Jean-Baptiste said they keep paying until told otherwise. Ald. Hansen reminded the committee it is before them to consider putting the item back on the agenda. D. Gaynor said the plan suggested was $640 for rent and one thousand for debt to be paid through March of 2009. Ald. Wollin said that the lease expired in 2006. Ald. Jean-Baptiste thought that owing
back rent and the City tries to evict and keep the back rent paid is a big item. Once the agreement is made to the tenant, he has a right to a lease and should be safe. Had this item come before A & P W before the agreement was shown to the tenant it would be different situation. D. Gaynor stated that the agreement was shown to the tenant to see if the conditions were acceptable to Mr. Robinson. It was not presented as an agreement to be signed or as a promise made. The plan was to then present the resolution to the committee. Ald. Jean-Baptiste asked if Legal had seen the agreement. Beth Howlett (Legal Counsel) said that Legal has seen the document before it was presented to A & P W. Ald. Rainey remarked that the committee was told the tenant was seven months in arrears and no lease existed for two years. For Section 8, rent cannot be more that 30% of the tenant’s income. I found this recommendation from staff to be shocking. Ald. Holmes said that she did not realize that the tenant had paid several thousand dollars. Also, she did not know about another similar situation. Ald. Rainey asked when the money was paid and what about the rent since 2006. Ald. Hansen said that the June and July payments were before the July 14th committee meeting. Part of the committee’s concern was being told at that date that the tenant was already six months behind in rent. Ald. Wollin asked Mr. Robinson if he was employed. The answer was, no, I am on unemployment. Ald. Rainey asked if the Section 8 payment had been recalculated. Mr. Robinson said they are aware of his unemployment but they have not recalculated the rent payment. Ald. Jean-Baptiste suggested that the item go back on the agenda and that Legal instruct them in what was the right thing to do. He added that it he thought it was an agreement. B. Howlett said that the Legal Department did not put the agreement together or discuss it with Mr. Robinson. Ald. Jean-Baptiste said he felt the tenant thought the agreement was binding. Ald. Rainey said she hoped he relied on it more than the fact he owes seven months rent. Did you tell Mr. Robinson that he had an agreement and Council would be informed or told this agreement will be shown to Council. D. Cook said that he told him that without a pay-back plan he could not present a lease renewal to Council. He had followed up before on owed rent. Ald. Rainey said that she would like to see financial statements of rent owed, payments made from Section 8, late payments, etc., month by month. M. Lyons asked if she meant from 2006. D. Gaynor asked if the tenants should begin paying rent or live rent free. Mr. Robinson said that the money has been put aside. He also thanked the committee for their reconsideration of the lease renewal. Ald. Hansen asked him to hold his comments until the September 22nd meeting.

Ald. Jean-Baptiste made the motion to put the resolution back on the agenda. Ald. Holmes seconded. The vote was unanimous.

(A3.1)* Approval of Contract for Architectural Consulting Services (RFP 09-09) for the Animal Shelter Addition Project
Recommend approval of contract with Elliot Dudnik & Associates Inc. (913 Wesley Avenue, Evanston, IL) for the provision of Architectural Consulting Services for the Evanston Animal Shelter Addition project in the amount of $117,000. Funding provided by Capital Improvement Funds and Community Animal Rescue Efforts.
Item A3.1 was approved unanimously, 5 – 0.

(A3.2)* Approval of Lowest Responsive and Responsible Bid (09-28) for the Foster Field Renovation Project
Recommend approval of lowest responsive and responsible bid (09-28) for the Foster Field Renovation Project to Clauss Brothers, Inc. (360 West Schaumburg Road, Streamwood, IL) in the amount of $1,056,027. Funding provided by Capital Improvement Plan, Open Space Land Acquisition Development (OSLAD) Grant, Department of Commerce and Economic Opportunity (DCEO) Grant and
Community Development Block Grant.
Ald. Rainey asked if the overage could not be taken from somewhere else than next year’s planned CIP dollars. Paul D’Agostino (Superintendent of Parks/Forestry) said he did not know, he would have to re-check the whole bid. Ald. Rainey declared that the City cannot use next year’s money. M. Lyons said that if that is correct, then the whole contingency has to be looked at. Ald. Rainey said that she just wants to reduce it, it is a million dollar budget. Ald Jean-Baptiste pointed out that as a policy statement, the City needs a strict approach to new budget funds. Ald. Rainey reflected on the City’s behavior over the past six months saying that the City has not changed its ways, they are not saving money. Ald. Hansen asked if this item should be held and Ald Jean-Baptiste said no. M. Lyons asked if remaining balances in other projects could be reduced by twenty-four thousand. Ald. Jean-Baptiste said that all projects need to be looked at. Ald. Rainey reiterated that the City cannot go into next year’s budget. Ald. Jean-Baptiste asked why this was being proposed. M. Lyons said that advanced notification of income is just notification of monies from next year. Full disclosure of project price this year and next years budget will be for encumbered funds. They will be committed to and must be in the budget.

Item A3.2 was approved unanimously, 5 – 0.

(A3.3)*Approval of Lowest Responsive and Responsible Bid (09-29) for the Fleetwood-Jourdain Kitchen Renovation Project
Recommends approval of the lowest responsive and responsible bid (09-29) for the Fleetwood-Jourdain kitchen renovation project to DTS Enterprises, Inc. (310 Thackery Lane, Northfield, IL) in the amount of $84,840. Funding provided by Community Development Block Grant.
Ald. Wollin asked what were the expenditures of nine thousand dollars to date for. R. Dorneker said it was for consultants who did the architectural design. Ald. Rainey asked if when looking at base costs from contractors, does he look at others and see how they jockey prices to get the bid. Do you believe this contractor can do this job? This will probably be followed by a change order. I think this needs to be checked, he is much lower than the other bidders. D. Gaynor stated that he knows it is a question and he will reconfirm the bid. The Department does hold contractors to their bids, they cannot say they made a mistake and ask for more money. The City will take his bond. Ald. Jean-Baptiste asked if D. Gaynor would confirm the bid. D. Gaynor said he would call from his office and confirm the figures given. He also mentioned that his should not need a change order since those are only for unforeseen problems.
Item A3.3 was approved unanimously, 5 – 0.

(A3.4)*Approval of Lowest Responsive and Responsible Bid (09-35) for Cisco Network and Telephony Products
Recommends approval of lowest responsive and responsible bid (09-35) for the purchase of CISCO hardware, software and maintenance from EnPointe Technology Sales, Inc. (18701 South Figueroa Street, Gardena, CA) in the amount of $43,193.25. Funding provided by Capital Improvement Program Network Technology account.
Ald. Rainey asked if this going to deal with videos. Pat Keegan (GIS Manager) said it is the precursor to that.
Item A3.4 was approved unanimously, 5 – 0.

(A3.5)*Approval of Lowest Responsible and Responsive Bid (09-38) for the 2008 CIPP Spot Lining Contract
Recommends approval of the lowest responsible and responsive bid (09-38) for a
contract with CTR Systems, Inc. (4350 DiPaolo Center, Glenview, IL) for the 2008 CIPP Spot Line Sewer Rehabilitation Contract in the amount of $55,600. Funding provided by the Sewer Fund.

Ald. Rainey wondered why this work could not be done with the other work being done on Mulford which right now is being paved. Dave Stoneback (Superintendent Water and Sewer Division) said it is a four week project using small equipment. Ald. Rainey said here’s what happens, new street, new curbs and then along comes another working crew to tear it up. D. Stoneback said that it does seem to be backwards but the City only has so many staff members to do these jobs.

Item A3.5 was approved unanimously, 5 – 0.

(A3.6)* Approval of Lowest Responsible and Responsive Bid (09-42) for Rock Salt
Recommend approval for the lowest responsible and responsive bid (09-42) for the purchase of up to 6,660 tons of rock salt from Morton Salt (123 North Wacker Drive, Chicago, IL) in the amount not to exceed $695,304. Funding provided by the General Fund.

Item A3.6 was approved unanimously, 5 – 0.

(A3.7)* Approval to Purchase 2 Dump Trucks with Plows and 2 Cargo Vans
Recommend approval to purchase: two (2) 2009 International 7400 tandem-axle dump trucks with 10-foot plows for the Public Works Department through State Bid Contract #401548 from Prairie/Archway International Trucks (401 S. Dirksen Parkway, Springfield, Illinois) in the amount of $244,785.00; and two (2) 2009 Ford E-150 cargo vans, with one assigned to the Library Division and one to Parking Services through State Bid contract # 401500 from Landmark Ford (2401 Prairie Crossing, Springfield, Illinois) in the amount of $32,292.00. Funding provided by Fleet Capital Outlay Budget for Automotive Equipment Purchases.

Item A3.7 was approved unanimously, 5 – 0.

(A3.8)* Approval of Civic Center Roof Replacement Project
Recommendation by the Civic Center Committee for the City Council to direct staff to proceed with the preparation and issuance of an RFQ/P to solicit proposals for architectural and engineering services and construction contracts for the replacement of the existing slate shingles, low slope roof membrane, gutters, railing and flashing on the Civic Center. Funding provided by the Capitol Improvement Program.

Item A3.8 was approved unanimously, 5 – 0.

(A4.1)* Approval of Change Order #6 for the Basin S82B Contract 1 Relief Sewer Project
Recommend approval of the final change order #6, for the Basin S82B Contract 1 Relief Sewer Project with Jay Dee Contractors, Inc. (3881 Schoolcraft Rd., Livonia MI). This change order will decrease the contract amount by $14,575.11 from $10,106,301.55 to $10,091,726.44 and grant a 155-day extension to the contract period. An IEPA loan funds approximately 96% of the project costs. The remaining portion is funded by the Sewer Reserve fund.

Item A4 was approved unanimously, 5 – 0.

(A5)* Resolution 51-R-08 Participation in the Cook County Interoperable Communications System
Consideration of proposed resolution 51-R-08 to accept a donation of equipment and software from Cook County in order to participate in the Cook County Interoperable Communications System.
Ald. Holmes asked if this software and equipment was compatible with our systems. Chief Eddington (Police Department) said yes. He pointed out that Cook County wants to show their cooperation with multiple communities to qualify for Homeland Security grants. It is not known at this time which particular plan the City of Evanston will be involved with. Ald. Rainey mentioned that the last paragraph in the Agenda Item Summary states that the City Council deems this in the best interest of the citizens of Evanston. She believes that can be interpreted as the committee has approved this request. She also mentioned that the attached agreement says that the City of Chicago is entitled to office space. What do they need office space for she asked. Chief Eddington said it is for equipment not offices as the word seems to imply. Ald. Rainey asked if the Chief envisioned any costs to the City. The Chief’s answer was no. Ald. Rainey asked if the City of Chicago was funded for this program. Chief Eddington said they tell him yes but he needs to study it more. Ald. Rainey asked that he keep the committee updated. He said he will.

Item A5 was approved unanimously, 5 – 0.

(A6)* Resolution 52-R-08 Assuming Responsibility for the Temporary Closing of Sheridan Road for the Annual Northwestern University Homecoming Parade

Consideration of proposed resolution 52-R-08 by which the City would accept the liability for the temporary closure of Sheridan Road for the Annual Northwestern University Homecoming Parade on October 17, 2008. Northwestern pays all City expenses for this annual event. Approximate cost for City services is $6,000, the majority of the cost being Police traffic control.

Ald. Wollin mentioned that there was an upcoming change of ownership for Sheridan Road. Where do we stand in this. J. Burke said the City is awaiting final IDOT sign off, which should occur shortly.

Item A6 was approved unanimously, 5 – 0.

(A7)* Ordinance 100-O-08 Taxi Cabs: Vehicles for Hire Amendment

Consideration of proposed of proposed ordinance 100-O-08 amending Section 3-19-7 (C)(b) of Evanston City Code changing it from Chicago Chauffeur’s License to Evanston Chauffeur’s License.

Item A7 was approved unanimously, 5 – 0.

NOTE:

Ald. Holmes mentioned in closing that future proposals concerning bids should be as clear as the ones presented tonight. They were clear and consistent in their presentations.

IV. ITEMS FOR DISCUSSION

V. COMMUNICATIONS

VI. ADJOURNMENT: 7:10 p.m.

Respectfully submitted:
Phillip Baugher
Administrative Assistant, Finance Department