I. CALL TO ORDER / DECLARATION OF QUORUM
Chair Woods determined that a quorum was present and began the meeting.

II. APPROVAL OF OCTOBER 15 MEETING MINUTES
Draft minutes from the October 15 meeting were approved unanimously.

III. CONTINUATION – DRAFT DOWNTOWN PLAN AND ZONING RECOMMENDATIONS
The Downtown Plan Committee of the Plan Commission has been leading a downtown planning process. Residents, businesses, institutions, and other property owners have participated throughout the process and have provided their ideas for the future of downtown. A draft downtown plan* has been prepared by Duncan Associates and their partners The Lakota Group, 180 Degrees Design Studio, Goodman Williams Group, and KLOA. Citizens have provided comments on the draft plan at several Plan Commission meetings, and the Plan Commission is now discussing and deliberating the draft plan. Additional citizen comments/questions may be heard at the Planning & Development Committee, which is the next step after the Plan Commission.

* The draft plan, supplemental information, and transcripts from previous meetings are available online at [www.cityofevanston.org/downtown](http://www.cityofevanston.org/downtown). Hard copies of the draft plan may be viewed at the following locations: Evanston Public Library, 1703 Orrington Ave.,
Chair Woods directed Members’ attention to the revised downtown plan in their meeting packets and asked if there were any additional comments and edits. Several additional changes were made to the revised plan. Chair Woods then moved that the Plan Commission recommends to Planning & Development of City Council the Downtown Evanston Plan as edited/updated not only based on all the meetings for the last year but also the comments that have been made at tonight’s meeting. Member Burrus seconded, and the motion passed unanimously (8-0).

*A verbatim transcript of the proceedings of this Plan Commission agenda item is available from the City of Evanston’s web site. The proposal and transcripts can be viewed at the Downtown Library’s 3rd floor reference desk or at the Civic Center in the Planning Division or Building & Zoning Division during business hours.*

**IV. COMMITTEE REPORTS**

The next Rules Committee meeting is scheduled for November 18, 2008 at 7pm in the Civic Center.

**V. ADJOURNMENT**

The Plan Commission adjourned at 7:50pm. The next regular meeting is scheduled for **Wednesday, November 12, 2008** at 7pm in the Civic Center. A special Plan Commission meeting has been scheduled for **Tuesday, December 2, 2008** at 6:30pm in the Civic Center.

Respectfully submitted,

Tracy Norfleet
Planning Division