

**City of Evanston  
 FY 2008-09 Budget Memo Requests # 55-57  
 February 15, 2008**

Budget Memo #	Requestor	Request	Date Sent to Council
<b>Attached Budget Memos</b>			<b>2/15/2008</b>
55	Jean-Baptiste	Is there a different approach to funding debt and ARC so that costs can be spread over time?	2/15/2008
56	Jean-Baptiste	Insert FY 07-08 appropriation on page 224	2/15/2008
57	Wynne	Provide a list of City Council memberships and descriptions	2/15/2008
<b>Forthcoming Budget Memos</b>			
	Rainey	What is the City's contribution for the Summer Youth Employee program?	
	Rainey	Why is the savings from the Human Relations Division for FY 07-08 to FY 08-09 only \$56,280?	
	Jean-Baptiste	Provide information that shows CMO budget increase/decrease	
	Rainey	Provide information regarding why a full-time Economic Director is proposed	
	Rainey	Provide information about FICA/Medicare actual to budget for FY 2007-08	
	Tisdahl	What is the appropriate ratio for administrative costs to grants disseminated?	
	Holmes	Prepare a proposal that combines two Health Department managerial positions into one.	





**CITY OF EVANSTON  
HUMAN RELATIONS COMMISSION  
2550**

Appropriation	2007-2008 Appropriation	2008 2009 Proposed
<b>2550 HUMAN RELATIONS COMMISSION</b>		
61010 REGULAR PAY	140,270	102,200
61510 HEALTH INSURANCE	29,700	14,500
61615 LIFE INSURANCE	375	300
61625 AUTO ALLOWANCE	100	100
61710 IMRF	9,600	7,900
61725 SOCIAL SECURITY	5,000	6,400
61730 MEDICARE	1,600	1,500
62205 ADVERTISING	1,500	1,200
62210 PRINTING	1,000	1,000
62275 POSTAGE CHARGEBACKS	2,200	1,200
62285 COURIER CHARGES	300	200
62295 TRAINING & TRAVEL	900	800
62360 MEMBERSHIP DUES	300	100
62380 COPY MACHINE CHARGES	1,500	1,500
64540 TELECOMMUNICATIONS - WIRELESS	600	200
65010 BOOKS, PUBLICATIONS, MAPS	900	600
65025 FOOD	400	200
65095 OFFICE SUPPLIES	800	800
<b>2550 HUMAN RELATIONS COMMISSION</b>	<b>197,045</b>	<b>140,700</b>



# Interdepartmental Memorandum

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To: Julia Carroll, City Manager  
From: Mary Morris, City Clerk  
Subject: **Budget Memo #57: List of City Council Memberships**  
Date: February 14, 2008

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**Question/Request:**

Please provide a list of the City Council memberships and the associated costs.

**Response:**

Below is a list of the memberships that are paid from the City Council budget.

Illinois Municipal League	3,181
National League of Cities	5,723
U.S. Conference of Mayors	5,116
National Conference of Black Mayors	1,050
Northwest Municipal Conference	23,824
Metropolitan Mayors Caucus	<u>2,598</u>
Total	\$41,492

In the original FY 08-09 proposal, I included half the cost for the Northeastern Illinois Planning Commission membership of \$8,000. It came to my attention that the full membership is being paid from the Economic Development Fund. Consequently, staff recommends reducing the budget by \$8,500.