



# Computer Classes — Age 55+

*New!*

## KEYBOARDING 1

Are you new to typing or are your typing skills rusty? This four-session class covers basic typing skills, from finding the proper keys to building keyboard and mouse confidence. Students taking this class will have plenty of time to practice techniques at a slow and repetitive pace through easy and fun-to-follow class exercises. Prerequisite: none. 847/448-8250.

Location: Levy Senior Center

Age Level: 55 and older

Fee: \$100, Levy member; \$120 nonmember

Length: 4 sessions

Class #	Dates	Day	Time
544199A0	Feb 9-Mar 2	Tu	10am-Noon



## DIGITAL CAMERA 1

Digital photography is very popular among computer users. This class introduces you to your camera's hidden secrets! You'll learn how to take quality pictures, transfer them from the camera to your computer, organize them into picture folders and adjust picture quality. This class also covers how to back-up photos to a CD (students will be provided a blank CD).

Students taking this exciting class will print some of the photos that they improved with basic editing. Time permitting, students will learn how to send pictures via e-mail to family and friends! Be sure to enroll early, as this class is guaranteed to sell out very quickly!

Note: if you own a camera, please bring it, along with your battery charger, the software that came with it, and cables so you can connect it to our training computers. If you do not own a camera, we will be happy to supply a camera for use during class. Prerequisite: basic knowledge of the Windows XP or Windows Vista operating systems and comfort using both the mouse and keyboard. 847/448-8250.

Location: Levy Senior Center

Age Level: 55 and older

Fee: \$100, Levy member; \$120 nonmember

Length: 4 sessions

Class #	Dates	Day	Time
544130A0	Jan 12-Feb 2	Tu	10am-Noon

All computer classes held at the Levy Center consist of four 2-hour classes, each with a 10-minute break.

## BEGINNING COMPUTER 1

It does not get any more basic than this! Students taking this class will learn basic computing skills. We'll introduce students to the essential parts of the computer: the mouse, keyboard, computer screen and printer. Each student will be provided hands-on computer tutoring and build their confidence to overcome "computer phobia." If time permits, this course may cover some general use of the Internet. Prerequisite: none. 847/448-8250.

Location: Levy Senior Center

Age Level: 55 and older

Fee: \$100, Levy member; \$120 nonmember

Length: 4 sessions

Class #	Dates	Day	Time
544141A0	Jan 13-Feb 3	W	10am-Noon

## E-MAIL 1

In this class, students learn how to set up an e-mail account using Yahoo. Students will then learn how to compose, send, receive, forward and reply to e-mail messages. Also covered is how to work with the address book, such as adding/editing/deleting entries and working with group names in an address book. Time permitting, the class will focus on how to send e-mail with attachments, as well as how to download e-mail attachments sent to them. Prerequisite: some light skills in general word processing. 847/448-8250.

Location: Levy Senior Center

Age Level: 55 and older

Fee: \$100, Levy member; \$120, nonmember

Length: 4 sessions

Class #	Dates	Day	Time
544134A0	Jan 8-29	F	10am-Noon

## INTERNET 1

Learn the vocabulary of the Internet, what the Internet is, the basics of the Internet Explorer web browser program, and basics of browsing. You must be familiar with a keyboard and mouse. 847/448-8250.

Location: Levy Senior Center

Age Level: 55 and older

Fee: \$100, Levy member; \$120 nonmember

Length: 4 sessions

Class #	Dates	Day	Time
544136A0	Feb 10-Mar 3	W	10am-Noon

## GENEALOGY

Students will put together their own family tree! This class will teach students how to locate lost family members and relatives on the Internet and use Family Tree Maker software. Be prepared to be mesmerized! We anticipate rapid registration for this class, so don't delay! Prerequisite: comfort using the mouse and keyboard. 847/448-8250.

Location: Levy Senior Center

Age Level: 55 and older

Fee: \$100, Levy member; \$120, nonmember

Length: 4 sessions

Class #	Dates	Day	Time
544123A0	Feb 5-26	F	10am-Noon

## MASTERS CLASS

This class helps students sharpen their overall computer skills. Students attending this class move into new dimensions of word processing, use of the Internet, e-mail, spreadsheets, databases and other challenging computer skills. This class is for students who want to get better use out of their computer and explore its many hidden possibilities. 847/448-8250.

Location: Levy Senior Center

Age Level: 55 and older

Fee: \$100, Levy member; \$120, nonmember

Length: 4 sessions

Class #	Dates	Day	Time
544132A0	Jan 8-Jan 29	F	7:30-9:30am
544132B0	Feb 5-Feb 26	F	7:30-9:30am

Fee code:  
R = Resident of ZIP code 60201 or 60202.  
NR = Nonresident.  
In addition, many classes held at the Levy Senior Center offer a discount to Levy members.