

Notice Date: 10/09/09

**City of Evanston
Evanston Preservation Commission
Survey Sub-committee**

**Lorraine H. Morton Civic Center, Room 3650
2100 Ridge Avenue
Tuesday, October 13, 2009
7:30 P.M.**

AGENDA

The purpose of the meeting is to continue the dialog on how the EPC will conduct a systematic historical and architectural survey/re-survey of Evanston. Several meetings are expected just to get organized.

A. NEW BUSINESS

Sub-Committee members will report on the following items

- 1) Garry Shumaker:
 - a. Management of the Grant process
 - b. Identifying people who can help with the preparation of the grant
 - c. Meeting with Pat Keegan of GIS to discuss IT parameters of Evanston and how the EPC Survey of the Lakeshore District can fit in.

- 2) Carlos Ruiz:
 - a. Contact with the Illinois Historic Preservation Agency to find out which communities in our area have recently completed digital surveys.
 - b. Work and coordinate with Gary on the development and preparation of the Grant application.

- 3) Mary McWilliams & Anne Earle:
 - a. Develop criteria for doing research so that volunteers can do the work.
 - b. Identify and make recommendations for the collection and consolidation of existing historic and other data.

- 4) Jon Pohl:
 - a. Identify possible Survey Professionals and contact each.
 - b. Develop scope of work as a part of a Request for Proposal (RFP) from each of the identified Survey Professionals.
 - c. Work with Carlos to develop the RFP.

B. ADJOURNMENT

Committee Members: Jon Pohl, Garry Shumaker, Anne McGuire, Kris Hartzell, Suzanne Farrand, Anne O. Earle, Mary McWilliams. Staff: Carlos D. Ruiz

Questions regarding this agenda can be directed to Carlos D. Ruiz, Preservation Coordinator, at (847) 866-2928. The City of Evanston is committed to making all public meetings accessible to persons with disabilities. Any citizens needing mobility or communications access assistance should contact the Facilities Management Office at (847) 866-2916 (voice) or (847) 448-8052 (TTY).
