

**SITE PLAN AND APPEARANCE REVIEW COMMITTEE (SPAARC)  
MEETING NOTES  
July 16, 2008**

**Attendees:**

**Committee Members:** Donna Brody, Jeff Cory, Paul D'Agostino,  
Bill Dunkley, Ingrid Eckersberg, Thomas Janetske

**Other Staff:** Dominick Argumedo, Jill Chambers, Bobbie Newman,  
Michael Rons, Ann Stuart

**Presiding Member:** Walter Hallen

A quorum being present, Chair Hallen called the meeting to order at 2:30 p.m.

**Projects Reviewed:**

**SPAARC      1655 Foster Street (Foster Field)      Preliminary and Final**  
*Renovations to Foster Field*

APPLICATION PRESENTED BY: Stefanie Levine      Parks & Recreation Dept.

**GENERAL DISCUSSION:**

Ms. Levine presented plans for the renovation. The following was discussed:

- Field is adjacent to Fleetwood Jourdain Center
- No improvements have been made since the 1980's
- Propose:
  - 2 small existing parking spaces to be removed; too close to where children play/walk
  - New single parking lot off the southwest corner to be accessed off Foster
  - New parking lot will double the parking capacity and separate traffic from children
  - Existing basketball and tennis courts:
    - New user-activated lighting
    - New pavement to and from parking lot to tennis and basketball courts
  - South plaza: all plantings and seeding
  - Southwest play area to be reconstructed and expanded to meet current requirements
  - Paved connection to Family Focus from Fleetwood Jourdain Center
- Lighting: Photometric shows lights cut off at property line; minimum glare

**ACTION:**

The Committee voted unanimously to approve preliminary and final plans.

**SPAARC      2024 McCormick (Ladd Arboretum)      Preliminary and Final**  
*Renovations and addition of landscaping, paving and fencing at the Ladd Arboretum*

APPLICATION PRESENTED BY:    Stefanie Levine      Parks & Recreation Dept.

**GENERAL DISCUSSION:**

Ms. Levine presented plans for the renovations and addition of landscaping. The following was discussed:

- Proposed property has had very little improvement since 1959
- Planting areas to contain low maintenance plants
- Plants to be representative of the Ecology Center's ideals such as sustainability
- Propose to change crushed stone pathway from drop off area on south side of property to rear of building where children go for programs
- Propose to erect a 6' fence to enclose an area that contains garbage cans, canoes and compost

**ACTION:**

The Committee voted unanimously to approve the preliminary and final plans.

**SPAARC      2126 Central Street      Recommendation for Sidewalk Café**  
*Sidewalk café for "Great Harvest Bread Company" bakery*

APPLICATION PRESENTED BY:    Sarah O'Connor      Employee, Great Harvest

**GENERAL DISCUSSION:**

Ms. Stuart of the Health Dept. explained the regulations, smoking ordinance and concerns of the City pertaining to sidewalk cafés. The applicant agreed to abide:

- Applicant must post notice of the plans for a sidewalk café by July 18, so neighbors may contest, if they wish, at the Planning & Development Committee meeting of July 28, 2008.
- Applicant will be using disposable utensils/dishes, requesting the waive of the non-disposable requirement
- Food is to be protected from kitchen to table
- Smoking prohibited and must be aggressively enforced
- Service animals are the only animals allowed within the café area; no other pets
- Customers are not left unattended
- An unobstructed walkway of 6' must be left open
- Sidewalk café cannot be open when the inside restaurant is closed
- If permit is revoked, cannot serve outside
- Cannot attach chairs/tables/equipment to sidewalk
- Must delimit café area with chains, planters or a sign
- Must maintain litter pickup within a 250' radius of the restaurant

**ACTION:**

The Committee found unanimously that the sidewalk café will not cause a disruption or negative impact on the community.

