



MEETING MINUTES

PARK AND RECREATION BOARD

Thursday, January 15, 2015

7:30pm

Levy Center, 300 Dodge Ave.

Members Present: D. Stein, B. Logan, J. Brown, A. DiMarco, H. Garcia

J. Bryan, M. Casady,

Members Absent: D. Campbell, R. Mayne

Staff Present: J. McRae, B. Dorneker

Others Present: V. Beatty, B. Maciver

Presiding Member: D. Stein, President

DECLARATION OF QUORUM

With a quorum present, D. Stein called the meeting to order.

APPROVAL OF MEETING MINUTES of NOVEMBER 20

It was moved and seconded that the minutes be approved as written. A voice vote was taken and the minutes were approved.

PUBLIC COMMENTS

Ms. Beatty is the Ladd Arboretum Committee Chairman and she's interested in learning more about the Park and Recreation Board and the Department. She extended an invitation for members of the Board to attend a future Ladd Arboretum Committee.

PUBLIC WORKS REPORT

S. Robinson gave an overview of the written park maintenance and CIP report.

Baker Park Renovations:

Staff will present survey results and preliminary final design at a public meeting to be held the first week of February and to City Council in late February. The project is scheduled to go out for bid in early Spring 2015.

Action: It was moved and seconded to take a vote on whether or not to keep the same basketball court layout for the Baker Park renovation project. It was a unanimous decision to keep the same layout.

Park Evaluation update:

Staff is continuing to develop the RFP to complete an in-depth evaluation of locations noted by staff. The plan is to have the evaluation completed by May 2015.

311 Park Signs:

Public Works staff is still working on this project.

STAFF REPORT

Prohibition of Smoking in Evanston Parks

Staff met with Director of the Health Department and a member of the Mental Health Board regarding the proposed smoking ban in city parks. They plan to have discussion with the residential housing facilities in the community to see how it would impact them. There was a question regarding whether or not the Ridgeville Park District will support this action if it was to become a citywide ordinance. We also need to look at strategies other park districts have done to educate their community because enforcement will be a challenge. Staff will have an update at the February Board meeting.

Social Media / App

The Park, Recreation and Community Service Department App is up and running and full of information.

Adopt a Park Program

J. McRae gave an overview of the draft adopt a park program information.

Action: It was moved and seconded that staff move forward with the adopt a park program process as written. A voice vote was taken and the motion was approved.

Boards, Commission, Committees Communication and Training Plan

All Boards, Commission, Committees need to develop an annual report to be submitted to City Council by February 28, 2015. The annual report should include basic Group details, such as; chair/members, staff liaison, mission, meetings planned and meetings cancelled, summary of the major issues/topics/projects/programs--funding associated with those listed—addressed in 2014 and any notable accomplishments. These reports will be collected by City Council standing committees and reviewed by the standing committee each year. These reports will then be posted on City webpage. Staff will prepare a draft a report for the February Board meeting.

ACTION ITEMS

Approval of Levy Advisory Board Appointments

Action: It was moved and seconded to approve the appointment of Beth Klobucher-Oliver and Tom Gilles to the Levy Advisory Board. A voice vote was taken and the motion was approved.

A member of the Park and Recreation Board is needed to serve on the newly established Harley Clarke Citizens' Committee.

Action: It was moved and seconded that Amina DiMarco would serve on the Harley Clarke Citizens' Committee. A voice vote was taken and the motion was approved.

Two members of the Park and Recreation Board are needed to serve on the soon to be established Penny Park steering committee.

Action: It was moved and seconded that J. Brown and M. Casady would serve on the Penny Park steering committee. A voice vote was taken and the motion was approved.

ADJOURNMENT

The motion to adjourn the meeting was approved. The meeting adjourned at 8:43pm. The next scheduled meeting is 7:30pm on February 19, 2015 at the Chandler-Newberger.