



Memorandum

To: Mayor Tisdahl and Members of the City Council
From: Wally Bobkiewicz, City Manager
Subject: City Manager's Weekly Update
Date: April 21, 2017

STAFF REPORTS BY DEPARTMENT



Weekly Report for April 14, 2017 – April 20, 2017

City Manager's Office

Weekly Bids Advertised
City Council Agenda Schedule

Community Development

Weekly Zoning Report
Weekly Inspection Report

Health Department

Weekly Food Establishment Application Report

Law Department

Weekly Liquor License Applications Report

Legislative Reading

NWMC Weekly Briefing

PUBLIC NOTICES, AGENDAS & MINUTES

Monday, April 24, 2017

Administration and Public Works Committee

www.cityofevanston.org/apw

Planning & Development Committee

www.cityofevanston.org/pd

City Council

www.cityofevanston.org/citycouncil

Wednesday, April 26, 2017

Design and Project Review Committee

www.cityofevanston.org/dapr

Transportation & Parking Committee Meeting - CANCELLED

www.cityofevanston.org/transandparking

Economic Development Committee

www.cityofevanston.org/economicdev

Thursday, April 27, 2017

Police Pension Fund

www.cityofevanston.org/policepension



Weekly Update

Below is a brief summary of activities in the 311 Center for the period of April 14, 2017 through April 20, 2017.

| | CURRENT WEEK'S TOTALS | PREVIOUS WEEK'S TOTALS |
|-------------------------|----------------------------------|-----------------------------------|
| CALLS HANDLED | 2525 | 2369 |
| SERVICE REQUESTS | 596 | 629 |
| TOTAL CHATS | 31 | 17 |
| TOTAL TEXT | 21 | 19 |

Top 5 Service Requests

Total

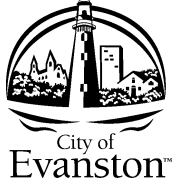
Most requested service requests (Source: PublicStuff - Open/Closed)

- | | |
|--|----|
| 1. Building Permit Inspection Request | 89 |
| 2. Broken Parking Meter | 50 |
| 3. Trash – Missed Garbage Pick-up | 22 |
| Trash – Garbage in the Parks or Right of Way | |
| 4. Trash – Special Pick-up | 20 |
| 5. Recycling – Missed Pick-up | 19 |

Please see the following page for the Weekly Telephone Wrap up Data

Telephone Wrap-up Data At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.

| Weekly Telephone Wrap Up Data | |
|--------------------------------------|--------------|
| Category/Department | Total |
| Administrative Services -Parking | 287 |
| Administrative Services -Finance | 29 |
| Administrative Services -HR | 25 |
| Administrative Services - Other | 86 |
| City Clerk's Office | 44 |
| City Manager's Office | 3 |
| ComDev / Economic Development | 19 |
| ComDev/ Bldg Inspections | 210 |
| ComDev / Housing Rehab | 1 |
| ComDev / Planning/Zoning | 25 |
| General Assistance | 2 |
| Fire Life Safety | 22 |
| PublicStuff Request | 413 |
| Health | 90 |
| Information | 585 |
| Law | 12 |
| Library | 2 |
| Mayor's Office | 3 |
| Other/311 | 188 |
| Other – Social Services | 5 |
| Parks – Maintenance | 6 |
| Parks – Programs/Picnics/Permits | 8 |
| Parks – Other | 18 |
| Parks/Recreation | 38 |
| Parks – Forestry | 25 |
| Parks- Recreation Programs | 50 |
| Police | 98 |
| Public Works / Fleet | 3 |
| Public Works / Street Sanitation | 93 |
| Public Works / Engineering | 27 |
| Tax Assessment Office | 1 |
| Utilities – Power | 3 |
| Utilities – Sewer | 4 |
| Utilities – Water | 100 |
| TOTAL | 2525 |



Memorandum

To: Wally Bobkiewicz, City Manager

From: Martin Lyons, Assistant City Manager/ Chief Financial Officer
Ashley King, Finance and Budget Manager
Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of April 17, 2017

Date: April 21, 2017

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

Bids/RFPs/RFQs advertised during the Week of April 17, 2017

| Bid/RFP/RFQ Number and Title | Requesting Dept. | Description of Project | Budgeted Amount | Bid/RFP/RFQ Opening Date | Anticipated Council/ Library Board Date |
|---|---------------------|---|-----------------|--------------------------|---|
| RFP 17-35 Noyes Theater Stage Lighting Replacement | Public Works Agency | The City of Evanston's Public Works Agency is seeking proposals from experienced firms to design and install new theater light tracks, lights and associated equipment for the Noyes Theater located in the Noyes Cultural Arts Center, 927 Noyes Street, Evanston, IL. | \$200,000 | 5/23 | 6/27 |
| RFP 17-36 Emerson Street Wholesale Water Meter | Public Works Agency | The City of Evanston's Public Works Agency is seeking proposals from experienced firms for: Professional Engineering Services in support of the design and construction of new master water flow | \$110,000 | 5/23 | 7/10 |

| | | | | | |
|--|--|--|--|--|--|
| | | metering facilities, monitoring and communication, and associated piping modifications of 36-inch Prestressed Concrete Cylinder Pipe (PCCP). Engineering services to be provided include Preliminary Design, Field Investigations, Detailed Design, Final Design, Bidding Services, Project Mgmt., Construction Administration, and Construction Inspection. | | | |
|--|--|--|--|--|--|

Evanston City Council Agenda Schedule - 2017

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2017 Meeting Dates: Jan 9, Jan 17, Jan 23, Feb 13, Feb 20, Feb 27, Mar 13, Mar 20, Mar 27, Apr 10, Apr 17, Apr 24

May 8, May 15, May 22, Jun 12, Jun 19, Jun 26, Jul 10, Jul 17, Jul 24, Aug 14, Sept 11, Sept 18, Sept 25

Oct 9, Oct 16, Oct 23, Nov 13, Nov 20, Nov 27, Dec 11

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development

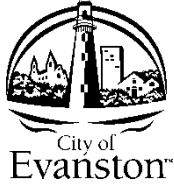
BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

| DEPT | MEETING DATE | ITEMS | COUNCIL ACTION | COUNCIL or COMMITTEE | LEAD STAFF | NOTES |
|---|--------------|---|----------------|----------------------|-------------------------|-------|
| CMO | 5/8/2017 | City Council Meetings (2) Old (Bills) /New (Essential Items Only) | | CC | Bobkiewicz | |
| | | | | | | |
| CMO | 5/15/2017 | Rules Committee (Resolution to SWANCC's Board) | | CC | Bobkiewicz | |
| | | | | | | |
| Library / Admin Svcs | 5/22/2017 | Underground Library Parking Garage | B | APW | Danczak Lyons / Storlie | |
| PRCS | 5/22/2017 | Crown Center Concession Contract | B | APW | Hemingway | |
| PWA | 5/22/2017 | Modify Weed and Turf Control | B | APW | Stoneback | |
| Admin Svcs | 5/22/2017 | Pay Stations Parking Fees | B | APW | Storlie | |
| Admn Svcs | 5/22/2017 | Purchase of Pay Boxes - Sherman | B | APW | Storlie | |
| CMO | 5/22/2017 | Quarterly Financial Report | B | APW | Lyons | |
| CMO | 5/22/2017 | Amend. To Reduce PWA Snow Budget | B | APW | Lyons | |
| Legal | 5/22/2017 | Regulation on Drones | O | APW | Farrar | |
| CD | 5/22/2017 | Landmark Designation: 1726 Hinman | O | PD | Mangum | |
| CD | 5/22/2017 | 120 Dodge Ave. - Special Use to expand an existing Retirement Home, Dobson Plaza, | O | PD | Mangum | |
| | | | | | | |
| CD | 6/12/2017 | Complete Streets Policy Revision | B | APW | Mangum | |
| CMO | 6/12/2017 | Lease of City-Owned Property at 633 Howard | O | APW | Lyons | |
| | | | | | | |
| PRCS | 6/26/2017 | Designation of Parks and Recreation Month | A | CC | Hemingway | |
| PRCS | 6/26/2017 | Handyman Contract Renewal | B | APW | Hemingway | |
| Legal | 6/26/2017 | Administrative Adjudication Code Amendments | O | APW | Farrar | |
| Legal | 6/26/2017 | Time to Enter Liquor License Property - Code Amendments | O | APW | Farrar | |
| | | | | | | |
| PRCS | 7/24/2017 | Moran Center Rehabilitation Agmt | R | APW | Hemingway | |
| | | | | | | |
| PRCS | 8/14/2017 | YJC Career Pathways Agmt Renewal | B | APW | Hemingway | |
| | | | | | | |
| PRCS | 11/27/2017 | Noyes Tenant Leases | R | APW | Hemingway | |
| | | | | | | |
| Council & Committee Meetings | | | | | | |

Evanston City Council Agenda Schedule - 2017

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

| 2017 Meeting Dates: Jan 9, Jan 17, Jan 23, Feb 13, Feb 20, Feb 27, Mar 13, Mar 20, Mar 27, Apr 10, Apr 17, Apr 24 May 8, May 15, May 22, Jun 12, Jun 19, Jun 26, Jul 10, Jul 17, Jul 24, Aug 14, Sept 11, Sept 18, Sept 25 Oct 9, Oct 16, Oct 23, Nov 13, Nov 20, Nov 27, Dec 11 | | | | | | |
|--|--------------|---|----------------|----------------------|------------|---------------------------------|
| B=Business of the City by Motion R=Resolution O=Ordinance D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only | | | | | | |
| DEPT | MEETING DATE | ITEMS | COUNCIL ACTION | COUNCIL or COMMITTEE | LEAD STAFF | NOTES |
| 4/19/2017 | 6:30 PM | M/W/EBE Development Committee | | | | |
| 4/24/2017 | 6:00 PM | Administration & Public Works, Planning & Development, City Council | | | | |
| 4/26/2017 | 6:00 PM | Transportation/Parking Commission - cancelled | | | | |
| 4/26/2017 | 7:00 PM | Economic Development Committee | | | | |
| 5/1/2017 | 6:00 PM | Human Services Committee | | | | |
| 5/3/2017 | 5:30 PM | City-School Liaison Committee | | | | |
| 5/4/2017 | 7:00 PM | Housing, Homelessness and Human Relations Commission | | | | |
| 5/8/2017 | 6:00 PM | City Council | | | | |
| <u>DEFERRED</u> | Date | Item | Action | Committee | Staff | |
| CD | | Fines for bikes on sidewalks | O | APW | Bobkiewicz | |
| CMO | | D202 IGA: Safe School Zone | R | HS | Bobkiewicz | |
| CMO | | Amendment to PEHP Resolution | R | APW | Lyons | |
| Admin Serv | | Title 9 City Code Amendments | O | CC | Farrar | (Introduced 1.27.14) |
| Law | | Pedicabs | O | APW | Farrar | Tabled 3.9.15 (revisit 2016) |
| Law | | Credit Card Analysis | D | APW | Lyons | |
| Admin Serv | | Panhandling/Soliciting; limit residential hours to 4 pm | O | APW | Farrar | Intro 7/27/15; Held at 8/17 mtg |
| Law | | Animal Welfare Board | O | R | Bobkiewicz | (for 2017) |



Memorandum

To: Honorable Mayor and Members of the City Council

From: Scott Mangum, Planning and Zoning Administrator

Subject: Weekly Zoning Report

Date: April 19, 2017

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or smangum@cityofevanston.org if you have any questions or need additional information.

Zoning Weekly Update
Cases Received and Pending, April 12, 2017 - April 18, 2017

Zoning Reviews

| Ward | Property Address | Type | Project Description | Received | Status |
|-------------|--------------------------|-----------------|--|-----------------|---|
| 1 | 1715 Chicago Avenue | Building Permit | Interior remodel of existing ground floor package locker room (Evanston Place Apartments) | 04/10/17 | pending staff review |
| 1 | 1703 Orrington Avenue | Building Permit | Parking garage repairs (Evanston Library) | 04/17/17 | pending staff review |
| 3 | 1142 Judson Avenue | Building Permit | Replace 3 existing garage doors with 2 new garage doors at SFR | 04/12/17 | pending staff review |
| 4 | 1027 Sherman Avenue | Building Permit | Interior remodel of office spaces, bathrooms, replace exterior stair, add exterior stair (Evanston Lumber) | 02/16/17 | pending major variation |
| 4 | 1029 Asbury Avenue | Building Permit | Construct 2-story addition at SFR | 02/28/17 | non-compliant, pending revisions from applicant |
| 4 | 1450-1508 Sherman Avenue | Zoning Analysis | Construct 16-story building with first floor commercial, 298 dwelling units and 192 parking spaces (Planned Development) | 04/04/17 | pending staff review |
| 4 | 818 Lake Street | Zoning Analysis | Alteration of existing commercial building into a co-work office and 2nd story addition | 04/13/17 | pending staff review |
| 5 | 1748 Brown Avenue | Building Permit | New detached garage at SFR | 11/29/16 | non-compliant, pending revisions from applicant |
| 5 | 824-28 Noyes Street | Building Permit | New 44-unit multi-family dwelling (planned development) | 02/14/17 | pending revisions |
| 5 | 2210 Asbury Avenue | Building Permit | Addition and interior remodel to SFR | 03/06/17 | non-compliant, pending revisions |
| 5 | 1829 Simpson Street | Zoning Analysis | Rezone property from R3 to B1 for existing building to be used for a restaurant | 04/05/17 | non-compliant, pending map amendment application |
| 5 | 801-811 Simpson Street | Zoning Analysis | Convert garden office to apartment at multi-family dwelling | 04/05/17 | pending additional information from the applicant |
| 6 | 2424 Grant Street | Building Permit | Remove existing walk, construct new paver walk | 03/02/17 | non-compliant, pending major variation application |
| 6 | 3025 Normandy Place | Building Permit | Construct new front porch, replace existing walk with larger paver walk | 03/03/17 | pending additional information from the applicant |
| 6 | 3015 Payne Street | Building Permit | Addition to SFR | 03/09/17 | pending major variation |
| 6 | 2742 Bennett Avenue | Building Permit | Interior renovation and new concrete walk at SFR | 04/07/17 | pending revisions from the applicant |
| 6 | 2749 Marcy Avenue | Zoning Analysis | Replace 2-story construction with new 2-story addition to SFR | 04/13/17 | pending staff review |
| 6 | 2612 Noyes Street | Building Permit | Construct 2-tiered retaining wall and patio | 04/17/17 | non-compliant, pending revisions from the applicant |
| 7 | 2022 Central Street | Building Permit | Interior and exterior remodel (Lush Wine and Spirits) | 04/15/16 | pending final DAPR |
| 7 | 2705 Ashland Avenue | Building Permit | Construct site development and foundations up to underside of event level slab (NU - Welsh-Ryan Arena) | 02/03/17 | pending final DAPR |
| 7 | 2315 Bryant Avenue | Building Permit | Reposition of existing wall, new sitting area | 03/15/17 | non-compliant, pending major variation application |

| | | | | | |
|---|------------------------|-----------------|--|----------|---|
| 7 | 2145 Sheridan Road | Building Permit | Foundation only permit (NU - Tech Institute) | 03/23/17 | pending additional information from the applicant |
| 7 | 2522 Orrington Avenue | Building Permit | Remove existing concrete and asphalt driveway, install new snow melt system and new concrete and paver driveway | 03/30/17 | pending revisions from the applicant |
| 7 | 2119 Colfax Street | Building Permit | Interior remodel, new dormer | 04/12/17 | non-compliant, pending revisions from applicant |
| 7 | 2331 Sheridan Road | Zoning Analysis | Interior build out, new exterior exit stair (NU - Phi Gamma Delta) | 04/13/17 | pending staff review |
| 7 | 2701 Ashland Avenue | Building Permit | Temporary modular kitchen and restroom facility (NU - Welsh-Ryan Arena) | 04/12/17 | pending addition information from applicant |
| 8 | 128-130 Chicago Avenue | Zoning Analysis | Construct 4-story building with ground-floor retail to include retail landscape establishment, open garden yard, 10 dwelling units above, open parking lot | 03/31/17 | pending additional information from the applicant |
| 8 | 1418 Dobson Street | Building Permit | Second story addition to SFR | 03/20/17 | non-compliant, pending minor variation application |
| 9 | 1125 Madison Street | Building Permit | Construct paver patios at SFR | 09/22/16 | work done w/out a permit, minor variation partially approved/denied, follow-up due 04/30/17 |
| 9 | 2425 Oakton Street | Zoning Analysis | Construct new car wash and new 2-tenant retail building (Planned Development) | 03/31/17 | pending additional information from the applicant |
| 9 | 1718 Cleveland Street | Building Permit | Enlarge existing patio at SFR | 04/11/17 | pending staff review |
| 9 | 1433 South Boulevard | Building Permit | Interior remodel to SFR | 04/17/17 | pending staff review |

Miscellaneous Zoning Cases

| Ward | Property Address | Type | Project Description | Received | Status |
|------|------------------------|------------------------------|--|----------|---|
| 1 | 2014 Orrington Avenue | Special Use/ Major Variation | Expansion of use of a Religious Institution, front yard setback and third story addition | 02/17/17 | pending Preservation, DAPR & ZBA |
| 3 | 1018 Michigan Avenue | Minor Variation | Building lot coverage for new 3-car detached garage at SFR | 03/28/17 | Determination after 04/13/17 |
| 4 | 820 Davis Street | Special Use | Business/Vocational School - Knowledge Systems Institute (computer/technology classes) | 03/08/17 | P&D & CC 04/24/17 |
| 6 | 2149 Forestview Road | Minor Variation | Building lot coverage and front yard setback for 1st and 2nd floor addition to SFR | 04/10/17 | Determination after 05/02/17 |
| 6 | 3015 Payne Street | Major Variation | Side yard setback for 1-story addition to SFR | 04/04/17 | DAPR 04/26/17, ZBA 05/02/17 |
| 7 | 1707 Chancellor Street | Minor Variation | Interior side yard setback for new detached garage | 03/28/17 | Determination after 04/12/17 |
| 8 | 120 Dodge Avenue | Special Use/Major Variation | Construct 1-story addition at Dobson Plaza | 03/20/17 | pending DAPR & ZBA |
| 8 | 1418 Dobson | Minor Variation | Side yard setbacks for 2nd story addition to SFR | 04/18/17 | pending notice |



Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: April 21, 2017

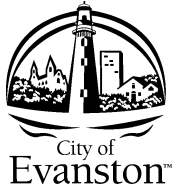
Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or ggerdes@cityofevanston.org if you have any questions or need additional information.

Inspector Weekly Update
Cases Received, April 21, 2017

Field Reports

| Ward | Property Address | Construction Type | Inspector Notes | Received |
|-------------|--|---------------------------------|--|-----------------|
| 1 | 711 Colfax Street (Kendall Place) | New Residential Building (SFRs) | Notice of violation is being sent to contractor for fence condition. All other construction conditions comply. No construction activity at time of inspection. | 4/18/2017 |
| 2 | 1613-27 Church Street (Church Street Village) | New 8 Unit Townhomes | Fences and sidewalks are in good condition. Sidewalk at construction entry point is in disrepair. Contractor has been informed to maintain a safe walkway. All construction conditions comply. | 4/18/2017 |
| 4 | 1571 Maple Avenue | Mixed Use Building | The roof deck is installed and crew is finishing the parapet wall. Rough work for MEP contractors continues on floors 9 through 12. Construction fencing and dust control screening is in place and plumb. The crane has been removed and Elmwood has been cleared of all gravel. Project site is orderly. | 4/17/2017 |
| 7 | 1620 Central Avenue | New 47 Unit Apartment Building | Interior work continues on all floors. Elevator install is finished. Landscaping is being installed on the roof deck. There were no obstructions in the public right of way at the time of inspection. | 4/17/2017 |
| 7 | 2705 Ashland (Welsh-Ryan Arena) | New Athletic Arena | Selective demolition is complete. Site is well kept. Construction fences surround the demolition and the haul out road. The fences have wind screens and lockable gates. The surrounding storm structures are protected by catch baskets. | 4/19/2017 |
| 7 | 2255 Campus (Ryan/Walter Athletic Center) | Lakeside Athletic Facility | Crews are installing the arched spans. Concrete has been poured for the upper and lower concourse and basement areas. Street cleaning is done on a regular basis. Construction and soil erosion fencing are in place and plumb. Job site is kept in order. | 4/17/2017 |
| 7 | 560 Lincoln (NU Residence Hall) | New Dormitory | Rough inspection approvals have been obtained on all floors. Drywall is being installed on floors 1 through 7. Fences, silt fences and windscreens have 3 uprights that are leaning, but in general the fences are in place and stand plumb. Contractor has been instructed to correct leaning sections. Job site is in order. | 4/18/2017 |



Memorandum

To: Honorable Mayor and Members of the City Council

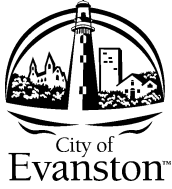
From: Ike Ogbo, Acting Assistant Director Health and Human Services Department

Subject: Food Establishment Application Weekly Report

Date: April 21, 2017

There were no new applications for food establishments for the week of 4/16/2017.

Please contact me at 847/448-2829 or iogbo@cityofevanston.org if you have any questions or need additional information.



Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: April 21, 2017

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or twhittington@cityofevanston.org if you have any questions or need additional information.

Liquor Licensing Weekly Report

Liquor Applications Received and Pending

| WARD | BUSINESS NAME | BUSINESS ADDRESS | LIQUOR CLASS | CLASS DESCRIPTION | PROPOSED HOURS for LIQUOR SALES | DATE REC'D | STATUS¹ |
|-------------|--|------------------------------|---------------------|------------------------------|--|-------------------|--------------------------------|
| 2 | Hilton Garden Inn (New Owner) | 1818 Maple Ave | C | Hotel/Restaurant (Liquor) | Mon-Sun: Noon- Midnight | 1/26/17 | Pending City Council Action |
| 4 | The Barn (Class Change from D to I) | 1016 Church Street (rear) | I | Restaurant/packaged goods | Tu-Th : 5 PM - 10 PM; Fri-Sat: 5 PM - 11 PM | 3/2/17 | Pending City Council Action |

¹ Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



WEEK ENDING APRIL 21, 2017

Last Chance to Participate in the April 25 Surplus Vehicle and Equipment Auction

It's not too late, but you must act now! If you have any last minute surplus vehicles and equipment that need to be disposed of, you can still include them in the Tuesday, April 25 Municipal Surplus Vehicle and Equipment Auction at America's Auto Auction in Crestwood. Please contact staff or America's Auto Auction Commercial Account Manager Bruce Uhter, Bruce.Uhter@americasautoauction.com, 708-389-4488 (office), or 219-713-0327 (cell) or sales representative Jim Fee, 773-315-0293 or jamesfee7522@yahoo.com. *Staff contact: Ellen Dayan*

Sign Up Today to Participate in the NWMC's New, Lower Priced EAP Contract

As reported last week, the Conference has approved a new Employee Assistance Program (EAP) contract with Morneau Shepell. Municipalities, townships, park districts and libraries are eligible to participate in the program, which offers confidential, cost-free referrals and assessment services twenty-four hours a day for employees and their families. Areas of assistance include issues such as substance abuse, mental health, family and marital problems, financial and legal matters. Thirteen municipalities and organizations currently participate in this program.

We are pleased to report that the new fee for participants is \$23.50 per employee per year, a \$1.50 savings over the previous contract. The contract begins on May 1, so please renew your municipality's participation today. If you are not currently a member of the EAP program and would like to join or obtain additional information, please contact Karol Heneghan, 847-296-9200, ext. 124 or kheneghan@nwmc-cog.org. *Staff contact: Karol Heneghan*

SPC Extends Ford Explorer Contract

The Suburban Purchasing Cooperative (SPC) Governing Board has approved the first of three (3) possible, one-year contract extensions on the Ford Explorer 4-Door 4x4 FWD (Contract #160) with Roesch Ford of Bensenville. The contract runs through June 7, 2018 and please note that the factory order cut-off date for 2017 models is June 30, 2017. For questions or additional information, please contact staff or Brian Kilduff, 630-279-6000, ext. 2245, or briankilduff@roeschtrucks.com. *Staff contact: Ellen Dayan*

Bicycle/Pedestrian Committee Finalizing Bike Plan Update RFQ

On Tuesday, the NWMC Bicycle and Pedestrian Committee met to provide feedback on a proposed request for qualifications (RFQ) to update the 2010 NWMC Bicycle Plan. The Committee has expressed a desire to see the plan address additional issues including pedestrian and transit access. Staff will incorporate the committee's comments on the RFQ and present it for approval at the May meeting. In other committee action, staff provided an update on bicycle and pedestrian-related legislation currently under consideration in the Illinois General Assembly. *Staff contacts: Mike Walczak, Brian Pigeon*

Lake Zurich to Host Enterprise Resource Planning Workshops Beginning April 26

The *Village of Lake Zurich* is exploring the implementation of a new Enterprise Resource Planning (ERP) system and invites interested NWMC members to three upcoming software demonstration sessions. The first session will feature BS&A, <http://www.bsasoftware.com/> on Tuesday, April 26 from 8:30 a.m. to 5:00 p.m. at the Lake Zurich Police Department Community Room, 200 Mohawk Trail. Please note that lunch will be provided. Agenda topics for the BS&A demonstration include: general ledger/budgeting; purchase

order/accounts payable; utility billing; cash receipting/miscellaneous receivables; payroll/HR; community development; and, business licensing.

On Wednesday, June 14 and Thursday, June 15, Tyler Technologies will demonstrate two of its ERP products, Munis and New World. Please visit <https://www.tylertech.com/solutions-products/erp-financial-solutions> for more information. The agenda and additional details for the Tyler Technologies presentation will be available closer to the demonstration dates. To RSVP for the sessions or for additional information, please contact *Lake Zurich Innovation Director Michael Duebner*, Michael.Duebner@LakeZurich.org. Please note that space is limited, so please RSVP as soon as possible. *Staff contact: Mark Fowler*

RTA and CMAP to Host Planning Grant Symposium

On Tuesday, May 16, the Chicago Metropolitan Agency for Planning (CMAP) and the Regional Transportation Authority (RTA) are hosting a symposium to mark the release of the 2017 Call for Projects for the Local Technical Assistance (LTA) and Community Planning programs. The symposium will feature panel discussions on local best practices in transportation planning, climate resilience, shared services, plan implementation and more from communities of many types and sizes. Staff from both agencies will also be present for one-on-one input on the application process. The call for projects for both programs will open on Friday, May 5.

The symposium will be held at Roosevelt University's Murray-Green Library Auditorium Building, 430 S. Michigan Avenue in Chicago. Registration and breakfast begins at 8:00 a.m., and the program runs from 9:00 a.m. to 4:00 p.m. The cost for attendees is \$30. To register, please visit cmap.is/TAsymposium. For more information on these programs, including current and past examples of projects, please visit the [CMAP LTA website](#) or the [RTA Community Planning website](#). *Staff contacts: Mike Walczak, Brian Pigeon*

RSVP Today for the MMC Quarterly Meeting

On Thursday, May 4, the Metropolitan Mayors Caucus (MMC) will host its quarterly meeting at Venue One, 1034 W. Randolph in Chicago. The meeting will begin with lunch at 12:00 noon, with the business meeting to follow from 12:30 p.m. to approximately 3:00 p.m. Additional information on agenda topics and meeting logistics will be sent shortly. In the interim, please RSVP your attendance with staff of MMC Executive Director Dave Bennett, dbennett@mayorscaucus.org or 312-201-4505. *Staff contact: Mark Fowler*

Hanover Park to Host Next MMC Diversity Task Force Meeting

From the desk of Metropolitan Mayors Caucus Director of Housing Initiatives Allison Milld Clements:

The Metropolitan Mayors Caucus' Diversity Task Force invites mayors and municipal staff to attend its next meeting on Tuesday, May 2nd at 9:30am at the *Hanover Park Police Department Community Room* (2011 Lake Street, Hanover Park). Parking is available next the Police Dept. building at the far west end of the Metra commuter parking lot. We will be joined by representatives from the Metropolitan Planning Council (MPC) who will provide us with an update on the two year [research and policy initiative](#) they are working on with the Urban Institute on the cost of segregation to the Chicago Region.

The first phase of the report reveals that segregation costs the Chicago region and its inhabitants billions of dollars each year. The next phase will focus on the work we can do – and policies we can adopt – to reduce Chicago's segregation and collectively create a metropolitan Chicago that works for everyone. In addition, *Maureen Murphy, Human Services Director for the Village of Skokie*, will update members on a presentation she participated in for the Illinois City/County Management Association on strategies for addressing human services in your community. To RSVP for this meeting please email Allison Milld Clements at amilld@mayorscaucus.org. *Staff contact: Mark Fowler*

CACC to Host Alternate Fuel Technology Demonstration

From the desk of Metropolitan Mayors Caucus Director of Environmental Initiatives Edith Makra:

Chicago Area Clean Cities (CACC) coalition offers a valuable opportunity to learn about alternate fuel technologies, see demonstrations and even test drive alternate fuel vehicles at Green Drives in Naperville on

May 18. CACC also connects public agencies to grants and assistance for greening fleets. Register for the event here, <http://chicagocleancities.org/green-drives/>. *Staff contact: Mark Fowler*

Municipal Fair Housing Training Opportunity

From the desk of Metropolitan Mayors Caucus Director of Housing Initiatives Allison Milld Clements:

The Chicago Area Fair Housing Alliance (CAFHA) and Enterprise Community Partners, Inc. invite county, municipal, and public housing authority administrators from throughout the Chicago Metropolitan Area to join leaders in the field of fair housing and community development for a comprehensive fair housing training. The convening will take place on Friday, May 12th from 9:00am-3:45pm at the Federal Reserve Bank of Chicago (230 S. LaSalle Street, Chicago) and will feature local and national legal, policy, and planning experts and will provide information on the U.S. Department of Housing and Urban Development's 2015 rule on Affirmatively Furthering Fair Housing, the new Assessment of Fair Housing requirements, and tools to enhance place-based equity.

Training attendees will gain an understanding of emerging fair housing trends, best practices in community planning and development, and will take part in shaping a unified vision for advancing regional prosperity. There is no charge to attend, but advance registration is required. Walk-ins will not be accepted. Breakfast and lunch will be provided. Please [RSVP here](#) by close of business on May 5th, as seating is limited. *Staff contact: Mark Fowler*

Cook County to Offer Residential Flood Repair/Prevention Construction Grants

From the desk of Metropolitan Mayors Caucus Director of Housing Initiatives Allison Milld Clements:

I am writing to let you know about the Cook County Department of Planning and Development's Residential Resilience Program. Cook County secured funding from HUD to provide one-time residential construction grants of up to \$25,000 to repair flood damage to homes and minimize the risk future flooding through flood mitigation strategies such as overhead sewers and green infrastructure.

Grants are made to individual homeowners through two non-profit program administrators. [North West Housing Partnership](#) (NWHP) is managing the program in suburban Cook County north of 39th Street/Pershing Road. Grantee requirements include:

- Cook County resident, excluding City of Chicago
- Owner occupied, single family home (1 – 4 units)
- Owned the home prior to April 2013
- Meet household income requirements (Low-Moderate Income for Cook County)
- Can prove home was flooded between April and May 2013 through insurance claims, photographs, etc.

The grant application period closes at the end of April. We encourage you to notify your residents of this grant opportunity and encourage them to apply. *Staff contact: Mark Fowler*

Meetings and Events

NWMC Transportation Committee will meet Thursday, April 27 at 8:30 a.m. at the NWMC offices.

NWMC Executive Board will meet Wednesday, May 3 at 8:30 a.m. at the NWMC offices.

NWMC Board of Directors will meet Wednesday, May 10 at 7:00 p.m. at the *Wheeling Village Hall*, 2 Community Boulevard. **Please note location change.**