

**8-R-16**

**A RESOLUTION**

**Amending City Council Rules 9.2, 9.5, and 16.4, and Deleting City Council Rule 24**

WHEREAS, The City Council amends the City Council Rules and Organization of the City Council of the City of Evanston from time to time; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS:**

**SECTION 1.** That the following Subsections of the City Council Rules are hereby amended to read as follows:

9.2 Standing Committees. There shall be four standing committees of the City Council: (1) Rules Committee; (2) Administration and Public Works; (3) Human Services; and (4) Planning and Development. The Planning and Development Committee and Administration and Public Works Committee shall meet before the regular Council meetings. The Rules Committee shall meet and convene as needed, concurrent with regularly scheduled City Council meetings. The Human Services Committee shall meet in accordance with a published schedule, but in no event less than once per month, contingent upon enough matters being scheduled on the agenda. Standing Committees may establish subcommittees as needed to assist them in more efficiently conducting their business.

9.5 Human Services Committee (six (6) Aldermen). The duties of this committee shall include matters relating to the Department of Health and Human Services (including public health, mental health, youth, aging, emergency assistance and community purchased human services); liaison with human service-related boards and commissions, private and public organizations funding or providing human services within the City, and matters relating to the arts, recreation, library, environment, unemployment, unified budgeting, the Farmers' Market, and Police services; and Americans with Disabilities Act ("ADA") Grievance Appeals relating to Title II of the ADA (Accessibility). The Human Services Committee may convene at 6:00 p.m. on the first Monday of each month upon the call of the Chair.

16.4 The City Council shall convene three times monthly, except for the months of August and December when the Council shall convene but once. The Council shall convene on the 2nd and 4th Monday of the month. The Council shall meet immediately following the adjournment of the Planning and Development Committee meeting, such Committee meeting which shall precede the regular scheduled Council meeting. The

Council shall convene on the 3rd Monday of the month to present awards, receive presentations and consider items of citywide concern.

## 24. VOTES

24.1 Votes may be taken on motions, resolutions, and appointments, except where a roll call vote is specifically called for by statute, rule of the Council, or by a request of any Alderman.

24.2 Roll call votes are required on all ordinances, expenditures, calling a closed meeting, items requiring an extraordinary majority, or when requested by an Alderman.

24.3 The order in which Aldermen shall be called for roll call votes shall be alternated. The order of voting for the year shall be published by the City Clerk at the beginning of the year.

24.4 A Mayoral vote is required in the instances specified in Council Rule 14.4.

24.5 An Alderman may abstain from voting in the instances as set forth in Council Rule 11.1.

## 25. EXTRAORDINARY VOTES

25.1 Three-quarters (3/4) of (elected) Aldermen then holding office (seven (7) votes).

- A. Vacation of streets and alleys. 65 ILCS 5/11-91-1.
- B. Passage of Map amendment when thirty percent (30%) of property owners within five hundred feet (500') of the boundary of an area to be amended file written protest with the City Clerk. (City Code: 6-3-4-7).
- C. Passage of a unique use when thirty percent (30%) of property owners within a thousand-foot (1,000') radius of the area boundary file with the City Clerk a written protest. (City Code: 6-3-7-6).

25.2 Three-quarters (3/4) of Aldermen Present.

25.3 Two-thirds (2/3's) of (elected) Aldermen then holding office (six (6) votes).

- A. Sale or lease of real property. (City Code 1-17-4-1; 1-17-4-2; and 1-17-5).
- B. Purchase of goods and services over \$20,000 (twenty thousand dollars) without public bids, except for federally funded programs, which may have requirements that supersede the City's. (City Code 1-17-1).
- C. Passage of an ordinance over veto of the Mayor. (City Code 1-6-4 (B)).
- D. Overrule Liquor Commissioner in rejection of application. (City Code 3-4-2(C)5).
- E. Passage of modification of a site development allowance in excess of that established in zoning district, upon Plan Commission recommendation and City Council written finding. (City Code 6-3-6-6).

- 25.4 Two-thirds (2/3's) of Aldermen present (number will vary).
- A. Temporary suspension of any rule (except Rule 20.1). (Council Rule 3.2).
  - B. A roll call vote on a motion to call the question. (Council Rule 18.9).
  - C. A motion to overrule the request of two Aldermen to hold a matter over until the next regular meeting. (Council Rule 18.12).
  - D. A motion to reconsider made at the same meeting at which original vote was taken. (Council Rule 22.1).
  - E. Expulsion of an Alderman for the remainder of a Council meeting. (Council Rule 10.3).
- 25.5 Two-thirds (2/3's) of Corporate Authorities. (seven (7) votes)
- A. To appoint a City Manager. (Council Rule 7.1).
  - B. To remove a City Manager. (Council Rule 7.2).
  - C. To amend the budget. (City Code 1-11-5(F)).

The Mayor cannot vote on extraordinary votes except to break a tie and to appoint a City Manager. (See Council Rule 14.4. Note: Although the Mayor's vote is required to break a tie vote, the item will fail unless the extraordinary vote numbers are met.)

25.6. Unanimous Vote.

To suspend the rules for the purpose of adopting an ordinance at the same meeting at which it is introduced. (Council Rule 20.1).

## 26. COMPENSATION COMMITTEE

The Mayor shall appoint a non-aldermanic compensation committee no later than January 1, 2016 to ensure that the process for recommending and setting the compensation for elected City officials complies with Title 1, Chapter 5 of the City Code, and the Illinois Municipal Code, 65 ILCS 5/3.1-50-10.

Pursuant to Title 1 of the City Code, the non-aldermanic compensation committee must convene and submit a report and recommendation to the Council no later than 240 days prior to the next regularly scheduled municipal election. The Council then approves and sets all compensation via ordinance following submission of the compensation committee's report. Any member of the Council may attend and provide information to the committee during the committee's meetings to assist the committee in its work. The committee shall recognize and allow any Council member to speak and submit information to the committee.

## 27. WARD COMMUNICATION POLICY

27.1 Electronic Communications. Upon request by an Alderman, city staff will support a ward e-newsletter. Ward e-newsletters will be limited to one a month. City staff will coordinate use of the Mailchimp.com service in conjunction with e-newsletter preparation and issuance. Aldermen must provide all written content, hyperlinks, and graphics in a word document so that staff can format into the newsletter template. All content should

be submitted to staff one week prior to the intended issuance date. Alderman may also use the electronic newsletter system on their own to send communications in addition to the staff assisted e-newsletter.

27.2 Postcard Announcements. Staff will develop and mail 2 postcards per year per Alderman for ward and/or community meetings.

27.3 Ward Meetings. Staff can assist Alderman in preparations for ward meetings upon request. Requests for assistance should be made 21 days in advance to ensure staff availability and presence. Staff will add ward meetings to the City calendar as soon as dates are determined. Staff can assist in securing space for ward meetings.

**SECTION 2:** That this Resolution 8-R-16 shall be in full force and effect from and after its passage and approval in the manner provided by law.

  
Elizabeth B. Tisdahl, Mayor

Attest:  
  
Rodney Greene, City Clerk

Adopted: January 25, 2016