



# Memorandum

To: Mayor Hagerty and Members of the City Council  
From: Wally Bobkiewicz, City Manager  
Subject: City Manager's Weekly Update  
Date: June 23, 2017

## STAFF REPORTS BY DEPARTMENT



Weekly Report for June 15, 2017 – June 22, 2017

### **City Manager's Office**

City Council Agenda Schedule

### **City Clerk's Office**

Monthly RETT Report – May 2017

### **Community Development**

Weekly Zoning Report

Weekly Inspection Report

### **Health Department**

Weekly Food Establishment Application Report

### **Law Department**

Weekly Liquor License Applications Report

### **Parks, Recreation & Community Services**

Weekly Facility Usage Report

### **Legislative Reading**

NWMC Weekly Briefing

**PUBLIC NOTICES, AGENDAS & MINUTES**

**Monday, June 26, 2017**

Administration and Public Works Committee

[www.cityofevanston.org/apw](http://www.cityofevanston.org/apw)

Planning & Development Committee

[www.cityofevanston.org/pd](http://www.cityofevanston.org/pd)

City Council

[www.cityofevanston.org/citycouncil](http://www.cityofevanston.org/citycouncil)

**Tuesday, June 27, 2017**

Zoning Board of Appeals

[www.cityofevanston.org/zoningboard](http://www.cityofevanston.org/zoningboard)

Preservation Commission

[www.cityofevanston.org/preservationcommission](http://www.cityofevanston.org/preservationcommission)

Housing & Community Development Act Committee

[www.cityofevanston.org/housingcommunitydev](http://www.cityofevanston.org/housingcommunitydev)

**Wednesday, June 28, 2017**

Design and Project Review Committee

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

Transportation & Parking Committee Meeting

[www.cityofevanston.org/transandparking](http://www.cityofevanston.org/transandparking)

Economic Development Committee

[www.cityofevanston.org/economicdev](http://www.cityofevanston.org/economicdev)

Housing, Homelessness and Human Relations Commission

[www.cityofevanston.org/housingcommission](http://www.cityofevanston.org/housingcommission)



# Weekly Update

Below is a brief summary of activities in the 311 Center for the period of June 16, 2017 through June 22, 2017.

	<b>CURRENT WEEK'S TOTALS</b>	<b>PREVIOUS WEEK'S TOTALS</b>
<b>CALLS HANDLED</b>	<b>2973</b>	<b>3137</b>
<b>SERVICE REQUESTS</b>	<b>895</b>	<b>894</b>
<b>TOTAL CHATS</b>	<b>28</b>	<b>89</b>
<b>TOTAL TEXT</b>	<b>46</b>	<b>41</b>

## **Top 5 Service Requests**

## **Total**

*Most requested service requests (Source: PublicStuff - Open/Closed)*

1. Building Permit Inspection Request	118
2. Trash – Special Pick Up	97
3. Broken Parking Meter	74
4. Tree – Fallen Limb or Tree	52
5. Tree Evaluation	46

**Please see the following page for the Weekly Telephone Wrap up Data**

**Telephone Wrap-up Data** *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

<b>Weekly Telephone Wrap Up Data</b>	
<b>Category/Department</b>	<b>Total</b>
Administrative Services -Parking	288
Administrative Services -Finance	53
Administrative Services –HR	40
Administrative Services - Other	69
City Clerk’s Office	71
City Manager’s Office	44
ComDev / Economic Development	18
ComDev/ Bldg Inspections	245
ComDev / Housing Rehab	8
ComDev / Planning/Zoning	20
General Assistance	2
Fire Life Safety	22
PublicStuff Request	555
Health	97
Information	613
Law	6
Library	4
Mayor’s Office	1
Other/311	256
Other – Social Services	77
Parks – Maintenance	3
Parks – Programs/Picnics/Permits	6
Parks – Other	2
Parks/Recreation	69
Parks – Forestry	57
Parks- Recreation Programs	44
Police	120
Public Works / Fleet	4
Public Works / Street Sanitation	73
Public Works / Engineering	33
Tax Assessment Office	2
Utilities – Power	1
Utilities – Sewer	11
Utilities – Water	59
<b>TOTAL</b>	<b>2973</b>

## Evanston City Council Agenda Schedule - 2017

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

**2017 Meeting Dates: Jan 9, Jan 17, Jan 23, Feb 13, Feb 20, Feb 27, Mar 13, Mar 20, Mar 27, Apr 10, Apr 17, Apr 24**

**May 8, May 15, May 22, Jun 12, Jun 19, Jun 26, Jul 10, Jul 17, Jul 24, Aug 14, Sept 11, Sept 18, Sept 25**

**Oct 9, Oct 16, Oct 23, Nov 13, Nov 20, Nov 27, Dec 11**

B=Business of the City by Motion R=Resolution O=Ordinance

D=Discussion C=Communication P=Presentation A=Announcement PR=Proclamation SPB=Special Order Business

APW=Administration & Public Works PD=Planning & Development HS=Human Services EDC=Economic Development

BUD=Budget OC=Other EXS=Executive Session SPC=Special City Council Meeting CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CMO	7/10/2017	Capital Planning Program Issues	D	CC	Bobkiewicz	
CMO	7/10/2017	Robert Crown Progress	D	CC	Lyons	
CMO	7/10/2017	Review of City Plans and Budget Process July - December, 2017	D	CC	Bobkiewicz	
PWA	7/10/2017	Change Order 1 - 2017 Water Main & St Resurfacing Contract	B	APW	Stoneback	
PWA	7/10/2017	Water Meter Replacement Contract Award	B	APW	Stoneback	
CD	7/10/2017	Sidewalk Café - Sam's Chicken, 1639 Orrington	B	APW	Leonard	
Police	7/10/2017	PD Digital Voice Logger Upgrade	B	APW	Eddington	
Admin Svcs	7/10/2017	Citation Management Contract	B	APW	Storlie	
Legal	7/10/2017	IAFF/AFSCME Report	B	APW	Farrar	
CMO	7/10/2017	BMO Harris/Purchasing Cards	B	APW	Lyons	
CMO	7/10/2017	OPEB Report	B	APW	Lyons	
CMO	7/10/2017	CAFR/Audit Report	B	APW	Lyons	Accept and Place on File
PWA	7/10/2017	Block Party Regulation Amendments	O	APW	Stoneback	For Intro
CMO	7/10/2017	2017 Bond Issue	O	APW	Lyons	For Intro
Legal	7/10/2017	Liquor Licenses (Pita 1, Noodles & Co, Furious Spoon, Beer on Central, North Shore Cider (2))	O	APW	Farrar	For Intro
CD	7/10/2017	Special Use Type 2 Restaurant - Pono Ono Poke	O	PD	Leonard	For Intro and Action - Ald. Wilson
CD	7/10/2017	Zoning Code Amendment - Regulating Mailed Notices	O	PD	Leonard	For Intro
	7/17/2017	No planned meeting		CC		
Admin Svcs	7/24/2017	Cisco SmartNet Renewal 2017	B	APW	Storlie	
PRCS	7/24/2017	Amd. To NU/Golf Course Football Parking Agmt	B	APW	Hemingway	
PWA	7/24/2017	Alley and Street Improvements	B	APW	Stoneback	
PWA	7/24/2017	Garage Floor Coatings	B	APW	Stoneback	
PRCS	7/24/2017	Moran Center Rehabilitation Agmt	R	APW	Hemingway	
Legal	7/24/2017	NU Property	R	APW	Farrar	
PWA	7/24/2017	Modify Weed and Turf Control	O	HS	Stoneback	For Intro
CD	8/14/2017	Preservation Awards	P	CC	Leonard	
CMO	8/14/2017	Relationship of City/Library Bonds as Library Bonds are Retired	D	APW	Lyons	
CMO	8/14/2017	Budget Amendments - SSA4 and Snow	B	APW	Lyons	
PRCS	8/14/2017	YJC Career Pathways Agmt Renewal	B	APW	Hemingway	

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CMO	8/14/2017	1714-20 Chicago Land Sale Contract	R	APW	Lyons	
CMO	8/14/2017	Lease of City-Owned Property at 633 Howard	O	APW	Lyons	For Intro
PRCS	9/25/2017	Removal of Expired Honorary St Name Signs	B	HS	Hemingway	
PRCS	11/27/2017	Noyes Tenant Leases	R	APW	Hemingway	

### Council & Committee Meetings

6/20/2017	7:00 PM	Housing & Community Development Act				
6/21/2017	6:30 PM	M/W/EBE Development Committee				
6/26/2017	6:00 PM	Administration & Public Works, Planning & Development, Rules, City Council				
6/28/2017	6:00 PM	Transportation & Parking				
6/28/2017	7:00 PM	Economic Development				
7/10/2017	5:00 PM	Human Services				
7/10/2017	6:00 PM	Administration & Public Works, Planning & Development, City Council				
7/12/2017	7:00 PM	Animal Welfare Board				
7/18/2017	7:00 PM	Housing & Community Development Act				
7/19/2017	6:30 PM	M/W/EBE Development Committee				
7/24/2017	6:00 PM	Administration & Public Works, Planning & Development, City Council				
7/26/2017	6:00 PM	Transportation & Parking				
7/26/2017	7:00 PM	Economic Development				
7/27/2017	5:30 PM	Emergency Telephone System Board				

<u>DEFERRED</u>	Date	Item	Action	Committee	Staff	
CD		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
CMO		D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
CMO		Amendment to PEHP Resolution	R	APW	Lyons	
Admin Serv		Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law		Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Law		Credit Card Analysis	D	APW	Lyons	

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Admin Serv		Panhandling/Soliciting; limit residential hours to 4 pm	O	APW	Farrar	Intro 7/27/15; Held at 8/17 mtg
Law		Animal Welfare Board	O	R	Bobkiewicz	(for 2017)

<b>MONTHLY RETT REPORT FOR MAY 2017</b>						
<b>DATE:</b>	JUNE 1, 2017					
<b>TO:</b>	Mayor and Aldermen					
<b>FROM:</b>	Akasha Terrier, Deputy City Clerk					
<b>SUBJECT:</b>	RETT Report -- MAY 2017					
	<b>BUDGET 2015</b>	<b>\$ 3,000,000.00</b>				
	<b><u>FY 2016</u></b>		<b><u>FY 2017</u></b>			
<b>Month</b>	<b>Amount</b>	<b>Transactions</b>	<b>Month</b>	<b>Amount</b>	<b>Transactions</b>	<b>Cumulative</b>
January	119,515	54	January	294,390	65	294,390
February	83,770	41	February	102,965	57	397,355
March	222,504	101	March	202,820	104	600,175
April	207,340	112	April	264,815	115	864,990
May	342,110	122	May	312,620	134	1,177,610
June	419,855	187	June			
July	328,730	146	July			
August	349,900	145	August			
September	199,275	90	September			
October	405,970	90	October			
November	421,445	88	November			
December	313,233	74	December			
MAY 2017 revenues were reduced to reflect this expenditure: \$0						
Monthly average needed to meet budget			\$ 250,000.00			
FY 2017 Monthly Average			\$235,522.00			
72 exemptions @ \$100 ea. = \$7,200.00; CUMULATIVE \$29,300.00.						
<b>There were FOUR (4) \$ million sales in MAY 2017</b>						
05/03/2017 -- 1145 SHERIDAN, \$2,450,000.00 TAX: \$12,250.00; SELLER: POWERS; BUYER: CHICAGO TITLE LAND TRUST CO						
05/08/2017 -- 222 DEMPSTER ST, \$1,350,000.00 TAX: \$6,750.00; SELLER: WHITE; BUYER: KNOHL						
05/11/2017 -- 2004 HARRISON, \$1,095,000.00 TAX: \$5,475.00; SELLER: PAGE; BUYER: HANSER						
05/17/2017 -- 1022 MICHIGAN AVE, \$1,035,000.00 TAX: \$5,175.00; SELLER: BORCOVER TRUST; BUYER: RYAN						
05/30/2017 -- 1452-56 OAK, \$6,450,000.00 TAX: \$32,250.00; SELLER: CHURCHVIEW BLDG CORP; BUYER: 1452 OAK LLC						
05/31/2017 -- 1930 ORRINGTON, \$1,299,000.00 TAX: \$6,495.00; SELLER: SEGRETI/CRIMI; BUYER: BEITER						
05/31/2017 -- 731 FOREST, \$1,037,500.00 TAX: \$5,190.00; SELLER: SIMONIAN/JEFFRIS; BUYER: CURRY						
NSP2 sales = \$0.00; CUMULATIVE \$0.00						
NSP2 purchases = \$0; CUMULATIVE \$0						





# Memorandum

To: Honorable Mayor and Members of the City Council  
From: Scott Mangum, Planning and Zoning Administrator  
Subject: Weekly Zoning Report  
Date: June 21, 2017

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or [smangum@cityofevanston.org](mailto:smangum@cityofevanston.org) if you have any questions or need additional information.

## Zoning Weekly Update

Cases Received and Pending, June 14, 2017 - June 20, 2017

### Zoning Reviews

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	811 Lincoln Street	R1	Building Permit	2-story addition and new deck at SFR	05/18/17	non-compliant, pending revisions or variation application
1	1900 Orrington Avenue	R5	Building Permit	Interior remodel and new exterior stair, ramp and lift at multi-family dwelling (NU)	06/08/17	pending staff review
1	2130 Orrington Avenue	R1	Building Permit	Bluestone patio and walk	06/20/17	pending staff review
1	1865 Sherman Avenue	U1	Building Permit	Install vertical platform lift (NU)	06/20/17	pending staff review
2	1711 Church Street	MXE	Building Permit	Building to be demolished, enlarge and reconfigure driveway and entrance onto Church Street (Advanced Disposal)	05/26/17	pending staff review
2	2101 Madison Place	R2	Building Permit	Basement remodel	06/06/17	pending staff review
2	1125 Dodge Avenue	R4	Building Permit	Detached garage and roof over patio	06/09/17	pending staff review
2	1620 Crain Street	R3	Building Permit	Replace patio, new deck	06/13/17	pending staff review
2	2020 Greenwood Street	I2	Zoning Analysis	Subdivide property into 2 lots (Greenwood Storage)	06/13/17	pending staff review
2	1881 Oak Avenue	RP	Building Permit	Install new swing door and new revolving door (E2 apartments)	06/14/17	pending staff review
3	605 Judson Avenue	R1	Building Permit	Exterior and interior renovation of SFR, new terrace, stairs, walks, new 2-car detached garage	05/02/17	pending revisions from the applicant
3	416 Dempster Street	R1	Zoning Analysis	Replace concrete patio with brick, replace concrete parking pad with concrete	05/11/17	pending additional information from the applicant
3	935 Chicago Avenue	C1a	Building Permit	Repave parking lot, add landscaping (Chicago & Main Planned Development)	05/17/17	pending revisions from the applicant
3	1031 Michigan Avenue	R1	Building Permit	Extend existing asphalt to provide 2 off-street parking spaces	05/23/17	pending additional information from the applicant - mailed on June 7
3	1022 Michigan Avenue	R1	Zoning Analysis	Interior renovation to SFR	06/12/17	pending staff review
3	1210 Michigan Avenue	R1	Building Permit	New detached garage	06/19/17	pending staff review
3	1239 Judson Avenue	R1	Building Permit	New detached garage at 2-unit row house	06/20/17	pending staff review
4	1450-1508 Sherman Avenue	D4	Zoning Analysis	Construct 16-story building with first floor commercial, 298 dwelling units and 192 parking spaces (Planned Development)	04/04/17	non-compliant, pending revisions from the applicant, PD application submitted
4	1239 Asbury Avenue	R1	Zoning Analysis	Subdivide property to create new property lines around existing SFR, 2 options (Beth Emet)	05/16/17	pending additional information from the applicant
4	1224 Dempster Street	R1	Zoning Analysis	Replace side door with new stairs and accessible ramp (Beth Emet)	06/08/17	pending staff review
4	1630 Chicago Avenue	D3	Building Permit	Interior build out for Type 2 restaurant (Pono Ono Poke)	06/13/17	pending special use application
4	1507-1511 Wilder Street	R3	Zoning Analysis	Construct new 2-unit townhomes on each lot for a total of 4 townhomes	06/13/17	pending staff review
5	1925 Hartrey Avenue	R3	Building Permit	New front porch	05/15/17	non-compliant, pending revisions or variation application
5	2024 Sherman Avenue	R5	Building Permit	New 20'x3' concrete slab	06/06/17	pending staff review
6	2751 Reese Avenue	R1	Building Permit	2nd-story addition to SFR	05/02/17	non-compliant, pending minor variation application

6	2400 Marcy Avenue	R1	Building Permit	Addition to SFR	05/05/17	non-compliant, pending revisions
6	2500 Hartzell Street	R1	Building Permit	Install paver and stone patio, and paver walk	05/08/17	pending additional information from the applicant
6	3308 Noyes Street	R1	Building Permit	1-story addition	05/12/17	non-compliant, pending revisions from the applicant
6	2517 Central Street	R5	Building Permit	Construct 2-story deck and stairs (multi-family dwelling)	05/23/17	non-compliant, pending minor variation application
6	2628 Gross Point Road	B1a	Zoning Analysis	New restaurant with drive-thru (Nic's Organic Fast Food)	06/06/17	pending staff review
6	2427 Colfax Street	R1	Building Permit	Interior remodel	06/07/17	pending staff review
6	2305 Hastings Avenue	R1	Zoning Analysis	2nd story addition, new porch, deck and garage	06/09/17	pending staff review
6	2407 Hartzell Street	R1	Building Permit	New detached garage	06/12/17	pending staff review
6	2716 Lincolnwood Drive	R1	Building Permit	New detached garage	06/12/17	pending staff review
6	2754 Reese Avenue	R1	Building Permit	Addition to SFR	06/12/17	pending staff review
6	2530 Marcy Avenue	R1	Building Permit	Replace retaining wall	06/13/17	pending staff review
6	2526 Hartzell Street	R1	Building Permit	Interior renovations	06/14/17	pending staff review
6	3307 Noyes Street	R1	Building Permit	1-story addition	06/19/17	pending staff review
6	3233-3249 Central Street	R4	Zoning Analysis	Demo existing apartment building, construct new 2-story, 14-unit apartment building with garage and surface parking (revised plan)	06/19/17	pending staff review
7	2119 Colfax Street	R1	Building Permit	Interior remodel, 2nd floor and new front porch addition	05/22/17	non-compliant, pending variation application
7	630 Clinton Place	R1	Building Permit	Interior and exterior renovations (NU)	05/23/17	non-compliant, pending revisions from the applicant
7	2712 Bryant Avenue	R1	Building Permit	Addition to SFR	05/08/17	non-compliant, pending revisions from the applicant
7	801 Ridge Terrace	R1	Building Permit	Replace deck and porch	06/01/17	non-compliant, pending revision or minor variation application
7	1105 Grant Street	R1	Zoning Analysis	Addition to SFR	06/09/17	pending staff review
7	2121 Pioneer Road	R1	Building Permit	New 2-car detached garage	06/12/17	pending staff review
7	2415 Pioneer Avenue	R1	Zoning Analysis	Install limestone patio	06/13/17	pending staff review
7	1316 Livingston Street	R1	Building Permit	2-story addition	06/14/17	pending staff review
7	2528 Sheridan Road	R1	Building Permit	Install stone walkways and landscaping	06/14/17	pending staff review
7	1317 Livingston Street	R1	Zoning Analysis	Remove concrete driveway, replace with smaller footprint, add walk and stairways	06/14/17	pending staff review
7	2115 Lincoln Street	R1	Building Permit	Remove existing terrace, install paver terrace	06/16/17	pending staff review
8	128-130 Chicago Avenue	C1	Zoning Analysis	Construct 4-story building with ground-floor retail to include retail landscape establishment, open garden yard, 10 dwelling units above, open parking lot	03/31/17	pending additional information from the applicant
8	1027 Hull Terrace	R3	Building Permit	Construct 2-story deck	05/30/17	pending additional information from the applicant
8	721 Howard Street	B3	Building Permit	Interior remodel for a dinner theater (Howard Street Theater)	06/07/17	<b>preliminarily DAPR 06/28/17</b>
8	711 Howard Street	B3	Building Permit	Renovation and addition to commercial building for a Type 1 restaurant (post permit revision) (Good To Go)	06/08/17	<b>DAPR 06/28/17</b>
9	1125 Madison Street	R1	Building Permit	Construct paver patios at SFR	09/22/16	<b>pending ZBA 7/11/17</b>

9	1626 Main Street	R3	Building Permit	Interior remodel and 2-story addition	05/23/17	pending additional information from the applicant
9	1213 Cleveland Street	R2	Building Permit	Replace existing porch and stairs (multi-family dwelling)	06/06/17	pending staff review
9	500 Barton Avenue	R2	Building Permit	New detached garage	06/12/17	pending staff review
9	918 Madison Street	R1	Building Permit	2-car garage	06/16/17	pending staff review
9	900 South Boulevard	R1	Building Permit	Replace shed	06/19/17	pending staff review

#### Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	2014 Orrington Avenue	R1	Special Use/ Major Variation	Expansion of use of a Religious Institution, front yard setback and third story addition	02/17/17	<b>pending Preservation, DAPR &amp; ZBA</b>
1	811 Lincoln Street	R1	Minor Variation	Building lot coverage for 2-story addition and rear deck to SFR	06/16/17	pending public notice
2	1324-1326 Dodge Avenue	I2	Special Use	Commercial indoor recreation - Sharp Edge CrossFit	05/12/17	<b>P&amp;D &amp; CC 06/26/17</b>
3	1018 Michigan Avenue	R1	Appeal	Appeal of Zoning Administrator's decision to deny minor variation for building lot coverage for a 3-car detached garage	05/05/17	<b>ZBA 07/11/17</b>
4	1630 Chicago Avenue	D3	Special use	Type 2 restaurant (Pono Ono Poke)	05/26/17	<b>P&amp;D &amp; CC 07/10/17</b>
4	901 Grove Street	D3	Substitution of Special Use	Wintrust Financial Corp. to locate at the former Chase Bank, existing bank building with drive-thru	06/02/17	Determination after 06/23/17
4	1207 Elmwood Avenue, Unit A	R3	Fence Variation	Install front yard fence at 2-unit townhome	06/14/17	Determination after 07/07/17
6	2403 Hastings Avenue	R1	Minor Variation	Building lot coverage for new SFR	06/15/17	Determination after 07/06/17
7	2119 Colfax Street	R1	Minor Variation	Front setback for a 2nd floor and front porch addition	06/06/17	pending additional information from the applicant
7	2506 Green Bay Road	B1a	Special Use/ Fence Variation	Replacing existing substation equipment with new equipment, remove fence with brick wall (ComEd substation)	04/26/17	<b>P&amp;D 06/26/17 &amp; CC 07/10/17</b>
8	120 Dodge Avenue	R4	Special Use/Major Variation	Construct 1-story addition at Dobson Plaza	03/20/17	<b>pending DAPR &amp; ZBA</b>
8	1004 Harvard Terrace	R2	Minor Variation	Building lot coverage for a new 2-car detached garage	06/07/17	Determination after 06/27/17
9	1125 Madison Street	R1	Appeal	Appeal of Zoning Administrator's determination that gravel improvements constitute a patio	05/16/17	<b>pending ZBA 7/11/17</b>



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: June 23, 2017

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

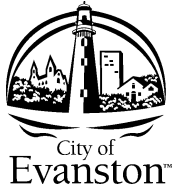
Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

# Inspector Weekly Update

Cases Received, June 23, 2017

## Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	711 Colfax Street (Kendall Place)	New Residential Building (SFRs)	Fences and sidewalks are in good condition. All other construction conditions comply. No construction activity at time of inspection.	6/19/2017
2	1613-27 Church Street (Church Street Village)	New 8 Unit Townhomes	Landscaping has been completed. All exterior construction has been completed. All construction conditions comply. Occupancy certificates for seven units have been issued.	6/19/2017
4	1571 Maple Avenue	Mixed Use Building	Rough work for the MEP contractors continues on floors 11 and 12. Masons have completed the east elevation and are starting on the maintenance/delivery garage bays on east exposure. Construction fence and dust control screening is in place and plumb. Project is kept orderly.	6/22/2017
5	824 - 828 Noyes (828 Lofts)	Mixed Use Building	Interior demo is underway. All construction conditions comply. Jersey barriers for sidewalk detour is in place. Construction fences are in place.	6/19/2017
7	1620 Central Avenue	New 47 Unit Apartment Building	Common area has minor touch-up work to be finished. Parkway landscape has been completed. There were no obstructions in the public right of way at the time of inspection.	6/21/2017
7	2705 Ashland (Welsh-Ryan Arena)	New Athletic Arena	The building demolition is nearly complete. The new corrugated metal roofing is being installed at the northeast side of building. The first retention tank below ground for storm water has been installed. Construction and windscreen fences are in place. The catch basins on site are protected and cleared.	6/21/2017
7	2255 Campus (Ryan/Walter Athletic Center)	Lakeside Athletic Facility	The webbing support work between arches continues to move forward. Perimeter walls installation continues on the north wall of the ground floor concourse. Electrical and HVAC ductwork is starting to be roughed-in on the 2nd floor. Street cleaning is done on a regular basis. Construction and soil erosion fencing are in place and plumb. Job site is kept in order.	6/20/2017
7	560 Lincoln (NU Residence Hall)	New Dormitory	Job is in the finishing stage. Flooring, interior doors, plumbing fixtures and electrical fixtures are being installed throughout. Exterior of the project is in good condition with all construction fences in place and plumb. Neighboring storm structures are emptied as needed.	6/22/2017



# Memorandum

To: Honorable Mayor and Members of the City Council

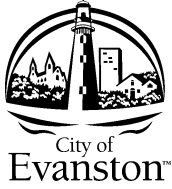
From: Ike Ogbo, Acting Assistant Director Health and Human Services Department

Subject: Food Establishment Application Weekly Report

Date: June 23, 2017

There were no new applications for food establishments for the week of June 18, 2017.

Please contact me at 847/448-2829 or [iogbo@cityofevanston.org](mailto:iogbo@cityofevanston.org) if you have any questions or need additional information.



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: June 23, 2017

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or [twhittington@cityofevanston.org](mailto:twhittington@cityofevanston.org) if you have any questions or need additional information.



## Liquor Licensing Weekly Report

### Liquor Applications Received and Pending

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROPOSED HOURS for LIQUOR SALES	DATE REC'D	STATUS <sup>1</sup>
2	Furious Spoon	1700 Maple Ave	D	Restaurant (Liquor)	Sun-Thu: 11 am – 1 am; Fri-Sat: 11 am – 2 am	5/19/17	Pending City Council Introduction
7	Beer on Central	1930 Central street	K	Wine, Beer and Spirits Shop (with onsite consumption)	Mon-Thu: 11am – 8pm; Fri-Sat: 11am-9pm; Sun: 11am-7pm	6/9/17	Pending City Council Introduction
8	North Shore Cider(requesting change from P-4 to P-3)	707 West Howard	P-3	Craft Winery with on-site consumption (currently has P-4 (off-site consumption only)	Sun: 12 pm- 6pm; Thu: 4pm-10pm; Fri: 4pm-12am; Sat: 12PM- 12 am	6/16/17	Pending City Council Introduction

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<sup>1</sup> Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



# PRCS Facility Usage Report

**Date:** Friday, June 23, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
<b>Location: Dawes Park</b>			
Dawes Park Lagoon Shelter	9:00am - 1:00pm	City of Evanston Recreation	Aquatic and Art Camp
<b>Location: Fleetwood-Jourdain</b>			
Foster Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: James Park</b>			
James Park	7:00am - 10:00pm	City of Evanston Recreation	City of Evanston Man Up Event
James Park Diamond 1 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 2 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 3 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 4 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 5	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 6	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 7	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: Leahy Park</b>			
Leahy Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: Lovelace Park</b>			
Lovelace Picnic Tables	5:00pm - 8:30pm	Dina Berne	Worship and dinner
<b>Location: Mason Park</b>			
Mason Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games



# PRCS Facility Usage Report

Date: **Saturday, June 24, 2017**

Facility	Reserved Time	Reservee	Reservation Purpose
<b>Location: Baker Park</b>			
Baker Park	9:00am - 10:00am	Ev Baseball&Softball	EBSA Games
Baker Park	1:00pm - 4:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: Butler Park</b>			
Butler Park Soccer Field	8:00am - 8:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: Dawes Park</b>			
Dawes Park Lagoon Shelter	11:00am - 2:00pm	yang, wen	
Dawes Park Lagoon Shelter	2:00pm - 5:00pm	Katherine Nelson	
Dawes Park Picnic Table B	3:00pm - 7:00pm	Rosa Velazquez	
<b>Location: Fleetwood-Jourdain</b>			
Foster Park Field	8:00am - 6:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: James Park</b>			
James Park	7:00am - 10:00pm	City of Evanston Recreation	City of Evanston Man Up Event
James Park Diamond 1 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 2 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 3 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 4 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 5	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 6	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 7	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Cricket Field	9:00am - 5:00pm	Evanston Cricket Club	Evanston Cricket Club Games
<b>Location: Leahy Park</b>			
Leahy Park Field	8:00am - 4:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: Lighthouse</b>			
Lighthouse Picnic Tables	10:30am - 1:30pm	Eden Lee	Birthday Party
<b>Location: Mason Park</b>			
Mason Park Field	8:00am - 4:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: Robert Crown Center</b>			
Robert Crown Diamond West	8:00am - 8:00pm	Ev Baseball&Softball	EBSA Games
Robert Crown Diamond East	8:00am - 8:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: Tallmadge Park</b>			
Tallmadge Park North Ballfiel	1:00pm - 4:00pm	Ev Baseball&Softball	EBSA Games
Tallmadge Park South Ballfiel	1:00pm - 4:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: Twiggs Park</b>			
Twiggs Park Baseball/Open A	8:00am - 8:00pm	Ev Baseball&Softball	EBSA Games



# PRCS Facility Usage Report

**Date:** Sunday, June 25, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
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**Location: Dawes Park**

Dawes Park Picnic Table B	1:00pm - 5:00pm	Lowe, Shayna	
Dawes Park Picnic Table C	3:00pm - 7:00pm	Ying, Nancy	

**Location: Elliott Park**

Elliott Park Picnic table C	9:00am - 11:00am	Schneeberg, Sara	Picnic
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**Location: Fleetwood-Jourdain**

Foster Park Field	8:00am - 8:00pm	Ev Baseball&Softball	EBSA Games
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**Location: James Park**

James Park Diamond 1 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 2 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 3 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 4 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 5	8:00am - 8:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 6	8:00am - 8:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 7	8:00am - 8:00pm	Ev Baseball&Softball	EBSA Games
James Park Cricket Field	9:00am - 5:00pm	Evanston Cricket Club	Evanston Cricket Club Games

**Location: Lighthouse**

Lighthouse Picnic Tables	11:00am - 7:00pm	Jessica Isaac	Birthday Party
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**Location: Lighthouse Beach**

Fire Circle	10:00am - 10:00pm	David, Liron	
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**Location: Lovelace Park**

Lovelace Picnic Tables	2:00pm - 6:00pm	Gardner, Rodney	Family BBQ
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**Location: Mason Park**

Mason Park Field	8:00am - 8:00pm	Ev Baseball&Softball	EBSA Games
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**Location: Robert Crown Center**

Robert Crown Diamond West	6:00pm - 7:00pm	City of Evanston Recreation	
Robert Crown Diamond East	6:00pm - 7:00pm	City of Evanston Recreation	
Robert Crown Diamond West	7:00pm - 8:00pm	City of Evanston Recreation	

**Location: Twiggs Park**

Twiggs Park Picnic Tables	12:30pm - 4:00pm	Levander, Kelly	
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# PRCS Facility Usage Report

Date: Monday, June 26, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
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**Location: Dawes Park**

Dawes Park Lagoon Shelter	9:00am - 1:00pm	City of Evanston Recreation	Aquatic and Art Camp
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**Location: Fleetwood-Jourdain**

Foster Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
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**Location: James Park**

James Park Diamond 1 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 2 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 3 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 4 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 5	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 6	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 7	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games

**Location: Leahy Park**

Leahy Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
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**Location: Lighthouse Beach**

Fire Circle	6:00pm - 10:00pm	Shoshanna Lockshin	
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**Location: Lovelace Park**

Lovelace Park Soccer Field	9:00am - 3:30pm	Evanston Soccer Association	Team Evanston Summer Camps
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**Location: Mason Park**

Mason Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
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**Location: Robert Crown Center**

Robert Crown Football Field	6:00pm - 8:00pm	Evanston Soccer Association	Team Evanston Soccer Practices
Robert Crown Diamond West	6:45pm - 8:00pm	City of Evanston Recreation	
Robert Crown Diamond East	6:45pm - 8:00pm	City of Evanston Recreation	
Robert Crown Diamond West	8:00pm - 9:15pm	City of Evanston Recreation	
Robert Crown Diamond East	8:00pm - 9:15pm	City of Evanston Recreation	

**Location: Twiggs Park**

Twiggs Park Picnic Tables	12:30pm - 4:00pm	Levander, Kelly	
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# PRCS Facility Usage Report

**Date:** Tuesday, June 27, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
<b>Location: Bent Park</b>			
Bent Park	5:30pm - 9:00pm	City of Evanston Recreation	Starlight Concert w/ Food Trucks
<b>Location: Dawes Park</b>			
Dawes Park Lagoon Shelter	9:00am - 1:00pm	City of Evanston Recreation	Aquatic and Art Camp
Dawes Park Picnic Table C	3:00pm - 7:00pm	Bowman, Elizabeth	
<b>Location: Fleetwood-Jourdain</b>			
Foster Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: Ingraham Park</b>			
Ingraham Park	2:00pm - 6:00pm	Muse of Fire Theatre Company	
<b>Location: James Park</b>			
James Park Diamond 1 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 2 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 3 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 4 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 5	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 6	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 7	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Cricket Field	5:00pm - 7:00pm	Evanston Cricket Club	Evanston Cricket Club Practice
<b>Location: Leahy Park</b>			
Leahy Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: Lovelace Park</b>			
Lovelace Park Soccer Field	9:00am - 3:30pm	Evanston Soccer Association	Team Evanston Summer Camps
<b>Location: Mason Park</b>			
Mason Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: Robert Crown Center</b>			
Robert Crown Diamond West	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
Robert Crown Diamond East	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games



# PRCS Facility Usage Report

Date: **Wednesday, June 28, 2017**

Facility	Reserved Time	Reservee	Reservation Purpose
<b>Location: Dawes Park</b>			
Dawes Park Lagoon Shelter	9:00am - 1:00pm	City of Evanston Recreation	Aquatic and Art Camp
<b>Location: Fleetwood-Jourdain</b>			
Foster Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: James Park</b>			
James Park Diamond 1 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 2 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 3 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 4 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 5	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 6	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 7	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: Leahy Park</b>			
Leahy Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: Lovelace Park</b>			
Lovelace Park Soccer Field	9:00am - 3:30pm	Evanston Soccer Association	Team Evanston Summer Camps
Lovelace Park Soccer Field	6:00pm - 8:30pm	Evanston Soccer Association	Team Evanston Soccer Games
<b>Location: Mason Park</b>			
Mason Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: Robert Crown Center</b>			
Robert Crown Diamond West	6:45pm - 8:00pm	City of Evanston Recreation	
Robert Crown Diamond East	6:45pm - 8:00pm	City of Evanston Recreation	
Robert Crown Diamond West	8:00pm - 9:15pm	City of Evanston Recreation	
Robert Crown Diamond East	8:00pm - 9:15pm	City of Evanston Recreation	
Robert Crown Diamond West	9:15pm - 10:30pm	City of Evanston Recreation	
Robert Crown Diamond East	9:15pm - 10:30pm	City of Evanston Recreation	



# PRCS Facility Usage Report

**Date:** Thursday, June 29, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
<b>Location: Dawes Park</b>			
Dawes Park Lagoon Shelter	9:00am - 1:00pm	City of Evanston Recreation	Aquatic and Art Camp
Dawes Park Lagoon Shelter	4:00pm - 8:00pm	Kelly, Scott	
<b>Location: Fleetwood-Jourdain</b>			
Foster Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: Ingraham Park</b>			
Ingraham Park	2:00pm - 6:00pm	Muse of Fire Theatre Company	
<b>Location: James Park</b>			
James Park Diamond 1 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 2 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 3 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 4 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 5	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 6	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 7	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: Leahy Park</b>			
Leahy Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: Lovelace Park</b>			
Lovelace Park Soccer Field	9:00am - 3:30pm	Evanston Soccer Association	Team Evanston Summer Camps
<b>Location: Mason Park</b>			
Mason Park Field	3:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: Robert Crown Center</b>			
Robert Crown Diamond West	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
Robert Crown Diamond East	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
Robert Crown Football Field	6:00pm - 8:00pm	Evanston Soccer Association	Team Evanston Soccer Practices





# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



**WEEK ENDING JUNE 23, 2017**

## ***Deerfield Mayor Harriet Rosenthal Inaugurated as 59<sup>th</sup> NWMC President; Mount Prospect Wins the Communicopia Award!***

Thank you to the one hundred and sixty-one NWMC members and guests who gathered Wednesday at Manzo's Banquets in *Des Plaines* for the 2017 NWMC Gala. Attendees celebrated the accomplishments of outgoing NWMC President and *Des Plaines Mayor Matthew Bogusz*, as well as the inauguration of *Deerfield Mayor Harriet Rosenthal* as the 2017-2018 Northwest Municipal Conference President. She is the organization's 59<sup>th</sup> president and the first from the *Village of Deerfield*. *Mount Prospect Mayor Arlene Juracek* was installed as Vice-President, while *Morton Grove Village President Dan DiMaria* and *Highland Park City Manager Ghida Neukirch* were installed as Secretary and Treasurer, respectively.

Mayor Bogusz thanked the membership and staff for their collective achievements over the past year. He reported that the membership was kept informed on more than 600 bills affecting local government that were introduced in the General Assembly this session and thanked members who diligently responded to the NWMC Action Alerts on the most critical of those. Due to the increased participation in the Conference's enterprise programs and other initiatives, he stated that the organization was able to hold the line on membership dues for the fourth consecutive year. Finally, he proudly noted the birth of his first child this year and said "Evenings like this remind me of the critical importance of our work. We work long and hard hours not only for the current residents of our communities, but for the future generations."

In her inaugural remarks, President Rosenthal thanked Mayor Bogusz for his accomplishments and leadership as NWMC President. She stated that, "As I begin my presidency, we continue to be confronted with an unprecedented situation: the lack of a state budget and constant uncertainty regarding the receipt of state collected, local government revenues." She reported on the latest budget proposals that are damaging to local governments and stated that, as the state budget impasse continues, "it is imperative that the NWMC membership be ready to act if called upon by staff."

"That's the bad news," she continued. "The good news is that we are a dynamic organization of leaders who will work tirelessly and diligently to protect the interests of our members and taxpayers. We are well equipped and well prepared to tackle the challenges that lay ahead." She outlined a number of initiatives for the coming year and closed by thanking the membership "for the honor to serve as your president and I look forward to achieving our collective goals."

The evening also serves to showcase the best of our member communities via the NWMC Communicopia Award competition. The annual award is given to the member who donates the most popular gift basket for the silent auction as selected by the Gala attendees. This year, the *Village of Mount Prospect* took the honors with a basket of items commemorating and celebrating the village's 100<sup>th</sup> anniversary. Congratulations to *Mayor Arlene Juracek* and the village staff for creating a special basket. We also thank each member who submitted a basket for supporting the organization.

Finally, the evening would not be a success without the generous support of the Gala sponsors and we thank the following supporters: Gold Sponsors: Call One and Comcast; Silver Sponsors: Gas Depot, Groot Industries and Standard Equipment; Bronze Sponsors: America's Auto Auction, AT&T, Christopher B. Burke Engineering, Ltd., Canon Solutions America, Chase, Civiltech, ComEd, Currie Motors, Ehlers, FerPal Infrastructure, Foster Coach Sales, GovHR USA, Napa Integrated Business Solutions, National Joint Powers Alliance, Napleton Fleet Group, Speer Financial, Trotter and Associates, Inc., and Warehouse Direct Workplace Solutions; Supporting Sponsors: Anderson Legislative Consulting, Ltd., Steve Brown, Laport, Inc., bda Morneau Shepell, Roesch Ford and Silcalco Ltd. *Staff contacts: Karol Heneghan, Marina Durso*

## ***Register Today for the 2017 NWMC Elected Official's Institute***

On Thursday, staff emailed the agenda and registration information for the 2017 NWMC Elected Official's Institute. This year's Institute will be held over two evenings, Wednesday, July 19 and Wednesday, July 26. Each session will be held from 6:00 p.m. to 9:00 p.m. at the NWMC offices, 1600 E. Golf Road, Suite 0700, in Des Plaines (on the campus of Oakton Community College).

The Northwest Municipal Conference Elected Officials Institute is an education program designed to enrich both the freshman and seasoned elected official. A highly interactive format allows ample opportunity for mayors/presidents, trustees/aldermen and others to exchange ideas and explore topics vital to serving as an elected official. The 2017 agenda provides informative programs, expert presenters and in-depth discussion that will complement your service as an elected official and make the Institute a valuable experience.

Here is a quick listing of the sessions and confirmed speakers:

Wednesday, July 19:

- Welcome/Introduction to the Northwest Municipal Conference and the Elected Officials Institute  
*NWMC President and Deerfield Mayor Harriet Rosenthal, NWMC staff*
- Communicating with the Media  
*Serafin & Associates Senior Strategist Scott Burnham*
- Open Meetings Act, FOIA and Parliamentary Procedure  
*Ancel, Glink, Diamond, Bush, DiCianni & Krafthefer Senior Partner Stewart Diamond, Associate Daniel Bolin and Associate Erin Pell*
- Understanding & Influencing Springfield  
*State Senator Tom Rooney and NWMC Legislative Consultant Taylor Anderson*

Wednesday, July 26:

- Elements of Successful Elected Official/Staff Relations  
*Former Wilmette Village President Chris Canning and Lake Forest City Manager Bob Kiely*
- Government Finance Primer  
*Buffalo Grove Director of Finance and General Services Scott Anderson*
- Intergovernmental Cooperation  
*NWMC staff*
- Communicating and Coping with Citizens  
*NWMC Past President and Des Plaines Mayor Matthew Bogusz*

The cost for the Institute is \$75 per participant, which includes a light dinner each evening, the Institute binder, all program materials and a certificate of completion. Please return the registration form by Friday, July 14 to Marina Durso, [mdurso@nwmc-cog.org](mailto:mdurso@nwmc-cog.org). The form can be found at <http://www.nwmc-cog.org/Products-and-Services/Training-and-Education/Training-Documents/2017-NWMC-Elected-Officials-Institute-Agenda.aspx>. *Staff contacts: Mark Fowler, Larry Bury*

## ***House Special Session Turns Focus to Property Tax Freeze***

The General Assembly returned to Springfield this week and are expected to be in session through the end of the month or until a state budget is passed. Today, the House is conducting a Committee of the Whole hearing on a statewide property tax freeze. [House Bill 4066](#) (Rep. Jim Durkin), the latest proposed property tax freeze, proposes to implement a four-year "freeze" of the property tax levy by setting the extension limitation at 0% for levy years 2017 through 2020 unless a higher extension rate is approved by voters via referendum. In addition to freezing the levy, the bill would allow voters to lower the levy via referendum.

The NWMC strongly opposes a property tax freeze. By tying the hands of local elected officials tasked with making sound fiscal decisions for their communities, a freeze severely restricts their ability to fund essential public safety services, escalating public safety pension payments and bond obligations. If voters (via referendum) are given the ability to lower their property taxes, this chaotic facet of the bill would undercut the ability of communities to borrow responsibly and make it virtually impossible to balance budgets and maintain operations in a fiscally responsible manner.

Little progress has been reported on state budget negotiations during the first two days of special session. If a state budget or stopgap appropriation is not enacted by the end of June, our communities will again be faced with various state collected local revenues being withheld. Please be on alert for NWMC Action Alerts and other updates during the coming week. *Staff Contacts: Mark Fowler, Larry Bury, Chris Staron*

### ***One Week Left to Stake Your Claim on a NWMC Committee Seat***

Now that the new NWMC leadership has taken office, we can't think of a better way to support them than to serve on a NWMC committee. Members who volunteer their time and effort by actively participating on the Conference's committees contribute to the organization's success and further our reputation as one of the most well respected councils of government in Illinois. In order to maintain the quality work of the Conference, we call on our members to serve on one or more NWMC committees.

Members are requested to consider on which of the various core committees (Bicycle and Pedestrian, Finance, Legislative or Transportation) or non-core committees (Attorneys or Fire Core Cost Containment) you are interested in serving. Registration packets have been emailed to the membership, so please return your preferences to Larry Bury via email, [lbury@nwmc-cog.org](mailto:lbury@nwmc-cog.org) or fax, 847-296-9207 by Friday, June 30. *Staff contact: Larry Bury*

### ***SPC Awards Short-Term Contract Extension with Foster Coach***

The Suburban Purchasing Cooperative (SPC) Governing Board has awarded a short-term contract extension to Foster Coach Sales, Inc. of Sterling for the 2017 Horton Type I Additional Duty Ambulance (Contract #133). The contract extension runs from October 2, 2017 through December 31, 2017.

The SPC Fire Core Cost Containment Committee (FCCCC) continues their work on new RFPs for Type I and Type III ambulances and determined that it would not be feasible to complete the RFP in time to issue a new contract to take effect October 2. We appreciate the hard work the following FCCCC volunteers are putting into this project:

- Romeoville Fire Chief/Paramedic Kent Adams
- Des Plaines Emergency Vehicle Technician John Dahlgren
- Thornton Fire Chief Dave Habecker
- Bloomington Fire Protection District Chief Jeff Janus
- Morton Grove Fire Lieutenant Dennis Kennedy (Committee Chair)
- Mount Prospect Public Works Mechanic Kevin Krotky
- Mount Prospect Fire Lieutenant Todd Novak
- Elk Grove Village Fleet Services Administrator Mike O'Hara
- Des Plaines Fire Division Chief, EMS Ed Rogers
- Glenwood Fire Chief Kevin Welsh

For questions or additional information on the current contract, please contact staff or Steve Foster, 800-369-4215 ext. 3, 815-499-0125 (cell), or [steve@fostercoach.com](mailto:steve@fostercoach.com). *Staff contact: Ellen Dayan*

### ***The July 25 NWMC Surplus Vehicle and Equipment Auction is Coming Up Soon!***

The next live NWMC Surplus Vehicle and Equipment Auction will be held on Tuesday, July 25 at America's Auto Auction in Crestwood. It's time to review your fleets and equipment to determine which should be sold for top dollar! For questions or additional information, please contact staff or America's Auto Auction Commercial Account Manager Bruce Uhter, [Bruce.Uhter@americasautoauction](mailto:Bruce.Uhter@americasautoauction), 708-389-4488 (office), 219-713-0327 (cell) or sales representative Jim Fee, 773-315-0293 or [jamesfee7522@yahoo.com](mailto:jamesfee7522@yahoo.com). *Staff contact: Ellen Dayan*

### ***Meetings and Events***

*NWMC Executive Board* – next meeting is on call.