



# Memorandum

To: Mayor Hagerty and Members of the City Council  
From: Wally Bobkiewicz, City Manager  
Subject: City Manager's Weekly Update  
Date: July 21, 2017

## STAFF REPORTS BY DEPARTMENT



Weekly Report for July 14, 2017 – July 20, 2017

**City Manager's Office**  
City Council Agenda Schedule

**Community Development**  
Weekly Zoning Report  
Weekly Inspection Report

**Health Department**  
Weekly Food Establishment Application Report

**Law Department**  
Weekly Liquor License Applications Report

**Parks, Recreation & Community Services**  
Weekly Facility Usage Report

**Legislative Reading**  
NWMC Weekly Briefing

**PUBLIC NOTICES, AGENDAS & MINUTES**

**Monday, July 24, 2017**

Administration and Public Works Committee

[www.cityofevanston.org/apw](http://www.cityofevanston.org/apw)

Planning & Development Committee

[www.cityofevanston.org/pd](http://www.cityofevanston.org/pd)

City Council

[www.cityofevanston.org/citycouncil](http://www.cityofevanston.org/citycouncil)

**Tuesday, July 25, 2017**

Zoning Board of Appeals

[www.cityofevanston.org/zoningboard](http://www.cityofevanston.org/zoningboard)

**Wednesday, July 26, 2017**

Design and Project Review Committee

[www.cityofevanston.org/dapr](http://www.cityofevanston.org/dapr)

Transportation & Parking Committee Meeting

[www.cityofevanston.org/transandparking](http://www.cityofevanston.org/transandparking)

Economic Development Committee

[www.cityofevanston.org/economicdev](http://www.cityofevanston.org/economicdev)

**Thursday, July 27, 2017**

Police Pension Fund

[www.cityofevanston.org/policepension](http://www.cityofevanston.org/policepension)

Emergency Telephone System Board - CANCELLED

[www.cityofevanston.org/911board](http://www.cityofevanston.org/911board)



# Weekly Update

Below is a brief summary of activities in the 311 Center for the period of July 14, 2017 through July 20, 2017.

	<b>CURRENT WEEK'S TOTALS</b>	<b>PREVIOUS WEEK'S TOTALS</b>
<b>CALLS HANDLED</b>	<b>2855</b>	<b>2845</b>
<b>SERVICE REQUESTS</b>	<b>880</b>	<b>915</b>
<b>TOTAL CHATS</b>	<b>45</b>	<b>34</b>
<b>TOTAL TEXT</b>	<b>26</b>	<b>33</b>

## Top 5 Service Requests

## Total

*Most requested service requests (Source: PublicStuff - Open/Closed)*

1. Building Permit Inspection Request	128
2. Broken Parking Meter	99
3. Trash-Special Pick-up	58
4. Tree Evaluation	34
5. Trash-Missed Garbage Pick-up	27

**Please see the following page for the Weekly Telephone Wrap up Data**

**Telephone Wrap-up Data** *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

<b>Weekly Telephone Wrap Up Data</b>	
<b>Category/Department</b>	<b>Total</b>
Administrative Services -Parking	391
Administrative Services -Finance	33
Administrative Services -HR	45
Administrative Services – Other	73
City Manager’s Office	48
ComDev / Economic Development	29
ComDev/ Bldg Inspections	323
ComDev / Housing Rehab	19
ComDev / Planning/Zoning	41
General Assistance	2
Fire Life Safety	16
PublicStuff Request	383
Health	93
Information	591
Law	8
Library	3
Mayor’s Office	3
Other/311	145
Other – Social Services	1
Parks – Maintenance	7
Parks – Programs/Picnics/Permits	33
Parks – Other	1
Parks/Recreation	47
Parks – Forestry	30
Parks- Recreation Programs	61
Police	133
Public Works / Fleet	3
Public Works / Street Sanitation	120
Public Works / Engineering	36
Tax Assessment Office	9
Utilities – Power	6
Utilities – Sewer	7
Utilities – Water	115
<b>TOTAL</b>	<b>2855</b>

## Evanston City Council Agenda Schedule - 2017

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

**2017 Meeting Dates: Jan 9, Jan 17, Jan 23, Feb 13, Feb 20, Feb 27, Mar 13, Mar 20, Mar 27, Apr 10, Apr 17, Apr 24**

**May 8, May 15, May 22, Jun 12, Jun 19, Jun 26, Jul 10, Jul 17, Jul 24, Aug 14, Sept 11, Sept 18, Sept 25**

**Oct 9, Oct 16, Oct 23, Nov 13, Nov 20, Nov 27, Dec 11**

B=Business of the City by Motion    R=Resolution    O=Ordinance

D=Discussion    C=Communication    P=Presentation    A=Announcement    PR=Proclamation    SPB=Special Order Business

APW=Administration & Public Works    PD=Planning & Development    HS=Human Services    EDC=Economic Development

BUD=Budget    OC=Other    EXS=Executive Session    SPC=Special City Council Meeting    CC=Council Only

DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CMO	8/14/2017	Relationship of City/Library Bonds as Library Bonds are Retired	D	APW	Lyons	
CMO	8/14/2017	Budget Amendments - SSA4 and Snow	B	APW	Lyons	
PWA	8/14/2017	Gibbs-Morrison Site Improvements	B	APW	Stoneback	
PWA	8/14/2017	4-Way Stop at Marcy and Cofax	B	APW	Stoneback	
PWA	8/14/2017	Hydraulic Modeling	B	APW	Stoneback	
PWA	8/14/2017	Change Order #2 - Arch Svcs at Robert Crown	B	APW	Stoneback	
PWA	8/14/2017	Contract Extension for Snow Purchase	B	APW	Stoneback	
PWA	8/14/2017	Tallmadge Street Light Purchase	B	APW	Stoneback	
PRCS	8/14/2017	YJC Career Pathways Agmt Renewal	B	APW	Hemingway	
Admin Svcs	8/14/2017	Citation Management	B	APW	Storlie	
CMO	8/14/2017	Sculptor for Fountain Square	B	APW	Bobkiewicz	
CMO	8/14/2017	CAFR/Audit Report	B	APW	Lyons	Accept and Place on File
CMO	8/14/2017	Loan for Tenant Improvements - 633 Howard	R	APW	Lyons	
CMO	8/14/2017	Long Term Lease of City Property - 633 Howard	O	APW	Lyons	For Intro and Action
CMO	8/14/2017	Land Sale - 120 Chicago Ave (68-O-17)	O	APW	Lyons	For Intro and Action
CMO	8/14/2017	2017 Bond Issue	O	APW	Lyons	For Intro
CMO	8/14/2017	Fire Code Amendments (Annual Fire Testing Report)	O	APW	Scott	For Introduction
CD	8/14/2017	Zoning Code Amendment - Regulating Mailed Notices	O	PD	Leonard	For Intro
CD	8/14/2017	1726 Hinman Ave - Landmark Status	O	PD	Leonard	For Action - continued from 6/26
CMO	8/14/2017	Blue 1647 Evanston Coding Initiative	B	ED	Zalmezak	
	8/14/2017	Exec Session (Work Comp)		CC		
	9/6/2017	Human Services / City Manager Evaluation		HS / CC		
Fire	9/11/2017	National Preparedness Month	A	CC	Scott	
PWA	9/11/2017	Water Shut-Off Process Update	SPB	CC	Stoneback	
Legal	9/11/2017	NU Property	R	APW	Farrar	
CMO	9/11/2017	1714-20 Chicago Land Sale Contract	R	APW	Lyons	
	9/18/2017	Budget - Afford Housing & Econ. Develop. Issues		CC	Leonard / Lyons	

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
CMO	9/25/2017	Single Audit Report	B	APW	Lyons	Accept and Place on File
PRCS	9/25/2017	Removal of Expired Honorary St Name Signs	B	HS	Hemingway	
PWA	9/25/2017	Modify Weed and Turf Control	O	HS	Stoneback	For Intro
	10/16/2017	2018 Budget Discussion - Operating Budget		CC		
	10/23/2017	2018 Budget Discussion - Capital Budget		CC		
	10/28/2017	Special City Council Meeting - Public Hearing - Truth in Taxation, FY18 Proposed Budget, Prelim Tax Levy Estimate		CC		
	10/30/2017	Special City Council Meeting - Review of Downtown, West Evanston, West End and Lakefront Master Plans		CC		
	11/6/2017	2018 Budget Discussion		CC		
	11/13/2017	2018 Budget Discussion (if needed)		CC		
	11/20/2017	Special City Council - Review of Strategic Plan, Livability Plan and Central St Master Plan		CC		
	11/27/2017	2018 Budget & 2017 Tax Levy Adoption		CC		
PRCS	11/27/2017	Noyes Tenant Leases	R	APW	Hemingway	
<b>Council &amp; Committee Meetings</b>						
7/24/2017	6:00 PM	Administration & Public Works, Planning & Development, City Council				
7/26/2017	6:00 PM	Transportation & Parking				
7/26/2017	7:00 PM	Economic Development				
8/3/2017	7:00 PM	Housing, Homelessness and Human Relations Commission				
8/7/2017	6:00 PM	Human Services				

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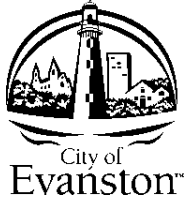
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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
8/14/2017	6:00 PM	Administration & Public Works, Planning & Development, City Council				
<b><u>DEFERRED</u></b>	<b>Date</b>	<b>Item</b>	<b>Action</b>	<b>Committee</b>	<b>Staff</b>	
CD		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
CMO		D202 IGA: Safe School Zone	R	HS	Bobkiewicz	
CMO		Amendment to PEHP Resolution	R	APW	Lyons	
Admin Serv		Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)
Law		Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Law		Credit Card Analysis	D	APW	Lyons	
Admin Serv		Panhandling/Soliciting; limit residential hours to 4 pm	O	APW	Farrar	Intro 7/27/15; Held at 8/17 mtg
Law		Animal Welfare Board	O	R	Bobkiewicz	(for 2017)



# Memorandum

To: Honorable Mayor and Members of the City Council  
From: Scott Mangum, Planning and Zoning Administrator  
Subject: Weekly Zoning Report  
Date: July 19, 2017

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or [smangum@cityofevanston.org](mailto:smangum@cityofevanston.org) if you have any questions or need additional information.



**Zoning Weekly Update**  
**Cases Received and Pending, July 12, 2017 - July 18, 2017**

**Zoning Reviews**

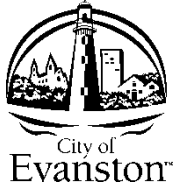
Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	811 Lincoln Street	R1	Building Permit	2-story addition and new deck at SFR	05/18/17	non-compliant, pending minor variation application
1	115 Dempster Street	R1	Building Permit	Exterior and interior remodeling to SFR	07/12/17	pending staff review
2	1711 Church Street	R4	Building Permit	Building to be demolished, enlarge and reconfigure driveway and entrance onto Church Street (Advanced Disposal)	05/26/17	non-compliant, pending additional information from the applicant
2	1881 Oak Avenue	RP	Building Permit	Install new swing door and new revolving door (E2 apartments)	06/14/17	<b>pending DAPR</b>
2	1726 Wesley Avenue	R1	Building Permit	Remove walk, install paver walk, seat and retaining wall	07/05/17	pending staff review
2	1029 Dewey Avenue	R3	Building Permit	Construct new deck, relocate a/c	07/13/17	pending staff review
3	935 Chicago Avenue	C1a	Building Permit	Repave parking lot, add landscaping (Chicago & Main Planned Development)	05/17/17	pending revisions from the applicant
3	1110 Forest Avenue	R1	Zoning Analysis	Remove and replace walks and patio	07/06/17	pending staff review
3	1014 Forest Avenue	R1	Building Permit	Replace front steps, railing and sidewalk	07/14/17	pending staff review
3	818 Lake Street	C2	Building Permit	Addition and alteration to commercial building for co-work space	07/17/17	pending staff review
4	1507-1511 Wilder Street	R3	Zoning Analysis	Construct new 2-unit townhomes on each lot for a total of 4 townhomes	06/13/17	non-compliant, pending revisions from applicant
4	813 Crain Street	R3	Zoning Analysis	Construct roofed front and side porch, landing and steps at multi-family dwelling	06/27/17	non-compliant, pending minor variation application
4	931 Ashland Avenue	R3	Building Permit	Repair front porch	07/06/17	pending staff review
4	1574 Asbury Avenue	R1	Building Permit	Kitchen remodel, add powder room to residential condominium	07/13/17	pending staff review
4	835 Sherman Avenue	B2	Building Permit	Exterior and interior repairs due to fire damage to townhome	07/14/17	pending staff review
4	929 Sherman Avenue	R3	Building Permit	Construct 28x22 detached garage	07/14/17	pending staff review
5	1925 Hartrey Avenue	R3	Building Permit	New front porch	05/15/17	non-compliant, pending revisions or variation application
5	1818 Lemar Avenue	R2	Building Permit	Construct deck at SFR	06/15/17	pending additional information from the applicant
5	1821 Simpson Street	R3	Building Permit	Construct 20x22 detached garage	07/13/17	pending staff review
6	2500 Hartzell Street	R1	Building Permit	Install paver and stone patio, and paver walk	05/08/17	pending additional information from the applicant
6	3308 Noyes Street	R1	Building Permit	1-story addition	05/12/17	non-compliant, minor variation application
6	2517 Central Street	R5	Building Permit	Construct 2-story deck and stairs (multi-family dwelling)	05/23/17	non-compliant, pending minor variation application
6	3233-3249 Central Street	R4	Zoning Analysis	Demo existing apartment building, construct new 2-story, 14-unit apartment building with garage and surface parking (revised plan)	06/19/17	non-compliant, pending major variation application
6	2604 Noyes Street	R1	Zoning Analysis	Construct detached garage at SFR with future lot subdivision	06/30/17	pending additional information from the applicant
6	2421 Prospect Avenue	R1	Building Permit	Install paver patio	07/05/17	pending staff review

6	2108 McDaniel Avenue	R1	Building Permit	Construct new 14x22 detached garage	07/05/17	non-compliant, pending revisions
6	2626 Reese Avenue	R1	Zoning Analysis	Construct new SFR with 1-car detached garage and 1 open parking pad	07/12/17	non-compliant, pending revisions
6	3026 Thayer Street	R1	Building Permit	New stone patio	07/11/17	pending additional information from the applicant
6	2749 Marcy Avenue	R1	Building Permit	2-story addition to SFR	07/13/17	pending staff review
6	2319 Harrison Street	R1	Building Permit	Rebuild roof structure from tree damage	07/18/17	pending staff review
6	2728 Grant Street	R1	Building Permit	Construct new 2-car garage	07/18/17	pending staff review
6	2423 Park Place	R1	Building Permit	Replace wood deck	07/18/17	pending staff review
7	2528 Sheridan Road	R1	Building Permit	Install stone walkways and landscaping	06/14/17	pending additional information from the applicant
7	2115 Lincoln Street	R1	Building Permit	Remove existing terrace, install paver terrace	06/16/17	pending additional information from the applicant
7	2316 Bryant Avenue	R1	Zoning Analysis	Remove concrete walk, replace with paver walk, enlarge front stoop	06/22/17	pending additional information from the applicant
7	1501 Central Street	U2	Building Permit	Renovate existing parking lot (NU - Ryan Field east parking lot)	06/30/17	non-compliant, pending revisions or major variation application
7	1312 Isabella Street	R1	Building Permit	Interior remodel, master bathroom	07/07/17	pending staff review
7	725 Roslyn Place	R1	Building Permit	Install patio and walks	07/14/17	pending staff review
7	1930 Central Street	B1a	Building Permit	Interior build out of existing commercial space (Beer On Central)	07/17/17	pending staff review
8	128-130 Chicago Avenue	C1	Zoning Analysis	Construct 4-story building with ground-floor retail to include retail landscape establishment, open garden yard, 10 dwelling units above, open parking lot	03/31/17	non-compliant, pending revisions
8	1027 Hull Terrace	R3	Building permit	Construct 2-story deck	05/30/17	non-compliant, pending minor variation application
8	721 Howard Street	B3	Building Permit	Interior remodel for a dinner theater (Howard Street Theater)	06/07/17	<b>pending final DAPR</b>
8	714 Brummel Street	R5	Building Permit	Replace existing porch to multi-family dwelling	07/12/17	pending staff review
8	300 Dodge Avenue	OS	Building Permit	Install new module solar array on roof, new monitoring system (Levy Center)	07/18/17	pending staff review
9	1125 Madison Street	R1	Building Permit	Construct paver patios at SFR	09/22/16	<b>pending ZBA 08/01/17</b>
9	918 Madison Street	R1	Building Permit	2-car garage	06/16/17	non-compliant, pending revisions
9	1711 Washington Street	R3	Building Permit	Construct detached garage at SFR	06/29/17	non-compliant, pending revisions
9	806 Ridge Avenue	R3	Zoning Analysis	Add bluestone pavers and bicycle rack (St. Nicholas Church)	07/03/17	pending staff review
9	1419 Washington Street	R3	Building Permit	Replace existing antennas with new, replace RRU's at multi-family dwelling	07/13/17	pending staff review

#### Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
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1	325 Greenwood Street	R1	Major Variation	Building lot coverage and interior side yard setback to demoish garage and establish 1 open parking space	06/22/17	<b>Continued to ZBA 08/01/17</b>
1	2014 Orrington Avenue	R1	Special Use/ Major Variation	Expansion of use of a Religious Institution, front yard setback and third story addition	02/17/17	<b>pending Preservation, DAPR &amp; ZBA</b>
4	1207 Elmwood Avenue, Unit A	R3	Fence Variation	Install front yard fence at 2-unit townhome	06/14/17	Pending additional information from the applicant
6	2517 Central Street	R5	Minor Variation	Building lot coverage to replace existing rear stairs with larger 2-story deck and stairs at multi-family dwelling	06/28/17	Determination after 07/14/17
6	2305 Hastings Avenue	R1	Minor Variation	Side setback for addition to SFR	07/14/17	Pending public notice
8	120 Dodge Avenue	R4	Special Use/Major Variation	Construct 1-story addition at Dobson Plaza	03/20/17	<b>pending DAPR &amp; ZBA</b>
8	1027 Hull Terrace	R3	Minor Variation	Building lot coverage to replace existing rear stairs with larger 2-story deck and stairs at multi-family dwelling	06/28/17	Determination after 07/21/17
9	1125 Madison Street	R1	Appeal	Appeal of Zoning Administrator's determination that gravel improvements constitute a patio	05/16/17	<b>continued to ZBA 08/01/17</b>



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: July 21, 2017

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

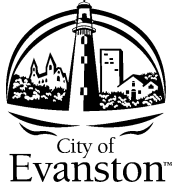
Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

# Inspector Weekly Update

Cases Received, July 21, 2017

## Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	711 Colfax Street (Kendall Place)	New Residential Building (SFRs)	Excavation on Lot 12 has started. Erosion and construction fencing are in place and in good condition. HOA agreement is being recorded and drainage contract should be awarded shortly.	7/17/2017
4	1571 Maple Avenue	Mixed Use Building	Work in the front lobby area is moving forward. Rough work for the MEP contractors continues on floors 11 and 12. Masons have completed the west elevation. Construction fence and dust control screening is in place and plumb. Project is kept orderly.	7/17/2017
5	824 - 828 Noyes (828 Lofts)	Mixed Use Building	Three remaining walls are supported and the roof and interior walls have been removed. Site is graded. Construction fencing is in place and screened. Job site is in order and gates secured.	7/17/2017
7	1620 Central Avenue	New 47 Unit Apartment Building	Certificate of Occupancy has been issued for all units. Project will be removed from weekly report.	7/17/2017
7	2705 Ashland (Welsh-Ryan Arena)	New Athletic Arena	Site is well maintained. Fences with windscreen and silt fences are present and surround the project. All storm structures within the site have catch baskets which are emptied weekly. The haul out road has been graded to direct runoff into the retention ditches. Tire washing for all trucks leaving the site is enforced. The demolition at the roof, east and west walls is complete. New roof sheeting is being installed.	7/20/2017
7	2255 Campus (Ryan/Walter Athletic Center)	Lakeside Athletic Facility	Installation of the roof covering of dome continues. Perimeter wall installation continues on the north section on floors 1 and 2 of the concourse. Electrical and HVAC ductwork continues to move forward on the 2nd floor. Street cleaning is done on a regular basis. Construction and soil erosion fencing are in place and plumb. Job site is kept in order.	7/17/2017
7	560 Lincoln (NU Residence Hall)	New Dormitory	Final inspections are scheduled for next week. Contractor is looking to obtain a temporary Certificate of Occupancy in order to move furniture in. Site is well maintained. The fences, windscreens and silt fences are present and stand plumb. Storm structures are clean and surrounding streets are cleaned as needed.	7/20/2017



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Ike Ogbo, Acting Assistant Director Health and Human Services  
Department

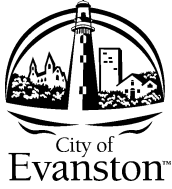
Subject: Food Establishment Application Weekly Report

Date: July 21, 2017

The table below is the weekly report of all applications for Food Establishments received during the week of July 16, 2017

Please contact me at 847/448-8289 or [iogbo@cityofevanston.org](mailto:iogbo@cityofevanston.org) if you have any questions or need additional information.

<b>Establishment Name</b>	<b>Address</b>	<b>Ward</b>	<b>Application Received on</b>	<b>Type</b>	<b>Proposed Opening Date</b>
7-Eleven	847 Dodge	2	7/16/2017	Food Establishment License Change of Ownership	Open
Beer on Central	1930 Central	7	7/18/2017	Food Establishment License	No yet determined
Amanacer Taco Shop	512 Main	3	7/19/2017	Food Establishment License	Not yet determined



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: July 21, 2017

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or [twhittington@cityofevanston.org](mailto:twhittington@cityofevanston.org) if you have any questions or need additional information.

# Liquor Licensing Weekly Report

Liquor Applications Received and Pending

WARD	BUSINESS NAME	BUSINESS ADDRESS	LIQUOR CLASS	CLASS DESCRIPTION	PROPOSED HOURS for LIQUOR SALES	DATE REC'D	STATUS <sup>1</sup>
2	Furious Spoon	1700 Maple Ave	D	Restaurant (Liquor)	Sun-Thu: 11 am – 1 am; Fri-Sat: 11 am – 2 am	5/19/17	Pending City Council Action
7	Beer on Central	1930 Central street	K	Wine, Beer and Spirits Shop (with onsite consumption)	Mon-Thu: 11am – 8pm; Fri-Sat: 11am-9pm; Sun: 11am-7pm	6/9/17	Pending City Council Action

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<sup>1</sup> Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council





# PRCS Facility Usage Report

Date: Friday, July 21, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
<b>Location: Centennial Park</b>			
Centennial Park Picnic Table	5:00pm - 7:00pm	Johnson, Julie	
<b>Location: Dawes Park</b>			
Dawes Park Picnic Table A	5:00pm - 9:00pm	Tweddale, Lauren	
<b>Location: Elliott Park</b>			
Elliott Park Picnic Table A	5:00pm - 9:00pm	Litoff, Jewish Reconstructionist Congregati	
<b>Location: Ingraham Park</b>			
Ingraham Park	2:00pm - 6:00pm	Muse of Fire Theatre Company	Much Ado About Nothing
<b>Location: James Park</b>			
James Park Diamond 1 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 2 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 3 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 4 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 5	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 6	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 7	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: Lighthouse</b>			
Lighthouse Picnic Tables	3:30pm - 8:30pm	Delaney, Anne	Community Shabbat Celebration
<b>Location: Lighthouse Beach</b>			
Fire Circle	4:00pm - 11:00pm	Chaneice Brown	
<b>Location: Lovelace Park</b>			
Lovelace Park Soccer Field	9:00am - 3:30pm	Evanston Soccer Association	Team Evanston Summer Camps
<b>Location: Twiggs Park</b>			
Twiggs Park Picnic Tables	10:00am - 4:00pm	Connections for the Homeless	BBQ



# PRCS Facility Usage Report

Date: **Saturday, July 22, 2017**

Facility	Reserved Time	Reservee	Reservation Purpose
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**Location: Centennial Park**

Centennial Park Picnic Table	11:00am - 3:00pm	Thomas, Rachon	
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**Location: Dawes Park**

Dawes Park Picnic Table D	11:00am - 3:00pm	Tang, Qi	
Dawes Park Lagoon Shelter	5:00pm - 8:00pm	caballero-holmes, amanda	

**Location: Elliott Park**

Elliott Park Picnic Table A	9:00am - 1:00pm	SohYoon Atac	
Elliott Park Picnic table B	11:00am - 3:00pm	Hendricks, Laurel	
Elliott Park Picnic table C	1:00pm - 5:00pm	Lily Martinez	
Elliott Park Picnic Table A	5:00pm - 7:00pm	Shaikh, Hammad	

**Location: Garden Park**

Garden Park Picnic Table A	11:00am - 3:00pm	Neuman, Joerg	
Garden Park Picnic Table C	1:00pm - 5:00pm	langdon, russell	
Garden Park Picnic Table A	3:00pm - 7:00pm	Mridul Joshi	

**Location: Ingraham Park**

Ingraham Park	2:00pm - 6:00pm	Muse of Fire Theatre Company	Much Ado About Nothing
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**Location: James Park**

James Park Diamond 1 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 2 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 3 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 4 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 5	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 6	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 7	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Cricket Field	9:00am - 5:00pm	Evanston Cricket Club	Evanston Cricket Club Games

**Location: Lighthouse**

Lighthouse Picnic Tables	11:00am - 5:00pm	Sabrina Townsend	Birthday
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**Location: Lovelace Park**

Lovelace Picnic Tables	9:00am - 7:00pm	Loretha Henry	Family Get together
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**Location: Merrick Rose Garden**

Merrick Rose Garden	1:00pm - 4:00pm	Mitchell, Michelle	Wedding Ceremony
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# PRCS Facility Usage Report

**Date:** Sunday, July 23, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
<b>Location: Centennial Park</b>			
Centennial Park Picnic Table	11:00am - 1:00pm	Frank Young Frank Young	
<b>Location: Dawes Park</b>			
Dawes Park Picnic Table D	5:00pm - 9:00pm	Coates, Henry	
<b>Location: Elliott Park</b>			
Elliott Park Picnic table B	11:00am - 3:00pm	adrianzen, anne	
Elliott Park Picnic table B	3:00pm - 7:00pm	James Kogan	
<b>Location: Fleetwood-Jourdain</b>			
Foster Park Field	8:00am - 8:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: Ingraham Park</b>			
Ingraham Park	2:00pm - 6:00pm	Muse of Fire Theatre Company	Much Ado About Nothing
<b>Location: James Park</b>			
James Park Diamond 1 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 2 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 3 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 4 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 5	8:00am - 8:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 6	8:00am - 8:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 7	8:00am - 8:00pm	Ev Baseball&Softball	EBSA Games
James Park Cricket Field	9:00am - 5:00pm	Evanston Cricket Club	Evanston Cricket Club Games
James Park	10:00am - 8:00pm	Esther Terrier	Picnic / Birthday Celebration
<b>Location: Lighthouse</b>			
Lighthouse Picnic Tables	7:00am - 3:00pm	Evanston Bicycle Club	Annual Bike Club Ride
<b>Location: Lovelace Park</b>			
Lovelace Picnic Tables	7:30am - 6:30pm	Second Baptist Church	Church Picnic
<b>Location: Mason Park</b>			
Mason Park Field	8:00am - 8:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: Robert Crown Center</b>			
Robert Crown Diamond West	6:00pm - 7:00pm	City of Evanston Recreation	
Robert Crown Diamond East	6:00pm - 7:00pm	City of Evanston Recreation	
Robert Crown Diamond West	7:00pm - 8:00pm	City of Evanston Recreation	



# PRCS Facility Usage Report

Date: Monday, July 24, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
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**Location: Ingraham Park**

Ingraham Park	2:00pm - 6:00pm	Muse of Fire Theatre Company	Much Ado About Nothing
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**Location: James Park**

James Park Diamond 1 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 2 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 3 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 4 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 5	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 6	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 7	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games

**Location: Lovelace Park**

Lovelace Park Soccer Field	9:00am - 7:30pm	Evanston Soccer Association	Team Evanston Summer Camps
Lovelace Picnic Tables	11:00am - 6:00pm	Purohit, Rahul	Birthday Party

**Location: Robert Crown Center**

Robert Crown Football Field	6:00pm - 8:00pm	Evanston Soccer Association	Team Evanston Soccer Practices
Robert Crown Diamond West	6:45pm - 8:00pm	City of Evanston Recreation	
Robert Crown Diamond East	6:45pm - 8:00pm	City of Evanston Recreation	
Robert Crown Diamond West	8:00pm - 9:15pm	City of Evanston Recreation	
Robert Crown Diamond East	8:00pm - 9:15pm	City of Evanston Recreation	



# PRCS Facility Usage Report

Date: Tuesday, July 25, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
<b>Location: Ingraham Park</b>			
Ingraham Park	2:00pm - 6:00pm	Muse of Fire Theatre Company	Much Ado About Nothing
<b>Location: James Park</b>			
James Park Diamond 1 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 2 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 3 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 4 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 5	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 6	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 7	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Cricket Field	5:00pm - 7:00pm	Evanston Cricket Club	Evanston Cricket Club Practice
<b>Location: Lovelace Park</b>			
Lovelace Park Soccer Field	9:00am - 7:30pm	Evanston Soccer Association	Team Evanston Summer Camps
<b>Location: Mason Park</b>			
Mason Park Picnic Tables	5:30pm - 9:00pm	City of Evanston Recreation	Starlight Concert
<b>Location: Robert Crown Center</b>			
Robert Crown Diamond West	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
Robert Crown Diamond East	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games



# PRCS Facility Usage Report

**Date:** Wednesday, July 26, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
<b>Location: Ingraham Park</b>			
Ingraham Park	2:00pm - 6:00pm	Muse of Fire Theatre Company	Much Ado About Nothing
<b>Location: James Park</b>			
James Park Diamond 1 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 2 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 3 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 4 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 5	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 6	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 7	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
<b>Location: Lighthouse Beach</b>			
Fire Circle	10:00am - 11:00pm	Chicago Jesuit Academy	
<b>Location: Lovelace Park</b>			
Lovelace Park Soccer Field	9:00am - 7:30pm	Evanston Soccer Association	Team Evanston Summer Camps
<b>Location: Robert Crown Center</b>			
Robert Crown Diamond West	6:45pm - 8:00pm	City of Evanston Recreation	
Robert Crown Diamond East	6:45pm - 8:00pm	City of Evanston Recreation	
Robert Crown Diamond West	8:00pm - 9:15pm	City of Evanston Recreation	
Robert Crown Diamond East	8:00pm - 9:15pm	City of Evanston Recreation	
Robert Crown Diamond West	9:15pm - 10:30pm	City of Evanston Recreation	
Robert Crown Diamond East	9:15pm - 10:30pm	City of Evanston Recreation	



# PRCS Facility Usage Report

**Date:** Thursday, July 27, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
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**Location: Dawes Park**

Dawes Park Picnic Table D	11:00am - 3:00pm	Carmen Cooper	
Dawes Park Lagoon Shelter	4:00pm - 8:00pm	Kelly, Scott	

**Location: Ingraham Park**

Ingraham Park	2:00pm - 6:00pm	Muse of Fire Theatre Company	Much Ado About Nothing
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**Location: James Park**

James Park Diamond 1 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 2 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 3 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 4 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 5	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 6	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games
James Park Diamond 7	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Games

**Location: Lovelace Park**

Lovelace Park Soccer Field	9:00am - 7:30pm	Evanston Soccer Association	Team Evanston Summer Camps
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**Location: Robert Crown Center**

Robert Crown Diamond West	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
Robert Crown Diamond East	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Games
Robert Crown Football Field	6:00pm - 8:00pm	Evanston Soccer Association	Team Evanston Soccer Practices



# DIRECTOR'S WEEKLY BRIEFING

By NWMC Executive Director Mark L. Fowler



**WEEK ENDING JULY 21, 2017**



## ***Water, Water Everywhere***

Near record flooding on the Des Plaines River has left the campus of Oakton Community College (and therefore the NWMC offices) closed since July 13. Staff was able to access the office today and should be able to in the coming days, depending on the weather. We will provide updates to the membership as events warrant. *Staff contacts: Mark Fowler, Larry Bury*

## ***Last Call to Participate in the July 25 NWMC Surplus Vehicle and Equipment Auction***

The next live NWMC Surplus Vehicle and Equipment Auction will be held on Tuesday, July 25 at America's Auto Auction in Crestwood. *Evanston and Glenview* will participate, along with our friends from Aurora, Hazel Crest, Richton Park, South Holland and Thornton. There is still time to add your municipality's surplus vehicles to the sale, so please contact staff or America's Auto Auction Commercial Account Manager Bruce Uhter, [Bruce.Uhter@americasautoauction](mailto:Bruce.Uhter@americasautoauction), 708-389-4488 (office), 219-713-0327 (cell) or sales representative Jim Fee, 773-315-0293 or [jamesfee7522@yahoo.com](mailto:jamesfee7522@yahoo.com). *Staff contact: Ellen Dayan*

## ***Flooding Causes Shuffle in NWMC Elected Officials Institute Schedule***

The closure of the NWMC offices this week resulted in the postponement of the first evening of the NWMC Elected Officials Institute scheduled for Wednesday. Thanks to the patience and understanding of our speakers and participants, we have rescheduled the Institute to Wednesday, July 26 and Wednesday, August 9. Each session will be held from 6:00 p.m. to 9:00 p.m. at the NWMC offices, 1600 E. Golf Road, Suite 0700, in Des Plaines (on the hopefully dry campus of Oakton Community College).



Here is a revised listing of the sessions and confirmed speakers:

Wednesday, July 26:

- Welcome/Introduction to the Northwest Municipal Conference and the Elected Officials Institute  
*NWMC President and Deerfield Mayor Harriet Rosenthal, NWMC staff*
- Elements of Successful Elected Official/Staff Relations  
*Former Wilmette Village President Chris Canning and Lake Forest City Manager Bob Kiely*
- Government Finance Primer  
*Buffalo Grove Director of Finance and General Services Scott Anderson*
- Communicating and Coping with Citizens  
*NWMC Past President and Des Plaines Mayor Matthew Bogusz*

Wednesday, August 9:

- Intergovernmental Cooperation  
*NWMC staff*
- Communicating with the Media  
*Serafin & Associates Senior Strategist Scott Burnham*
- Open Meetings Act, FOIA and Parliamentary Procedure  
*Ancel, Glink, Diamond, Bush, DiCianni & Krafthefer Associates Daniel Bolin and Erin Pell*
- Understanding & Influencing Springfield  
*State Senator Tom Rooney and NWMC Legislative Consultant Taylor Anderson*

The cost for the Institute is \$75 per participant, which includes a light dinner each evening, the Institute binder, all program materials and a certificate of completion. There is still time to participate, so please contact Marina Durso, 847-296-9200, ext. 122 or [mdurso@nwmc-cog.org](mailto:mdurso@nwmc-cog.org). *Staff contacts: Mark Fowler, Larry Bury*

### ***CMAQ and TAP Recommended Programs Released***

The Chicago Metropolitan Agency for Planning (CMAP) Congestion Mitigation and Air Quality (CMAQ) Project Selection Committee met on Thursday to discuss the CMAP staff proposal for the 2018-2022 CMAQ program and the 2018-2020 Transportation Alternatives Program (TAP). Projects in the NWMC area that are in the proposed CMAQ program are:

- US 14 at Virginia Road intersection improvement in *Crystal Lake*
- Pedestrian improvements around the *Hanover Park* Metra station
- Multi-use paths on Roselle Road and Euclid Avenue in *Palatine*
- IDOT sponsored intersection improvements at Irving Park Road and Wise Road in *Schaumburg* and Irving Park Road at Barrington Road in *Hanover Park*
- Funding for station construction and bus purchase for Pace's Pulse Dempster line

Projects in the NWMC area proposed to receive TAP funding are:

- Skokie Valley Trail extension from Dempster Street to Golf Road in *Skokie*
- Skokie Valley Trail bridge over Lake-Cook Road and trail extension to *Northbrook's* southern village limits
- Higgins Road multi-use path in *Schaumburg*
- Howard Street multi-use path and bridge over the North Branch Chicago River in *Niles*
- Multi-use path along Oakton Street and Busse Road in *Elk Grove Village*

The CMAP Transportation Committee is expected to release the proposed programs for public comment at the August 4 meeting. Please visit <http://www.cmap.illinois.gov/mobility/strategic-investment/cmaq/program-development> to view the full-proposed programs, which are expected to be adopted by the CMAP Board and MPO Policy Committee in October. *Staff contacts: Mike Walczak, Brian Pigeon*

### ***FEMA Announces Hazard Mitigation Assistance Grants***

The Federal Emergency Management Agency (FEMA) has announced \$250 million in funding for two Hazard Mitigation Assistance (HMA) grants: Flood Mitigation Assistance (FMA) and Pre-Disaster Mitigation (PDM). The FMA program provides funds to reduce or eliminate the risk of flood damage to homes and buildings insured through the National Flood Insurance Program (NFIP). The PDM grants providing funding for hazard mitigation planning and the implementation of mitigation projects prior to a disaster. Information on these programs can be found by visiting <https://www.fema.gov/hazard-mitigation-assistance>. The application period for HMA grants opens Monday, August 14 and will close at 2:00 p.m. on Tuesday, November 14.

In addition, FEMA will host two application development webinars. The content will be the same in both sessions. The first one will be held on Wednesday, August 2 at 9:00 a.m. To join the webinar online, visit <https://fema.connectsolutions.com/appdevelopment/> and for audio please call 1-800-320-4330, conference code 504011. The second webinar will be held Monday, August 28 at 2:00 p.m. To join this webinar online, visit <https://fema.connectsolutions.com/appdevelopment/> and for audio please call 1-800-320-4330, conference code 212463. *Staff contacts: Mark Fowler, Brian Pigeon*

### ***Foster Coach to Offer Free Ambulance Maintenance Training Sessions***

Suburban Purchasing Cooperative Ambulance Program vendor Foster Coach will be hosting two free workshops for municipal personnel responsible for maintenance of ambulances. On Wednesday, September 20, the workshop will be held at the *Glenview* Municipal Building, 2500 East Lake Avenue. On Thursday, September 21, the workshop will be held at the Naperville Public Works facility, 180 Fort Hill Drive. Both sessions will be held from 9:00 a.m. to 3:00 p.m.

Session topics include:

- Air Conditioning Maintenance & Repair
- Liquid Spring Suspension Maintenance & Repair
- I4g and Intelliplex & HOPS Repairs
- General Maintenance (Similar to Seasonal Check)
- Torque Hardware (Door Stays, Crash Step, Nader Pins, Latches, Body Mounts)
- Lubrication (Crash steps, door handles, hinges, etc.)
- Freightliner Questions
- Stryker Mounts and cots
- HVAC Filter Replacements

Please register with Pam Filippi at Foster Coach at 800-369-4215 or [pam@fostercoach.com](mailto:pam@fostercoach.com) no later than Tuesday, August 15 to secure your seat. Foster Coach will provide morning refreshments and a catered lunch. For questions or additional information, please contact Foster Coach President Steve Foster, 815-499-0125 (cell), 800-369-4215, ext. 3 or [steve@fostercoach.com](mailto:steve@fostercoach.com). *Staff contact: Ellen Dayan*

### ***Meetings and Events***

The Northwest Council of Mayors Technical Committee will meet on Friday, August 25 at 8:30 a.m. at the *Barrington Village Hall*.