



# Memorandum

To: Mayor Hagerty and Members of the City Council  
From: Wally Bobkiewicz, City Manager  
Subject: City Manager's Weekly Update  
Date: September 8, 2017

## STAFF REPORTS BY DEPARTMENT



Weekly Report for September 1, 2017 – September 7, 2017

### **City Manager's Office**

Weekly Bids Advertised  
City Council Agenda Schedule  
Monthly Economic Development Report – August 2017  
Northwestern University Camp Scholarship Program Update

### **Community Development**

Weekly Zoning Report  
Weekly Inspection Report

### **Health Department**

Weekly Food Establishment Application Report

### **Law Department**

Weekly Liquor License Applications Report

### **Parks, Recreation & Community Services**

Weekly Facility Usage Report

**PUBLIC NOTICES, AGENDAS & MINUTES**

**Monday, September 11, 2017**

Administration and Public Works Committee

[www.cityofevanston.org/apw](http://www.cityofevanston.org/apw)

Planning & Development Committee

[www.cityofevanston.org/pd](http://www.cityofevanston.org/pd)

Rules Committee

[www.cityofevanston.org/rules](http://www.cityofevanston.org/rules)

City Council

[www.cityofevanston.org/citycouncil](http://www.cityofevanston.org/citycouncil)

**Tuesday, September 12, 2017**

Board of Local Improvements - CANCELLED

[www.cityofevanston.org/boardofimprovements](http://www.cityofevanston.org/boardofimprovements)

Arts Council - RESCHEDULED

[www.cityofevanston.org/artscouncil](http://www.cityofevanston.org/artscouncil)

**Wednesday, September 13, 2017**

Lighthouse Landing Committee

<https://www.cityofevanston.org/lighthousecommittee>

Plan Commission

[www.cityofevanston.org/plancommission](http://www.cityofevanston.org/plancommission)

Library Board – Public Hearing on Budget

[www.cityofevanston.org/libraryboard](http://www.cityofevanston.org/libraryboard)

**Thursday, September 14, 2017**

Environment Board

[www.cityofevanston.org/environmentboard](http://www.cityofevanston.org/environmentboard)

Joint Housing & Community Development Act Committee  
And Mental Health Board Meeting

[www.cityofevanston.org/housingcommunitydev](http://www.cityofevanston.org/housingcommunitydev)

[www.cityofevanston.org/mentalhealthboard](http://www.cityofevanston.org/mentalhealthboard)



# Weekly Update

Below is a brief summary of activities in the 311 Center for the period of September 1, 2017 through September 7, 2017. NOTE: This report includes Labor Day, September 4, 2017.

	<b>CURRENT WEEK'S TOTALS</b>	<b>PREVIOUS WEEK'S TOTALS</b>
<b>CALLS HANDLED</b>	<b>2095</b>	<b>2678</b>
<b>SERVICE REQUESTS</b>	<b>638</b>	<b>729</b>
<b>TOTAL CHATS</b>	<b>24</b>	<b>24</b>
<b>TOTAL TEXT</b>	<b>15</b>	<b>29</b>

### **Top 5 Service Requests**

### **Total**

*Most requested service requests (Source: PublicStuff - Open/Closed)*

1. Building Permit Inspection Request	98
2. Broken Parking Meter	55
3. Trash-Special Pick-up	37
4. Tree Evaluation	28
5. Abandoned - Vehicle	27

Please see the following page for the Weekly Telephone Wrap up Data

**Telephone Wrap-up Data** *At the end of each call the 311 staff selects the appropriate Category/Department for the call. The table reflects the activity for the past week.*

<b>Weekly Telephone Wrap Up Data</b>	
<b>Category/Department</b>	<b>Total</b>
Administrative Services -Parking	134
Administrative Services –Finance	12
Administrative Services -HR	30
Administrative Services – Other	73
City Manager’s Office	59
ComDev / Economic Development	31
ComDev/ Bldg Inspections	226
ComDev / Housing Rehab	15
ComDev / Planning/Zoning	30
General Assistance	0
Fire Life Safety	23
PublicStuff Request	346
Health	103
Information	494
Law	6
Library	1
Mayor’s Office	1
Other/311	149
Other – Social Services	3
Parks – Maintenance	0
Parks – Programs/Picnics/Permits	9
Parks – Other	1
Parks/Recreation	28
Parks – Forestry	23
Parks- Recreation Programs	17
Police	83
Public Works / Fleet	1
Public Works / Street Sanitation	84
Public Works / Engineering	36
Tax Assessment Office	2
Utilities – Power	2
Utilities – Sewer	1
Utilities – Water	72
<b>TOTAL</b>	<b>2095</b>



# Memorandum

To: Wally Bobkiewicz, City Manager

From: Martin Lyons, Assistant City Manager/ Chief Financial Officer  
 Ashley King, Finance and Budget Manager  
 Tammi Nunez, Purchasing Manager

Subject: Bids/RFPs/RFQs Advertised during the Week of September 5, 2017

Date: September 8, 2017

The following is a list of projects that have been advertised and the anticipated date each will be presented to Council or Library Board.

## Bids/RFPs/RFQs advertised during the Week of September 5, 2017

Bid/RFP/RFQ Number and Title	Requesting Dept.	Description of Project	Budgeted Amount	Bid/RFP/RFQ Opening Date	Anticipated Council/ Library Board Date
RFP 17-51 Inspection of Large Diameter Mains	Public Works Agency	City of Evanston Public Works Agency is seeking proposals from experienced firms for: Professional Services for a comprehensive condition assessment of three pre-stressed concrete cylinder pipe (PCCP) transmission mains. Work includes preparation of an inspection plan, full-length internal pipe inspection of the three transmission mains, development of a condition assessment based on analysis of	\$650,000	10/3	10/23

		the inspection results which includes a prioritized list of necessary repairs and a determination of remaining useful life.			
Bid 17-53 Water Treatment Chemicals	Public Works Agency	Work on this project includes the purchase of chemicals to be used in the drinking water treatment process.	\$566,000	10/10	11/27

## Evanston City Council Agenda Schedule - 2017

(PLEASE NOTE: Dates for agenda items are tentative and subject to change.)

2017 Meeting Dates: Jan 9, Jan 17, Jan 23, Feb 13, Feb 20, Feb 27, Mar 13, Mar 20, Mar 27, Apr 10, Apr 17, Apr 24
May 8, May 15, May 22, Jun 12, Jun 19, Jun 26, Jul 10, Jul 17, Jul 24, Aug 14, Sept 11, Sept 18, Sept 25
Oct 9, Oct 16, Oct 23, Nov 13, Nov 20, Nov 27, Dec 11

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D=Discussion    C=Communication    P=Presentation    A=Announcement    PR=Proclamation    SPB=Special Order Business  
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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
	9/13/2017	FY 2018 Budget Outreach Meeting				7:00 p.m.
CMO	9/18/2017	4th of July President's Freedom Awards	P	CC	Bobkiewicz	
	9/18/2017	Budget - Afford Housing & Econ. Develop. Issues		CC	Leonard / Lyons	
	9/18/2017	Exec Session (Personnel)		CC		
CMO	9/25/2017	Ex-Offender Hiring Policy	D	APW	Storlie	
CMO	9/25/2017	Role of Residency in City Employment	D	APW	Storlie	
CMO	9/25/2017	Relationship of City/Library Bonds as Library Bonds are Retired	D	APW	Lyons	
PWA	9/25/2017	Water Shut-off Process Update	D	APW	Stoneback	
PWA	9/25/2017	Solid Waste Agreements	B	APW	Stoneback	
PWA	9/25/2017	Fountain Square CO #2	B	APW	Stoneback	
CMO	9/25/2017	Single Audit Report	B	APW	Lyons	Accept and Place on File
CMO	9/25/2017	FRCC City Library Memo of Understanding	B	APW	Lyons	
CMO	9/25/2017	CCS Extension	B	APW	Lyons	
CMO	9/25/2017	Woodhouse Tinucchi Extension	B	APW	Lyons	
CMO	9/25/2017	Standardized Deadlines for Home Rule Taxes	B	APW	Lyons	
Admin Svcs	9/25/2017	Cashiering Software	B	APW	Storlie	
Admin Svcs	9/25/2017	Two LPR Systems	B	APW	Storlie	
Admin Svcs	9/25/2017	Open Data Govt Policy	B	APW	Storlie	
CMO	9/25/2017	Body Camera Purchase	B	APW	Bobkiewicz	
CMO	9/25/2017	Sculptor for Fountain Square	B	APW	Bobkiewicz	
Admin Svcs	9/25/2017	NW Casa Lease - Ground Floor	R	APW	Storlie	
Legal	9/25/2017	Litigation Settlement	R	APW	Farrar	
Legal	9/25/2017	Skokie Water Rate	O	APW	Farrar	For Intro and Action
CMO	9/25/2017	2005 Grey - Authorize Sale	O	APW	Lyons	For Intro and Action
PWA	9/25/2017	Central St Bridge Parking	O	APW	Stoneback	For Intro
CD	9/25/2017	App for Affordable Housing/HOME Fund - 2215 Dempster/1304 Pitner	B	PD	Leonard	
CD	9/25/2017	1829 Simpson Map Amendment	O	PD	Leonard	For Action
CD	9/25/2017	1829 Simpson Special Use	O	PD	Leonard	For Action
CD	9/25/2017	633 Howard St - Special Use - Café Coralie	O	PD	Leonard	For Intro and Action
CD	9/25/2017	2620 Central St - Zoning Relief - Add Dwelling Unit and 0 Parking	O	PD	Leonard	For Intro
Health	9/25/2017	Torrens Grant - Lead Abatement	B	HS	Thomas-Smith	

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Health	9/25/2017	Rental Property Inspections Policy Updates	B	HS	Thomas-Smith	
PWA	9/25/2017	Modify Weed and Turf Control	O	HS	Stoneback	For Intro
CMO	10/9/2017	Overtime Report from All Depts	D	APW	Bobkiewicz	
PWA	10/9/2017	Fleetwood/Jourdain HVAC/Elec	B	APW	Stoneback	
PWA	10/9/2017	South Standpipe MCC Upgrade	B	APW	Stoneback	
PRCS	10/9/2017	Mudlark 2 1/2 Month Lease at Noyes	R	APW	Hemingway	
CD	10/9/2017	2628 Gross Point Rd - Special Use - Type 2 - Nic's Organic Fast Food	O	PD	Leonard	For Intro
	10/16/2017	2018 Budget Discussion - Operating Budget		CC		
PRCS	10/23/2017	Congregate Meal Grant Acceptance	B	APW	Hemingway	
PWA	10/23/2017	Inspect Large Diam Water Main	B	APW	Stoneback	
CMO	10/23/2017	2017 Budget Amendment No. 1	B	APW	Lyons	
CMO	10/23/2017	Budget Amend. for SSA4	B	APW	Lyons	
Legal	10/23/2017	Northwestern Property	R	APW	Farrar	
PWA	10/23/2017	Truck Route Modification Sheridan Road	O	APW	Stoneback	
PWA	10/23/2017	Greenwood/Ridge Traffic - Left Turn Restrictions	O	APW	Stoneback	
	10/23/2017	2018 Budget Discussion - Capital Budget		CC		
	10/28/2017	Special City Council Meeting - Public Hearing - Truth in Taxation, FY18 Proposed Budget, Prelim Tax Levy Estimate		CC		
	10/30/2017	Special City Council Meeting - Review of Downtown, West Evanston, West End and Lakefront Master Plans		CC		
CMO	11/6/2017	Overtime Report from All Depts	D	APW	Bobkiewicz	
	11/6/2017	2018 Budget Discussion		CC		
	11/13/2017	2018 Budget Discussion (if needed)		CC		
PWA	11/13/2017	South Standpipe MCC	B	APW	Stoneback	
PWA	11/13/2017	Chandler Electrical/HVAC	B	APW	Stoneback	



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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
	11/20/2017	Special City Council - Review of Strategic Plan, Livability Plan and Central St Master Plan		CC		
	11/27/2017	2018 Budget & 2017 Tax Levy Adoption		CC		
CMO	11/27/2017	Howard/Ridge Line of Credit Expansion	B	APW	Lyons	
PRCS	11/27/2017	Tennis RFP	B	APW	Hemingway	
PRCS	11/27/2017	Noyes Tenant Leases	R	APW	Hemingway	

### Council & Committee Meetings

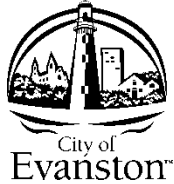
9/6/2017	6:00 PM	Human Services				
9/7/2017	7:00 PM	Housing, Homelessness and Human Relations Commission				
9/11/2017	6:00 PM	Administration & Public Works, Planning & Development, City Council				
9/13/2017	1:30 PM	Lighthouse Landing Complex Committee				
9/13/2017	7:00 PM	Fiscal Year 2018 Budget Outreach Event				
9/13/2017	7:00 PM	Joint Housing & Community Development Act Committee and Mental Health Board				
9/18/2017	7:00 PM	City Council				
9/19/2017	7:00 PM	Housing & Comm Develop Act				
9/19/2017	7:00 PM	Northwestern/City Committee				
9/20/2017	6:30 PM	M/W/EBE Develop.				
9/25/2017	6:00 PM	Administration & Public Works, Planning & Development, City Council				
9/26/2017	7:00 PM	Housing & Comm Develop Act				
9/27/2017	6:00 PM	Transportation/Parking Commission				
9/27/2017	7:00 PM	Economic Development				
9/28/2017	5:30 PM	City-School Liaison Committee				
9/28/2017	5:30 PM	Emergency Telephone System				

<u>DEFERRED</u>	Date	Item	Action	Committee	Staff	
CD		Fines for bikes on sidewalks	O	APW	Bobkiewicz	
CMO		Amendment to PEHP Resolution	R	APW	Lyons	
Admin Serv		Title 9 City Code Amendments	O	CC	Farrar	(Introduced 1.27.14)

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DEPT	MEETING DATE	ITEMS	COUNCIL ACTION	COUNCIL or COMMITTEE	LEAD STAFF	NOTES
Law		Pedicabs	O	APW	Farrar	Tabled 3.9.15 (revisit 2016)
Admin Serv		Panhandling/Soliciting; limit residential hours to 4 pm	O	APW	Farrar	Intro 7/27/15; Held at 8/17 mtg
Law		Animal Welfare Board	O	R	Bobkiewicz	(for 2017)



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Paul Zalmezak, Economic Development Division Manager

Subject: Monthly Economic Development Report for August 2017

Date: September 7, 2017

## Discussion

Enclosed is the monthly report of economic development activities for the month of August, 2017. The report summarizes meetings, ongoing initiatives, new businesses, marketing activities, as well as activity reports on key economic development projects and sites.

If you have any questions or would like to discuss the report further, please contact me at 847-448-8013 or [pzalmezak@cityofevanston.org](mailto:pzalmezak@cityofevanston.org).

<b>CEBA</b>			
Account Name	Address	Ward	Latest Update
Central Evanston Business Association (CEBA)	N/A	Ward 5	2017 Great Merchant Grant application is on hold due to spending freeze.
Church and Dodge	1901 Church Street	Ward 5	Staff is recommending EDC approval of an update to storefront modernization program to cover 100% of program cost up to \$25,000
Church & Darrow Lots	1805 Church	Ward 5	Awaiting EPA NFR Letter. Anticipated Fall 2017 Property is listed for sale.
1723 Simpson	1723 Simpson	Ward 5	Staff is working with owner to find a high-quality tenant.
1829 Simpson Street	1829 Simpson Street	Ward 5	Building was sold. New owner is interested in opening a restaurant. Design was approved by DAPR. The plan will be presented to the Plan & Development Commission on September 25, and City Council on October 9, 2017.
Foster & Green Bay	N/A	Ward 5	Jennifer Lasik is working with local artists to install a mosaic mural.
<b>CENTRAL STREET</b>			
Account Name	Address	Ward	Latest Update
Central Street Business Association	N/A	Ward 6,7	Staff is working with organization to fulfill Great Merchants Grants Requests. The group will reveal its mural design on 9/13/2017.
2929 Central Street	2929 Central Street	Ward 6	Vacant former Coldwell Banker. Owner seeking retail/service.
2628 Gross Point	2628 Gross Point	Ward 6	Nic's, organic fast-food concept proposed
1939 Central Street	1939 Central Street	Ward 7	Former Subway. Undisclosed high-end eyewear retailer signed a lease.
1805 Central Street	1805 Central Street	Ward 7	Staff is monitoring. Owner has proposed restaurant.
1937 Central Street	1937 Central Street	Ward 7	Riztlin Maps owners retired. Building owner is looking for a new tenant.
<b>DOWNTOWN EVANSTON</b>			
Account Name	Address	Ward	Latest Update
Library Parking Lot	1714-1720 Chicago Avenue	Ward 1	City Council introduction of sales contract on September 11th.
Downtown Performing Arts Center	N/A	Ward 1	Developer continues to pursue property acquisition. Presented to First Ward meeting on September 5th.
Former Pineyard/Taco Diablo Space	1031 Davis Street	Ward 4	Title One boxing open. Medical and restaurant interest. Pizza/Wine concept
1611 Chicago Avenue	1611 Chicago Avenue	Ward 1	The Merion property management is seeking retail user for 3,200 0sq ft new retail space in expanded Merion Building (formerly the North Shore Retirement Hotel)
Sherman Plaza Retail	1620 Sherman Avenue	Ward 1	Target has leased vacant spaces along Sherman Avenue. March 2018 opening.
Former Radio Shack	716 Church	Ward 1	Vacant 800 Degrees Pizza space available on Church Street.
Church Street Plaza	1705 Maple	Ward 1	Landlord pursuing tenants
National Towel Building	815 Ridge Avenue	Ward 2	Furious Spoon open. Buffalo Wild Wings, American Apparel, Second Time Around available for lease.
1571 Maple	1571 Maple	Ward 1	Senior housing project approved. Expecting March 2018 start date.
605 Davis (including Chase Bank Drive Thru)	605 Davis	Ward 4	Construction nearing completion. 30% leased. Retail space available.
Wintrust Bank	N/A	N/A	Developer working with staff to determine path to moving forward. Project stalled due to affordable housing ordinance compliance
E2 Retail	1890 Maple	Ward 2	Wintrust Finacial Corp. has filed plans with the city to locate a branch at the former Chase Bank at 901 Grove St and former Cosi restaurant space no Sherman
1012 Church Street	1012 Church Street	Ward 4	Exhale fitness closed. Space available.
1630 Chicago Avenue	1630 Chicago Avenue	Ward 4	Planned Rock 'N Ravioli music venue at former site of 27 Live.
			Former Ixia Flowers space. Pono Ono Poke, is planned for the Park Evanston apartment building at 1630 Chicago Ave.

<b>HOWARD STREET</b>			
Account Name	Address	Ward	Latest Update
Howard Street Business Association	N/A	Ward 8	Staff is working with organization to fulfill Great Merchants Grants Requests.
633 Howard - Former Police Outpost	633 Howard Street	Ward 8	Lease approved by City Council on August 14, 2017 for Patisserie Coralie cafe and commercial bakery
128-130 Chicago Avenue	128-130 Chicago Avenue	Ward 8	Peterson Garden Project and Harrington Brown mixed use development. City Council approved \$1.9 million TIF and Land sale.
999 Howard	999 Howard	Ward 8	Vacant Dairy Queen Site. Listed with Ed Schwartz/FARA. Potential redevelopment site
Howard Theater Properties	721-723 Howard Street	Ward 8	Lease executed. Wrapping up design with architect. Construction targeted Q1 2018. Staff has installed temporary window covers/signage promoting opening. Old awning removed.
727-729 Howard Street	727-729 Howard Street	Ward 8	Due diligence ongoing for interested party (Maureen Broom / Jazz concept).
725 Howard	725 Howard		Met with Julie Malmel; interested in working with City and supporting multiple options for building's vision.
Sherwin Williams Howard Street	611-21 Howard Street	Ward 8	Store relocated to Green Bay Road. Building is being sold.
<b>MAIN DEMPSTER MILE</b>			
Account Name	Address	Ward	Latest Update
600 Main Street	N/A	Ward 3	Union Pacific hiring broker to market vacant space.
Former Paramour Bungalow	812 Dempster	Ward 3	Children's bookstore pursuing space.
512 Main Street	512 Main Street	Ward 3	Amanecer Breakfast Tacos signed lease for former Alcove Space. Scheduled to open September 2017.
710 Main Street	710 Main Street	Ward 4	Vacant toy store. Actively marketing for a new tenant.
802 Dempster Street	802 Dempster Street	Ward 4	Former wiener still champs space. Owner actively seeking tenants
1301 Chicago Avenue	1301 Chicago Avenue	Ward 3	FRIO Gelato will expand to the former 425 Bake space. Paris Café to take over the space that FRIO Gelato will leave vacant.
Jet Blue Print	1306 Chicago Avenue	Ward 3	Home based business is transitioning to a brick and mortar space. Ribbon cutting September 6, 2017.
<b>WEST END/WEST VILLAGE</b>			
Account Name	Address	Ward	Latest Update
West End Business Association	N/A	Ward 2	Staff is working with organization to fulfill Great Merchants Grants Requests, and to support MFG Day efforts.
West Village Business Association	N/A	Ward 2	Staff is working with organization to fulfill Great Merchants Grants Requests.
Reed Biedler Building	1275 Hartrey	Ward 2	New monument signage being pursued for businesses on east side of the building (Temperance, Jan's Antiques, etc.)
U-Haul	2125 Dempster	Ward 2	Watchlist
Sharp Edge CrossFit	1324 Dodge Avenue	Ward 2	Owner, Netanya Mintz, signed a lease for 1324 Dodge Ave., and has started construction work. Opening date mid October 2017
2222 Oakton Street	2222 Oakton Street	Ward 8	Former Recycling Center. Smylie Brothers is planning to open a production facility and event space at this location. A lease was approved by City Council on 12/12/2016.
<b>OTHER PROJECTS</b>			
Account Name	Address	Ward	Latest Update
Latino Business Engagement Initiative		N/A	The Evanston Latinx Business Alliance will host its first kick-off event for Hispanic Heritage Month - September 17, 2017 at Kamen Park East.
717 Custer Street	717 Custer Street	Ward 4	Local couple pursuing build out for kombucha tasting room and kombucha / kombucharie.

Black Business Consortium of Evanston/Northshore		N/A	Working with BBCE/NS to plan 2018 tour.
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Loan Status	Borrower		Date Loan Funded	Original Loan Amount	Monthly Payment	Total Amount Paid			Balance in Arrears	Remaining Balance to be Paid [1]	Date Loan Terminates
						<i>Principal</i>	<i>Interest</i>	<i>Total</i>			
	Name	Address									
OPEN	Ward Eight	629 Howard St.	3.15.12	\$130,000.00	\$1,316.19	\$55,370.03	\$19,702.80	\$75,072.83	\$ -	\$74,629.97	12.1.22
OPEN	Evanston North Shore Contractor's Cooperative	1817 Church	8.14.12	\$200,000.00	\$1,028.26	\$13,105.13	\$18,770.93	\$31,876.06	\$ -	\$186,894.87	1.5.20
OPEN	Peckish Pig (Building)	623 Howard St.	3.18.13	\$675,000.00	\$7,500.00	\$218,000.00	\$ -	\$218,000.00	\$ -	\$457,000.00	NA
OPEN	Little Beans	430 Asbury Ave.	2.1.14	\$75,000.00	\$832.65	\$12,154.81	\$8,661.44	\$20,816.25	\$ -	\$62,845.19	1.31.25
Last Update 9/6/2017											

Project Name	Status	Meeting Dates		Funding	Summary of Project	Latest Update	Completion Date	Staff
		ED Committee	City Council					
Sunshine Enterprises Funding	Active - Pending City Council Approval	4/25/2016	5/9/2016	\$ 50,000.00	Funding for entrepreneurship program	EDC approved 4/25; Pending City Council approval 5/9	3Q2016	PZ
Great Merchant Grant - West Village	Active - City Council Approval	3/23/2016		\$ 7,200.00	Marketing support and planters		4Q2016	CP
Boltwood	Active - City Council Approval	1/27/2016	2/8/2016		Storefront modernization grant - signage	EDC approved 1/27; Council approval 2/8 project complete, invoices submitted	2Q2016	CP
2200 Green Bay Rd	Active - City Council Approval	12/2/2015	12/14/2015	\$ 10,000.00	Storefront modernization grant for complete rehab of street-facing façade	EDC approved 12/2; Council Approved 12/14	2Q2016	cp
Dance Center Evanston	Active - City Council Approval	12/2/2015	12/14/2015	\$50,000	Storefront modernization grant for buildout of convertible classroom/performance space	EDC approved 12/2; Council Approved 12/14 theater buildout nearing completion; awaiting invoices for reimbursement	2Q2016	CP
1800 Church St.	Active - City Council Approval	12/2/2015	12/14/2015	\$50,000	Storefront Modernization grant for rehabbing 4-unit commercial space	EDC approved 12/2; Council Approved 12/14	2Q2016	CP
Memorandum of Understanding with Strawdog Theatre	Active- Pending City Council Approval	10/28/2015	11/9/2015	\$ -	Memorandum of Understanding that will guide continued discussion of bringing performin arts/Strawdog Theatre to Evanston's Howard Street	EDC approved 10/28/2015;	2Q2016	
Storefront Modernization for Dave's Rock Shop	Active- City Council Approval	10/28/2015	11/9/2015	\$ 4,500.00	New Signage at Dave's Rock Shop at 711 Main Street	EDC Approved 10/28/15; Project Complete, invoices submitted, check issued.	1Q2016	CP
2222 Oakton Street	Active- City Council Approval	7/7/2015	7/13/2015	\$ -	Lease was approved by City Council on 12/12/22016	EDC Approved 7/7/2015, City Council Approved 7/13	3Q2016	JL
Accuity	Active- City Council Approval	5/27/2015	6/8/2015	\$210,000	Five year parking agreement, 70 spaces Maple Ave G	EDC approved 5/27, City Council 6.8	3Q 2016	PZ
Curt's Café (2922 Central St.)	Active - City Council Approval	4/22/2015	5/26/2015	\$42,000	Individual stipends for students that successfully comp	City Council approved 5/26	1Q 2016	PZ
Central Street Streetscape Improvements	Active- City Council Approval	4/22/2015	5/11/2015	\$25,000	Use of Economic Development Funds to assist in stre	City Council approved. Improvements set t	3Q 2015	
ZS Associates Retention Assistance	Active -- EDC Consideration; Pending City Council Approval	1/28/2015	2/9/2015	TBD	Funding for relocation and ongoing assistance in form of potential hotel/motel tax sharing agreement.	City Council approved 2/9/2015.	1Q2017	PZ
Merchant Grant - Central Street	Active- Ready for EDC		1/27/2016	\$ 9,000.00	Banner Maintenance, Website Work, Plantings, Benches	City Council Approved 3/9. Working with Public Works to provide benches and coordinate projects with Streetscape Improvements	1Q2016	CA
Merchant Grant - West End	Active- Ready for EDC		1/27/2016	\$ 9,000.00	Planters/Plantings, business plan projects	City Council Approved 3/9. Working on entryway signage as part of business plan item	1Q2016	CA
Merchant Grant - West Village	Pending- Awaiting Neccesary Doucments		TBD	\$ 9,000.00	Plantings, Website and Marketing	City Council Approved 3/9. Work continues on website and promotion of district events is underway	1Q2016	CA
Merchant Grant - Chicago/Dempster	Active- City Council Approval		3/9/2015	\$ 9,000.00	Planters/Plantings, Bike Racks, Small Business Saturday Promotion, Wine Walk, Open House Event	City Council Approved 3/9.	1Q2016	
Merchant Grant - Main Street	Active- City Council Approval		3/9/2015	\$ 9,000.00	Approved to use 2014 funds to complete welcome packet printing and bike rack installation. No new funding provided	City Council Approved 3/9.	1Q2016	
Merchant Grant - Central Evanston (CEBA)	Pending- Awaiting Neccesary Doucments		TBD	\$ 9,000.00	Branding/Logo, Banners, Plantings	City Council Approved 3/9. Worked with Public works to determine planter locations	1Q2016	CA
Merchant Grant - Hill Arts	Active - Ready for EDC		1/27/2016	\$ 9,000.00	Dr. Hill Sculpture and Memorial Garden Maintenance, Plantings, Website/Blog Development	City Council Approved 3/9. Reimbursed \$1500 for plantings.	1Q2016	CA
Merchant Grant - Howard Street	Active - Ready for EDC		1/27/2016	\$ 1,754.00	Plantings, Replacement of tree lights to LED lights	City Council Approved 3/9.	1Q2016	CA



Merchant Grant - Noyes Street	Pending- Awaiting Necessary Documents		TBD	\$ 9,000.00	Branding/Marketing, Banners, Plantings	City Council Approved 3/9. Working to get plantings in place by late July/ early August	1Q2016	CA
Lucky Platter Façade (514 Main Street)	Closed -- Project Complete	1/28/2015	2/9/2015	TBD	Improvement of façade at 514 Main Street	Work on the Façade is complete.	1Q2015	MJ
Evanston Plaza Funding	Active -- EDC Consideration; Pending City Council Approval	1/28/2015	2/23/2015	TBD	Funding for interior and exterior rehabilitation of grocery store space at Evanston Plaza	City Council consideration scheduled for 2/23/2015.	3Q2015	PZ
Chicago + Main (835 Chicago Ave.)	Active -- City Council Approved	9/17/2014	9/22/2014	\$ 2,900,000.00	Funding for TIF eligible expenses to reduce financial gap for office component of mixed-use building.	Groundbreaking in February 2015.	4Q2016	JN
Little Beans (430 Asbury Ave.)	Active -- City Council Approved	9/17/2014	9/22/2014	\$30,000 (façade); \$95,000 (loan)	Financial assistance for play café space in former Osco-Drug building. Assistance will fund fixtures and interior build-out of space. Also approved for façade improvement project.	Working to complete; opening early February	1Q2015	Jn
Campus Gear (1720 Sherman Ave.)	Active -- City Council Approved	7/9/2014	8/11/2014	\$ 10,000.00	Façade improvement project to install new signage and place new façade on new store space.	Extension requested into summer 2015. Looking to revise	1Q2015	MJ
Davis Transportation Loan	Closed -- Loan Funded	7/9/2014	8/11/2014	\$ 140,000.00	Loan for working capital and equipment for bus company.	Staff finalized agreements; First payment due in 2015.	4Q2014	PZ
Homestead Meats	Closed -- Project Complete	5/28/2014	8/9/2014	\$ 935.00	Façade Improvement	Funding awarded and project complete	2Q2014	JN
Fitness Avenues (1910 Main Street)	Closed -- Project Complete	7/9/2014	7/28/2014	\$ 1,980.00	Façade improvement	Project Complete; Ribbon-cutting held 8/6/14	3Q2014	MJ
La Principal - 700 Main Street	Active- City Council Approval	7/7/2015	7/13/2015	\$17,888	Façade improvement project to install signage, windows, lighting, paint, and awning	EDC Approved 7/7/2015, City Council Approved 7/13. Project completed, reimbursement issued.	4Q2015	CP
FEW Spirits (918 Chicago Ave.)	Closed -- Loan Funded	10/23/2013	6/23/2014	\$ 250,000.00	Loan for purchase of new equipment for additional bottling line for distillery and working capital.	Loan is funded	2Q2014	JN
Autobarn (222 Hartrey Avenue)	Active -- City Council Approved	8/7/2013	5/28/2014	\$ 2,500,000.00	TIF assistance for build-out at 222 Hartrey, 7B support to Cook County Assessor, and extension of Sales Tax Sharing Agreement.	Under construction; construction draws currently occurring	4Q2015	JN
Just Turkey Façade	Closed -- Project Complete	2/19/2014	3/10/2014	\$ 2,090.00	Façade improvement funds for signage at 2430 Main Street for new business.	Now Open 1Q2014	1Q2014	MJ
Curt's Café (2922 Central St.)	Active -- City Council Approved	9/25/2013	10/14/2013	\$ 21,000.00	Reimbursement for up to seven Evanston resident participants who are placed in jobs.	Curt's café continues training program	4Q2014	PZ
Next Chapter (1703 Orrington Ave)	Closed -- Project Complete	9/25/2013	10/14/2013	\$ 9,900.00	Support of Entrepreneurship education program at EPL.	Next Chapter is open and offering classes	1Q2014	PZ
Now We're Cookin' (1601 Payne St.)	Active -- Project in Process	8/7/2013	9/9/2013	\$ 60,933.00	Seeking funding support for entrepreneurial training for early stage food businesses.	Funding received; status reports provided regularly	3Q2015	PZ
Music Institute of Chicago (1702 Sherman Ave.)	Closed -- Project Complete	4/24/2013	5/13/2013	\$ 165,000.00	Sought funds to support build-out of black-box theatre and other extraordinary construction expenses..	Project Complete; Ribbon-cutting held 10/23/2014	3Q2013	JN
Peckish Pig (623 Howard St.)	Closed -- Project Complete	2/27/2013	3/18/2013	\$ 200,000.00	Build-out funds for City-owned property in support of creation of restaurant at 623 Howard Street.	Peckish opened 3/13/14	1Q2014	JN
Beacon Academy	Closed -- No City Assistance Necessary	8/28/2013	NA	\$ 250,000.00	Seeking build-out assistance for interior space of school.	Determined Project did not need City funding	NA	PZ
Margarita Inn (1566 Oak Ave.)	Closed -- No City Assistance Necessary	2/27/2013	NA	\$ 230,000.00	Support following major rehabilitation of the hotel to offset costs in the form of a hotel tax sharing agreement of new incremental.	Margarita Inn was able to secure bank loan without need of City tax sharing agreement.	NA	JN
Dempster/Chicago/Main Special Service Area	Active -- Project in Process	4/29/2014	NA	TBD	Chicago/Dempster and Main/Chicago merchants came to EDC seeking funding for larger special service area.	Public meetings are scheduled for 1Q2015	4Q2015	JN
Love Your Manufacturer Day	Active - Project in Process	1/30/2017		N/A	Initiative aims to create an event/series of events that showcases products made in Evanston, that teaches young people about careers in manufacturing, and shows appreciation for Evanston manufacturers.	Staff is working on recording videos with 10 individual manufacturers.		PM

Le Tour de Noir	Active - Project in Process	2/13/2017	City Council	\$2,100.95	Initiative aims to provide support to the Black Business Consortium of Evanston/North Shore to plan and execute the second annual Tour de Noir and a business expo.	Event budget proposal was recommended by EDC on 1/25/2017. Final approval is pending from City Council on 02/13/2017.		PM
Latino Business Engagement Initiative	Active - Project in Process	11/18/2016		N/A	This initiative to identify Latinx Owned Businesses (LOBs) to learn more about the needs of this group and understand how to better engage them, while at the same time maximizing their business potential.	Held meeting on January 13, 2017. Group is exploring projects, logo, and mission statement. Staff will continue to support efforts		PM
Relocation of Police Outpost	Active -- Project in Process	4/29/2014	NA	TBD	Staff is actively working to identify opportunity for leasing of 633 Howard Street for retail/restaurant use.	Police Outpost is in process of relocation to 745 Howard Street.	2Q2015	JN



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Erika Storlie, Deputy City Manager/Director of Administrative Services

Subject: Northwestern University Sports Camp Scholarship Program Update

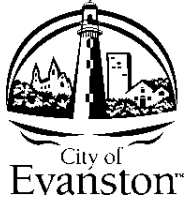
Date: September 8, 2017

Northwestern coaches have been very generous with camp donations to the Evanston community since the inception of the Northwestern Camp Scholarship Program in 2003.

Northwestern Athletics has partnered with Youth Organization Umbrella (Y.O.U.), Family Focus, and Fleetwood Jourdain Community Center, and worked with the staffs of these organizations to identify youth who would be appropriate for each camp.

This program has gradually expanded, all due to the generosity of the Northwestern coaches. In 2009, coaches offered 60 scholarships, increasing that number to 84 in 2017 across seven different sports: Men's Basketball, 25; Women's Basketball, 28; Women's Tennis, 12; Football, 10; Men's Soccer, 5; Volleyball, 3; Field Hockey, 1. All other sports have been offered to accommodate youth, if there is interest.

Families and their children give rave reviews about their experiences. For many families, this might be the first time that anyone has participated in a program at a university. This not only an opportunity to teach children about a specific sport, the values of sportsmanship, and teamwork, but it is an opportunity to encourage children to participate in sports through their school years, and to consider attending college after they graduate.



# Memorandum

To: Honorable Mayor and Members of the City Council  
From: Scott Mangum, Planning and Zoning Administrator  
Subject: Weekly Zoning Report  
Date: September 6, 2017

Enclosed is the weekly report of zoning applications received and pending. The report, organized by ward, includes the property address, the type of application submitted, a description of the project, date received, and current status.

Please contact me at (847) 448-8675 or [smangum@cityofevanston.org](mailto:smangum@cityofevanston.org) if you have any questions or need additional information.

## Zoning Weekly Update

Cases Received and Pending, August 30, 2017 - September 5, 2017

Current Backlog (business days received until reviewed): 10

### Zoning Reviews

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	1943 Sherman Avenue	R5	Building Permit	Convert SFR to 3-flat	07/26/17	non-compliant, pending revisions from the applicant
1	2390 Orrington Avenue	R1	Zoning Analysis	New SFR with attached garage (Kendall Place)	08/31/17	pending staff review
1	620 Clark Street	D2	Building Permit	Replace front porch	09/06/17	pending staff review
2	1711 Church Street	R4	Building Permit	Building to be demolished, enlarge and reconfigure driveway and entrance onto Church Street (Advanced Disposal)	05/26/17	pending additional information from the applicant
2	1512 Crain Street	R3	Zoning Analysis	Remove existing 1-car detached garage, construct new 2-car detached garage	07/20/17	pending additional information from the applicant
2	1015 McDaniel Avenue	R2	Building Permit	Construct new 20x22 detached garage	08/02/17	non-compliant, pending minor variation application
2	2215 Dempster/1305 Pitner	R5	Building Permit	New 3-story, 16-unit multi-family dwelling, with 16 space parking lot (HOW)	08/09/17	<b>pending final DAPR</b> , pending additional information from the applicant
2	1805 Washington Street	R3	Building Permit	New 22x20 detached garage	08/23/17	pending staff review
2	1823 Greenwood Street	R3	Zoning Analysis	Gut rehab, 2nd floor addition to SFR	08/25/17	pending staff review
2	1721 Monroe Street	R3	Building Permit	Basement remodel	08/30/17	pending staff review
2	1620 Darrow Avenue	R3	Building Permit	Replace basement floor	09/05/17	pending staff review
3	935 Chicago Avenue	C1a	Building Permit	Repave parking lot, add landscaping (Chicago & Main Planned Development)	05/17/17	pending revisions from the applicant
3	1043 Hinman Avenue	R1	Building Permit	New 22x24 detached garage	07/19/17	non-compliant, pending revision from the applicant
3	815 Forest Ave, Unit 3	R5	Building Permit	Interior remodel (multi-family dwelling)	08/23/17	pending staff review
3	704 Judson Avenue	R1	Zoning Analysis	New dormers, replace front steps, enclosed roofed front porch	08/24/17	pending staff review
3	1015 Hinman Avenue	R1	Building Permit	Interior remodel	08/28/17	pending staff review
4	916 Maple Avenue	R1	Zoning Analysis	Enlarge patio	08/02/17	pending additional information from the applicant
4	1420 Greenwood Street	R3	Building Permit	Deconversion of multi-family dwelling to SFR, new driveway and garage	08/25/17	pending staff review
5	1925 Hartrey Avenue	R3	Building Permit	New front porch	05/15/17	non-compliant, pending revisions or variation application
5	2320 Emerson Street	R2	Building Permit	New 20x20 detached garage, replace asphalt driveway with concrete	08/24/17	pending staff review
5	2023 Grey Street	R3	Building Permit	Rebuild front steps	08/25/17	pending staff review
5	1836 Laurel Avenue	R2	Building Permit	Remove concrete stairs, construct wood porch (multi-family dwelling)	08/31/17	pending staff review
5	1922 Wesley Avenue	R5	Building Permit	Remove concrete walk/patio, replace with paver walk/patio	08/31/17	pending staff review
5	1235 Leon Place	R4	Building Permit	Replace existing back porch landing and stairs	09/05/17	pending staff review

6	2604 Noyes Street	R1	Zoning Analysis	Construct detached garage at SFR with future lot subdivision	06/30/17	pending additional information from the applicant
6	2753 Central Park Ave	R1	Building Permit	Brick walkway and driveway brick ribbons	07/19/17	non-compliant, pending revisions from the applicant
6	3700 Glenview Road	R2	Building Permit	Construct new SFR and detached garage	07/21/17	non-compliant, pending revisions from the applicant
6	2321 Hastings Avenue	R1	Building Permit	New patio and pavers around house	08/04/17	non-compliant, pending revisions from the applicant
6	2122 Central Park Ave.	R1	Building Permit	Remove front entrance hardscape, replace with paver landings	08/07/17	pending additional information from the applicant
6	3315 Dartmouth Place	R1	Zoning Analysis	Demolish existing SFR, construct new SFR with attached garage	08/14/17	pending additional information from the applicant
6	3131 Hartzell Street	R1	Zoning Analysis	One story addition and deck	08/22/17	pending staff review
6	2615 Hartzell Street	R1	Building Permit	Interior remodel	08/29/17	pending additional information from the applicant
6	2431 Central Park Avenue	R5	Building Permit	Construct roof over existing deck and patio (multi-family dwelling)	08/29/17	pending staff review
6	3200 Grant Street	R4	Building Permit	Remove antennas, replace with radios (AT&T)	09/01/17	pending staff review
6	2512 Central Avenue	R5	Building Permit	Interior renovations (multi-family)	09/05/17	pending staff review
6	2604 Noyes Street	R1	Building Permit	Construct a 20x23 detached garage	09/05/17	pending staff review
6	2234 Pioneer Road	R1	Building Permit	Addition to 2nd story, interior and exterior remodeling and new deck	09/06/17	pending staff review
7	2316 Bryant Avenue	R1	Zoning Analysis	Remove concrete walk, replace with paver walk, enlarge front stoop	06/22/17	pending additional information from the applicant
7	1501 Central Street	U2	Building Permit	Renovate existing parking lot (NU - Ryan Field east parking lot)	06/30/17	non-compliant, pending revisions or major variation application
7	2124 Pioneer Road	R1	Building Permit	Concrete patio and rear stoop	07/27/17	non-compliant, pending revisions from the applicant
7	824 Ingleside Place	R1	Building Permit	New front stoop and walk, paver patio	07/28/17	pending additional information from the applicant
7	2001 Sheridan Road	U3	Zoning Analysis	6th floor addition, interior remodel (NU - Jacobs Center)	07/31/17	<b>pending Preservation 09/19/17 and DAPR</b>
7	1320 Jenks Street	R1	Building Permit	Addition to SFR	08/24/17	pending staff review
7	2027 Colfax Street	R1	Building Permit	Replace porch	08/24/17	pending staff review
7	1621 Colfax Street	R1	Building Permit	Replace portion of driveway and walk, add new front walk	08/24/17	pending staff review
7	1312 Isabella Street	R1	Building Permit	New 24x24 detached garage and 9x22 parking pad	08/25/17	pending staff review
7	2227 Payne Street	R1	Building Permit	Replace front porch	08/29/17	pending staff review
7	1213 Noyes Street	R1	Building Permit	Replace front stoop with larger stoop	09/05/17	pending staff review
8	721 Howard Street	B3	Building Permit	Interior remodel for a dinner theater (Howard Street Theater)	06/07/17	<b>pending final DAPR</b>
8	1002 Mulford Street	R2	Building Permit	Interior remodel, deck and patio	08/01/17	pending revisions from the applicant
8	2115 Dobson Street	R2	Building Permit	2nd-floor addition to SFR	08/21/17	non-compliant, pending revision from the applicant
8	633 Howard Street	B3	Building Permit	Renovation of former police station to bakery	08/25/17	pending special use
9	918 Madison Street	R1	Building Permit	2-car garage	06/16/17	non-compliant, pending revisions

9	1419 Washington Street	R3	Building Permit	Replace existing antennas with new, replace RRUs at multi-family dwelling	07/13/17	pending additional information from the applicant
9	704 South Boulevard	R3	Building Permit	New 22x20 detached garage	08/22/17	pending staff review
9	1310 Main Street	R4	Building Permit	Interior renovation, new furnace and a/c	08/23/17	pending staff review
9	722 Wesley Avenue	R3	Zoning Analysis	New screened-in porch on 2nd floor (2-flat)	08/24/17	pending staff review

#### Miscellaneous Zoning Cases

Ward	Property Address	Zoning	Type	Project Description	Received	Status
1	2014 Orrington Avenue	R1	Special Use/ Major Variation	Expansion of use of a Religious Institution, front yard setback and third story addition	02/17/17	<b>pending Preservation 09/19/17, DAPR &amp; ZBA</b>
2	1015 McDaniel Avenue	R2	Minor Variation	Building lot coverage, impervious surface coverage, rear yard coverage by an accessory structure, side yard setback for an accessory structure and roof overhang setback for a new 20x22 detached garage	08/28/17	Determination after 09/19/17
3	512 Main Street	C1a	Special Use	Type 2 restaurant (Amanecer Taco Shop)	07/19/17	<b>pending P&amp;D 09/11/17 &amp; CC 09/25/17</b>
4	1026 Davis Street	D2	Special Use	Commercial Indoor Recreation	09/06/17	<b>pending DAPR &amp; ZBA 10/03/17</b>
5	1829 Simpson Street	R3	Map Amendment/ Special Use/ Major Variation	Rezone to B1 for a Type 2 Restaurant (European dumplings), interior side yard setback for a rear addition and roofed patio	07/25/17	<b>pending P&amp;D 09/25/17 &amp; CC 10/09/17</b>
6	2507 Colfax Street	R1	Major Variation	Establish one open parking space in the front yard	08/08/17	<b>pending DAPR &amp; ZBA 10/03/17</b>
6	2628 Gross Point Rd	B1a	Special Use/Major Variations	New 2-story building for type 2 restaurant with drive-through (Nic's Organic)	07/24/17	<b>pending P&amp;D 10/09/17 &amp; CC 10/23/17</b>
6	2626 Reese Avenue	R1	Major Variation	Front yard and street side yard setbacks, setback for a canopy (yard obstruction) and building lot coverage for proposed new SFR and detached garage	08/29/17	<b>pending DAPR &amp; ZBA 10/03/17</b>
8	633 Howard Street	B3	Special Use	Type 2 Restaurant (Cafe Coralie)	08/04/17	<b>pending P&amp;D/CC 09/25/17</b>
8	120 Dodge Avenue	R4	Special Use/Major Variation	Construct 1-story addition at Dobson Plaza	03/20/17	<b>pending P&amp;D/CC 09/11/17</b>
9	1029 South Boulevard	R2	Major Variation	Side yard setbacks and an accessory structure on a lot without a principal structure, to split a zoning lot	08/07/17	<b>pending ZBA 10/03/17</b>



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Gary Gerdes, Building and Inspection Services Manager

Subject: Weekly Inspection Report

Date: September 8, 2017

Enclosed is the weekly summary report of field inspections under special monitoring. The report, organized by ward, includes the property address, the type of inspection, inspector notes, date received and current status.

Please contact me at 847-448-8030 or [ggerdes@cityofevanston.org](mailto:ggerdes@cityofevanston.org) if you have any questions or need additional information.

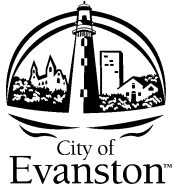


# Inspector Weekly Update

Cases Received, September 8, 2017

## Field Reports

Ward	Property Address	Construction Type	Inspector Notes	Received
1	2350 Orrington Avenue (Kendall Place)	New Residential Building (SFRs)	Building is under roof and plumbing rough has begun. Erosion and construction fencing are in place and in good condition and grass on parkway is maintained. Application for a permit to install drainage for the subdivision has been submitted.	9/5/2017
2	1711 Church Street (Advanced Disposal)	Demolition/ Site Improvement	Building has been demolished including floor slab and footings. Material and debris are being cleared. Site remains fenced and in good condition.	9/7/2017
4	1571 Maple Avenue	Mixed Use Building	Drywall installation continues on floor 8 through 12. Apartment units on floors 2 through 7 are starting to be occupied. Construction fencing and dust control screens have been removed at the Maple Street entrance. Crews are back filling in preparation for paving. Project is orderly.	9/7/2017
5	824 - 828 Noyes (828 Lofts)	Mixed Use Building	Fences, barricades and sidewalks are in good condition. Sidewalks and alleys are clean. All construction conditions comply. Work on interior structural footings continues.	9/5/2017
7	2705 Ashland (Welsh-Ryan Arena)	New Athletic Arena	Roof sheeting is now complete and the roofing membrane and roof top mechanicals are being installed. The interior of the arena has steel work being assembled to form the upper level seating mezzanines. Site is well managed with gate attendants directing traffic and trucks at the haul out road entrance on Isabella Street. Tire washing is present and enforced. Surrounding streets and right of ways are clean and in good condition.	9/5/2017
7	2255 Campus (Ryan/Walter Athletic Center)	Lakeside Athletic Facility	The installation of the roof covering dome has been completed. Glass exterior perimeter and interior wall installation continues on the north section on floors 1 and 2 of the concourse. Construction and soil erosion fencing are in place and plumb. Truck cleaning station is in place and functional.	9/7/2017



# Memorandum

To: Honorable Mayor and Members of the City Council

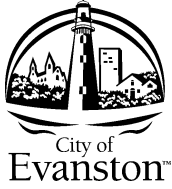
From: Ike Ogbo, Acting Assistant Director Health and Human Services Department

Subject: Food Establishment Application Weekly Report

Date: September 8, 2017

There were no new applications for food establishments for the week of September 3, 2017.

Please contact me at 847/448-2829 or [iogbo@cityofevanston.org](mailto:iogbo@cityofevanston.org) if you have any questions or need additional information.



# Memorandum

To: Honorable Mayor and Members of the City Council

From: Theresa Whittington, Liquor Licensing Manager

Subject: Weekly Liquor License Application Report

Date: September 8, 2017

Enclosed is the weekly report of liquor applications received and pending. The report, organized by ward, includes the business address, the type and description of license requested, date received and current status.

Please contact me at (847) 448-8160 or [twhittington@cityofevanston.org](mailto:twhittington@cityofevanston.org) if you have any questions or need additional information.

## Liquor Licensing Weekly Report

### Liquor Applications Received and Pending

<b>WARD</b>	<b>BUSINESS NAME</b>	<b>BUSINESS ADDRESS</b>	<b>LIQUOR CLASS</b>	<b>CLASS DESCRIPTION</b>	<b>PROPOSED HOURS for LIQUOR SALES</b>	<b>DATE REC'D</b>	<b>STATUS<sup>1</sup></b>
4	Rock n' Ravioli	1012 Church Street	D	Liquor/Restaurant	Sun: 12pm-1am; M-Th: 11am-1am; F-Sa: 11am-2am.	8/30/17	Pending Liquor Board meeting
7	Jilly's Café (New Owner)	2614 Green Bay Road	D	Liquor/Restaurant	Mon: closed; Tue – Sat: 11:30 am –Midnight; Sun: 11am – 10 PM	8/28/17	Pending Liquor Board meeting

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<sup>1</sup> Applicants are first noticed to the Liquor Licensing Review Board before proceeding to City Council



# PRCS Facility Usage Report

**Date:** Friday, September 8, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
<b>Location: Bent Park</b>			
Bent Park Soccer Field	4:30pm - 8:00pm	Evanston Soccer Association	Team Evanston Soccer Practices
<b>Location: Fleetwood-Jourdain</b>			
Foster Park Field	6:00pm - 9:00pm	Michael Hughes	Third Coast Flag Football League Games
<b>Location: James Park</b>			
James Park Diamond 1 (Light	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 2 (Light	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 3 (Light	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 4 (Light	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
<b>Location: Lovelace Park</b>			
Lovelace Park Soccer Field	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
<b>Location: Mason Park</b>			
Mason Park Field	3:30pm - 5:30pm	Roycemore School	Roycemore Soccer Practice
<b>Location: Robert Crown Center</b>			
Robert Crown Football Field	6:00pm - 9:00pm	Michael Hughes	Third Coast Flag Football League Games



# PRCS Facility Usage Report

Date: **Saturday, September 9, 2017**

Facility	Reserved Time	Reservee	Reservation Purpose
<b>Location: Bent Park</b>			
Bent Park Soccer Field	8:00am - 7:00pm	Evanston Soccer Association	Team Evanston Soccer Games
<b>Location: Centennial Park</b>			
Centennial Park Picnic Table	10:00am - 2:00pm	Yuan, Zheng	
<b>Location: Channelside Park</b>			
Channelside Park North Socc	8:00am - 12:00pm	AYSO Soccer	AYSO Soccer Games
<b>Location: Fleetwood-Jourdain</b>			
Foster Park Field	8:00am - 11:00am	Evanston Jr. Wildkit Football	Jr. Wildkit Football Practice
<b>Location: James Park</b>			
James Park Diamond 1 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 2 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 3 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 4 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 5	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 6	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Soccer 8	8:00am - 12:00pm	Evanston Soccer Association	Team Evanston Soccer Games
James Park Soccer 1	9:00am - 5:00pm	Evanston Soccer Association	Team Evanston Soccer Games
James Park Soccer 2	9:00am - 5:00pm	Evanston Soccer Association	Team Evanston Soccer Games
James Park Diamond 7	12:00pm - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
<b>Location: Leahy Park</b>			
Leahy Park Field	8:00am - 12:00pm	AYSO Soccer	AYSO Soccer Games
Leahy Park	11:00am - 1:00pm	Susanne Hall	Birthday Party
<b>Location: Lighthouse</b>			
Lighthouse Picnic Tables	4:00pm - 8:00pm	Howard Oppenheimer	Picnic Dinner & Games
<b>Location: Lovelace Park</b>			
Lovelace Park Soccer Field	8:00am - 5:00pm	Evanston Soccer Association	Team Evanston Soccer Games
Lovelace Picnic Tables	10:30am - 6:30pm	Evanston Police Dept.	Picnic
<b>Location: Mason Park</b>			
Mason Park Field	8:00am - 5:00pm	Evanston Soccer Association	Team Evanston Soccer Games
<b>Location: Tallmadge Park</b>			
Tallmadge Park Soccer Field	8:00am - 12:00pm	Lacrosse Evasnton Youth	Evanston Youth Lacrosse Practices & Games



# PRCS Facility Usage Report

Date: Sunday, September 10, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
<b>Location: Bent Park</b>			
Bent Park Soccer Field	8:00am - 12:00pm	Evanston Soccer Association	Team Evanston Soccer Games
Bent Park Soccer Field	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games
<b>Location: Butler Park</b>			
Butler Park Soccer Field	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games
<b>Location: Centennial Park</b>			
Centennial Park Picnic Table	7:00am - 12:00pm	Diane Nesbitt	Step Up for Youth Race
Centennial Park Picnic Table	7:00am - 12:00pm	Diane Nesbitt	Step Up for Youth Race
Centennial Park Picnic Table	7:00am - 12:00pm	Diane Nesbitt	Step Up for Youth Race
<b>Location: Channelside Park</b>			
Channelside Park North Socc	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games
<b>Location: Fleetwood-Jourdain</b>			
Foster Park Field	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games
<b>Location: James Park</b>			
James Park Diamond 1 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 2 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 3 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 4 (Light	8:00am - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Soccer 1	9:00am - 5:00pm	Evanston Soccer Association	Team Evanston Soccer Games
James Park Soccer 2	9:00am - 5:00pm	Evanston Soccer Association	Team Evanston Soccer Games
James Park Soccer 3	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games
James Park Soccer 4	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games
James Park Soccer 5	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games
James Park Soccer 7	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games
<b>Location: Leahy Park</b>			
Leahy Park Field	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games
<b>Location: Lovelace Park</b>			
Lovelace Park Soccer Field	8:00am - 5:00pm	Evanston Soccer Association	Team Evanston Soccer Games
Lovelace Picnic Tables	12:00pm - 8:00pm	Gonzalez, Veronica	Birthday Party
<b>Location: Mason Park</b>			
Mason Park Field	8:00am - 12:00pm	Evanston Soccer Association	Team Evanston Soccer Games
Mason Park Field	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games
<b>Location: Robert Crown Center</b>			
Robert Crown AYSO Mini Fiel	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games
<b>Location: Robert Crown Park</b>			
Robert Crown Park	7:00am - 10:00pm	City of Evanston Recreation	Streets Alive!
<b>Location: Tallmadge Park</b>			
Tallmadge Park Soccer Field	12:00pm - 6:30pm	AYSO Soccer	AYSO Soccer Games



# PRCS Facility Usage Report

**Date:** Monday, September 11, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
<b>Location: Bent Park</b>			
Bent Park Soccer Field	4:30pm - 8:00pm	Evanston Soccer Association	Team Evanston Soccer Practices
<b>Location: Channelside Park</b>			
Channelside Park North Socc	4:00pm - 7:00pm	AYSO Soccer	AYSO Soccer Games
<b>Location: James Park</b>			
James Park Soccer 5	4:00pm - 7:00pm	AYSO Soccer	AYSO Soccer Games
James Park Soccer 1	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
James Park Soccer 2	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
James Park Soccer 4	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
James Park Diamond 1 (Light	5:00pm - 9:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 2 (Light	5:00pm - 9:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 3 (Light	5:00pm - 9:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 4 (Light	5:00pm - 9:00pm	Ev Baseball&Softball	EBSA Practices & Games
<b>Location: Leahy Park</b>			
Leahy Park Field	4:00pm - 7:00pm	AYSO Soccer	AYSO Soccer Games
<b>Location: Lovelace Park</b>			
Lovelace Park Soccer Field	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
<b>Location: Mason Park</b>			
Mason Park Field	3:30pm - 5:30pm	Roycemore School	Roycemore Soccer Practice
<b>Location: Robert Crown Center</b>			
Robert Crown Football Field	4:30pm - 9:00pm	Evanston Soccer Association	Team Evanston Lighted Soccer Practices
Robert Crown Football Field	6:00pm - 7:30pm	ETHS School	ETHS Field Hockey





# PRCS Facility Usage Report

Date: **Tuesday, September 12, 2017**

Facility	Reserved Time	Reservee	Reservation Purpose
<b>Location: Bent Park</b>			
Bent Park Soccer Field	4:30pm - 8:00pm	Evanston Soccer Association	Team Evanston Soccer Practices
<b>Location: Channelside Park</b>			
Channelside Park North Socc	4:30pm - 7:00pm	AYSO Soccer	AYSO Soccer Games
<b>Location: Fleetwood-Jourdain</b>			
Foster Park Field	5:30pm - 7:30pm	Evanston Jr. Wildkit Football	Jr. Wildkit Football Practice
<b>Location: James Park</b>			
James Park Soccer 1	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
James Park Soccer 2	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
James Park Soccer 4	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
James Park Soccer 5	4:30pm - 7:00pm	AYSO Soccer	AYSO Soccer Games
James Park Diamond 1 (Light	5:00pm - 9:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 2 (Light	5:00pm - 9:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 3 (Light	5:00pm - 9:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 4 (Light	5:00pm - 9:00pm	Ev Baseball&Softball	EBSA Practices & Games
<b>Location: Leahy Park</b>			
Leahy Park Field	4:30pm - 7:00pm	AYSO Soccer	AYSO Soccer Games
<b>Location: Lovelace Park</b>			
Lovelace Park Soccer Field	5:30pm - 7:30pm	Beacon Academy	Beacon Academy Soccer Game
<b>Location: Mason Park</b>			
Mason Park Field	3:30pm - 6:00pm	ETHS School	ETHS Ultimate Frisbee
<b>Location: Robert Crown Center</b>			
Robert Crown Football Field	4:30pm - 9:00pm	Evanston Soccer Association	Team Evanston Lighted Soccer Practices
Robert Crown Football Field	6:00pm - 7:30pm	ETHS School	ETHS Field Hockey
<b>Location: Tallmadge Park</b>			
Tallmadge Park Soccer Field	5:30pm - 7:00pm	Lacrosse Evasnton Youth	Evanston Youth Lacrosse Practices & Games



# PRCS Facility Usage Report

Date: **Wednesday, September 13, 2017**

Facility	Reserved Time	Reservee	Reservation Purpose
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**Location: Bent Park**

Bent Park Soccer Field	4:30pm - 8:00pm	Evanston Soccer Association	Team Evanston Soccer Practices
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**Location: Channelside Park**

Channelside Park North Socc	4:00pm - 7:00pm	AYSO Soccer	AYSO Soccer Games
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**Location: Fleetwood-Jourdain**

Foster Park Field	5:30pm - 7:30pm	Evanston Jr. Wildkit Football	Jr. Wildkit Football Practice
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**Location: James Park**

James Park Soccer 3	4:00pm - 6:30pm	School District 65	District 65 Soccer Games
James Park Soccer 5	4:00pm - 7:00pm	AYSO Soccer	AYSO Soccer Games
James Park Diamond 3 (Light	4:30pm - 9:00pm	Evanston Soccer Association	Team Evanston Lighted Soccer Practices
James Park Diamond 4 (Light	4:30pm - 9:00pm	Evanston Soccer Association	Team Evanston Lighted Soccer Practices
James Park Soccer 1	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
James Park Soccer 2	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
James Park Soccer 4	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices

**Location: Leahy Park**

Leahy Park Field	4:00pm - 7:00pm	AYSO Soccer	AYSO Soccer Games
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**Location: Lovelace Park**

Lovelace Park Soccer Field	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
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**Location: Mason Park**

Mason Park Field	3:30pm - 5:30pm	Roycemore School	Roycemore Soccer Practice
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**Location: Robert Crown Center**

Robert Crown Diamond West	6:45pm - 8:00pm	City of Evanston Recreation	
Robert Crown Diamond East	6:45pm - 8:00pm	City of Evanston Recreation	
Robert Crown Diamond West	8:00pm - 9:15pm	City of Evanston Recreation	
Robert Crown Diamond East	8:00pm - 9:15pm	City of Evanston Recreation	
Robert Crown Diamond East	9:15pm - 10:30pm	City of Evanston Recreation	

**Location: Tallmadge Park**

Tallmadge Park Soccer Field	3:30pm - 5:30pm	Beacon Academy	Beacon Academy Soccer Practice
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# PRCS Facility Usage Report

Date: Thursday, September 14, 2017

Facility	Reserved Time	Reservee	Reservation Purpose
<b>Location: Bent Park</b>			
Bent Park Soccer Field	4:30pm - 8:00pm	Evanston Soccer Association	Team Evanston Soccer Practices
<b>Location: Channelside Park</b>			
Channelside Park North Socc	4:30pm - 7:00pm	AYSO Soccer	AYSO Soccer Games
<b>Location: Fleetwood-Jourdain</b>			
Foster Park Field	5:30pm - 7:30pm	Evanston Jr. Wildkit Football	Jr. Wildkit Football Practice
<b>Location: James Park</b>			
James Park Diamond 1 (Light	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 2 (Light	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 3 (Light	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Diamond 4 (Light	4:00pm - 10:00pm	Ev Baseball&Softball	EBSA Practices & Games
James Park Soccer 1	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
James Park Soccer 2	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
James Park Soccer 3	4:30pm - 6:30pm	Roycemore School	Roycemore School Soccer Games
James Park Soccer 4	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
James Park Soccer 5	4:30pm - 7:00pm	AYSO Soccer	AYSO Soccer Games
<b>Location: Leahy Park</b>			
Leahy Park Field	4:30pm - 7:00pm	AYSO Soccer	AYSO Soccer Games
<b>Location: Lovelace Park</b>			
Lovelace Park Soccer Field	4:30pm - 7:30pm	Evanston Soccer Association	Team Evanston Soccer Practices
<b>Location: Mason Park</b>			
Mason Park Field	3:30pm - 6:00pm	ETHS School	ETHS Ultimate Frisbee
<b>Location: Robert Crown Center</b>			
Robert Crown Football Field	4:30pm - 9:00pm	Evanston Soccer Association	Team Evanston Lighted Soccer Practices
Robert Crown Football Field	6:00pm - 7:30pm	ETHS School	ETHS Field Hockey
<b>Location: Tallmadge Park</b>			
Tallmadge Park Soccer Field	3:30pm - 5:30pm	Beacon Academy	Beacon Academy Soccer Practice