



INQUIRY/COMPLAINT FORM

I believe that, to the best of my knowledge, information and belief formed after reasonable reflection, the information given in this inquiry/complaint is true. I request that the City of Evanston Board of Ethics evaluate the information provided and request it take appropriate measures in accordance with the procedure outlined in the City Code, Title 1, Chapter 10.

[TYPE OR PRINT]

My name (printed)

street address

My contact phone number

city/state/zip code

My e-mail address

City of Evanston elected official, board or commission member, or employee that I wish the Board of Ethics to review:

Name

Position or job title, if known

Department or Board/Commission Name

*Please note, if you wish to file an inquiry/complaint about more than one person, you must file a separate form (and any attachments) for each person.

Please describe the facts that you believe constitute a violation of the City of Evanston Code of Ethics in sufficient details to enable the Board of Ethics and the person who is the subject of the inquiry to understand the nature of the alleged violation. Provide as many details as possible, including names, approximate dates. If possible, please provide citations to the applicable Code of Ethics section that you believe may have been violated. Add extra sheets if needed and attach copies of any pertinent documents. A copy of this inquiry/complaint will be sent to the person who is the subject of the inquiry/complaint and may be available to the public.

Signature

Date