



**MEETING MINUTES
HOUSING & COMMUNITY DEVELOPMENT ACT COMMITTEE**

Tuesday, July 19, 2016

7:00 P.M.

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Room 2402

Members Present: Ald. Rainey, Ald. Wilson, G. Mackey, S. Jones, C. Goddard, J. Sanke

Members Absent: Ald. Holmes, Ald. Miller, Ald. Braithwaite, M. Miro

Staff Present: S. Flax, N. Holden-Corbett, L. Biggs

Presiding Member: Ald. Rainey, Committee Chair

CALL TO ORDER / DECLARATION OF QUORUM

Chair Rainey declared a quorum of the Housing and Community Development Act Committee and called the meeting to order at 7:03pm.

APPROVAL OF APRIL 19, 2016 HOUSING & COMMUNITY DEVELOPMENT ACT COMMITTEE MINUTES

Ald. Wilson moved for approval of the minutes, seconded by J. Sanke. A voice vote was taken and the minutes were unanimously approved.

2017 CDBG MANDATORY PRE-APPLICATION MEETING REQUIREMENT

The 2017 CDBG mandatory pre-application meetings took place for potential applicants in July. Two agencies – YWCA and Youth Job Center (YJC) – were unable to attend. After some discussion, Ald. Wilson made a motion to let both agencies submit an application for the 2017 CDBG funding cycle due to extenuating circumstances. It was seconded by C. Goddard and the motion passed 3-2, with Ald. Rainey abstaining from the vote.

ADDITIONAL FUNDING OPTIONS FOR 2016 CITY OF EVANSTON STREET REPAVING AND SNAP LIGHTING PROJECT

N. Holden-Corbett explained that a CDBG-funded City of Evanston Street Improvement project came in \$97,099 over budget after it went out to bid. Staff recommended reallocating unused CDBG funds from the 2012 Essential Repairs carryover in the amount of \$83,494.33 and \$13,604.67 from 2015 Alley Paving to the address the gap. Ald. Rainey asked for more information regarding the Essential Repairs Carryover and S. Flax explained it was entitlement CDBG money from 2012 which is currently to be used for Housing Rehabilitation, but since the revolving loan fund is receiving more payments than expected the entitlement money is not needed. The Committee also noted concern over the need for alley improvements and reluctance to take money allocated to that cause. L. Biggs explained that the Public Works

Department intends to apply for additional alley funds in the 2017 CDBG cycle to meet the current gap in funding. J. Sanke moved to approve the reallocations, seconded by Ald. Wilson and passed unanimously.

FINALIZE 2017 CDBG APPLICATION REVIEW SCHEDULE

Staff explained the tentative application review schedule to the HCDA Committee members, noting there would be additional meetings on September 8 (applicants for CDBG Public Services & Mental Health Board funds), September 10 (Mental Health Board only), September 20 (CDBG Public Facilities & Infrastructure), and September 27 (CDBG Funding Allocations). The Committee members agreed the additional dates were needed and all intend on being present.

PUBLIC COMMENT

No citizen comments.

STAFF REPORTS

N. Holden-Corbett noted that staff expects to receive the 2016 HUD grant agreements sometime in the month of July.

IV. ADJOURNMENT

There being no further business, Ald. Rainey requested a motion to adjourn. It was moved by Ald. Wilson and seconded by G. Mackey. Motion passed unanimously and the meeting was adjourned at 7:44pm.

Respectfully submitted,
Nora Holden-Corbett
Grants and Compliance Specialist