

2/27/2018

**12-R-18**

**A RESOLUTION**

**Authorizing the City Manager to sign a Resolution for Maintenance of Streets and Highways in order to transfer funds Previously Allocated in the 2016 Fiscal Year Budget from the Motor Fuel Tax fund to the General Fund for the General Maintenance of Streets**

**WHEREAS**, the City of Evanston is a home rule unit of government and operates under the Budget Officer form of Illinois governmental budgeting; and

**WHEREAS**, the City Council previously approved the 2016 fiscal year budget, which included a fund transfer from the Motor Fuel Tax fund ("MFT Fund") to the City's General Fund for the purpose of general maintenance of streets by City staff for street cleaning and snow and ice removal;

**WHEREAS**, the MFT Fund is distributed to the City through the Illinois Department of Transportation ("IDOT") and held by IDOT for the City as an unobligated balance in the City's MFT Account;

**WHEREAS**, the City Council must approve the attached Resolution for Maintenance of Streets and Highways by Municipality under the Illinois Highway Code, in order to transfer the unobligated balance of the MFT Fund to the General Fund for general maintenance of streets (the "IDOT Resolution");

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS:**

**SECTION 1:** That the City Manager is hereby authorized and directed to sign and the City Clerk authorized and directed to attest on behalf of the City the IDOT

Resolution for Maintenance of Streets and Highways by Municipality under the Illinois Highway Code, the IDOT Resolution is attached as Exhibit A.

**SECTION 2:** That the City Manager shall direct the Municipal Budget Officer to make said transfer promptly. That the City Budget Officer is authorized to transfer the MFT Fund to the General Fund for the purpose of general maintenance of streets in the City of Evanston in the principal amount of \$833,000 (Eight Hundred Thirty-Three Thousand Dollars).

**SECTION 3:** That the uses and expenditures from the General Fund for general maintenance of streets within the City are all for lawful corporate purposes.

**SECTION 4:** That this Resolution, 12-R-18, shall be in full force and effect from and after the date of its passage and approval in the manner provided by law.

  
\_\_\_\_\_  
Stephen H. Hagerty, Mayor

Attest:   
\_\_\_\_\_  
Devon Reid, City Clerk

Approved as to form:  
  
\_\_\_\_\_  
W. Grant Farfar, Corporation Counsel

Adopted: March 12, 2018

EXHIBIT A

**IDOT Resolution for Maintenance of Streets and Highways by the  
Municipality under the Illinois Vehicle Code**



Resolution for Maintenance Under the Illinois Highway Code



Resolution Number	Resolution Type	Section Number
12-R-18	Original	16-00000-00-GM

BE IT RESOLVED, by the Council of the City of Evanston Illinois that there is hereby appropriated the sum of \_\_\_\_\_

Eight hundreden thirty three thousand Dollars (\$833,000.00)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from

01/01/16 to 12/31/16  
Beginning Date Ending Date

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that City of Evanston shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I City Clerk in and for said City of Evanston in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

Council of Evanston at a meeting held on \_\_\_\_\_  
Governing Body Type Name of Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this \_\_\_\_\_ day of \_\_\_\_\_  
Day Month, Year

(SEAL)

Clerk Signature  
[Signature Box]

APPROVED

Regional Engineer  
Department of Transportation  
[Signature Box] [Date Box]

### Instructions for BLR 14220

This form shall be used when a Local Public Agency (LPA) wants to perform maintenance operations using Motor Fuel Tax (MFT) funds. Refer to Chapter 14 of the Bureau of Local Roads and Streets Manual (BLRS Manual) for more detailed information. This form is to be used by a Municipality or a County. Road Districts will use BLR 14221. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS Manual.

When filling out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

Resolution Number	Insert the resolution number as assigned by the LPA, if applicable.
Resolution Type	From the drop down box, choose the type of resolution: -Original would be used when passing a resolution for the first time for this project. -Supplemental would be used when passing a resolution increasing appropriation above previously passed resolutions. -Amended would be used when a previously passed resolution is being amended.
Section Number	Insert the section number of the improvement covered by the resolution.
Governing Body Type	From the drop down box choose the type of administrative body. Choose Board for County; Council or President and Board of Trustees for a City, Village or Town.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Resolution Amount	Insert the dollar value of the resolution for maintenance to be paid for with MFT funds in words, followed by the same amount in numerical format in the ().
Beginning Date	Insert the beginning date of the maintenance period. Maintenance periods must be a 12 or 24 month consecutive period.
Ending Date	Insert the ending date of the maintenance period.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Name of Clerk	Insert the name of the LPA Clerk.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
LPA Type	From the drop down box choose the LPA body type; County, City, Town or Village.
Name of LPA	Insert the name of the LPA.
Governing Body Type	From the drop down box choose the type of administrative body. Choose Board for County; Council or President and Board of Trustees for a City, Village or Town.
Name of LPA	Insert the name of the LPA.
Date	Insert the date of the meeting.
Day	Insert the day the Clerk signed the document.
Month, Year	Insert the month and year of the clerk's signature.
Clerk Signature	Clerk shall sign here.
Approved	The Department of Transportation representative shall sign and date here upon approval.

**A minimum of four(4) certified signed originals must be submitted to the Regional Engineer's District office.**

Following the Regional Engineer's approval, distribution will be as follows:

- Local Public Agency Clerk
- Engineer (Municipal, Consultant or County)
- District Compliance Review
- District File