



# CITY COUNCIL REGULAR MEETING

CITY OF EVANSTON, ILLINOIS  
LORRAINE H. MORTON CIVIC CENTER  
COUNCIL CHAMBERS  
Tuesday, April 12, 2011

**Administration & Public Works (A&PW) Committee meets at 5:45 p.m.**  
**Planning & Development (P&D) Committee meets at 7:15 pm.**  
**Town meeting and City Council meeting will convene immediately after P&D.**

## ORDER OF BUSINESS

- (I) Annual Town Meeting
- (II) Rotary and Kiwanis 90 Year Celebration Presentation
- (III) Roll Call – Begin with Alderman Tendam
- (IV) Mayor Proclamations and Public Announcements  
*National Library Week, April 10-16*
- (V) City Manager Public Announcements and Presentations  
*Volunteer Recognition Program, April 13, 2011*  
*Youth Employment Program Update*  
*City Council Safety Goal Update*
- (VI) Communications: City Clerk
- (VII) Citizen Comment  
Members of the public are welcome to speak at City Council meetings. As part of the Council agenda, a period for citizen comments shall be offered at the commencement of each regular Council meeting. Those wishing to speak should sign their name, address and the agenda item or topic to be addressed on a designated participation sheet. If there are five or fewer speakers, fifteen minutes shall be provided for Citizen Comment. If there are more than five speakers, a period of forty-five minutes shall be provided for all comment, and no individual shall speak longer than three minutes. The Mayor will allocate time among the speakers to ensure that Citizen Comment does not exceed forty-five minutes. The business of the City Council shall commence forty-five minutes after the beginning of Citizen Comment. Aldermen do not respond during Citizen Comment. Citizen comment is intended to foster dialogue in a respectful and civil manner. Citizen comments are requested to be made with these guidelines in mind.
- (VIII) Consent Agenda: Alderman Rainey

- (IX) Report of the Standing Committees
- |                               |   |                 |
|-------------------------------|---|-----------------|
| Administration & Public Works | - | Alderman Holmes |
| Planning & Development        | - | Alderman Rainey |
| Human Services                | - | Alderman Grover |
- (X) Call of the Wards  
(Aldermen shall be called upon by the Mayor to announce or provide information about any Ward or City matter which an Alderman desires to bring before the Council.) {Council Rule 2.1(10)}
- (XI) Executive Session
- (XII) Adjournment

## **CONSENT AGENDA**

- (M1) Approval of Minutes of the Special City Council Meeting of March 22, 2011
- (M2) Approval of Minutes of the Regular City Council Meeting of March 28, 2011

## **ADMINISTRATION & PUBLIC WORKS COMMITTEE**

- |      |   |         |                |
|------|---|---------|----------------|
| (A1) | City of Evanston Payroll through                        | 3/27/11 | \$2,620,954.75 |
| (A2) | City of Evanston Bills FY2010/11 through                | 4/13/11 | \$ 597,002.60  |
|      | City of Evanston Bills FY2011 through                   | 4/13/11 | \$3,135,108.96 |
|      | City of Evanston Credit Cards through February 28, 2011 |         | \$ 77,848.13   |

**(A3.1) Approval of Contract Award for Green Bay Road Landscape Maintenance (Bid 10-17)**

Staff recommends City Council approval to extend the 2011 Green Bay Road landscape maintenance contract to the low bidder KGI Landscaping Co. (PO Box 265, Skokie, IL) in the amount of \$59,113.00, as they performed well during the 2009 and 2010 seasons. This is the second 1-year contract extension. Funding for this project is included in the Parks/Forestry proposed FY 2011 General Fund budget, line item 3510.62195, which has a total allocation of \$120,000.00.

**For Action**

**(A3.2) Approval of Spring Tree Purchase from Suburban Tree Consortium**

Staff recommends City Council approval of the purchase of 302 trees and planting services from Suburban Tree Consortium (STC) in the amount of \$89,345.00. Funding for these purchases is provided from two sources. The first is an EAB Grant for Urban Forest Restoration in the amount of \$30,000. This grant was awarded on February 16, 2011, but grant funds were not budgeted in the current fiscal year. The second source is a general fund line item in the Parks/Forestry Division budget – 3525.65005. Staff requests the total spending authority of this account be increased by \$30,000 to \$110,000, reflecting the receipt of the EAB Grant in 2011.

**For Action****(A3.3) This Item Has Been Withdrawn from the Agenda.****(A3.4) Approval of Contract Award for Material Testing Services to Great Lakes Soil and Environmental Consultants, Inc (RFP 11-55)**

Staff recommends City Council approval of a contract award to Great Lakes Soil and Environmental Consultants, Inc, (600 Territorial Drive, Bolingbrook, IL) to provide material testing services for various City projects. This is an estimated \$78,000 on-call basis contract for a three-year period. Funding for the material testing is provided by various projects for which these services are used such as street resurfacing, alley paving, signal projects, curb & sidewalk projects, CCDD material disposal and testing, and City building projects.

**For Action****(A3.5) Approval of Contract Award to A. Lamp Concrete Contractors for 2011 Water Main Replacement and CIP Street Resurfacing Project (RFP 11-63)**

Staff recommends City Council approval of a contract for the 2011 Water Main Replacement & CIP Street Resurfacing Project to A. Lamp Concrete Contractors (800 W. Irving Park Road, Schaumburg, IL) in the amount of \$3,123,365.20. Funding for this work will be provided as follows: the Water Fund \$2,342,669.07 (733086.65515), Sewer Fund \$88,170 (7420.65515), and CIP Street Resurfacing Fund \$692,526.13 (415857.65515).

**For Action****(A3.6) Approval of Contract Award to Insituform Technologies for 2011 CIPP Sewer Rehabilitation Contract A (Bid 11-67)**

Staff recommends City Council approval of a contract in response to Bid #11-67 for the 2011 CIPP Sewer Rehabilitation Contract A to Insituform Technologies, USA, Inc. (17988 Edison Avenue, Chesterfield, MO) in the amount of \$272,045.10. Funding for this work will be from the Sewer Fund, capital improvement account. Account 7420.62461 has an allocation of \$250,000 specifically allocated for this type of sewer rehabilitation work. The remaining \$22,045.10 will be funded from Account 7420.65515 which has an allocation of \$375,000 for sewer improvements on streets being resurfaced.

**For Action**

**(A3.7) Approval of Contract Award to CTR Systems, Inc. for 2011 CIPP Spot Lining Contract A (Bid 12-07)**

Staff recommends City Council approval of a contract for the 2011 CIPP Spot Lining Contract A (Bid No. 12-07) to CTR Systems, Inc. (4350 DiPaolo Center #A, Glenview, IL) in the amount of \$88,300. Funding for this work will be from the Sewer Fund, Account 7400.62461. This sewer operations account has a budget of \$215,000 specifically allocated for sewer maintenance and repair.

**For Action**

**(A3.8) Approval of an Agreement for the Purchase of Natural Gas for 16 City Owned Buildings and Approval of an Agency Agreement with Northwestern University for the Management of the Natural Gas Purchase**

Staff recommends approval of an agreement for the purchase of natural gas for 16 City owned buildings with Twin Eagle Resource Management, LLC (5120 Woodway, Suite 10010, Houston, TX). The term of the agreement commences on May 1, 2011 and continues through October 31, 2011 with proposed amendments that would extend the term of the contract through August 31, 2013. Staff also recommends approval of an Agency Agreement with Northwestern University for the administration of the City's natural gas purchases.

**For Action**

**(A3.9) Approval of Contract Award for Risk Management Consulting Services to Risk Management Professionals (RFP 11-61)**

Staff recommends City Council approval of an agreement to provide risk management consulting services associated with the 5 year update of the Evanston Water Utility Risk Management Plan to Risk Management Professionals (300 Goddard Suite 200, Irvine, CA) in the not-to-exceed amount of \$20,930. Funding will be provided from the Water Fund, Account 7100.62180. The Evanston Water Utility is required by the United States Environmental Protection Agency (USEPA) to have a risk management plan (RMP) in place. The RMP must be updated at minimum every 5 years. The current RMP expires in February, 2012.

**For Action**

**(A3.10) Authorization for Mayor to Execute Illinois Department of Commerce and Economic Opportunity (DCEO) Grant for the Supervisory Control and Data Acquisition (SCADA) System Upgrades Project (RFP 11-42)**

Staff recommends City Council approval authorizing the Mayor to execute a grant agreement with the Illinois Department of Commerce and Economic Opportunity (DCEO) to provide \$350,000 of funding toward the Evanston Water Utility SCADA System Upgrade. The project construction cost is estimated at \$1,900,000. The remainder of the project will be funded from the Water Fund (Account 733078). In addition to the grant monies, this project is currently budgeted at \$1,300,000 in FY 2011 and \$500,000 in FY 2012.

**For Action**

(A4) **Approval of City of Evanston Corporate Sponsorships, Advertising and Strategic Supplier Policy**

Staff recommends that the City Council approve guidelines regarding sponsorship, advertising and strategic supplier relationships for the City of Evanston, with City Council recommended language changes. This draft policy was submitted for City Council action on February 28, 2011, and is being resubmitted April 12, 2011 with additional language regarding advertising limitations.

**For Action**

(A5) **Approval of Request for Proposal (RFP) to Implement Advertising Pilot Project**

Staff recommends that the City Council approve the distribution of a Request for Proposal (RFP) to implement an advertising pilot project on select City assets within downtown Evanston and along the City's lakefront. In order to secure additional external revenue from non-traditional sources, staff recommends that the City Council approve the creation and distribution of an RFP for an advertising pilot project. This item was tabled at the February 28, 2011 City Council meeting.

**For Action**

(A6) **Resolution 24-R-11: Intergovernmental Agreement Regarding Animal Control Services with Wilmette**

Staff recommends that the City Council adopt Resolution 24-R-11 regarding animal control services with the Village of Wilmette. As part of that Agreement the City of Evanston will acquire from the Village of Wilmette an animal control truck. The cost of the truck is \$9,700. The truck is a 2007 Ford F-250, and has been inspected by City of Evanston Fleet Services. This truck will replace the current City of Evanston animal control van, a 2001 Chevrolet Astro.

**For Action**

(A7) **Resolution 25-R-11: Extending Participation in the Intergovernmental Personnel Benefit Cooperative (IPBC) for Group Health & Employee Benefit Plans for a Period of Three Additional Years**

Staff recommends approval to continue the City's membership within the Intergovernmental Personnel Benefit Cooperative (IPBC) for a new three-year cycle beginning July 1, 2011 and ending June 30, 2014. Funding will be provided from the Insurance Fund (#605).

**For Action**

## **PLANNING & DEVELOPMENT COMMITTEE**

**(P1) Approval of Plat of Subdivision for 12 Milburn Park**

Staff recommends approval of a subdivision of two lots of record, one zoning lot held in common ownership, to comply with the zoning ordinance. Staff recommends that the enclosed memorandum from the City Engineer Paul Schneider concerning current and future driveway access be recorded with the plat as a condition of approval.

**For Action**

**(P2) Resolution 23-R-11 Reserving \$7, 396,415 if the City's 2010 Bond Volume Cap Allocation for the Year 2011 for Single-Family Housing and the Industrial/Commercial Revenue Bond Program**

Staff recommends adoption of Resolution 23-R-11, which reserves the City's right to issue \$7,396,415 in tax exempt bonds under the bond volume cap allocation. Bond volume cap can be used by the City for the issuance of industrial revenue bonds for economic development purposes or it can be used to issue bonds to assist eligible housing activities. The City does not incur any financial obligation by issuing these bonds.

**For Action**

## **HUMAN SERVICES**

**(H1) Township Payroll and Bills for March 2011**

Township of Evanston Supervisor recommends that City Council approve the Township of Evanston bills, payroll, and medical payments for the month of March 2011 in the amount of \$188,561.94. Funding provided by the Township budget.

**For Action**

## **OTHER COMMITTEES**

**(O1) Approval of Funding Request in the Amount of \$75,000 for the Technology Innovation Center (TIC)**

The Economic Development Committee (EDC) and staff recommend approval of \$75,000 in funding for a 9 month period, commencing April 1, 2011 through December 31, 2011, to the Technology Innovation Center (TIC) and that the City Manager enter into an agreement with the TIC for funding based on the conditions included in the March 17, 2011 staff recommendation memorandum to Economic Development Committee. Funding will be provided by the Economic Development Fund (Acct 5300.62659).

**For Action**

## APPOINTMENTS

**(AP1) For Appointment to:**

<b>Environment Board</b>	<b>Jill Franklin</b>
<b>Housing Commission</b>	<b>Kevin Kane</b>
<b>Human Relations Commission</b>	<b>Clark Chipman</b>
<b>Plan Commission</b>	<b>Barbara Putta</b>
<b>Lakefront Committee</b>	<b>Mark Sloane</b>

**(AP2) For Reappointment to:**

<b>Economic Development Committee</b>	<b>Daniel K. Mennemeyer</b>
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## MEETINGS SCHEDULED THROUGH APRIL

Upcoming Aldermanic Committee Meetings:

Thursday, April 14	7 pm	NU/City Committee
Monday, April 25	5:45 pm	Administration & Public Works Committee
Monday, April 25	7:15 pm	Planning and Development/City Council
Tuesday, April 26	7:30 pm	Housing & Community Dev. Act Committee
Wednesday, April 27	6 pm	Transportation/Parking Committee
Wednesday, April 27	7:30 pm	Economic Development Committee