



CITY COUNCIL REGULAR MEETING

CITY OF EVANSTON, ILLINOIS
LORRAINE H. MORTON CIVIC CENTER
JAMES C. LYTTLE COUNCIL CHAMBERS
Monday, March 13, 2017

Administration & Public Works (A&PW) Committee meets at 6 p.m.

Planning & Development Committee is cancelled.

City Council meeting will convene at conclusion of the A&PW Committee meeting.

ORDER OF BUSINESS

(I) Roll Call – Begin with Alderman Fiske

(II) Mayor Public Announcements

(III) City Manager Public Announcements: Transit Planning 4 All Survey

(IV) Communications: City Clerk

(V) Public Comment

Members of the public are welcome to speak at City Council meetings. As part of the Council agenda, a period for public comments shall be offered at the commencement of each regular Council meeting. Those wishing to speak should sign their name and the agenda item or non-agenda topic to be addressed on a designated participation sheet. If there are five or fewer speakers, fifteen minutes shall be provided for Public Comment. If there are more than five speakers, a period of forty-five minutes shall be provided for all comment, and no individual shall speak longer than three minutes. The Mayor will allocate time among the speakers to ensure that Public Comment does not exceed forty-five minutes. The business of the City Council shall commence forty-five minutes after the beginning of Public Comment. Aldermen do not respond during Public Comment. Public Comment is intended to foster dialogue in a respectful and civil manner. Public comments are requested to be made with these guidelines in mind.

(VI) Consent Agenda: Alderman Rainey

(VII) Report of the Standing Committees

Administration & Public Works	-	Alderman Braithwaite
Planning & Development	-	Alderman Revelle
Human Services	-	Alderman Tendam

- (VIII) Call of the Wards
(Aldermen shall be called upon by the Mayor to announce or provide information about any Ward or City matter which an Alderman desires to bring before the Council.) {Council Rule 2.1(10)}
- (IX) Executive Session
- (X) Adjournment

CONSENT AGENDA

- (M1) Approval of Minutes of the Regular City Council Meetings February 27, 2017**
For Action

ADMINISTRATION & PUBLIC WORKS COMMITTEE

- (A1) Payroll – February 6, 2017 through February 19, 2017** \$ 3,007,215.30
- (A2) City of Evanston Bills – March 14, 2017** \$ 3,315,207.85
For Action

(A3.1) Fourth Quarter Financial Report for Fiscal Year 2016

Staff recommends City Council accept and place the Fourth Quarter Financial Report for FY 2016 on file.

For Action: Accept and Place in File

(A3.2) Self-Contained Breathing Apparatus Purchase with Municipal Emergency Services, Inc.

Staff recommends City Council approval for the purchase of 38 Self-Contained Breathing Apparatus from Municipal Emergency Services, Inc., (124 East First Street, Deer Park, IL 61733). The cost of the purchase is \$243,200. The funding will come in part from a grant competition through which the Fire Department won an award of \$221,091 from the Department of Homeland Security's Assistance to Firefighters Grant Program. The City of Evanston is responsible for 10% of that amount (\$22,109) under the terms of the grant. The grant match funding source will come from funds budgeted to 100.23.2305.62670.

For Action

(A3.3) Professional Service Agreement with Connelly's Academy for Martial Arts Instruction at the Levy Center

Staff recommends that City Council authorize the City Manager to execute a sole source agreement with Connelly's Academy (9750 Karlov Avenue, Skokie, IL) through December 2018 for a martial arts program services at the Levy Senior Center. Revenue from program registrations are deposited into the General Fund Account, Levy Senior Center 100.30.3055.53565 and expenses for instruction paid from 100.30.3055.62505. Compensation for the vendor is based on the following percentages of revenue collected: 60% Vendor Revenue, 40% City Revenue. Staff projects total 2017 expenditure payments to Connelly's Academy at \$32,400 and revenues of \$54,000.00, based on anticipated participation.

For Action

(A3.4) Single Source Purchase of Ford Original Equipment Manufacturer Parts and Vehicle Service from Golf Mill Ford

Staff recommends City Council approval of a single source purchase of Original Equipment Manufacturer (OEM) parts and service with Golf Mill Ford Inc. (9401 N. Milwaukee Avenue, Niles, IL) in the amount of \$86,500 through March of 2018. In April of 2012, the City went out for bid and Golf Mill Ford was selected as the lowest and only responsive bidder. Golf Mill Ford is the closest OEM dealer and will provide the City with a 30% discount off list price for parts. Funding for this purchase will be from the Major Maintenance, Materials to Maintain Autos Fund (Account 600.26.7710.65060), with a breakdown as follows: \$69,500 for FY 2017 (with a budget of \$1,050,000), and \$17,000 for January – March 2018.

For Action

(A3.5) Contract Renewal for Tire Repair and Recap Services from Wentworth Tire Service

Staff recommends City Council approval for the City Manager to authorize a one (1) year renewal for tire repair and recap services in the amount of \$24,672 with Wentworth Tire Service (300 North York Road, Bensenville, IL). In April 2016, staff solicited bids for tire mounting, dismounting, and recapping services for a one (1) year period, with the right to extend the agreement for up to two (2) one-year periods. This will be the first one (1) year request for renewal. Funding will be from the Tires and Tubes Fund (Account 600.19.7710.65065) with a budget of \$100,000.

For Action

(A3.6) Contract with Christopher B. Burke Engineering, Ltd. For Engineering Services for Phase 3 of the Fountain Square Renovation Project

Staff recommends City Council authorize the City Manager to amend an existing engineering services contract for Phase 3 of the Fountain Square Renovation Project (RFP No. 15-68) with Christopher B. Burke Engineering, Ltd (9575 W. Higgins Road, Suite 600, Rosemont, IL 60018), in the amount of \$345,634.01. This will modify the existing agreement amount from \$401,897.88 to \$747,531.89 and extend the contract deadline from June 30, 2017 to June 30, 2018. Funding is available from multiple funds as identified in the 2017 Capital Improvements Plan and as noted: \$180,000 from the Washington National TIF (Account 415.40.4217.62145 – 516004) with a FY 2017 Budget of \$180,000; and \$165,634.01 from the 2017 GO Bond in the Capital Improvements Fund (from other project savings on Sheridan Rd/Chicago Ave project) (Account 415.40.4117.62145 – 516004) with a FY 2017 Budget of \$200,000. No other project will be deferred as a result of the use of the Sheridan/Chicago Avenue cost savings.

For Action

(A3.7) Contract with Copenhaver Construction for Fountain Square Renovations

Staff recommends City Council authorize the City Manager to execute a contract for the Fountain Square Renovation Project with Copenhaver Construction (75 Koppie Drive, Gilberts, Illinois) in the amount of \$5,900,266.70. Funding is available from multiple funds as identified in the 2017 Capital Improvements Plan and as noted: \$4,740,000 from the Washington National TIF (Account 415.40.4217.65515 – 516004) with a FY 2017 Budget of \$4,740,000; \$262,960.00 from the 2017 GO Bond in the Capital Improvements Fund (for Alt #7 - Sheridan Road lighting) (Account 415.40.4117.65515 – 415450) with a FY 2017 Budget of \$290,000; and \$897,306.70 from the 2017 GO Bond in the Capital Improvements Fund (from other project savings) (Account 415.40.4117.65515 – 516004) with a FY 2017 Budget of \$1,000,000.

For Action

(A3.8) Contract with Landscape Concepts Management, Inc. for 2017 Green Bay Road Landscape Maintenance

Staff recommends City Council authorize the City Manager to execute a contract for the 2017 Green Bay Road Landscape Maintenance contract to the low bidder, Landscape Concepts Management, Inc., (31745 Alleghany Rd., Grayslake, IL, 60030) in the amount of \$24,966.90. Funding for this project is included in the proposed FY 2017 General Fund budget (Account 100.40.4330.62195), which has a total allocation of \$142,000.00.

For Action

(A3.9) Contract with Schroeder & Schroeder, Inc. for the 50/50 Sidewalk Replacement Project

Staff recommends City Council authorize the City Manager to execute a contract for the 2017 50/50 Sidewalk Replacement Project (Bid No. 17-12) with Schroeder & Schroeder Inc. (7306 Central Park Avenue, Skokie, IL 60076) in the amount of \$208,900.00. Funding will be provided from the Capital Improvement Program (CIP) General Obligation Bonds (Account 415.40.4117.65515 – 417021) in the amount of \$150,000 and from estimated private funds in the amount of \$58,900. This project is budgeted at \$150,000 for FY 2017.

For Action**(A3.10) Contract Extension for Pavement Patching with J.A. Johnson Paving Company**

Staff recommends that City Council authorize the City Manager to execute a one year contract extension for pavement patching with J.A. Johnson Paving Company (1025 E. Addison Ct., Arlington Heights, IL) in the amount of \$600,000.00. This contract award is part of a bid let by the Municipal Partnering Initiative. Funding for this service will be from the Capital Improvement Fund (Account 415.40.4116.65515 - 417023) which has \$600,000 budgeted for the supplemental patching program in 2017.

For Action**(A3.11) Sole Source Purchase of Concrete from Ozinga Ready Mix Concrete, Inc.**

Staff recommends the City Council authorize the City Manager to execute a one-year single source contract for the purchase of concrete and flowable fill with Ozinga Ready Mix Concrete Inc. (2222 South Lumber Street, Chicago, IL) in the amount of \$42,100. Funding will be provided as follows: General Fund (Account 100.40.4510.65055 with a budget of \$100,000) in the amount of \$26,900; Water Fund (Account 510.40.4540.65051 with a budget of \$27,600) in the amount of \$7,600; Sewer Fund (Account 515.40.4530.65051 with a budget of \$10,000) in the amount of \$7,600.

For Action**(A3.12) Contract with Hoerr Construction for the 2017 CIPP Contract A**

Staff recommends that City Council authorize the City Manager to execute a contract for the 2017 CIPP Sewer Rehabilitation Contract A (Bid No. 17-15) with Hoerr Construction, Inc. (1601-D W. Luthy Drive, Peoria, IL) in the amount of \$210,088.00. Funding for this project is from Sewer Fund, Account 515.40.4535.62461 - 417010, which has a FY 2017 budget of \$665,000.

For Action

(A3.13)Howard Street Theatre Architectural Services Contract with Ross Barney Architects, LLC

Staff recommends that City Council authorize the City Manager to execute a contract to provide architectural services for the Howard Street Theatre with Ross Barney Architects, LLC (10 W. Hubbard, Chicago, IL) in the amount of \$150,455. Funding for this project will be provided from Capital Improvement Program (CIP) Howard-Ridge TIF funds (Account 415.40.4116.62145 – 617016), which has an FY 2017 budget allocation of \$1,400,000. The Howard Ridge TIF will issue debt and will pay the debt service costs for the architectural and construction costs for this project.

For Action

(A3.14)Howard Street Corridor Improvement Project Engineering Services Contract with Christopher B. Burke Engineering, Ltd.

Staff recommends that City Council authorize the City Manager to execute a contract to provide Phase I Engineering Services for the Howard Street Corridor Improvement Project with Christopher B. Burke Engineering, Ltd. (9575 W. Higgins Road, Suite 600 Rosemont, IL 60018) in the amount of \$289,820.70. This project will be funded from the City's Capital Improvement Program (CIP) 2017 General Obligation Bonds (Account No. 415.40.4117.65515-417002), which has an FY 2017 budget of \$300,000.

For Action

(A3.15)Report Regarding Northwestern University's Voluntary Annual Payments Referenced in its January 31, 2017 Letter to the City

Staff recommends City Council receive this report regarding a recent Northwestern University property acquisition of 1840 Oak Avenue and a status report on the remaining properties owned by Northwestern in the Research Park district.

For Action: Accept and Place on File

(A4) Resolution 23-R-17, Affirming the City of Evanston's Commitment to Reimburse District 65 and District 202 Their Respective Shares of Northwestern University's Payment in Lieu of Taxes

Staff recommends City Council adopt Resolution 23-R-17 memorializing the City's commitment to reimburse Evanston/Skokie School District 65 and Evanston Township High School District 202 their respective shares of Northwestern University's voluntary annual payments to the City.

For Action

(A5) **Resolution 24-R-17, Authorizing the City Manager to Sign an Illinois Department of Transportation Resolution for Improvement to Various Evanston Streets**

Staff recommends City Council adoption of Resolution 24-R-17 authorizing the City Manager to sign an Illinois Department of Transportation Resolution for improvement by municipality under the Illinois Highway Code for Improvements to various Evanston streets. This will allow the use of Motor Fuel Tax Funds in the amount of \$1,400,000 for street resurfacing. Funding will be provided from the Motor Fuel Tax Fund (Fund 200) which has a total FY 2017 budget allocation of \$1,391,000 and charged to Account 415.40.4217.65515 – 417004.

For Action

(A6) **Ordinance 23-O-17, Lease of City-Owned Property Located at 721-723 Howard Street to Theo Ubique**

Staff recommends that City Council adopt Ordinance 23-O-17, authorizing the City Manager to execute a lease of City-owned real property located at 721-723 Howard Street with Theo Ubique. The lease would be for ten years and includes four, five-year options for additional lease periods. Rent is proposed to be \$3,500 per month or \$42,000 annually for the first three years. Theo Ubique will make six payments totaling \$204,450 to the City to cover a portion of the costs associated with renovating the building. A two-thirds majority of City Council is required to adopt Ordinance 23-O-17.

For Introduction

(A7) **Ordinance 9-O-17, Increasing the Number of Class D Liquor Licenses for Red Hot Chilli Pepper Restaurant**

Local Liquor Commissioner recommends City Council adoption of Ordinance 9-O-17, amending City Code Subsection 3-4-6-(D) to increase the number of authorized Class D liquor licenses from fifty-eight (58) to fifty-nine (59) and permit issuance of a Class D license to RHCP Group LLC d/b/a Red Hot Chilli Pepper Restaurant (Company) located at 500 Davis Street, Unit 102. This license will permit Company to retail sale of alcoholic liquor in restaurants only to persons of at least twenty-one (21) years of age for consumption on the premises. This ordinance was introduced at the February 27, 2017 City Council meeting.

For Action

(A8) **Ordinance 10-O-17, Increasing the Number of Class W Liquor Licenses for Little Beans Cafe**

Local Liquor Commissioner recommends City Council adoption of Ordinance 10-O-17, amending City Code Subsection 3-4-6-(W) to increase the number of authorized Class W liquor licenses from one (1) to two (2) and permits issuance of a Class W license to Little Beans Café, LLC d/b/a Little Beans Cafe (Company) located at 430 Asbury Avenue. This license will permit Company to retail sale of beer and wine in commercial indoor recreational facilities only to persons of at least twenty-one (21) years of age for consumption on the premises. This ordinance was introduced at the February 27, 2017 City Council meeting.

For Action

HUMAN SERVICES COMMITTEE

(H1) **Resolution 15-R-17, Authorizing the City Manager to Negotiate and Execute an Agreement with Evanston Animal Shelter Association to Serve as the City's Volunteer Animal Organization**

Staff recommends City Council adoption of Resolution 15-R-17, authorizing the City Manager to negotiate and execute an agreement between the City of Evanston and the Evanston Animal Shelter Association to serve as the City's Volunteer Animal Organization for the Evanston Animal Shelter and Adoption Center for a period of two years (June 1, 2017 – May 31, 2019).

For Action

(H2) **Resolution 16-R-17, Authorizing the City Manager to Negotiate and Execute a Grant Agreement with Evanston Animal Shelter Associate to Fund Operations at the Evanston Animal Shelter**

Staff recommends City Council adoption of Resolution 16-R-17, authorizing the City Manager to negotiate and execute an agreement between the City of Evanston and the Evanston Animal Shelter Association to fund part-time positions for the operations of the Evanston Animal Shelter. The total cost of this agreement would be \$65,000 per year and the agreement would run for a period of two years (June 1, 2017 – May 31, 2019) concurrent with the Volunteer Animal Organization Agreement. Funding for this agreement will be provided by Account 100.22.2280.62509 with a 2017 budget of \$185,000.

For Action

(H3) **Resolution 25-R-16, Designating that Portion of Foster Street Between Hartrey Avenue and Emerson Street with the Honorary Street Name Sign, "Rev. Zollie Webb Way"**

The Parks, Recreation and Community Services Board recommend adoption of Resolution 25-R-17, naming the portion of Foster Street between Hartrey Avenue and Emerson St, with the honorary street name sign, "Rev. Zollie Webb Way". Funds for the honorary street name sign program is budgeted in the Public Works Agency, Infrastructure and Maintenance Bureau - Traffic Operations' materials fund (Account 100.40.4520.65115). Three street signs are made for the honoree. One sign is installed at each end of the designated one block area and the third sign is given to the honoree. The approximate cost to create each honorary street name sign is \$200.

For Action

ECONOMIC DEVELOPMENT COMMITTEE

(O1) **Storefront Modernization Program Application for Gross Point Plaza**

Staff and the Economic Development Committee recommend approval of financial assistance through the Storefront Modernization Program to the owners of Gross Point Plaza shopping center at 2504-2510 Gross Point Road in an amount not-to-exceed \$16,500 for façade renovations including accessibility improvements and installation of new windows and doors. Funding will be from the Economic Development Business District Improvement Fund (Account 100.15.5300.65522). The approved Fiscal Year 2017 Budget allocated a total of \$350,000 for this account to fund both the Storefront Modernization and Great Merchant Grant programs. To date, \$0 has been spent from this account, leaving \$350,000 available for expenditure.

For Action

(O2) **Storefront Modernization Program Application for Lake City Cleaners**

Staff and the Economic Development Committee recommend approval of financial assistance through the Storefront Modernization Program to Lake City Cleaners at 600 Oakton Street in an amount not-to-exceed \$10,648 for the installation of an RPZ backflow prevention device and water pressure booster pump within the building's plumbing systems in order to bring it into compliance with plumbing code requirements. Funding will be from the Economic Development Business District Improvement Fund (Account 100.15.5300.65522). The approved Fiscal Year 2017 Budget allocated a total of \$350,000 for this account to fund both the Storefront Modernization and Great Merchant Grant programs. To date, \$0 has been spent from this account, leaving \$350,000 available for expenditure.

For Action

(03) Storefront Modernization Program Application for Red Hot Chilli Pepper Restaurant

Staff and the Economic Development Committee recommend approval of financial assistance through the Storefront Modernization Program to Red Hot Chilli Pepper located at 500 Davis Street in an amount not-to-exceed \$10,700 for the façade renovations including the addition of a revolving door, relocation of an accessible entrance, and installation of new windows and signage. Funding will be from the Economic Development Business District Improvement Fund (Account 100.15.5300.65522). The approved Fiscal Year 2017 Budget allocated a total of \$350,000 for this account to fund both the Storefront Modernization and Great Merchant Grant programs. To date, \$0 has been spent from this account, leaving \$350,000 available for expenditure.

For Action

(04) Storefront Modernization Program Application for Good to Go Jamaican Cuisine

Staff and the Economic Development Committee recommend approval of financial assistance through the Storefront Modernization Program for Good to Go Jamaican's new location at 711 Howard Street in an amount not-to-exceed \$50,000 for renovations including plumbing, electrical, HVAC, concrete work, masonry work, painting, drywall and demolition. Funding will be from the Economic Development Business District Improvement Fund (Account 100.15.5300.65522). The approved Fiscal Year 2017 Budget allocated a total of \$350,000 for this account to fund both the Storefront Modernization and Great Merchant Grant programs. To date, \$0 has been spent from this account, leaving \$350,000 available for expenditure.

For Action

(05) Resolution 22-R-17, Good To Go Jamaican Cuisine Request for CDBG Funding

The Economic Development Committee and staff recommend City Council approval of Resolution 22-R-17 for a Community Development Block Grant (CDBG) loan in the amount of \$25,000 to Good To Go Jamaican Cuisine LLC to purchase equipment needed for their new location at 711 Howard Street. Staff recommends using the CDBG Economic Development Fund (Account 215.21.5260.63064), with a budget of \$175,500. To date, \$75,000 has been allocated to Economic Development priorities in the City's 2015-2019 Consolidated Plan and Action Plan.

For Action

MEETINGS SCHEDULED THROUGH MARCH 2017

Upcoming Aldermanic Committee Meetings

3/15/2017	6:30 PM	M/W/EBE Development Committee
3/16/2017	6:00 PM	Harley Clarke Planning Committee
3/20/2017	7:00 PM	City Council
3/21/2017	7:00 PM	Housing & Community Development Act Committee
3/22/2017	6:00 PM	Transportation/Parking Committee
3/22/2017	7:00 PM	Economic Development Committee
3/27/2017	6:00 PM	Administration & Public Works, Planning & Development, City Council

Information is available about Evanston City Council meetings at: www.cityofevanston.org/citycouncil. Questions can be directed to the City Manager's Office at 847-866-2936. The City is committed to ensuring accessibility for all citizens. If an accommodation is needed to participate in this meeting, please contact the City Manager's Office 48 hours in advance so that arrangements can be made for the accommodation if possible.