



CITY COUNCIL REGULAR MEETING

**CITY OF EVANSTON, ILLINOIS
LORRAINE H. MORTON CIVIC CENTER
JAMES C. LYTTLE COUNCIL CHAMBERS
Monday, March 27, 2017**

**Administration & Public Works (A&PW) Committee meets at 6 p.m.
Planning & Development Committee (P&D) meets at 7:15 p.m.
City Council meeting will convene at conclusion of the P&D Committee meeting.**

ORDER OF BUSINESS

- (I) Roll Call – Begin with Alderman Wynne
- (II) Mayor Public Announcements and Proclamations
 - Youth and Young Adult Division Awards
 - National Public Health Week
- (III) City Manager Public Announcements
- (IV) Communications: City Clerk
 - Evanston WE Program
- (V) Public Comment

Members of the public are welcome to speak at City Council meetings. As part of the Council agenda, a period for public comments shall be offered at the commencement of each regular Council meeting. Those wishing to speak should sign their name and the agenda item or non-agenda topic to be addressed on a designated participation sheet. If there are five or fewer speakers, fifteen minutes shall be provided for Public Comment. If there are more than five speakers, a period of forty-five minutes shall be provided for all comment, and no individual shall speak longer than three minutes. The Mayor will allocate time among the speakers to ensure that Public Comment does not exceed forty-five minutes. The business of the City Council shall commence forty-five minutes after the beginning of Public Comment. Aldermen do not respond during Public Comment. Public Comment is intended to foster dialogue in a respectful and civil manner. Public comments are requested to be made with these guidelines in mind.
- (VI) Consent Agenda: Alderman Rainey

- (VII) Report of the Standing Committees
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|-------------------------------|---|----------------------|
| Administration & Public Works | - | Alderman Braithwaite |
| Planning & Development | - | Alderman Revelle |
| Human Services | - | Alderman Tendam |
- (VIII) Call of the Wards
(Aldermen shall be called upon by the Mayor to announce or provide information about any Ward or City matter which an Alderman desires to bring before the Council.) {Council Rule 2.1(10)}
- (IX) Executive Session
- (X) Adjournment

CONSENT AGENDA

- (M1)** Approval of Minutes of the Regular City Council Meeting of March 13, 2017
For Action

ADMINISTRATION & PUBLIC WORKS COMMITTEE

- | | |
|---|----------------|
| (A1) Payroll – February 20, 2017 through March 5, 2017 | \$2,699,775.50 |
| (A2) City of Evanston Bills – March 28, 2017 | \$2,501,825.81 |
| Credit Card Activity – Period Ending January 31, 2017 | \$ 193,646.91 |
- For Action**

(A3.1) Evanston Post Office Report

Staff recommends City Council accept and place the Evanston Post Office Report on file.

For Action: Accept and Place on File

(A3.2) Service Agreement with Play-Well TEKnologies for Youth Engineering LEGO Camps

Staff recommends that City Council authorize a sole source agreement with Play-Well TEKnologies (224 Greenfield Ave., Ste. B, San Anselmo, CA) through 2018 for instruction of youth engineering LEGO camps. Revenue from program registrations are deposited into the General Fund - Chandler-Newberger Center (Account 100.30.3035.53565). Instructional expenses are paid from the Chandler-Newberger Fund (Account 100.30.3035.62505), which has a FY 2017 budget of \$53,305. For 2017, staff is projecting \$31,075 in revenues and \$22,500 in expenses.

For Action

(A3.3) Approval of 2017 Special Events Calendar

Staff recommends approval of the 2017 calendar of special events, contingent upon compliance of all requirements as set forth by the Special Event Policy & Guidelines. This year's calendar includes two new proposed events: National Alliance on Mental Illness Cook County N. Suburban (NAMI CCNS) 5K Run/Walk on Sunday, September 24 and a Motorcycle Classic on Sunday, October 15. The Human Services Committee approved the lakefront and park events on March 6, 2017. Certain events of over 250 participants or those requiring street closure require Administration and Public Works Committee and City Council approval. Costs for City services provided for events require a 100% reimbursement from the sponsoring organization or event coordinator. These fees are waived for City events and City co-sponsored events.

For Action**(A3.4) Contract with Clark Dietz, Inc. for HVAC and Electrical Engineering Services at Chandler Newberger Center (RFP No. 17-08)**

Staff recommends City Council authorize the City Manager to execute a contract for engineering services related to the Chandler-Newberger Community Center HVAC and Electrical Improvements Project with Clark Dietz, Inc. (118 S. Clinton Street, Suite 700, Chicago, IL), in the amount of \$80,965. Funding will be provided from the Capital Improvement Program (CIP) General Obligation Bonds as follows: Chandler HVAC Improvements (Account 415.40.4117.62145-617001) with a FY 2017 Budget of \$75,000; Chandler Electrical Upgrades (Account 415.40.4217.62145-617002) with a FY 2017 Budget of \$335,000; and (Account 415.40.4117.62145-617002) with a FY 2017 Budget of \$65,000.

For Action**(A3.5) Contract with Cleanslate Chicago, LL for 2017 Mowing Services at Four City Parks**

Staff recommends City Council authorize the City Manager to execute a contract award for the 2017 Mowing Services to the low bidder, Cleanslate Chicago, LLC (1540 South Ashland, Chicago, IL) in the amount of \$23,900.00. This contract is for one year of mowing services at the following four City Parks: Harbert, Beck, Butler and Twiggs. This was part of a joint bid with the Village of Skokie. Funding for this project is included in the proposed FY 2017 General Fund (Account 100.40.4330.62195), which has a total allocation of \$142,000.00.

For Action

(A3.6) Purchase of Two Watercrafts from Brunswick Commercial & Government Products for the Parks, Recreation & Community Services Department

Staff recommends City Council approval for the purchase of two (2) replacement watercrafts for the Parks, Recreation & Community Services Department from Brunswick Commercial & Government Products (420 Megan Z Avenue, Edgewater, FL) in the amount of \$132,697. The purchase is through the City's membership with the National Joint Purchasing Association. Funding will be from the Automotive Equipment Replacement (Account 601.19.7780.65550), with a FY 2017 Budget of \$1,455,422.

For Action

(A3.7) Single Source Purchase of Seven Motorcycles from City Limits Harley-Davidson for the Evanston Police Department Traffic Management Bureau

Staff recommends City Council approval of the purchase of seven (7) Harley-Davidson Motorcycles for the Evanston Police Department Traffic Management Bureau. The motorcycles will be purchased from City Limits Harley-Davidson (2015 N. Rand Road, Palatine, IL) in the amount of \$108,276. Funding will be from the following sources: Equipment Replacement Fund (Account 601.19.7780.65550) in the amount of \$75,276, with a FY 2017 Budget of \$1,455,422; and Vehicle Lease Charges (Account 601.19.7780.62402) in the amount of \$33,000, with a FY 2017 Budget of \$50,000.

For Action

(A3.8) Resolution 30-R-17, Designating the Portion of Washington Street between Asbury Avenue and Ridge Avenue with the Honorary Street Name Sign, "Pope John XXIII School Way"

Staff received an honorary street name sign application from Alderman Brian Miller in honor of Pope John XXIII School. Due to time constraints, he has requested that we bypass the normal process and place the application on the March 27 City Council agenda for consideration of approval. The City Council has never approved an honorary street name sign without going through the formal naming process. Funds for the honorary street name sign program is budgeted in the Public Works Agency, Infrastructure and Maintenance Bureau - Traffic Operations' materials fund (Account 100.40.4520.65115).

For Action

(A4) Ordinance 23-O-17, Lease of City-Owned Property Located at 721-723 Howard Street to Theo Ubique

Staff recommends that City Council adopt Ordinance 23-O-17, authorizing the City Manager to execute a lease of City-owned real property located at 721-723 Howard Street with Theo Ubique. The lease would be for ten years and includes four, five-year options for additional lease periods. Rent is proposed to be \$3,500 per month or \$42,000 annually for the first three years. Theo Ubique will make six payments totaling \$204,450 to the City to cover a portion of the costs associated with renovating the building. A two-thirds majority of City Council is required to adopt Ordinance 23-O-17. This Ordinance was introduced at the March 13, 2017 City Council meeting.

For Action

PLANNING & DEVELOPMENT COMMITTEE

(P1) Grant Renewal from the Affordable Housing Fund for the Homeless Management Information System to the Alliance to End Homelessness in Suburban Cook County

The Housing, Homelessness, and Human Relations Commission and staff recommend approval of a renewal grant of \$18,500 from the Affordable Housing Fund for the Homeless Management Information System (HMIS) to the Alliance to End Homelessness in Suburban Cook County. This database is required by HUD to track demographic data, housing, and social services for recipients of federal homeless funding, including Emergency Solutions Grant funds from the City. Funding is from the Affordable Housing Fund (Account 250.21.5465.62770), which has a budget of \$27,500.

For Action

(P2) Resolution 27-R-17, Adopting an Amendment to the Downtown Plan to Add Additional Property Subject to the Downtown Plan to Guide Future Land Use Decisions and Planning

Plan Commission and staff recommend adoption of Resolution 27-R-17 amending the 2009 Downtown Plan to add five new subareas covering the geographic area roughly between Emerson Street to the south, Foster Street CTA Station to the north, the first north/south alley west of Sherman Avenue to the east, Maple Avenue to the west and properties on the north side of Emerson Street between Maple Avenue and Ridge Avenue.

For Action

(P3) **Ordinance 25-O-17 Granting Major Zoning Relief for a Circular Driveway Fronting Sheridan Rd. at 2658 Sheridan Rd.**

City staff recommends adoption of Ordinance 25-O-17 granting major zoning relief to construct a circular driveway fronting Sheridan Rd. where circular driveways are only permitted when fronting Ridge Ave. or Crawford Ave. in the R1 Single Family Residential District. The applicant has complied with all zoning requirements and meets all of the standards for a variation for this district.

For Introduction

(P4) **Ordinance 26-O-17, Granting a Special Use for a Type 2 Restaurant with Coffee Roasting at Backlot Coffee**

The Zoning Board of Appeals and City staff recommend adoption of Ordinance 26-O-17 granting special use approval for a Type 2 Restaurant, Backlot Coffee, with coffee roasting at 2006 Central Street in the B1a Business District and the oCSC Central Street Overlay District. The applicant has complied with all zoning requirements and meets all of the standards for a special use for this district.

Alderman Revelle requests suspension of the rules for introduction and adoption at the March 27, 2017 City Council meeting.

For Introduction and Action

ECONOMIC DEVELOPMENT COMMITTEE

(O1) **Resolution 27-R-17, Kabul House Loan Agreement**

The Economic Development Committee recommend City Council approve Resolution 26-R-17, authorizing the City Manager to negotiate a forgivable loan with Kabul House for an amount not-to-exceed \$50,000 for costs associated with the buildout of Kabul House located at 2424 Dempster Street. Funding is provided by the Economic Development Division (Account 100.15.5300.62662 Business Retention/Attraction).

For Action

HOUSING & COMMUNITY DEVELOPMENT ACT COMMITTEE

(O2) **2016 Consolidated Annual Performance and Evaluation Report for the City's Community Development Block Grant, HOME Investment Partnerships, and Emergency Solutions Grant Programs**

The Housing and Community Development Act Committee and staff recommend approval of the 2016 Consolidated Annual Performance and Evaluation Report (CAPER). The CAPER is posted on the City website at www.cityofevanston/caper. The CAPER must be submitted to the Chicago Field Office of the U.S. Department of Housing and Urban Development by March 31, 2017.

For Action: Accept and Place on File

MEETINGS SCHEDULED THROUGH APRIL 15, 2017

Upcoming Aldermanic Committee Meetings

3/28/2017	7:00 PM	Northwestern University/City Committee
4/3/2017	6:00 PM	Human Services Committee - CANCELLED
4/6/2017	7:00 PM	Housing, Homelessness and Human Relations Commission
4/10/2017	6:00 PM	Rules Committee
4/10/2017	6:00 PM	Administration & Public Works, Planning & Development, City Council
4/12/2017	7:00 PM	Animal Welfare Board

Information is available about Evanston City Council meetings at: www.cityofevanston.org/citycouncil. Questions can be directed to the City Manager's Office at 847-866-2936. The City is committed to ensuring accessibility for all citizens. If an accommodation is needed to participate in this meeting, please contact the City Manager's Office 48 hours in advance so that arrangements can be made for the accommodation if possible.