



CITY COUNCIL REGULAR MEETING

**CITY OF EVANSTON, ILLINOIS
LORRAINE H. MORTON CIVIC CENTER
JAMES C. LYTTLE COUNCIL CHAMBERS
Monday, April 24, 2017**

**Administration & Public Works (A&PW) Committee meets at 6 p.m.
Planning & Development Committee (P&D) meets at 7:15 p.m.
City Council meeting will convene at conclusion of the P&D meeting.**

ORDER OF BUSINESS

- (I) Roll Call – Begin with Alderman Tendam
- (II) Mayor Public Announcements and Proclamations
Presentation of Key to the City to Morris “Dino” Robinson
National Volunteer Week, April 23-29, 2017
Preservation Month, May 2017
- (III) City Manager Public Announcements
We’re Out Walking (WOW) Ten Year Anniversary
Robert Crown Community Center Project Updates
- (IV) Communications: City Clerk
- (V) Public Comment
Members of the public are welcome to speak at City Council meetings. As part of the Council agenda, a period for public comments shall be offered at the commencement of each regular Council meeting. Those wishing to speak should sign their name and the agenda item or non-agenda topic to be addressed on a designated participation sheet. If there are five or fewer speakers, fifteen minutes shall be provided for Public Comment. If there are more than five speakers, a period of forty-five minutes shall be provided for all comment, and no individual shall speak longer than three minutes. The Mayor will allocate time among the speakers to ensure that Public Comment does not exceed forty-five minutes. The business of the City Council shall commence forty-five minutes after the beginning of Public Comment. Aldermen do not respond during Public Comment. Public Comment is intended to foster dialogue in a respectful and civil manner. Public comments are requested to be made with these guidelines in mind.
- (VI) Special Order of Business
- (VII) Consent Agenda: Alderman Rainey

- (VII) Report of the Standing Committees
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| Administration & Public Works | - | Alderman Braithwaite |
| Planning & Development | - | Alderman Revelle |
| Human Services | - | Alderman Tendam |
- (VIII) Call of the Wards
(Aldermen shall be called upon by the Mayor to announce or provide information about any Ward or City matter which an Alderman desires to bring before the Council.) {Council Rule 2.1(10)}
- (IX) Executive Session
- (X) Adjournment

SPECIAL ORDER OF BUSINESS

- (SP1) **Resolution 37-R-17: Urging the United States Congress to Move Our Tax Dollars from Militarism to Human and Environmental Needs**
Mayor Tisdahl and Alderman Revelle recommend the City Council adopt Resolution 32-R-17 urging the United States Congress to move our tax dollars from militarism to human and environmental needs.
For Action

CONSENT AGENDA

ADMINISTRATION & PUBLIC WORKS COMMITTEE

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| (A1) Payroll – March 20, 2017 through April 2, 2017 | \$2,866,481.58 |
| (A2) City of Evanston Bills – April 25, 2017 | \$1,345,388.08 |
| Credit Card Activity – Period Ending February 28, 2017 | \$ 180,162.25 |
- For Action**

(A3.1) Approval of Divvy Station and Divvy 4 Every Evanstonian (D4EE) Program Launch

Staff recommends City Council authorize the City Manager to purchase and install one Divvy station and ten bicycles near the intersection of Dempster St. and Chicago Ave., and launch the Divvy 4 Every Evanstonian (D4EE) membership subsidy program. Funding in the amount of \$57,600.10 for the one Divvy station and ten bicycles are budgeted from the Parking Fund (Account 505.19.7005.62603). Since the program's launch in June 2016 City staff has secured and collected over \$550,000 from a state grant and local advertising and sponsorship support for the Divvy program. In 2017, staff will be collecting an additional approximately \$125,000 in new station sponsorships and renewed advertising sponsorship funding, not including identified sponsorships from approved and proposed Planned Development project public benefits agreements. The D4EE program is projected to generate \$1,000 in membership revenue and have an uncollected revenue cost potential of between \$20,000 and \$40,000, assuming that 200 community members register for the program in the first year.

For Action

(A3.2) Storefront Modernization Program Application for Viet Nom Nom at 618-1/2 Church St.

Staff recommends approval of financial assistance through the Storefront Modernization Program to Viet Nom Nom at 618-1/2 Church Street in an amount not to exceed \$4,053.66 for the installation of signage and awnings. This agenda item is presented to the Administrative and Public Works Committee due to the cancellation of the Economic Development Committee scheduled for March 22. Funding will be from the Economic Development Fund's Business District Improvement Fund (Account 100.15.5300.65522). The approved Fiscal Year 2017 Budget allocated a total of \$350,000 for this account to fund both the Storefront Modernization and Great Merchant Grant programs. To date, \$0 has been spent from this account, leaving \$350,000 available for expenditure.

For Action

(A3.3) Contract with A-1 Bus Service, LLC. for Parks, Recreation and Community Services Department 2017 Summer Bus Transportation

Staff recommends City Council authorize the City Manager to execute a contract with A-1 Bus Service, LLC. (3542 West Peterson, Chicago, IL 60659) in the amount of \$38,943.15. A-1 Bus Service was the lowest responsive bidder for the Parks, Recreation and Community Services Department 2017 summer bus transportation. Funding will be provided from seven (7) different accounts with a total FY 2017 budget of \$389,665. A breakdown of the accounts are listed on the corresponding transmittal memorandum.

For Action

(A3.4) Agreement with Krave LLC to Operate Concessions at the Evanston Lakefront

Staff recommends that City Council authorize the City Manager to execute an agreement between the City of Evanston and Krave LLC for the Church and Clark Street food & drink stand and the lakefront mobile concessions (Lighthouse, Clark St., Greenwood St., South Blvd. and Lee Street) for the 2017 season. Krave LLC is owned by Evanston resident Rachelle Ross, whose office is located at 710 Madison Street, Evanston, Illinois 60202. Krave LLC will pay the City \$11,500 for the privilege of the 2017 permit. Revenue is budgeted in the Lakefront Operations Account 100.30.3080.53565. The 2017 budget for concession permit revenue was projected at \$14,000 and overall revenue for Lakefront Operations is \$715,655.

For Action**(A3.5) Contract with Christopher Burke Engineering, Ltd. for Streetlight Master Plan Project**

Staff recommends that City Council authorize the City Manager to execute a contract with Christopher Burke Engineering, Ltd. (9575 W. Higgins Road, Suite 600, Rosemont, IL 60018) in the amount of \$146,143.05 to provide planning services for the Street Light Master Plan Project. Funding will be provided from CIP Account 415.40.4117.62145 – 417015. This project is budgeted at \$150,000 in FY 2017.

For Action**(A3.6) Contract Extension with Precision Pavement Markings, Inc. for 2017 Pavement Marking Program**

Staff recommends City Council authorize the City Manager to execute a one-year contract extension for pavement markings with Precision Pavement Markings, Inc. (P.O. Box 705 Elgin IL 60123) in the amount of \$90,000. This contract is part of a bid let by the Municipal Partnering Initiative. Funding for this work will be as follows: 2017 Capital Improvement Fund (Account 415.40.4117.65515 – 417019), which has \$90,000 budgeted for Pavement Markings.

For Action**(A3.7) Contract with Builders Paving, LLC for Parking Lot Improvement Project**

Staff recommends City Council authorize the City Manager to execute a contract for the 2017 Parking Lot Improvement Project (Bid No. 17-27) with Builders Paving, LLC (4413 Roosevelt Road #108, Hillside, IL 60162) in the amount of \$1,188,000.00. Funding will be provided from the Parking Fund (Account 505.19.7005.65515 – 417024) in the amount of \$713,852.51 and from the CIP Fund (Account 415.40.4117.65515 – 417024) in the amount of \$474,174.49. This project was budgeted at \$1,775,000 for FY 2017.

For Action

(A3.8) Purchase of Tree and Planting Services from Suburban Tree Consortium

Staff recommends that City Council authorize the City Manager to execute a contract award for the purchase of 512 trees and planting services for 350 of those trees from Suburban Tree Consortium (STC) in the amount of \$130,346.00. Funding for this purchase is provided from three sources: \$68,844.00 from Forestry Division General Funds (Account 100.40.4320.65005), with a budget of \$135,000; \$4,650.00 from Replant Express Funds reserve funds (Account 100.41335); and \$58,852.00 from Economic Development Funds (Account: 100.15.5300.62662), with a budget of \$250,000. These expenditures are specifically to purchase and replant 195 trees in the various business districts citywide.

For Action

(A3.9) 2017 Purchase Order for New Tires from Wentworth Tire Service

Staff recommends that City Council authorize the City Manager to execute a one-year agreement to purchase tires in the amount of \$60,000.00 from Wentworth Tire Service (300 North York Road, Bensenville, IL) under the State Bid Contract # 4017722. Funding for this purchase will be from the Major Maintenance, Tires and Tubes Account 600.19.7710.65065, with a FY 2017 Budget of \$100,000.00.

For Action

(A3.10)Renewal of CAD Software License and Service Agreement with SunGard Public Sector

Staff recommends that the City Council authorize the City Manager to renew sole source software license and service agreement with SunGard Public Sector (1000 Business Center Drive, Lake Mary, FL) for the Police Department's CAD (Computer Aided Dispatch) software in the amount of \$71,992.80. The Agreement is effective from May 1, 2017 through April 30, 2018. Funding will be provided by the Emergency Telephone System – Service Agreements & Contracts Fund (Account 205.22.5150.62509) with a Budget of \$75,000.00.

For Action

(A3.11)Request For Proposal (RFP) Process

Staff recommends the City Council review this response to the referral from the City Council and place on file.

For Action: Accept and Place on File

(A4) Resolution 28-R-17, Release of City Council Closed Session Minutes

Staff recommends City Council adopt Resolution 28-R-17, releasing the closed session meeting minutes listed on Exhibit A and finding that a need still exists for confidentiality as to the minutes on Exhibit B. The City is furthering its efforts to provide access to information and openness in government through the appropriate release of closed session minutes of the City Council.

For Action

(A5) **Resolution 35-R-17, Authorizing the City Manager to Grant an Easement for Steam, Condensate and Irrigation Service Lines Installation on Sheridan Rd**

Staff recommends City Council adopt Resolution 35-R-17 authorizing the City Manager to execute an easement agreement with Northwestern University (NU) for a twenty-foot wide utility easement across Sheridan Road located 130 feet south of Haven Street. The easement would allow NU to install conduits for steam, condensate, and irrigation utilities to serve NU properties. The easement would be granted for a 50 year period. No City funding is required for these utility crossing. NU will fund the project and will be assessed a one-time easement fee of \$115,563.24.

For Action

(A6) **Resolution 36-R-17, Authorizing the City Manager to Grant an Easement for Electric and Communication Service Line Installation on Sheridan Rd**

Staff recommends City Council adopt Resolution 36-R-17 authorizing the City Manager to execute an easement agreement with Northwestern University (NU) for a ten-foot wide utility easement across Sheridan Road located 50 feet south of Emerson Street. The easement would allow NU to install conduits for electric and communication utilities to serve NU properties. The easement would be granted for a 50 year period. No City funding is required for this utility crossing. NU will fund the project and will be assessed a one-time easement fee of \$57,437.00.

For Action

(A7) **Ordinance 40-O-17, Amending City Code Section 7-12-4-2, Lead Service Line Replacement Program**

Staff recommends that City Council adopt Ordinance 40-O-17, amending City Code Section 7-12-4-2, Installation and Maintenance of Service Pipe from Tap to Fixtures. The proposed amendment would promote the replacement of lead water service lines by residential property owners. Funding for the lead water service abatement program would be from the Water Fund reserves and transferred to account 510.40.4225.62410 as needed as loans are issued.

For Introduction

(A8) Ordinance 27-O-17, To Approve the Construction of a Local Improvement Known as Evanston Special Assessment No. 1521

Staff recommends City Council adopt Ordinance 27-O-17 allowing the paving of the alley north of Brummel Street and east of Grey Avenue through the Special Assessment Process. Funding will be from: 2017 Capital Improvement Program (CIP) General Obligation Bonds (Account 415.40.4117.65515 – 417017) in the amount of \$115,932.50, which has \$250,000 budgeted in FY 2017; Special Assessment funds (Account 415.40.4217.65515 – 417017) in the amount of \$115,932.50, which has \$250,000 budgeted in FY 2017; and Sewer Fund (Account 515.40.4535.62461 – 417017) in the amount of \$61,360.00, which has \$150,000 budgeted in FY 2017 for this project. This Ordinance was introduced at the April 17, 2017 City Council meeting.

For Action

(A9) Ordinance 28-O-17, To Approve the Construction of a Local Improvement Known as Evanston Special Assessment No. 1522

Staff recommends City Council adopt Ordinance 28-O-17 allowing the paving of the alley north of Simpson Street and east of the Union Pacific Railroad Right of Way through the Special Assessment Process. Funding will be from the 2017 Capital Improvement Program (CIP) General Obligation Bonds (Account 415.40.4117.65515 – 417017) in the amount of \$157,470, which has \$250,000 budgeted in FY 2017 and from Special Assessment funds (Account 415.40.4217.65515 – 417017) in the amount of \$81,837, which has \$250,000 budgeted in FY 2017 for this project. This Ordinance was introduced at the April 17, 2017 City Council meeting.

For Action

(A10) Ordinance 31-O-17, Amending Title 10, Motor Vehicles and Traffic, Chapter 11, Traffic Schedules, Section 18: Residents Parking Only Districts

Staff recommends that the City Council adopt Ordinance 31-O-17, amending City Code Sections 10-11-18(A) and 10-11-18(C) adding: Residents Parking Only on Sheridan Road, both sides, Central Street north to 2815 Sheridan Road. Though the vast majority of the homes on this portion of Sheridan Road have driveways and the resident home owners would be eligible to obtain the proposed permit, the primary purpose of the request is to provide ample parking in Districts 1 and 3 for their visitors based on the visitor pass eligibility. Amending the Evanston Resident Parking Only Districts 1 and 3 will help in providing needed visitor parking when necessary. This Ordinance was introduced at the April 17, 2017 City Council meeting.

For Action

(A11) Ordinance 32-O-17, Amending Title 10, Motor Vehicles and Traffic, Chapter 11, Traffic Schedules, Section 10(C): Limited Parking

Staff recommends that the City Council adopt Ordinance 32-O-17, amending City Code Section 10-11-10(C) adding: Greenwood Street, south side, Grey Avenue to a point 125 feet east thereof. With the increase in commercial activity in and around the 2000 block of Greenwood Street, it has been reported by commercial business owners that it has become increasingly difficult for patrons of their respective businesses to find adequate short term parking in the area. This Ordinance was introduced at the April 17, 2017 City Council meeting.

For Action

(A12) Ordinance 33-O-17, Amending Title 10, Motor Vehicles and Traffic, Chapter 11, Traffic Schedules, Section 18(J): Residents Only Parking Districts

Staff recommends that the City Council adopt Ordinance 33-O-17, amending City Code Section 10-11-18(J), District 11: delete 8:00 a.m. to 5:00 p.m., Monday through Friday and add: Twenty-four (24) hours daily, seven (7) days per week. With the increase in commercial activity in and around the 1100 block of Emerson Street and on East Railroad south thereof, it has become difficult for the residents at the corner of Emerson Street and East Railroad (1122 Emerson) to find parking near their residence. This Ordinance was introduced at the April 17, 2017 City Council meeting.

For Action

(A13) Ordinance 34-O-17, Amending Title 10, Motor Vehicles and Traffic, Chapter 11, Traffic Schedules, Section 10(G): Limited Parking

Staff recommends that the City Council adopt Ordinance 34-O-17, amending City Code Section 10-11-10(G) adding: Green Bay Road, West side, from Emerson Street to a point 44 feet north thereof. With the new roadway construction completed on Green Bay Road, parking has become available on the west side of Green Bay Road from Emerson Street to Asbury Avenue. Hecky's Barbecue, 1902 Green Bay Road, has requested that two (2) parking spaces be made available for customer use for a period of time not exceeding fifteen (15) minutes between the hours of 9:00 a.m. and 6:00 p.m. on any day for carry-out activity. This Ordinance was introduced at the April 17, 2017 City Council meeting.

For Action

(A14) Ordinance 35-O-17, Decreasing the Number of Class D Liquor Licenses for The Barn

Local Liquor Commissioner recommends City Council adoption of Ordinance 35-O-17 amending City Code Subsection 3-4-6-(D) to decrease the number of authorized Class D liquor licenses. The Barn Investment, LLC d/b/a The Barn located at 1016 Church Street (Rear) has applied for a Class I Liquor License. This Ordinance was introduced at the April 17, 2017 City Council meeting.

For Action

(A15) Ordinance 36-O-17, Increasing the Number of Class I Liquor Licenses for The Barn

Local Liquor Commissioner recommends City Council adoption of Ordinance 36-O-17 amending City Code Subsection 3-4-6-(l) to increase the number of authorized Class I liquor licenses from two (2) to three (3), and permit issuance of a Class I license to The Barn Investment, LLC. d/b/a The Barn located at 1016 Church Street (Rear). The Class I license will permit Company to retail sale of alcoholic liquor in restaurants only to persons of at least twenty-one (21) years of age for consumption both on the licensed premises and off the premises. This Ordinance was introduced at the April 17, 2017 City Council meeting.

For Action

(A16) Ordinance 12-O-17, Amending City Code Section 3-4-6(K) Allowing On-Site Consumption of Beer and Wine for the Class K Liquor License

Local Liquor Commissioner recommends City Council adoption of Ordinance 12-O-17 amending City Code Subsection 3-4-6(K) to allow on-site consumption of beer and wine for the Class K Liquor License. This Ordinance updates the liquor code to: include a craft beer definition consistent with the Illinois Liquor Code, 235 ILCS 5/3-12(18)(a); exclude the downtown core area from obtaining a Class K Liquor License; and require Class K Liquor License holders to provide limited food service when providing sale of craft beer and wine for on-site consumption. This Ordinance was introduced at the April 17, 2017 City Council meeting.

For Action

(A17) Ordinance 21-O-17, Amending City Code Title 7, Chapter 15, "Board of Local Improvements"

Staff recommends City Council adoption of Ordinance 21-O-17 amending City Code Title 7, Chapter 15 "Board of Local Improvements." Following the reorganization of the Public Works Agency, Ordinance 21-O-17 updates the titles of the employees that are members of the Evanston Board of Local Improvements and makes additional minor text amendments to modernize the language of the ordinance to current City standards. This Ordinance was introduced at the April 17, 2017 City Council meeting.

For Action

(A18) Ordinance 41-O-17, Authorization of the City Manager to Negotiate a Sales Contract for the City-Owned Real Property Located at 1714-20 Chicago Avenue

Staff recommends City Council adoption of Ordinance 41-O-17, authorizing the City Manager to negotiate a sales contract for the City-Owned real property located at 1714-1720 Chicago Avenue. A two-thirds majority of City Council is required to adopt Ordinance 41-O-17. This Ordinance was introduced at the April 17, 2017 City Council meeting.

For Action

PLANNING & DEVELOPMENT COMMITTEE

(P1) Grant Renewal with Open Communities for Continuation of the Evanston Landlord-Tenant Program

The Housing, Homelessness and Human Relations Commission and staff recommend approval of a \$40,500 renewal grant to Open Communities (614 Lincoln Ave, Winnetka, IL 60093) to continue the Evanston Landlord-Tenant Program. The City has partnered with Open Communities to provide landlord-tenant services to Evanston residents and property owners since August 1, 2011. The period of services funded would be from January 1 – December 31, 2017. The funding source is the City's Affordable Housing Fund, (Account 250.21.5465.62490), which has a budget of \$75,000, out of a total \$1,704,757 budgeted for 2017.

For Action

(P2) Community Partners for Affordable Housing Application for HOME & Affordable Housing Funding

The Housing, Homelessness and Human Relations Commission and staff recommend approval of two forgivable loans in the not to exceed amounts of \$252,662 in HOME funds and \$326,502 in Affordable Housing Funds to Community Partners for Affordable Housing (400 Central Avenue, Suite #111, Highland Park, IL 60035) for the acquisition and rehabilitation of two affordable rental housing units. Funding is from the HOME Investment Partnerships Program and the City's Affordable Housing Fund. Currently, the City has a total of \$300,000 in HOME funds (Account 240.21.5430.65535) and \$1,000,000 in Affordable Housing Funds (Account 250.21.5465.65535) budgeted in FY 2017 for affordable housing projects.

For Action

(P3) Ordinance 42-O-17, Major Adjustment to a Planned Development at 1881 Oak Avenue

Staff recommends adoption of Ordinance 42-O-17 for approval of a Major Adjustment to a Planned Development at 1881 Oak Avenue, also known as E2. The applicant proposes to reduce the number of required parking spaces, currently 353, by 25% (88 spaces) in order to lease those spaces to the public. The applicant has agreed to a one-time \$5,000 contribution to the City of Evanston Divvy Program as a public benefit.

For Introduction

(P4) Ordinance 38-O-17, Granting a Special Use for a Business/Vocational School, Knowledge Systems Institute, at 820 Davis St.

The Zoning Board of Appeals and City staff recommend adoption of Ordinance 38-O-17 granting special use approval for a Business/Vocational School, Knowledge Systems Institute, at 820 Davis St. in the D3 Downtown Core Development District. The applicant has complied with all zoning requirements and meets all of the standards for a special use for this district. *Alderman Wilson recommends suspension of the rules for Introduction and Action at the April 24, 2017 City Council meeting.*

For Introduction and Action

(P5) Ordinance 8-O-17, Amending Portions of the City of Evanston Zoning Code Regulating Micro-Distilleries

The Plan Commission and staff recommend adoption of Ordinance 8-O-17, amending the Zoning Code's permitted and special uses within a number of the Business, Commercial and Industrial Zoning Districts relating to micro-distilleries. Based on feedback from the Plan Commission and staff research, staff is proposing to amend the zoning ordinance to change "micro-distillery" to "craft-distillery or micro-distillery". This modification also aligns with terminology used in the state liquor control regulations. This terminology change would require updating the sections currently regulating business and commercial districts, which permit micro-distilleries as a special use. This Ordinance was introduced at the April 17, 2017 City Council meeting.

For Action

(P6) Ordinance 37-O-17, Granting Special Use Approval for a Planned Development with Rezoning and Special Use for a Convenience Store at 831 Emerson

The Plan Commission and staff recommend adoption of Ordinance 37-O-17 for approval of the Planned Development with rezoning from C1 Commercial and R5-General Residential to C1a Commercial Mixed use and a Special use for a convenience store. The 9-story 242-unit residential building would include 3,300 square feet of ground floor commercial space and 174 parking spaces on site. The development includes 10 site development allowances which can be found on the corresponding transmittal memorandum. This Ordinance was introduced at the April 17, 2017 City Council meeting.

For Action

MEETINGS SCHEDULED THROUGH MAY 8, 2017

Upcoming Aldermanic Committee Meetings

4/26/2017	6:00 PM	Transportation/Parking Commission - Cancelled
4/26/2017	7:00 PM	Economic Development Committee
5/1/2017	6:00 PM	Human Services Committee
5/3/2017	5:30 PM	City-School Liaison Committee
5/4/2017	7:00 PM	Housing, Homelessness and Human Relations Commission – rescheduled to May 9
5/8/2017	6:00 PM	City Council

Information is available about Evanston City Council meetings at: www.cityofevanston.org/citycouncil. Questions can be directed to the City Manager's Office at 847-866-2936. The City is committed to ensuring accessibility for all citizens. If an accommodation is needed to participate in this meeting, please contact the City Manager's Office 48 hours in advance so that arrangements can be made for the accommodation if possible.