



CITY COUNCIL REGULAR MEETING

**CITY OF EVANSTON, ILLINOIS
LORRAINE H. MORTON CIVIC CENTER
JAMES C. LYTTLE COUNCIL CHAMBERS
Monday, June 26, 2017**

Administration & Public Works (A&PW) Committee meets at 6 p.m.

Planning & Development Committee (P&D) meets at 7:15 p.m.

**Rules Committee will convene at the conclusion of the P&D Committee meeting.
City Council meeting will convene at conclusion of the Rules Committee meeting.**

ORDER OF BUSINESS

- (I)** Roll Call – Begin with Alderman Wynne
- (II)** Mayor Public Announcements and Proclamations
 - Presentation of Key to the City to John F. Germ, Rotary International President 2016-2017
 - Parks and Recreation Month, July
- (III)** City Manager Public Announcements
 - Community Ambassador Program
- (IV)** Communications: City Clerk
- (V)** Public Comment

Members of the public are welcome to speak at City Council meetings. As part of the Council agenda, a period for public comments shall be offered at the commencement of each regular Council meeting. Public comments will be noted in the City Council Minutes and become part of the official record. Those wishing to speak should sign their name and the agenda item or non-agenda topic to be addressed on a designated participation sheet. If there are five or fewer speakers, fifteen minutes shall be provided for Public Comment. If there are more than five speakers, a period of forty-five minutes shall be provided for all comment, and no individual shall speak longer than three minutes. The Mayor will allocate time among the speakers to ensure that Public Comment does not exceed forty-five minutes. The business of the City Council shall commence forty-five minutes after the beginning of Public Comment. Aldermen do not respond during Public Comment. Public Comment is intended to foster dialogue in a respectful and civil manner. Public comments are requested to be made with these guidelines in mind.

(VI) Special Orders of Business**SPECIAL ORDERS OF BUSINESS****(SP1) Proposed Agreement with Evanston Lakehouse & Gardens for Harley Clarke Mansion Operations**

The Parks and Recreation Board and the Lighthouse Landing Complex Committee recommend that City Council authorize the City Manager to negotiate a long-term lease agreement with Evanston Lakehouse & Gardens (819 Clinton Place, Evanston, 60201) to operate an environmental education center and meeting/event space at the Harley Clarke property. The recommendation includes continuing to reserve the \$250,000 from the CIP budget allocated by the Council in September 2016 for improvements to the property (Project #616031).

For Action

(VII) Consent Agenda: Alderman Rainey

(VIII) Report of the Standing Committees

Administration & Public Works	-	Alderman Braithwaite
Planning & Development	-	Alderman Rainey
Human Services	-	Alderman Fiske
Rules	-	Alderman Wilson

CONSENT AGENDA

(M1) Approval of Minutes of the Regular City Council Meeting of May 22, 2017 and June 12, 2017.

For Action**ADMINISTRATION & PUBLIC WORKS COMMITTEE**

(A1) Payroll – May 29, 2017 through June 11, 2017	\$ 2,810,258.63
(A2) Bills List – June 27, 2017	\$ 4,714,121.83
Credit Card Activity – Period Ending April 30, 2017	\$ 181,147.56

For Action

(A3) Approval of Payment to Ancel, Glink for Professional Services Rendered to the City Clerk's Office During the 2017 Municipal Election

Former City Clerk Rodney Greene recommends approval of the purchase of professional services rendered during the 2017 municipal election from Ancel, Glink, Diamond, Bush, DiCanni & Krafthefer, P.C. (140 South Dearborn St., 6th Floor, Chicago, IL 60603) in the amount of \$3,543.75. Funding will be from the City Clerk's Legal Services Fund (Account 100.14.1400.62130). This item was removed from the June 10, 2017 bills list and continued to the June 26, 2017 City Council meeting for discussion and approval.

For Action

(A4.1) Agreement Renewal with Sam Goss & Associates for Handyman Services

Staff recommends that City Council authorize the City Manager to execute the first one (1) year renewal of an optional two (2) one year renewals with Sam Goss & Associates (1727 Brummel, Evanston, IL) to provide handyman services for the Handyman Program. This agreement will cover the period of July 1, 2017 through June 31, 2018. Funding is provided from the Affordable Housing Fund (Account 250.21.5465.62490), with a remaining budget of \$26,268.00 in FY 2017 for these services. It is anticipated that staff will need to return to the Housing, Homelessness & Human Relations Commission in first quarter of 2018 to request additional funding.

For Action

(A4.2) Drinking Fountain Lead Sampling Results

Staff recommends the City Council receive this report on the results of the water samples taken from drinking fountains and analyzed for lead contamination from City Parks and provide direction to staff on next steps.

For Action

(A4.3) Contract with Alfred Benesch & Company for 30" Downtown Transmission Main Engineering Services

Staff recommends City Council authorize the City Manager to execute a contract for the 30" Downtown Transmission Feeder Main Engineering Services (RFP 17-06) with Alfred Benesch & Company (205 North Michigan Avenue, Suite 2400, Chicago, IL) in the amount of \$305,890.54. Funding will be provided from Water Fund (Account 513.71.7330.62145 – 417006). This project was budgeted at \$400,000 in FY 2017. Staff is proposing to apply for a loan from the Illinois Environmental Protection Agency. If the loan is received, most engineering costs would be considered eligible for reimbursement under the loan.

For Action

(A4.4) Contract with Gim Electric Co. for Noyes Theater Lighting Replacement

Staff recommends City Council authorize the City Manager to execute a contract for a Noyes Theater Stage Lighting Replacement (RFP 17-35) with Gim Electric Co., Inc. (4150 N. Milwaukee Avenue, Chicago, IL. 60641) in the amount of \$129,500.00. Funding will be provided from Capital Improvements Fund 2017 GO Bonds (Account 415.40.4117.65515 – 617020). This project was not budgeted in FY 2017, but funding is available from the delay of the Church Street Harbor South Pier Reconstruction due to permit review issues. The Church Street Harbor project, which had a funding allocation of \$370,000 in 2017 GO Bonds, is now proposed to be budgeted for 2018 construction.

For Action**(A4.5) Contract with Crawford, Murphy & Tilly for Emerson Street Wholesale Water Meter Engineering Services**

Staff recommends City Council authorize the City Manager to execute a contract for the Emerson Street Wholesale Water Meter Engineering Services (RFP 17-36) with Crawford, Murphy & Tilly (550 N. Commons Dr., Suite 116, Aurora, IL 60504) in the amount of \$124,487.00. Funding for design will be provided from the Water Fund Reserves as a CIP project (Account 513.71.7330.62145 – 717017). This project was not budgeted for 2017, but funding is available from savings in water operations funding in Account 513.71.4225.62180.

For Action**(A4.6) Change Order No. 3 for the Water Treatment Plant Reliability Improvements Project with CDM Smith**

Staff recommends that City Council authorize the City Manager to execute Change Order No. 3 for the Water Treatment Plant Reliability Improvements Project with CDM Smith (125 South Wacker Drive, Suite 600, Chicago, IL) in the amount of \$82,403.00. This will increase the total contract amount from the current contract price of \$445,434.00 to \$527,837.00. There is no time extension associated with this change order. Funding for this Change Order will be from the Water Fund, Capital Improvement Account 513.71.7330.62145-717012, which has an FY2017 budget allocation of \$260,000. This project is being funded by a low-interest loan from the Illinois Environmental Protection Agency. Eligible engineering fees will be funded by the loan.

For Action**(A4.7) Approval of 2017 Pay Station Expenses to Total Parking Solutions**

Staff recommends the City Council authorize expenditure to Total Parking Solutions, Inc., 2721 Curtiss Street, Downers Grove, IL 60201 to cover the fees associated with 22 parking meter terminals (pay stations) in the amount of \$33,000 for the period May 16, 2017 through May 15, 2018. Funding provided by the Parking System Fund (Account 505.19.7015.62245), with a FY2017 budget of \$55,740 and an available balance of \$38,089.80.

For Action

(A4.8) Purchase of Police & Administrative Services Vehicle from Currie Motors

Staff recommends City Council approval of the purchase of two (2) Ford SUVs. One (1) will be allocated for the Evanston Police Department Field Operations Division, and one (1) vehicle for the Administrative Services Department Facilities Maintenance Division. The replacement vehicles will be purchased from Currie Motors (9423 W. Lincoln Highway, Frankfort, IL 60423) in the amount of \$55,188. Funding for the vehicles will be from the Equipment Replacement Fund (Account 601.19.7780.65550) in the amount of \$55,188, which has a budget of \$1,455,422. Budget remaining in this account after this purchase is \$124,821. This expenditure represents 3.79% of this budgeted amount.

For Action**(A4.9) Purchase of Trackless Modal MT7 Tractor from EJ Equipment Inc.**

Staff recommends City Council approval for the purchase of one (1) tractor for the Public Works Agency from EJ Equipment Inc. (PO Box 655, 6949 N. 3000 E. Road, Manteno, IL 60950) in the amount of \$156,193.25. The purchase will come out of the Equipment Replacement Fund (Account 601.19.7880.65550).

For Action**(A4.10) Second Contract Extension with Community Counselling Services Co. LLC**

Staff recommends that City Council authorize the City Manager to execute a second contract extension of three months for the period of July through September 2017 for consulting services Community Counselling Services Co., LLC (CCS) located at 155 North Wacker, Suite 1790, Chicago, Illinois 60606 at a total cost of \$97,500. Funding will be from the FY 2017 Capital Improvements Fund – Robert Crown Project (Account 415.40.4117.65515) with a budget of \$1.5 million and a net balance of \$809,000 prior to this expense.

For Action**(A5) Resolution 56-R-17, Relating to Prevailing Wages for Public Works Projects**

Staff recommends City Council adoption of Resolution 56-R-17 in order to comply with the provisions of the Illinois Prevailing Wage Act, 820 ILCS 130/0.01, *et seq.*

For Action**(A6) Resolution 60-R-17, Authorizing the City Manager to Execute Contract Amendment No. 2 to Supply and Sell Water to the Village of Skokie, Illinois**

Staff recommends City Council adoption of Resolution 60-R-17, authorizing the City Manager to execute Contract Amendment #2 to Supply and Sell Water to the Village of Skokie Illinois. This amendment would extend the term of the agreement by four months, until September 30, 2017, at a wholesale water rate of \$1.07 per 1,000 gallons. Continued discussions with the Village of Skokie for a new contract agreement have yielded some movement in reaching an agreement. The additional extension proposed will allow staff to continue to explore the potential for a new agreement that is equitable for both parties.

For Action

(A7) Resolution 61-R-17, Authorizing the City Manager and City Staff to Evaluate Reorganization of Certain City Departments and Divisions and to Return to City Council for Related Code Amendments

Staff recommends City Council adoption of Resolution 61-R-17, authorizing the City Manager and City Staff to evaluate reorganization of certain City Departments and Divisions and to return to City Council for related Code amendments. The City Clerk and City Manager are considering ways to better align services to include transfer tax and passport processing services currently provided by the City Clerk's office. Realignment will require legislative action amending the City Code through adoption of an ordinance. The City Manager and Staff will evaluate changes and return to Council within 60 days for subsequent legislative action.

For Action

(A8) Ordinance 14-O-17, Amending Evanston City Code Title 11, "Administrative Adjudication"

Staff recommends adoption of Ordinance 14-O-17, amending Title 11, "Administrative Adjudication" of the Evanston City Code of 2012 to reflect the City's organizational realignment and consolidation of the City's Administrative Adjudication Division.

For Introduction

(A9) Ordinance 22-O-17, Amending City Code Section 3-4-2(C)(2), Liquor Control Regulations - Powers and Duties

Staff recommends City Council adoption of Ordinance 22-O-17 amending City Code Section 3-4-2(C)(2), "Powers and Duties" to limit the time when a law enforcement agency may enter a liquor licensee's property.

For Introduction

(A10) Ordinance 46-O-17, Amending City Code Section 9-5-15, Regulating Small Unmanned Aircraft in the City of Evanston

City staff recommends City Council adoption of Ordinance 46-O-17, amending City Code Section 9-5-15, regulating small unmanned aircraft in the City of Evanston. Ordinance 46-O-17 addresses ongoing community concerns and provide an enforcement tool related to the operation of small unmanned aircraft, including drones.

For Action

(A11) Ordinance 50-O-17 Amending the City Code to Establish a 4-Way Stop Control at the Intersection of Woodbine Avenue and Jenks Street

Staff recommends City Council adoption of Ordinance 50-O-17 amending Section 10-11-5(D), Schedule V(D) of the City Code to establish a 4-Way Stop Control at the intersection of Woodbine Avenue and Jenks Street. The estimated cost to install two additional stop signs is \$150.00. Funding will be through the General Fund-Traffic Control Supplies (Account 100.40.4520.65115), with a FY 2017 budget of \$50,000, and a YTD balance of \$20,266.17.

For Action

(A12) Ordinance 51-O-17, Authorizing the Sale of a Surplus Fleet Vehicles Owned by the City of Evanston

Staff recommends that City Council adopt Ordinance 51-O-17, directing the City Manager to offer the sale of vehicles owned by the City through public auction at the special Northwest Municipal Vehicle Auction being sponsored by America's Auto Auctions on Tuesday, July 25, 2017 or any other subsequent America's Online Auction as these vehicles become available, on a timely basis, as a result of new vehicle replacements being placed into service.

For Action

PLANNING & DEVELOPMENT COMMITTEE

(P1) Ordinance 7-O-17, Amending Portions of the City of Evanston Zoning Code Regulating Generators

Staff recommends that the Planning and Development Committee receive and file the revised Ordinance 7-O-17. No action is requested at this time. Staff will continue to work on this Ordinance to address the location and noise regulations associated with generators.

To Receive and File

(P2) Ordinance 56-O-17, Granting a Special Use for a Public Utility and Major Zoning Relief for a Fence (Wall) at 2506 Green Bay Rd.

The Zoning Board of Appeals and City staff recommend adoption of Ordinance 56-O-17 granting special use approval for a Public Utility for the replacement of existing ComEd equipment with "DC-in-a-box" utility equipment, and major zoning relief for 16' and 20'-tall fences (concrete walls) for safety and thermal screening of the utility equipment, at 2506 Green Bay Rd. The applicant has complied with all other zoning requirements, and meets all of the standards for special use and major variation in the B1a Business District and the oCSC Central Street Overlay District.

For Introduction

(P3) **Ordinance 57-O-17, Granting a Special Use for Commercial Indoor Recreation, Sharp Edge CrossFit, at 1324-1326 Dodge Ave.**

The Zoning Board of Appeals and City staff recommend adoption of Ordinance 57-O-17 granting special use approval for Commercial Indoor Recreation, Sharp Edge CrossFit, at 1324-1326 Dodge Ave. in the I2 General Industrial District. The applicant has complied with all zoning requirements and meets all of the standards for a special use for this district. *Alderman Braithwaite recommends suspension of the rules for Introduction and Action at the June 26, 2017 City Council meeting.*

For Introduction and Action

(P4) **Ordinance 47-O-17, Granting Landmark Status to Building and Lot of Record at 1726 Hinman Avenue**

The Preservation Commission and City staff recommend adoption of Ordinance 47-O-17 designating 1726 Hinman Avenue as an Evanston Landmark. This Ordinance was continued from May 22, 2017 to the June 12, 2017 City Council meeting.

For Action

HUMAN SERVICES COMMITTEE

(H1) **Ordinance 49-O-17, Amending City Code Title 7 by Adding Chapter 18, "Pavement Sealant Applicators"**

The Evanston Environment Board recommends City Council adoption of Ordinance 49-O-17, banning the use of coal tar pavement sealers in the City of Evanston.

For Introduction

(H2) **Ordinance 48-O-17 Amending City Code Section 8-14-2, "Definitions," and City Code Section 8-14-6, "Penalty," of Title 8, Chapter 14, "Drug Paraphernalia Control"**

Administrative Adjudication Officer Sue Brunner recommends adoption of Ordinance 48-O-17 amending City Code Section 8-14-2, "Definitions," and City Code Section 8-14-6, "Penalty," imposing a two hundred dollar (\$200.00) fine for violating Title 8, Chapter 14, "Drug Paraphernalia Control."

For Action

(IX) Call of the Wards

(Aldermen shall be called upon by the Mayor to announce or provide information about any Ward or City matter which an Alderman desires to bring before the Council.) {Council Rule 2.1(10)}

(X) Executive Session

(XI) Adjournment

MEETINGS SCHEDULED THROUGH JULY 2017

Upcoming Aldermanic Committee Meetings

6/28/2017	6:00 PM	Transportation & Parking
6/28/2017	7:00 PM	Economic Development
7/10/2017	5:00 PM	Human Services
7/10/2017	6:00 PM	Administration & Public Works, Planning & Development, City Council
7/12/2017	7:00 PM	Animal Welfare Board
7/18/2017	7:00 PM	Housing & Community Development Act
7/19/2017	6:30 PM	M/W/EBE Development Committee
7/24/2017	6:00 PM	Administration & Public Works, Planning & Development, City Council
7/26/2017	6:00 PM	Transportation & Parking
7/26/2017	7:00 PM	Economic Development
7/27/2017	5:30 PM	Emergency Telephone System Board

Information is available about Evanston City Council meetings at: www.cityofevanston.org/citycouncil. Questions can be directed to the City Manager's Office at 847-866-2936. The City is committed to ensuring accessibility for all citizens. If an accommodation is needed to participate in this meeting, please contact the City Manager's Office 48 hours in advance so that arrangements can be made for the accommodation if possible.