



CITY COUNCIL REGULAR MEETING

**CITY OF EVANSTON, ILLINOIS
LORRAINE H. MORTON CIVIC CENTER
JAMES C. LYTTLE COUNCIL CHAMBERS
Monday, August 14, 2017**

**Administration & Public Works (A&PW) Committee meets at 6 p.m.
Planning & Development Committee (P&D) meets at 7:15 p.m.
City Council meeting will convene at conclusion of the P&D Committee meeting.**

ORDER OF BUSINESS

- (I)** Roll Call – Begin with Alderman Revelle
- (II)** Mayor Public Announcements and Proclamations
Chief Sanders Ivy Hicks Day
- (III)** City Manager Public Announcements
Equity Training for City Council
CommUNITY Picnic, August 20, 2017

(IV) Communications: City Clerk

(V) Public Comment

Members of the public are welcome to speak at City Council meetings. As part of the Council agenda, a period for public comments shall be offered at the commencement of each regular Council meeting. Public comments will be noted in the City Council Minutes and become part of the official record. Those wishing to speak should sign their name and the agenda item or non-agenda topic to be addressed on a designated participation sheet. If there are five or fewer speakers, fifteen minutes shall be provided for Public Comment. If there are more than five speakers, a period of forty-five minutes shall be provided for all comment, and no individual shall speak longer than three minutes. The Mayor will allocate time among the speakers to ensure that Public Comment does not exceed forty-five minutes. The business of the City Council shall commence forty-five minutes after the beginning of Public Comment. Aldermen do not respond during Public Comment. Public Comment is intended to foster dialogue in a respectful and civil manner. Public comments are requested to be made with these guidelines in mind.

(VI) Special Orders of Business**SPECIAL ORDERS OF BUSINESS****(SP1)2017 Budget Recommendations**

Staff recommends the City Council a) Direct the City Manager to implement measures to balance the budget; b) Consider recommended revenue action provided to City Council separately.

For Discussion

(SP2)2016 Comprehensive Annual Financial Report

Staff recommends that City Council accept and file the Audited Comprehensive Annual Financial Report.

For Action: Accept and Place on File

(SP3)Robert Crown Community Center Update

Staff recommends the City Council review the status of the Robert Crown Community Center Construction Project.

For Discussion

(VII) Consent Agenda and Report of the Standing Committees:

Administration & Public Works	-	Alderman Braithwaite
Planning & Development	-	Alderman Rainey
Human Services	-	Alderman Fiske
Economic Development	-	Alderman Wynne
Rules	-	Alderman Wilson

CONSENT AGENDA**ADMINISTRATION & PUBLIC WORKS COMMITTEE**

(A1)	Payroll – July 10, 2017 through July 23, 2017	\$ 3,135,617.50
(A2)	Bills List – August 15, 2017	\$ 5,613,710.30
	Credit Card Activity – Period Ending June 30, 2017	\$ 242,760.91
	<u>For Action</u>	

(A3.1) Contract Extension with Morton Salt Company for Purchase of Salt

Staff recommends City Council authorize the City Manager to execute a one-year contract extension for the purchase of up to 7,500 tons of rock salt from Morton Salt Company (123 N. Wacker Drive, Chicago, IL) at a cost of \$47.35 per ton for a winter season total of \$355,125.00. Funding for this purchase will be provided from the Snow and Ice Control Fund (Account 100.40.4550.65015), which has a budget of \$384,100 and a YTD balance of \$279,068.53 before this transaction. Staff anticipates needing to spend approximately another \$24,000 in FY 2017.

For Action**(A3.2) Sole Source Purchase of Tallmadge Street Light Poles and Parts**

Staff recommends City Council authorize the City Manager to approval the sole source purchase of 20 Union Metal Tallmadge street light poles and 20 Luminaire cage assemblies from Graybar Electric (9222 Orly Road, Indianapolis, IN 46241-9607) in the amount of \$60,778.40 for the 20 poles and \$37,475.60 for the 20 Luminaire cages for a grand total of \$98,254.00. Funding for this purchase will come from Capital Improvement Fund – Streetlight Purchase (Account 415.40.4117.417022) budgeted in the amount of \$100,000.

For Action**(A3.3) Contract with Black & Veatch Corporation for 2017-2018 Hydraulic Modeling Services**

Staff recommends City Council authorize the City Manager to execute a contract for 2017-2019 Hydraulic Modeling Services (RFP 17-37) with Black & Veatch Corporation (Two North Riverside Plaza, Suite 2050, Chicago, IL 60606) in the not-to-exceed amount of \$50,000 per year for the next three years (2017, 2018, and 2019). Funding for these services in 2017 will be provided from the Water Fund (Account 510.40.4225.62180 – 717016) which has a budget allocation of \$280,000 (of which \$50,000 is allocated for hydraulic modeling services). Staff proposes to budget \$50,000 for hydraulic modeling services in this same account in future years.

For Action**(A3.4) Capital Improvement Plan Administration**

Staff recommends Council discussion of Capital Improvements Plan administration as outlined in corresponding transmittal memorandum.

For Action: Accept and Place on File

(A3.5) Contract with Structures Construction LLC for Dempster Beach Office Renovations

Staff recommends that City Council authorize the City Manager to execute a contract for the Dempster Beach Office Renovations (Bid No. 17-40) with Structures Construction LLC (2300 W. Diversey Avenue, Chicago, IL) in the amount of \$249,297.00. Funding will be provided from the Capital Improvement Program 2017 General Obligation Bonds for Dempster Beach Office Renovations (Account No. 415.40.4117.65515 – 617015), which has an FY 2017 budget allocation of \$200,000. Additional funding is available through the delay of the Church Street Harbor South Pier Reconstruction, which has \$291,060 in uncommitted funds.

For Action**(A3.6) Contract with Copenhaver Construction, Inc. for the Gibbs Morrison Site Improvement Project**

Staff recommends that City Council authorize the City Manager to execute a contract for the Gibbs Morrison Site Improvement Project (Bid No. 17-43) with Copenhaver Construction, Inc. (75 Koppie Drive, Gilberts, IL) in the amount of \$371,345.00. Funding is from the 2017 Capital Improvement Fund for the Gibbs Morrison Site Improvements in the following amounts: \$163,000 from 2016 G.O. Bonds, \$18,345 from 2017 G.O. Bonds, and \$190,000 from the Sewer Fund. Detailed account information can be found in the corresponding transmittal memorandum.

For Action**(A3.7) Contract for Engineering Services with Wiss, Janney, Elstner Associates related to the Service Center Emergency Repair Project**

Staff recommends City Council authorize the City Manager to execute a contract for engineering services related to the Service Center Emergency Repair Project with Wiss, Janney, Elstner Associates (330 Pfingsten Road, Northbrook, IL) in the amount of \$44,300.00. Funding will be provided from the Capital Improvement Program 2017 General Obligation Bonds. There is no FY 2017 budget allocation for this project, but funding is available through the delay of the Church Street Harbor South Pier Reconstruction, which has \$241,763 in uncommitted funds. The account number for this project is 415.40.4117.62145 – 617023.

For Action

(A3.8) Contract with Insituform Technologies USA, LLC for Large Diameter Sewer Rehabilitation – Mulford Street Part 2

Staff recommends that City Council authorize the City Manager to execute a contract for the amount of \$365,330.00 with Insituform Technologies USA, LLC (17988 Edison Avenue, Chesterfield, MO 63005) for the Large Diameter Sewer Rehabilitation – Mulford Street Part 2 (Bid No. 17-26), contingent upon receiving the appropriate loan funding from the Illinois Environmental Protection Agency (IEPA). It is anticipated that the IEPA will provide loan funding from the State Revolving Fund in an amount up to \$376,289.90 for construction of this project. This amount includes a contingency of up to 3% above the bid price of the project. With this funding, all eligible construction costs would be funded by a loan repaid over 20 years at 1.76% interest. IEPA loan funding for this work will be routed through the Sewer Fund, Capital Improvement Account 515.40.4535.65515 – 417012, which has an FY 2017 budget allocation of \$600,000 for this project.

For Action

(A3.9) Sole Source Contract with C.T.R. Systems, Inc. for Emergency Sewer Repair at 2750 Lincolnwood Drive

Staff recommends City Council authorize the City Manager to execute a sole source contract for Emergency Sewer Repair with C.T.R. Systems, Inc. (7400 Waukegan Rd. Suite #102, Niles, IL 60714) in the amount of \$28,500. Funding for this work will be provided from the Sewer Fund (Account 515.40.4535.65515 – 417027), which has a FY 2017 budget allocation of \$2,626,000 (\$75,000 specifically allocated for emergency sewer repairs) and a remaining balance of \$1,483,796.

For Action

(A3.10) Change Order No. 1 with Schroeder & Schroeder, Inc. for the 2017 Alley and Street Improvement Project

Staff recommends that City Council authorize the City Manager to execute Change Order No. 1 to the 2017 Alley and Street Improvements project with Schroeder & Schroeder, Inc. (7306 Central Park, Skokie, IL 60076) in the amount of \$144,892.50. This Change Order will expand the scope of work to include widening and street resurfacing work on Callan Avenue from Howard Street to Brummel Street. This will increase the contract amount from \$1,301,882.10 to \$1,446,774.60. There will be no change to the contract completion date of November 17, 2017. Funding will be provided from Capital Improvement Fund 2017 General Obligation Bonds (Account 415.40.4117.65515 - 417206). This project was not budgeted, but funding is available from savings in other projects.

For Action

(A3.11)Purchase of Two Vehicles from Currie Motors for Administrative Services and One Excavator from Burris Equipment for Public Works Agency

Staff recommends City Council approval of the purchase of two (2) Ford Escape Vehicles for the Administrative Services Department Parking Division and one (1) Wacker Neuson Excavator for the Public Works Agency (PWA), Operations and Maintenance Bureau. The Ford replacement vehicles will be purchased from Currie Motors (9423 W. Lincoln Highway, Frankfort, IL 60423) in the amount of \$43,846.00 through the Northwest Municipal Conference Suburban Purchasing Competitive Bid. The Excavator will be a single-source purchase from Burris Equipment (2216 N. Greenbay Road, Waukegan, IL 60087) in the amount of \$101,620.00. Funding of \$43,846 is provided by the FY 2017 Parking Fund (Account 505.19.7005.62509), with a budget of \$200,000. Budget remaining in this account after this purchase is \$151,654. Funding of \$101,620 is provided by the FY 2017 Water Fund (Account 510.40.4230.65550), with a budget of \$186,300. Budget remaining in this account after this purchase is \$24,470.

For Action

(A3.12)Agreement with Passport Parking, Inc. to Provide Mobile Payments for Parking, Citation Management Platform and Digital Permitting

Staff recommends City Council authorize the City Manager to execute a sole source agreement with Passport Parking, Inc., (1300 S Mint St. Charlotte, NC 28203) to provide a unified citation management, digital permit and mobile payment platform for parking in Evanston. Passport will receive \$1.25 per citation paid and there will be no implementation fees or ongoing support costs for this service. Based on historical data of the number of citations paid in 2016, this will be a \$60,000 per year reduction in costs for a total not to exceed cost of \$260,000 per year. The agreement is for 2 years and there are 2 additional (1) year optional renewal periods. There is no funding impact for 2017 as the citation management portion of the project is projected to go live in January 2018. The 2018 budget will be adjusted to reflect \$20,000 in annual savings (remaining savings are projected to be allocated toward separate Cash Receipting and Accounts Receivable system). General Fund BU 100.15.1560.62449 with a 2017 Budget of \$320,000 will be reduced in the 2018 budget to \$300,000.

For Action

(A4) Resolution 68-R-17, Authorizing City Manager to Enter into Two Four-Month Lease Agreements for Vacant Studio Spaces at Noyes Cultural Arts Center

Staff recommends City Council adoption of Resolution 68-R-17 authorizing the City Manager to enter into an agreement for a four (4) month lease with Sarah Kaiser and a four (4) month lease with Meagan Adams for vacant studios at the Noyes Cultural Arts Center.

For Action

(A5) Resolution 29-R-17, Authorizing City Manager to Negotiate and Execute a Loan Agreement with Sweet Vendome, Inc. d/b/a Café Coralie

Staff recommends City Council adoption of Resolution 29-R-17, authorizing the City Manager to Enter into a loan agreement with Sweet Vendome, Inc. (dba Café Coralie) for an amount not to exceed \$50,000 for equipment and tenant build out for the city-owned property located at 633 Howard Street, Evanston, IL. To purchase equipment needed for the bakery and coffee shop, staff recommends a loan not to exceed \$50,000 from two sources of funds: 1) \$25,000 from CDBG Economic Development (Account 215.21.5260.63064); and 2) \$25,000 from the Economic Development Business Attraction/Retention (Account 100.15.5300.62662). Details on the budget/remaining balance of each fund can be found on the corresponding Transmittal Memorandum. The proposed loan terms include 3.0% interest with a 10-year term with no payments for the first 12 months. The owner will provide a personal guarantee for the loan. The loan will also be secured with the equipment purchased with loan proceeds.

For Action

(A6) Ordinance 54-O-17, Authorizing the City Manager to Execute a Lease of City-Owned Property Located at 633 Howard with Sweet Vendome, Inc.

Staff recommends City Council adoption of Ordinance 54-O-17, authorizing the City Manager to Enter into a Lease of City-Owned Real Property Located at 633 Howard Street, Evanston, IL with Sweet Vendome, Inc. (dba Café Coralie). Staff recommends a total of \$50,000 come from Economic Development Business Attraction/Retention (Account 100.15.5300.62662) for the tenant improvement allowance. The City Council approved a budget of \$250,000 for 2017 for this account. To date, \$96,791.73 has been committed, leaving a \$153,208.27 balance. Resolution 29-R-17, also for consideration at this council meeting, includes a request for up to \$25,000 from the same account for an interest bearing loan for equipment purchase, with a ten year repayment period. A two-thirds majority of City Council is required to adopt Ordinance 54-O-17. **Staff requests suspension of the rules for Introduction and Action at the August 14, 2017 City Council meeting.**

For Introduction and Action

(A7) Ordinance 68-O-17, Authorizing the City Manager to Enter into a Real Estate Contract for the Sale of City-Owned Property at 100 Chicago Avenue to Harrington Brown, LLC

Staff recommends approval of Ordinance 68-O-17, "Authorizing the City Manager to Enter into a Real Estate Contract for the Sale of Certain City-Owned Real Property Located at 100 Chicago Avenue, Evanston, Illinois." A two-thirds majority of City Council is required to adopt Ordinance 68-O-17. **Staff requests suspension of the rules for Introduction and Action at the August 14, 2017 City Council meeting.**

For Introduction and Action

(A8) Ordinance 74-O-17, Amending the City Code to Establish a 4-Way Stop at the Intersection of Marcy Avenue and Colfax Street

Staff recommends City Council adoption of Ordinance 74-O-17 amending Section 10-11-5(D), Schedule V(D) of the City Code to establish a 4-Way Stop at the intersection of Marcy Avenue and Colfax Street. The estimated cost to install two additional stop signs is \$150.00. Funding will be through the General Fund-Traffic Control Supplies Fund (Account 100.40.4520.65115), with a FY 2017 budget of \$50,000, and a YTD balance of \$15,231.

For Introduction

(A9) Ordinance 82-O-17, Authorizing 2017 A, B and C General Obligation Bond Issues

Staff recommends introduction of Ordinance 82-O-17 providing for the issuance of one or more series of not to exceed \$14,500,000 General Obligation Corporate Purpose Bonds, Series 2017A, one or more series of not to exceed \$9,665,000 General Obligation Refunding Bonds, Series 2017B, and one or more series of not to exceed \$5,000,000 Taxable General Obligation Corporate Purpose Bonds, Series 2017C of the City of Evanston, Cook County, Illinois, for capital improvement and refunding purposes, authorizing the execution of one or more bond orders in connection therewith, providing for the levy and collection of a direct annual tax for the payment of the principal of and interest on said bonds, authorizing and directing the execution of an escrow agreement in connection with said bonds, and authorizing and directing the sale of said bonds at public competitive sale. The ordinance will be completed and signed after the bond sale date, which is tentatively scheduled for September 28, 2017.

For Introduction

(A10) Ordinance 77-O-17, Decreasing the Number of Class I Liquor Licenses for The Barn Investment, LLC. d/b/a The Barn

Local Liquor Commissioner recommends City Council adoption of Ordinance 77-O-17, amending the City Code Subsection 3-4-6-(I) to decrease the number of authorized Class I liquor licenses from three (3) to two (2).

For Introduction

(A11) Ordinance 78-O-17, Increasing the Number of Class D Liquor Licenses for The Barn Investment, LLC. d/b/a The Barn

Local Liquor Commissioner recommends City Council adoption of Ordinance 78-O-17, amending the City Code Subsection 3-4-6-(D) to increase the number of authorized Class D liquor licenses from fifty-five (55) to fifty-six (56) and permit issuance of a Class D license to The Barn Investment, LLC d/b/a The Barn ("Company") located at 1016 Church Street (Rear). In April 2017, City Council granted Company representative Amy Morton's application and request to change its liquor license from Class D to Class I. The Company has subsequently decided to revert back to its original Class D Liquor License.

For Introduction

(A12) Ordinance 69-O-17, Amending Title 10, Motor Vehicles and Traffic, Chapter 11, Traffic Schedules, Section 18: Residents Parking Only Districts

The Transportation/Parking Committee and staff recommends that the City Council adopt Ordinance 69-O-17, amending of City Code Section 10-11-18(H) adding: eligibility for residents on Lake Shore Boulevard, west side, from Greenleaf Street north to Hamilton Street and 1145 Sheridan Road.

For Action

(A13) Ordinance 70-O-17, Amending Title 10, Motor Vehicles and Traffic, Chapter 11, Traffic Schedules, Section 18: Residents Parking Only Districts

The Transportation/Parking Committee and staff recommends that the City Council adopt Ordinance 70-O-17, amending of City Code Section 10-11-18(G) adding Residents Parking Only on: Harrison Street, both sides, Hartrey Avenue to the alley east of Prairie Avenue; and Prairie Avenue, both sides; alley south of Central Street to Lincoln Street, to read 7:00 a.m. to 10:00 a.m., Monday through Saturday.

For Action

(A14) Ordinance 71-O-17, Amending Title 10, Motor Vehicles and Traffic, Chapter 11, Traffic Schedules, Section 18: Residents Parking Only Districts

The Transportation/Parking Committee and staff recommends that the City Council adopt Ordinance 71-O-17, amending of City Code Sections 10-11-18(G) by including eligibility for the district for: Residents addresses of 2542 – 2566 Prairie Avenue, 2002-B Central Street and 2002-C Central Street.

For Action

PLANNING & DEVELOPMENT COMMITTEE

(P1) Ordinance 44-O-17, Amending Various Sections of Title 6 of the City Code to Modify Notice Requirements for Zoning Applications and Hearings

The Plan Commission and staff recommend adoption of Ordinance 44-O-17, approving the Zoning Ordinance Text Amendment to amend the Zoning Ordinance to establish applicant's responsibility for mailed noticing requirements for planning and zoning cases requiring a 250 foot radius. The proposal allows the City to contract the mailing of notices for planning and zoning cases to a third party service and makes the applicant responsible for cost of the mailing service.

For Introduction

(P2) Ordinance 45-O-17, Amending City Code Sections 6-4-1-9(A)(4) and 6-18-3, Granting Zoning Administrator Authority to Establish the Front Lot Line

The Plan Commission and staff recommend adoption of Ordinance 45-O-17, approving the Zoning Ordinance Text Amendment to codify staff authority to determine the front lot line of a corner lot.

For Introduction

(P3) Ordinance 79-O-17, Granting Major Zoning Relief for Open Parking and a Rear Setback for an Addition at 325 Greenwood Street

City staff recommends adoption of Ordinance 79-O-17 granting major zoning relief to demolish a one-car detached garage and establish one open parking space in the east interior side yard with a .5' east interior side yard setback where 5' is required, a 12.9' rear yard setback where 30' is required to construct a one-story addition, and 46.6% building lot coverage where a maximum 30% is allowed, in the R1 Single Family Residential District. The applicant has complied with all zoning requirements and meets all of the standards for variation for this district.

For Introduction

(P4) Ordinance 47-O-17, Granting Landmark Status to the Building and Lot of Record at 1726 Hinman Avenue

The Preservation Commission and City staff recommend adoption of Ordinance 47-O-17 designating 1726 Hinman Avenue (building and lot) as an Evanston Landmark. This Ordinance was continued from the June 26, 2017 meeting to August 14, 2017 for Action. Per Section 2-8-5(G)1 of the City Code, the City Council **shall act within 120 days** of receiving the recommendation of the Preservation Commission. The recommendation was transmitted to the City Council on April 26, 2017; therefore 120 days following is **August 23, 2017**.

For Action

APPOINTMENTS

(APP1) For Appointment:

Parks and Recreation Board - Donald Michelin

For Action

(VIII) Call of the Wards

(Aldermen shall be called upon by the Mayor to announce or provide information about any Ward or City matter which an Alderman desires to bring before the Council.) {Council Rule 2.1(10)}

(IX) Executive Session

(X) Adjournment

MEETINGS SCHEDULED THROUGH SEPTEMBER 15, 2017

Upcoming Aldermanic Committee Meetings

8/23/2017	7:00 PM	Economic Development Committee
8/30/2017	6:00 PM	Transportation/Parking Commission
9/6/2017	6:00 PM	Human Services
9/7/2017	7:00 PM	Housing, Homelessness and Human Relations Commission
9/11/2017	6:00 PM	Administration & Public Works, Planning & Development, City Council
9/13/2017	1:30 PM	Lighthouse Landing Complex Committee
9/13/2017	7:00 PM	Fiscal Year 2018 Budget Outreach Event
9/13/2017	7:00 PM	Joint Housing & Community Development Act Committee and Mental Health Board

Information is available about Evanston City Council meetings at: www.cityofevanston.org/citycouncil. Questions can be directed to the City Manager's Office at 847-866-2936. The City is committed to ensuring accessibility for all citizens. If an accommodation is needed to participate in this meeting, please contact the City Manager's Office 48 hours in advance so that arrangements can be made for the accommodation if possible.