CITY COUNCIL REGULAR MEETING

CITY OF EVANSTON, ILLINOIS
LORRAINE H. MORTON CIVIC CENTER
JAMES C. LYTLE COUNCIL CHAMBERS
Monday, August 14, 2017

Administration & Public Works (A&PW) Committee meets at 6 p.m.
Planning & Development Committee (P&D) meets at 7:15 p.m.
City Council meeting will convene at conclusion of the P&D Committee meeting.

ORDER OF BUSINESS

(I) Roll Call – Begin with Alderman Revelle

(II) Mayor Public Announcements and Proclamations
Chief Sanders Ivy Hicks Day

(III) City Manager Public Announcements
Equity Training for City Council
CommUNITY Picnic, August 20, 2017

(IV) Communications: City Clerk

(V) Public Comment
Members of the public are welcome to speak at City Council meetings. As part of the Council agenda, a period for public comments shall be offered at the commencement of each regular Council meeting. Public comments will be noted in the City Council Minutes and become part of the official record. Those wishing to speak should sign their name and the agenda item or non-agenda topic to be addressed on a designated participation sheet. If there are five or fewer speakers, fifteen minutes shall be provided for Public Comment. If there are more than five speakers, a period of forty-five minutes shall be provided for all comment, and no individual shall speak longer than three minutes. The Mayor will allocate time among the speakers to ensure that Public Comment does not exceed forty-five minutes. The business of the City Council shall commence forty-five minutes after the beginning of Public Comment. Aldermen do not respond during Public Comment. Public Comment is intended to foster dialogue in a respectful and civil manner. Public comments are requested to be made with these guidelines in mind.
(VI) Special Orders of Business

SPECIAL ORDERS OF BUSINESS

(SP1) 2017 Budget Recommendations
Staff recommends the City Council a) Direct the City Manager to implement measures to balance the budget; b) Consider recommended revenue action provided to City Council separately.
For Discussion

(SP2) 2016 Comprehensive Annual Financial Report
Staff recommends that City Council accept and file the Audited Comprehensive Annual Financial Report.
For Action: Accept and Place on File

(SP3) Robert Crown Community Center Update
Staff recommends the City Council review the status of the Robert Crown Community Center Construction Project.
For Discussion

(VII) Consent Agenda and Report of the Standing Committees:
Administration & Public Works - Alderman Braithwaite
Planning & Development - Alderman Rainey
Human Services - Alderman Fiske
Economic Development - Alderman Wynne
Rules - Alderman Wilson

CONSENT AGENDA

ADMINISTRATION & PUBLIC WORKS COMMITTEE


(A2) Bills List – August 15, 2017 $ 5,613,710.30
Credit Card Activity – Period Ending June 30, 2017 $ 242,760.91
For Action
(A3.1) **Contract Extension with Morton Salt Company for Purchase of Salt**
Staff recommends City Council authorize the City Manager to execute a one-year contract extension for the purchase of up to 7,500 tons of rock salt from Morton Salt Company (123 N. Wacker Drive, Chicago, IL) at a cost of $47.35 per ton for a winter season total of $355,125.00. Funding for this purchase will be provided from the Snow and Ice Control Fund (Account 100.40.4550.65015), which has a budget of $384,100 and a YTD balance of $279,068.53 before this transaction. Staff anticipates needing to spend approximately another $24,000 in FY 2017.

**For Action**

(A3.2) **Sole Source Purchase of Tallmadge Street Light Poles and Parts**
Staff recommends City Council authorize the City Manager to approval the sole source purchase of 20 Union Metal Tallmadge street light poles and 20 Luminaire cage assemblies from Graybar Electric (9222 Orly Road, Indianapolis, IN 46241-9607) in the amount of $60,778.40 for the 20 poles and $37,475.60 for the 20 Luminaire cages for a grand total of $98,254.00. Funding for this purchase will come from Capital Improvement Fund – Streetlight Purchase (Account 415.40.4117.417022) budgeted in the amount of $100,000.

**For Action**

(A3.3) **Contract with Black & Veatch Corporation for 2017-2018 Hydraulic Modeling Services**
Staff recommends City Council authorize the City Manager to execute a contract for 2017-2019 Hydraulic Modeling Services (RFP 17-37) with Black & Veatch Corporation (Two North Riverside Plaza, Suite 2050, Chicago, IL 60606) in the not-to-exceed amount of $50,000 per year for the next three years (2017, 2018, and 2019). Funding for these services in 2017 will be provided from the Water Fund (Account 510.40.4225.62180 – 717016) which has a budget allocation of $280,000 (of which $50,000 is allocated for hydraulic modeling services). Staff proposes to budget $50,000 for hydraulic modeling services in this same account in future years.

**For Action**

(A3.4) **Capital Improvement Plan Administration**
Staff recommends Council discussion of Capital Improvements Plan administration as outlined in corresponding transmittal memorandum.

**For Action: Accept and Place on File**
(A3.5) Contract with Structures Construction LLC for Dempster Beach Office Renovations
Staff recommends that City Council authorize the City Manager to execute a contract for the Dempster Beach Office Renovations (Bid No. 17-40) with Structures Construction LLC (2300 W. Diversey Avenue, Chicago, IL) in the amount of $249,297.00. Funding will be provided from the Capital Improvement Program 2017 General Obligation Bonds for Dempster Beach Office Renovations (Account No. 415.40.4117.65515 – 617015), which has an FY 2017 budget allocation of $200,000. Additional funding is available through the delay of the Church Street Harbor South Pier Reconstruction, which has $291,060 in uncommitted funds.
For Action

(A3.6) Contract with Copenhaver Construction, Inc. for the Gibbs Morrison Site Improvement Project
Staff recommends that City Council authorize the City Manager to execute a contract for the Gibbs Morrison Site Improvement Project (Bid No. 17-43) with Copenhaver Construction, Inc. (75 Koppie Drive, Gilberts, IL) in the amount of $371,345.00. Funding is from the 2017 Capital Improvement Fund for the Gibbs Morrison Site Improvements in the following amounts: $163,000 from 2016 G.O. Bonds, $18,345 from 2017 G.O. Bonds, and $190,000 from the Sewer Fund. Detailed account information can be found in the corresponding transmittal memorandum.
For Action

(A3.7) Contract for Engineering Services with Wiss, Janney, Elstner Associates related to the Service Center Emergency Repair Project
Staff recommends City Council authorize the City Manager to execute a contract for engineering services related to the Service Center Emergency Repair Project with Wiss, Janney, Elstner Associates (330 Pfingsten Road, Northbrook, IL) in the amount of $44,300.00. Funding will be provided from the Capital Improvement Program 2017 General Obligation Bonds. There is no FY 2017 budget allocation for this project, but funding is available through the delay of the Church Street Harbor South Pier Reconstruction, which has $241,763 in uncommitted funds. The account number for this project is 415.40.4117.62145 – 617023.
For Action
(A3.8) Contract with Insituform Technologies USA, LLC for Large Diameter Sewer Rehabilitation – Mulford Street Part 2

Staff recommends that City Council authorize the City Manager to execute a contract for the amount of $365,330.00 with Insituform Technologies USA, LLC (17988 Edison Avenue, Chesterfield, MO 63005) for the Large Diameter Sewer Rehabilitation – Mulford Street Part 2 (Bid No. 17-26), contingent upon receiving the appropriate loan funding from the Illinois Environmental Protection Agency (IEPA). It is anticipated that the IEPA will provide loan funding from the State Revolving Fund in an amount up to $376,289.90 for construction of this project. This amount includes a contingency of up to 3% above the bid price of the project. With this funding, all eligible construction costs would be funded by a loan repaid over 20 years at 1.76% interest. IEPA loan funding for this work will be routed through the Sewer Fund, Capital Improvement Account 515.40.4535.65515 – 417012, which has an FY 2017 budget allocation of $600,000 for this project.

For Action

(A3.9) Sole Source Contract with C.T.R. Systems, Inc. for Emergency Sewer Repair at 2750 Lincolnwood Drive

Staff recommends City Council authorize the City Manager to execute a sole source contract for Emergency Sewer Repair with C.T.R. Systems, Inc. (7400 Waukegan Rd. Suite #102, Niles, IL 60714) in the amount of $28,500. Funding for this work will be provided from the Sewer Fund (Account 515.40.4535.65515 – 417027), which has a FY 2017 budget allocation of $2,626,000 ($75,000 specifically allocated for emergency sewer repairs) and a remaining balance of $1,483,796.

For Action

(A3.10) Change Order No. 1 with Schroeder & Schroeder, Inc. for the 2017 Alley and Street Improvement Project

Staff recommends that City Council authorize the City Manager to execute Change Order No. 1 to the 2017 Alley and Street Improvements project with Schroeder & Schroeder, Inc. (7306 Central Park, Skokie, IL 60076) in the amount of $144,892.50. This Change Order will expand the scope of work to include widening and street resurfacing work on Callan Avenue from Howard Street to Brummel Street. This will increase the contract amount from $1,301,882.10 to $1,446,774.60. There will be no change to the contract completion date of November 17, 2017. Funding will be provided from Capital Improvement Fund 2017 General Obligation Bonds (Account 415.40.4117.65515 - 417206). This project was not budgeted, but funding is available from savings in other projects.

For Action
(A3.11) **Purchase of Two Vehicles from Currie Motors for Administrative Services and One Excavator from Burris Equipment for Public Works Agency**

Staff recommends City Council approval of the purchase of two (2) Ford Escape Vehicles for the Administrative Services Department Parking Division and one (1) Wacker Neuson Excavator for the Public Works Agency (PWA), Operations and Maintenance Bureau. The Ford replacement vehicles will be purchased from Currie Motors (9423 W. Lincoln Highway, Frankfort, IL 60423) in the amount of $43,846.00 through the Northwest Municipal Conference Suburban Purchasing Competitive Bid. The Excavator will be a single-source purchase from Burris Equipment (2216 N. Greenbay Road, Waukegan, IL 60087) in the amount of $101,620.00. Funding of $43,846 is provided by the FY 2017 Parking Fund (Account 505.19.7005.62509), with a budget of $200,000. Budget remaining in this account after this purchase is $151,654. Funding of $101,620 is provided by the FY 2017 Water Fund (Account 510.40.4230.65550), with a budget of $186,300. Budget remaining in this account after this purchase is $24,470.

**For Action**

(A3.12) **Agreement with Passport Parking, Inc. to Provide Mobile Payments for Parking, Citation Management Platform and Digital Permitting**

Staff recommends City Council authorize the City Manager to execute a sole source agreement with Passport Parking, Inc., (1300 S Mint St. Charlotte, NC 28203) to provide a unified citation management, digital permit and mobile payment platform for parking in Evanston. Passport will receive $1.25 per citation paid and there will be no implementation fees or ongoing support costs for this service. Based on historical data of the number of citations paid in 2016, this will be a $60,000 per year reduction in costs for a total not to exceed cost of $260,000 per year. The agreement is for 2 years and there are 2 additional (1) year optional renewal periods. There is no funding impact for 2017 as the citation management portion of the project is projected to go live in January 2018. The 2018 budget will be adjusted to reflect $20,000 in annual savings (remaining savings are projected to be allocated toward separate Cash Receipting and Accounts Receivable system). General Fund BU 100.15.1560.62449 with a 2017 Budget of $320,000 will be reduced in the 2018 budget to $300,000.

**For Action**

(A4) **Resolution 68-R-17, Authorizing City Manager to Enter into Two Four-Month Lease Agreements for Vacant Studio Spaces at Noyes Cultural Arts Center**

Staff recommends City Council adoption of Resolution 68-R-17 authorizing the City Manager to enter into an agreement for a four (4) month lease with Sarah Kaiser and a four (4) month lease with Meagan Adams for vacant studios at the Noyes Cultural Arts Center.

**For Action**
(A5) Resolution 29-R-17, Authorizing City Manager to Negotiate and Execute a Loan Agreement with Sweet Vendome, Inc. d/b/a Café Coralie
Staff recommends City Council adoption of Resolution 29-R-17, authorizing the City Manager to Enter into a loan agreement with Sweet Vendome, Inc. (dba Café Coralie) for an amount not to exceed $50,000 for equipment and tenant build out for the city-owned property located at 633 Howard Street, Evanston, IL. To purchase equipment needed for the bakery and coffee shop, staff recommends a loan not to exceed $50,000 from two sources of funds: 1) $25,000 from CDBG Economic Development (Account 215.21.5260.63064); and 2) $25,000 from the Economic Development Business Attraction/Retention (Account 100.15.5300.62662). Details on the budget/remaining balance of each fund can be found on the corresponding Transmittal Memorandum. The proposed loan terms include 3.0% interest with a 10-year term with no payments for the first 12 months. The owner will provide a personal guarantee for the loan. The loan will also be secured with the equipment purchased with loan proceeds.

For Action

(A6) Ordinance 54-O-17, Authorizing the City Manager to Execute a Lease of City-Owned Property Located at 633 Howard with Sweet Vendome, Inc.
Staff recommends City Council adoption of Ordinance 54-O-17, authorizing the City Manager to Enter into a Lease of City-Owned Real Property Located at 633 Howard Street, Evanston, IL with Sweet Vendome, Inc. (dba Café Coralie). Staff recommends a total of $50,000 come from Economic Development Business Attraction/Retention (Account 100.15.5300.62662) for the tenant improvement allowance. The City Council approved a budget of $250,000 for 2017 for this account. To date, $96,791.73 has been committed, leaving a $153,208.27 balance. Resolution 29-R-17, also for consideration at this council meeting, includes a request for up to $25,000 from the same account for an interest bearing loan for equipment purchase, with a ten year repayment period. A two-thirds majority of City Council is required to adopt Ordinance 54-O-17. Staff requests suspension of the rules for Introduction and Action at the August 14, 2017 City Council meeting.

For Introduction and Action

(A7) Ordinance 68-O-17, Authorizing the City Manager to Enter into a Real Estate Contract for the Sale of City-Owned Property at 100 Chicago Avenue to Harrington Brown, LLC
Staff recommends approval of Ordinance 68-O-17, “Authorizing the City Manager to Enter into a Real Estate Contract for the Sale of Certain City-Owned Real Property Located at 100 Chicago Avenue, Evanston, Illinois.” A two-thirds majority of City Council is required to adopt Ordinance 68-O-17. Staff requests suspension of the rules for Introduction and Action at the August 14, 2017 City Council meeting.

For Introduction and Action
(A8) Ordinance 74-O-17, Amending the City Code to Establish a 4-Way Stop at the Intersection of Marcy Avenue and Colfax Street

Staff recommends City Council adoption of Ordinance 74-O-17 amending Section 10-11-5(D), Schedule V(D) of the City Code to establish a 4-Way Stop at the intersection of Marcy Avenue and Colfax Street. The estimated cost to install two additional stop signs is $150.00. Funding will be through the General Fund-Traffic Control Supplies Fund (Account 100.40.4520.65115), with a FY 2017 budget of $50,000, and a YTD balance of $15,231.

For Introduction

(A9) Ordinance 82-O-17, Authorizing 2017 A, B and C General Obligation Bond Issues

Staff recommends introduction of Ordinance 82-O-17 providing for the issuance of one or more series of not to exceed $14,500,000 General Obligation Corporate Purpose Bonds, Series 2017A, one or more series of not to exceed $9,665,000 General Obligation Refunding Bonds, Series 2017B, and one or more series of not to exceed $5,000,000 Taxable General Obligation Corporate Purpose Bonds, Series 2017C of the City of Evanston, Cook County, Illinois, for capital improvement and refunding purposes, authorizing the execution of one or more bond orders in connection therewith, providing for the levy and collection of a direct annual tax for the payment of the principal of and interest on said bonds, authorizing and directing the execution of an escrow agreement in connection with said bonds, and authorizing and directing the sale of said bonds at public competitive sale. The ordinance will be completed and signed after the bond sale date, which is tentatively scheduled for September 28, 2017.

For Introduction

(A10) Ordinance 77-O-17, Decreasing the Number of Class I Liquor Licenses for The Barn Investment, LLC d/b/a The Barn

Local Liquor Commissioner recommends City Council adoption of Ordinance 77-O-17, amending the City Code Subsection 3-4-6-(I) to decrease the number of authorized Class I liquor licenses from three (3) to two (2).

For Introduction

(A11) Ordinance 78-O-17, Increasing the Number of Class D Liquor Licenses for The Barn Investment, LLC d/b/a The Barn

Local Liquor Commissioner recommends City Council adoption of Ordinance 78-O-17, amending the City Code Subsection 3-4-6-(D) to increase the number of authorized Class D liquor licenses from fifty-five (55) to fifty-six (56) and permit issuance of a Class D license to The Barn Investment, LLC d/b/a The Barn ("Company") located at 1016 Church Street (Rear). In April 2017, City Council granted Company representative Amy Morton’s application and request to change its liquor license from Class D to Class I. The Company has subsequently decided to revert back to its original Class D Liquor License.

For Introduction
(A12) Ordinance 69-O-17, Amending Title 10, Motor Vehicles and Traffic, Chapter 11, Traffic Schedules, Section 18: Residents Parking Only Districts
The Transportation/Parking Committee and staff recommends that the City Council adopt Ordinance 69-O-17, amending of City Code Section 10-11-18(H) adding: eligibility for residents on Lake Shore Boulevard, west side, from Greenleaf Street north to Hamilton Street and 1145 Sheridan Road.
For Action

(A13) Ordinance 70-O-17, Amending Title 10, Motor Vehicles and Traffic, Chapter 11, Traffic Schedules, Section 18: Residents Parking Only Districts
The Transportation/Parking Committee and staff recommends that the City Council adopt Ordinance 70-O-17, amending of City Code Section 10-11-18(G) adding Residents Parking Only on: Harrison Street, both sides, Hartrey Avenue to the alley east of Prairie Avenue; and Prairie Avenue, both sides; alley south of Central Street to Lincoln Street, to read 7:00 a.m. to 10:00 a.m., Monday through Saturday.
For Action

(A14) Ordinance 71-O-17, Amending Title 10, Motor Vehicles and Traffic, Chapter 11, Traffic Schedules, Section 18: Residents Parking Only Districts
The Transportation/Parking Committee and staff recommends that the City Council adopt Ordinance 71-O-17, amending of City Code Sections 10-11-18(G) by including eligibility for the district for: Residents addresses of 2542 – 2566 Prairie Avenue, 2002-B Central Street and 2002-C Central Street.
For Action

PLANNING & DEVELOPMENT COMMITTEE

(P1) Ordinance 44-O-17, Amending Various Sections of Title 6 of the City Code to Modify Notice Requirements for Zoning Applications and Hearings
The Plan Commission and staff recommend adoption of Ordinance 44-O-17, approving the Zoning Ordinance Text Amendment to amend the Zoning Ordinance to establish applicant's responsibility for mailed noticing requirements for planning and zoning cases requiring a 250 foot radius. The proposal allows the City to contract the mailing of notices for planning and zoning cases to a third party service and makes the applicant responsible for cost of the mailing service.
For Introduction

(P2) Ordinance 45-O-17, Amending City Code Sections 6-4-1-9(A)(4) and 6-18-3, Granting Zoning Administrator Authority to Establish the Front Lot Line
The Plan Commission and staff recommend adoption of Ordinance 45-O-17, approving the Zoning Ordinance Text Amendment to codify staff authority to determine the front lot line of a corner lot.
For Introduction
(P3) **Ordinance 79-O-17, Granting Major Zoning Relief for Open Parking and a Rear Setback for an Addition at 325 Greenwood Street**
City staff recommends adoption of Ordinance 79-O-17 granting major zoning relief to demolish a one-car detached garage and establish one open parking space in the east interior side yard with a .5’ east interior side yard setback where 5’ is required, a 12.9’ rear yard setback where 30’ is required to construct a one-story addition, and 46.6% building lot coverage where a maximum 30% is allowed, in the R1 Single Family Residential District. The applicant has complied with all zoning requirements and meets all of the standards for variation for this district.

For Introduction

(P4) **Ordinance 47-O-17, Granting Landmark Status to the Building and Lot of Record at 1726 Hinman Avenue**
The Preservation Commission and City staff recommend adoption of Ordinance 47-O-17 designating 1726 Hinman Avenue (building and lot) as an Evanston Landmark. This Ordinance was continued from the June 26, 2017 meeting to August 14, 2017 for Action. Per Section 2-8-5(G)1 of the City Code, the City Council shall act within 120 days of receiving the recommendation of the Preservation Commission. The recommendation was transmitted to the City Council on April 26, 2017; therefore 120 days following is **August 23, 2017**.

For Action

**APPOINTMENTS**

(APP1) **For Appointment:**
Parks and Recreation Board - Donald Michelin

For Action

(VIII) **Call of the Wards**
(Aldermen shall be called upon by the Mayor to announce or provide information about any Ward or City matter which an Alderman desires to bring before the Council.) {Council Rule 2.1(10)}

(IX) Executive Session

(X) Adjournment
MEETINGS SCHEDULED THROUGH SEPTEMBER 15, 2017
Upcoming Aldermanic Committee Meetings

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Meeting</th>
</tr>
</thead>
<tbody>
<tr>
<td>8/23/2017</td>
<td>7:00 PM</td>
<td>Economic Development Committee</td>
</tr>
<tr>
<td>8/30/2017</td>
<td>6:00 PM</td>
<td>Transportation/Parking Commission</td>
</tr>
<tr>
<td>9/6/2017</td>
<td>6:00 PM</td>
<td>Human Services</td>
</tr>
<tr>
<td>9/7/2017</td>
<td>7:00 PM</td>
<td>Housing, Homelessness and Human Relations Commission</td>
</tr>
<tr>
<td>9/11/2017</td>
<td>6:00 PM</td>
<td>Administration &amp; Public Works, Planning &amp; Development, City Council</td>
</tr>
<tr>
<td>9/13/2017</td>
<td>1:30 PM</td>
<td>Lighthouse Landing Complex Committee</td>
</tr>
<tr>
<td>9/13/2017</td>
<td>7:00 PM</td>
<td>Fiscal Year 2018 Budget Outreach Event</td>
</tr>
<tr>
<td>9/13/2017</td>
<td>7:00 PM</td>
<td>Joint Housing &amp; Community Development Act Committee and Mental Health Board</td>
</tr>
</tbody>
</table>

Information is available about Evanston City Council meetings at: [www.cityofevanston.org/citycouncil](http://www.cityofevanston.org/citycouncil). Questions can be directed to the City Manager’s Office at 847-866-2936. The City is committed to ensuring accessibility for all citizens. If an accommodation is needed to participate in this meeting, please contact the City Manager’s Office 48 hours in advance so that arrangements can be made for the accommodation if possible.
Memorandum

To: Honorable Mayor and Members of the City Council
   Administration and Public Works Committee

From: Wally Bobkiewicz, City Manager
      Martin Lyons, Assistant City Manager/CFO
      Kimberly Richardson, Assistant to the City Manager

Subject: Update on 2017 Year-End Estimates

Date: August 14, 2017

Recommended Action:
Staff recommends the City Council:
● Direct the City Manager to implement measures to balance the budget;
● Consider recommended revenue action provided to City Council separately

Livability Benefits:

Background:
At the July 24, 2017, City Council meeting, staff informed the Council that the City’s General Fund was projected to end the year with a $3,324,696 deficit.

At the direction of City Council, the City manager implemented all expense cuts discussed at the previous City Council meeting, which would yield a savings of $2,472,000 in expenses and an additional $650,000 in revenue for 2017.

However, in order to adjust for $205,000 projected shortfall in the General Fund from no new revenue, staff proposes the following:

● Increase enforcement of the parking ticket collections, which includes an amnesty program from August 16, 2017 to September 30, 2017 – anticipated revenue of $100,000 for the remainder of the year.
• A one-day furlough day will be implemented on Friday, November 24, the day after Thanksgiving for all union and non-union employees (requiring staff to meet and confer with the IAFF, AFSCME and FOP unions) – resulting in an anticipated savings of $120,000. The one-day furlough could be canceled up to November 1, 2017 if the budget shortfall is closed.

<table>
<thead>
<tr>
<th>Budget Savings</th>
<th>Expenses</th>
<th>Revenue</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parking Ticket Collections</td>
<td></td>
<td>100,000</td>
</tr>
<tr>
<td>1-day Furlough</td>
<td>120,000</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>120,000</td>
<td>100,000</td>
</tr>
</tbody>
</table>

**Update on Airbnb Tax**

At the July 24, 2017 City Council meeting, members of the City Council asked staff to research the possibility of imposing the City's hotel tax on Airbnb properties in the City of Evanston. Staff continues to research the process needed for collection of this tax and will return to Council with specific recommendations for action during the 2018 budget process.

**Parking Ticket Amnesty Program**

An amnesty program for parking citations will begin on August 16, 2017 and conclude September 30, 2017. This program will apply to any citation that has been assessed an additional fee beyond the original citation amount. For the duration of this time period, all additional fees assessed will be waived and only the amount of the ticket will be due.

To increase the awareness of the program beyond that of the previous program that occurred in 2012 staff will be increasing the marketing of the amnesty program, including targeted social media outreach, 311 messaging, and press releases. Additionally, the City now has many email addresses for vehicle owners who opted into receiving information during wheel tax renewal. These email addresses will be used for outreach as well. Another improvement will be the use of City letterhead for the mailed notifications, in replacement of the collection agency's letterhead that was used in the previous amnesty program.

At the conclusion of the amnesty program, the proposed reduction in the immobilization (boot) program eligibility from 5 outstanding citations to 3 outstanding citations will return to the City Council for approval. Moreover, additional methods to continue to collect on outstanding citations owed to the City will be implemented to extend that laws allow.
Memorandum

To: Honorable Mayor and Members of the City Council
From: Martin Lyons, Assistant City Manager/Chief Financial Officer
Andrew Villamin, Accounting Manager
Subject: 2016 Comprehensive Annual Financial Report
Date: August 14, 2017

Recommended Action:
Staff recommends that City Council accept and file the Audited Comprehensive Annual Financial Report (CAFR).

Livability Benefits:

Summary:
Every year the City completes an independent audit of the financial performance for the prior year. Under separate cover you have received the following documents:

- FY2016 Audited Comprehensive Annual Financial Report (CAFR) - The CAFR will be posted on Tuesday, August 15, 2017 on the City’s website: http://www.cityofevanston.org/transparency/budget-financial-reports/

- The Management Letter. This communication includes all management comments from our independent Auditor, Sikich, LLP. The Communication also covers any applicable changes due to GASB statements.

The auditors noted that the general ledger made significant improvement from prior year in required adjustments. The 2016 Management Letter includes two deficiencies in internal control. Staff’s responses to each of these concerns is included as part of the attached Management Letter.

The 2016 CAFR presents the investments according to the requirements of GASB Statement No. 72, Fair Value Measurement and Application, which addresses accounting and financial reporting issues related to fair value measurements.
Sikich LLP has provided the City with an unqualified opinion, meaning the CAFR fairly states the City's financial position as of December 31, 2016 for the items audited by Sikich LLP.

Attachments:
Management Letter/Communications To Council
CITY OF EVANSTON, ILLINOIS

AUDITOR’S COMMUNICATION TO THE BOARD OF TRUSTEES

For the Year Ended
December 31, 2016
**TABLE OF CONTENTS**

<table>
<thead>
<tr>
<th>Section</th>
<th>Page(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>COVER LETTER</td>
<td>1</td>
</tr>
<tr>
<td>REQUIRED COMMUNICATION WITH THOSE CHARGED WITH GOVERNANCE</td>
<td>2-8</td>
</tr>
<tr>
<td>- Adjusting Journal Entries</td>
<td></td>
</tr>
<tr>
<td>- Passed Adjustments</td>
<td></td>
</tr>
<tr>
<td>MANAGEMENT LETTER</td>
<td>9-17</td>
</tr>
<tr>
<td>FIRM PROFILE</td>
<td></td>
</tr>
</tbody>
</table>
July 20, 2017

The Honorable Mayor
Members of the City Council
City of Evanston
2100 Ridge Avenue
Evanston, Illinois 60201

Ladies and Gentlemen:

As part of our audit process we are required to have certain communications with those charged with governance at the beginning of our audit process and at the conclusion of the audit. Those communications include information related to the planned scope and timing of our audit, as well as other information required by auditing standards. Our communication at the beginning of our audit process along with our questionnaire regarding consideration of fraud in a financial statement audit was discussed with you in May 2017.

In addition, auditing standards require the communication of internal control related matters to those charged with governance. Our management letter, as well as a listing of future pronouncements that may affect the City, are enclosed within this document.

This information is intended solely for the use of the Mayor, City Council and management of the City of Evanston and is not intended to be and should not be used by anyone other than these specified parties.

Sincerely,

Sikich LLP

Sikich LLP
By: Daniel A. Berg, CPA
Partner
July 20, 2017

The Honorable Mayor
Members of the Board of Trustees
City of Evanston, Illinois

Ladies and Gentlemen:

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Evanston, Illinois (the City) for the year ended December 31, 2016. Professional standards require that we provide you with information about our responsibilities under generally accepted accounting standards as well as certain information related to the planned scope and timing of our audit. We have communicated such information to you in our letter dated October 26, 2016. Professional standards also require that we communicate to you the following information related to our audit.

Our Responsibility under U.S. Generally Accepted Auditing Standards

As stated in our engagement letter dated October 26, 2016, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

In planning and performing our audit, we considered the City’s internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide assurance on the internal control over financial reporting.

As part of obtaining reasonable assurance about whether the City’s financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit.

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we will advise management about the appropriateness of accounting policies and their application. The significant accounting policies used by the City are described in Note 1 to the financial statements. No new accounting policies
were adopted and the application of existing policies was not changed during the year ended December 31, 2016 with the exception of the implementation of GASB Statements No. 72, 76, 77 and 79. We noted no transactions entered into by the City during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management’s knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate effecting the City’s financial statements was:

Management’s estimate of the book value of property held for resale is measured at the lower of carrying its amount or fair value less cost to sell and to cease depreciation. Additionally the net pension liabilities were calculated by the actuaries for each pension plan. We evaluated key factors and assumptions used to develop the estimate in determining that it is reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent and clear.

**Planned Scope and Timing of the Audit**

We performed the audit according to the planned scope and timing previously communicated to you in our engagement letter, dated October 26, 2016.

**Difficulties Encountered in Performing the Audit**

We encountered no significant difficulties in dealing with management in performing and completing our audit.

**Corrected and Uncorrected Misstatements**

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. The attached schedule summarizes uncorrected misstatements of the financial statements. Management has determined their effects are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole, with the exception of the adjustment numbered AJE01, AJE02, AJE04 and AJE05.

**Disagreements with Management**

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor’s report. We are pleased to report that no such disagreements arose during the course of our audit.
Management Representations

We have requested certain representations from management that are included in the management representation letter dated July 20, 2017.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a “second opinion” on certain situations. If a consultation involves application of an accounting principle to the City’s financial statements or a determination of the type of auditor’s opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the City’s auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

The comprehensive annual financial report (CAFR) for the year ending December 31, 2016, contains an introductory section and statistical section which is unaudited and not covered by our report. In addition, we applied certain limited procedures to the required supplementary information (RSI) (pension and other post-employment benefit trend information, managements’ discussion and analysis and budget versus actual for major funds) included in the CAFR. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on combining and individual fund financial statements and schedules, which accompany the basic financial statements but are not RSI. With respect to the combining and individual fund financial statements and schedules accompanying the basic financial statements, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with the accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the combining and individual fund financial statements and schedules to the underlying accounting records used to prepare the basic financial statements or to the basic financial statements themselves.
Restriction on Use

This information is intended solely for the use of the Mayor, City Council and management of the City of Evanston and is not intended to be, and should not be, used by anyone other than these specified parties.

Sincerely,

Sikich LLP

Sikich LLP
By: Daniel A. Berg, CPA
Partner
## Adjusting Journal Entries

**City of Evanston**

**Year End:** December 31, 2016

**Date:** 1/1/2016 To 12/31/2016

**Account No:** AJE01 To AJE07

<table>
<thead>
<tr>
<th>Number</th>
<th>Date</th>
<th>Name</th>
<th>Account No</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>AJE01</td>
<td>12/31/2016</td>
<td>PROPERTY TAX REC-CURRENT</td>
<td>210-12010 SS-210</td>
<td>121,898.00</td>
</tr>
<tr>
<td>AJE01</td>
<td>12/31/2016</td>
<td>PROPERTY TAX REC - EST UNC</td>
<td>210-12020 SS-210</td>
<td>(6,724.00)</td>
</tr>
<tr>
<td>AJE01</td>
<td>12/31/2016</td>
<td>DEFERRED REVENUE-PROPERTY TAX</td>
<td>210-22709 SS-210</td>
<td>(115,174.00)</td>
</tr>
<tr>
<td>AJE01</td>
<td>12/31/2016</td>
<td>PROPERTY TAX REC-CURRENT</td>
<td>350-12010 SSA-350</td>
<td>214,286.00</td>
</tr>
<tr>
<td>AJE01</td>
<td>12/31/2016</td>
<td>PROPERTY TAX REC - EST UNC</td>
<td>350-12020 SSA-350</td>
<td>(4,286.00)</td>
</tr>
<tr>
<td>AJE01</td>
<td>12/31/2016</td>
<td>DEFERRED REVENUE-PROPERTY TAX</td>
<td>350-22709 SSA-350</td>
<td>(210,000.00)</td>
</tr>
</tbody>
</table>

To adjust Property Tax Receivable and deferred in SSA#4 and SSA #6 to agree to levied amounts

| AJE02  | 12/31/2016 | ACCOUNTS PAYABLE                    | 415-21115 CI-415 | (108,500.00) |
| AJE02  | 12/31/2016 | ACCOUNTS PAYABLE                    | 520-21115 SW-520 | (135,880.38) |
| AJE02  | 12/31/2016 | OTHER IMPROVEMENTS                  | 415-40-4116-65515 CI-415 | 108,500.00 |
| AJE02  | 12/31/2016 | DEBRIS/REMOVAL CONTRACTUAL COSTS    | 520-40-4310-62415 SW-520 | 135,880.38 |

To properly record AP/Expenditures for FY16

| AJE03  | 12/31/2016 | ALLOWANCE FOR DOUBTFUL A            | 100-12181 GF-100 | 24,800.00   |
| AJE03  | 12/31/2016 | LOANS RECEIVABLE                   | 100-12230 GF-100 | (24,720.00) |
| AJE03  | 12/31/2016 | MISCELLANEOUS REVENUE              | 100-15-1560-56045 GF-100 | (80.00)   |

To write off uncollectible loan receivable

| AJE04  | 12/31/2016 | UTILITY TAX REC.-CURRENT           | 100-12080 GF-100 | 66,676.08   |
| AJE04  | 12/31/2016 | A/R Miscellaneous                  | 520-12100 SW-520 | 44,740.16   |
| AJE04  | 12/31/2016 | IL BELL FRANCHISE FEE              | 100-15-1560-52165 GF-100 | (66,676.08) |
| AJE04  | 12/31/2016 | SOLID WASTE FRANCHISE FEES         | 520-40-4310-52186 SW-520 | (44,740.16) |

To book franchise fee revenue/receivable - only 3 quarters recorded.

| AJE05  | 12/31/2016 | A/R MISCELLANEOUS                  | 100-12100 GF-100 | (740,763.06) |
| AJE05  | 12/31/2016 | A/R MISCELLANEOUS                  | 100-12100 GF-100 | (24,773.58) |
| AJE05  | 12/31/2016 | STATE INCOME TAX                   | 100-15-1560-51545 GF-100 | 740,763.06 |
| AJE05  | 12/31/2016 | TELECOMMUNICATIONS TAX             | 100-15-1560-51625 GF-100 | 24,773.58 |

To remove overaccrued AR related to Income Tax Revenues
<table>
<thead>
<tr>
<th>Number</th>
<th>Date</th>
<th>Name</th>
<th>Account No</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>AJE06</td>
<td>12/31/2016</td>
<td>DEFERRED OUTFLOW-IMRF</td>
<td>505-19501 PS-505</td>
<td>(29,461.03)</td>
</tr>
<tr>
<td>AJE06</td>
<td>12/31/2016</td>
<td>FUND BALANCE-SURPLUS CTRL</td>
<td>505-42010 PS-505</td>
<td>(103,848.57)</td>
</tr>
<tr>
<td>AJE06</td>
<td>12/31/2016</td>
<td>DEFERRED OUTFLOW-IMRF</td>
<td>510-19501 WF-510</td>
<td>33,071.46</td>
</tr>
<tr>
<td>AJE06</td>
<td>12/31/2016</td>
<td>FUND BALANCE-SURPLUS CTRL</td>
<td>510-42010 WF-510</td>
<td>(404,419.15)</td>
</tr>
<tr>
<td>AJE06</td>
<td>12/31/2016</td>
<td>DEFERRED OUTFLOW-IMRF</td>
<td>515-19501 SF-515</td>
<td>8,900.64</td>
</tr>
<tr>
<td>AJE06</td>
<td>12/31/2016</td>
<td>FUND BALANCE-SURPLUS CTRL</td>
<td>515-42010 SF-515</td>
<td>(95,209.42)</td>
</tr>
<tr>
<td>AJE06</td>
<td>12/31/2016</td>
<td>DEFERRED OUTFLOW-IMRF</td>
<td>520-19501 SW-520</td>
<td>(1,560.18)</td>
</tr>
<tr>
<td>AJE06</td>
<td>12/31/2016</td>
<td>FUND BALANCE-SURPLUS CTRL</td>
<td>520-42010 SW-520</td>
<td>(62,683.32)</td>
</tr>
<tr>
<td>AJE06</td>
<td>12/31/2016</td>
<td>IMRF</td>
<td>505-19-7005-61710 PS-505</td>
<td>133,309.60</td>
</tr>
<tr>
<td>AJE06</td>
<td>12/31/2016</td>
<td>IMRF</td>
<td>510-71-7100-61710 WF-510</td>
<td>371,347.69</td>
</tr>
<tr>
<td>AJE06</td>
<td>12/31/2016</td>
<td>IMRF</td>
<td>515-71-7400-61710 SF-515</td>
<td>86,308.78</td>
</tr>
<tr>
<td>AJE06</td>
<td>12/31/2016</td>
<td>IMRF</td>
<td>520-71-7690-61710 SW-520</td>
<td>64,243.50</td>
</tr>
</tbody>
</table>

To adjust Enterprise Fund D/O to for restatement of NPL adjusting for 2015 contributions subsequent to 12/31/14 measurement date
### GENERAL FUND

Current Effect of Prior Period Passed AJE's that have carried forward to Current Period  

<table>
<thead>
<tr>
<th>Description</th>
<th>Assets</th>
<th>Liabilities</th>
<th>(Retained Earnings/Fund Balance)</th>
<th>(Profit) Loss</th>
</tr>
</thead>
<tbody>
<tr>
<td>Understated current year telecomm taxes</td>
<td>-</td>
<td>-</td>
<td>186,186</td>
<td>(186,186)</td>
</tr>
</tbody>
</table>

**TOTAL GENERAL FUND**  

<table>
<thead>
<tr>
<th>Description</th>
<th>Assets</th>
<th>Liabilities</th>
<th>(Retained Earnings/Fund Balance)</th>
<th>(Profit) Loss</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>-</td>
<td>-</td>
<td>387,802</td>
<td>(387,802)</td>
</tr>
</tbody>
</table>

### DEBT SERVICE FUND

Current Effect of Prior Period Passed AJE's that have carried forward to Current Period  

<table>
<thead>
<tr>
<th>Description</th>
<th>Assets</th>
<th>Liabilities</th>
<th>(Retained Earnings/Fund Balance)</th>
<th>(Profit) Loss</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount of the IMET investment not reserved for by the City</td>
<td>(4,409)</td>
<td>-</td>
<td>4,409</td>
<td>-</td>
</tr>
</tbody>
</table>

**TOTAL DEBT SERVICE FUND**  

<table>
<thead>
<tr>
<th>Description</th>
<th>Assets</th>
<th>Liabilities</th>
<th>(Retained Earnings/Fund Balance)</th>
<th>(Profit) Loss</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(4,409)</td>
<td>-</td>
<td>4,409</td>
<td>-</td>
</tr>
</tbody>
</table>

### NONMAJOR GOVERNMENTAL FUNDS

Current Effect of Prior Period Passed AJE's that have carried forward to Current Period  

<table>
<thead>
<tr>
<th>Description</th>
<th>Assets</th>
<th>Liabilities</th>
<th>(Retained Earnings/Fund Balance)</th>
<th>(Profit) Loss</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount of the IMET investment not reserved for by the City</td>
<td>(264,430)</td>
<td>-</td>
<td>264,430</td>
<td>-</td>
</tr>
</tbody>
</table>

**TOTAL NONMAJOR GOVERNMENTAL FUNDS**  

<table>
<thead>
<tr>
<th>Description</th>
<th>Assets</th>
<th>Liabilities</th>
<th>(Retained Earnings/Fund Balance)</th>
<th>(Profit) Loss</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(264,430)</td>
<td>-</td>
<td>264,430</td>
<td>-</td>
</tr>
</tbody>
</table>

### GOVERNMENTAL ACTIVITIES

Current Effect of Prior Period Passed AJE's that have carried forward to Current Period  

<table>
<thead>
<tr>
<th>Description</th>
<th>Assets</th>
<th>Liabilities</th>
<th>(Retained Earnings/Fund Balance)</th>
<th>(Profit) Loss</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>-</td>
<td>-</td>
<td>(107,492)</td>
<td>107,492</td>
</tr>
</tbody>
</table>

**TOTAL GOVERNMENTAL ACTIVITIES**  

<table>
<thead>
<tr>
<th>Description</th>
<th>Assets</th>
<th>Liabilities</th>
<th>(Retained Earnings/Fund Balance)</th>
<th>(Profit) Loss</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$ (264,430)</td>
<td>$ -</td>
<td>$ 544,740</td>
<td>$ (280,310)</td>
</tr>
</tbody>
</table>

### BUSINESS-TYPE ACTIVITIES

#### WATER FUND

Current Effect of Prior Period Passed AJE's that have carried forward to Current Period  

<table>
<thead>
<tr>
<th>Description</th>
<th>Assets</th>
<th>Liabilities</th>
<th>(Retained Earnings/Fund Balance)</th>
<th>(Profit) Loss</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount of the IMET investment not reserved for by the City</td>
<td>(51,354)</td>
<td>-</td>
<td>51,354</td>
<td>-</td>
</tr>
</tbody>
</table>

**TOTAL WATER FUND**  

<table>
<thead>
<tr>
<th>Description</th>
<th>Assets</th>
<th>Liabilities</th>
<th>(Retained Earnings/Fund Balance)</th>
<th>(Profit) Loss</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(51,354)</td>
<td>-</td>
<td>51,354</td>
<td>-</td>
</tr>
</tbody>
</table>

### PARKING FUND

Current Effect of Prior Period Passed AJE's that have carried forward to Current Period  

<table>
<thead>
<tr>
<th>Description</th>
<th>Assets</th>
<th>Liabilities</th>
<th>(Retained Earnings/Fund Balance)</th>
<th>(Profit) Loss</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amount of the IMET investment not reserved for by the City</td>
<td>(93,316)</td>
<td>-</td>
<td>93,316</td>
<td>-</td>
</tr>
</tbody>
</table>

**TOTAL PARKING FUND**  

<table>
<thead>
<tr>
<th>Description</th>
<th>Assets</th>
<th>Liabilities</th>
<th>(Retained Earnings/Fund Balance)</th>
<th>(Profit) Loss</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(93,316)</td>
<td>-</td>
<td>93,316</td>
<td>-</td>
</tr>
</tbody>
</table>

**TOTAL BUSINESS-TYPE ACTIVITIES**  

<table>
<thead>
<tr>
<th>Description</th>
<th>Assets</th>
<th>Liabilities</th>
<th>(Retained Earnings/Fund Balance)</th>
<th>(Profit) Loss</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$ (144,670)</td>
<td>$ -</td>
<td>$ 144,670</td>
<td>$ -</td>
</tr>
</tbody>
</table>
The Honorable City Mayor  
Members of the City Council  
City of Evanston, Illinois

In planning and performing our audit of the governmental activities, business-type activities, each major fund and the aggregate remaining fund information of the City of Evanston, Illinois (the City) as of and for the year ended December 31, 2016, in accordance with auditing standards generally accepted in the United States of America, we considered the City’s internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City’s internal control. Accordingly, we do not express an opinion on the effectiveness of the City’s internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we have identified certain deficiencies in internal control that we consider to be material weaknesses.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the City’s financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

The City’s written response to the material weaknesses and other comments identified in our audit has not been subjected to the audit procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion on it. In addition, we reviewed the status of the deficiencies dated December, 31, 2015. The status of these is included in Appendix A.

This communication is intended solely for the information and use of the Mayor, City Council and management and is not intended to be, and should not be, used by anyone other than these specified parties.
MATERIAL WEAKNESSES

1. Long-Term Debt Adjustments

While performing our audit procedures, we noted that the City’s accrued interest payable was not supported by a schedule. We recommend that the accrued interest calculation be captured in a schedule that can be rolled forward on an annual basis to support entries. We recommend that the City add these areas to its year end closing and audit preparation processes.

Management Response

The bond amortization schedule is currently being maintained. Staff will update this schedule to include interest payable accrual.

2. External Reporting Support

During the course of our audit, we noted that the City’s general ledger required adjustments even through significant improvement was made from prior year, a reduction from twenty to six, which equated to a 70% decline. Additionally, The City does not utilize its general ledger software to track governmental capital assets or long-term debt. We believe that the general ledger is the historical documentation for all of the City’s financial transactions and should be used to support the external financial reporting. We recommend that the City discontinue the use of the reconciling spreadsheets and instead mirror the external financial reporting policies in its internal general ledger.

Management Response

The staff has created General Fixed Account Group and General Long-Term Debt Account Group in the General Ledger system. The 2015 balances have been set up, and the 2016 transactions will be posted when the final CAFR is completed. This is due to the auditors doing the GASB conversion of the government wide financial statements. Staff will be working on the New World’s GASB module to be able to produce the CAFR in-house. The 2017 audit will include fixed assets and long-term debt in the general ledger as recommended.

OTHER COMMENTS

1. Future Accounting Pronouncements

The Governmental Accounting Standards Board (GASB) has issued a number of pronouncements that will impact the City in the future.

GASB Statement No. 73, Accounting and Financial Reporting for Pensions and Related Assets That Are Not within the Scope of GASB Statement 68, and Amendments to Certain Provisions of GASB Statements 67 and 68, establishes requirements for those pensions and pension plans that are not administered through a trust meeting specified criteria.
OTHER COMMENTS (Continued)

1. Future Accounting Pronouncements (Continued)

The provisions in Statement No. 73 are effective for the fiscal year ending December 31, 2016, except those provisions that address employers and governmental non-employer contributing entities for pensions that are not within the scope of Statement No. 68, which are effective for financial statements for the fiscal year ending December 31, 2017.

GASB Statement No. 74, *Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans*, addresses reporting by OPEB plans that administer benefits on behalf of governments and replaces GASB Statement No. 43, *Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans*. Statement No. 74 addresses the financial reports of defined benefit OPEB plans that are administered through trusts that meet specified criteria. The statement builds upon the existing framework for financial reports of defined benefit OPEB plans, which includes a statement of fiduciary net position (the amount held in a trust for paying retirement benefits) and a statement of changes in fiduciary net position. Statement No. 74 enhances note disclosures and RSI for both defined benefit and defined contribution OPEB plans. Statement No. 74 also requires the presentation of new information about annual money-weighted rates of return in the notes to the financial statements and in 10-year RSI schedules. The provisions in Statement No. 74 are effective for OPEB plan or sponsoring employer financial statements for the fiscal year ending December 31, 2017.

GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, addresses reporting by governments that provide OPEB to their employees and for governments that finance OPEB for employees of other governments and replaces the requirements of GASB Statement No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*, as they relate to governments that provide benefits through OPEB plans administered as trusts or similar arrangements that meet certain criteria. Statement No. 75 requires governments providing defined benefit OPEB to recognize their long-term obligation for OPEB as a liability for the first time, and to more comprehensively and comparably measure the annual costs of OPEB benefits. The Statement also enhances accountability and transparency through revised and new note disclosures and required supplementary information (RSI). The provisions in Statement No. 75 are effective for the fiscal year ending December 31, 2018.

GASB Statement No. 80, *Blending Requirements for Certain Component Units - an amendment of GASB Statement No. 14*, requires blending of a component unit incorporated as a not-for-profit corporation in which the primary government is the sole corporate member. The requirements of this statement are effective for the fiscal year ending December 31, 2017.

GASB Statement No. 81, *Irrevocable Split-Interest Agreements*, provides recognition and measurement guidance for situations in which a government is a beneficiary of a split-interest agreement. The requirements of this statement are effective for the fiscal year ending December 31, 2017.
1. Future Accounting Pronouncements (Continued)

GASB Statement No. 82, *Pension Issues – an amendment of GASB Statements No. 67, No. 68, and No. 73*, addresses issues regarding (1) the presentation of payroll-related measures in the required supplementary information, (2) the selection of assumptions and the treatment of deviations from the guidance in an Actuarial Standard of Practice for financial reporting purposes, and (3) the classification of payments made by employers to satisfy employee (plan member) contribution requirements. The requirements of this statement are effective for the fiscal year ending December 31, 2017.

We will advise the City of any progress made by GASB in developing this and other future pronouncements that may have an impact on the financial position and changes in financial position of the City.
APPENDIX A
STATUS OF PRIOR YEAR COMMENTS

MATERIAL WEAKNESSES

1. Daily Deposit of Receipts

During the course of our internal control documentation, it was noted that the daily cash balancing and deposit was backlogged from approximately February 5, 2016 to March 11, 2016. City staff had been storing the daily receipt packages in the filing cabinet in the revenue manager’s office until each package could be balance, posted and then deposited. We recommended that all deposits be made as soon as possible and the reconciliations take place as soon thereafter as possible. Staff made all deposits within the following three days. We recommend that all receipts be deposited by the day after receipt in order to minimize the possibility of theft, fraud or accidental destruction.

Management Response

Daily deposits during and immediately after the wheel tax deadline have lagged behind in the past. The City took action and implemented the recommendation above on March 11 and 14. The delay in deposits was caused by staff turnover and miscommunication as a result. This situation has been corrected. A new Revenue Manager has been hired and is also in the process of implementing the recommended changes.

Status - Comment considered implemented as of December 31, 2016.

2. Long-Term Debt Adjustments

While performing our audit procedures, we noted that the City’s accrued interest payable and unamortized premium/discounts on bonds had not been updated from the prior years. The City had relied upon the prior auditors to maintain the amortization schedules for the premium/discounts. We recommend that the City add these areas to its year end closing and audit preparation processes.

Management Response

The Chief Financial Officer reviewed the prior period debt schedules referenced by Sikich. Errors in the table included the carrying forward of an error in accrual information. This was discussed in detail and the CFO worked directly with Sikich to complete the table. The error was not material, and staff will prepare the schedule as a part of normal audit preparation for 2016 and going forward.

Status - Comment considered partially implemented for December 31, 2016. See current year comment for update.
MATERIAL WEAKNESSES (Continued)

3. External Reporting Support

During the course of our audit, we noted that the City’s general ledger required significant adjustments to reconcile to the prior year audited financial statements. The City utilized Excel spreadsheets to adjust the amounts posted to the general ledger to track significant differences in the City’s monthly financial reporting to the external reporting. For example, the City is primarily on the cash basis for property tax revenue recognition, but for the external financial report, an additional sixty day period was used in the recognition of revenue.

The City did not post this to the general ledger, but rather to the internally prepared spreadsheets. Additionally, the City does not utilize its general ledger software to track governmental capital assets or long-term debt. We believe that the general ledger is the historical documentation for all of the City’s financial transactions and should be used to support the external financial reporting. We recommend that the City discontinue the use of the reconciling spreadsheets and instead mirror the external financial reporting policies in its internal general ledger.

Management Response

Previous CAFRs have not matched directly with the City’s internal general ledger for a variety of reasons, most of which deal with the presentation of accrual basis data in the CAFR, versus cash basis reporting during the fiscal year. Most of the differences referenced refer to closing entries which reclassify activities.

The City has implemented the New World Software Asset tracking but it was not done in time for this audit. Staff will complete the entry of all assets into the accounting system for 2016. As noted above the recognition of property taxes will be changed to eliminate the 60 day accrual.

Status - Comment considered partially implemented for December 31, 2016. See current year comment for update.

4. Insurance Pool Accounting

We found that the City had not been recording its deposits that are available to be withdrawn from the Intergovernmental Personnel Benefit Cooperative (IPBC) in accordance with GAAP. Annual the IPBC moves excess funds into the terminal reserve account for each of its members. Because this amount is available for withdrawal, the City should be reflecting this as an asset and reduction of expenses in its general ledger. We recommended a prior period adjustment and the City recorded this to reflect the prior and current years’ affect on the Insurance Fund. We recommend that the City record its terminal reserves with IPBC on an annual basis.
MATERIAL WEAKNESSES (Continued)

4. Insurance Pool Accounting

Management Response

As a member of IPBC, the City maintains reserves for claims payable at the IPBC. Reserves above this need for claims payable and listed in the Terminal Reserve account at the IPBC are assets of the City. The City’s balance at the IPBC in the Terminal Reserve is $1.4 million and this amount has been recorded in the Insurance Fund as an asset for 2015 and 2014 (this will restate the beginning balance of this fund for the 2015 year.

Status - Comment considered implemented for December 31, 2016.

5. Year End Close Process

During the course of the audit, we recommended and management agreed to nineteen adjusting journal entries. Several of these adjustments were materials as noted in the Required Communication with Those Charged with Governance letter. Additionally, forty journal entries prepared by City staff after the start of fieldwork were given to us to post to the trial balances. This significantly added to our workload and time required to complete the audit. We were unable to work on the preparation of the financial statements due to the additional work. A contributing factor to this was the changes to City’s finance department staffing shortly before and during the audit. We understand that was not controllable by the City. We do recommend that the City develop, document and adhere to a list of year end closing procedures that would facilitate its efficient and effective closing of the year and processing of adjusted trial balances.

Management Response

The Sikich staff team worked well with our Accounting and Finance team to help close out the 2015 without the presence of the Accounting Manager and a Senior Accountant. The City did hire back the Senior Accountant on a temporary basis to help complete the audit work papers, and as noted, this situation contributed to the delay in the completion of the report.

Status - Comment considered implemented for December 31, 2016.

6. Long-Term Loans Receivable

Prior City practice has been to recognize loans receivable as increase in fund equity. Revenues and other governmental fund financial resources should be recognized in the accounting period in which they become both measurable and available. When an asset is recorded in governmental fund financial statements but the revenue is not available, the government should report a deferred inflow of resources until such time as the revenue becomes available. We recommended adjustments and the City agreed to them that reverses prior year recognition of loans receivable as equity and reclassified them as a deferred inflow.
MATERIAL WEAKNESSES (Continued)

6. Long-Term Loans Receivable

Management Response

The City agrees with this treatment and also agrees that the reduction in fund balances for funds with long-term loans receivable make the presentation more transparent as to the amount of resources available for current spending.

Status - Comment considered implemented for December 31, 2016.
Organization
Sikich LLP, a leading professional services firm specializing in accounting, technology, investment banking* and advisory services**, has more than 750 employees throughout the country. Founded in 1982, Sikich now ranks as one of the country’s Top 30 Certified Public Accounting firms and is among the top 10 of all enterprise resource planning solution partners in the country. From corporations and not-for-profits to state and local governments, Sikich clients can use a broad spectrum of services and products that help them reach long-term, strategic goals.

Industries
Sikich provides services and solutions to a wide range of industries. We have devoted substantial resources to develop a significant base of expertise and experience in:
- Agriculture
- Construction & Real Estate
- Energy
- Government
- Manufacturing & Distribution
- Not-for-Profit

Statistics
2016 Revenues .................. $146.4M
Total Partners ....................... 107
Total Employees ................... 689
Total Personnel ..................... 796
Personnel count as of January 19, 2017

Sikich Total Revenues

Awards
- Vault Accounting Top Ranked 2017
- Accounting Today Top 100 Firms: ranked 27th nationally, 2017
- Accounting Today Regional Leaders – Top Firms: Great Lakes: ranked 4th, 2016
- INSIDE Public Accounting Top 50 Largest Accounting Firms: ranked 31st nationally, 2016
- When Work Works Award, 2016
- WorldatWork Work-Life 2016 Seal of Distinction
- Best Places to Work in Illinois, 2016
- Best Places to Work in Indiana, 2016
- Chicago’s 101 Best and Brightest Companies to Work For®, 2016
- Milwaukee’s 101 Best and Brightest Companies to Work For®, 2016
- WICPA Excellence Award - Public Service Award (Firm), 2016
- Accounting Today Top 100 Value Added Reseller: ranked 7th, 2016
- Bob Scott’s Top 100 Value Added Reseller: ranked 9th, 2016
- US SMB Champions Club Heartland Partner of the Year, Microsoft’s US Small and Mid-sized Business (SMB) Champions Club, 2016
- Inc. 5000: ranked #4613, 2016
- Crain’s List Chicago’s Largest Privately Held Companies: ranked #249, 2016
- Bob Scott’s Top 100 Value Added Reseller: ranked 7th, 2016
- National Best & Brightest Companies to Work For®, 2015
- Chicago’s 101 Best and Brightest Companies to Work For®, 2015
- National Best & Brightest in Wellness, 2015
- Chicago Tribune’s Top Workplaces, 2015
- Edge Award - 2015 Community Service
- Microsoft Dynamics Inner Circle and President’s Club, 2014

877.279.1900  |  info@sikich.com
www.sikich.com
Certifications
All professional accounting staff with more than one year of experience have earned or are working toward earning the Certified Public Accountant designation. Sikich is a member of the American Institute of Certified Public Accountants’ Governmental Audit Quality Center and the Employee Benefit Plan Audit Quality Center. We adhere to the strict requirements of membership which assure we meet the highest standards of audit quality. In 2014, Sikich LLP received its 9th consecutive unmodified (“pass”) peer review report, the highest level of recognition conferred upon a public accounting firm for its quality control systems.

Gold
Microsoft Partner

Microsoft Partner
Sikich has earned a Microsoft ERP Gold competency; ranked among the top 1 percent of all Microsoft Dynamics partners worldwide; and carries the following certifications:

- Microsoft Small Business Specialist
- MCP (Microsoft Certified Professional)
- MCSE (Microsoft Certified System Engineer)
- CCNA (Cisco Certified Network Associate)
- CCDA (Certified Cisco Design Associate)
- CCEA (Citrix Certified Enterprise Administrator)
- MRMS (Microsoft Retail Management Systems)
- CISA (Certified Information Systems Auditor)
- CNE (Certified Novell Engineer)
- MS CSM (Microsoft Customer Service Manager)
- MS CAE (Microsoft Certified Account Executive)
- MCDBA (Microsoft Certified Database Admin.)
- Certified for Microsoft Dynamics (NAV)

Sikich is proud to be part of the Leading Edge Alliance
The Leading Edge Alliance (LEA) is the second largest international association of independent accounting firms.* The LEA is an international professional association of independently-owned accounting and consulting firms. Members are top quality firms who share an entrepreneurial spirit and a drive to be the premier provider of professional services in their chosen markets. The Alliance provides Sikich with an unbeatable combination: the comprehensive size and scope of a large multinational company while offering their clients the continuity, consistency, and quality service of a local firm.

*International Accounting Bulletin, 2011

Sikich is proud to be part of PrimeGlobal
PrimeGlobal is one of the top five largest associations of independent accounting firms in the world, providing a wide range of tools and resources to help member firms furnish superior accounting, auditing, and management services to clients around the globe.

* Securities are offered through Sikich Corporate Finance LLC, a registered broker/dealer with the Securities and Exchange Commission and a member of FINRA and SIPC.

** Investment advisory services offered through Sikich Financial, an SEC Registered Investment Advisor. Securities offered through Triad Advisors, Member FINRA and SIPC. Triad Advisors and Sikich Financial are not affiliated.
For City Council meeting of August 14, 2017
Robert Crown Community Center Update
For Discussion

Memorandum

To: Honorable Mayor and Members of the City Council
   Administration and Public Works Committee

From: Martin Lyons, Assistant City Manager/Chief Financial Officer

Subject: Robert Crown Community Center Update

Date: August 7, 2017

Recommended Action:
Staff recommends the City Council review the status of the Robert Crown Community Center Construction Project (RCCC Project).

Summary:
The RCCC Project continues to move forward in two major phases as is summarized below.

Fundraising
Fundraising efforts remain strong and total funds raised are anticipated to exceed $10 million with the current level of funds raised at $8.8 million (a summary is provided in Attachment A). Based on current fundraising efforts both CCS and the Friends of Robert Crown believe fund raising could exceed the $10 million mark by a substantial amount, and there is still 9-12 months of fund raising time available before actual construction would begin. Another boost to fund raising efforts should occur once final drawing of the facility have been completed, which will not happen until the end of 2017 or early 2018.

Future steps in the fundraising process include the assumption of 501(c)3 pledge redemption and administration by City Finance Division staff. City staff will also provide support for foundation work for the Police/Fire Foundation, the Library Endowment and the Parks Foundations (departmental staff handle basic administrative tasks). This practice is also utilized by School District 202. This assumption of fundraising administration will also give the City flexibility in deciding whether to extend the CCS contract after September at the current level, a reduced level or not extend and proceed with fundraising directly with Friends of Robert Crown.
Woodhouse Tinnucci Architects will be presenting their final report on schematic design along with their quote for providing Services for Phase II, the creation of construction drawings at a September 2017 Council meeting. This phase will take the project through the end of 2017.

Finally, while construction drawings are made the City will review the process of choosing a construction firm and managing the actual construction process. While the City normally bids major capital projects, staff will also present alternatives to a straight bid process, one of which is to have the project bid and managed by a third party. Staff will discuss the pros and cons of available processes as these can impact or total cost and quality of the project.

 Attachments
 Fundraising Summary
CAMPAIGN MEMORANDUM

TO: Mayor Stephen H. Hagerty  FROM: CCS Fundraising
City Council  CC: Martin Lyons, Assistant City Manager
DATE: August 4, 2017  RE: Campaign Progress - Robert Crown Community Center

Mr. Mayor and members of Council,

Below is a brief campaign progress report, highlighting key accomplishments, challenges, and next steps. Please contact CCS with questions or concerns. As always, thank you for your leadership and support.

**Statistical Overview**

<table>
<thead>
<tr>
<th>Campaign Totals</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Community Gifts and Pledges</td>
<td>$4,412,535</td>
</tr>
<tr>
<td>Matching Grant Commitment</td>
<td>$4,412,535</td>
</tr>
<tr>
<td><strong>TOTAL GIFTS AND PLEDGES</strong></td>
<td><strong>$8,825,069</strong></td>
</tr>
<tr>
<td>City &amp; EPL Bond Financing</td>
<td>$12,500,000</td>
</tr>
<tr>
<td><strong>TOTAL RAISED FOR PROJECT</strong></td>
<td><strong>$21,325,069</strong></td>
</tr>
<tr>
<td>Gifts needed for $5M goal / $10M matched</td>
<td>$587,465</td>
</tr>
</tbody>
</table>

The campaign has raised more than $4.4 million in gifts, pledges, and investments from the community, or $8.8 million in total with all gifts doubled by our lead matching grant. The campaign must raise only $587,465 more to surpass our original community stretch goal of $5 million—and $10 million overall with the match.

**Campaign Progress**

**Case for Support:** The architects presented the latest design updates at a well-attended and well-received community meeting Aug 3. CCS is redesigning all promotional and solicitation materials based on these new renderings and schematic details. With the facility now better defined, CCS is also working with the Parks Department to finalize advertising and signage opportunities for businesses.

**Leadership:** The Campaign Executive Cabinet and the Board of the Friends of the Robert Crown Center both continue to meet monthly. CCS is actively preparing volunteers and staff to function without professional counsel following the expiration of our contract Sept. 29. Staff has already assumed partial stewardship of the pledge redemption and bookkeeping systems, providing in-kind support to the Friends. Volunteers are beginning to assume active leadership of fundraising activities, working closely with senior city and library officials on high-priority solicitations, outreach activities, and messaging.

**Prospects:** The campaign still has an abundance of potential donors, enough to greatly surpass its stretch goal of $5 million ($10 million with the match). CCS will provide the campaign coalition with fully annotated prospect lists and tables of gifts to enable it to continue securing gifts at all levels through 2017 and beyond.

**Plan:** CCS’s immediate priorities for the remainder of our contract term are to:
- Close pending major gift solicitations; surpass the $5 million community stretch goal
- Establish a new goal and provide the tools to achieve it; redesign materials with the updated design
- Continue the successful personalized brick initiative through the holiday season
- Prepare staff and volunteers to assume full control of administrative functions and fundraising activities with minimal disruption to campaign functions
AGENDA

I. DECLARATION OF A QUORUM: ALDERMAN BRAITHWAITE, CHAIR

II. APPROVAL OF MINUTES OF REGULAR MEETING OF JULY 24, 2017

III. ITEMS FOR CONSIDERATION


(A2) Bills List – August 15, 2017 $ 5,613,710.30
Credit Card Activity – Period Ending June 30, 2017 $ 242,760.91
For Action

(A3.1) Contract Extension with Morton Salt Company for Purchase of Salt
Staff recommends City Council authorize the City Manager to execute a one-year contract extension for the purchase of up to 7,500 tons of rock salt from Morton Salt Company (123 N. Wacker Drive, Chicago, IL) at a cost of $47.35 per ton for a winter season total of $355,125.00. Funding for this purchase will be provided from the Snow and Ice Control Fund (Account 100.40.4550.65015), which has a budget of $384,100 and a YTD balance of $279,068.53 before this transaction. Staff anticipates needing to spend approximately another $24,000 in FY 2017.
For Action

(A3.2) Sole Source Purchase of Tallmadge Street Light Poles and Parts
Staff recommends City Council authorize the City Manager to approval the sole source purchase of 20 Union Metal Tallmadge street light poles and 20 Luminaire cage assemblies from Graybar Electric (9222 Orly Road, Indianapolis, IN 46241-9607) in the amount of $60,778.40 for the 20 poles and $37,475.60 for the 20 Luminaire cages for a grand total of $98,254.00. Funding for this purchase will come from Capital Improvement Fund – Streetlight Purchase (Account 415.40.4117.417022) budgeted in the amount of $100,000.
For Action
(A3.3) **Contract with Black & Veatch Corporation for 2017-2018 Hydraulic Modeling Services**

Staff recommends City Council authorize the City Manager to execute a contract for 2017-2019 Hydraulic Modeling Services (RFP 17-37) with Black & Veatch Corporation (Two North Riverside Plaza, Suite 2050, Chicago, IL 60606) in the not-to-exceed amount of $50,000 per year for the next three years (2017, 2018, and 2019). Funding for these services in 2017 will be provided from the Water Fund (Account 510.40.4225.62180 – 717016) which has a budget allocation of $280,000 (of which $50,000 is allocated for hydraulic modeling services). Staff proposes to budget $50,000 for hydraulic modeling services in this same account in future years.

**For Action**

(A3.4) **Capital Improvement Plan Administration**

Staff recommends Council discussion of Capital Improvements Plan administration as outlined in corresponding transmittal memorandum.

**For Action: Accept and Place on File**

(A3.5) **Contract with Structures Construction LLC for Dempster Beach Office Renovations**

Staff recommends that City Council authorize the City Manager to execute a contract for the Dempster Beach Office Renovations (Bid No. 17-40) with Structures Construction LLC (2300 W. Diversey Avenue, Chicago, IL) in the amount of $249,297.00. Funding will be provided from the Capital Improvement Program 2017 General Obligation Bonds for Dempster Beach Office Renovations (Account No. 415.40.4117.65515 – 617015), which has an FY 2017 budget allocation of $200,000. Additional funding is available through the delay of the Church Street Harbor South Pier Reconstruction, which has $291,060 in uncommitted funds.

**For Action**

(A3.6) **Contract with Copenhaver Construction, Inc. for the Gibbs Morrison Site Improvement Project**

Staff recommends that City Council authorize the City Manager to execute a contract for the Gibbs Morrison Site Improvement Project (Bid No. 17-43) with Copenhaver Construction, Inc. (75 Koppie Drive, Gilberts, IL) in the amount of $371,345.00. Funding is from the 2017 Capital Improvement Fund for the Gibbs Morrison Site Improvements in the following amounts: $163,000 from 2016 G.O. Bonds, $18,345 from 2017 G.O. Bonds, and $190,000 from the Sewer Fund. Detailed account information can be found in the corresponding transmittal memorandum.

**For Action**
(A3.7) Contract for Engineering Services with Wiss, Janney, Elstner Associates related to the Service Center Emergency Repair Project

Staff recommends City Council authorize the City Manager to execute a contract for engineering services related to the Service Center Emergency Repair Project with Wiss, Janney, Elstner Associates (330 Pfingsten Road, Northbrook, IL) in the amount of $44,300.00. Funding will be provided from the Capital Improvement Program 2017 General Obligation Bonds. There is no FY 2017 budget allocation for this project, but funding is available through the delay of the Church Street Harbor South Pier Reconstruction, which has $241,763 in uncommitted funds. The account number for this project is 415.40.4117.62145 – 617023.

For Action

(A3.8) Contract with Insituform Technologies USA, LLC for Large Diameter Sewer Rehabilitation – Mulford Street Part 2

Staff recommends that City Council authorize the City Manager to execute a contract for the amount of $365,330.00 with Insituform Technologies USA, LLC (17988 Edison Avenue, Chesterfield, MO 63005) for the Large Diameter Sewer Rehabilitation – Mulford Street Part 2 (Bid No. 17-26), contingent upon receiving the appropriate loan funding from the Illinois Environmental Protection Agency (IEPA). It is anticipated that the IEPA will provide loan funding from the State Revolving Fund in an amount up to $376,289.90 for construction of this project. This amount includes a contingency of up to 3% above the bid price of the project. With this funding, all eligible construction costs would be funded by a loan repaid over 20 years at 1.76% interest. IEPA loan funding for this work will be routed through the Sewer Fund, Capital Improvement Account 515.40.4535.65515 – 417012, which has an FY 2017 budget allocation of $600,000 for this project.

For Action

(A3.9) Sole Source Contract with C.T.R. Systems, Inc. for Emergency Sewer Repair at 2750 Lincolnwood Drive

Staff recommends City Council authorize the City Manager to execute a sole source contract for Emergency Sewer Repair with C.T.R. Systems, Inc. (7400 Waukegan Rd. Suite #102, Niles, IL 60714) in the amount of $28,500. Funding for this work will be provided from the Sewer Fund (Account 515.40.4535.65515 – 417027), which has a FY 2017 budget allocation of $2,626,000 ($75,000 specifically allocated for emergency sewer repairs) and a remaining balance of $1,483,796.

For Action

(A3.10) Change Order No. 1 with Schroeder & Schroeder, Inc. for the 2017 Alley and Street Improvement Project

Staff recommends that City Council authorize the City Manager to execute Change Order No. 1 to the 2017 Alley and Street Improvements project with Schroeder & Schroeder, Inc. (7306 Central Park, Skokie, IL 60076) in the amount of $144,892.50. This Change Order will expand the scope of work to include widening and street resurfacing work on Callan Avenue from Howard Street to
Brummel Street. This will increase the contract amount from $1,301,882.10 to $1,446,774.60. There will be no change to the contract completion date of November 17, 2017. Funding will be provided from Capital Improvement Fund 2017 General Obligation Bonds (Account 415.40.4117.65515 - 417206). This project was not budgeted, but funding is available from savings in other projects.

**For Action**

(A3.11) **Purchase of Two Vehicles from Currie Motors for Administrative Services and One Excavator from Burris Equipment for Public Works Agency**

Staff recommends City Council approval of the purchase of two (2) Ford Escape Vehicles for the Administrative Services Department Parking Division and one (1) Wacker Neuson Excavator for the Public Works Agency (PWA), Operations and Maintenance Bureau. The Ford replacement vehicles will be purchased from Currie Motors (9423 W. Lincoln Highway, Frankfort, IL 60423) in the amount of $43,846.00 through the Northwest Municipal Conference Suburban Purchasing Competitive Bid. The Excavator will be a single-source purchase from Burris Equipment (2216 N. Greenbay Road, Waukegan, IL 60087) in the amount of $101,620.00. Funding of $43,846 is provided by the FY 2017 Parking Fund (Account 505.19.7005.62509), with a budget of $200,000. Budget remaining in this account after this purchase is $151,654. Funding of $101,620 is provided by the FY 2017 Water Fund (Account 510.40.4230.65550), with a budget of $186,300. Budget remaining in this account after this purchase is $24,470.

**For Action**

(A3.12) **Agreement with Passport Parking, Inc. to Provide Mobile Payments for Parking, Citation Management Platform and Digital Permitting**

Staff recommends City Council authorize the City Manager to execute a sole source agreement with Passport Parking, Inc., (1300 S Mint St. Charlotte, NC 28203) to provide a unified citation management, digital permit and mobile payment platform for parking in Evanston. Passport will receive $1.25 per citation paid and there will be no implementation fees or ongoing support costs for this service. Based on historical data of the number of citations paid in 2016, this will be a $60,000 per year reduction in costs for a total not to exceed cost of $260,000 per year. The agreement is for 2 years and there are 2 additional (1) year optional renewal periods. There is no funding impact for 2017 as the citation management portion of the project is projected to go live in January 2018. The 2018 budget will be adjusted to reflect $20,000 in annual savings (remaining savings are projected to be allocated toward separate Cash Receipting and Accounts Receivable system). General Fund BU 100.15.1560.62449 with a 2017 Budget of $320,000 will be reduced in the 2018 budget to $300,000.

**For Action**

(A4) **Resolution 68-R-17, Authorizing City Manager to Enter into Two Four-Month Lease Agreements for Vacant Studio Spaces at Noyes Cultural Arts Center**

Staff recommends City Council adoption of Resolution 68-R-17 authorizing the City Manager to enter into an agreement for a four (4) month lease with Sarah Kaiser and a four (4) month lease with Meagan Adams for vacant studios at the Noyes Cultural Arts Center.

**For Action**
(A5) **Resolution 29-R-17, Authorizing City Manager to Negotiate and Execute a Loan Agreement with Sweet Vendome, Inc. d/b/a Café Coralie**

Staff recommends City Council adoption of Resolution 29-R-17, authorizing the City Manager to Enter into a loan agreement with Sweet Vendome, Inc. (dba Café Coralie) for an amount not to exceed $50,000 for equipment and tenant build out for the city-owned property located at 633 Howard Street, Evanston, IL. To purchase equipment needed for the bakery and coffee shop, staff recommends a loan not to exceed $50,000 from two sources of funds: 1) $25,000 from CDBG Economic Development (Account 215.21.5260.63064); and 2) $25,000 from the Economic Development Business Attraction/Retention (Account 100.15.5300.62662). Details on the budget/remaining balance of each fund can be found on the corresponding Transmittal Memorandum. The proposed loan terms include 3.0% interest with a 10-year term with no payments for the first 12 months. The owner will provide a personal guarantee for the loan. The loan will also be secured with the equipment purchased with loan proceeds.

**For Action**

(A6) **Ordinance 54-O-17, Authorizing the City Manager to Execute a Lease of City-Owned Property Located at 633 Howard with Sweet Vendome, Inc.**

Staff recommends City Council adoption of Ordinance 54-O-17, authorizing the City Manager to Enter into a Lease of City-Owned Real Property Located at 633 Howard Street, Evanston, IL with Sweet Vendome, Inc. (dba Café Coralie). Staff recommends a total of $50,000 come from Economic Development Business Attraction/Retention (Account 100.15.5300.62662) for the tenant improvement allowance. The City Council approved a budget of $250,000 for 2017 for this account. To date, $96,791.73 has been committed, leaving a $153,208.27 balance. Resolution 29-R-17, also for consideration at this council meeting, includes a request for up to $25,000 from the same account for an interest bearing loan for equipment purchase, with a ten year repayment period. A two-thirds majority of City Council is required to adopt Ordinance 54-O-17. Staff requests suspension of the rules for Introduction and Action at the August 14, 2017 City Council meeting.

**For Introduction and Action**

(A7) **Ordinance 68-O-17, Authorizing the City Manager to Enter into a Real Estate Contract for the Sale of City-Owned Property at 100 Chicago Avenue to Harrington Brown, LLC**

Staff recommends approval of Ordinance 68-O-17, “Authorizing the City Manager to Enter into a Real Estate Contract for the Sale of Certain City-Owned Real Property Located at 100 Chicago Avenue, Evanston, Illinois.” A two-thirds majority of City Council is required to adopt Ordinance 68-O-17. Staff requests suspension of the rules for Introduction and Action at the August 14, 2017 City Council meeting.

**For Introduction and Action**
(A8) **Ordinance 74-O-17, Amending the City Code to Establish a 4-Way Stop at the Intersection of Marcy Avenue and Colfax Street**
Staff recommends City Council adoption of Ordinance 74-O-17 amending Section 10-11-5(D), Schedule V(D) of the City Code to establish a 4-Way Stop at the intersection of Marcy Avenue and Colfax Street. The estimated cost to install two additional stop signs is $150.00. Funding will be through the General Fund-Traffic Control Supplies Fund (Account 100.40.4520.65115), with a FY 2017 budget of $50,000, and a YTD balance of $15,231.

For Introduction

(A9) **Ordinance 82-O-17, Authorizing 2017 A, B and C General Obligation Bond Issues**
Staff recommends introduction of Ordinance 82-O-17 providing for the issuance of one or more series of not to exceed $14,500,000 General Obligation Corporate Purpose Bonds, Series 2017A, one or more series of not to exceed $9,665,000 General Obligation Refunding Bonds, Series 2017B, and one or more series of not to exceed $5,000,000 Taxable General Obligation Corporate Purpose Bonds, Series 2017C of the City of Evanston, Cook County, Illinois, for capital improvement and refunding purposes, authorizing the execution of one or more bond orders in connection therewith, providing for the levy and collection of a direct annual tax for the payment of the principal of and interest on said bonds, authorizing and directing the execution of an escrow agreement in connection with said bonds, and authorizing and directing the sale of said bonds at public competitive sale. The ordinance will be completed and signed after the bond sale date, which is tentatively scheduled for September 28, 2017.

For Introduction

(A10) **Ordinance 77-O-17, Decreasing the Number of Class I Liquor Licenses for The Barn Investment, LLC. d/b/a The Barn**
Local Liquor Commissioner recommends City Council adoption of Ordinance 77-O-17, amending the City Code Subsection 3-4-6-(I) to decrease the number of authorized Class I liquor licenses from three (3) to two (2).

For Introduction

(A11) **Ordinance 78-O-17, Increasing the Number of Class D Liquor Licenses for The Barn Investment, LLC. d/b/a The Barn**
Local Liquor Commissioner recommends City Council adoption of Ordinance 78-O-17, amending the City Code Subsection 3-4-6-(D) to increase the number of authorized Class D liquor licenses from fifty-five (55) to fifty-six (56) and permit issuance of a Class D license to The Barn Investment, LLC d/b/a The Barn (“Company”) located at 1016 Church Street (Rear). In April 2017, City Council granted Company representative Amy Morton’s application and request to change its liquor license from Class D to Class I. The Company has subsequently decided to revert back to its original Class D Liquor License.

For Introduction
IV. ITEMS FOR DISCUSSION

V. COMMUNICATIONS

VI. ADJOURNMENT
Administration and Public Works Committee Meeting
Minutes of July 24, 2017
James C. Lytle Council Chambers – 6:00 p.m.
Lorraine H. Morton Civic Center

MEMBERS PRESENT: P. Braithwaite, A. Rainey, R. Simmons, T. Suffredin, C. Fleming


PRESIDING OFFICIAL: Ald. Braithwaite

I. DECLARATION OF A QUORUM: ALDERMAN BRAITHWAITE, CHAIR
A quorum being present, Ald. Braithwaite called the meeting to order at 6:25 p.m.

II. APPROVAL OF MINUTES OF REGULAR MEETING OF JULY 10, 2017
Ald. Rue Simmons moved to accept the Minutes of July 10, 2017 A&PW meeting as submitted, seconded by Ald. Fleming.

The Minutes of the July 10, 2017 A&PW meeting were approved unanimously 5-0.

III. ITEMS FOR CONSIDERATION
For Action
Ald. Fleming moved to recommend approval of the City of Evanston Payroll through July 9, 2017 in the amount of $3,252,087.41, seconded by Ald. Rainey.

The Committee voted 5-0 to approve the payroll.

(A2) Bills List – July 25, 2017 $ 2,608,589.35
Credit Card Activity – Period Ending May 31, 2017 $ 215,521.46
For Action
Ald. Rainey moved to recommend approval of the City of Evanston Bills through July 25, 2017 in the amount of $2,608,589.35 and credit card activity for the period ending May 31, 2017, seconded by Ald. Fleming.
The Committee voted 5-0 to approve the bills and credit card activity.

**(A3.1) Sole Source Renewal of Annual Cisco SmartNet Software Support Contracts and Licenses from CDW**

Staff recommends City Council authorize the sole source purchase of Cisco SmartNet networking licenses and software from CDW (120 S. Riverside, Chicago, IL 60606) in the amount of $54,445.68. This contract provides support for the City’s essential computer networking system and covers the period September 15, 2017 through September 15, 2018. CDW is the current State Bid Contract provider for these services as of July 2017. Funding is provided by the IT Division, Computer Licensing and Support Fund (Account 100.19.1932.62340), which has a total budget of $500,000 and a YTD balance of $324,915.46 before this transaction. This quote is a reduction from last year's annual cost of $73,063.37.

**For Action**

Ald. Suffredin moved to recommend City Council authorize the sole source purchase of Cisco SmartNet networking licenses and software from CDW in the amount of $54,445.68 providing support for the City’s essential computer networking system and covers the period September 15, 2017 through September 15, 2018, seconded by Ald. Rue Fleming.

The Committee voted unanimously 5-0 to approve the purchase.

**(A3.2) Agreement Amendment for Northwestern Football Parking on the Evanston Wilmette Golf Course During Home Football Games**

Staff recommends approval of the Evanston Wilmette Golf Course Association's (EWGCA) request for amendment of the existing three year agreement (2016, 2017 and 2018 seasons) to continue to park cars on holes 1, 2, 11 and 12 of the golf course during Northwestern University home football games. This amendment is requesting approval to pilot tailgating on hole #12. Currently, only parking is allowed on hole #12. This pilot program would be evaluated at the end of the 2017 football season.

**For Action**

Ald. Rue Simmons moved to recommend City Council approval of the Evanston Wilmette Golf Course Association’s (EWGCA) request for amendment of the existing three year agreement (2016, 2017 and 2018 seasons) to continue to park cars on holes 1, 2, 11 and 12 of the golf course during Northwestern University home football games, seconded by Ald. Rainey.

The Committee voted unanimously 5-0 to approve the amendment.

**(A3.3) Change Order #1 to Water Treatment Plant Reliability Improvements Project with Thieneman Construction, Inc.**

Staff recommends that City Council authorize the City Manager to execute Change Order No. 1 for the Water Treatment Plant Reliability Improvements Project with Thieneman Construction, Inc. (TCI) (17219 Foundation Parkway, Westfield, Indiana 46074) in the amount of $35,611.00. This will increase the
The total contract amount from the current contract price of $1,247,000.00 to $1,282,611.00. There is no time extension associated with this change order. The Illinois Environment Protection Agency (IEPA) has agreed to provide a loan from the State Revolving Fund in an amount up to $1,634,816.00 for engineering and construction of this project. This amount includes a contingency of 3% ($37,410.00) of the bid price of the project. With this funding, all eligible engineering and construction costs will be funded by a loan repaid over 20 years at 1.64% interest. IEPA loan funding for this work is being routed through the Water Fund, Capital Improvement (Account 513.71.7330.65515 – 733094). This project has an overall project allocation of $2,500,000 for both 2016 and 2017.

**For Action**

Ald. Braithwaite moved to recommend City Council authorize the City Manager to execute Change Order No. 1 for the Water Treatment Plant Reliability Improvements Project with Thieneman Construction, Inc. (TCI) in the amount of $35,611.00 increasing the total contract amount from the current contract price of $1,247,000.00 to $1,282,611.00, seconded by Ald. Rainey.

The Committee voted unanimously 5-0 to approve the change order.

(A3.4) **Contract with Schroeder & Schroeder, Inc. for 2017 Alley and Street Improvements**

Staff recommends City Council authorize the City Manager to execute a contract for the 2017 Alley and Street Improvements Project (Bid No. 17-38) with Schroeder & Schroeder, Inc. (7306 Central Park, Skokie, IL 60076) in the amount of $1,301,882.10. This project consists of improvements to five alleys throughout the City, street resurfacing on Dewey Avenue from the cul-de-sac south of Simpson Street to the north end north of Payne Street, and installation of traffic calming speed humps on various streets and speed bumps in various alleys. Funding will be provided from the CIP Fund (various accounts), the Parking Fund (Account 505.19.7005.65515-416500), and the Sewer Fund (Account 515.40.4535.62461-417017). A detailed summary of the funding can be found on the corresponding transmittal memorandum. This project was budgeted at $1,576,000 for FY 2017. This project is $5,071.61 over budget for 2017 G.O. Bonds. The additional funding is available from savings from other projects.

**For Action**

Ald. Fleming moved to recommend City Council authorize the City Manager to execute a contract for the 2017 Alley and Street Improvements Project (Bid No. 17-38) with Schroeder & Schroeder, Inc. in the amount of $1,301,882.10 consisting of improvements to five alleys throughout the City, street resurfacing on Dewey Avenue from the cul-de-sac south of Simpson Street to the north end north of Payne Street, and installation of traffic calming speed humps on various streets and speed bumps in various alleys, seconded by Ald. Rainey.

At Ald. Rainey’s inquiry, Public Works Agency (PWA) Director Dave Stoneback explained that the Alley Paving - 2017 G.O. Bond line item is $5,000 over the budgeted amount of $250,000.
At Ald. Fleming’s inquiry, PWA Director Stoneback explained that alleys are chosen based on CDBG staff recommendations or special assessment petitions approved by the Board of Local Improvements on a first come, first served basis. Adjoining properties are required to pay 50% of the paving cost and the City pays the other 50%. Current petitions approved by BLI have been scheduled through 2020. CDBG recommendations rotates from ward to ward each year by requirement.

The Committee voted unanimously 5-0 to approve the contract.

(A3.5) Contract with Bulley & Andrews Concrete Restoration for 2017 Parking Garage Improvements
Staff recommends City Council authorize the City Manager to execute a contract for the 2017 Parking Garage Improvements (Bid No. 17-42) with Bulley & Andrews Concrete Restoration (1755 West Armitage Avenue, Chicago, Illinois 60622) in the amount of $237,354.00. Funding will be provided from the Parking Fund (Accounts 505.19.7005.65515-617011; 505.19.7005.65515-617012; & 505.19.7005.65515-617013) with a total budget for this project of $620,000.

For Action
Ald. Rainey moved to recommend City Council authorize the City Manager to execute a contract for the 2017 Parking Garage Improvements (Bid No. 17-42) with Bulley & Andrews Concrete Restoration in the amount of $237,354.00, seconded by Ald. Fleming.

The Committee voted unanimously 5-0 to approve the contract.

(A3.6) Sidewalk Café for Furious Spoon at 1700 Maple Avenue
Staff recommends City Council approval of first-time application for a sidewalk café permit for Furious Spoon, a Type 1 restaurant located at 1700 Maple Avenue. The sidewalk café will consist of nine tables with four seats each for a seating capacity of 36, and will operate Sunday-Thursday 11:00 a.m.–1:00 a.m. and Friday-Saturday 11:00 a.m.–2:00 p.m.

For Action
Ald. Suffredin moved to recommend City Council approval of first-time application for a sidewalk café permit for Furious Spoon, a Type 1 restaurant located at 1700 Maple Avenue, seconded by Ald. Rainey.

The Committee voted unanimously 5-0 to approve the application.

(A3.7) Contract with Warren Langley for Design, Manufacture and Installation of Lighted Sculpture at the Green Bay, Emerson, Ridge Intersection
Staff recommends that Council authorizes the City Manager to enter into a contract with Warren Langley, Australian artist, (13/63 Crown Rd. Queenscliff, Sydney, NSW 2096) for RFP 17-01 to design, manufacture and install a lighted sculpture in the underpass of the Green Bay, Emerson, Ridge intersection in the amount of $88,897.50. This is funded from the CIP Neighborhood Public Art fund (Account 415.40.4116.65515-117004). The total 2017 funding allocation of
$150,000 is allocated as follows: $75,000 from FY 2016 G.O. Bonds (carryover), and $75,000 from FY 2017 G.O. Bonds.

**For Action**
Ald. Rue Simmons moved to recommend City Council authorizes the City Manager to enter into a contract with Warren Langley, Australian artist, for RFP 17-01 to design, manufacture and install a lighted sculpture in the underpass of the Green Bay, Emerson, Ridge intersection in the amount of $88,897.50, seconded by Ald. Rue Simmons.

At Ald. Suffredin’s inquiry, Cultural Arts Coordinator Jennifer Lasik explained that there is no engineering reason that this installation can be postponed. However, there is a City ordinance that requires arts funds are expenses in the year they are budgeted.

At Ald. Fleming’s inquiry, Arts Council member Dino Robinson noted there he has not seen any increases in graffiti on public art.

PWA Director Stoneback explained that he has been in talks with Union Pacific to paint the viaducts throughout the City and is close to finalizing an agreement.

**The Committee voted 4-1 with Ald. Suffredin voting against approval of the contract.**

**A4) Resolution 65-R-17, Creating a Separate Fund entitled the “Robert Crown Community Center Maintenance Fund”**
Staff and the Friends of Robert Crown 501(c)3 recommend the City Council adopt Resolution 65-R-17 enabling the creation of the Robert Crown Community Center (RCCC) Maintenance Fund in the FY 2019 Annual Budget. This fund will be used for specific long-term infrastructure maintenance items at both the RCCC and surrounding fields as identified below. Revenues to support the anticipated long term maintenance costs of the RCCC shall come from operating revenues of the new facility and from donations. These revenues will be reviewed not less than once every five years to determine if the proper funding has been set aside for the timely replacement of infrastructure noted below:

**For Action**
Ald. Fleming moved to recommend City Council adopt Resolution 65-R-17 enabling the creation of the Robert Crown Community Center (RCCC) Maintenance Fund in the FY 2019 Annual Budget, seconded by Ald. Suffredin.

At Ald. Fleming’s inquiry, Assistant City Manager Martin Lyons explained that the City will manage the fund. Major donors want to make sure the facility will last.

**The Committee voted unanimously 5-0 to adopt the resolution.**

**A5) Resolution 66-R-17, Professional Services Agreement with James B. Moran Center for “2017 Certificate of Rehabilitation Program”**

Page 5; Rev. 8/9/2017 9:29 AM
Staff recommends that City Council adopt Resolution 66-R-17, authorizing the City manager to execute an agreement between the City of Evanston and the James B. Moran Center for Youth Advocacy (1123 Emerson, Suite 203 Evanston, IL 60201) to provide legal services for not less than 15 Evanston residents to secure Certificates of Rehabilitation, expungement and criminal records sealing, in an amount not to exceed $30,000. Funding for this agreement is budgeted in Parks, Recreation and Community Services, Youth and Young Adult Engagement Division (Account 100.30.3215.62490) which has a FY 2017 budget of $281,965.00 and a YTD balance of $237,412 before this project. Costs amount to approximately $2,000 per participant. The City of Evanston shall be financially responsible for the furtherance of the program. The James B. Moran Center would be responsible for handling the payment of direct and indirect costs for not less than 15.

For Action
Ald. Rue Simmons moved to recommend City Council adoption of Resolution 66-R-17, authorizing the City manager to execute an agreement between the City of Evanston and the James B. Moran Center for Youth Advocacy to provide legal services for not less than 15 Evanston residents to secure Certificates of Rehabilitation, expungement and criminal records sealing, in an amount not-to-exceed $30,000, seconded by Ald. Suffredin.

The Committee voted unanimously 5-0 to adopt the ordinance.

(A6) Resolution 64-R-17, Authorizing City Manager to Execute TIF Forgivable Construction Loan and Development Agreement with Harrington Brown LLC for Proposed Development at 100 and 128 Chicago Avenue
Staff recommends City Council adoption of Resolution 64-R-17, considering Harrington Brown, LLC’s request for financial assistance totaling $1,959,946 from the Howard Ridge TIF and an additional $1 million from the Affordable Housing Fund for the development of a mixed use commercial/residential project at 130 Chicago Avenue. The Howard Ridge TIF will provide funding through the issuance of G.O. Bonds which will be abated by the tax increment produced by the development and by future Howard Ridge TIF revenues. The Affordable Housing Fund has a cash balance of $1,055,000, but only $590,000 after accounting for previous commitments. However, staff anticipates revenues of $375,000 in 2018 for an estimated balance of $965,248. Fees in lieu of payments from 831 Emerson and 1815 Ridge would occur at first temporary certificate of occupancy (TCO). This is not estimated to occur until 2019 at the earliest.

For Action
Ald. Suffredin moved to recommend City Council adoption of Resolution 64-R-17, considering Harrington Brown, LLC’s request for financial assistance totaling $1,959,946 from the Howard Ridge TIF and an additional $1 million from the Affordable Housing Fund for the development of a mixed use commercial/residential project at 130 Chicago Avenue, seconded by Ald. Rainey.
Sue Calder, 1509 Asbury, asked the Committee to remove Items A6 and A7 from the agenda pending further clarification. A third of the cost is City funded. Has this item been in front of the Plan Commission or Housing? The Homelessness and Human Relations (HHHR) Commission should have a discussion on uses of Affordable Housing funds. All of the units would be 80% of the area median income (AMI) and none at 50-60% AMI as required by the inclusionary housing ordinance.

Developer David Brown presented a revised proposal which includes no funding from Economic Development and $1 million from Affordable Housing Fund to add four additional affordable units to the current 5 proposed. There will be a total of 24 units.

The Committee discussed affordable housing funds and penalties of other developers not providing the required units per City Code. At Ald. Fleming’s inquiry, the developer confirmed he would move forward with the project without the additional affordable housing units.

Ald. Rainey noted that the developers of 831 Emerson will pay $2.4 million for not providing affordable housing in their development. The $1 million will come from these funds. She added that

Ald. Rainey noted that the developers of 831 Emerson will pay $2.4 million for not providing affordable housing in their development. The $1 million will come from these funds. She added that

At Ald. Braithwaite’s inquiry, Assistant City Manager Lyons explained that this developer would have to pay approximately $400,000 if no affordable units.

Ald. Rue Simmons felt that the $1 million from Affordable Housing complicates the proposal. It is a brilliant plan, but unfair to make this urgent because of the developer’s schedule. She wants more time for the Committee to discuss.

Mr. Brown explained that the property has been under contract since January and he is unable to extend the contract again.

The Committee voted 4-1 with Ald. Suffredin against adoption of the ordinance.

(A7) Ordinance 67-O-17, Authorizing City Manager to Negotiate with Harrington Brown LLC for the Sale of City-Owned Real Property Located at 100 Chicago Avenue
Staff recommends approval of Ordinance 67-O-17, “Authorizing the City Manager to Negotiate with Harrington Brown, LLC for the Sale of City-Owned Real Property Located at 100 Chicago Avenue, Evanston, Illinois.” The sale of City-owned real property is a two-step process; an ordinance must be adopted to authorize the City Manager to negotiate the sale of property followed by an ordinance at a later date that authorizes the City Manager to execute a sales contract that memorializes said negotiations. A two-thirds majority of City Council is required to adopt Ordinance 67-O-17. Suspension of the Rules is requested for introduction and adoption by City Council on July 24, 2017.
For Introduction and Action
Ald. Rue Simmons moved to recommend approval of Ordinance 67-O-17, “Authorizing the City Manager to Negotiate with Harrington Brown, LLC for the Sale of City-Owned Real Property Located at 100 Chicago Avenue, Evanston, Illinois,” seconded by Ald. Fleming.

The Committee voted 4-1 to suspend the rules with Ald. Suffredin against adoption of the ordinance.

(A8) Ordinance 73-O-17, Amending Title 10, Motor Vehicles and Traffic, Chapter 11, Traffic Schedules, Section 17, Schedule XVII: Parking Violation Penalties
Staff recommends that the City Council adopt Ordinance 73-O-17, amending City Code Section 10-11-17, Schedule XVII, Parking Violation Penalties to increase the fine for an expired parking meter by ten dollars ($10) to twenty dollars ($20) effective September 1, 2017. The last time this fine was increased was January 22, 1976.

For Introduction
Ald. Rainey moved to recommend removal of Item A8 from the consent agenda, seconded by Ald. Braithwaite.

The Committee voted unanimously 5-0 to remove the agenda item.

(A9) Ordinance 76-O-17, Amending Evanston City Code 10-11-17, “Parking Violation Penalties” to Increase the Fine for Street Cleaning Parking Violations by Fifteen Dollars to Fifty Dollars
Staff recommends that the City Council adopt Ordinance 76-O-17, amending portions of City Code Section 10-11-17, Schedule XVII, Parking Violation Penalties to increase the fine for street sweeping violations by fifteen ($15) to fifty dollars ($50) effective September 1, 2017.

For Introduction
Ald. Rainey moved to recommend removal of Item A9 from the consent agenda, seconded by Ald. Rainey.

The Committee voted unanimously 5-0 to remove the agenda item.

(A10) Ordinance 69-O-17, Amending Title 10, Motor Vehicles and Traffic, Chapter 11, Traffic Schedules, Section 18: Residents Parking Only Districts
The Transportation/Parking Committee and staff recommends that the City Council adopt Ordinance 69-O-17, amending of City Code Section 10-11-18(H) adding: eligibility for residents on Lake Shore Boulevard, west side, from Greenleaf Street north to Hamilton Street and 1145 Sheridan Road.

For Introduction
Ald. Suffredin moved to recommend City Council adopt Ordinance 69-O-17, amending of City Code Section 10-11-18(H) adding: eligibility for residents on Lake Shore Boulevard, west side, from Greenleaf Street north to Hamilton Street and 1145 Sheridan Road, seconded by Ald. Rue Simmons.
The Committee voted unanimously 5-0 to adopt the ordinance.

(A11) Ordinance 70-O-17, Amending Title 10, Motor Vehicles and Traffic, Chapter 11, Traffic Schedules, Section 18: Residents Parking Only Districts
The Transportation/Parking Committee and staff recommends that the City Council adopt Ordinance 70-O-17, amending of City Code Section 10-11-18(G) adding Residents Parking Only on: Harrison Street, both sides, Hartrey Avenue to the alley east of Prairie Avenue; and Prairie Avenue, both sides; alley south of Central Street to Lincoln Street, to read 7:00 a.m. to 10:00 a.m., Monday through Saturday.

For Introduction
Ald. Rue Simmons moved to recommend City Council adopt Ordinance 70-O-17, amending of City Code Section 10-11-18(G) adding Residents Parking Only on: Harrison Street, both sides, Hartrey Avenue to the alley east of Prairie Avenue; and Prairie Avenue, both sides; alley south of Central Street to Lincoln Street, to read 7:00 a.m. to 10:00 a.m., Monday through Saturday, seconded by Ald. Fleming.

The Committee voted unanimously 5-0 to adopt the ordinance.

(A12) Ordinance 71-O-17, Amending Title 10, Motor Vehicles and Traffic, Chapter 11, Traffic Schedules, Section 18: Residents Parking Only Districts
The Transportation/Parking Committee and staff recommends that the City Council adopt Ordinance 71-O-17, amending of City Code Sections 10-11-18(G) by including eligibility for the district for: Residents addresses of 2542 – 2566 Prairie Avenue, 2002-B Central Street and 2002-C Central Street.

For Introduction
Ald. Braithwaite moved to recommend City Council adopt Ordinance 71-O-17, amending of City Code Sections 10-11-18(G) by including eligibility for the district for: Residents addresses of 2542 – 2566 Prairie Avenue, 2002-B Central Street and 2002-C Central Street, seconded by Ald. Rue Simmons.

The Committee voted unanimously 5-0 to adopt the ordinance.

(A13) Ordinance 72-O-17, to Amend Title 11, Administrative Adjudication, Chapter 2, Parking & Compliance Violations, Section 11(B): Immobilization Program
The Transportation/Parking Committee and staff recommends that the City Council adopt Ordinance 72-O-17, amending Title 11, Administrative Adjudication, Chapter 2, Parking & Compliance Violations, Section 11(B): Immobilization Program to read: “When the registered owner of a vehicle has accumulated three (3) or more final determinations of parking and/or compliance violation liability.”

For Introduction
Ald. Fleming moved to recommend removal of Item A13 from the consent agenda, seconded by Ald. Rue Simmons.

Ald. Rainey suggested developing an amnesty program. The City offered an amnesty program in the past that did not work very well. She would like to
discuss a better designed amnesty program to collect between $2-$5 million in outstanding parking fines.

The Committee voted unanimously 5-0 to remove Item A13 from the agenda.

IV. ITEMS FOR DISCUSSION

(APW1) Municipal Solid Waste Franchise
Frank Hillegonds, Municipal Affairs Manager from Groot Industries, will discuss Groot’s efforts to identify and correct overflowing containers collected as part of the Municipal Solid Waste Franchise.

For Discussion
Mr. Hillegonds identified commercial stops that are not currently subscribing to enough services. Groot vehicles are equipped with 4 cameras that take pictures of overflowing garbage cans and attach them to the customer’s account. They are now attaching pictures of problem addresses as part of a monthly report to City staff in hopes of help with enforcement.

(APW2) Role of Residency in City Employment
Staff recommends that the City Council review, discuss and provide guidance in the role residency should have in City employment.

For Discussion
City Manager Wally Bobkiewicz confirmed that he is the only employee required to live in Evanston. The percentage of City employees that live in town is between 20% and 25%. The Public Works Agency apprentice program employs 4-5 Evanston residents and just signed off on the newest hires last week.

Corporation Counsel Grant Farrar will research this item. He explained that a requirement would have collective bargaining impact.

Ald. Fleming is interested in applying a percentage requirement to entry level positions for local high school graduates of ETHS. She noted that Chicago has implemented local hiring for City jobs.

Human Resources Division Manager Jennifer Lin explained that police and fire are given preference points if they are a local resident. Other positions are not filled on a point basis. She will look into other options for incentives for local residents.

(APW3) Ex-Offender Hiring Policy
Staff recommends that the City Council review the current ex-offender hiring policy and provide direction.

For Discussion
Dale Griffin, Unitarian Universalist Church Prison Ministry Group, is in support of a policy. Increasing jobs reduces violence and recidivism.
Ted Smuckler, Manager of Organizing for Open Communities discussed guidance issued by Housing and Urban Development (HUD) on disparate impact. He felt the City’s standards are stricter. Convictions are higher for people of color and a 10 year lookback period is too long. He suggested relaxing the standards in an ordinance.

Deputy City Manager Erika Storlie explained that the City does not have a formalized re-entry program for ex-offenders that would provide training, supervision and case management. The Youth and Young Adult Division of Parks, Recreation and Community Services can provide case management. A committee comprised of members from the City Manager’s Office, Police Department and the Youth and Young Adult Division Manager could review hires on a case-by-case basis. To provide more equity an appeals process can be established.

Ald. Fleming called Evanston a City of second chances. She would like more info on the case-by-case review process. She noted that this item is part of the STAR rating. What did the City do about hiring ex-offenders before 2015?

Human Resources Division Manager Lin is unaware of a policy before 2015. Many variables are taken into consideration at the time of hire including type of employment, timing of convictions, department and responsibilities.

Ald. Simmons agrees with process. She would like the City to stick to a standard that community partners can follow to employ ex-offenders and reduce discrimination.

Ald. Fleming asked Human Resources Division Manager Lin to lay out the case-by-case process and who is involved. She also asked Deputy City Manager Storlie to present a formal re-entry program.

City Manager Bobkiewicz agreed to present a personnel rules review at the second meeting in September.

V. COMMUNICATIONS

VI. ADJOURNMENT
Ald. Fleming motioned to adjourn, seconded by Ald. Rue Simmons. The meeting adjourned at 8:21pm.
Memorandum

To: Honorable Mayor and Members of the City Council
   Administration and Public Works Committee

From: Martin Lyons, Assistant City Manager/Chief Financial Officer
      Tera Davis, Accounts Payable Coordinator

Subject: City of Evanston Payroll and Bills

Date: August 9, 2017

Recommended Action:
Staff recommends approval of the City of Evanston Payroll and Bills List.

Summary:
(Payroll includes employer portion of IMRF, FICA, and Medicare)

Bills List – August 15, 2017 $5,613,710.30

General Fund Amount – Bills list $847,953.40

TOTAL AMOUNT OF BILLS LIST & PAYROLL $8,749,327.80

*Advanced checks are issued prior to submission of the Bills List to the City Council for emergency purposes, to avoid penalty, or to take advantage of early payment discounts.

Credit Card Activity – Period Ending June 30, 2017 $242,760.91

Attachments:
Bills List
June Credit Card Transactions
100 GENERAL FUND

100 GENERAL SUPPORT

13040 ILLINOIS PAPER DBA IMPACT NETWORKING LLC  COPIER PAPER  538.00
13040 MSF GRAPHICS, INC.  COE ENVELOPES  467.50
21639 EYE MED VISION CARE  VISION INSURANCE  4,068.45
21640 METLIFE SMALL BUSINESS CENTER  METLIFE DENTAL INSURANCE INVOICE  10,469.39
21640 GUARDIAN  GUARDIAN DENTAL-MONTHLY INVOICE  17,338.77
21650 NATIONAL GUARDIAN LIFE INSURANCE CO.  NGL-MONTHLY INVOICE  249.85
22725 VERIZON WIRELESS  COMMUNICATION CHARGES  9,508.33
41307 BRIAN K. JOHNSON  REIMBURSEMENT OF UNION DUES  892.00
41420 CITY OF EVANSTON - PETTY CASH  PETTY CASH - N.E.T.  2,500.00

100 GENERAL SUPPORT Total  50,653.29

1300 CITY COUNCIL

62210 ALLEGRA PRINT & IMAGING  BUSINESS CARDS  39.00
62295 STEPHEN H. HAGERTY  REIMBURSEMENT: U.S. CONFERENCE  120.00
62295 CICLES FLEMING  REIMBURSEMENT: NLC CONFERENCE  388.67

1300 CITY COUNCIL Total  547.67

1505 CITY MANAGER

62295 BONANDER, JEAN  *WORK/TRAVEL CITY COUNCIL GOAL MEETING  4,665.90
62350 ROTARY CLUB OF EVANSTON  *CITY MANAGER CLUB DUES 2017-18  810.00
62360 GLOBAL PHILANTHROPY PARTNERSHIP  FEE FOR MEMBERSHIP IN URBAN SUSTAINABILITY DIRECTORS NETWORK  1,300.00
64540 AT & T MOBILITY  *COMMUNICATION CHARGES  164.99

1505 CITY MANAGER Total  6,990.89

1510 PUBLIC INFORMATION

62506 NORTHWESTERN UNIVERSITY  FEDERAL WORK STUDY APRIL 2017-JUNE 30, 2017  1,214.76

1510 PUBLIC INFORMATION Total  1,214.76

1555 FINANCIAL ADMINISTRATION

62615 ARTHUR J. GALLAGHER RISK MANAGEMENT SERVICES INC.  PUBLIC OFFICIAL BOND - CITY CLERK  100.00
62615 ARTHUR J. GALLAGHER RISK MANAGEMENT SERVICES INC.  PUBLIC OFFICIAL BOND - MAYOR  100.00
62615 ARTHUR J. GALLAGHER RISK MANAGEMENT SERVICES INC.  PUBLIC OFFICIAL BOND - TREASURER  250.00

1555 FINANCIAL ADMINISTRATION Total  450.00

1560 REVENUE & COLLECTIONS

51600 ALYE PNYOR  CREDIT REFUND DUE TO RECONSTRUCTION OF THE PARKING LOT  12.00
51600 MILTON HARRIS  CANCELED SPOT LOT 23  72.00
62315 MAILFINANCE INC.  POSTAGE MACHINE 2ND QRT CHARGES  1,125.00
62431 DUNBAR ARMORED  ARMORED CAR SERVICES FOR THE CITY OF EVANSTON  2,243.18
62449 SECRETARY OF STATE DRIVER SERVICES DEPARTMENT  SECRETARY OF STATE SUSPENSION FEE  10.00
62449 SECRETARY OF STATE DRIVER SERVICES DEPARTMENT  SECRETARY OF STATE SUSPENSION FEE  10.00
62449 SECRETARY OF STATE DRIVER SERVICES DEPARTMENT  SECRETARY OF STATE SUSPENSION FEE  10.00
64541 AZARAV AUDIT SOLUTIONS  AUDIT CONTINGENCY PAYMENT  967.15
65045 THIRD MILLENNIUM ASSOCIATES, INC.  PROGRAMMING CUSTOM DATA  450.00
65095 OFFICE DEPOT  OFFICE SUPPLIES  54.50

1560 REVENUE & COLLECTIONS Total  4,953.83

1570 ACCOUNTING

62110 SIKH LLB  AUDIT FEES YE 12/31/16  56,280.00
62185 LAUTENBACH & AMEN LLP  POLICE AND FIRE ILLINOIS DEPARTMENT OF INSURANCE REPORTS  13,000.00
62280 FEDERAL EXPRESS CORP.  OVERNIGHT SHIPPING CHARGES  22.74
62490 UNITED STATES TREASURY  *PCORI FEE AFFORDABLE CARE ACT  176.28

1570 ACCOUNTING Total  69,470.02

1575 PURCHASING

62185 ACCOUNTING PRINCIPALS  TEMPORARY OFFICE STAFF - PURCHASING DIVISION  680.00
62185 ARJON  TEMPORARY OFFICE STAFF - PURCHASING DIVISION  3,712.50
65095 OFFICE DEPOT  OFFICE SUPPLIES  41.14

1575 PURCHASING Total  4,434.54

1580 COMMUNITY ARTS

66040 ACTORS' GYMNASIUM  ARTISTS  1,400.00
66040 EVANSTON IN SCHOOL MUSIC ASSN.  CULTURAL ARTS FUND GRANT  1,400.00
66040 FAMILY FOCUS INC.  *CULTURAL ARTS FUND GRANT  2,500.00
66040 MUSIC INSTITUTE OF CHICAGO  CULTURAL ARTS FUND GRANT  2,000.00
66040 DORIT JORDAN DOTAN  *CULTURAL ARTS FUND GRANT  1,000.00
66040 SABBIA SYAL ELAHI  CULTURAL ARTS FUND GRANT  1,000.00
66040 CROSSING BORDERS MUSIC  CULTURAL ARTS FUND GRANT  1,000.00
66040 BELLA VOCE C/O UIC SCHOOL OF MUSIC & THEATER  CULTURAL ARTS FUND GRANT  1,000.00
66040 RIDGEVILLE PARK DISTRICT CULTURAL FOUNDATION  CULTURAL ARTS FUND GRANT  2,500.00
66040 EVANSTON SYMPH ORCHESTRA ASSOC  CULTURAL ARTS FUND GRANT  1,400.00
66040 EVANSTON DANCE ENSEMBLE  CULTURAL ARTS FUND GRANT  1,400.00
66040 MUSE OF FIRE THEATRE COMPANY  *CULTURAL ARTS FUND GRANT  1,400.00

1580 COMMUNITY ARTS Total  18,000.00

1705 LEGAL ADMINISTRATION

52040 ILLINOIS STATE POLICE  LIQUOR CONTROL COMM  270.00
62130 OFFICE DEPOT  OFFICE SUPPLIES  15.47
62509 SUSAN D BRUNNER  HEARING OFFICER  2,100.00
62509 JEFFREY G. GREENSPAN  HEARING OFFICER  870.00
62509 MITCHELL C. EX  HEARING OFFICER  2,040.00
65010 WEST GROUP PAYMENT CTR  LEGAL SUBSCRIPTIONS  660.94
65010 WEST GROUP PAYMENT CTR  WEST LAW  856.88
65010 PACER SERVICE CENTER  COURT ELECTRONIC RECORDS  94.80
65095 FEDERAL EXPRESS CORP.  SHIPPING  86.33

1705 LEGAL ADMINISTRATION Total  6,096.42

59 of 598
<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>Vendor/Department</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1921</td>
<td>TAX ASSESSMENT ADVOCACY</td>
<td>SENIORS CHOICE INVOICE</td>
<td>1,646.36</td>
</tr>
<tr>
<td></td>
<td></td>
<td>SENIORS CHOICE</td>
<td></td>
</tr>
<tr>
<td>1929</td>
<td>HUMAN RESOURCE DIVISION</td>
<td>EMPLOYEE TESTING SERVICES-QUEST DIAGNOSTICS</td>
<td>594.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>EAP CONSULTING SERVICES-MONTHLY INVOICE</td>
<td>657.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>RECRUITMENT-FIRE-STANDARD &amp; ASSOC.</td>
<td>262.50</td>
</tr>
<tr>
<td></td>
<td></td>
<td>*SUPPLIES: PUBLIC SERVICE WEEK</td>
<td>487.78</td>
</tr>
<tr>
<td>1932</td>
<td>INFORMATION TECHNOLOGY DIV.</td>
<td>CARLOS LEAL CONTRACTOR</td>
<td>3,600.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>OFF SITE DATA STORAGE</td>
<td>754.10</td>
</tr>
<tr>
<td></td>
<td></td>
<td>COMPUTER HARDWARE MAINTENENCE</td>
<td>2,460.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>REIMBURSEMENT: ESRI USER CONFERENCE</td>
<td>1,598.67</td>
</tr>
<tr>
<td></td>
<td></td>
<td>PROXY SERVER SOFTWARE AND LICENSING SUBSCRIPTION RENEWAL</td>
<td>4,250.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>COPY CHARGES</td>
<td>755.72</td>
</tr>
<tr>
<td></td>
<td></td>
<td>COPIER CHARGES</td>
<td>878.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>COMMUNICATION CHARGES</td>
<td>4,488.32</td>
</tr>
<tr>
<td>1941</td>
<td>PARKING ENFORCEMENT &amp; TICKETS</td>
<td>REFUND: CITATION 700860340 ACQUITTED</td>
<td>35.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>REFUND: CITATION 700860899 OVERPAID</td>
<td>40.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>IMMOBILIZATION PROGRAM JULY 2017</td>
<td>825.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>TOW REFUND</td>
<td>100.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>COMMUNICATION CHARGES</td>
<td>1,090.00</td>
</tr>
<tr>
<td>1950</td>
<td>FACILITIES</td>
<td>COMMUNICATION CHARGES</td>
<td>109.78</td>
</tr>
<tr>
<td></td>
<td></td>
<td>JULY CARPET MAT SERVICE</td>
<td>205.35</td>
</tr>
<tr>
<td></td>
<td></td>
<td>CHEMICAL WATER TREATMENT FOR HVAC EQUIPMENT VARIOUS FACILITIES</td>
<td>1,104.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>PROFESSIONAL CLEANING SERVICES MULTIPLE CITY FACILITIES</td>
<td>6,133.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>ALARM SERVICES HARLEY CLARK</td>
<td>153.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>UTILITIES - COMED</td>
<td>831.53</td>
</tr>
<tr>
<td></td>
<td></td>
<td>UTILITIES - NICOR</td>
<td>50.17</td>
</tr>
<tr>
<td></td>
<td></td>
<td>VINYL FLOOR TILES FOR FLEETWOOD CENTER</td>
<td>535.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>NEW HVAC COMPRESSOR FOR LEVY CENTER</td>
<td>2,023.71</td>
</tr>
<tr>
<td>2101</td>
<td>COMMUNITY DEVELOPMENT ADMIN</td>
<td>OFFICE SUPPLIES</td>
<td>15.99</td>
</tr>
<tr>
<td></td>
<td></td>
<td>OFFICE SUPPLIES</td>
<td>15.99</td>
</tr>
<tr>
<td>2126</td>
<td>BUILDING INSPECTION SERVICES</td>
<td>REFUND - PERMIT NUMBER 17ELEC-0155</td>
<td>95.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>CONTRACTOR LICENSE AND SIGN RENEWAL INVOICE PAPER</td>
<td>128.90</td>
</tr>
<tr>
<td></td>
<td></td>
<td>PRINTING SERVICES - JULY</td>
<td>340.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>PRINTING SERVICES - CARD, PEER SERVICES</td>
<td>89.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>ANNUAL MEMBERSHIP</td>
<td>480.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>BODY REMOVAL</td>
<td>650.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>PETTY CASH - ADMINISTRATION</td>
<td>72.78</td>
</tr>
<tr>
<td></td>
<td></td>
<td>COMMUNICATION CHARGES</td>
<td>38.01</td>
</tr>
<tr>
<td></td>
<td></td>
<td>FLOWERS</td>
<td>126.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>KEY FOB - ADDITIONAL</td>
<td>87.04</td>
</tr>
<tr>
<td></td>
<td></td>
<td>PETTY CASH - ADMINISTRATION</td>
<td>38.00</td>
</tr>
<tr>
<td>2205</td>
<td>POLICE ADMINISTRATION</td>
<td>PRINTING SERVICES</td>
<td>227.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>PRINTING SERVICES - CARD, PEER SERVICES</td>
<td>89.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>LANGUAGE LINE</td>
<td>37.50</td>
</tr>
<tr>
<td></td>
<td></td>
<td>INFORMATION CHARGES</td>
<td>487.60</td>
</tr>
<tr>
<td></td>
<td></td>
<td>ANNUAL MEMBERSHIP</td>
<td>480.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>BODY REMOVAL</td>
<td>650.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>PETTY CASH - ADMINISTRATION</td>
<td>72.78</td>
</tr>
<tr>
<td></td>
<td></td>
<td>COMMUNICATION CHARGES</td>
<td>38.01</td>
</tr>
<tr>
<td></td>
<td></td>
<td>FLOWERS</td>
<td>126.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>KEY FOB - ADDITIONAL</td>
<td>87.04</td>
</tr>
<tr>
<td></td>
<td></td>
<td>PETTY CASH - ADMINISTRATION</td>
<td>38.00</td>
</tr>
<tr>
<td>Description</td>
<td>Amount</td>
<td></td>
<td></td>
</tr>
<tr>
<td>----------------------------------------------------------------------------</td>
<td>------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td>CITY OF EVANSTON PETTY CASH</td>
<td>434.20</td>
<td></td>
<td></td>
</tr>
<tr>
<td>62295: CITY OF EVANSTON PETTY CASH</td>
<td>75.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>62295: NOVY-BENNEWITZ, CARA</td>
<td>596.39</td>
<td></td>
<td></td>
</tr>
<tr>
<td>62295: LEAKS, DENNIS</td>
<td>327.49</td>
<td></td>
<td></td>
</tr>
<tr>
<td>62295: DIAMIGEA BLAND</td>
<td>29.70</td>
<td></td>
<td></td>
</tr>
<tr>
<td>62295: BLUE LINE LEARNING GROUP, INC.</td>
<td>3,141.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>62295: RYAN CARRIGAN</td>
<td>75.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>64565: COMCAST CABLE</td>
<td>48.42</td>
<td></td>
<td></td>
</tr>
<tr>
<td>65085: ALLEGRA PRINT &amp; IMAGING</td>
<td>1,341.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>65085: IDENTSYS</td>
<td>705.76</td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td>10,314.76</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

2260 OFFICE OF ADMINISTRATION Total

2280 ANIMAL CONTROL

2280 ANIMAL Control Total

2285 PROBLEM SOLVING TEAM

2285 PROBLEM SOLVING Team Total

2295 BUILDING MANAGEMENT

2295 BUILDING MANAGEMENT Total

2305 FIRE MGT & SUPPORT

2305 FIRE MGT & SUPPORT Total

2310 FIRE PREVENTION

2310 FIRE PREVENTION Total

2315 FIRE SUPPRESSION

2315 FIRE SUPPRESSION Total

2407 HEALTH SERVICES ADMIN

2407 HEALTH SERVICES Admin Total

2415 FOOD AND ENVIRONMENTAL HEALTH

2415 FOOD AND ENVIRONMENTAL HEALTH Total

2440 VITAL RECORDS

2440 VITAL RECORDS Total
2455 COMMUNITY HEALTH
62490 SAM'S CLUB DIRECT  68.18
62490 COMMUNITY HEALTH Total  68.18

3010 REC. BUSINESS & FISCAL MGMT
62509 COREY BLESS PRODUCTION, LLC  DJ FOR TEEN BEACH DAY JULY 27 AND AUG. 10, 2017  600.00
62509 REC. BUSINESS & FISCAL MGMT Total  600.00

3020 REC GENERAL SUPPORT
62375 SERVICE SANITATION INC  SUPPLIES  115.00
62490 FROSTY PRODUCTION  FARMERS MARKET  100.00
62490 THE CHEESE PEOPLE  FARMERS MARKET  46.00
62490 KATIC BREADS WHOLESALE, LLC  FARMERS MARKET  63.00
62490 PHOENIX BEAN LLC  FARMERS MARKET  45.00
62490 THAT PICKLE GUY INC.  FARMERS MARKET  32.00
62490 JON FIRST  FARMERS MARKET  288.00
62490 LAKE BREEZE ORGANICS  FARMERS MARKET  91.00
62490 LYON'S FARM  FARMERS MARKET  47.00
62490 HENRY'S FARM  FARMERS MARKET  213.00
62490 HEARTLAND MEATS  FARMERS MARKET  30.00
62490 K & K FARM'S  FARMERS MARKET  221.00
62490 ED GAST  FARMERS MARKET  116.00
62490 ELKO'S PRODUCE AND GREENHOUSE  FARMERS MARKET  97.00
62490 JACK N MURLOCK AND GIRLS  FARMERS MARKET  103.00
62490 GENEVA LAKES PRODUCE  FARMERS MARKET  51.00
62490 OLD TOWN OIL  FARMERS MARKET  56.00
62490 M AND D FARMS  FARMERS MARKET  79.00
62490 NOFFRE FAMILY FARM  FARMERS MARKET  51.00
62490 NICHOLS FARM & ORCHAD  FARMERS MARKET  288.00
62490 ZEIDEN RUST FARM  FARMERS MARKET  47.00
62490 SEEDLING  FARMERS MARKET  151.00
62490 K V STOVER AND SON  FARMERS MARKET  263.00
62490 SKRTS FARMS  FARMERS MARKET  69.00
62490 GREEN ACRES  FARMERS MARKET  96.00
62490 MARILYN'S BAKERY  FARMERS MARKET  46.00
62490 RIVER VALLEY RANCH  FARMERS MARKET  116.00
62490 REC GENERAL SUPPORT Total  2,920.00

3025 PARK UTILITIES
64005 COMED  UTILITIES - COMED  2,617.79
64005 MC SQUARED ENERGY  UTILITIES - M2C  722.57
64015 NICOR  UTILITIES - NICOR  36.39
64015 NICOR  UTILITIES - NICOR  51.64
64015 NICOR  UTILITIES - NICOR  51.64

3025 PARK UTILITIES Total  3,428.39

3030 CROWN COMMUNITY CENTER
62490 CITY OF EVANSTON - PETTY CASH  PETTY CASH  17.35
65025 CITY OF EVANSTON - PETTY CASH  PETTY CASH  58.03
65040 UNIFIRST CORPORATION  JANITORIAL SUPPLY  18.72
65040 UNIFIRST CORPORATION  JANITORIAL SUPPLY  18.72
65110 CITY OF EVANSTON - PETTY CASH  PETTY CASH  91.73
65130 CROWN COMMUNITY CENTER Total  204.55

3035 CHANDLER COMMUNITY CENTER
62495 ANDERSON PEST CONTROL  MONTHLY PEST CONTROL  31.20
62505 E-TOWN TENNIS  TENNIS INSTRUCTION  10,119.90
62505 3 POINT ATHLETICS  SPORTS INSTRUCTION - SERVICES  4,153.75
62505 PLAY-WELL TECHNOLOGIES  INSTRUCTOR SERVICES - INSTRUCTION OF ENGINEERING BASED LEGO CAMP  4,375.00
62506 NORTHWESTERN UNIVERSITY  WORK STUDY STAFF  1,405.36
62507 CLASSIC BOWL  SPORTS CAMP FIELD TRIP  333.00
62507 NICKEL CITY  SPORTS CAMP FIELD TRIP  244.00
62507 AI BUS SERVICE LLC  PRCS SUMMER BUS TRANSPORTATION  375.00
62507 BICKER BROS, INC DBA NOVELTY GOLF  SPORTS CAMP FIELD TRIP  749.00
62507 PUMP IT UP GLENVIEW  SPORTS CAMP FIELD TRIP  914.00
64005 MC SQUARED ENERGY  UTILITIES - M2C  1,792.59
64005 MC SQUARED ENERGY  UTILITIES - M2C  2,835.80

3035 CHANDLER COMMUNITY CENTER Total  2,835.80

3040 FLEETWOOD JOURDAN COM CT
62225 HENRIKSEN FIRE & SAFETY  NEW CLASS FIRE EXTINGUISHER  200.50
62225 LAUNDRY WORLD  MOP HEADS WASHED  37.50
62255 MARCUS JOHNSON  SUMMER F.A.A.A. BASKETBALL OFFICIAL  200.00
62507 ETHS ADULT EDUCATION  CAMPERS SWIMMING LESSON  1,060.00
62507 AI BUS SERVICE LLC  FIELD TRIP TO EVANSTON BEACH  340.00
62507 AI BUS SERVICE LLC  FIELD TRIP TO GRANT PARK  460.00
62511 WRIGHT, TONY  BALLOON ENTERTAINMENT AND SCULPTURES FOR CAMP PARTY-  300.00
62511 COREY BLESS PRODUCTION, LLC  DJ FOR SUMMER CAMP CLOSING PARTY  200.00
62511 JESUS SAVES SECURITY & INVESTIGATIONS AGENCY, LLC  SECURITY GUARD RENTAL  240.00
62525 PAYNE, CHUBBY  PLANTING VEGETABLES, AND KEEPING GARDEN CLEAN  350.00
65025 SMGDO MANAGEMENT GROUP DBA HOFFMAN HOUSE CATERING  CATERING LUNCHES FOR SENIORS ON WEDNESDAY  508.20
65095 ILLINOIS PAPER DBA IMPACT NETWORKING LLC  WHITE PAPER FOR OFFICE AND CARD STOCK  251.60
65095 OFFICE DEPOT  OFFICE SUPPLIES  242.41
65110 EVANSTON IMPRINTABLES, INC.  KIDS CAMP T-SHIRTS  105.90
65110 EVANSTON IMPRINTABLES, INC.  RE-ORDER CAMP T-SHIRTS  240.54
65110 EVANSTON IMPRINTABLES, INC.  RE-ORDER T-SHIRTS FOR CAMPERS  180.00
65110 EVANSTON IMPRINTABLES, INC.  STAFF T SHIRTS  219.65
65110 EVANSTON IMPRINTABLES, INC.  YOUTH BASKETBALL RISING STARS SHIRTS  243.28
65110 EVANSTON IMPRINTABLES, INC.  YOUTH BASKETBALL RISING STARS SHIRTS  243.28
65110 EVANSTON IMPRINTABLES, INC.  YOUTH BASKETBALL RISING STARS SHIRTS  243.28
65110 EVANSTON IMPRINTABLES, INC.  YOUTH BASKETBALL RISING STARS SHIRTS  243.28
65110 EVANSTON IMPRINTABLES, INC.  YOUTH BASKETBALL RISING STARS SHIRTS  243.28
65110 EVANSTON IMPRINTABLES, INC.  YOUTH BASKETBALL RISING STARS SHIRTS  243.28

3040 FLEETWOOD JOURDAN COM CT Total  3,379.58
### 3045 FLEETWOOD/JOURDAIN THEATR
- **62375 SOUND PRODUCTION & LIGHTING, LLC**: SOUND RENTAL EQUIPMENT $105.00
- **62505 EVANSTON PHOTOGRAPHIC STUDIOS**: VIDEOTAPING AND PHOTOGRAPHY 3 PLAYS $700.00
- **62505 SJOJIN, FRANK**: SET STRIKE $40.00
- **62505 SOUND PRODUCTION & LIGHTING, LLC**: SOUND DESIGNER $400.00
- **62505 SINGLETON, PHOENIX**: LIGHTING DESIGNER $500.00
- **62505 WARDEN, ANDREW**: LADY DAY CONCERTS PIANO TUNER $100.00
- **62505 THOMAS, GILLIAN CHADWICK**: LADY DAY CONCERTS STAGE MANAGER $800.00
- **62505 CRUTTY, LAUREN**: COSTUME SET STRIKE $400.00
- **62505 GLENN FEILDOS**: LADY DAY CONCERTS SET BUILDING $400.00
- **62505 BRIA WALKER**: HOUSE MANAGER FJT $690.00
- **62505 KARA ROSEBOROUGH**: HOUSE MANAGER ADAPT WINTER SHOW SCRIPT $450.00
- **62511 REGIONAL THOMAS**: LADY DAY CONCERTS DIRECTOR AND MUSICIAN $1,152.00
- **62511 SOUTH BOULEVARD BAND**: OLD SCHOOL R&B PERFORMANCE $800.00
- **62511 ROSENBERG, MARLENE**: CONCERTS PERFORMER AND COORDINATOR $800.00

**TOTAL**: $3,337.00

### 3050 RECREATION OUTREACH PROGRAM
- **62495 ANDERSON PEST CONTROL**: MONTHLY PEST CONTROL $52.45
- **65025 SAM'S CLUB DIRECT**: *SUPPLIES: SUMMER CAMP SUPPLIES* $163.76
- **65025 HOME CITY ICE COMPANY**: ICE CHEST RENTAL AND ICE FOR SUMMER FOOD PROGRAM $687.93
- **65110 SAM'S CLUB DIRECT**: *SUPPLIES: JANITORIAL* $94.88

**TOTAL**: $999.02

### 3055 LEVY CENTER SENIOR SERVICES
- **61062 JESUS SAVES SECURITY & INVESTIGATIONS AGENCY, LLC**: SPECIAL EVENTS SECURITY $120.00
- **61062 JESUS SAVES SECURITY & INVESTIGATIONS AGENCY, LLC**: SPECIAL EVENTS SECURITY $120.00
- **62210 ALLERGA PRINT & IMAGING**: PRINTING LEY NEWSLETTER $629.00
- **62245 ALARM DETECTION SYSTEMS, INC.**: SECURITY EQUIPMENT MAINTENANCE $427.41
- **62245 APPLIANCE SERVICE CENTER**: DISHWASHER QUOTE $98.00
- **62495 ANDERSON PEST CONTROL**: MONTHLY PEST CONTROL $51.46
- **62511 COMCAST CABLE**: COMMUNICATION CHARGES $150.36
- **62695 JUDON, ARNETT**: TAXI COUPON REIMBURSEMENT $2,400.00
- **62695 303 TAXI**: TAXI COUPON REIMBURSEMENT $19,270.00
- **62695 AMERICAN CHARGE SERVICE**: TAXI COUPON REIMBURSEMENT $1,210.00
- **65032 SMSGDO MANAGEMENT GROUP DBA JOHNNIE HOUSE CATERING**: CONGREGATE MEAL PROGRAM JULY $2,311.40
- **65095 OFFICE DEPOT**: OFFICE SUPPLIES $210.35

**TOTAL**: $26,977.98

### 3065 BOAT RAMPS-CHURCH ST
- **65045 BORDEN DECAL CO.**: LAKEFRONT PASSES, HANG TAGS AND STICKERS $620.40
- **65050 KOVILIC CONSTRUCTION**: DREDGING SERVICES $15,664.00

**TOTAL**: $16,284.40

### 3075 BOAT STORAGE FACILITIES
- **65045 BORDEN DECAL CO.**: HANGING TAGS $193.50
- **65045 BORDEN DECAL CO.**: LAKEFRONT PASSES, HANG TAGS AND STICKERS $550.83
- **65045 BORDEN DECAL CO.**: PARKING TAGS $219.00

**TOTAL**: $963.33

### 3080 BEACHES
- **62495 ANDERSON PEST CONTROL**: MONTHLY PEST CONTROL $52.44
- **64005 MC SQUARED ENERGY**: UTILITIES - MC2 $141.74
- **65040 SUPERIOR INDUSTRIAL SUPPLY**: SUPPLIES $1,992.35
- **65045 BORDEN DECAL CO.**: LAKEFRONT PASSES, HANG TAGS AND STICKERS $3,900.05
- **65125 SERVICE SANITATION INC**: SUPPLIES $180.00

**TOTAL**: $6,272.53

### 3095 CROWN ICE RINK
- **62245 JORSON & CARLSON**: ICE SCRAPER MAINTENANCE $37.67
- **62245 TOTAL MECHANICAL SOLUTIONS, LLC**: COMPRESSOR REBUILD $6,173.64
- **62360 BROADCAST MUSIC, INC**: MUSIC LICENSE Fee $612.00
- **62490 THE STRUCTURAL SHOP, LTD.**: SPRING ICE SHOW $1,850.00
- **62495 ANDERSON PEST CONTROL**: PEST MANAGEMENT $79.00
- **62505 RC TRAINING & FITNESS**: PROFESSIONAL TRAINING $1,200.00
- **62505 WITSCHY, TIANA**: COSTUME ROOM $75.00
- **62505 WITSCHY, TIANA**: ICE MONITORING $292.50
- **62505 SOPHIA LAWRENCE**: ICE MONITOR $747.50
- **62505 NOELLE WRIGHT**: INSTRUCTOR $200.00
- **62505 CHRISTINE HATHAWAY**: INSTRUCTOR $200.00
- **62507 CLASSIC BOWL**: FIELD TRIPS $1,934.25
- **62507 AI BUS SERVICE LLC**: FIELD TRIPS $1,683.00
- **65040 SUPERIOR INDUSTRIAL SUPPLY**: JANITORIAL SUPPLIES $677.86
- **65040 SUPERIOR INDUSTRIAL SUPPLY**: JANITORIAL SUPPLY $479.81
- **65040 UNIFIRST CORPORATION**: JANITORIAL SUPPLY $56.16
- **65040 UNFIRST CORPORATION**: JANITORIAL SUPPLY $56.18
- **65050 HENRICHSEN FIRE & SAFETY**: EQUIPMENT MAINTENANCE $125.80
- **65055 ILLINOIS PAPER DBA IMPACT NETWORKING LLC**: PAPER $191.00
- **65095 OFFICE DEPOT**: OFFICE SUPPLIES $253.00
- **65110 SAM'S CLUB DIRECT**: *SUPPLIES: HOCKEY CAMP* $112.82

**TOTAL**: $17,037.21

### 3100 SPORTS LEAGUES
- **62495 ANDERSON PEST CONTROL**: MONTHLY PEST CONTROL $95.86
- **65110 BOX SPORTS**: ANCHOR PLUGS $230.00
- **65110 CONSERV FS**: TURFACE $793.00
- **65110 NATIONAL SEED**: SEEDS $1,530.00
- **65110 SITEONE LANDSCAPE SUPPLY**: SUPPLIES $41.77
- **65110 MARTENSON TURF PRODUCTS, INC.**: LINE MARKING $482.20

**TOTAL**: $3,172.82

---

*Period Ending 08.15.2017*
<table>
<thead>
<tr>
<th>CITY OF EVANSTON</th>
<th>BILLS LIST</th>
<th>PERIOD ENDING 08.15.2017</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>3105 AQUATIC CAMP</strong></td>
<td>65110 WILLIAM FOX</td>
<td>REPAIR TORN LEECH</td>
</tr>
<tr>
<td><strong>3105 AQUATIC CAMP Total</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>3110 SPECIAL RECREATION</strong></td>
<td>62507 CITY OF EVANSTON PETTY CASH</td>
<td>PETTY CASH</td>
</tr>
<tr>
<td></td>
<td>65025 SAN'S CLUB DIRECT</td>
<td>*SUPPLIES: PROGRAM</td>
</tr>
<tr>
<td></td>
<td>65110 SAN'S CLUB DIRECT</td>
<td>*SUPPLIES: PROGRAM</td>
</tr>
<tr>
<td><strong>3110 SPECIAL RECREATION Total</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>3125 YOUTH-ENGAGEMENT DIVISION</strong></td>
<td>62400 AI BUS SERVICE LLC</td>
<td>PRCS SUMMER BUS TRANSPORTATION</td>
</tr>
<tr>
<td></td>
<td>62400 JACQUIS IRBY</td>
<td>*PILOT PROGRAM YOUTH STIPEND</td>
</tr>
<tr>
<td></td>
<td>62490 SHARLENE MONAYE KENNEDY</td>
<td>*PILOT PROGRAM YOUTH STIPEND</td>
</tr>
<tr>
<td></td>
<td>62490 PRINCEPAUL DONWIE</td>
<td>*PILOT PROGRAM YOUTH STIPEND</td>
</tr>
<tr>
<td><strong>3125 YOUTH-ENGAGEMENT DIVISION Total</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>3155 GIBBS-MORRISON CULTURAL CENTER</strong></td>
<td>65000 HENRICHSEN FIRE EQUIPMENT COMPANY</td>
<td>FIRE EXTINGUISHER CERTIFICATION AND SERVICE CALL</td>
</tr>
<tr>
<td></td>
<td>65050 HENRICHSEN FIRE EQUIPMENT COMPANY</td>
<td>FIRE EXTINGUISHER CERTIFICATION AND SERVICE CALL</td>
</tr>
<tr>
<td><strong>3155 GIBBS-MORRISON CULTURAL CENTER Total</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>3215 ECOLOGY CENTER</strong></td>
<td>62510 COLLECTIVE RESOURCE INC.</td>
<td>ZERO WASTE RENTAL PICK UP</td>
</tr>
<tr>
<td><strong>3215 ECOLOGY CENTER Total</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>3225 YOUTH ENGAGEMENT DIVISION</strong></td>
<td>62507 Ai BUS SERVICE LLC</td>
<td>PRCS SUMMER BUS TRANSPORTATION</td>
</tr>
<tr>
<td><strong>3225 YOUTH ENGAGEMENT DIVISION Total</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>3325 NOYES CULTURAL ARTS CENTER</strong></td>
<td>62510 COLLECTIVE RESOURCE INC.</td>
<td>ZERO WASTE RENTAL PICK UP</td>
</tr>
<tr>
<td></td>
<td>62510 COLLECTIVE RESOURCE INC.</td>
<td>ZERO WASTE RENTAL PICK UP</td>
</tr>
<tr>
<td><strong>3325 NOYES CULTURAL ARTS CENTER Total</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>3720 CULTURAL ARTS PROGRAMS</strong></td>
<td>62020 EVANSTON ROUNDTABLE LLC</td>
<td>STARLIGHT MOVIE AD</td>
</tr>
<tr>
<td></td>
<td>62020 EVANSTON ROUNDTABLE LLC</td>
<td>WORLD ARTS FESTIVAL AD</td>
</tr>
<tr>
<td></td>
<td>62210 DUPLI GROUP</td>
<td>SIGNS FOR WAMF FEST</td>
</tr>
<tr>
<td></td>
<td>62500 B&amp;B PRODUCTIONS, INC</td>
<td>SOUND TECHNICIAN FOR THE STARLIGHT CONCERT SERIES</td>
</tr>
<tr>
<td></td>
<td>62500 B&amp;B PRODUCTIONS, INC</td>
<td>SOUND TECHNICIAN FOR THE WORLD ARTS &amp; MUSIC FESTIVAL</td>
</tr>
<tr>
<td><strong>3720 CULTURAL ARTS PROGRAMS Total</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>4105 PUBLIC WORKS AGENCY ADMIN</strong></td>
<td>65090 CINTAS FIRST AID &amp; SUPPLY</td>
<td>FIRST AID CABINET MAINTENANCE</td>
</tr>
<tr>
<td><strong>4105 PUBLIC WORKS AGENCY Admin Total</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>4320 FORESTRY</strong></td>
<td>62185 WENDY POLLOCK</td>
<td>EVANSTON COMMUNITY HABITAT RESTORATION CONSULTING</td>
</tr>
<tr>
<td></td>
<td>62385 NORTH SHORE TOWING</td>
<td>TOW AND HOOK</td>
</tr>
<tr>
<td></td>
<td>62496 RAINBOW TREECARE</td>
<td>MACRO-INFUSION TEE</td>
</tr>
<tr>
<td><strong>4320 FORESTRY Total</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>4330 GREENWAYS</strong></td>
<td>62195 NATURE'S PERSPECTIVE LANDSCAPING</td>
<td>MAINTENANCE FOR THE EVANSTON PLAZA CORNERS</td>
</tr>
<tr>
<td><strong>4330 GREENWAYS Total</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Account Number</td>
<td>Department</td>
<td>Description</td>
</tr>
<tr>
<td>----------------</td>
<td>------------</td>
<td>------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>4400 003</td>
<td>4400</td>
<td>Reimbursement for Mileage to Job Sites During Engineer Internship</td>
</tr>
<tr>
<td>4400 004</td>
<td>4400</td>
<td>Office Supplies</td>
</tr>
<tr>
<td>4400 005</td>
<td>4400</td>
<td>Total</td>
</tr>
<tr>
<td>4510 003</td>
<td>4510</td>
<td>2017 Hot Mix Asphalt</td>
</tr>
<tr>
<td>4510 004</td>
<td>4510</td>
<td>UPM Cold Mix Purchase</td>
</tr>
<tr>
<td>4510 005</td>
<td>4510</td>
<td>Total</td>
</tr>
<tr>
<td>4520 003</td>
<td>4520</td>
<td>*Annual Contribution to Visitors Bureau</td>
</tr>
<tr>
<td>4520 004</td>
<td>4520</td>
<td>Dr. Hill Arts Garden Reconstruction Phase I</td>
</tr>
<tr>
<td>4520 005</td>
<td>4520</td>
<td>Installation of LED Tree Lighting on Howard Street</td>
</tr>
<tr>
<td>4520 006</td>
<td>4520</td>
<td>Storefront Modernization Grant Reimbursement at 618 1/2 Church</td>
</tr>
<tr>
<td>4520 007</td>
<td>4520</td>
<td>Total</td>
</tr>
<tr>
<td>5300 003</td>
<td>5300</td>
<td>*ANNUAL CONTRIBUTION TO VISITORS BUREAU</td>
</tr>
<tr>
<td>5300 004</td>
<td>5300</td>
<td>Dr. Hill Arts Garden Reconstruction Phase I</td>
</tr>
<tr>
<td>5300 005</td>
<td>5300</td>
<td>INSTALLATION OF LED TREE LIGHTING ON HOWARD STREET</td>
</tr>
<tr>
<td>5300 006</td>
<td>5300</td>
<td>STOREFRONT MODERNIZATION GRANT REIMBURSEMENT AT 618 1/2 CHURCH</td>
</tr>
<tr>
<td>5300 007</td>
<td>5300</td>
<td>Total</td>
</tr>
<tr>
<td>100 003</td>
<td>100</td>
<td>Total</td>
</tr>
<tr>
<td>175 003</td>
<td>175</td>
<td>Total</td>
</tr>
<tr>
<td>176 003</td>
<td>176</td>
<td>Total</td>
</tr>
<tr>
<td>205 003</td>
<td>205</td>
<td>Total</td>
</tr>
<tr>
<td>215 003</td>
<td>215</td>
<td>Total</td>
</tr>
<tr>
<td>240 003</td>
<td>240</td>
<td>Total</td>
</tr>
<tr>
<td>250 003</td>
<td>250</td>
<td>Total</td>
</tr>
<tr>
<td>330 003</td>
<td>330</td>
<td>Total</td>
</tr>
</tbody>
</table>
### CITY OF EVANSTON
#### BILLS LIST

**Period Ending 08.15.2017**

<table>
<thead>
<tr>
<th>Account</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>510</td>
<td><strong>WATER FUND</strong></td>
<td></td>
</tr>
<tr>
<td>5100</td>
<td><strong>WATER FUND SUPPORT</strong></td>
<td></td>
</tr>
<tr>
<td>510001</td>
<td>126857 - RESURRECTION MEDICAL CENTER</td>
<td>233.49</td>
</tr>
<tr>
<td>510002</td>
<td>15060 - CHURCHVIEW BUILDING</td>
<td>1,324.27</td>
</tr>
<tr>
<td>510003</td>
<td>15061 - JOHN &amp; AMIE ACKLEY</td>
<td>187.35</td>
</tr>
<tr>
<td>510004</td>
<td>15062 - HANS &amp; ANIANA HANSEN</td>
<td>100.00</td>
</tr>
<tr>
<td>510005</td>
<td>15063 - T YTYNSKI C/O LUCY TYSINSKI</td>
<td>47.58</td>
</tr>
<tr>
<td>510006</td>
<td>15064 - SYLVESTER JOHNSON &amp; HEATHER NICHOLSON</td>
<td>116.12</td>
</tr>
<tr>
<td>510007</td>
<td>15065 - GARRETT SMITH</td>
<td>61.64</td>
</tr>
<tr>
<td>510008</td>
<td>15066 - PATRICIA COCHRAN</td>
<td>92.29</td>
</tr>
<tr>
<td>510009</td>
<td>15067 - JOHN &amp; AIME KACKLEY</td>
<td>357.74</td>
</tr>
<tr>
<td>510010</td>
<td>15068 - STEVE HERZOG</td>
<td>99.15</td>
</tr>
<tr>
<td></td>
<td><strong>510 WATER FUND Support Total</strong></td>
<td>2,430.61</td>
</tr>
<tr>
<td>4200</td>
<td><strong>WATER PRODUCTION</strong></td>
<td></td>
</tr>
<tr>
<td>420001</td>
<td>56145 - HOERR CONSTRUCTION, INC.</td>
<td>1,300.00</td>
</tr>
<tr>
<td>420002</td>
<td>62315 - FEDERAL EXPRESS CORP.</td>
<td>214.50</td>
</tr>
<tr>
<td>420003</td>
<td>65095 - OFFICE DEPOT</td>
<td>224.44</td>
</tr>
<tr>
<td></td>
<td><strong>4200 WATER PRODUCTION Total</strong></td>
<td>2,033.20</td>
</tr>
<tr>
<td>4208</td>
<td><strong>WATER BILLING</strong></td>
<td></td>
</tr>
<tr>
<td>420801</td>
<td>65070 - WATER RESOURCES</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>4208 WATER BILLING Total</strong></td>
<td>4,870.63</td>
</tr>
<tr>
<td>4210</td>
<td><strong>PUMPING</strong></td>
<td></td>
</tr>
<tr>
<td>421001</td>
<td>64005 - COMED</td>
<td>69.18</td>
</tr>
<tr>
<td>421002</td>
<td>64015 - NICOR</td>
<td>51.60</td>
</tr>
<tr>
<td></td>
<td><strong>4210 PUMPING Total</strong></td>
<td>120.78</td>
</tr>
<tr>
<td>4220</td>
<td><strong>FILTRATION</strong></td>
<td></td>
</tr>
<tr>
<td>422001</td>
<td>62465 - EUROFINS EATON ANALYTICAL</td>
<td>1,293.50</td>
</tr>
<tr>
<td>422002</td>
<td>65015 - JJO JONES CHEMICALS, INC.</td>
<td>2,884.00</td>
</tr>
<tr>
<td></td>
<td><strong>4220 FILTRATION Total</strong></td>
<td>3,677.50</td>
</tr>
<tr>
<td>4225</td>
<td><strong>WATER OTHER OPERATIONS</strong></td>
<td></td>
</tr>
<tr>
<td>422501</td>
<td>62180 - KARRA BARNES</td>
<td>7,500.00</td>
</tr>
<tr>
<td>422502</td>
<td>65025 - SEBIS DIRECT</td>
<td>2,500.00</td>
</tr>
<tr>
<td></td>
<td><strong>4225 WATER OTHER OPERATIONS Total</strong></td>
<td>10,000.00</td>
</tr>
<tr>
<td>4540</td>
<td><strong>DISTRIUTION MAINTENANCE</strong></td>
<td></td>
</tr>
<tr>
<td>454001</td>
<td>62315 - SEBIS DIRECT</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>4540 DISTRIBUTION MAINTENANCE Total</strong></td>
<td>7,552.00</td>
</tr>
<tr>
<td>510</td>
<td><strong>WATER FUND Total</strong></td>
<td>30,684.72</td>
</tr>
<tr>
<td>513</td>
<td><strong>WATER DEPR IMPRV &amp; EXTENSION FUND</strong></td>
<td></td>
</tr>
<tr>
<td>5130</td>
<td><strong>WATER FUND DEP, IMP, EXT</strong></td>
<td></td>
</tr>
<tr>
<td>513001</td>
<td>717006 - STANLEY CONSULTANTS INC.</td>
<td>13,840.54</td>
</tr>
<tr>
<td>513002</td>
<td>62145 - INTERALLA, INC.</td>
<td>6,028.25</td>
</tr>
<tr>
<td>513003</td>
<td>65515 - THIENENMAN CONSTRUCTION, INC.</td>
<td>191,760.00</td>
</tr>
<tr>
<td>513004</td>
<td>65515 - DATA TRANSFER SOLUTIONS, LLC.</td>
<td>17,200.00</td>
</tr>
<tr>
<td></td>
<td><strong>513 WATER DEPR IMPRV &amp; EXTENSION FUND Total</strong></td>
<td>231,096.92</td>
</tr>
<tr>
<td>515</td>
<td><strong>SEWER FUND</strong></td>
<td></td>
</tr>
<tr>
<td>5150</td>
<td><strong>SEWER FUND SUPPORT</strong></td>
<td></td>
</tr>
<tr>
<td>515001</td>
<td>22700 - RESURRECTION MEDICAL CENTER</td>
<td>1,935.12</td>
</tr>
<tr>
<td></td>
<td><strong>515 SEWER FUND Support Total</strong></td>
<td>1,935.12</td>
</tr>
<tr>
<td>4530</td>
<td><strong>SEWER MAINTENANCE</strong></td>
<td></td>
</tr>
<tr>
<td>453001</td>
<td>62315 - SEBIS DIRECT</td>
<td></td>
</tr>
<tr>
<td>453002</td>
<td>65051 - BUILDERS ASPHALT, LLC</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>4530 SEWER MAINTENANCE Total</strong></td>
<td>2,527.54</td>
</tr>
<tr>
<td>4535</td>
<td><strong>SEWER IMPROVEMENTS</strong></td>
<td></td>
</tr>
<tr>
<td>453501</td>
<td>62461 - HOERR CONSTRUCTION, INC.</td>
<td>219,132.30</td>
</tr>
<tr>
<td>453502</td>
<td>62461 - TESKA ASSOCIATES, INC.</td>
<td>1,164.00</td>
</tr>
<tr>
<td>453503</td>
<td>65515 - JOEL KENNEDY CONSTRUCTION CORPORATION</td>
<td>10,798.02</td>
</tr>
<tr>
<td></td>
<td><strong>4535 SEWER IMPROVEMENTS Total</strong></td>
<td>231,096.92</td>
</tr>
<tr>
<td>515</td>
<td><strong>SEWER FUND Total</strong></td>
<td>235,559.58</td>
</tr>
<tr>
<td>520</td>
<td><strong>SOLID WASTE FUND</strong></td>
<td></td>
</tr>
<tr>
<td>5210</td>
<td><strong>RECYCLING AND ENVIRONMENT MAIN</strong></td>
<td></td>
</tr>
<tr>
<td>521001</td>
<td>62390 - LAKESHORE RECYCLING SYSTEMS</td>
<td>36,000.03</td>
</tr>
<tr>
<td>521002</td>
<td>62405 - SOLID WASTE AGENCY NORTHERN COOK</td>
<td>61,176.48</td>
</tr>
<tr>
<td>521003</td>
<td>62415 - GROOT RECYCLING &amp; WASTE SERVICES</td>
<td>135,880.38</td>
</tr>
<tr>
<td>521004</td>
<td>62415 - GROOT RECYCLING &amp; WASTE SERVICES</td>
<td>73,851.48</td>
</tr>
<tr>
<td>521005</td>
<td>62415 - SHRED ALL TRANSFER</td>
<td>6,898.34</td>
</tr>
<tr>
<td>521006</td>
<td>62415 - PLASTIC FILM COLLECTION</td>
<td></td>
</tr>
<tr>
<td>521007</td>
<td>64005 - COMED</td>
<td>152.00</td>
</tr>
<tr>
<td>521008</td>
<td>65625 - ARTS &amp; LETTERS LTD.</td>
<td>813.89</td>
</tr>
<tr>
<td></td>
<td><strong>520 SOLID WASTE FUND Total</strong></td>
<td>3,955.00</td>
</tr>
</tbody>
</table>

---

**510 WATER FUND Total**

**513 WATER DEPR IMPRV & EXTENSION FUND Total**

**515 SEWER FUND Total**

**520 SOLID WASTE FUND Total**

---

**Total**

**510 WATER FUND Total**: $30,684.72

**513 WATER DEPR IMPRV & EXTENSION FUND Total**: $681,789.82

**515 SEWER FUND Total**: $235,559.58
<table>
<thead>
<tr>
<th>Vendor</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>REHRIG PACIFIC COMPANY</td>
<td>200 RECYCLING &amp; 200 YARD WASTE CART LIDS</td>
<td>5,100.00</td>
</tr>
<tr>
<td>WASTEQUIP</td>
<td>FOUR 2-YARD TRASH DUMPSTERS</td>
<td>1,647.00</td>
</tr>
<tr>
<td>4130 RECYCLING AND ENVIRONMENTAL MAIN</td>
<td></td>
<td>323,432.89</td>
</tr>
<tr>
<td>1700 GENERAL SUPPORT</td>
<td></td>
<td>848.94</td>
</tr>
<tr>
<td>65625</td>
<td>COMMUNICATION CHARGES</td>
<td>737.96</td>
</tr>
<tr>
<td>65609</td>
<td>OFFICE SUPPLIES</td>
<td>66.98</td>
</tr>
<tr>
<td>65606</td>
<td>MAJOR MAINTENANCE</td>
<td></td>
</tr>
<tr>
<td>62355 CINTAS #22</td>
<td>WEEKLY UNIFORM SERVICE</td>
<td>325.78</td>
</tr>
<tr>
<td>62355 CINTAS CORPORATION #769</td>
<td>WEEKLY MAT SERVICE</td>
<td>264.20</td>
</tr>
<tr>
<td>62355 CINTAS CORPORATION #770</td>
<td>WEEKLY MAT SERVICE</td>
<td>528.40</td>
</tr>
<tr>
<td>65035 CITY WELDING SALES &amp; SERVICE INC.</td>
<td>WELDING GASES</td>
<td>91.69</td>
</tr>
<tr>
<td>65035 WARREN'S SHELL SERVICE</td>
<td>FUEL FOR PARKS EQUIPMENT</td>
<td>377.11</td>
</tr>
<tr>
<td>65050 CHICAGO CRANE &amp; HOST CO</td>
<td>HOST REPAIRS</td>
<td>1,931.80</td>
</tr>
<tr>
<td>65060 1ST AYD CORPORATION</td>
<td>SHOP SUPPLIES</td>
<td>415.77</td>
</tr>
<tr>
<td>65060 ALLTECH AUTO INC.</td>
<td>BODY REPAIRS FEO #47...#939</td>
<td>4,651.63</td>
</tr>
<tr>
<td>65060 EQUIPMENT DEPOT OF ILLINOIS</td>
<td>#944 REPAIRS</td>
<td>575.11</td>
</tr>
<tr>
<td>65060 CINTAS #22</td>
<td>WEEKLY UNIFORM SERVICE</td>
<td>162.89</td>
</tr>
<tr>
<td>65060 CUMBERLAND SERVICE CENTER</td>
<td>#768 TIE ROD ENDS</td>
<td>213.76</td>
</tr>
<tr>
<td>65060 CUMBERLAND SERVICE CENTER</td>
<td>AIR FILTERS</td>
<td>359.06</td>
</tr>
<tr>
<td>65060 CUMBERLAND SERVICE CENTER</td>
<td>LOW AIR SWITCH</td>
<td>178.68</td>
</tr>
<tr>
<td>65060 CUMBERLAND SERVICE CENTER</td>
<td>PANEL</td>
<td>123.68</td>
</tr>
<tr>
<td>65060 DOUGLAS TRUCK PARTS</td>
<td>SPOTLIGHT HANDLES</td>
<td>209.70</td>
</tr>
<tr>
<td>65060 DXLER TIRE &amp; CAR CENTER</td>
<td>#254 ALIGNMENT</td>
<td>69.00</td>
</tr>
<tr>
<td>65060 FREETOWN FORD TRUCK SALES</td>
<td>#589 FUEL TANK STRAPS &amp; SENDER</td>
<td>786.40</td>
</tr>
<tr>
<td>65060 FREETOWN FORD TRUCK SALES</td>
<td>STRAP ASSY</td>
<td>85.33</td>
</tr>
<tr>
<td>65060 GROVER WELDING COMPANY</td>
<td>#637 WELD REPAIRS</td>
<td>821.90</td>
</tr>
<tr>
<td>65060 GROVER WELDING COMPANY</td>
<td>#736 WELDING REPAIRS</td>
<td>1,235.40</td>
</tr>
<tr>
<td>65060 HASTINGS AIR ENERGY CONTROL</td>
<td>CLAMPS</td>
<td>116.45</td>
</tr>
<tr>
<td>65060 INTERSTATE BATTERY OF NORTHERN CHICAGO</td>
<td>BATTERIES</td>
<td>1,099.22</td>
</tr>
<tr>
<td>65060 INTERSTATE BATTERY OF NORTHERN CHICAGO</td>
<td>MOTORCYCLE BATTERIES</td>
<td>153.90</td>
</tr>
<tr>
<td>65060 KUSSMAUL ELECTRONICS CO.</td>
<td>A.C. STATUE CENTER</td>
<td>321.70</td>
</tr>
<tr>
<td>65060 LEACH ENTERPRISES, INC.</td>
<td>#322 AIR DRYER</td>
<td>351.61</td>
</tr>
<tr>
<td>65060 LEACH ENTERPRISES, INC.</td>
<td>DESICCANT FILTER</td>
<td>262.06</td>
</tr>
<tr>
<td>65060 NORTH SHORE TOWING</td>
<td>#699 TOW TO WEST SIDE TRACTOR</td>
<td>465.00</td>
</tr>
<tr>
<td>65060 PATTEN INDUSTRIES</td>
<td>#604 REPAIR</td>
<td>781.99</td>
</tr>
<tr>
<td>65060 SPRING ALIGN</td>
<td>#620 ALIGNMENT</td>
<td>99.95</td>
</tr>
<tr>
<td>65060 SPRING ALIGN</td>
<td>#624 ALIGNMENT</td>
<td>99.95</td>
</tr>
<tr>
<td>65060 STANDARD EQUIPMENT COMPANY</td>
<td>#611 STELLAR HOOK LIFT REPAIRS</td>
<td>7,386.60</td>
</tr>
<tr>
<td>65060 STANDARD EQUIPMENT COMPANY</td>
<td>#668 PRESSURE SWITCH</td>
<td>875.29</td>
</tr>
<tr>
<td>65060 STANDARD EQUIPMENT COMPANY</td>
<td>#954 DEBRIS HOSE</td>
<td>1,183.28</td>
</tr>
<tr>
<td>65060 STANDARD EQUIPMENT COMPANY</td>
<td>#954 RELIEF VALVE</td>
<td>403.94</td>
</tr>
<tr>
<td>65060 STANDARD EQUIPMENT COMPANY</td>
<td>COIL</td>
<td>47.93</td>
</tr>
<tr>
<td>65060 STANDARD EQUIPMENT COMPANY</td>
<td>CREDIT FOR COIL</td>
<td>144.06</td>
</tr>
<tr>
<td>65060 STANDARD EQUIPMENT COMPANY</td>
<td>KEYWAYS</td>
<td>86.37</td>
</tr>
<tr>
<td>65060 STANDARD EQUIPMENT COMPANY</td>
<td>RADIATOR CAP</td>
<td>71.94</td>
</tr>
<tr>
<td>65060 STANDARD EQUIPMENT COMPANY</td>
<td>SWIVEL KIT</td>
<td>239.46</td>
</tr>
<tr>
<td>65060 STANDARD EQUIPMENT COMPANY</td>
<td>TG SEAL KIT</td>
<td>1,176.62</td>
</tr>
<tr>
<td>65060 WESTMONT AUTO PARTS</td>
<td>#900 LEVER</td>
<td>28.35</td>
</tr>
<tr>
<td>65060 UNITED PARCEL SERVICE</td>
<td>SHIPPIING</td>
<td>4.92</td>
</tr>
<tr>
<td>65060 WOODSTOCK HARLEY-DAVIDSON</td>
<td>M6 BRAKES AND PMA</td>
<td>677.35</td>
</tr>
<tr>
<td>65060 WEST SIDE EXCHANGE</td>
<td>#860 HOSE GUARDS</td>
<td>86.62</td>
</tr>
<tr>
<td>65060 WEST SIDE EXCHANGE</td>
<td>#953 THERMOSTAT</td>
<td>26.16</td>
</tr>
<tr>
<td>65060 BALTIC MARINE SERVICES, INC.</td>
<td>#841 BOAT REPAIRS</td>
<td>518.88</td>
</tr>
<tr>
<td>65060 TEREX UTILITIES, INC.</td>
<td>#735 OUTLIER REPAIR</td>
<td>1,174.49</td>
</tr>
<tr>
<td>65060 TEREX UTILITIES, INC.</td>
<td>#589 ANNUAL OSHA INSPECTION AND REPAIRS</td>
<td>9,207.80</td>
</tr>
<tr>
<td>65060 TEREX UTILITIES, INC.</td>
<td>ANNUAL INSPECTION #589</td>
<td>1,109.14</td>
</tr>
<tr>
<td>65060 HERITAGE CRYSTAL CLEAN</td>
<td>ANTI FREEZE BULK REFILL</td>
<td>758.08</td>
</tr>
<tr>
<td>65060 FUTURE ENVIRONMENTAL, INC.</td>
<td>USED OIL PICK UP</td>
<td>40.00</td>
</tr>
<tr>
<td>65060 GLOBAL EMERGENCY PRODUCTS, INC.</td>
<td>#322 THROTTLE POS SENSOR</td>
<td>122.88</td>
</tr>
<tr>
<td>65060 GLOBAL EMERGENCY PRODUCTS, INC.</td>
<td>#328 SEAT BELT</td>
<td>140.33</td>
</tr>
<tr>
<td>65060 GLOBAL EMERGENCY PRODUCTS, INC.</td>
<td>50W ROTATOR BULBS</td>
<td>182.12</td>
</tr>
<tr>
<td>65060 GLOBAL EMERGENCY PRODUCTS, INC.</td>
<td>AIR BAG SEAT</td>
<td>233.83</td>
</tr>
<tr>
<td>65060 GLOBAL EMERGENCY PRODUCTS, INC.</td>
<td>SWITCH</td>
<td>37.36</td>
</tr>
<tr>
<td>65060 FOSTER COACH SALES, INC.</td>
<td>45 AMP CHARGER</td>
<td>155.94</td>
</tr>
<tr>
<td>65060 FOSTER COACH SALES, INC.</td>
<td>BULB</td>
<td>84.70</td>
</tr>
<tr>
<td>65060 RV RELIANCE ENTERPRISES</td>
<td>#317 A/C FITTING</td>
<td>22.01</td>
</tr>
<tr>
<td>65060 RV RELIANCE ENTERPRISES</td>
<td>#763 HYD HOSE FITTINGS</td>
<td>130.00</td>
</tr>
<tr>
<td>65060 TRIANGLE RADIATOR</td>
<td>REBUILD RADIATOR</td>
<td>679.00</td>
</tr>
<tr>
<td>65060 REINDERS, INC.</td>
<td>#531 RELAY</td>
<td>49.29</td>
</tr>
<tr>
<td>65060 REINDERS, INC.</td>
<td>RUBBER FLAP</td>
<td>57.67</td>
</tr>
<tr>
<td>65060 CARQUEST EVANSTON</td>
<td>261T TRAILER HITCH</td>
<td>18.99</td>
</tr>
<tr>
<td>65060 CARQUEST EVANSTON</td>
<td>BELT</td>
<td>22.10</td>
</tr>
<tr>
<td>65060 CARQUEST EVANSTON</td>
<td>DIMMER SWITCH</td>
<td>32.79</td>
</tr>
<tr>
<td>65060 GOLF MILL FORD</td>
<td>#108 A/C REPAIRS</td>
<td>1,545.28</td>
</tr>
<tr>
<td>65060 GOLF MILL FORD</td>
<td>#109 WATER PUMP</td>
<td>24.09</td>
</tr>
<tr>
<td>65060 GOLF MILL FORD</td>
<td>#113 HOSE</td>
<td>60.14</td>
</tr>
<tr>
<td>65060 GOLF MILL FORD</td>
<td>#14 HUB CAP COVER</td>
<td>48.00</td>
</tr>
<tr>
<td>65060 GOLF MILL FORD</td>
<td>#159 ALTERNATOR</td>
<td>197.93</td>
</tr>
<tr>
<td>65060 GOLF MILL FORD</td>
<td>#20 ANTENNA</td>
<td>13.27</td>
</tr>
<tr>
<td>65060 GOLF MILL FORD</td>
<td>#245 SLIDING DOOR HANDLE</td>
<td>182.06</td>
</tr>
<tr>
<td>65060 GOLF MILL FORD</td>
<td>#25 SHOCKS</td>
<td>111.32</td>
</tr>
<tr>
<td>65060 GOLF MILL FORD</td>
<td>#25 TAIL LIGHT</td>
<td>369.42</td>
</tr>
<tr>
<td>65060 GOLF MILL FORD</td>
<td>#261 REPAIRS</td>
<td>212.62</td>
</tr>
</tbody>
</table>
65060 GOLF MILL FORD  #53 KEY CYL  104.30  
65066 GOLF MILL FORD  #546 FLASHER RELAY  23.32  
65066 GOLF MILL FORD  #549 REPLACED SENSORS  144.00  
65066 GOLF MILL FORD  #56 IGNITION COIL  131.23  
65066 GOLF MILL FORD  #580 A/C COMPRESSOR  269.90  
65066 GOLF MILL FORD  #602 BALL JOINTS  889.95  
65066 GOLF MILL FORD  #602 FRONT SUSPENSION PARTS  91.41  
65066 GOLF MILL FORD  #602 BRAKE HOSES  81.16  
65066 GOLF MILL FORD  #602 BRAKE HOSES  608.86  
65066 GOLF MILL FORD  #602 FRONT END PARTS  887.00  
65066 GOLF MILL FORD  #602 TIE ROD END  136.66  
65066 GOLF MILL FORD  #604 MAF SENSOR  50.82  
65066 GOLF MILL FORD  #606 OIL PRESSURE SENSOR  4.37  
65066 GOLF MILL FORD  #606 OIL PRESSURE SENSOR  194.41  
65066 GOLF MILL FORD  #607 OIL COOLER  109.60  
65066 GOLF MILL FORD  #637 REPAIRS  144.00  
65066 GOLF MILL FORD  #931 BRAKE PADS  59.42  
65066 GOLF MILL FORD  #99 TAILIGHT  378.03  
65066 GOLF MILL FORD  #999 TAILLIGHT  7.45  
65066 GOLF MILL FORD  #999 TAILLIGHT  114.60  
65066 GOLF MILL FORD  #999 TAILLIGHT  33.88  
65066 GOLF MILL FORD  #999 TAILLIGHT  441.02  
65066 GOLF MILL FORD  TUBE ASSY  91.84  
65066 CITY LIMITS HARLEY-DAVIDSON C/O FOX RIVER HARLEY-D  M3 MOTORCYCLE SERVICE  379.68  
65066 PUMPS TIRE SERVICE, INC.  #426 INSTALL AND NEW TIRES  1,399.76  
65066 SUBURBAN ACCENTS, INC.  REMOVE LETTERING FROM VEHICLE  125.00  
65066 ORLANDO AUTO TOP  #313 INSTALL WINDSHIELD  200.00  
65066 ORLANDO AUTO TOP  #68 DOOR PANEL REPAIR  100.00  
65066 ORLANDO AUTO TOP  #97 DOOR PANEL REPAIR  100.00  
65066 ORLANDO AUTO TOP  #53 SEAT REPAIR  550.00  
65066 LAWSON PRODUCTS, INC.  ALLIAGTOR CLIP ASSORTMENT  84.90  
65066 LAWSON PRODUCTS, INC.  SCREWS, NUTS AND BOLTS  231.86  
65066 CHICAGO PARTS & SOUND, LLC  BRAKE PARTS  600.17  
65066 CHICAGO PARTS & SOUND, LLC  CREDIT FOR RETURNED FILTERS  -48.50  
65066 CHICAGO PARTS & SOUND, LLC  FILTERS AND BRAKES  364.36  
65066 CHICAGO PARTS & SOUND, LLC  WHEEL SEALS  182.24  
65066 RAY-TECH INFRARED CORP.  #685 12V IGNITION COIL  258.07  
65066 ADVANCED PROCLEAN INC.  POWER WASHING  1,089.95  
65066 NISSAN MOTOR ACCEPTANCE CORP  JULY LEASE PAYMENT  309.14  
65066 APC STORES, INC., DBA BUMPER TO BUMPER  AIR FILTER  246.04  
65066 APC STORES, INC., DBA BUMPER TO BUMPER  AIR FILTERS  72.90  
65066 APC STORES, INC., DBA BUMPER TO BUMPER  FILTERS  300.82  
65066 APC STORES, INC., DBA BUMPER TO BUMPER  HD OIL FILTERS  155.64  
65066 APC STORES, INC., DBA BUMPER TO BUMPER  HEAD LAMPS  36.76  
65066 APC STORES, INC., DBA BUMPER TO BUMPER  HITCH BALLS  17.58  
65066 APC STORES, INC., DBA BUMPER TO BUMPER  HYDRAULIC FITTINGS  251.14  
65066 APC STORES, INC., DBA BUMPER TO BUMPER  LED STROBES  102.14  
65066 APC STORES, INC., DBA BUMPER TO BUMPER  OIL FILTERS  176.72  
65066 THE CHEVROLET EXCHANGE  #765 A/C COMPRESSOR  478.36  
65066 RUSH TRUCK CENTERS OF ILLINOIS, INC  #449 EXHAUST PARTS  169.05  
65066 RUSH TRUCK CENTERS OF ILLINOIS, INC  #580 A/C COMPRESSOR  1,245.77  
65066 RUSH TRUCK CENTERS OF ILLINOIS, INC  #580 A/C COMPRESSOR  246.11  
65066 RUSH TRUCK CENTERS OF ILLINOIS, INC  #737 BRAKE CABLE  132.18  
65066 RUSH TRUCK CENTERS OF ILLINOIS, INC  #737 PARKING BRAKE PARTS  558.18  
65066 RUSH TRUCK CENTERS OF ILLINOIS, INC  #737 PARKING BRAKE YOKE  53.95  
65066 RUSH TRUCK CENTERS OF ILLINOIS, INC  #737 SEAL ASSY  28.96  
65066 RUSH TRUCK CENTERS OF ILLINOIS, INC  #933 SENSOR  111.09  
65066 RUSH TRUCK CENTERS OF ILLINOIS, INC  CONNECTOR  18.91  
65066 RUSH TRUCK CENTERS OF ILLINOIS, INC  CREDIT - STEERING GEAR CORE  -532.00  
65066 RUSH TRUCK CENTERS OF ILLINOIS, INC  FILTERS #581  325.41  
65066 RUSH TRUCK CENTERS OF ILLINOIS, INC  FUEL HOSES  458.37  
65066 RUSH TRUCK CENTERS OF ILLINOIS, INC  HIGH PRESSURE HOSE KIT #578  555.51  
65066 MILLER HYDRAULIC SERVICE, INC.  REBUILD CYLINDERS  1,144.13  
65066 MILLER HYDRAULIC SERVICE, INC.  REBUILD HYDRAULIC PUMP  496.43  
65065 WENTWORTH TIRE SERVICE  NEW TIRE PURCHASES  1,809.65  
65065 WENTWORTH TIRE SERVICE  NEW TIRE PURCHASES- LOADER  659.32  
65065 WENTWORTH TIRE SERVICE  TIRE REPAIR AND RECAP SERVICE  1,434.49  
65065 WENTWORTH TIRE SERVICE  TIRE REPAIR AND RECAP SERVICE #568  159.00  
65065 WENTWORTH TIRE SERVICE  TIRE REPAIR AND RECAP SERVICE #714 & 717  253.00  
65050 CINTAS FIRST AID & SUPPLY  FIST AID SUPPLIES  69.50  

7710 MAJOR MAINTENANCE Total  65,899.89

600 FLEET SERVICES FUND Total  67,704.83

601 EQUIPMENT REPLACEMENT FUND Total  3,260.43

Grand Total  3,772,924.88
<table>
<thead>
<tr>
<th>ACCOUNT NUMBER</th>
<th>SUPPLIER NAME</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>SUPPLEMENTAL BILLS LIST ATTACHMENT</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>GENERAL</td>
<td></td>
</tr>
<tr>
<td>VARIOUS</td>
<td>VARIOUS</td>
<td>RECTRAC REFUNDS</td>
<td>759.44</td>
</tr>
<tr>
<td></td>
<td></td>
<td>INSURANCE</td>
<td></td>
</tr>
<tr>
<td>VARIOUS</td>
<td>IPBC</td>
<td>MONTHLY CORPORATIVE CONTRIBUTION</td>
<td>1,196,528.92</td>
</tr>
<tr>
<td>VARIOUS</td>
<td>VARIOUS</td>
<td>CASUALTY LOSS</td>
<td>3,000.00</td>
</tr>
<tr>
<td>VARIOUS</td>
<td>VARIOUS</td>
<td>WORKERS COMP</td>
<td>21,593.13</td>
</tr>
<tr>
<td>VARIOUS</td>
<td>VARIOUS</td>
<td>CASUALTY LOSS</td>
<td>194.64</td>
</tr>
<tr>
<td>VARIOUS</td>
<td>VARIOUS</td>
<td>WORKERS COMP</td>
<td>7,668.54</td>
</tr>
<tr>
<td>VARIOUS</td>
<td>VARIOUS</td>
<td>CASUALTY LOSS</td>
<td>11,455.95</td>
</tr>
<tr>
<td>VARIOUS</td>
<td>VARIOUS</td>
<td>WORKERS COMP</td>
<td>9,914.38</td>
</tr>
<tr>
<td>VARIOUS</td>
<td>VARIOUS</td>
<td>CASUALTY LOSS</td>
<td>1,671.78</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>1,252,027.34</strong></td>
</tr>
<tr>
<td></td>
<td></td>
<td>SEWER</td>
<td></td>
</tr>
<tr>
<td>7565.6830S</td>
<td>IEPA</td>
<td>LOAN DISBURSEMENT SEWER FUND</td>
<td>180,453.35</td>
</tr>
<tr>
<td>7620.6830S</td>
<td>IEPA</td>
<td>LOAN DISBURSEMENT SEWER FUND</td>
<td>164,784.38</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>345,237.73</strong></td>
</tr>
<tr>
<td></td>
<td></td>
<td>VARIOUS</td>
<td></td>
</tr>
<tr>
<td>VARIOUS</td>
<td>BANK OF AMERICA</td>
<td>PURCHASING CARD</td>
<td>242,760.91</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>242,760.91</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>1,840,785.42</strong></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>5,613,710.30</strong></td>
</tr>
</tbody>
</table>

PREPARED BY   
REVIEWS BY    
APPROVED BY   

DATE          
DATE          
DATE          

70 of 598
<table>
<thead>
<tr>
<th>REPORTS TO INTERMEDIATE</th>
<th>MERCHANT NAME</th>
<th>TRANSACTION AMOUNT</th>
<th>POSTING DATE</th>
<th>COST ALLOCATION - EXPENSE OBJECT</th>
<th>EXPENSE DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>311 CENTER</td>
<td>THE CHATTANOOGAN</td>
<td>351.75</td>
<td>06/12/2017</td>
<td>64505 TELECOMMUNICATIONS CARRIER LINE CH</td>
<td>311 AGCP 2017 CONFERENCE HOTEL ACCOMMODATIONS YVETTE HOPSON</td>
</tr>
<tr>
<td>311 CENTER</td>
<td>SNAPENGAGE CHAT</td>
<td>49.00</td>
<td>06/15/2017</td>
<td>64505 TELECOMMUNICATIONS CARRIER LINE CH</td>
<td>311 MONTHLY LICE CHAT</td>
</tr>
<tr>
<td>311 CENTER</td>
<td>WALGREENS #4218</td>
<td>46.99</td>
<td>06/22/2017</td>
<td>64505 TELECOMMUNICATIONS CARRIER LINE CH</td>
<td>311 GIFT CARDS/BUILDING PERMIT INSPECTIONS COMPETITION WATER</td>
</tr>
<tr>
<td>311 CENTER</td>
<td>JEWEL #487</td>
<td>41.98</td>
<td>06/22/2017</td>
<td>64505 TELECOMMUNICATIONS CARRIER LINE CH</td>
<td>311 GIFT CARDS/BUILDING PERMIT INSPECTIONS COMPETITION WATER</td>
</tr>
<tr>
<td>311 CENTER</td>
<td>STARBUCKS STORE 23201</td>
<td>35.00</td>
<td>06/23/2017</td>
<td>64505 TELECOMMUNICATIONS CARRIER LINE CH</td>
<td>311 GIFT CARDS/BUILDING PERMIT INSPECTIONS COMPETITION</td>
</tr>
<tr>
<td>311 CENTER</td>
<td>WPY ONEREACH</td>
<td>198.00</td>
<td>06/23/2017</td>
<td>64505 TELECOMMUNICATIONS CARRIER LINE CH</td>
<td>311 LIVE TEXT MONTHLY JUNE</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>CONNEXION</td>
<td>4.40</td>
<td>06/01/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>ELECTRICAL MATERIALS</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>ABLE DISTRIBUTORS</td>
<td>166.95</td>
<td>06/01/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>HEAT PUMP PARTS</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>ABLE DISTRIBUTORS</td>
<td>975.76</td>
<td>06/01/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>REFRIGERANT</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>28.21</td>
<td>06/01/2017</td>
<td>65050 OFFICE SUPPLIES</td>
<td>OFFICE SUPPLIES</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>VALLI PRODUCE</td>
<td>8.48</td>
<td>06/01/2017</td>
<td>65125 OTHER COMMODITIES</td>
<td>PUBLIC SERVICE WEEK LUNCH</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>PHOENIX FIRE SYSTEMS</td>
<td>1298.50</td>
<td>06/02/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>ANNUAL INSPECTION AT PDHQ</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>PURE ELECTRIC</td>
<td>277.66</td>
<td>06/02/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>CORD REEL REPAIR</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>CONNEXION</td>
<td>67.88</td>
<td>06/02/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>ELECTRICAL TIMER FOR ART WORK</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>22.86</td>
<td>06/02/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIAL FOR AHU REPAIR</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>THE HOME DEPOT #1902</td>
<td>67.91</td>
<td>06/02/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIALS FOR FORENSIC SERVICES OFFICE</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>CONNEXION</td>
<td>146.07</td>
<td>06/02/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>OFFICE REMODEL</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>JC LICHT - 1292 - EVAN</td>
<td>181.99</td>
<td>06/02/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>PAINT FOR FLOOR</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>STANDARD PIPE</td>
<td>506.98</td>
<td>06/02/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>SHOP MATERIALS</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>STANDARD PIPE</td>
<td>984.00</td>
<td>06/02/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>SHOP MATERIALS</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>STANDARD PIPE</td>
<td>950.00</td>
<td>06/02/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>SHOP MATERIALS</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>STANDARD PIPE</td>
<td>108.00</td>
<td>06/02/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>SHOP MATERIALS</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>STANDARD PIPE</td>
<td>948.07</td>
<td>06/02/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>SHOP MATERIALS</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>STANDARD PIPE</td>
<td>844.78</td>
<td>06/02/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>SHOP MATERIALS</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>PANNNO'S PIZZERIA QR</td>
<td>896.52</td>
<td>06/02/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>SHOP MATERIALS</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>PANNO'S PIZZERIA QR</td>
<td>286.16</td>
<td>06/02/2017</td>
<td>65125 OTHER COMMODITIES</td>
<td>PUBLIC SERVICE WEEK LUNCH</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>MCDONALD'S M3687 OF</td>
<td>38.10</td>
<td>06/05/2017</td>
<td>62225 BLDG MANT SVCS</td>
<td>INSTALLATION OF BOAT RAMP FOOD</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>ANDERSON PEST SOLUTION</td>
<td>103.00</td>
<td>06/05/2017</td>
<td>62225 BLDG MANT SVCS</td>
<td>PEST CONTROL</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>ANDERSON PEST SOLUTION</td>
<td>107.00</td>
<td>06/05/2017</td>
<td>62225 BLDG MANT SVCS</td>
<td>PEST CONTROL</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>THE HOME DEPOT #1902</td>
<td>82.54</td>
<td>06/06/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>FITTINGS FOR PUMP</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>NATIONAL EXCELSIOR 335</td>
<td>496.41</td>
<td>06/06/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIAL FOR AC REPAIR</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>THE HOME DEPOT #1902</td>
<td>19.54</td>
<td>06/05/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIALS FOR PUMP</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>CONNEXION</td>
<td>70.00</td>
<td>06/05/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIALS FOR TRUCK</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>NATIONAL EXCELSIOR 335</td>
<td>101.88</td>
<td>06/05/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>NEW TEMPERATURE CLAMPS FOR GAUGES</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>ABLE DISTRIBUTORS</td>
<td>64.00</td>
<td>06/05/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>NEW TRANSFORMER FOR FURNACE</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>THE HOME DEPOT #1902</td>
<td>29.91</td>
<td>06/06/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>STEAM LINE INSULATION</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>54.44</td>
<td>06/05/2017</td>
<td>65085 MINOR EQUIP &amp; TOOLS</td>
<td>TOOLS FOR GLASS TRANSPORT</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>SAMSCCLUB #6444</td>
<td>46.72</td>
<td>06/05/2017</td>
<td>65050 SAFETY EQUIPMENT</td>
<td>HYDRATION AT BOAT DOCK</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>JUNKIN #348067 Q35</td>
<td>27.90</td>
<td>06/05/2017</td>
<td>65050 OFFICE SUPPLIES</td>
<td>BOAT RAMP INSTALLATION FOOD</td>
</tr>
<tr>
<td>REPORTS TO INTERMEDIATE</td>
<td>MERCHANT NAME</td>
<td>TRANSACTION AMOUNT</td>
<td>POSTING DATE</td>
<td>COST ALLOCATION - EXPENSE OBJECT</td>
<td>EXPENSE DESCRIPTION</td>
</tr>
<tr>
<td>-------------------------</td>
<td>--------------------------------------</td>
<td>--------------------</td>
<td>--------------</td>
<td>-----------------------------------</td>
<td>------------------------------------------</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>BURGER KING #1664 Q07</td>
<td>63.95</td>
<td>06/05/2017</td>
<td>65050 OFFICE SUPPLIES</td>
<td>INSTALLATION OF BOAT RAMP SUPPLIES</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>VARIDESK</td>
<td>945.64</td>
<td>06/06/2017</td>
<td>65020 GENERAL ADMINISTRATION</td>
<td>SIT STAND DESKS</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>ANDERSON LOCK CO</td>
<td>674.92</td>
<td>06/06/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>BACK UP LOCK</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>AMAZON Marketplace PMTS</td>
<td>14.30</td>
<td>06/06/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIAL FOR AHU REPAIR</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>BEST BUY 00003137</td>
<td>99.99</td>
<td>06/06/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIAL FOR TV MOUNT</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>KREISSIKER ELEC MOT</td>
<td>230.70</td>
<td>06/06/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MOTOR FOR HEAT PUMP</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>ABLE DISTRIBUTORS</td>
<td>306.34</td>
<td>06/06/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>TRUCK STOCK FOR IZZY</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>MENARDS MORTON GROVE I</td>
<td>41.88</td>
<td>06/07/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>GATE REPAIR</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>THE HOME DEPOT #1902</td>
<td>28.37</td>
<td>06/07/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIAL FOR FORENSIC SERVICES OFFICE</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>THE HOME DEPOT #1902</td>
<td>277.03</td>
<td>06/07/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>SHOP SUPPLIES</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>ABLE DISTRIBUTORS</td>
<td>61.97</td>
<td>06/08/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>CONDENSATE PUMP</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>ANDERSON LOCK CO</td>
<td>375.90</td>
<td>06/08/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>ELECTRIC STRIKE</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>CONNEXION</td>
<td>510.00</td>
<td>06/08/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>OUTDOOR LIGHTS</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>WW GRAINGER</td>
<td>262.03</td>
<td>06/08/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>SANITARY NAPKIN HOLDERS</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>MENARDS MORTON GROVE I</td>
<td>52.71</td>
<td>06/08/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>SHOP SUPPLIES</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>PLATT ELECTRIC inc</td>
<td>105.10</td>
<td>06/08/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>STOCK FOR ELECTRICIANS</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>CONNEXION</td>
<td>103.06</td>
<td>06/08/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>TRUCK STOCK</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>THE HOME DEPOT #1902</td>
<td>104.94</td>
<td>06/08/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>BINS FOR CARS FOR TOOLS</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>XAPERY CENTER INC</td>
<td>1704.10</td>
<td>06/08/2017</td>
<td>65625 FURNITURES AND FIXTURES</td>
<td>BLINDS FOR ROOM 3202</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>AMAZON Marketplace PMTS</td>
<td>12.99</td>
<td>06/08/2017</td>
<td>65625 FURNITURES AND FIXTURES</td>
<td>CLOCK FOR ROOM 2401</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>ABLE DISTRIBUTORS</td>
<td>212.16</td>
<td>06/08/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>CONDENSER REPAIR</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>STANDARD PIPE</td>
<td>151.00</td>
<td>06/08/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>FAUCET REPAIR</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>STANDARD PIPE</td>
<td>166.20</td>
<td>06/09/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>HOSE BIB</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>ABLE DISTRIBUTORS</td>
<td>81.14</td>
<td>06/09/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>NEW HOSES FOR GAUGES</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>STANDARD PIPE</td>
<td>249.62</td>
<td>06/09/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>NEW SINK AND FAUCET</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>KREISSIKER ELEC MOT</td>
<td>552.32</td>
<td>06/09/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>REPLACEMENT MOTOR</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>STANDARD PIPE</td>
<td>74.85</td>
<td>06/09/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>PIZZ REPAIRS</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>STANDARD PIPE</td>
<td>253.39</td>
<td>06/09/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>SHOWER REPAIR</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>CONNEXION</td>
<td>117.00</td>
<td>06/09/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>TV MOUNT FOR ROOM 2300</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>THE HOME DEPOT #1902</td>
<td>81.07</td>
<td>06/09/2017</td>
<td>65090 SAFETY EQUIPMENT</td>
<td>SAFETY SUPPLIES</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>THE HOME DEPOT #1902</td>
<td>407.70</td>
<td>06/12/2017</td>
<td>65040 JANITORIAL SUPPLIES</td>
<td>JANITORIAL AND BUILDING SUPPLIES</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>STANDARD PIPE</td>
<td>59.95</td>
<td>06/12/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>ORIAN REPAIR</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>WATCO INDUSTRIAL FLO</td>
<td>709.17</td>
<td>06/12/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>FLOOR PAINT</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>THE HOME DEPOT #1902</td>
<td>17.88</td>
<td>06/12/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>INSTALLATION OF NEW CABINETS</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>PURE ELECTRIC</td>
<td>996.12</td>
<td>06/12/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>LIGHTING CONTROL</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>LEMO ACE HARDWARE</td>
<td>31.93</td>
<td>06/12/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIAL FOR GENERATORS</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>THE HOME DEPOT #1902</td>
<td>188.91</td>
<td>06/12/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIAL FOR NEW CABINETS</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>THE HOME DEPOT #1902</td>
<td>233.84</td>
<td>06/12/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIAL FOR OFFICE REMODEL</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>THE HOME DEPOT #1902</td>
<td>701.07</td>
<td>06/12/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>NEW CABINETS</td>
</tr>
<tr>
<td>REPORTS TO INTERMEDIATE</td>
<td>MERCHANT NAME</td>
<td>TRANSACTION AMOUNT</td>
<td>POSTING DATE</td>
<td>COST ALLOCATION - EXPENSE OBJECT</td>
<td>EXPENSE DESCRIPTION</td>
</tr>
<tr>
<td>-------------------------</td>
<td>------------------------</td>
<td>--------------------</td>
<td>--------------</td>
<td>----------------------------------</td>
<td>--------------------------------------</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>THE HOME DEPOT #1902</td>
<td>199.00</td>
<td>06/12/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>NEW SINK AND FAUCET</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>LEMOI ACE HARDWARE</td>
<td>49.99</td>
<td>06/12/2017</td>
<td>6685 MINOR EQUIP &amp; TOOLS</td>
<td>FLASH LIGHTS</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>STANDARD PIPE</td>
<td>34.89</td>
<td>06/13/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>GROTTO REPAIR</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>STANDARD PIPE</td>
<td>307.38</td>
<td>06/13/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>NEW EJECTOR PUMP</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>JOHNSTONE SUPPLY OF NI</td>
<td>359.50</td>
<td>06/13/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>RECOVERY TANKS</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>GH GLOBALINDUSTRIALEQ</td>
<td>374.37</td>
<td>06/13/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>WAREHOUSE FANS</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>AMAZON MKTPLCE PMTS</td>
<td>84.85</td>
<td>06/13/2017</td>
<td>65090 SAFETY EQUIPMENT</td>
<td>WORK GLOVES PPE</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>AMAZON MKTPLCE PMTS</td>
<td>100.38</td>
<td>06/13/2017</td>
<td>6625 FURNITURES AND FIXTURES</td>
<td>SAFETY POSTER FRAMES</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>BARTHESEN PEST MANAGE</td>
<td>150.00</td>
<td>06/14/2017</td>
<td>6225 BLDG MAINT SVCS</td>
<td>MONTHLY PEST CONTROL</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>PURE ELECTRIC</td>
<td>29.99</td>
<td>06/14/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>BOXER ROOM SUPPLIES</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>STANDARD PIPE</td>
<td>249.46</td>
<td>06/14/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>FAUCET REPAIR</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>CONNEXION</td>
<td>107.80</td>
<td>06/14/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIAL FOR 911 CONDENSER</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>THE HOME DEPOT #1902</td>
<td>231.17</td>
<td>06/14/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIAL FOR OFFICE 0651</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>THE HOME DEPOT #1902</td>
<td>36.35</td>
<td>06/14/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIAL FOR OFFICE REMODEL</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>JOHNSTONE SUPPLY OF NI</td>
<td>359.50</td>
<td>06/14/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>RECOVERY TANKS</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>STANDARD PIPE</td>
<td>72.65</td>
<td>06/14/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>REPAIR PUMP</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>ANDERSON LOCK CO</td>
<td>725.24</td>
<td>06/14/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>STORE ROOM AND LOCKER ROOM SUPPLIES</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>ABLE DISTRIBUTORS</td>
<td>64.14</td>
<td>06/14/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>THERMOMETERS FOR HEAT PUMPS</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>LEMOI ACE HARDWARE</td>
<td>24.97</td>
<td>06/14/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>TRUCK STOCK</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>OAK CLEANERS</td>
<td>20.00</td>
<td>06/14/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>UNIFORM PATCHES</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>JOHNSTONE SUPPLY OF NI</td>
<td>142.00</td>
<td>06/14/2017</td>
<td>65085 MINOR EQUIP &amp; TOOLS</td>
<td>OIL ACID TEST KIT</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>THE HOME DEPOT #1902</td>
<td>168.22</td>
<td>06/14/2017</td>
<td>65085 MINOR EQUIP &amp; TOOLS</td>
<td>TOOLS FOR IN GROUND ELECTRICAL</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>SAMSCOLI #644</td>
<td>30.86</td>
<td>06/14/2017</td>
<td>65090 SAFETY EQUIPMENT</td>
<td>HYDRATION SUPPLIES</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>AMAZON.COM AXN.COM/BI</td>
<td>131.40</td>
<td>06/14/2017</td>
<td>65090 SAFETY EQUIPMENT</td>
<td>PPE FOR FM STAFF</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>WW GRAINGER</td>
<td>200.70</td>
<td>06/14/2017</td>
<td>65090 SAFETY EQUIPMENT</td>
<td>PPE SAFETY GEAR</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>LAPORT INC</td>
<td>264.50</td>
<td>06/15/2017</td>
<td>66040 JANITORIAL SUPPLIES</td>
<td>JANITORIAL SUPPLIES</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>STANDARD PIPE</td>
<td>179.91</td>
<td>06/15/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>ACID WASH FOR HEAT PUMP</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>ABLE DISTRIBUTORS</td>
<td>134.12</td>
<td>06/15/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIAL FOR 911 AC</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>ABLE DISTRIBUTORS</td>
<td>398.87</td>
<td>06/15/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIAL FOR 911 AC</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>THE HOME DEPOT #1902</td>
<td>147.88</td>
<td>06/15/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIAL FOR 911 AC</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>NORTH SHORE UNIFORM IN</td>
<td>219.03</td>
<td>06/15/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>SEASONAL UNIFORMS</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>MENARDS MORTON GROVE I</td>
<td>44.81</td>
<td>06/15/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>SHOP SUPPLIES</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>STANDARD PIPE</td>
<td>79.94</td>
<td>06/15/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>SHOWER REPAIR</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>LEMOI ACE HARDWARE</td>
<td>12.99</td>
<td>06/15/2017</td>
<td>65085 MINOR EQUIP &amp; TOOLS</td>
<td>DESK LAMP</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>JIMMY JOHNS - 44</td>
<td>37.53</td>
<td>06/15/2017</td>
<td>65090 OFFICE SUPPLIES</td>
<td>SAFETY RECOGNITION LUNCH</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>SIMPLEXGRINNELL</td>
<td>452.01</td>
<td>06/16/2017</td>
<td>6225 BLDG MAINT SVCS</td>
<td>ANNUAL INSPECTION</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>SIMPLEXGRINNELL</td>
<td>1407.00</td>
<td>06/16/2017</td>
<td>6225 BLDG MAINT SVCS</td>
<td>ANNUAL INSPECTION</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>NTUIT. IN A &amp; J SEXVE</td>
<td>329.00</td>
<td>06/16/2017</td>
<td>6225 BLDG MAINT SVCS</td>
<td>YEARLY MAINTENANCE ON SEWER</td>
</tr>
<tr>
<td>REPORTS TO INTERMEDIATE</td>
<td>MERCHANT NAME</td>
<td>TRANSACTION AMOUNT</td>
<td>POSTING DATE</td>
<td>COST ALLOCATION - EXPENSE OBJECT</td>
<td>EXPENSE DESCRIPTION</td>
</tr>
<tr>
<td>-------------------------</td>
<td>-----------------------------</td>
<td>--------------------</td>
<td>--------------</td>
<td>-----------------------------------</td>
<td>-----------------------------------------------</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>AMAZON MARKETPLACE PMTS</td>
<td>64.95</td>
<td>06/16/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>CELL LIGHT FIXTURES</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>PURE ELECTRIC</td>
<td>222.85</td>
<td>06/16/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>DOOR OPENER</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>STANDARD PIPE</td>
<td>40.13</td>
<td>06/16/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>DRINKING FOUNTAIN REPAIR</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>LEMOLACE HARDWARE</td>
<td>2.34</td>
<td>06/16/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>FASTENERS</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>GII GLOBAL INDUSTRIAL EQ</td>
<td>327.88</td>
<td>06/16/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>FLEET AND GREENWAYS FANS</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>CONNEXION</td>
<td>54.00</td>
<td>06/16/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>FUSE REDUCER FOR 911 AC</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>PURE ELECTRIC</td>
<td>33.08</td>
<td>06/16/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>LIBRARY VENDING MACHINE REPAIR</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>THE HOME DEPOT #1902</td>
<td>8.90</td>
<td>06/16/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIAL FOR DOOR OPENER</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>ABLE DISTRIBUTORS</td>
<td>115.96</td>
<td>06/16/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIALS TO REPAIR HEAT PUMP LEAK</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>THE HOME DEPOT #1902</td>
<td>17.98</td>
<td>06/16/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>REPAIR TO WINDOW LEAK</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>JOHNSTONE SUPPLY OF NI</td>
<td>749.55</td>
<td>06/16/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>VACUUM PUMP</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>CHICAGO SCAFFOLDING IN</td>
<td>1000.00</td>
<td>06/19/2017</td>
<td>62225 BLDG MAINT SVCS</td>
<td>ART WORK SCAFFOLDING</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>KCH CORPORATION 972438</td>
<td>132.08</td>
<td>06/19/2017</td>
<td>62225 BLDG MAINT SVCS</td>
<td>PREVENTATIVE MAINTENANCE</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>JOHNSON LOCKSMITH INC</td>
<td>35.00</td>
<td>06/19/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>KEYS FOR FILING CABINETS</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>TEC #106</td>
<td>65.74</td>
<td>06/19/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIAL FOR CHILLER 1 PRESSURE SWITCH</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>SP A-1 SCREENPRINTIN</td>
<td>205.17</td>
<td>06/21/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIAL FOR PARTITIONS</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>WW GRAINGER</td>
<td>460.85</td>
<td>06/19/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>SPARE BELTS</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>WW GRAINGER</td>
<td>539.07</td>
<td>06/19/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>SPARE BELTS</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>THE HOME DEPOT #1902</td>
<td>24.97</td>
<td>06/19/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>TRUCK STOCK</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>THE HOME DEPOT #1902</td>
<td>19.97</td>
<td>06/19/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>STORE BOX TOOLS</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>THE HOME DEPOT #1902</td>
<td>93.00</td>
<td>06/19/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>TOOLS FOR TRUCK</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>AMAZON MARKETPLACE PMTS</td>
<td>329.05</td>
<td>06/20/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>ACID WASHING STATION</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>PRESTIGE DISTRIBUTION</td>
<td>1487.50</td>
<td>06/20/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIAL FOR PARTITIONS</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>PRESTIGE DISTRIBUTION</td>
<td>1487.50</td>
<td>06/20/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>PARTITIONS</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>LEMOLACE HARDWARE</td>
<td>19.47</td>
<td>06/20/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>TOOLS FOR WORK</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>SP A-1 SCREENPRINTIN</td>
<td>205.17</td>
<td>06/21/2017</td>
<td>65020 CLOTHING</td>
<td>CITY GEAR FOR FM</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>PURE ELECTRIC</td>
<td>332.20</td>
<td>06/21/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>BAD OUTLETS</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>AMAZON.COM AMZN.COM/BI</td>
<td>266.63</td>
<td>06/21/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>BOOSTER PUMP FOR CONDENSER CLEANING</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>THE HOME DEPOT #1902</td>
<td>350.77</td>
<td>06/21/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>DECK REPAIR</td>
</tr>
<tr>
<td>REPORTS TO INTERMEDIATE</td>
<td>MERCHANT NAME</td>
<td>TRANSACTION AMOUNT</td>
<td>POSTING DATE</td>
<td>COST ALLOCATION - EXPENSE OBJECT</td>
<td>EXPENSE DESCRIPTION</td>
</tr>
<tr>
<td>-------------------------</td>
<td>---------------------------</td>
<td>--------------------</td>
<td>---------------</td>
<td>----------------------------------</td>
<td>--------------------------------------</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>ANDERSON LOCK CO</td>
<td>136.75</td>
<td>06/21/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>KEY SHOP STOCK</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>THE HOME DEPOT #1902</td>
<td>20.94</td>
<td>06/21/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>LOCKER ROOM MATERIALS</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>CONNEXION</td>
<td>19.64</td>
<td>06/21/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIAL FOR LIBRARY VENDING MACHINES</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>WW GRAINGER</td>
<td>171.38</td>
<td>06/21/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIAL FOR OFFICE REMODEL</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>CONNEXION</td>
<td>108.38</td>
<td>06/21/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIAL FOR OFFICE REMODEL</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>THE HOME DEPOT #1902</td>
<td>9.75</td>
<td>06/21/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIAL FOR PUMP REPAIR</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>NEUCO INC</td>
<td>543.39</td>
<td>06/21/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>NEW TXV</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>THE HOME DEPOT #1902</td>
<td>37.08</td>
<td>06/22/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>DECK REPAIR</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>KOH WATER TECHNOLOGY</td>
<td>1060.48</td>
<td>06/22/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>NEW WATER SOFTENER</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>PURE ELECTRIC</td>
<td>78.15</td>
<td>06/22/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>TENNIS COURT LIGHTS</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>USA BLUE BOOK</td>
<td>1804.90</td>
<td>06/22/2017</td>
<td>65055 MATERIALS TO MAINTAIN IMPROVEMENTS</td>
<td>SANITATION BAY SPRAY AREA</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>GOLF MILL FORD</td>
<td>375.00</td>
<td>06/22/2017</td>
<td>65090 SAFETY EQUIPMENT</td>
<td>BLUETOOTH FOR VEHICLE</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>HMPRINT</td>
<td>326.21</td>
<td>06/22/2017</td>
<td>65090 SAFETY EQUIPMENT</td>
<td>FIELD WATER BOTTLES</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>STANDARD PIPE</td>
<td>206.38</td>
<td>06/23/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>FAUCET REPLACEMENT</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>CONNEXION</td>
<td>39.07</td>
<td>06/23/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIAL FOR OFFICE REMODEL</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>THE HOME DEPOT #1902</td>
<td>39.81</td>
<td>06/23/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>REPAIR GATES</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>THE HOME DEPOT #1902</td>
<td>21.94</td>
<td>06/23/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>REPAIR OF CONCRETE SIDEWALK</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>THE HOME DEPOT #1902</td>
<td>35.02</td>
<td>06/23/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>ROOF LEAK REPAIR</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>STANDARD PIPE</td>
<td>34.95</td>
<td>06/23/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>SEWER REPAIRS</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>STANDARD PIPE</td>
<td>989.62</td>
<td>06/23/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>SHOP STOCK</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>STANDARD PIPE</td>
<td>958.48</td>
<td>06/23/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>SHOP STOCK</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>THE HOME DEPOT #1902</td>
<td>328.81</td>
<td>06/23/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>SOFTENER INSTALLATION MATERIAL</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>PURE ELECTRIC</td>
<td>119.40</td>
<td>06/26/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>BULBS FOR CIVIC CENTER</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>THE HOME DEPOT #1902</td>
<td>95.98</td>
<td>06/26/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>FORENSIC OFFICE MATERIALS</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>THE HOME DEPOT #1902</td>
<td>40.38</td>
<td>06/26/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>FRONT DOOR REPAIR</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>THE HOME DEPOT #1902</td>
<td>16.86</td>
<td>06/26/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIALS FOR BUILDING MAINTENANCE</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>MENARDS MORTON GROVE I</td>
<td>60.90</td>
<td>06/26/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>OFFICE FURNITURE MATERIALS</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>THE HOME DEPOT #1902</td>
<td>198.40</td>
<td>06/26/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>SHOP SUPPLIES</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>ABLE DISTRIBUTORS</td>
<td>37.60</td>
<td>06/26/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>TRUCK STOCK</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>AMAZON INKPLACE PMTS</td>
<td>38.00</td>
<td>06/26/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>WAREHOUSE SUPPLIES</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>CONNEXION</td>
<td>159.03</td>
<td>06/26/2017</td>
<td>65085 MINOR EQUIP &amp; TOOLS</td>
<td>BATTERY FOR DRILL</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>THE HOME DEPOT #1902</td>
<td>43.90</td>
<td>06/26/2017</td>
<td>65085 MINOR EQUIP &amp; TOOLS</td>
<td>TOOLS FOR CIVC CENTER</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>OFFICE DEPOT #510</td>
<td>59.23</td>
<td>06/26/2017</td>
<td>65095 OFFICE SUPPLIES</td>
<td>OFFICE SUPPLIES</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>AMAZON.COM AMZN.COMBI</td>
<td>47.16</td>
<td>06/26/2017</td>
<td>65040 JANITORIAL SUPPLIES</td>
<td>JANITORIAL SUPPLIES</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>CONNEXION</td>
<td>72.10</td>
<td>06/27/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIAL FOR LIFT</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>CONNEXION</td>
<td>13.91</td>
<td>06/27/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIALS FOR CIVC CENTER</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>ANDERSON LOCK CO</td>
<td>314.55</td>
<td>06/27/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>SHOP STOCK</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>GH GLOBALINDUSTRIAL EQ</td>
<td>234.69</td>
<td>06/28/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>BUILDING MAINTENANCE</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>THE HOME DEPOT #1902</td>
<td>247.68</td>
<td>06/28/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIAL FOR JULY 4TH</td>
</tr>
<tr>
<td>REPORTS TO INTERMEDIATE</td>
<td>MERCHANT NAME</td>
<td>TRANSACTION AMOUNT</td>
<td>POSTING DATE</td>
<td>COST ALLOCATION - EXPENSE OBJECT</td>
<td>EXPENSE DESCRIPTION</td>
</tr>
<tr>
<td>--------------------------</td>
<td>-------------------------</td>
<td>--------------------</td>
<td>--------------</td>
<td>----------------------------------</td>
<td>--------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>THE HOME DEPOT #1902</td>
<td>60.59</td>
<td>06/28/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIALS FOR ACID WASH STATION</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>SUPERIOR INDUSTRIAL SP</td>
<td>310.40</td>
<td>06/29/2017</td>
<td>65040 JANITORIAL SUPPLIES</td>
<td>JANITORIAL SUPPLIES</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>ABLE DISTRIBUTORS</td>
<td>446.04</td>
<td>06/29/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>CD DETECTOR AND SUPPLIES</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>CONNEXION</td>
<td>5.33</td>
<td>06/29/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>LIGHT AT HARBOR CANAL</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>CONNEXION</td>
<td>113.20</td>
<td>06/29/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIALS FOR JULY 4TH</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>TEC 101</td>
<td>51.22</td>
<td>06/29/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>PRESSURE SWITCH FOR PD</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>THE HOME DEPOT #1902</td>
<td>72.37</td>
<td>06/29/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>REMOVE PAINT FROM WALL</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>THE HOME DEPOT #1902</td>
<td>52.41</td>
<td>06/29/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>REPAIR CONCRETE</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>AMAZON MARKETPLACE PMTS</td>
<td>39.97</td>
<td>06/29/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>TETHER FOR REMOTES</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>RIDGEVIEW GRILL</td>
<td>29.00</td>
<td>06/29/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>SUPERVISOR MEETING</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>PURE ELECTRIC</td>
<td>566.46</td>
<td>06/30/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>BASKETBALL COURT LIGHTS</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>LEMOJ ACE HARDWARE</td>
<td>12.99</td>
<td>06/30/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIAL FOR JULY 4TH</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>SCHNEIDER ELECTRIC AMER</td>
<td>866.00</td>
<td>06/30/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>NEW BAS SYSTEM FOR ANIMAL SHELTER</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>AMAZON MARKETPLACE PMTS</td>
<td>149.99</td>
<td>06/30/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>TV BRACKET FOR OFFICE</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>SOUTHSIDE CONTROL</td>
<td>19.05</td>
<td>06/30/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>TOOLS</td>
</tr>
<tr>
<td>ADMIN SVCS/ FACILITIES</td>
<td>SOUTH SIDE CONTROL</td>
<td>1500.00</td>
<td>06/30/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>TOOLS</td>
</tr>
<tr>
<td>ADMIN SVCS/ HUMAN RES</td>
<td>PANINO'S PIZZERIA OR</td>
<td>222.90</td>
<td>06/05/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>ICMA SESSION LUNCH</td>
</tr>
<tr>
<td>ADMIN SVCS/ HUMAN RES</td>
<td>RIVERFY</td>
<td>21.00</td>
<td>06/06/2017</td>
<td>65040 JANITORIAL SUPPLIES</td>
<td>EMPLOYMENT TESTING SERVICES - EMPLOYMENT VERIFICATION</td>
</tr>
<tr>
<td>ADMIN SVCS/ HUMAN RES</td>
<td><a href="http://WWW.NORTHERNSAFETY.COM">WWW.NORTHERNSAFETY.COM</a></td>
<td>21.92</td>
<td>06/08/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>FIRST AID SUPPLIES</td>
</tr>
<tr>
<td>ADMIN SVCS/ HUMAN RES</td>
<td>SHERATON DENVER</td>
<td>612.77</td>
<td>06/12/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>CASTELLON CONFERENCE HOTEL</td>
</tr>
<tr>
<td>ADMIN SVCS/ HUMAN RES</td>
<td>IQF TALK CORPORATION</td>
<td>35.95</td>
<td>06/14/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>EMPLOYMENT VERIFICATION</td>
</tr>
<tr>
<td>ADMIN SVCS/ HUMAN RES</td>
<td>NATIONAL EMPLOYMENT LA</td>
<td>708.77</td>
<td>06/15/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>EMPLOYMENT TRAINING - LIN</td>
</tr>
<tr>
<td>ADMIN SVCS/ HUMAN RES</td>
<td>ACCURATE BIOMETRICS IN</td>
<td>3500.00</td>
<td>06/16/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>EMPLOYMENT FINGERPRINTING</td>
</tr>
<tr>
<td>ADMIN SVCS/ HUMAN RES</td>
<td>ACCURATE BIOMETRICS IN</td>
<td>1500.00</td>
<td>06/16/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>EMPLOYMENT FINGERPRINTING</td>
</tr>
<tr>
<td>ADMIN SVCS/ HUMAN RES</td>
<td>INTERNATION</td>
<td>200.00</td>
<td>06/16/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>PARTIAL REFUND FOR ICMA SESSION. DUE TO ICMA PROBLEM.</td>
</tr>
<tr>
<td>ADMIN SVCS/ HUMAN RES</td>
<td>IQF TALK CORPORATION</td>
<td>35.95</td>
<td>06/19/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>EMPLOYMENT VERIFICATION</td>
</tr>
<tr>
<td>ADMIN SVCS/ HUMAN RES</td>
<td>SOU SQ GATEWAY EXPRESS</td>
<td>41.96</td>
<td>06/19/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>TAXI FROM AIRPORT TO HOTEL IN ST. LOUIS.</td>
</tr>
<tr>
<td>ADMIN SVCS/ HUMAN RES</td>
<td>PANINO'S PIZZERIA OR</td>
<td>191.00</td>
<td>06/19/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>ICMA SESSION LUNCH</td>
</tr>
<tr>
<td>ADMIN SVCS/ HUMAN RES</td>
<td>PUBLICSALARY</td>
<td>350.00</td>
<td>06/19/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MEMBERSHIP DUES</td>
</tr>
<tr>
<td>ADMIN SVCS/ HUMAN RES</td>
<td>IQF TALK CORPORATION</td>
<td>35.95</td>
<td>06/20/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>EMPLOYMENT VERIFICATION</td>
</tr>
<tr>
<td>ADMIN SVCS/ HUMAN RES</td>
<td>AMERICAN 0010294775420</td>
<td>25.00</td>
<td>06/20/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>CHECKED BAGGAGE FEE. FLIGHT TO ST. LOUIS. FOR WEEK LONG TRAINING.</td>
</tr>
<tr>
<td>ADMIN SVCS/ HUMAN RES</td>
<td>ACCURATE BIOMETRICS IN</td>
<td>1500.00</td>
<td>06/21/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>EMPLOYMENT FINGERPRINTING</td>
</tr>
<tr>
<td>ADMIN SVCS/ HUMAN RES</td>
<td>MISSION TACO JOINT.- DE</td>
<td>20.00</td>
<td>06/21/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>ACCIDENTALLY WROTE WRONG AMOUNT ON RECEIPT AFTER TIP. RESTAURANT ROUNDED TO $20.</td>
</tr>
<tr>
<td>ADMIN SVCS/ HUMAN RES</td>
<td>ST LOUIS BREAD #28</td>
<td>8.92</td>
<td>06/21/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>DINNER IN ST. LOUIS 6/22/17</td>
</tr>
<tr>
<td>ADMIN SVCS/ HUMAN RES</td>
<td>FITZ BOTTLING COMPANY</td>
<td>16.13</td>
<td>06/21/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>DINNER IN ST. LOUIS 6/19/17</td>
</tr>
<tr>
<td>ADMIN SVCS/ HUMAN RES</td>
<td>CORNER 17</td>
<td>10.00</td>
<td>06/22/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>DINNER IN ST. LOUIS 6/20/17</td>
</tr>
<tr>
<td>ADMIN SVCS/ HUMAN RES</td>
<td>MISSION TACO JOINT.- DE</td>
<td>20.00</td>
<td>06/26/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>DINNER IN ST. LOUIS 6/22/17</td>
</tr>
<tr>
<td>ADMIN SVCS/ HUMAN RES</td>
<td>FITZ BOTTLING COMPANY</td>
<td>20.00</td>
<td>06/26/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>DINNER IN ST. LOUIS 6/22/17</td>
</tr>
<tr>
<td>ADMIN SVCS/ HUMAN RES</td>
<td>PEACOOK LOOP DINER</td>
<td>15.00</td>
<td>06/26/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>DINNER IN ST. LOUIS 6/23/17</td>
</tr>
<tr>
<td>REPORTS TO INTERMEDIATE</td>
<td>MERCHANT NAME</td>
<td>TRANSACTION AMOUNT</td>
<td>POSTING DATE</td>
<td>COST ALLOCATION - EXPENSE OBJECT</td>
<td>EXPENSE DESCRIPTION</td>
</tr>
<tr>
<td>-------------------------</td>
<td>---------------</td>
<td>-------------------</td>
<td>-------------</td>
<td>----------------------------------</td>
<td>-------------------</td>
</tr>
<tr>
<td>ADMIN SVCS/HUMAN RES</td>
<td>INTUIT IN VERBAL JUD</td>
<td>1495.00</td>
<td>06/26/2017</td>
<td>62205 TRAINING &amp; TRAVEL</td>
<td>VERBAL JUDO REGISTRATION FEE</td>
</tr>
<tr>
<td>ADMIN SVCS/HUMAN RES</td>
<td>MOONRISE HOTEL</td>
<td>794.04</td>
<td>06/26/2017</td>
<td>62310 HR ONLY - CITY WIDE TRAINING</td>
<td>HOTEL STAY IN ST. LOUIS FOR VERBAL JUDO TRAINING</td>
</tr>
<tr>
<td>ADMIN SVCS/HUMAN RES</td>
<td>CROWN TROPHY 54</td>
<td>30.00</td>
<td>06/29/2017</td>
<td>65125 OTHER COMMODITIES</td>
<td>SERVICE PLAQUES</td>
</tr>
<tr>
<td>ADMIN SVCS/FLEET</td>
<td>LEMOPLACE HARDWARE</td>
<td>10.99</td>
<td>06/01/2017</td>
<td>66090 MATERIALS TO MAINTAIN AUTOS</td>
<td>HOSE CLAMPS</td>
</tr>
<tr>
<td>ADMIN SVCS/FLEET</td>
<td>WW GRAINGER</td>
<td>58.00</td>
<td>06/01/2017</td>
<td>66090 MATERIALS TO MAINTAIN AUTOS</td>
<td>HOSE CLAMPS</td>
</tr>
<tr>
<td>ADMIN SVCS/FLEET</td>
<td>IL TOLLWAY AUTO REPLEN</td>
<td>40.00</td>
<td>06/05/2017</td>
<td>66090 MATERIALS TO MAINTAIN AUTOS</td>
<td>PASS POOL CARS REPLENISH</td>
</tr>
<tr>
<td>ADMIN SVCS/FLEET</td>
<td>4TE ILSECOFSTATESFEE</td>
<td>2.37</td>
<td>06/07/2017</td>
<td>65045 LICENSING/REGULATORY SUPPLIES</td>
<td>LICENSE PLATE RENEW #19 SERVICE CHARGE</td>
</tr>
<tr>
<td>ADMIN SVCS/FLEET</td>
<td>4TE SOSINTERNET VEHCL</td>
<td>101.00</td>
<td>06/07/2017</td>
<td>65045 LICENSING/REGULATORY SUPPLIES</td>
<td>LICENSE PLATE RENEWAL #19</td>
</tr>
<tr>
<td>ADMIN SVCS/FLEET</td>
<td>SUNKN #30178 Q35</td>
<td>121.00</td>
<td>06/07/2017</td>
<td>65125 OTHER COMMODITIES</td>
<td>GIFT CARDS FOR PARKING ENFORCEMENT STAFF - PUBLIC SERVICE WEEK (10 X $11)</td>
</tr>
<tr>
<td>ADMIN SVCS/FLEET</td>
<td>WW GRAINGER</td>
<td>143.83</td>
<td>06/08/2017</td>
<td>66080 MATERIALS TO MAINTAIN AUTOS</td>
<td>ROLL OF MAGNETS</td>
</tr>
<tr>
<td>ADMIN SVCS/FLEET</td>
<td>AMAZON.COM AAXN.COM/B</td>
<td>32.98</td>
<td>06/09/2017</td>
<td>66080 MATERIALS TO MAINTAIN AUTOS</td>
<td>FLEXIBLE MAGNET STRIP</td>
</tr>
<tr>
<td>ADMIN SVCS/FLEET</td>
<td>WW GRAINGER</td>
<td>24.70</td>
<td>06/12/2017</td>
<td>66090 MATERIALS TO MAINTAIN AUTOS</td>
<td>15 AMP FUSES</td>
</tr>
<tr>
<td>ADMIN SVCS/FLEET</td>
<td>AMAZON.COM AAXN.COM/B</td>
<td>67.56</td>
<td>06/12/2017</td>
<td>66090 MATERIALS TO MAINTAIN AUTOS</td>
<td>ELECTRICAL TAPE</td>
</tr>
<tr>
<td>ADMIN SVCS/FLEET</td>
<td>EAS THE EASTWOOD COMP</td>
<td>653.19</td>
<td>06/12/2017</td>
<td>65085 MINOR EQUIP &amp; TOOLS</td>
<td>TUBE FLARING TOOLS FOR FLEET GARAGE</td>
</tr>
<tr>
<td>ADMIN SVCS/FLEET</td>
<td>WW GRAINGER</td>
<td>129.38</td>
<td>06/12/2017</td>
<td>65090 SAFETY EQUIPMENT</td>
<td>BLUE ARMOR 1000 CLIMBING/POSITIONING HARNESS</td>
</tr>
<tr>
<td>ADMIN SVCS/FLEET</td>
<td>NORTH SHORE UNIFORM IN</td>
<td>153.55</td>
<td>06/14/2017</td>
<td>65020 CLOTHING</td>
<td>CLOTHING - PARKING ENFORCEMENT OFFICERS</td>
</tr>
<tr>
<td>ADMIN SVCS/FLEET</td>
<td>4TE ILSECOFSTATESFEE</td>
<td>2.37</td>
<td>06/14/2017</td>
<td>65045 LICENSING/REGULATORY SUPPLIES</td>
<td>LICENSE PLATE RENEAL #447</td>
</tr>
<tr>
<td>ADMIN SVCS/FLEET</td>
<td>4TE SOSINTERNET VEHCL</td>
<td>101.03</td>
<td>06/14/2017</td>
<td>65045 LICENSING/REGULATORY SUPPLIES</td>
<td>LICENSE PLATE RENEAL #447</td>
</tr>
<tr>
<td>ADMIN SVCS/FLEET</td>
<td>IMPERIAL SUPPLIES</td>
<td>62.74</td>
<td>06/15/2017</td>
<td>66090 MATERIALS TO MAINTAIN AUTOS</td>
<td>BLACK PIPE FITTINGS</td>
</tr>
<tr>
<td>ADMIN SVCS/FLEET</td>
<td>WW GRAINGER</td>
<td>108.23</td>
<td>06/16/2017</td>
<td>66035 PETROLEUM PRODUCTS</td>
<td>AUTOMATIC FUEL NOZZLE</td>
</tr>
<tr>
<td>ADMIN SVCS/FLEET</td>
<td>AMAZON.COM AAXN.COM/B</td>
<td>31.11</td>
<td>06/22/2017</td>
<td>65935 MINOR EQUIPMENT AND TOOLS</td>
<td>DEEP IMPACT SOCKET</td>
</tr>
<tr>
<td>ADMIN SVCS/FLEET</td>
<td>GOLF CART GARAGE</td>
<td>349.95</td>
<td>06/27/2017</td>
<td>66090 MATERIALS TO MAINTAIN AUTOS</td>
<td>GOLF CART BATTERY CHARGER FOR RECREATION DEPARTMENT</td>
</tr>
<tr>
<td>ADMIN SVCS/FLEET</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>18.95</td>
<td>06/29/2017</td>
<td>66090 MATERIALS TO MAINTAIN AUTOS</td>
<td>BENCH WIZARD NUMBER AND LETTER PUNCHES</td>
</tr>
<tr>
<td>ADMIN SVCS/FLEET</td>
<td>THE HOME DEPOT #1902</td>
<td>16.97</td>
<td>06/30/2017</td>
<td>66090 MATERIALS TO MAINTAIN AUTOS</td>
<td>TITANUM DRILL BIT</td>
</tr>
<tr>
<td>ADMIN SVCS/INFO SYS</td>
<td>EAGLE RIDGE RESORT</td>
<td>929.14</td>
<td>06/19/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>ILCA CONFERENCE ACCOMMODATIONS</td>
</tr>
<tr>
<td>ADMIN SVCS/INFO SYS</td>
<td>SOX SQ SW EQUIPMENT S</td>
<td>3680.02</td>
<td>06/19/2017</td>
<td>66085 MINOR EQUIP &amp; TOOLS</td>
<td>RECYCLING PARTS WASHER</td>
</tr>
<tr>
<td>ADMIN SVCS/INFO SYS</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>50.73</td>
<td>06/20/2017</td>
<td>66095 OFFICE SUPPLIES</td>
<td>NOISE DIFFUSER FOR HUMAN RESOURCES</td>
</tr>
<tr>
<td>ADMIN SVCS/INFO SYS</td>
<td>ILLINOIS CITY COUNTY M</td>
<td>170.00</td>
<td>06/22/2017</td>
<td>62360 MEMBERSHIP DUES</td>
<td>ILCA 2017-2018 MEMBERSHIP</td>
</tr>
<tr>
<td>ADMIN SVCS/INFO SYS</td>
<td>HR PERFORMANCE SOL</td>
<td>1597.00</td>
<td>06/23/2017</td>
<td>62310 HR ONLY - CITY WIDE TRAINING</td>
<td>HUMAN RESOURCES PERFORMANCE REVIEW TRAINING PROGRAM</td>
</tr>
<tr>
<td>ADMIN SVCS/INFO SYS</td>
<td>WMOLEFDs EVN 10076</td>
<td>239.98</td>
<td>06/26/2017</td>
<td>66040 GENERAL ADMINISTRATION</td>
<td>FRUIT AND CHARCUTERIE TRAYS FOR ARTIST RECEPTION</td>
</tr>
<tr>
<td>ADMIN SVCS/INFO SYS</td>
<td>INT IN NATIONAL AWARD</td>
<td>35.00</td>
<td>06/29/2017</td>
<td>66040 GENERAL ADMINISTRATION</td>
<td>PLAQUE FOR LIGHTED SCULPTURE IN CIVIC CENTER HALLWAY</td>
</tr>
<tr>
<td>ADMIN SVCS/INFO SYS</td>
<td>AMAZON.COM AAXN.COM/B</td>
<td>49.95</td>
<td>06/30/2017</td>
<td>66095 OFFICE SUPPLIES</td>
<td>CORRECTED NOISE DIFFUSER PURCHASE FOR HUMAN RESOURCES</td>
</tr>
<tr>
<td>ADMIN SVCS/INFO SYS</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>49.94</td>
<td>06/01/2017</td>
<td>62250 COMPUTER EQUIPMENT MAINT.</td>
<td>USB-C TO VIDEO ADAPTOR</td>
</tr>
<tr>
<td>ADMIN SVCS/INFO SYS</td>
<td>AMAZON.COM AAXN.COM/B</td>
<td>37.96</td>
<td>06/01/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>BUSINESS RELATIONSHIP MANAGEMENT BOOK FOR IT</td>
</tr>
<tr>
<td>ADMIN SVCS/INFO SYS</td>
<td>CDW GOVT #RZK4267</td>
<td>314.93</td>
<td>06/01/2017</td>
<td>64510 TELECOMM EQ (IS)</td>
<td>UPS BATTERY PACK</td>
</tr>
<tr>
<td>ADMIN SVCS/INFO SYS</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>584.95</td>
<td>06/06/2017</td>
<td>62250 COMPUTER EQUIPMENT MAINT.</td>
<td>MONITORS</td>
</tr>
<tr>
<td>ADMIN SVCS/INFO SYS</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>517.69</td>
<td>06/06/2017</td>
<td>64545 (IS ONLY) PERSONAL COMP SOFTWARE</td>
<td>CHROMEBOOK PAUL ZALMEZAK #13359</td>
</tr>
<tr>
<td>ADMIN SVCS/INFO SYS</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>487.94</td>
<td>06/07/2017</td>
<td>62250 COMPUTER EQUIPMENT MAINT.</td>
<td>PRINTER FOR SEAN OWENS OFF SITE CAMP PROGRAM, PRINTER FOR POLICE TRAINING, SPARE PRINTER</td>
</tr>
<tr>
<td>ADMIN SVCS/INFO SYS</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>88.88</td>
<td>06/07/2017</td>
<td>62250 COMPUTER EQUIPMENT MAINT.</td>
<td>REPLACEMENT LAPTOP POWER ADAPTERS</td>
</tr>
</tbody>
</table>

August 14, 2017

Page 7 of 598
<table>
<thead>
<tr>
<th>REPORTS TO INTERMEDIATE</th>
<th>MERCHANT NAME</th>
<th>TRANSACTION AMOUNT</th>
<th>POSTING DATE</th>
<th>COST ALLOCATION - EXPENSE OBJECT</th>
<th>EXPENSE DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADMIN SVCS/INFO SYS</td>
<td>SECUREWORLD EXPO</td>
<td>525.00</td>
<td>06/07/2017</td>
<td>62250</td>
<td>TRAINING &amp; TRAVEL</td>
</tr>
<tr>
<td></td>
<td>DAPER.COM/CHARGE</td>
<td>15.00</td>
<td>06/07/2017</td>
<td>62340</td>
<td>IS SUPPORT FEES</td>
</tr>
<tr>
<td></td>
<td>BUSINESSAPPS</td>
<td>59.00</td>
<td>06/07/2017</td>
<td>62662</td>
<td>BUSINESS RETENTION/EXPANSION INVESTMENTS</td>
</tr>
<tr>
<td></td>
<td>VILLAGE OF ROSEMONT</td>
<td>10.00</td>
<td>06/08/2017</td>
<td>62250</td>
<td>TRAINING &amp; TRAVEL</td>
</tr>
<tr>
<td></td>
<td>PLUG N PAY INC</td>
<td>10.00</td>
<td>06/08/2017</td>
<td>62705</td>
<td>BANK SERVICE CHARGES</td>
</tr>
<tr>
<td></td>
<td>MONOPRICE, INC.</td>
<td>123.05</td>
<td>06/08/2017</td>
<td>64510</td>
<td>TELECOMM EQ (IS) DATACENTER CAT5E CABLING</td>
</tr>
<tr>
<td></td>
<td>AMAZON MKTPLACE PMTS</td>
<td>1289.35</td>
<td>06/08/2017</td>
<td>65110</td>
<td>REC PROGRAM SUPPLIES</td>
</tr>
<tr>
<td></td>
<td>PLUG N PAY INC</td>
<td>10.00</td>
<td>06/08/2017</td>
<td>62705</td>
<td>BANK SERVICE CHARGES</td>
</tr>
<tr>
<td></td>
<td>DMI</td>
<td>1303.15</td>
<td>06/08/2017</td>
<td>65555</td>
<td>PERSONAL COMPUTER EQ</td>
</tr>
<tr>
<td></td>
<td>AMAZON.COM AMZN.COM/BI</td>
<td>76.01</td>
<td>06/09/2017</td>
<td>65085</td>
<td>MINOR EQUIP &amp; TOOLS</td>
</tr>
<tr>
<td></td>
<td>AMAZON MKTPLACE PMTS</td>
<td>35.99</td>
<td>06/09/2017</td>
<td>62250</td>
<td>COMPUTER EQUIPMENT MAINT.</td>
</tr>
<tr>
<td></td>
<td>ZOHO CORPORATION</td>
<td>1995.00</td>
<td>06/09/2017</td>
<td>64545</td>
<td>PERSONAL COMP SOFTWARE</td>
</tr>
<tr>
<td></td>
<td>EDITME</td>
<td>49.00</td>
<td>06/14/2017</td>
<td>62340</td>
<td>IS SUPPORT FEES</td>
</tr>
<tr>
<td></td>
<td>PAYPAL CALLRECORD</td>
<td>1550.00</td>
<td>06/15/2017</td>
<td>64510</td>
<td>TELECOMM EQ (IS) 311 CRC VOICE RECORDER APPLIANCE FOR CIVIC CENTER FRONT DESK</td>
</tr>
<tr>
<td></td>
<td>AMAZON.COM AMZN.COM/BI</td>
<td>145.82</td>
<td>06/15/2017</td>
<td>65085</td>
<td>MINOR EQUIP &amp; TOOLS</td>
</tr>
<tr>
<td></td>
<td>INTERNATIONAL TRANSACTION FEE</td>
<td>1.44</td>
<td>06/16/2017</td>
<td>64545</td>
<td>PERSONAL COMP SOFTWARE</td>
</tr>
<tr>
<td></td>
<td>AMAZON.COM AMZN.COM/BI</td>
<td>179.88</td>
<td>06/16/2017</td>
<td>64545</td>
<td>PERSONAL COMP SOFTWARE</td>
</tr>
<tr>
<td></td>
<td>ISACA</td>
<td>995.00</td>
<td>06/19/2017</td>
<td>62250</td>
<td>COMPUTER EQUIPMENT MAINT.</td>
</tr>
<tr>
<td></td>
<td>SMI DELL HIGHER EDUC</td>
<td>1303.15</td>
<td>06/19/2017</td>
<td>64505</td>
<td>TELECOMMUNICATIONS CARRIER LINE CH</td>
</tr>
<tr>
<td></td>
<td>WEBCAMIO</td>
<td>179.88</td>
<td>06/19/2017</td>
<td>64545</td>
<td>PERSONAL COMP SOFTWARE</td>
</tr>
<tr>
<td></td>
<td>ISACA</td>
<td>599.00</td>
<td>06/19/2017</td>
<td>62250</td>
<td>COMPUTER EQUIPMENT MAINT.</td>
</tr>
<tr>
<td></td>
<td>EDITME</td>
<td>377.50</td>
<td>06/19/2017</td>
<td>62250</td>
<td>TRAVEL</td>
</tr>
<tr>
<td></td>
<td>BAK YAFOOO.COM CHARGE</td>
<td>1275.49</td>
<td>06/19/2017</td>
<td>62340</td>
<td>IS SUPPORT FEES</td>
</tr>
<tr>
<td></td>
<td>AMAZON MKTPLACE PMTS</td>
<td>278.02</td>
<td>06/19/2017</td>
<td>64505</td>
<td>TELECOMMUNICATIONS CARRIER LINE CH</td>
</tr>
<tr>
<td></td>
<td>SMI DELL HIGHER EDUC</td>
<td>720.35</td>
<td>06/19/2017</td>
<td>65555</td>
<td>PERSONAL COMPUTER EQ</td>
</tr>
<tr>
<td></td>
<td>WEBCAMIO</td>
<td>179.88</td>
<td>06/19/2017</td>
<td>64545</td>
<td>PERSONAL COMP SOFTWARE</td>
</tr>
<tr>
<td></td>
<td>ISACA</td>
<td>377.50</td>
<td>06/19/2017</td>
<td>62250</td>
<td>COMPUTER EQUIPMENT MAINT.</td>
</tr>
<tr>
<td></td>
<td>SMART HIGHER EDUC</td>
<td>1303.15</td>
<td>06/19/2017</td>
<td>64505</td>
<td>TELECOMMUNICATIONS CARRIER LINE CH</td>
</tr>
<tr>
<td></td>
<td>ASANA.COM</td>
<td>112.50</td>
<td>06/22/2017</td>
<td>62250</td>
<td>IS SUPPORT FEES</td>
</tr>
<tr>
<td></td>
<td>HELLO HELLOFAX</td>
<td>79.97</td>
<td>06/23/2017</td>
<td>62340</td>
<td>IS SUPPORT FEES</td>
</tr>
<tr>
<td></td>
<td>SMART HIGHER EDUC</td>
<td>1303.15</td>
<td>06/22/2017</td>
<td>64505</td>
<td>TELECOMMUNICATIONS CARRIER LINE CH</td>
</tr>
<tr>
<td></td>
<td>ISACA</td>
<td>377.50</td>
<td>06/22/2017</td>
<td>62250</td>
<td>COMPUTER EQUIPMENT MAINT.</td>
</tr>
<tr>
<td></td>
<td>GENERAL ASSEMBLY</td>
<td>250.00</td>
<td>06/26/2017</td>
<td>64545</td>
<td>PERSONAL COMP SOFTWARE</td>
</tr>
<tr>
<td></td>
<td>SMART HIGHER EDUC</td>
<td>112.50</td>
<td>06/26/2017</td>
<td>64505</td>
<td>TELECOMMUNICATIONS CARRIER LINE CH</td>
</tr>
<tr>
<td></td>
<td>SMK SURVEYMONKEY.COM</td>
<td>300.00</td>
<td>06/27/2017</td>
<td>62250</td>
<td>COMPUTER EQUIPMENT MAINT.</td>
</tr>
<tr>
<td>REPORTS TO INTERMEDIATE</td>
<td>MERCHANT NAME</td>
<td>TRANSACTION AMOUNT</td>
<td>POSTING DATE</td>
<td>COST ALLOCATION - EXPENSE OBJECT</td>
<td>EXPENSE DESCRIPTION</td>
</tr>
<tr>
<td>-------------------------</td>
<td>---------------</td>
<td>---------------------</td>
<td>--------------</td>
<td>----------------------------------</td>
<td>---------------------</td>
</tr>
<tr>
<td>ADMN SVCS/INFO SYS</td>
<td>SHERMAN PLAZA SELF PAR</td>
<td>2.00</td>
<td>06/29/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>FOUNTAIN SQUARE CONSTRUCTION MEETING PARKING</td>
</tr>
<tr>
<td>ADMN SVCS/INFO SYS</td>
<td>AMAZON MARKETPLACE PMTS</td>
<td>59.30</td>
<td>06/29/2017</td>
<td>64510 TELECOMM EQ (IS)</td>
<td>WIRELESS SURVEY EQUIPMENT</td>
</tr>
<tr>
<td>ADMN SVCS/INFO SYS</td>
<td>AMAZON MARKETPLACE PMTS</td>
<td>50.70</td>
<td>06/30/2017</td>
<td>64510 TELECOMM EQ (IS)</td>
<td>WIRELESS SURVEY EQUIPMENT</td>
</tr>
<tr>
<td>ADMN SVCS/INFO SYS</td>
<td>AMAZON.COM</td>
<td>998.00</td>
<td>06/30/2017</td>
<td>65555 PERSONAL COMPUTER EQ</td>
<td>CHROMEBOOK FOR MARTY LYONS AND SPARE FOR IT SERVICES</td>
</tr>
<tr>
<td>ADMN SVCS/PARKING SVCS</td>
<td>LEMOI ACE HARDWARE</td>
<td>23.96</td>
<td>06/01/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>SCREW DRIVERS FOR METERS</td>
</tr>
<tr>
<td>ADMN SVCS/PARKING SVCS</td>
<td>LEMOI ACE HARDWARE</td>
<td>75.97</td>
<td>06/01/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>PHONE CORDS FOR METERS</td>
</tr>
<tr>
<td>ADMN SVCS/PARKING SVCS</td>
<td>CITY OF EVANSTON PAY A</td>
<td>1.00</td>
<td>06/06/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>PARKING METER TEST</td>
</tr>
<tr>
<td>ADMN SVCS/PARKING SVCS</td>
<td>HAROLD'S TRUE VALUE HD</td>
<td>27.47</td>
<td>06/05/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>SAFETY VESTS FOR TEMPORARY STAFF</td>
</tr>
<tr>
<td>ADMN SVCS/PARKING SVCS</td>
<td>LEMOI ACE HARDWARE</td>
<td>8.78</td>
<td>06/21/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>SCREW DRIVERS FOR SIGNS</td>
</tr>
<tr>
<td>ADMN SVCS/PARKING SVCS</td>
<td>THE HOME DEPOT #1902</td>
<td>78.51</td>
<td>06/21/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>SHOP TOOLS AND SUPPLIES FOR SIGNS</td>
</tr>
<tr>
<td>ADMN SVCS/PARKING SVCS</td>
<td>THE HOME DEPOT #1902</td>
<td>103.43</td>
<td>06/28/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>METAL CUTTING FOR METERS</td>
</tr>
<tr>
<td>CITY COUNCIL ADMIN</td>
<td>ORBITZ 7269879273875</td>
<td>53.00</td>
<td>06/01/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>MAYORS AIRFARE TO GREAT LAKES &amp; ST. LAWRENCE CONFERENCE IN MONTREAL, QUEBEC JUNE 14-16, 2017</td>
</tr>
<tr>
<td>CITY COUNCIL ADMIN</td>
<td>ORBITZ 7269879273875</td>
<td>53.00</td>
<td>06/01/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>MAYORS AIRFARE TO GREAT LAKES &amp; ST. LAWRENCE CONFERENCE IN MONTREAL, QUEBEC JUNE 14-16, 2017</td>
</tr>
<tr>
<td>CITY COUNCIL ADMIN</td>
<td>ORBITZ 7269879273875</td>
<td>8.84</td>
<td>06/01/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>MAYORS AIRFARE TO GREAT LAKES &amp; ST. LAWRENCE CONFERENCE IN MONTREAL, QUEBEC JUNE 14-16, 2017</td>
</tr>
<tr>
<td>CITY COUNCIL ADMIN</td>
<td>AIR CAN 01486696532971</td>
<td>22.00</td>
<td>06/13/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>MAYORS AIRFARE TO U.S. CONFERENCE OF MAYORS CONFERENCE IN MIAMI, FL JUNE 22-26, 2017</td>
</tr>
<tr>
<td>CITY COUNCIL ADMIN</td>
<td>AMERICAN 00186696532971</td>
<td>314.40</td>
<td>06/14/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>MAYORS AIRFARE TO GREAT LAKES &amp; ST. LAWRENCE CONFERENCE IN MONTREAL, QUEBEC JUNE 14-16, 2017</td>
</tr>
<tr>
<td>CITY COUNCIL ADMIN</td>
<td>NATL LEAGUE ONLINE</td>
<td>50.00</td>
<td>06/30/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>REGISTRATION FEE FOR ALL. FLEETING FOR THE NATIONAL LEAGUE OF CITIES CONFERENCE IN CHARLOTTE, NC - NOVEMBER 14-18, 2017</td>
</tr>
<tr>
<td>CITY COUNCIL ADMIN</td>
<td>NATIONAL LEAGUE OF CITY COUNCILS</td>
<td>460.00</td>
<td>06/30/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>HOTEL FOR JOHN BONANDER - CITY COUNCIL GOAL MEETING</td>
</tr>
<tr>
<td>CITY MGR'S OFF</td>
<td>G2 REVOLUTION LLC</td>
<td>99.92</td>
<td>06/12/2017</td>
<td>62605 OTHER CHARGES</td>
<td>RECYCLING FOR K-CUPS IN CITY OFFICES</td>
</tr>
<tr>
<td>CITY MGR'S OFF</td>
<td>J &amp; D FINER FOODS</td>
<td>176.08</td>
<td>06/12/2017</td>
<td>65025 FOOD</td>
<td>FOOD FOR CITY COUNCIL DINNER JUNE 12</td>
</tr>
<tr>
<td>CITY MGR'S OFF</td>
<td>INTERNATION</td>
<td>149.00</td>
<td>06/14/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>UBER GIFTCARD FOR ECONOMIC DEVELOPMENT</td>
</tr>
<tr>
<td>CITY MGR'S OFF</td>
<td>CS UBERGIFT CARD</td>
<td>70.00</td>
<td>06/14/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>UBER GIFT CARD FOR ENTH SANCHEZ TRANSPORTATION TO MEETINGS</td>
</tr>
<tr>
<td>CITY MGR'S OFF</td>
<td>SP A-1 SCREENPRINT</td>
<td>63.92</td>
<td>06/16/2017</td>
<td>62605 OTHER CHARGES</td>
<td>CITY LOGO WEAR FOR THREE NEW CITY MANAGER'S OFFICE EMPLOYEES</td>
</tr>
<tr>
<td>CITY MGR'S OFF</td>
<td>INT IN EVANSTON SYMPH</td>
<td>200.00</td>
<td>06/19/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>AD IN SYMPHONY PROGRAM</td>
</tr>
<tr>
<td>CITY MGR's OFF</td>
<td>PAYPAL EVANSTON</td>
<td>50.00</td>
<td>06/21/2017</td>
<td>62490 OTHER CHARGES</td>
<td>CITY COUNCIL ENTRY TO FOURTH OF JULY PARADE</td>
</tr>
<tr>
<td>CITY MGR's OFF</td>
<td>PAYPAL EVANSTON</td>
<td>100.00</td>
<td>06/21/2017</td>
<td>62605 OTHER CHARGES</td>
<td>ANIMAL SHELTER ENTRY TO FOURTH OF JULY PARADE</td>
</tr>
<tr>
<td>CITY MGR'S OFF</td>
<td>GIOVANNO'S EVANSTON</td>
<td>178.46</td>
<td>06/21/2017</td>
<td>65025 FOOD</td>
<td>FOOD FOR CITY COUNCIL DINNER JUNE 12</td>
</tr>
<tr>
<td>CITY MGR'S OFF</td>
<td>HILTON HOTELS</td>
<td>309.16</td>
<td>06/22/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>HOTEL FOR JEAN BONANDER - CITY COUNCIL GOAL MEETING</td>
</tr>
<tr>
<td>CITY MGR'S OFF</td>
<td><a href="HTTP://WWW.GOGOAR.COM">HTTP://WWW.GOGOAR.COM</a></td>
<td>4.99</td>
<td>06/26/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>WIFI FOR WALLY BOBKIEWICZ IN FLIGHT TO CONFERENCE</td>
</tr>
<tr>
<td>CITY MGR'S OFF</td>
<td>INT IN NATIONAL AWARD</td>
<td>104.50</td>
<td>06/26/2017</td>
<td>62605 OTHER CHARGES</td>
<td>KEY TO THE CITY TO ROTARY PRESIDENT</td>
</tr>
<tr>
<td>CITY MGR'S OFF</td>
<td>TRATTORIA DOC INC</td>
<td>210.00</td>
<td>06/26/2017</td>
<td>65025 FOOD</td>
<td>FOOD FOR CITY COUNCIL DINNER</td>
</tr>
<tr>
<td>CITY MGR'S OFF</td>
<td><a href="http://WWW.BIKECHICAGO.COM">WWW.BIKECHICAGO.COM</a></td>
<td>205.00</td>
<td>06/27/2017</td>
<td>62605 OTHER CHARGES</td>
<td>QUADRCYCLE RENTAL FOR FOURTH OF JULY PARADE FOR ALDERMAN</td>
</tr>
<tr>
<td>CITY MGR'S OFF</td>
<td>SOUTHWEST 526857113052</td>
<td>245.98</td>
<td>06/28/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>AIRFARE TO SPRINGFIELD AIRPORT IN SUPPORT OF AUTOMATIC VOTER REGISTRATION</td>
</tr>
<tr>
<td>CITY OF EVANSTON</td>
<td>LYFT RIDE TUE 9AM</td>
<td>6.49</td>
<td>06/01/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>RIDE TO SPRINGFIELD BUS: CLERK RED AND STAFF TRAVEL TO SPRINGFIELD IN SUPPORT OF AUTOMATIC VOTER REGISTRATION</td>
</tr>
<tr>
<td>REPORTS TO INTERMEDIATE</td>
<td>MERCHANT NAME</td>
<td>TRANSACTION AMOUNT</td>
<td>POSTING DATE</td>
<td>COST ALLOCATION - EXPENSE OBJECT</td>
<td>EXPENSE DESCRIPTION</td>
</tr>
<tr>
<td>-------------------------</td>
<td>---------------</td>
<td>--------------------</td>
<td>--------------</td>
<td>----------------------------------</td>
<td>---------------------</td>
</tr>
<tr>
<td>CITY OF EVANSTON</td>
<td>NOTARY PUBLIC ASSOC</td>
<td>79.00</td>
<td>06/26/2017</td>
<td>62205 TRAINING &amp; TRAVEL</td>
<td>NOTARY PUBLIC APPLICATION AND SUPPLIES</td>
</tr>
<tr>
<td>CMO FINANCE ADMIN</td>
<td>ILLINOIS CPA SOCIETY IL</td>
<td>320.00</td>
<td>06/01/2017</td>
<td>62360 MEMBERSHIP DUES</td>
<td>ILLINOIS CPA SOCIETY MEMBERSHIP</td>
</tr>
<tr>
<td>CMO FINANCE ADMIN</td>
<td>ILLINOIS CPA SOCIETY</td>
<td>315.00</td>
<td>06/02/2017</td>
<td>62360 MEMBERSHIP DUES</td>
<td>ILLINOIS CPA SOCIETY MEMBERSHIP</td>
</tr>
<tr>
<td>CMO FINANCE ADMIN</td>
<td>TRIBUNE PUBLISHING.COM</td>
<td>2884.00</td>
<td>06/06/2017</td>
<td>65515 OTHER IMPROVEMENTS</td>
<td>AD NOTICE BID 17-26 LARGE DIAMETER SEWER REHABILITATION MULFORD STREET PART 2; PROJECT #47012 SEWER-LARGE DIA REHAB MILFORD ST EX</td>
</tr>
<tr>
<td>CMO FINANCE ADMIN</td>
<td>CITY OF EVANSTON-METER</td>
<td>7.00</td>
<td>06/07/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>PARKING FOR MEETING</td>
</tr>
<tr>
<td>CMO FINANCE ADMIN</td>
<td>TRIBUNE PUBLISHING.COM</td>
<td>75.40</td>
<td>06/12/2017</td>
<td>65515 OTHER IMPROVEMENTS</td>
<td>AD NOTICE BID 17-45 NORTH BRANCH LIBRARY PHASE III INTERIOR MOVE</td>
</tr>
<tr>
<td>CMO FINANCE ADMIN</td>
<td>TRIBUNE PUBLISHING.COM</td>
<td>117.38</td>
<td>06/13/2017</td>
<td>62025 ADVERTISING</td>
<td>AD NOTICE BID 17-33 2007 ALLEY AND STREET IMPROVEMENTS PROJECT #417017 ALLEY PAVING</td>
</tr>
<tr>
<td>CMO FINANCE ADMIN</td>
<td>CITY OF EVANSTON-PAY A</td>
<td>1.00</td>
<td>06/16/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>PARKING FOR MEETING</td>
</tr>
<tr>
<td>CMO FINANCE ADMIN</td>
<td>CITY OF EVANSTON-METER</td>
<td>1.50</td>
<td>06/21/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>PARKING FOR MEETING</td>
</tr>
<tr>
<td>CMO FINANCE ADMIN</td>
<td>JIMMY JOHNS # 44 - EC</td>
<td>33.17</td>
<td>06/22/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>BUDGET LUNCH</td>
</tr>
<tr>
<td>CMO FINANCE ADMIN</td>
<td>CITY OF EVANSTON-PAY A</td>
<td>2.00</td>
<td>06/22/2017</td>
<td>62490 OTHER PROGRAM COSTS</td>
<td>METER PARKING MEETING AT MAIN LIBRARY W/STAFF &amp; WIGHT CONSTRUCTION RENOVATION PROJECT</td>
</tr>
<tr>
<td>CMO FINANCE ADMIN</td>
<td>LEVELUP POTBELLY186997</td>
<td>21.15</td>
<td>06/23/2017</td>
<td>65125 OTHER COMMODITIES</td>
<td>BUDGET LUNCH</td>
</tr>
<tr>
<td>CMO FINANCE ADMIN</td>
<td>TRIBUNE PUBLISHING.COM</td>
<td>1932.00</td>
<td>06/26/2017</td>
<td>65515 OTHER IMPROVEMENTS</td>
<td>AD NOTICE BID 17-45 NORTH BRANCH LIBRARY PHASE III INTERIOR MOVE</td>
</tr>
<tr>
<td>CMO FINANCE ADMIN</td>
<td>TRIBUNE PUBLISHING.COM</td>
<td>73.00</td>
<td>06/27/2017</td>
<td>62025 ADVERTISING</td>
<td>AD NOTICE BID 17-40 DEMPSTER BEACH OFFICE RENOVATIONS PROJECT #617015 DEMPSTER BEACH HOUSE RENOVATIONS</td>
</tr>
<tr>
<td>CMO FINANCE ADMIN</td>
<td>TRIBUNE PUBLISHING.COM</td>
<td>2240.00</td>
<td>06/27/2017</td>
<td>62025 ADVERTISING</td>
<td>AD NOTICE RFP 17-47 MUNICIPAL RESIDENTIAL AND CONDOMINIUM SOLID WASTE COLLECTION</td>
</tr>
<tr>
<td>CMO FINANCE ADMIN</td>
<td>GOVERNMENT FINANCE</td>
<td>595.00</td>
<td>06/27/2017</td>
<td>62360 MEMBERSHIP DUES</td>
<td>GFOA MEMBERSHIP RENEWAL</td>
</tr>
<tr>
<td>CMO FINANCE ADMIN</td>
<td>KNACK.COM</td>
<td>79.00</td>
<td>06/28/2017</td>
<td>64545 (IS ONLY) PERSONAL COMP SOFTWARE</td>
<td>MONTHLY KNACK SUBSCRIPTION</td>
</tr>
<tr>
<td>CMO FINANCE ADMIN</td>
<td>TRIBUNE PUBLISHING.COM</td>
<td>1988.00</td>
<td>06/30/2017</td>
<td>62025 ADVERTISING</td>
<td>AD NOTICE BID 17-43 GIBBS MORRISON CULTURAL CENTER SITE IMPROVEMENTS PROJECT #616020 GIBBS MORRISON</td>
</tr>
<tr>
<td>CMO FINANCE ADMIN</td>
<td>HUMAN STAR</td>
<td>46.60</td>
<td>06/30/2017</td>
<td>66095 OFFICE SUPPLIES</td>
<td>SHORT STAFF IN COLLECTORS OFFICE</td>
</tr>
<tr>
<td>CMO FINANCE ADMIN</td>
<td>FACEBOOK ECJB66CELX2</td>
<td>10.00</td>
<td>06/01/2017</td>
<td>62025 ADVERTISING</td>
<td>FACEBOOK BOOSTING - 2 FRIDAY FORECASTS</td>
</tr>
<tr>
<td>CMO FINANCE ADMIN</td>
<td>GOOGLE GOOGLE STORAGE</td>
<td>1.99</td>
<td>06/12/2017</td>
<td>64545 (IS ONLY) PERSONAL COMP SOFTWARE</td>
<td>GOOGLE PHOTO STORAGE MONTHLY SUBSCRIPTION</td>
</tr>
<tr>
<td>CMO FINANCE ADMIN</td>
<td>PAYPAL 3CMA</td>
<td>400.00</td>
<td>06/14/2017</td>
<td>62360 MEMBERSHIP DUES</td>
<td>ANNUAL 3CMA DUES (CITY-COUNTY COMMUNICATIONS &amp; MARKETING ASSOC.)</td>
</tr>
<tr>
<td>CMO FINANCE ADMIN</td>
<td>CPM-WBIZ UNDERWRITING</td>
<td>1126.00</td>
<td>06/29/2017</td>
<td>62025 ADVERTISING</td>
<td>PROMOTE WORLD ARTS &amp; MUSIC FESTIVAL - CHICAGO PUBLIC MEDIA, WBIZ</td>
</tr>
<tr>
<td>CMO/FINANCE ECON DEV</td>
<td>FIRST SLICE PIE CAFE</td>
<td>71.00</td>
<td>06/09/2017</td>
<td>62660 BUSINESS ATTRACTION/EXPANSION</td>
<td>REFRESHMENTS FOR MEETING WITH CENTRAL EVANSTON BUSINESS ASSOCIATION AT GIBBS MORRISON</td>
</tr>
<tr>
<td>CMO/FINANCE ECON DEV</td>
<td>CITY OF EVANSTON-METER</td>
<td>1.00</td>
<td>06/14/2017</td>
<td>62660 BUSINESS ATTRACTION/EXPANSION</td>
<td>METER PARKING FOR LUNCH MEETING ON CENTRAL STREET</td>
</tr>
<tr>
<td>COMM DEV/ADM</td>
<td>EL PUEBLITO MEXICAN</td>
<td>12.94</td>
<td>06/25/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>FOOD/DRINK DURING MEETING WITH ALDERMAN RAINEY</td>
</tr>
<tr>
<td>COMM DEV/ADM</td>
<td>CITY OF EVANSTON-MOBIL</td>
<td>2.35</td>
<td>06/25/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>PARKING FOR 1STWARD MEETING</td>
</tr>
<tr>
<td>COMM DEV/ADM</td>
<td>CHURCH STREET SELF PAR</td>
<td>2.00</td>
<td>06/15/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>PARKING FOR MEETING WITH FIRST BANK &amp; TRUST</td>
</tr>
<tr>
<td>COMM DEV/ADM</td>
<td>ILLINOIS CITY COUNTY M</td>
<td>169.25</td>
<td>06/15/2017</td>
<td>62360 MEMBERSHIP DUES</td>
<td>JIM HURLEY - MEMBERSHIP DUES - ILCMA &amp; IAMMA</td>
</tr>
<tr>
<td>COMM DEV/ADM</td>
<td>TRIBUNE PUBLISHING.COM</td>
<td>25.88</td>
<td>06/19/2017</td>
<td>62025 ADVERTISING</td>
<td>CHICAGO TRIBUNE AD - P &amp; Z - ORDER #528045</td>
</tr>
<tr>
<td>COMM DEV/ADM</td>
<td>CITY OF EVANSTON-MOBIL</td>
<td>1.47</td>
<td>06/19/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>PARKING FOR MEETING WITH ALD. REVELLE ON CENTRAL STREET</td>
</tr>
<tr>
<td>COMM DEV/ADM</td>
<td>OFFICEMAX/OFFICEDEPTN</td>
<td>21.38</td>
<td>06/19/2017</td>
<td>66095 OFFICE SUPPLIES</td>
<td>CD OFFICE SUPPLIES</td>
</tr>
<tr>
<td>COMM DEV/ADM</td>
<td>OFFICEMAX/OFFICEDEPTN</td>
<td>21.38</td>
<td>06/21/2017</td>
<td>66095 OFFICE SUPPLIES</td>
<td>CD OFFICE SUPPLIES - REFUND</td>
</tr>
<tr>
<td>COMM DEV/ADM</td>
<td>MAPLE AVENUE SELF PARK</td>
<td>5.00</td>
<td>06/23/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>PARKING AT CITY GARAGE TO TAKE METRA TO MEETING AT JAMM IN DOWNTOWN CHICAGO</td>
</tr>
<tr>
<td>COMM DEV/ADM</td>
<td>TRIBUNE PUBLISHING.COM</td>
<td>32.29</td>
<td>06/26/2017</td>
<td>62025 ADVERTISING</td>
<td>CHICAGO TRIBUNE AD - P &amp; Z - ORDER #5043612</td>
</tr>
<tr>
<td>COMM DEV/ADM</td>
<td>CITY OF EVANSTON-MOBIL</td>
<td>2.35</td>
<td>06/26/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>PARKING FOR MEETING WITH KATE KANNP IN DOWNTOWN EVANSTON</td>
</tr>
<tr>
<td>COMM DEV/ADM</td>
<td>CITY OF EVANSTON-MOBIL</td>
<td>1.47</td>
<td>06/26/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>PARKING FOR MEETING WITH KIMBERLY SANES</td>
</tr>
<tr>
<td>COMM DEV/ADM</td>
<td>NOTARY PUBLIC ASSOC</td>
<td>54.00</td>
<td>06/26/2017</td>
<td>62360 MEMBERSHIP DUES</td>
<td>CHRISTINE RENNORD - NOTARY PUBLIC RENEWAL</td>
</tr>
<tr>
<td>COMM DEV/ADM</td>
<td>TRIBUNE PUBLISHING.COM</td>
<td>43.46</td>
<td>06/28/2017</td>
<td>62025 ADVERTISING</td>
<td>CHICAGO TRIBUNE AD - P &amp; Z - ORDER #5038330</td>
</tr>
<tr>
<td>REPORTS TO INTERMEDIATE</td>
<td>MERCHANT NAME</td>
<td>TRANSACTION AMOUNT</td>
<td>POSTING DATE</td>
<td>COST ALLOCATION - EXPENSE OBJECT</td>
<td>EXPENSE DESCRIPTION</td>
</tr>
<tr>
<td>-------------------------</td>
<td>---------------</td>
<td>---------------------</td>
<td>--------------</td>
<td>----------------------------------</td>
<td>---------------------</td>
</tr>
<tr>
<td>COMM DEV/ADMIN</td>
<td>CITY OF EVANSTON-MOBIL</td>
<td>1.85</td>
<td>06/28/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>PARKING FOR LUNCH WITH WALLY AND KATIE KNAPP</td>
</tr>
<tr>
<td>COMM DEV/ADMIN</td>
<td>THE HOME DEPOT #1902</td>
<td>79.37</td>
<td>06/29/2017</td>
<td>63190 HOUSING REHAB SERVICES</td>
<td>GRAFFITI REMOVAL SUPPLIES</td>
</tr>
<tr>
<td>FIRE/ADMINANSTON</td>
<td>MARTIN MICROWAVE</td>
<td>31.98</td>
<td>06/02/2017</td>
<td>60040 JANITORIAL SUPPLIES</td>
<td>JANITORIAL SUPPLIES</td>
</tr>
<tr>
<td>FIRE/ADMINANSTON</td>
<td>ROAD RANGER #132</td>
<td>28.98</td>
<td>06/05/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>FUEL</td>
</tr>
<tr>
<td>FIRE/ADMINANSTON</td>
<td>JIMMY JOHNS - 0562</td>
<td>9.98</td>
<td>06/06/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>TRAINING REFRESHMENTS</td>
</tr>
<tr>
<td>FIRE/ADMINANSTON</td>
<td>JEWEL #3517</td>
<td>23.97</td>
<td>06/08/2017</td>
<td>60040 JANITORIAL SUPPLIES</td>
<td>JANITORIAL SUPPLIES</td>
</tr>
<tr>
<td>FIRE/ADMINANSTON</td>
<td>TARGET</td>
<td>40.43</td>
<td>06/08/2017</td>
<td>60040 JANITORIAL SUPPLIES</td>
<td>JANITORIAL SUPPLIES</td>
</tr>
<tr>
<td>FIRE/ADMINANSTON</td>
<td>THE HOME DEPOT #1902</td>
<td>41.72</td>
<td>06/08/2017</td>
<td>60085 MINOR EQUIPMENT AND TOOLS</td>
<td>SMALL TOOLS</td>
</tr>
<tr>
<td>FIRE/ADMINANSTON</td>
<td>JIMMY JOHNS - 0562</td>
<td>64.72</td>
<td>06/12/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>TRAINING REFRESHMENTS</td>
</tr>
<tr>
<td>FIRE/ADMINANSTON</td>
<td>CHICAGO PROTECTIVE APP</td>
<td>123.40</td>
<td>06/13/2017</td>
<td>60020 CLOTHING</td>
<td>FIREFIGHTING GLOVES</td>
</tr>
<tr>
<td>FIRE/ADMINANSTON</td>
<td>JEWEL #3428</td>
<td>9.98</td>
<td>06/13/2017</td>
<td>60040 JANITORIAL SUPPLIES</td>
<td>JANITORIAL SUPPLIES</td>
</tr>
<tr>
<td>FIRE/ADMINANSTON</td>
<td>EVANSTON AWNING CO</td>
<td>59.00</td>
<td>06/13/2017</td>
<td>60625 FURNITURES AND FIXTURES</td>
<td>HOSE BED COVERS</td>
</tr>
<tr>
<td>FIRE/ADMINANSTON</td>
<td>THE HOME DEPOT #1902</td>
<td>9.98</td>
<td>06/14/2017</td>
<td>60085 MINOR EQUIPMENT AND TOOLS</td>
<td>REPAIR PARTS</td>
</tr>
<tr>
<td>FIRE/ADMINANSTON</td>
<td>TAGS BAKERY</td>
<td>54.50</td>
<td>06/15/2017</td>
<td>60125 OTHER COMMODITIES</td>
<td>PROMOTION</td>
</tr>
<tr>
<td>FIRE/ADMINANSTON</td>
<td>SOUTHWES</td>
<td>722.47</td>
<td>06/19/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>SEMINAR TRAVEL</td>
</tr>
<tr>
<td>FIRE/ADMINANSTON</td>
<td>SUPERIOR INDUSTRIAL SP</td>
<td>293.38</td>
<td>06/19/2017</td>
<td>60040 JANITORIAL SUPPLIES</td>
<td>JANITORIAL SUPPLIES</td>
</tr>
<tr>
<td>FIRE/ADMINANSTON</td>
<td>THE HOME DEPOT #1902</td>
<td>96.48</td>
<td>06/19/2017</td>
<td>60085 MINOR EQUIPMENT AND TOOLS</td>
<td>REPAIR PARTS</td>
</tr>
<tr>
<td>FIRE/ADMINANSTON</td>
<td>JIMMY JOHNS - 0562</td>
<td>101.79</td>
<td>06/20/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>TRAINING REFRESHMENTS</td>
</tr>
<tr>
<td>FIRE/ADMINANSTON</td>
<td>AIR ONE EQUIPMENT INC</td>
<td>64.72</td>
<td>06/22/2017</td>
<td>60085 MINOR EQUIPMENT AND TOOLS</td>
<td>REPAIR PARTS</td>
</tr>
<tr>
<td>FIRE/ADMINANSTON</td>
<td>GOLF MILL FORD</td>
<td>370.00</td>
<td>06/23/2017</td>
<td>60125 OTHER COMMODITIES</td>
<td>SAFETY SERVICE</td>
</tr>
<tr>
<td>FIRE/ADMINANSTON</td>
<td>VALLI PRODUCE</td>
<td>5.94</td>
<td>06/26/2017</td>
<td>60040 JANITORIAL SUPPLIES</td>
<td>JANITORIAL SUPPLIES</td>
</tr>
<tr>
<td>FIRE/ADMINANSTON</td>
<td>THE HOME DEPOT #1902</td>
<td>4.47</td>
<td>06/26/2017</td>
<td>60040 JANITORIAL SUPPLIES</td>
<td>JANITORIAL SUPPLIES</td>
</tr>
<tr>
<td>FIRE/ADMINANSTON</td>
<td>THE HOME DEPOT #1902</td>
<td>20.47</td>
<td>06/26/2017</td>
<td>60040 JANITORIAL SUPPLIES</td>
<td>JANITORIAL SUPPLIES</td>
</tr>
<tr>
<td>FIRE/ADMINANSTON</td>
<td>HAROLD'S TRUE VALUE HD</td>
<td>5.99</td>
<td>06/26/2017</td>
<td>60040 JANITORIAL SUPPLIES</td>
<td>JANITORIAL SUPPLIES</td>
</tr>
<tr>
<td>FIRE/ADMINANSTON</td>
<td>CVS/PHARMACY #03901</td>
<td>39.95</td>
<td>06/26/2017</td>
<td>60125 OTHER COMMODITIES</td>
<td>REPAIR PARTS</td>
</tr>
<tr>
<td>FIRE/ADMINANSTON</td>
<td>LOGO A MINIT</td>
<td>209.95</td>
<td>06/27/2017</td>
<td>62210 PRINTING</td>
<td>PUB ED MATERIALS</td>
</tr>
<tr>
<td>FIRE/ADMINANSTON</td>
<td>INT IN  RAPID 2-WAY, I</td>
<td>331.50</td>
<td>06/29/2017</td>
<td>62245 OTHER EQ MAINT</td>
<td>CERT RADIOS</td>
</tr>
<tr>
<td>FIRE/ADMINANSTON</td>
<td>INT IN  RAPID 2-WAY, I</td>
<td>1480.00</td>
<td>06/29/2017</td>
<td>62245 OTHER EQ MAINT</td>
<td>CERT RADIOS</td>
</tr>
<tr>
<td>FIRE/ADMINANSTON</td>
<td>EXTREMETACTICALDYNAMIC</td>
<td>97.96</td>
<td>06/29/2017</td>
<td>60625 FURNITURES AND FIXTURES</td>
<td>EMERGENCY LIGHTING</td>
</tr>
<tr>
<td>HEALTH</td>
<td>HOLIDAY INN EXPRESS</td>
<td>305.76</td>
<td>06/19/2017</td>
<td>82476 CRI GRANT EXPENDITURE</td>
<td>EMERGENCY RESPONSE PREPAREDNESS SUMMIT</td>
</tr>
<tr>
<td>HEALTH</td>
<td>RED CROSS STORE</td>
<td>1214.02</td>
<td>06/21/2017</td>
<td>82477 PHEP GRANT EXPENSE (HHS)</td>
<td>SUPPLIES FOR EMERGENCY PREPAREDNESS</td>
</tr>
<tr>
<td>HEALTH</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>664.02</td>
<td>06/26/2017</td>
<td>82477 PHEP GRANT EXPENSE (HHS)</td>
<td>EMERGENCY PREPAREDNESS SUPPLIES</td>
</tr>
<tr>
<td>HEALTH</td>
<td>THE HOME DEPOT #1902</td>
<td>229.97</td>
<td>06/28/2017</td>
<td>82477 PHEP GRANT EXPENSE (HHS)</td>
<td>EMERGENCY PREPAREDNESS SUPPLIES</td>
</tr>
<tr>
<td>HEALTH</td>
<td>HOMEDEPOT.COM</td>
<td>54.94</td>
<td>06/29/2017</td>
<td>82476 CRI GRANT EXPENDITURE</td>
<td>EMERGENCY PREPAREDNESS SUPPLIES</td>
</tr>
<tr>
<td>HEALTH</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>650.46</td>
<td>06/29/2017</td>
<td>82477 PHEP GRANT EXPENSE (HHS)</td>
<td>EMERGENCY PREPAREDNESS SUPPLIES</td>
</tr>
<tr>
<td>HEALTH</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>776.54</td>
<td>06/29/2017</td>
<td>82477 PHEP GRANT EXPENSE (HHS)</td>
<td>EMERGENCY PREPAREDNESS SUPPLIES</td>
</tr>
<tr>
<td>HEALTH</td>
<td>THE HOME DEPOT #1902</td>
<td>47.83</td>
<td>06/29/2017</td>
<td>82477 PHEP GRANT EXPENSE (HHS)</td>
<td>EMERGENCY PREPAREDNESS SUPPLIES</td>
</tr>
<tr>
<td>HEALTH</td>
<td>THE HOME DEPOT #1902</td>
<td>67.82</td>
<td>06/30/2017</td>
<td>82477 PHEP GRANT EXPENSE (HHS)</td>
<td>EMERGENCY PREPAREDNESS SUPPLIES</td>
</tr>
<tr>
<td>LAW/LEGAL</td>
<td>METRA MOBILE</td>
<td>10.50</td>
<td>06/01/2017</td>
<td>82245 COURT COSTS/LITIGATION</td>
<td>TRAVEL FOR COURT</td>
</tr>
<tr>
<td>REPORTS TO INTERMEDIATE</td>
<td>MERCHANT NAME</td>
<td>TRANSACTION AMOUNT</td>
<td>POSTING DATE</td>
<td>COST ALLOCATION - EXPENSE OBJECT</td>
<td>EXPENSE DESCRIPTION</td>
</tr>
<tr>
<td>-------------------------</td>
<td>---------------</td>
<td>--------------------</td>
<td>-------------</td>
<td>----------------------------------</td>
<td>--------------------</td>
</tr>
<tr>
<td>LAW/LEGAL</td>
<td>IMLA</td>
<td>705.00</td>
<td>06/05/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>MLA CONFERENCE</td>
</tr>
<tr>
<td>LAW/LEGAL</td>
<td>JS COURTS.COM</td>
<td>375.46</td>
<td>06/07/2017</td>
<td>62455 COURT COSTS/LITIGATION</td>
<td>CALDWELL V. COE ET AL</td>
</tr>
<tr>
<td>LAW/LEGAL</td>
<td>JS COURTS.COM</td>
<td>3.95</td>
<td>06/07/2017</td>
<td>62455 COURT COSTS/LITIGATION</td>
<td>CALDWELL V. COE ET AL</td>
</tr>
<tr>
<td>LAW/LEGAL</td>
<td>UNITED 01623514820454</td>
<td>264.40</td>
<td>06/09/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>FLIGHT FOR IMLA CONFERENCE</td>
</tr>
<tr>
<td>LAW/LEGAL</td>
<td>WABASH RANDOLPH GARAGE</td>
<td>16.00</td>
<td>06/09/2017</td>
<td>62455 COURT COSTS/LITIGATION</td>
<td>PARKING FOR COURT</td>
</tr>
<tr>
<td>LAW/LEGAL</td>
<td>ILLINOIS ASSOCIATION O</td>
<td>210.00</td>
<td>06/09/2017</td>
<td>62360 MEMBERSHIP DUES</td>
<td>ILLINOIS ASSOCIATION OF DEFENSE TRIAL COUNSEL MEMBERSHIP - WGF</td>
</tr>
<tr>
<td>LAW/LEGAL</td>
<td>PHLY INSURANCE</td>
<td>1560.00</td>
<td>06/09/2017</td>
<td>62605 OTHER CHARGES</td>
<td>SPECIAL EVENTS INSURANCE PAYMENT</td>
</tr>
<tr>
<td>LAW/LEGAL</td>
<td>UNITED 01623514820454</td>
<td>-59.00</td>
<td>06/12/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>REFUND</td>
</tr>
<tr>
<td>LAW/LEGAL</td>
<td>WABASH RANDOLPH GARAGE</td>
<td>15.00</td>
<td>06/15/2017</td>
<td>62455 COURT COSTS/LITIGATION</td>
<td>PARKING FOR COURT</td>
</tr>
<tr>
<td>LAW/LEGAL</td>
<td>SPOTHERO 844-324-7768</td>
<td>16.15</td>
<td>06/15/2017</td>
<td>62455 COURT COSTS/LITIGATION</td>
<td>PARKING FOR COURT</td>
</tr>
<tr>
<td>LAW/LEGAL</td>
<td>WABASH RANDOLPH GARAGE</td>
<td>16.00</td>
<td>06/22/2017</td>
<td>62455 COURT COSTS/LITIGATION</td>
<td>PARKING FOR COURT</td>
</tr>
<tr>
<td>LAW/LEGAL</td>
<td>WABASH RANDOLPH GARAGE</td>
<td>24.00</td>
<td>06/22/2017</td>
<td>62455 COURT COSTS/LITIGATION</td>
<td>PARKING FOR COURT</td>
</tr>
<tr>
<td>LAW/LEGAL</td>
<td>WABASH RANDOLPH GARAGE</td>
<td>24.00</td>
<td>06/26/2017</td>
<td>62455 COURT COSTS/LITIGATION</td>
<td>PARKING FOR COURT</td>
</tr>
<tr>
<td>LAW/LEGAL</td>
<td>PHLY INSURANCE</td>
<td>1560.00</td>
<td>06/28/2017</td>
<td>62605 OTHER CHARGES</td>
<td>SECOND INSTALLMENT OF SPECIAL EVENTS INSURANCE PAYMENT</td>
</tr>
<tr>
<td>LAW/LEGAL</td>
<td>COOK COUNTY BAR ASSOCI</td>
<td>125.00</td>
<td>06/30/2017</td>
<td>62360 MEMBERSHIP DUES</td>
<td>MEMBERSHIP DUES</td>
</tr>
<tr>
<td>LAW/LEGAL</td>
<td>CHICAGO BAR ASSOCIATION</td>
<td>170.00</td>
<td>06/30/2017</td>
<td>62360 MEMBERSHIP DUES</td>
<td>MEMBERSHIP DUES</td>
</tr>
<tr>
<td>LAW/LEGAL</td>
<td>AMAZON.COM AMZN.COMBI</td>
<td>30.15</td>
<td>06/30/2017</td>
<td>62605 OFFICE SUPPLIES</td>
<td>SUPPLY PURCHASE</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>INT IN INTAPOL INDUST</td>
<td>637.95</td>
<td>06/01/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>TRAINING AND TRAVEL</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>GIGIO S</td>
<td>73.38</td>
<td>06/01/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>TRAINING AND TRAVEL</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>POLICEONE</td>
<td>225.00</td>
<td>06/02/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>TRAINING AND TRAVEL</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>SAFE KIDS WORLDWIDE</td>
<td>50.00</td>
<td>06/02/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>TRAINING AND TRAVEL</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>PANINO’S PIZZERIA OR</td>
<td>193.71</td>
<td>06/02/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>TRAINING AND TRAVEL</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>US FLEET TRACKING</td>
<td>149.86</td>
<td>06/03/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>TRAINING AND TRAVEL</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>HOLIDAY INN EXPRESS LU</td>
<td>133.20</td>
<td>06/03/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>LODGING FOR ADAMAX TRAINING FOR NETTAC UNIT</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>HOLIDAY INN EXPRESS LU</td>
<td>133.20</td>
<td>06/03/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>LODGING FOR ADAMAX TRAINING FOR NETTAC UNIT</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>HOLIDAY INN EXPRESS LU</td>
<td>133.20</td>
<td>06/03/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>LODGING FOR ADAMAX TRAINING FOR NETTAC UNIT</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>HOLIDAY INN EXPRESS LU</td>
<td>133.20</td>
<td>06/03/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>LODGING FOR ADAMAX TRAINING FOR NETTAC UNIT</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>HOLIDAY INN EXPRESS LU</td>
<td>133.20</td>
<td>06/03/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>LODGING FOR ADAMAX TRAINING FOR NETTAC UNIT</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>HOLIDAY INN EXPRESS LU</td>
<td>133.20</td>
<td>06/03/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>LODGING FOR ADAMAX TRAINING FOR NETTAC UNIT</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>HOLIDAY INN EXPRESS LU</td>
<td>133.20</td>
<td>06/03/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>LODGING FOR ADAMAX TRAINING FOR NETTAC UNIT</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>HOLIDAY INN EXPRESS LU</td>
<td>133.20</td>
<td>06/03/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>LODGING FOR ADAMAX TRAINING FOR NETTAC UNIT</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>HOLIDAY INN EXPRESS LU</td>
<td>133.20</td>
<td>06/03/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>LODGING FOR ADAMAX TRAINING FOR NETTAC UNIT</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>HOLIDAY INN EXPRESS LU</td>
<td>133.20</td>
<td>06/03/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>LODGING FOR ADAMAX TRAINING FOR NETTAC UNIT</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>HOLIDAY INN EXPRESS LU</td>
<td>133.20</td>
<td>06/03/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>LODGING FOR ADAMAX TRAINING FOR NETTAC UNIT</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>HOLIDAY INN EXPRESS LU</td>
<td>133.20</td>
<td>06/03/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>LODGING FOR ADAMAX TRAINING FOR NETTAC UNIT</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>HOLIDAY INN EXPRESS LU</td>
<td>133.20</td>
<td>06/03/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>LODGING FOR ADAMAX TRAINING FOR NETTAC UNIT</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>HOLIDAY INN EXPRESS LU</td>
<td>133.20</td>
<td>06/03/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>LODGING FOR ADAMAX TRAINING FOR NETTAC UNIT</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>HOLIDAY INN EXPRESS LU</td>
<td>133.20</td>
<td>06/03/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>LODGING FOR ADAMAX TRAINING FOR NETTAC UNIT</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>HOLIDAY INN EXPRESS LU</td>
<td>133.20</td>
<td>06/03/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>LODGING FOR ADAMAX TRAINING FOR NETTAC UNIT</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>HOLIDAY INN EXPRESS LU</td>
<td>133.20</td>
<td>06/03/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>LODGING FOR ADAMAX TRAINING FOR NETTAC UNIT</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>HOLIDAY INN EXPRESS LU</td>
<td>133.20</td>
<td>06/03/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>LODGING FOR ADAMAX TRAINING FOR NETTAC UNIT</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>J2C LC ONLINE DOCKET</td>
<td>2.99</td>
<td>06/03/2017</td>
<td>62605 OFFICE SUPPLIES</td>
<td>COURT CASE REPORT - LAKE COUNTY, INDIANA</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>THE HOME DEPOT #1902</td>
<td>174.21</td>
<td>06/04/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>TRAINING AND TRAVEL</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>MHEEL &amp; SPROCKET</td>
<td>79.18</td>
<td>06/12/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>TRAINING AND TRAVEL</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>EB COOK COUNTY STATES</td>
<td>90.00</td>
<td>06/12/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>TRAINING AND TRAVEL</td>
</tr>
<tr>
<td>REPORTS TO INTERMEDIATE</td>
<td>MERCHANT NAME</td>
<td>TRANSACTION AMOUNT</td>
<td>POSTING DATE</td>
<td>COST ALLOCATION - EXPENSE OBJECT</td>
<td>EXPENSE DESCRIPTION</td>
</tr>
<tr>
<td>-------------------------</td>
<td>---------------</td>
<td>--------------------</td>
<td>--------------</td>
<td>----------------------------------</td>
<td>---------------------</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>CMI INC</td>
<td>-3.31</td>
<td>06/12/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>TRAINING AND TRAVEL</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>SAMSCLUB #6444</td>
<td>162.19</td>
<td>06/12/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>TRAINING AND TRAVEL</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>TDAORD</td>
<td>600.00</td>
<td>06/13/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>TRAINING AND TRAVEL</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>AMAZON MXPLACE PMTS</td>
<td>64.47</td>
<td>06/13/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>TRAINING AND TRAVEL</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>AMAZON.COM</td>
<td>35.77</td>
<td>06/14/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>TRAINING AND TRAVEL</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>FEDEXOFFICE</td>
<td>47.81</td>
<td>06/14/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>TRAINING AND TRAVEL</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>PAYPAL WUULETSB</td>
<td>100.00</td>
<td>06/14/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>TRAINING AND TRAVEL</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>PANERA BREAD #645</td>
<td>102.55</td>
<td>06/15/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>TRAINING AND TRAVEL</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>AMAZON.COM</td>
<td>45.98</td>
<td>06/16/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>TRAINING AND TRAVEL</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>VNA SERVICES LLC</td>
<td>189.00</td>
<td>06/19/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>TRAINING AND TRAVEL</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>THE HOME DEPOT #1902</td>
<td>21.36</td>
<td>06/19/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>TRAINING AND TRAVEL</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>AMAZON.COM</td>
<td>66.40</td>
<td>06/20/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>TRAINING AND TRAVEL</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>UNITED 01623530511422</td>
<td>343.40</td>
<td>06/21/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>TRAVEL TO WASHINGTON DC FOR CHEFS' CONFERENCE</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>THE HOME DEPOT #1902</td>
<td>18.29</td>
<td>06/22/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>AIRFARE TO PHILADELPHIA FOR CHIEF OF POLICE CONFERENCE IN OCTOBER</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>THE UPS STORE #0511</td>
<td>10.63</td>
<td>06/22/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>TRAINING AND TRAVEL</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>NATIONAL GANG CRIME RE</td>
<td>800.00</td>
<td>06/23/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>TRAINING AND TRAVEL</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>LOGMEIN GOTOMYPC.COM</td>
<td>122.62</td>
<td>06/23/2017</td>
<td>62509 SERVICE AGREEMENTS/CONTRACTS</td>
<td>ANNUAL SERVICE FEE FOR GOTOYP.COM</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>THE UPS STORE #0511</td>
<td>19.18</td>
<td>06/26/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>TRAINING AND TRAVEL</td>
</tr>
<tr>
<td>POLICE DEPT/ADMIN</td>
<td>COUNTRY INN STOCKTON</td>
<td>101.01</td>
<td>06/27/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>TRAINING AND TRAVEL</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTR</td>
<td>MERCURY SIGHTSEEING BO</td>
<td>100.00</td>
<td>06/01/2017</td>
<td>62507 FIELD TRIPS</td>
<td>ECO TRAVELERS FIELD TRIP</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTR</td>
<td>THE HOME DEPOT #1902</td>
<td>11.05</td>
<td>06/02/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>BACK GATE KEYS</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTR</td>
<td>FISH TECH</td>
<td>11.98</td>
<td>06/05/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>WORMS</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTR</td>
<td>OFFICE DEPOT #510</td>
<td>45.13</td>
<td>06/06/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>FARMETTE PLANTS</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTR</td>
<td>THE HOME DEPOT #1902</td>
<td>42.98</td>
<td>06/07/2017</td>
<td>65050 LANDSCAPE MATERIALS</td>
<td>FARMETTE PLANTS (31.64%)</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTR</td>
<td>THE HOME DEPOT #1902</td>
<td>92.83</td>
<td>06/07/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>FARMETTE PLANTS (68.36%)</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTR</td>
<td>FISH TECH</td>
<td>28.45</td>
<td>06/15/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>WORMS</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTR</td>
<td>ANTONS GREENHOUSES AND</td>
<td>51.33</td>
<td>06/21/2017</td>
<td>65050 LANDSCAPE MATERIALS</td>
<td>FARMETTE PLANTS</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTR</td>
<td>FISH TECH</td>
<td>17.45</td>
<td>06/21/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>WORMS</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTR</td>
<td>DD. PLANT CHICAGO</td>
<td>168.00</td>
<td>06/23/2017</td>
<td>62507 FIELD TRIPS</td>
<td>ECO EXPLORERS FIELD TRIP</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTR</td>
<td>THE HOME DEPOT #1902</td>
<td>43.40</td>
<td>06/23/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>WORMS</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTR</td>
<td>CPD - MAGGIE DALEY PAR</td>
<td>285.00</td>
<td>06/26/2017</td>
<td>62507 FIELD TRIPS</td>
<td>ECO EXPLORERS FIELD TRIP</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTR</td>
<td>THE HOME DEPOT #1902</td>
<td>103.60</td>
<td>06/26/2017</td>
<td>65050 LANDSCAPE MATERIALS</td>
<td>FARMETTE PLANTS</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTR</td>
<td>FISH TECH</td>
<td>23.96</td>
<td>06/26/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>WORMS</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTR</td>
<td>WAL-MART #2816</td>
<td>36.41</td>
<td>06/27/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CAMP SUPPLIES</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTR</td>
<td>MICHAELS STORES 3849</td>
<td>32.44</td>
<td>06/27/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CAMP SUPPLIES</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTR</td>
<td>THE MORTON ARBORETUM -</td>
<td>519.00</td>
<td>06/29/2017</td>
<td>62507 FIELD TRIPS</td>
<td>ECO QUEST FIELD TRIP</td>
</tr>
<tr>
<td>REPORTS TO INTERMEDIATE MERCHANT NAME</td>
<td>TRANSACTION AMOUNT</td>
<td>POSTING DATE</td>
<td>COST ALLOCATION - EXPENSE OBJECT</td>
<td>EXPENSE DESCRIPTION</td>
<td></td>
</tr>
<tr>
<td>--------------------------------------</td>
<td>--------------------</td>
<td>--------------</td>
<td>---------------------------------</td>
<td>---------------------</td>
<td></td>
</tr>
<tr>
<td>PRCS/ ECOLOGY CTR PETSMART # 0427</td>
<td>59.94</td>
<td>06/30/2017</td>
<td>62490 OTHER PROGRAM COSTS</td>
<td>ANIMAL CARE</td>
<td></td>
</tr>
<tr>
<td>PRCS/ ECOLOGY CTR TARGET 00009274</td>
<td>36.02</td>
<td>06/30/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CAMP SUPPLIES</td>
<td></td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR HOMEDEPOT.COM</td>
<td>70.02</td>
<td>06/01/2017</td>
<td>68095 OFFICE SUPPLIES</td>
<td>TABLES FOR COMPUTERS &amp; CASH DRAWERS</td>
<td></td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR DISCOUNT SCHOOL SUPPLY</td>
<td>41.97</td>
<td>06/01/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>GLUE AND PENCILS FOR SUMMER CAMP PROGRAMS</td>
<td></td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR TARGET 00009274</td>
<td>73.42</td>
<td>06/01/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CLOTHES BASKETS FOR SPORTS CAMP TO HOLD CAMPERS LUNCH BOXES AND BACKPACKS</td>
<td></td>
</tr>
<tr>
<td>PRCS/CHA NEWB CNTR AMAZON MKTPLACE PMTS</td>
<td>40.75</td>
<td>06/02/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>LANYARDS FOR CAMP COUNSELOR WHISTLES</td>
<td></td>
</tr>
<tr>
<td>PRCS/CHA NEWB CNTR SAMSCLUB.COM</td>
<td>504.31</td>
<td>06/05/2017</td>
<td>65025 FOOD</td>
<td>SNACKS FOR SUMMER SPORTS CAMP</td>
<td></td>
</tr>
<tr>
<td>PRCS/CHA NEWB CNTR WAL-MART #1735</td>
<td>387.13</td>
<td>06/05/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CREDIT FOR MISSING SEASONS ORDERED (PACK OF 3, ONLY 2 SHIPPED)</td>
<td></td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR MICHAELS STORES 2057</td>
<td>192.10</td>
<td>06/05/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CREDIT FOR MISSING SEASONS ORDERED (PACK OF 3, ONLY 2 SHIPPED)</td>
<td></td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR TARGET 00009274</td>
<td>47.90</td>
<td>06/05/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CREDIT FOR MISSING SEASONS ORDERED (PACK OF 3, ONLY 2 SHIPPED)</td>
<td></td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR FACEBK 2XNRTCJ8J2</td>
<td>2.07</td>
<td>06/05/2017</td>
<td>62490 OTHER PROGRAM COSTS</td>
<td>BOOSTED FACEBOOK POSTS FOR PRCS EVENTS</td>
<td></td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR SAMSCLUB.COM</td>
<td>2.07</td>
<td>06/05/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CREDIT FOR MISSING SEASONS ORDERED (PACK OF 3, ONLY 2 SHIPPED)</td>
<td></td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR HOMEDEPOT.COM</td>
<td>5.48</td>
<td>06/06/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CREDIT FOR MISSING SEASONS ORDERED (PACK OF 3, ONLY 2 SHIPPED)</td>
<td></td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR THE HOME DEPOT #1902</td>
<td>128.64</td>
<td>06/06/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CREDIT FOR MISSING SEASONS ORDERED (PACK OF 3, ONLY 2 SHIPPED)</td>
<td></td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR MAC DISCOUNT SCHOOL SUPPLY</td>
<td>48.84</td>
<td>06/06/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CREDIT FOR MISSING SEASONS ORDERED (PACK OF 3, ONLY 2 SHIPPED)</td>
<td></td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR WALL-CREEK ASSOCIATE</td>
<td>88.06</td>
<td>06/06/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CREDIT FOR MISSING SEASONS ORDERED (PACK OF 3, ONLY 2 SHIPPED)</td>
<td></td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR JBH FINER FOODS</td>
<td>22.74</td>
<td>06/07/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CREDIT FOR MISSING SEASONS ORDERED (PACK OF 3, ONLY 2 SHIPPED)</td>
<td></td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR BSN SPORT SUPPLY GROUP</td>
<td>390.00</td>
<td>06/09/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CREDIT FOR MISSING SEASONS ORDERED (PACK OF 3, ONLY 2 SHIPPED)</td>
<td></td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR AMAZON MKTPLACE PMTS</td>
<td>15.02</td>
<td>06/09/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CREDIT FOR MISSING SEASONS ORDERED (PACK OF 3, ONLY 2 SHIPPED)</td>
<td></td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR JEWEL #3428</td>
<td>39.93</td>
<td>06/12/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CREDIT FOR MISSING SEASONS ORDERED (PACK OF 3, ONLY 2 SHIPPED)</td>
<td></td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR D &amp; D FINER FOODS</td>
<td>22.74</td>
<td>06/12/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CREDIT FOR MISSING SEASONS ORDERED (PACK OF 3, ONLY 2 SHIPPED)</td>
<td></td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR MALLORY CREEK ASSOCIATE</td>
<td>80.06</td>
<td>06/07/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CREDIT FOR MISSING SEASONS ORDERED (PACK OF 3, ONLY 2 SHIPPED)</td>
<td></td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR BAD OLEO #35127</td>
<td>44.33</td>
<td>06/17/2017</td>
<td>65060 BUILDING MAINTENANCE MATERIAL</td>
<td>DUCT TAPE-GLUE MOUNTING TAPE</td>
<td></td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR FOOD4LESS #9586</td>
<td>60.42</td>
<td>06/00/2017</td>
<td>65025 FOOD</td>
<td>DUCT TAPE-GLUE MOUNTING TAPE</td>
<td></td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR DOG POOP BAGS.COM</td>
<td>279.25</td>
<td>06/00/2017</td>
<td>65040 JANITORIAL SUPPLIES</td>
<td>DUCT TAPE-GLUE MOUNTING TAPE</td>
<td></td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR MICHAELS STORES 2057</td>
<td>253.44</td>
<td>06/00/2017</td>
<td>65045 LICENSING/REGULATORY SUPPLIES</td>
<td>DUCT TAPE-GLUE MOUNTING TAPE</td>
<td></td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR THE HOME DEPOT #1902</td>
<td>43.00</td>
<td>06/00/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>DUCT TAPE-GLUE MOUNTING TAPE</td>
<td></td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR BSN SPORT SUPPLY GROUP</td>
<td>390.00</td>
<td>06/09/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>DUCT TAPE-GLUE MOUNTING TAPE</td>
<td></td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR AMAZON MKTPLACE PMTS</td>
<td>10.02</td>
<td>06/09/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>DUCT TAPE-GLUE MOUNTING TAPE</td>
<td></td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR JEWEL #3428</td>
<td>39.93</td>
<td>06/12/2017</td>
<td>65025 FOOD</td>
<td>DUCT TAPE-GLUE MOUNTING TAPE</td>
<td></td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR AMAZON MKTPLACE PMTS</td>
<td>10.02</td>
<td>06/12/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>DUCT TAPE-GLUE MOUNTING TAPE</td>
<td></td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR MIW DENTAL SUPPLY</td>
<td>82.50</td>
<td>06/12/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>DUCT TAPE-GLUE MOUNTING TAPE</td>
<td></td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR SSI SCHOOL SPECIALTY</td>
<td>118.80</td>
<td>06/12/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>DUCT TAPE-GLUE MOUNTING TAPE</td>
<td></td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR ARC SERVICES/TRAINING</td>
<td>152.00</td>
<td>06/13/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>DUCT TAPE-GLUE MOUNTING TAPE</td>
<td></td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR BSN SPORT SUPPLY GROUP</td>
<td>110.64</td>
<td>06/13/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>DUCT TAPE-GLUE MOUNTING TAPE</td>
<td></td>
</tr>
<tr>
<td>PRCS/CHA NEWB CNTR DAw IDMBINDINDUIRSEA</td>
<td>260.00</td>
<td>06/15/2017</td>
<td>65055 MATERIALS TO MAINTAIN IMPROVEMENTS</td>
<td>DUCT TAPE-GLUE MOUNTING TAPE</td>
<td></td>
</tr>
<tr>
<td>REPORTS TO INTERMEDIATE</td>
<td>MERCHANT NAME</td>
<td>TRANSACTION AMOUNT</td>
<td>POSTING DATE</td>
<td>COST ALLOCATION - EXPENSE OBJECT</td>
<td>EXPENSE DESCRIPTION</td>
</tr>
<tr>
<td>-------------------------</td>
<td>---------------</td>
<td>--------------------</td>
<td>--------------</td>
<td>-----------------------------------</td>
<td>-------------------</td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR</td>
<td>BSN SPORT SUPPLY GROUP</td>
<td>47.98</td>
<td>06/16/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>BATTING TEES FOR SPORTS CAMPS</td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR</td>
<td>BSN SPORT SUPPLY GROUP</td>
<td>239.85</td>
<td>06/16/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>EQUIPMENT BAGS FOR SUMMER CAMP SPORTING EQUIPMENT</td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR</td>
<td>HAROLD'S TRUE VALUE HD</td>
<td>29.97</td>
<td>06/16/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>REFLECTIVE SAFETY VEST FOR STAFF TO WEAR TO HELP WITH TRAFFIC CONTROL</td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR</td>
<td>SSI SCHOOL SPECIALTY</td>
<td>433.65</td>
<td>06/19/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>LEGO CAMP AT ACKERMAN</td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR</td>
<td>EVALESTON IMPRINTABLE</td>
<td>284.25</td>
<td>06/19/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>BACKPACKS AND BANDANAS FOR ZOMBIE SURVIVAL CAMP</td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR</td>
<td>TARGET</td>
<td>99.98</td>
<td>06/22/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>HOOPS-KICKBALLS-RECREATION SUPPLIES CONTAINERS FOR SUMMER CAMPS</td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR</td>
<td>MH SOFTWARE IN00 OF 00</td>
<td>99.00</td>
<td>06/23/2017</td>
<td>62490 OTHER PROGRAM COSTS</td>
<td>YEARLY FEE FOR MOBILE APP CALENDAR SOFTWARE</td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR</td>
<td>LEMO JACE HARDWARE</td>
<td>34.97</td>
<td>06/23/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>PAINT BRUSHES &amp; PADLOCK</td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR</td>
<td>MICHAELS STORES 2037</td>
<td>53.86</td>
<td>06/23/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>COATING NEEDED-PAINT FOR CAMP CRAFT PROJECT</td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR</td>
<td>TARGET</td>
<td>34.18</td>
<td>06/23/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>TWO YEAR OLD CAMP PROJECT SUPPLIES</td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR</td>
<td>JOHNSON LOCKSMITH INC</td>
<td>52.50</td>
<td>06/26/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>EXTRA KEYS FOR NEW PARK RANGER CABINET</td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR</td>
<td>LEMO JACE HARDWARE</td>
<td>37.95</td>
<td>06/26/2017</td>
<td>65085 MINOR EQUIP &amp; TOOLS</td>
<td>WATER KEY FOR PARK &amp; LAKEFRONT WATER CONNECTIONS</td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR</td>
<td>LEMO JACE HARDWARE</td>
<td>64.95</td>
<td>06/26/2017</td>
<td>65085 MINOR EQUIP &amp; TOOLS</td>
<td>SUPPLIES FOR JULY 4TH AT LAKEFRONT</td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>15.70</td>
<td>06/27/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CUBS GARDEN FLAG FOR GROUP IDENTIFICATION SUMMER SPORTS CAMPS</td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR</td>
<td>TARGET</td>
<td>41.84</td>
<td>06/27/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>HAND SANITIZER, WALL HOOKS, ZIPLOC BAGS</td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR</td>
<td>LEGO SHOP@HOME</td>
<td>21.34</td>
<td>06/28/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>LEGO SETS FOR LEGOMANIA CAMP</td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR</td>
<td>LEGO SHOP@HOME</td>
<td>306.14</td>
<td>06/28/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>LEGO SETS FOR LEGOMANIA CAMP</td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>14.00</td>
<td>06/28/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>PATRIOTS GARDEN FLAG FOR GROUP IDENTIFICATION SUMMER SPORTS CAMPS</td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>13.99</td>
<td>06/28/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>WHITE SOX GARDEN FLAG FOR GROUP IDENTIFICATION SUMMER SPORTS CAMPS</td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>12.99</td>
<td>06/28/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>YANKEES GARDEN FLAG FOR GROUP IDENTIFICATION SUMMER SPORTS CAMPS</td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>53.87</td>
<td>06/29/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>MIAMI, BILLS, CAVS, PANTHERS GARDEN FLAGS FOR GROUP IDENTIFICATION SUMMER SPORTS CAMPS</td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>21.04</td>
<td>06/29/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>GARDEN FLAG CLIPS FOR GROUP FLAGS TO CONNECT TO TENTS</td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>12.29</td>
<td>06/29/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>WARRIORS GARDEN FLAG FOR GROUP IDENTIFICATION SUMMER SPORTS CAMPS</td>
</tr>
<tr>
<td>PRCS/CHAND NEWB CNTR</td>
<td>RED CROSS STORE</td>
<td>304.65</td>
<td>06/30/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>BABYSITTER TRAINING KITS FOR ARC BABYSITTERS TRAINING COURSE</td>
</tr>
<tr>
<td>PRCS/COMMUNITY SERVICES</td>
<td>JEWEL #5467</td>
<td>62.72</td>
<td>06/26/2017</td>
<td>65025 FOOD</td>
<td>MEMORY CARE REFRESHMENTS</td>
</tr>
<tr>
<td>PRCS/COMMUNITY SERVICES</td>
<td>PAYPAL ELDERWERSKS</td>
<td>10.00</td>
<td>06/21/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>CONTINUING ED CLASS</td>
</tr>
<tr>
<td>PRCS/COMMUNITY SERVICES</td>
<td>PAYPAL ELDERWERSKS</td>
<td>5.00</td>
<td>06/21/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>CONTINUING ED CLASS</td>
</tr>
<tr>
<td>PRCS/COMMUNITY SERVICES</td>
<td>KIKU JAPANESE STEAK &amp; BAR</td>
<td>24.07</td>
<td>06/21/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>DINNER - SPRINGFIELD - RO QUARTERLY MEETING</td>
</tr>
<tr>
<td>PRCS/COMMUNITY SERVICES</td>
<td>PAYPAL FORWARDONIC</td>
<td>21.49</td>
<td>06/21/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>HOUSING RESOURCES FOR SENIORS TRAINING</td>
</tr>
<tr>
<td>PRCS/COMMUNITY SERVICES</td>
<td>OBED AND ISSACS MICROB</td>
<td>19.00</td>
<td>06/22/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>DINNER - RO QUARTERLY MEETING - SPRINGFIELD</td>
</tr>
<tr>
<td>PRCS/COMMUNITY SERVICES</td>
<td>FAIRFIELD INN SPRINGF</td>
<td>158.23</td>
<td>06/23/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>HOTEL ACCOMMODATIONS - RO QUARTERLY MEETING - SPRINGFIELD</td>
</tr>
<tr>
<td>PRCS/COMMUNITY SERVICES</td>
<td>SWEDISH COVENANT PARKI</td>
<td>4.00</td>
<td>06/26/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>PARKING FOR HOUSING RESOURCES FOR SENIORS CLASS</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CNTR</td>
<td>VALLI PRODUCE</td>
<td>43.67</td>
<td>06/12/2017</td>
<td>65025 FOOD</td>
<td>FOOD FOR CAMPS</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CNTR</td>
<td>POTBELLY #3</td>
<td>4.88</td>
<td>06/22/2017</td>
<td>65025 FOOD</td>
<td>LUNCH FOR CHILD ON FIELD TRIP WHO FORGOT OWN LUNCH</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTNR</td>
<td>VALLI PRODUCE</td>
<td>4.08</td>
<td>06/01/2017</td>
<td>62490 OTHER PROGRAM COSTS</td>
<td>ANIMAL CARE FOOD</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTNR</td>
<td>PETSMART # 1627</td>
<td>99.96</td>
<td>06/01/2017</td>
<td>62490 OTHER PROGRAM COSTS</td>
<td>ANIMAL CARE SUPPLIES</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTNR</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>29.75</td>
<td>06/02/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CLIPBOARDS</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTNR</td>
<td>VALLI PRODUCE</td>
<td>2.66</td>
<td>06/05/2017</td>
<td>62490 OTHER PROGRAM COSTS</td>
<td>SPLIT - ANIMAL CARE-FRESH FOOD (40.67%)</td>
</tr>
<tr>
<td>REPORTS TO INTERMEDIATE</td>
<td>MERCHANT NAME</td>
<td>TRANSACTION AMOUNT</td>
<td>POSTING DATE</td>
<td>COST ALLOCATION - EXPENSE OBJECT</td>
<td>EXPENSE DESCRIPTION</td>
</tr>
<tr>
<td>-------------------------</td>
<td>--------------------------</td>
<td>--------------------</td>
<td>--------------</td>
<td>----------------------------------</td>
<td>----------------------------------------------------------</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTNR</td>
<td>VALLI PRODUCE</td>
<td>3.88</td>
<td>06/05/2017</td>
<td>65025 FOOD</td>
<td>SPLIT - STAFF FOOD (59.33%)</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTNR</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>59.99</td>
<td>06/05/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CAMP GAME BALLS</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTNR</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>420.72</td>
<td>06/05/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CAMP SUPPLIES</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTNR</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>21.00</td>
<td>06/05/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>TIE DYE SHIRT SUPPLIES</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTNR</td>
<td>THE HOME DEPOT #1002</td>
<td>18.16</td>
<td>06/06/2017</td>
<td>65005 LANDSCAPE MATERIALS</td>
<td>FARMETTE FENCING</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTNR</td>
<td>THE HOME DEPOT #1002</td>
<td>-10.98</td>
<td>06/07/2017</td>
<td>65005 LANDSCAPE MATERIALS</td>
<td>FENCING RETURNED</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTNR</td>
<td>VALLI PRODUCE</td>
<td>14.86</td>
<td>06/07/2017</td>
<td>65025 FOOD</td>
<td>CAMP FOOD</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTNR</td>
<td>GFS STORE #1915</td>
<td>108.64</td>
<td>06/08/2017</td>
<td>65025 FOOD</td>
<td>SPLIT - CAMP FOOD - COOK OUT, CAMPOUT, SNACK (77.67%)</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTNR</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>39.43</td>
<td>06/08/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CAMP FLAGS</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTNR</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>17.98</td>
<td>06/08/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CAMP PAINT</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTNR</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>206.12</td>
<td>06/08/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CAMP SUPPLIES</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTNR</td>
<td>WM SUPERCENTER #1998</td>
<td>160.31</td>
<td>06/08/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CAMP SUPPLIES</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTNR</td>
<td>GFS STORE #1915</td>
<td>31.24</td>
<td>06/08/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>SPLIT - CAMP REC SUPPLIES (22.33%)</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTNR</td>
<td>PETSMART # 0427</td>
<td>62.96</td>
<td>06/12/2017</td>
<td>62490 OTHER PROGRAM COSTS</td>
<td>ANIMAL CARE FOOD AND BEDDING</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTNR</td>
<td>GFS STORE #1915</td>
<td>155.93</td>
<td>06/12/2017</td>
<td>65025 FOOD</td>
<td>CAMP FOOD - COOKOUT, CAMPOUT, WILDFLOWER SNACK</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTNR</td>
<td>WM SUPERCENTER #1998</td>
<td>256.44</td>
<td>06/12/2017</td>
<td>65025 FOOD</td>
<td>STAFF TRAINING LUNCH</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTNR</td>
<td>LLREPTILE AND SUPPLY</td>
<td>46.94</td>
<td>06/13/2017</td>
<td>62490 OTHER PROGRAM COSTS</td>
<td>ANIMAL CARE FOOD</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTNR</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>299.99</td>
<td>06/13/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CAMP ROOM RUG</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTNR</td>
<td>TARGET</td>
<td>58.23</td>
<td>06/13/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CAMP SUPPLIES</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTNR</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>72.97</td>
<td>06/15/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CAMP MARKERS AND SIGNS</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTNR</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>104.95</td>
<td>06/15/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CAMP SUPPLIES MARKERS AND FANNY PACKS</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTNR</td>
<td>VALLI PRODUCE</td>
<td>7.30</td>
<td>06/16/2017</td>
<td>62490 OTHER PROGRAM COSTS</td>
<td>ANIMAL CARE FOOD</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTNR</td>
<td>MENARDS MORTON GROVE I</td>
<td>12.99</td>
<td>06/22/2017</td>
<td>65005 LANDSCAPE MATERIALS</td>
<td>WATER SPLITTER FOR COMMUNITY GARDENS</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTNR</td>
<td>VALLI PRODUCE</td>
<td>10.16</td>
<td>06/22/2017</td>
<td>65025 FOOD</td>
<td>CAMP FOOD</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTNR</td>
<td>GFS STORE #1915</td>
<td>345.47</td>
<td>06/23/2017</td>
<td>65025 FOOD</td>
<td>CAMP FOOD</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTNR</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>76.03</td>
<td>06/23/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CAMP SIGN</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTNR</td>
<td>WM SUPERCENTER #9198</td>
<td>214.81</td>
<td>06/23/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CAMP SUPPLIES</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTNR</td>
<td>AMAZON.COM AMZN.COM/B</td>
<td>38.10</td>
<td>06/23/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CAMPSTE VACUUM</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTNR</td>
<td>FOSTER SMITH MAIL ORDR</td>
<td>47.80</td>
<td>06/28/2017</td>
<td>62490 OTHER PROGRAM COSTS</td>
<td>ANIMAL CARE FOOD</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTNR</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>53.03</td>
<td>06/28/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CAMP SUPPLIES</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTNR</td>
<td>LLREPTILE AND SUPPLY</td>
<td>34.98</td>
<td>06/30/2017</td>
<td>62490 OTHER PROGRAM COSTS</td>
<td>ANIMAL CARE FOOD</td>
</tr>
<tr>
<td>PRCS/ECOLOGY CTNR</td>
<td>TMNH - FIELD MUSEUM</td>
<td>65.00</td>
<td>06/30/2017</td>
<td>62490 OTHER PROGRAM COSTS</td>
<td>CAMP FIELD TRIP ROOM</td>
</tr>
<tr>
<td>PRCS/FLIGHTWOOD JOUR CNTR</td>
<td>GORDON FOOD SERVICE</td>
<td>104.96</td>
<td>06/01/2017</td>
<td>65025 FOOD</td>
<td>CROWN SNACK</td>
</tr>
<tr>
<td>PRCS/FLIGHTWOOD JOUR CNTR</td>
<td>GORDON FOOD SERVICE</td>
<td>107.94</td>
<td>06/01/2017</td>
<td>65025 FOOD</td>
<td>FJCC MILK</td>
</tr>
<tr>
<td>PRCS/FLIGHTWOOD JOUR CNTR</td>
<td>GORDON FOOD SERVICE</td>
<td>184.55</td>
<td>06/01/2017</td>
<td>65025 FOOD</td>
<td>FJCC SUPPER/SNACK</td>
</tr>
<tr>
<td>PRCS/FLIGHTWOOD JOUR CNTR</td>
<td>GORDON FOOD SERVICE</td>
<td>89.95</td>
<td>06/01/2017</td>
<td>65025 FOOD</td>
<td>RSC MILK</td>
</tr>
<tr>
<td>PRCS/FLIGHTWOOD JOUR CNTR</td>
<td>MINDY CITY GARDEN CENT</td>
<td>287.11</td>
<td>06/01/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>GARDEN ITEMS</td>
</tr>
<tr>
<td>PRCS/FLIGHTWOOD JOUR CNTR</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>183.70</td>
<td>06/01/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>ITEMS FOR IDS</td>
</tr>
<tr>
<td>PRCS/FLIGHTWOOD JOUR CNTR</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>69.90</td>
<td>06/01/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>ITEMS FOR IDS</td>
</tr>
<tr>
<td>MERCHANT NAME</td>
<td>TRANSACTION AMOUNT</td>
<td>POSTING DATE</td>
<td>COST ALLOCATION - EXPENSE OBJECT</td>
<td>EXPENSE DESCRIPTION</td>
<td></td>
</tr>
<tr>
<td>-------------------------</td>
<td>--------------------</td>
<td>----------------</td>
<td>----------------------------------</td>
<td>--------------------------------------</td>
<td></td>
</tr>
<tr>
<td>PRCS/FLEETWOOD JOUR CNTR</td>
<td>GORDON FOOD SERVICE IN</td>
<td>50.03</td>
<td>06/02/2017</td>
<td>65025 FOOD</td>
<td>FJCC SNACK/SUPPER</td>
</tr>
<tr>
<td>PRCS/FLEETWOOD JOUR CNTR</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>92.97</td>
<td>06/02/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>ITEMS FOR IDS</td>
</tr>
<tr>
<td>PRCS/FLEETWOOD JOUR CNTR</td>
<td>THE HOME DEPOT #1902</td>
<td>2.00</td>
<td>06/05/2017</td>
<td>62490 OTHER PROGRAM COSTS</td>
<td>TOOL RENTAL DEPOSIT</td>
</tr>
<tr>
<td>PRCS/FLEETWOOD JOUR CNTR</td>
<td>GORDON FOOD SERVICE IN</td>
<td>44.70</td>
<td>06/05/2017</td>
<td>65025 FOOD</td>
<td>FJCC SNACK/SUPPER</td>
</tr>
<tr>
<td>PRCS/FLEETWOOD JOUR CNTR</td>
<td>THE HOME DEPOT #1902</td>
<td>93.46</td>
<td>06/05/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>BUILDING MAINTENANCE MATERIAL</td>
</tr>
<tr>
<td>PRCS/FLEETWOOD JOUR CNTR</td>
<td>GORDON FOOD SERVICE IN</td>
<td>190.46</td>
<td>06/06/2017</td>
<td>65025 FOOD</td>
<td>SENIOR BINGO BBQ</td>
</tr>
<tr>
<td>PRCS/FLEETWOOD JOUR CNTR</td>
<td>THE HOME DEPOT #1902</td>
<td>114.60</td>
<td>06/06/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>BUILDING MAINTENANCE MATERIAL</td>
</tr>
<tr>
<td>PRCS/FLEETWOOD JOUR CNTR</td>
<td>DISCOUNT SCHOOL SUPPLY</td>
<td>-17.58</td>
<td>06/06/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CAMP SUPPLIES TAX REFUND</td>
</tr>
<tr>
<td>PRCS/FLEETWOOD JOUR CNTR</td>
<td>DISCOUNT SCHOOL SUPPLY</td>
<td>225.63</td>
<td>06/07/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CAMP SUPPLIES</td>
</tr>
<tr>
<td>PRCS/FLEETWOOD JOUR CNTR</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>21.98</td>
<td>06/07/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>ITEMS FOR IDS</td>
</tr>
<tr>
<td>PRCS/FLEETWOOD JOUR CNTR</td>
<td>THE HOME DEPOT #1902</td>
<td>89.92</td>
<td>06/08/2017</td>
<td>62490 OTHER PROGRAM COSTS</td>
<td>SUMMER FOOD SUPPLIES</td>
</tr>
<tr>
<td>PRCS/FLEETWOOD JOUR CNTR</td>
<td>ENCHANTED CASTLE - IL</td>
<td>322.45</td>
<td>06/08/2017</td>
<td>62507 FIELD TRIPS</td>
<td>PRE-CAMP TRIP</td>
</tr>
<tr>
<td>PRCS/FLEETWOOD JOUR CNTR</td>
<td>DISCOUNT SCHOOL SUPPLY</td>
<td>-13.27</td>
<td>06/08/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CAMP SUPPLIES TAX REFUND</td>
</tr>
<tr>
<td>PRCS/FLEETWOOD JOUR CNTR</td>
<td>SUBWAY</td>
<td>68.25</td>
<td>06/12/2017</td>
<td>65025 FOOD</td>
<td>LUNCH FOR SUMMER FOOD</td>
</tr>
<tr>
<td>PRCS/FLEETWOOD JOUR CNTR</td>
<td>JOHNSON LOCKSMITH INC</td>
<td>4.75</td>
<td>06/12/2017</td>
<td>62490 OTHER PROGRAM COSTS</td>
<td>LOCKS AND KEYS FOR STORAGE BOXES</td>
</tr>
<tr>
<td>PRCS/FLEETWOOD JOUR CNTR</td>
<td>THE HOME DEPOT #1902</td>
<td>-81.90</td>
<td>06/12/2017</td>
<td>62490 OTHER PROGRAM COSTS</td>
<td>TOOL RENTAL/ BUILDING MAINTENANCE</td>
</tr>
<tr>
<td>PRCS/FLEETWOOD JOUR CNTR</td>
<td>SUBWAY</td>
<td>62.35</td>
<td>06/12/2017</td>
<td>65025 FOOD</td>
<td>KITCHEN CONDIMENTS</td>
</tr>
<tr>
<td>PRCS/FLEETWOOD JOUR CNTR</td>
<td>GORDON FOOD SERVICE IN</td>
<td>23.46</td>
<td>06/12/2017</td>
<td>65025 FOOD</td>
<td>PRECAMP SNACK</td>
</tr>
<tr>
<td>PRCS/FLEETWOOD JOUR CNTR</td>
<td>THE HOME DEPOT #1902</td>
<td>128.29</td>
<td>06/12/2017</td>
<td>65040 JANITORIAL SUPPLIES</td>
<td>CLEANING SUPPLIES</td>
</tr>
<tr>
<td>PRCS/FLEETWOOD JOUR CNTR</td>
<td>DISCOUNT SCHOOL SUPPLY</td>
<td>9.00</td>
<td>06/12/2017</td>
<td>65025 FOOD</td>
<td>SUMMER FOOD TRAINING</td>
</tr>
<tr>
<td>PRCS/FLEETWOOD JOUR CNTR</td>
<td>JOHNSON LOCKSMITH INC</td>
<td>4.75</td>
<td>06/12/2017</td>
<td>62490 OTHER PROGRAM COSTS</td>
<td>LOCKS AND KEYS FOR STORAGE BOXES</td>
</tr>
<tr>
<td>PRCS/FLEETWOOD JOUR CNTR</td>
<td>THE HOME DEPOT #1902</td>
<td>160.02</td>
<td>06/12/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>BUILDING MAINTENANCE MATERIAL</td>
</tr>
<tr>
<td>PRCS/FLEETWOOD JOUR CNTR</td>
<td>THE HOME DEPOT #1902</td>
<td>23.73</td>
<td>06/12/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>WATER KEYS</td>
</tr>
<tr>
<td>PRCS/FLEETWOOD JOUR CNTR</td>
<td>GORDON FOOD SERVICE IN</td>
<td>95.92</td>
<td>06/14/2017</td>
<td>62490 OTHER PROGRAM COSTS</td>
<td>KEYS FOR SUMMER COOLERS</td>
</tr>
<tr>
<td>PRCS/FLEETWOOD JOUR CNTR</td>
<td>THE HOME DEPOT #1902</td>
<td>138.99</td>
<td>06/14/2017</td>
<td>62490 OTHER PROGRAM COSTS</td>
<td>SUMMER FOOD ITEM</td>
</tr>
<tr>
<td>PRCS/FLEETWOOD JOUR CNTR</td>
<td>TARGET</td>
<td>141.84</td>
<td>06/14/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>REPLACEMENT GAMES</td>
</tr>
<tr>
<td>PRCS/FLEETWOOD JOUR CNTR</td>
<td>MUSEUM OF SCIENCE &amp; IN</td>
<td>934.00</td>
<td>06/15/2017</td>
<td>62507 FIELD TRIPS</td>
<td>SUMMER CAMP SCIENCE TRIP</td>
</tr>
<tr>
<td>PRCS/FLEETWOOD JOUR CNTR</td>
<td>S&amp;S WORLDWIDE-ONLINE</td>
<td>1335.84</td>
<td>06/15/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>MASON PARK START UP SUMMER SUPPLIES</td>
</tr>
<tr>
<td>PRCS/FLEETWOOD JOUR CNTR</td>
<td>S&amp;S WORLDWIDE-ONLINE</td>
<td>36.52</td>
<td>06/15/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>MASON SUMMER PREP</td>
</tr>
<tr>
<td>PRCS/FLEETWOOD JOUR CNTR</td>
<td>S&amp;S WORLDWIDE-ONLINE</td>
<td>364.85</td>
<td>06/16/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>ITEMS FOR REC TRAILER</td>
</tr>
<tr>
<td>PRCS/FLEETWOOD JOUR CNTR</td>
<td>THE HOME DEPOT #1902</td>
<td>139.76</td>
<td>06/19/2017</td>
<td>62490 OTHER PROGRAM COSTS</td>
<td>PICKERS FOR PARK ASSISTANTS</td>
</tr>
<tr>
<td>PRCS/FLEETWOOD JOUR CNTR</td>
<td>GORDON FOOD SERVICE IN</td>
<td>70.91</td>
<td>06/19/2017</td>
<td>62490 OTHER PROGRAM COSTS</td>
<td>SUMMER FOOD SUPPLIES</td>
</tr>
<tr>
<td>PRCS/FLEETWOOD JOUR CNTR</td>
<td>GORDON FOOD SERVICE IN</td>
<td>143.16</td>
<td>06/19/2017</td>
<td>62490 OTHER PROGRAM COSTS</td>
<td>THERMOMETERS FOR SUMMER FOOD</td>
</tr>
<tr>
<td>PRCS/FLEETWOOD JOUR CNTR</td>
<td>S&amp;S WORLDWIDE-ONLINE</td>
<td>56.94</td>
<td>06/19/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>ITEMS FOR REC TRAILER</td>
</tr>
<tr>
<td>PRCS/FLEETWOOD JOUR CNTR</td>
<td>SCHUMLING BOOMERS</td>
<td>405.00</td>
<td>06/21/2017</td>
<td>62507 FIELD TRIPS</td>
<td>SUMMER TRIP</td>
</tr>
<tr>
<td>PRCS/FLEETWOOD JOUR CNTR</td>
<td>S&amp;S WORLDWIDE-ONLINE</td>
<td>24.70</td>
<td>06/21/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>ITEMS FOR TRAILER</td>
</tr>
<tr>
<td>PRCS/FLEETWOOD JOUR CNTR</td>
<td>GORDON FOOD SERVICE IN</td>
<td>47.88</td>
<td>06/23/2017</td>
<td>62490 OTHER PROGRAM COSTS</td>
<td>SUMMER FOOD ITEMS</td>
</tr>
<tr>
<td>REPORTS TO INTERMEDIATE</td>
<td>MERCHANT NAME</td>
<td>TRANSACTION AMOUNT</td>
<td>POSTING DATE</td>
<td>COST ALLOCATION - EXPENSE OBJECT</td>
<td>EXPENSE DESCRIPTION</td>
</tr>
<tr>
<td>-------------------------</td>
<td>---------------</td>
<td>-------------------</td>
<td>-------------</td>
<td>-----------------------------------</td>
<td>-------------------</td>
</tr>
<tr>
<td>PRCS/FLLETTWOOD JOUR CNTR</td>
<td>SCHAUMBURG BOOMERS</td>
<td>81.00</td>
<td>06/23/2017</td>
<td>62507 FIELD TRIPS</td>
<td>SUMMER TRIP</td>
</tr>
<tr>
<td>PRCS/FLLETTWOOD JOUR CNTR</td>
<td>SITAR CENTER #314</td>
<td>199.99</td>
<td>06/26/2017</td>
<td>9245 OTHER EQ MAINT</td>
<td>ITEM NEEDED FOR AUDITORIUM SOUND SYSTEM</td>
</tr>
<tr>
<td>PRCS/FLLETTWOOD JOUR CNTR</td>
<td>K.C. FITNESS</td>
<td>140.00</td>
<td>06/26/2017</td>
<td>9245 OTHER EQ MAINT</td>
<td>MACHINE REPAIR</td>
</tr>
<tr>
<td>PRCS/FLLETTWOOD JOUR CNTR</td>
<td>CENTURY THEATRES 435</td>
<td>44.00</td>
<td>06/28/2017</td>
<td>62507 FIELD TRIPS</td>
<td>MASON PARK TRIP</td>
</tr>
<tr>
<td>PRCS/FLLETTWOOD JOUR CNTR</td>
<td>GORDON FOOD SERVICE IN</td>
<td>183.03</td>
<td>06/28/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>MAD SCIENCE PROJECT SUPPLIES</td>
</tr>
<tr>
<td>PRCS/FLLETTWOOD JOUR CNTR</td>
<td>TARGET</td>
<td>164.29</td>
<td>06/28/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>SUMMER CAMP TOOLS/BEACH ITEMS</td>
</tr>
<tr>
<td>PRCS/FLLETTWOOD JOUR CNTR</td>
<td>MUSEUM OF SCIENCE &amp; IN</td>
<td>369.50</td>
<td>06/29/2017</td>
<td>62507 FIELD TRIPS</td>
<td>FIELD TRIP</td>
</tr>
<tr>
<td>PRCS/FLLETTWOOD JOUR CNTR</td>
<td>CHICAGO SKY</td>
<td>600.00</td>
<td>06/29/2017</td>
<td>62507 FIELD TRIPS</td>
<td>SUMMER TRIP</td>
</tr>
<tr>
<td>PRCS/FLLETTWOOD JOUR CNTR</td>
<td>ANTONS GREENHOUSES AND</td>
<td>46.20</td>
<td>06/30/2017</td>
<td>62490 OTHER PROGRAM COSTS</td>
<td>GARDEN SUPPLIES</td>
</tr>
<tr>
<td>PRCS/FLLETTWOOD JOUR CNTR</td>
<td>THE HOME DEPOT #1902</td>
<td>77.96</td>
<td>06/30/2017</td>
<td>62490 OTHER PROGRAM COSTS</td>
<td>GARDEN SUPPLIES</td>
</tr>
<tr>
<td>PRCS/LEVY SEN CNTR</td>
<td>GFS STORE #1915</td>
<td>130.40</td>
<td>06/05/2017</td>
<td>65025 FOOD</td>
<td>SUPPLIES FOR SENIOR LUNCH PROGRAM</td>
</tr>
<tr>
<td>PRCS/LEVY SEN CNTR</td>
<td>SARPINOS PIZZA OF EVAN</td>
<td>45.46</td>
<td>06/05/2017</td>
<td>65125 OTHER COMMODITIES</td>
<td>PUBLIC SERVICE WEEK LUNCH FOR ECOLOGY STAFF</td>
</tr>
<tr>
<td>PRCS/LEVY SEN CNTR</td>
<td>GFS STORE #1915</td>
<td>98.25</td>
<td>06/09/2017</td>
<td>65025 FOOD</td>
<td>SUPPLIES FOR SENIOR LUNCH PROGRAM</td>
</tr>
<tr>
<td>PRCS/LEVY SEN CNTR</td>
<td>MITY-LITE, INC</td>
<td>360.10</td>
<td>06/12/2017</td>
<td>65040 JANITORIAL SUPPLIES</td>
<td>WHEELED CART TO HOLD CHAIRS</td>
</tr>
<tr>
<td>PRCS/LEVY SEN CNTR</td>
<td>SARPINOS PIZZA OF EVAN</td>
<td>92.03</td>
<td>06/12/2017</td>
<td>65125 OTHER COMMODITIES</td>
<td>PUBLIC SERVICE WEEK LUNCH FOR LEVY STAFF</td>
</tr>
<tr>
<td>PRCS/LEVY SEN CNTR</td>
<td>NATIONAL RECREATION &amp;</td>
<td>269.00</td>
<td>06/14/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>CPRP EXAM FOR MELISSA PARKER</td>
</tr>
<tr>
<td>PRCS/LEVY SEN CNTR</td>
<td>FULL COMPASS SYSTEMS</td>
<td>195.40</td>
<td>06/14/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>POWER CHORD FOR STAGE LIGHT BOARD</td>
</tr>
<tr>
<td>PRCS/LEVY SEN CNTR</td>
<td>AMAZON.COM AMZN.COM</td>
<td>259.99</td>
<td>06/15/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>FOAM ROLLERS AND CART. LEVY FOUNDATION REIMBURSED</td>
</tr>
<tr>
<td>PRCS/LEVY SEN CNTR</td>
<td>B&amp;H PHOTO 800-606-696</td>
<td>149.95</td>
<td>06/19/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>MICROPHONES FOR NEW SOUND SYSTEM</td>
</tr>
<tr>
<td>PRCS/LEVY SEN CNTR</td>
<td>AMAZON MXPLACE PMTS</td>
<td>83.99</td>
<td>06/20/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>PICKLEBALL SUPPLIES</td>
</tr>
<tr>
<td>PRCS/LEVY SEN CNTR</td>
<td>CLASSICAL GLASS</td>
<td>499.99</td>
<td>06/21/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>SUPPLIES FOR SENIOR JEWELRY &amp; GLASS CLASS</td>
</tr>
<tr>
<td>PRCS/LEVY SEN CNTR</td>
<td>ORU LAIN THEA AROHTICS</td>
<td>100.00</td>
<td>06/23/2017</td>
<td>62507 FIELD TRIPS</td>
<td>DEPOSIT FOR SENIOR TRIP</td>
</tr>
<tr>
<td>PRCS/LEVY SEN CNTR</td>
<td>THE HOME DEPOT #1902</td>
<td>116.41</td>
<td>06/23/2017</td>
<td>65040 JANITORIAL SUPPLIES</td>
<td>FLOOR STRIPPER AND WAX</td>
</tr>
<tr>
<td>PRCS/LEVY SEN CNTR</td>
<td>AMAZON.COM AMZN.COM</td>
<td>157.88</td>
<td>06/26/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>FOAM ROLLERS AND CART. LEVY FOUNDATION REIMBURSED</td>
</tr>
<tr>
<td>PRCS/LEVY SEN CNTR</td>
<td>AMAZON.COM AMZN.COM</td>
<td>26.00</td>
<td>06/27/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CLAY FOR SENIOR CLAY BUILDING CLASS</td>
</tr>
<tr>
<td>PRCS/LEVY SEN CNTR</td>
<td>CERAMIC SUPPLY CHICAGO</td>
<td>957.10</td>
<td>06/27/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>SUPPLIES FOR SENIOR CLAY CLASSES</td>
</tr>
<tr>
<td>PRCS/LEVY SEN CNTR</td>
<td>DELPHI GLASS CORP</td>
<td>338.17</td>
<td>06/27/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>SUPPLIES FOR SENIOR JEWELRY &amp; GLASS CLASSES</td>
</tr>
<tr>
<td>PRCS/LEVY SEN CNTR</td>
<td>AMAZON MXPLACE PMTS</td>
<td>80.94</td>
<td>06/28/2017</td>
<td>65095 OFFICE SUPPLIES</td>
<td>ICE PACKS</td>
</tr>
<tr>
<td>PRCS/LEVY SEN CNTR</td>
<td>GFS STORE #1915</td>
<td>22.17</td>
<td>06/29/2017</td>
<td>65025 FOOD</td>
<td>SUPPLIES FOR SENIOR ICE CREAM SODA DAY</td>
</tr>
<tr>
<td>PRCS/LEVY SEN CNTR</td>
<td>AMAZON.COM AMZN.COM</td>
<td>78.93</td>
<td>06/29/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>FOAM ROLLERS AND CART. LEVY FOUNDATION REIMBURSED</td>
</tr>
<tr>
<td>PRCS/LEVY SEN CNTR</td>
<td>AMAZON MXPLACE PMTS</td>
<td>164.99</td>
<td>06/29/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>TIME CLOCK FOR CAMP</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>THE HOME DEPOT #1902</td>
<td>73.85</td>
<td>06/01/2017</td>
<td>62490 OTHER PROGRAM COSTS</td>
<td>TOOLS</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>SOILLARTEX</td>
<td>45.99</td>
<td>06/01/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>ARTS CAMP SUPPLIES</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>MICHAELS STORES 3849</td>
<td>224.97</td>
<td>06/01/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>ARTS CAMP SUPPLIES</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>BURLINGTON STORE5838</td>
<td>9.99</td>
<td>06/01/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>COSTUME SUPPLIES</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>X474 FOREVER 21</td>
<td>10.90</td>
<td>06/01/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>COSTUME SUPPLIES</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>XBC BLICK ART MATERIAL</td>
<td>342.17</td>
<td>06/01/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>YAP SUPPLIES AND ARTS CAMP</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>GOODWILL RETAIL #89</td>
<td>5.98</td>
<td>06/02/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>COSTUME SUPPLIES</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>HOMEDEPOT.COM</td>
<td>82.66</td>
<td>06/05/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>ARTS AND AQUATICS SUPPLIES</td>
</tr>
<tr>
<td>REPORTS TO INTERMEDIATE</td>
<td>MERCHANT NAME</td>
<td>TRANSACTION AMOUNT</td>
<td>POSTING DATE</td>
<td>COST ALLOCATION - EXPENSE OBJECT</td>
<td>EXPENSE DESCRIPTION</td>
</tr>
<tr>
<td>-------------------------</td>
<td>---------------</td>
<td>--------------------</td>
<td>--------------</td>
<td>-----------------------------------</td>
<td>---------------------</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>145.96</td>
<td>06/05/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>ARTS CAMP SUPPLIES</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>123.34</td>
<td>06/05/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>ARTS CAMP SUPPLIES</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>83.87</td>
<td>06/05/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>ARTS CAMP SUPPLIES</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>84.00</td>
<td>06/05/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>ARTS CAMP SUPPLIES</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>88.83</td>
<td>06/05/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>ARTYS CAMP SUPPLIES</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>GOODWILL RETAIL #079</td>
<td>9.98</td>
<td>06/05/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>COSTUME SUPPLIES</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>GOODWILL RETAIL #155</td>
<td>4.99</td>
<td>06/05/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>COSTUME SUPPLIES</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>VALLI PRODUCE</td>
<td>46.16</td>
<td>06/06/2017</td>
<td>65025 FOOD</td>
<td>BEVERAGE AND DESSERT FOR ARTS CAMP STAFF TRAINING POTLUCK</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>BLICK ART 800 447 1892</td>
<td>9.05</td>
<td>06/07/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>ART SUPPLIES</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>50.00</td>
<td>06/07/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>ARTS CAMP SUPPLIES</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>J &amp; D FINER FOODS</td>
<td>11.75</td>
<td>06/07/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>ARTS CAMP SUPPLIES</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>DEEPSPACESPARKLE.COM</td>
<td>9.00</td>
<td>06/08/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>ARCHITECTURE CAMP SUPPLIES</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>176.58</td>
<td>06/08/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>ARTS CAMP SUPPLIES</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>168.33</td>
<td>06/08/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>ARTS CAMP SUPPLIES</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>126.44</td>
<td>06/09/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>ARTS CAMP SUPPLIES</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>90.30</td>
<td>06/09/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>ARTS CAMP SUPPLIES</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>SCHOOLFURNITURE4LESS</td>
<td>131.88</td>
<td>06/09/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>EARLY CHILDHOOD SUPPLIES</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>THE HOME DEPOT #1902</td>
<td>87.95</td>
<td>06/12/2017</td>
<td>62225 BLDG MAINT SVCS</td>
<td>PAINTING SUPPLIES</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>THE HOME DEPOT #1902</td>
<td>293.85</td>
<td>06/12/2017</td>
<td>62225 BLDG MAINT SVCS</td>
<td>WALL BASE</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>THE HOME DEPOT #1902</td>
<td>19.98</td>
<td>06/12/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>SET BUILDING SUPPLIES</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>THE HOME DEPOT #1902</td>
<td>9.99</td>
<td>06/12/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>THEATER SUPPLIES</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>WALLGREENS #0619</td>
<td>52.55</td>
<td>06/13/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>ARTS CAMP SUPPLIES</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>TARGET</td>
<td>92.82</td>
<td>06/13/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>COSTUME AND PROP SUPPLIES</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>DESIGNLAB CHICAGO</td>
<td>179.04</td>
<td>06/14/2017</td>
<td>62375 RENTALS</td>
<td>RENTAL LIGHTING EQUIPMENT</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>DESIGNLAB CHICAGO</td>
<td>150.00</td>
<td>06/14/2017</td>
<td>62375 RENTALS</td>
<td>RENTAL LIGHTING EQUIPMENT</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>57.70</td>
<td>06/14/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>ARTS CAMP AND DAHL DAY SUPPLIES</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>THE HOME DEPOT #1902</td>
<td>42.20</td>
<td>06/14/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>THEATER WORKSHOP SUPPLIES</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>AMAZON.COM AMZN.COMBI</td>
<td>58.25</td>
<td>06/15/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>ARTS CAMP SUPPLIES</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>42.25</td>
<td>06/15/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>ARTS CAMP SUPPLIES</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>3SW OLD ORCHARD</td>
<td>64.64</td>
<td>06/15/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>COSTUME SUPPLIES</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>FOOD4LESS #0558</td>
<td>14.16</td>
<td>06/16/2017</td>
<td>65025 FOOD</td>
<td>FOOD FOR FLEETWOOD THEATER</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>OFFICE DEPOT #510</td>
<td>25.46</td>
<td>06/16/2017</td>
<td>65025 OFFICE SUPPLIES</td>
<td>THEATER SUPPLIES</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>24.90</td>
<td>06/16/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>ARTS CAMP SUPPLIES</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>DESIGNLAB CHICAGO</td>
<td>-35.01</td>
<td>06/19/2017</td>
<td>62375 RENTALS</td>
<td>RETURNED LIGHTING EQUIPMENT</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>GFS STORE #1915</td>
<td>52.91</td>
<td>06/19/2017</td>
<td>65025 FOOD</td>
<td>FOOD FOR FLEETWOOD THEATER</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>SUBWAY</td>
<td>34.00</td>
<td>06/19/2017</td>
<td>65025 FOOD</td>
<td>FOOD FOR FLEETWOOD THEATER</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>BLICK ART 800 447 1892</td>
<td>16.31</td>
<td>06/19/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>ART SUPPLIES</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>61.99</td>
<td>06/19/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>ARTS CAMP SUPPLIES</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>MARSHALLS #0245</td>
<td>12.90</td>
<td>06/19/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>COSTUME / PROP SUPPLIES</td>
</tr>
<tr>
<td>REPORT TO INTERMEDIATE</td>
<td>MERCHANT NAME</td>
<td>TRANSACTION AMOUNT</td>
<td>POSTING DATE</td>
<td>COST ALLOCATION - EXPENSE OBJECT</td>
<td>EXPENSE DESCRIPTION</td>
</tr>
<tr>
<td>------------------------</td>
<td>--------------------------------</td>
<td>--------------------</td>
<td>--------------</td>
<td>----------------------------------</td>
<td>-----------------------------------</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>GUITAR WORKS</td>
<td>6.50</td>
<td>06/19/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>INSTRUMENT SUPPLIES</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>D &amp; D FINER FOODS</td>
<td>30.03</td>
<td>06/27/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>EARLY CHILDHOOD ARTS SUPPLIES</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>MEDIEVAL TIMES SCHA RE</td>
<td>661.78</td>
<td>06/28/2017</td>
<td>62507 FIELD TRIPS</td>
<td>KNIGHTS CAMP FIELD TRIP</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>TARGET</td>
<td>10.93</td>
<td>06/28/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>ARTS AND AQUATICS SUPPLIES</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>AMAZON MXPLACE PMTS</td>
<td>33.83</td>
<td>06/28/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>ARTS CAMP SUPPLIES</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>D &amp; D FINER FOODS</td>
<td>17.43</td>
<td>06/28/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>ARTS CAMP SUPPLIES</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>AMAZON MXPLACE PMTS</td>
<td>150.63</td>
<td>06/28/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>ARTS CAMP SUPPLIES</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>DBC BLICK ART MATERIAL</td>
<td>26.13</td>
<td>06/29/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>ARTS CAMP SUPPLIES</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>AMAZON MXPLACE PMTS</td>
<td>41.48</td>
<td>06/29/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>ARTS CAMP SUPPLIES</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>UPWS KIOSK 16262395 TRAINING &amp; TRAVEL52</td>
<td>3.98</td>
<td>06/30/2017</td>
<td>62490 OTHER PROGRAM COSTS</td>
<td>MAILING TUBE FOR POSTERS</td>
</tr>
<tr>
<td>PRCS/NOYES CNTR</td>
<td>D &amp; D FINER FOODS</td>
<td>14.37</td>
<td>06/30/2017</td>
<td>65250 FOOD</td>
<td>PARENTS NIGHT YAP RECEPTION</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>CHICAGO FILTER SUPPLY</td>
<td>390.20</td>
<td>06/01/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>AIR FILTERS</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>THE HOME DEPOT #1902</td>
<td>30.98</td>
<td>06/01/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIALS FOR FACILITY REPAIRS</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>KLYSTIC WATERS FAMILY A</td>
<td>100.00</td>
<td>06/07/2017</td>
<td>62507 FIELD TRIPS</td>
<td>DEPOSIT FOR CAMP FIELD TRIP</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>AMAZON MXPLACE PMTS</td>
<td>244.39</td>
<td>06/07/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CAMP SUPPLIES</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>AMAZON MXPLACE PMTS</td>
<td>24.07</td>
<td>06/08/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CAMP SUPPLIES</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>OFFICEMAX/OFFICE DEPOT</td>
<td>111.95</td>
<td>06/08/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>OFFICE SUPPLIES</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>OFFICEMAX/OFFICE DEPOT</td>
<td>157.16</td>
<td>06/08/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>OFFICE SUPPLIES</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>FITNESS FACTORY OUTLET</td>
<td>389.05</td>
<td>06/09/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CAMP SUPPLIES</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>AMAZON MXPLACE PMTS</td>
<td>46.30</td>
<td>06/09/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CAMP SUPPLIES</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>THE HOME DEPOT #1902</td>
<td>118.77</td>
<td>06/09/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>SHELVES FOR OFFICE</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>THE HOME DEPOT #1902</td>
<td>46.30</td>
<td>06/12/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>HOOKS FOR GYM STORAGE TO PROPERLY STORE EQUIPMENT</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>WM SUPERCENTER #1586</td>
<td>160.28</td>
<td>06/12/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CAMP SUPPLIES</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>WAL-MART #2816</td>
<td>196.00</td>
<td>06/12/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>MATERIALS / SUPPLIES FOR CAMP PROGRAMS</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>OFFICEMAX/OFFICE DEPOT</td>
<td>216.95</td>
<td>06/12/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>MIS SUPPLIES FOR CAMP</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>WAL-MART #2816</td>
<td>461.55</td>
<td>06/12/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>PROGRAM SUPPLIES / MATERIALS FOR CAMP PROGRAMS</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>MICHAELS STORES 3849</td>
<td>73.70</td>
<td>06/12/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>SUPPLIES FOR SUMMER CAMP PROGRAMS</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>MICHAELS STORES 3849</td>
<td>150.00</td>
<td>06/12/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>SUPPLIES FOR SUMMER CAMP PROGRAMS</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>WAL-MART #2816</td>
<td>273.56</td>
<td>06/12/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>TV LITTLE TALKIES FOR CAMP</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>TARGET</td>
<td>39.94</td>
<td>06/12/2017</td>
<td>65510 BUILDINGS (CAP PROJECTS)</td>
<td>CAMP SUPPLIES</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>OFFICEMAX/OFFICE DEPOT</td>
<td>53.97</td>
<td>06/14/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CAMP SUPPLIES</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>COLLARTREE</td>
<td>50.00</td>
<td>06/15/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CANDY, STICKERS, MIS RECREATION SUPPLIES</td>
</tr>
<tr>
<td>REPORTS TO INTERMEDIATE</td>
<td>MERCHANT NAME</td>
<td>TRANSACTION AMOUNT</td>
<td>POSTING DATE</td>
<td>COST ALLOCATION - EXPENSE OBJECT</td>
<td>EXPENSE DESCRIPTION</td>
</tr>
<tr>
<td>--------------------------</td>
<td>---------------</td>
<td>--------------------</td>
<td>--------------</td>
<td>----------------------------------</td>
<td>---------------------</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>GFS STORE #1915</td>
<td>222.79</td>
<td>06/16/2017</td>
<td>65025 FOOD</td>
<td>PAPER SUPPLIES FOR FOOD SERVICE</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>TARGET</td>
<td>65.09</td>
<td>06/16/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>SUPPLIES FOR CAMP PROGRAMS</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>PUMP IT UP OF GLENVIEW</td>
<td>852.00</td>
<td>06/19/2017</td>
<td>62507 FIELD TRIPS</td>
<td>FIELD TRIP CAMP PROGRAMS</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>MONKEY ISLAND BEVERAGE</td>
<td>87.50</td>
<td>06/19/2017</td>
<td>62507 FIELD TRIPS</td>
<td>FIELD TRIP CAMP PROGRAMS</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>MONKEY ISLAND</td>
<td>254.00</td>
<td>06/19/2017</td>
<td>62507 FIELD TRIPS</td>
<td>FIELD TRIP CAMP PROGRAMS</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>PUMP IT UP OF GLENVIEW</td>
<td>291.00</td>
<td>06/19/2017</td>
<td>62507 FIELD TRIPS</td>
<td>FIELD TRIP CAMP PROGRAMS</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>AMAZON.COM AMZN.COM/BI</td>
<td>58.99</td>
<td>06/19/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>SUPPLIES FOR CAMP PROGRAMS</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>CTC BRANDS, INC.</td>
<td>498.37</td>
<td>06/19/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>SUPPLIES FOR CAMP PROGRAMS</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>AMAZON MARKETPLACE PMTS</td>
<td>73.48</td>
<td>06/20/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>SUPPLIES FOR CAMP PROGRAMS</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>THE UPS STORE #1037</td>
<td>13.15</td>
<td>06/20/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>SHIPPING RETURN SUPPLIES</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>BB KOHL CHILDREN'S M.</td>
<td>532.00</td>
<td>06/21/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>SUPPLIES FOR CAMP PROGRAMS</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>THE HOME DEPOT #1002</td>
<td>140.02</td>
<td>06/21/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>PIPING MATERIALS TO REPAIR LEAKY PIPE IN RESTROOM</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>AMAZON MARKETPLACE PMTS</td>
<td>32.49</td>
<td>06/21/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CAMERAS AND BALLS FOR CHILD CARE PROGRAMS</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>WM SUPER CENTER #1598</td>
<td>66.89</td>
<td>06/21/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CLEANING SUPPLIES</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>S&amp;S WORLDWIDE</td>
<td>291.20</td>
<td>06/22/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>SUPPLIES FOR BACK TO BASICS CAMP</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>JEWEL #0487</td>
<td>23.95</td>
<td>06/22/2017</td>
<td>65256 FOOD</td>
<td>POTATOES FOR SCIENCE PROJECT FOR CAMPS</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>MENARDS MORTON GROVE I</td>
<td>149.70</td>
<td>06/22/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>PLASTIC CUTLERY AND TOTES</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>AMAZON MARKETPLACE PMTS</td>
<td>180.33</td>
<td>06/22/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>SUPPLIES FOR CAMP PROGRAMS</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>TARGET</td>
<td>107.72</td>
<td>06/22/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>SUPPLIES FOR CAMP PROGRAMS</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>JOHN WEISS ACE HDWE</td>
<td>39.99</td>
<td>06/23/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>ICE CLEATS</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>THE HOME DEPOT #1002</td>
<td>27.98</td>
<td>06/23/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>STORAGE BINS FOR CAMP PROGRAMS</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>THE HOME DEPOT #1002</td>
<td>26.03</td>
<td>06/26/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>SUPPLIES FOR REPAIRS</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>THE HOME DEPOT #1002</td>
<td>27.96</td>
<td>06/26/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>PLASTIC BINS FOR LOST AND FOUND ITEMS</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>STARBUCKS STORE 23901</td>
<td>65.00</td>
<td>06/26/2017</td>
<td>65125 OTHER COMMODITIES</td>
<td>PUBLIC SERVICE WEEK FOR ADMIN AND PROGRAM STAFF 5 DOLLAR GIFT CARDS CODED TO 62125</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>PUMP IT UP OF GLENVIEW</td>
<td>863.00</td>
<td>06/29/2017</td>
<td>62507 FIELD TRIPS</td>
<td>FIELD TRIP CAMP PROGRAMS</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>LAKE SHORE LEARNING MAT</td>
<td>332.35</td>
<td>06/29/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>NEW COUCH FOR PRESCHOOL</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>PARTY TIME PALACE</td>
<td>819.13</td>
<td>06/30/2017</td>
<td>62507 FIELD TRIPS</td>
<td>FIELD TRIP CAMP PROGRAMS</td>
</tr>
<tr>
<td>PRCS/RBT CROWN CNTR</td>
<td>PARTY TIME PALACE</td>
<td>33.28</td>
<td>06/30/2017</td>
<td>62507 FIELD TRIPS</td>
<td>FIELD TRIP CAMP PROGRAMS</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>JIMMY JOHNS # 44 - EC</td>
<td>33.47</td>
<td>06/01/2017</td>
<td>65025 FOOD</td>
<td>LUNCH FOR CROWN OPERATING MEETING</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>AMAZON.COM</td>
<td>487.97</td>
<td>06/01/2017</td>
<td>65070 OFFICE/OTHER EO TO MAINTN MATERIAL</td>
<td>FOLDING CHAIRS FOR TRAINING ROOM</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>McKMASTER-CARR</td>
<td>106.57</td>
<td>06/01/2017</td>
<td>65070 OFFICE/OTHER EO TO MAINTN MATERIAL</td>
<td>GALVANIZED S-HOOKS FOR BOYS AND RACKS</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>AMAZON MARKETPLACE PMTS</td>
<td>14.99</td>
<td>06/02/2017</td>
<td>65070 OFFICE/OTHER EO TO MAINTN MATERIAL</td>
<td>POWERPOINT CLICKER</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>HARBOR FREIGHT TOOLS 4</td>
<td>189.34</td>
<td>06/02/2017</td>
<td>65050 MINOR EQ &amp; TOOLS</td>
<td>CHAIN, CASTERS, ROPE, SCRAPERS, NY RECEIPT SHOWS TAX EXEMPT TOTALING 189.34</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>EMERGENCY MEDICAL PROD</td>
<td>643.96</td>
<td>06/02/2017</td>
<td>65030 SAFETY EQUIPMENT</td>
<td>FIRST AID SUPPLIES</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>THE HOME DEPOT #1902</td>
<td>5.92</td>
<td>06/10/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>SILICONE SEALER</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>WHOLE FOODS EVN 10078</td>
<td>12.77</td>
<td>06/10/2017</td>
<td>65040 GENERAL ADMINISTRATION</td>
<td>REFRESHMENTS FOR NOYES GALLERY EXHIBITION</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>PEET'S #6304</td>
<td>45.00</td>
<td>06/10/2017</td>
<td>65040 GENERAL ADMINISTRATION</td>
<td>REFRESHMENTS FOR THE NOYES GALLERY EXHIBITION</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>TST HEADWEST OAKLAND</td>
<td>37.50</td>
<td>06/15/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>DINNER FOR 4 STAFF ATTENDING SPECIAL OLYMPICS TRAINING</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>THE OLIVE GARD00017096</td>
<td>80.00</td>
<td>06/15/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>DINNER FOR 4 STAFF ATTENDING SPECIAL OLYMPICS TRAINING</td>
</tr>
<tr>
<td>REPORTS TO INTERMEDIATE MERCHANT NAME</td>
<td>TRANSACTION AMOUNT</td>
<td>POSTING DATE</td>
<td>COST ALLOCATION - EXPENSE OBJECT</td>
<td>EXPENSE DESCRIPTION</td>
<td></td>
</tr>
<tr>
<td>---------------------------------------</td>
<td>--------------------</td>
<td>--------------</td>
<td>----------------------------------</td>
<td>---------------------</td>
<td></td>
</tr>
<tr>
<td>PRCS/RECREATION PILOT 0003681</td>
<td>22.03</td>
<td>06/05/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>GAS FOR RETURN TRIP FROM SPECIAL OLYMPICS TRAINING</td>
<td></td>
</tr>
<tr>
<td>PRCS/RECREATION BURGER KING #15668 Q17</td>
<td>19.17</td>
<td>06/05/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>LUNCH MEETING TO DISCUSS NU FOOTBALL PARKING, WIDBIT AND SPONSORSHIP FOR MAN UP</td>
<td></td>
</tr>
<tr>
<td>PRCS/RECREATION JE PEEF EAVANSTON #8533</td>
<td>27.06</td>
<td>06/05/2017</td>
<td>66025 FOOD</td>
<td>FASTTRACK HOOKS AND FOAM BRUSHES</td>
<td></td>
</tr>
<tr>
<td>PRCS/RECREATION AMAZON.COM</td>
<td>40.28</td>
<td>06/05/2017</td>
<td>66070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>MY RECEIPT SHOWS TAX EXEMPT TOTALING 26.96</td>
<td></td>
</tr>
<tr>
<td>PRCS/RECREATION AMAZON Marketplace PMTS</td>
<td>10.35</td>
<td>06/05/2017</td>
<td>65085 MINOR EQUIP &amp; TOOLS</td>
<td>LABEL TAPE</td>
<td></td>
</tr>
<tr>
<td>PRCS/RECREATION LEMO NACE HARDWARE</td>
<td>20.96</td>
<td>06/05/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>FOOF TAPE AND ACETONE</td>
<td></td>
</tr>
<tr>
<td>PRCS/RECREATION OFFICE DEPOT #510</td>
<td>34.94</td>
<td>06/05/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>SUPPLIES FOR STARLIGHT CONCERT</td>
<td></td>
</tr>
<tr>
<td>PRCS/RECREATION JEWEL #428</td>
<td>6.97</td>
<td>06/05/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>WATER FOR LIFEGUARDS</td>
<td></td>
</tr>
<tr>
<td>PRCS/RECREATION S &amp; D FISHER FOODS</td>
<td>6.98</td>
<td>06/05/2017</td>
<td>69045 GENERAL ADMINISTRATION</td>
<td>REFRESHMENTS FOR THE NOYES GALLERY RECEPTION</td>
<td></td>
</tr>
<tr>
<td>PRCS/RECREATION WHOLE FOODS EVN 10076</td>
<td>149.01</td>
<td>06/05/2017</td>
<td>69045 GENERAL ADMINISTRATION</td>
<td>REFRESHMENTS FOR THE NOYES GALLERY RECEPTION</td>
<td></td>
</tr>
<tr>
<td>PRCS/RECREATION FED EX OFFICE 10036053</td>
<td>59.41</td>
<td>06/05/2017</td>
<td>69045 GENERAL ADMINISTRATION</td>
<td>SUPPLIES FOR THE NOYES GALLERY EXHIBITION</td>
<td></td>
</tr>
<tr>
<td>PRCS/RECREATION MCDONALD'S F12545</td>
<td>20.88</td>
<td>06/06/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>MEALS FOR STAFF AT SPECIAL OLYMPICS TRAINING</td>
<td></td>
</tr>
<tr>
<td>PRCS/RECREATION AMAZON.COM AMAZON.COMB1</td>
<td>370.60</td>
<td>06/06/2017</td>
<td>62490 OTHER PROGRAM COSTS</td>
<td>TABLES FOR RESERVATIONS, EVENTS AND PROGRAMMING</td>
<td></td>
</tr>
<tr>
<td>PRCS/RECREATION LEARN TO SKATE USA</td>
<td>17.25</td>
<td>06/06/2017</td>
<td>62490 OTHER PROGRAM COSTS</td>
<td>MEMBERSHIP RENEWAL</td>
<td></td>
</tr>
<tr>
<td>PRCS/RECREATION VILLAGE MARKET PLA</td>
<td>6.98</td>
<td>06/07/2017</td>
<td>65095 OFFICE SUPPLIES</td>
<td>ICE FOR THE STARLIGHT CONCERT</td>
<td></td>
</tr>
<tr>
<td>PRCS/RECREATION WALGREENS #4218</td>
<td>19.98</td>
<td>06/07/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>STOCKERS FOR BEHAVIOR PROGRAMS AT SUMMER CAMP</td>
<td></td>
</tr>
<tr>
<td>PRCS/RECREATION AMAZON Marketplace PMTS</td>
<td>10.95</td>
<td>06/08/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>FIELD SOCCER BALL</td>
<td></td>
</tr>
<tr>
<td>PRCS/RECREATION AMAZON MARKETPLACE PMTS</td>
<td>118.17</td>
<td>06/07/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>WATER BEADS, VOLLEYBALL, SPIKEBALLS, WABOBA</td>
<td></td>
</tr>
<tr>
<td>PRCS/RECREATION RPM900216 CIRCLE # K QPS</td>
<td>43.96</td>
<td>06/12/2017</td>
<td>62507 FIELD TRIPS</td>
<td>GAS FOR RETURNING FROM SUMMER GAMES</td>
<td></td>
</tr>
<tr>
<td>PRCS/RECREATION SHELL OIL 57444636106</td>
<td>25.00</td>
<td>06/12/2017</td>
<td>62507 FIELD TRIPS</td>
<td>GAS FOR TRIP TO SPECIAL OLYMPICS MEET</td>
<td></td>
</tr>
<tr>
<td>PRCS/RECREATION RPM900216 CIRCLE # K QPS</td>
<td>16.14</td>
<td>06/12/2017</td>
<td>62507 FIELD TRIPS</td>
<td>GAS FOR TRIP TO SPECIAL OLYMPICS SUMMER GAMES</td>
<td></td>
</tr>
<tr>
<td>PRCS/RECREATION ALEXANDER'S STEAKHOUSE</td>
<td>377.90</td>
<td>06/12/2017</td>
<td>65025 FOOD</td>
<td>DINNER FOR SPECIAL OLYMPICS ATHLETES</td>
<td></td>
</tr>
<tr>
<td>PRCS/RECREATION AVANT'S ITALIAN REST</td>
<td>103.88</td>
<td>06/12/2017</td>
<td>65025 FOOD</td>
<td>FOOD FOR ATHLETES</td>
<td></td>
</tr>
<tr>
<td>PRCS/RECREATION JIMMY JOHNS # 414</td>
<td>48.35</td>
<td>06/12/2017</td>
<td>65025 FOOD</td>
<td>LUNCH FOR ATHLETES AND COACHES AT SPECIAL OLYMPICS</td>
<td></td>
</tr>
<tr>
<td>PRCS/RECREATION GOV BR #336326 Q35</td>
<td>35.97</td>
<td>06/12/2017</td>
<td>65025 FOOD</td>
<td>SNACKS FOR ATHLETES GOING TO SPECIAL OLYMPICS MEET</td>
<td></td>
</tr>
<tr>
<td>PRCS/RECREATION OFFICE DEPOT #510</td>
<td>44.00</td>
<td>06/12/2017</td>
<td>65095 OFFICE SUPPLIES</td>
<td>OFFICE SUPPLIES</td>
<td></td>
</tr>
<tr>
<td>PRCS/RECREATION AMAZON MARKETPLACE PMTS</td>
<td>10.95</td>
<td>06/12/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>ARTS AND CRAFT SUPPLIES</td>
<td></td>
</tr>
<tr>
<td>PRCS/RECREATION AMAZON MARKETPLACE PMTS</td>
<td>47.43</td>
<td>06/12/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>BLANK FLAGS</td>
<td></td>
</tr>
<tr>
<td>PRCS/RECREATION TARGET 00009274</td>
<td>36.98</td>
<td>06/12/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>FESTIVAL SUPPLIES</td>
<td></td>
</tr>
<tr>
<td>PRCS/RECREATION EMERGENCY MEDICAL PROD</td>
<td>202.50</td>
<td>06/12/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>FIRST AID SUPPLIES FOR FACILITY</td>
<td></td>
</tr>
<tr>
<td>PRCS/RECREATION JOHN WEISS ACE HDWE</td>
<td>11.94</td>
<td>06/12/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>HARDWARE SUPPLIES FOR THE FARMERS' MARKET</td>
<td></td>
</tr>
<tr>
<td>PRCS/RECREATION AMAZON MARKETPLACE PMTS</td>
<td>230.74</td>
<td>06/12/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>KAYAK BACKRESTS</td>
<td></td>
</tr>
<tr>
<td>PRCS/RECREATION ZICK'S SPORTING GOODS</td>
<td>29.98</td>
<td>06/12/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>POWERLIFTING BELT FOR SPECIAL OLYMPICS</td>
<td></td>
</tr>
<tr>
<td>PRCS/RECREATION CVS/PHARMACY #98760</td>
<td>2.57</td>
<td>06/12/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>RECREATIONAL SUPPLIES FOR THE MARKET</td>
<td></td>
</tr>
<tr>
<td>PRCS/RECREATION AMAZON.COM</td>
<td>11.88</td>
<td>06/12/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>SPRAY GLUE</td>
<td></td>
</tr>
<tr>
<td>PRCS/RECREATION OFFICE MAX/DEPOT</td>
<td>204.72</td>
<td>06/12/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>STORAGE CONTAINERS</td>
<td></td>
</tr>
<tr>
<td>PRCS/RECREATION AMAZON MARKETPLACE PMTS</td>
<td>17.96</td>
<td>06/12/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>TOZZ FOOTBALL</td>
<td></td>
</tr>
<tr>
<td>PRCS/RECREATION JEWEL #428</td>
<td>12.50</td>
<td>06/12/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>WATER FOR LIFEGUARDS</td>
<td></td>
</tr>
<tr>
<td>PRCS/RECREATION SERVICE SANITATION</td>
<td>452.06</td>
<td>06/13/2017</td>
<td>62375 RENTALS</td>
<td>PORTA POTTY RENTAL FOR MAY-JUNE 2017 AT THE FARMERS' MARKET</td>
<td></td>
</tr>
</tbody>
</table>

August 14, 2017
<table>
<thead>
<tr>
<th>REPORTS TO INTERMEDIATE</th>
<th>MERCHANT NAME</th>
<th>TRANSACTION AMOUNT</th>
<th>POSTING DATE</th>
<th>COST ALLOCATION - EXPENSE OBJECT</th>
<th>EXPENSE DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>PRCS/RECREATION</td>
<td>CASEYS GEN STORE 2230</td>
<td>30.00</td>
<td>06/13/2017</td>
<td>62507</td>
<td>FIELD TRIPS (RETURN TRIP FROM SPECIAL OLYMPICS MEET)</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>IL TOLLWAY - WEB - UNP</td>
<td>15.20</td>
<td>06/13/2017</td>
<td>62507</td>
<td>FIELD TRIPS (BUS GOING TO SPECIAL OLYMPICS MEET)</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>IL TOLLWAY - WEB - UNP</td>
<td>7.60</td>
<td>06/13/2017</td>
<td>62507</td>
<td>FIELD TRIPS (BUS GOING TO SPECIAL OLYMPICS MEET)</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>IL TOLLWAY - WEB - UNP</td>
<td>3.80</td>
<td>06/13/2017</td>
<td>62507</td>
<td>FIELD TRIPS (BUS GOING TO SPECIAL OLYMPICS MEET)</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>IL TOLLWAY - WEB - UNP</td>
<td>26.85</td>
<td>06/13/2017</td>
<td>62507</td>
<td>FIELD TRIPS (RETURN FROM SPECIAL OLYMPICS MEET)</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>49.25</td>
<td>06/13/2017</td>
<td>65090</td>
<td>SAFETY EQUIPMENT (HEMOSTATIC BANDAGES)</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>120.70</td>
<td>06/13/2017</td>
<td>65125</td>
<td>OTHER COMMODITIES (FOLDING TABLES)</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>IL TOLLWAY - WEB - UNP</td>
<td>5.72</td>
<td>06/14/2017</td>
<td>62490</td>
<td>OTHER PROGRAM COSTS (TRUCK COSTS)</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>THE HOME DEPOT #1902</td>
<td>40.94</td>
<td>06/14/2017</td>
<td>65050</td>
<td>BUILDING MAINTENANCE MATERIAL (GARDEN TOOLS)</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>TARGET 00000274</td>
<td>83.33</td>
<td>06/14/2017</td>
<td>65110</td>
<td>REC PROGRAM SUPPLIES (FESTIVAL SUPPLIES)</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>71.99</td>
<td>06/14/2017</td>
<td>65125</td>
<td>OTHER COMMODITIES (OIL)</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>LEMOJACE HARDWARE</td>
<td>16.99</td>
<td>06/15/2017</td>
<td>65050</td>
<td>BUILDING MAINTENANCE MATERIAL (GARDEN TOOLS: RAKE)</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>312.96</td>
<td>06/15/2017</td>
<td>65125</td>
<td>OTHER COMMODITIES (OIL)</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>D &amp; D FINER FOODS</td>
<td>15.99</td>
<td>06/16/2017</td>
<td>65025</td>
<td>FOOD (REFRESHMENTS)</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>6.34</td>
<td>06/16/2017</td>
<td>65110</td>
<td>REC PROGRAM SUPPLIES (CRAFT SUPPLIES FOR THE WORLD ARTS &amp; MUSIC FESTIVAL)</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>BLICK ART 800 447 1892</td>
<td>16.03</td>
<td>06/16/2017</td>
<td>65110</td>
<td>REC PROGRAM SUPPLIES (FESTIVAL SUPPLIES)</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>10.77</td>
<td>06/16/2017</td>
<td>65110</td>
<td>REC PROGRAM SUPPLIES (SUPPLIES FOR CRAFT TENTS)</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>CREATE &amp; BARREL #108</td>
<td>417.05</td>
<td>06/16/2017</td>
<td>65110</td>
<td>REC PROGRAM SUPPLIES (UMBRELLAS &amp; CONES)</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>EVANSTON/IMPRINTABL</td>
<td>395.00</td>
<td>06/19/2017</td>
<td>65020</td>
<td>CLOTHING (INCLUSION STAFF T-SHIRTS)</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>PIZZA HUT 032443</td>
<td>55.18</td>
<td>06/19/2017</td>
<td>65025</td>
<td>FOOD (DELIVERY LUNCH)</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>JEWEL #0428</td>
<td>25.48</td>
<td>06/19/2017</td>
<td>65025</td>
<td>FOOD (CAMP CANDY)</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>SUBWAY 0346141</td>
<td>12.05</td>
<td>06/19/2017</td>
<td>65025</td>
<td>FOOD (OIL)</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>PIZZA HUT 032443</td>
<td>72.17</td>
<td>06/19/2017</td>
<td>65025</td>
<td>FOOD (OIL)</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>JEWEL #0487</td>
<td>67.00</td>
<td>06/19/2017</td>
<td>65025</td>
<td>FOOD (SNACKS FOR MEETING)</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>CVS/PHARMACY 450750</td>
<td>9.64</td>
<td>06/19/2017</td>
<td>65025</td>
<td>FOOD (SODA FOR INCLUSION TRAINING)</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>THE HOME DEPOT #1902</td>
<td>41.91</td>
<td>06/19/2017</td>
<td>65045</td>
<td>LICENSING/REGULATORY SUPPLIES (CONCRETE)</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>ARC SERVICES/TRAINING</td>
<td>450.00</td>
<td>06/19/2017</td>
<td>65045</td>
<td>LICENSING/REGULATORY SUPPLIES (RE-CERTIFICATION: STAFF)</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>FIRST ENVIRONMENTAL LA</td>
<td>490.02</td>
<td>06/19/2017</td>
<td>65050</td>
<td>BUILDING MAINTENANCE MATERIAL (TESTING OF DREDGED SAND)</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>THE HOME DEPOT #1902</td>
<td>66.88</td>
<td>06/19/2017</td>
<td>65110</td>
<td>REC PROGRAM SUPPLIES (CONES FOR RESERVING STREET SPACE)</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>THE HOME DEPOT #1902</td>
<td>66.88</td>
<td>06/19/2017</td>
<td>65110</td>
<td>REC PROGRAM SUPPLIES (CONES FOR RESERVING STREET SPACE)</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>OBC BLICK ART MATERIAL</td>
<td>203.71</td>
<td>06/19/2017</td>
<td>65110</td>
<td>REC PROGRAM SUPPLIES (CRAFTS SUPPLIES)</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>7 05</td>
<td>06/19/2017</td>
<td>65110</td>
<td>REC PROGRAM SUPPLIES (CRAFTS SUPPLIES)</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>62.95</td>
<td>06/19/2017</td>
<td>65110</td>
<td>REC PROGRAM SUPPLIES (CRAFTS SUPPLIES)</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>OTC BRANDS, INC.</td>
<td>12.04</td>
<td>06/19/2017</td>
<td>65110</td>
<td>REC PROGRAM SUPPLIES (CRAFTS SUPPLIES)</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>26.84</td>
<td>06/19/2017</td>
<td>65110</td>
<td>REC PROGRAM SUPPLIES (CRAFTS SUPPLIES)</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>199.93</td>
<td>06/19/2017</td>
<td>65110</td>
<td>REC PROGRAM SUPPLIES (CRAFTS SUPPLIES)</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>256.41</td>
<td>06/19/2017</td>
<td>65110</td>
<td>REC PROGRAM SUPPLIES (CRAFTS SUPPLIES)</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>17.76</td>
<td>06/19/2017</td>
<td>65110</td>
<td>REC PROGRAM SUPPLIES (CRAFTS FOR THE WORLD ARTS &amp; MUSIC FESTIVAL)</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>43.14</td>
<td>06/19/2017</td>
<td>65110</td>
<td>REC PROGRAM SUPPLIES (CRAFTS FOR THE WORLD ARTS &amp; MUSIC FESTIVAL)</td>
</tr>
<tr>
<td>REPORTS TO INTERMEDIATE</td>
<td>MERCHANT NAME</td>
<td>TRANSACTION AMOUNT</td>
<td>POSTING DATE</td>
<td>COST ALLOCATION - EXPENSE OBJECT</td>
<td>EXPENSE DESCRIPTION</td>
</tr>
<tr>
<td>-------------------------</td>
<td>---------------</td>
<td>--------------------</td>
<td>--------------</td>
<td>----------------------------------</td>
<td>----------------------</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>THE HOME DEPOT #1902</td>
<td>-65.88</td>
<td>06/19/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>REFUND FOR CONES FOR RESEEDING STREET SPACE FOR FOOD TRUCKS FOR CONCERTS</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>202.85</td>
<td>06/20/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>SNORKEL S, MASKS, VINYL REPAIR KITS</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>TRADER JOE'S #702 DPS</td>
<td>13.36</td>
<td>06/21/2017</td>
<td>65025 FOOD</td>
<td>WATER/REFRESHMENTS FOR THE CONCERTS</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>OTC BRANDS, INC.</td>
<td>218.23</td>
<td>06/21/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CAMP AND JULY 4 PARADE SUPPLIES</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>DISCOUNT SCHOOL SUPPLY</td>
<td>180.67</td>
<td>06/21/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CRAFT SUPPLIES FOR THE WORLD ARTS &amp; MUSIC FESTIVAL, CAMP RECREATION &amp; SUM FOR BEHAVIORAL PROGRAM FOR CAMPER AT EARLY CHILDHOOD ART CAMP (E.PINK)</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>LEMO ALC HARDWARE</td>
<td>9.27</td>
<td>06/21/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CAMP AND JULY 4 PARADE SUPPLIES</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>AMAZON.COM</td>
<td>36.33</td>
<td>06/22/2017</td>
<td>65040 JANITORIAL SUPPLIES</td>
<td>CRAFT SUPPLIES FOR WORLD ARTS &amp; MUSIC FESTIVAL</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>DISCOUNT SCHOOL SUPPLY</td>
<td>10.60</td>
<td>06/22/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>WIRE TWISTING TOOLS</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>VENTRA MOBILE</td>
<td>5.00</td>
<td>06/23/2017</td>
<td>62296 TRAINING &amp; TRAVEL</td>
<td>RETROACTIVE METRA TRAIN CHARGE FOR TRAVEL EXPENSE</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>JEWEL #9428</td>
<td>109.84</td>
<td>06/23/2017</td>
<td>65025 FOOD</td>
<td>PLATES, FORKS AND CANDY</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>OFFICE DEPOT #510</td>
<td>63.94</td>
<td>06/23/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CRAFT SUPPLIES FOR THE WORLD ARTS &amp; MUSIC FESTIVAL</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>LEMO ALC HARDWARE</td>
<td>2.99</td>
<td>06/23/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>INFLATOR NEEDLES - MY RECEIPT SHOWS TAX EXEMPT $2.99 TOTAL</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>METRA MOBILE</td>
<td>5.25</td>
<td>06/26/2017</td>
<td>62296 TRAINING &amp; TRAVEL</td>
<td>RETROACTIVE CHARGE TRAIN FARE FOR EVENT</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>PRCS/RECREATION</td>
<td>120.00</td>
<td>06/26/2017</td>
<td>65025 FOOD</td>
<td>CRAFT SUPPLIES FOR WORLD ARTS &amp; MUSIC FESTIVAL, CAMP RECREATION &amp; SUM FOR BEHAVIORAL PROGRAM FOR CAMPER AT EARLY CHILDHOOD ART CAMP (E.PINK)</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>JEWEL #3428</td>
<td>196.40</td>
<td>06/26/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIALS FOR PAINTING</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>PRCS/RECREATION</td>
<td>217.61</td>
<td>06/26/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CRAFT SUPPLIES FOR WORLD ARTS &amp; MUSIC FESTIVAL</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>AMAZON.COM</td>
<td>217.61</td>
<td>06/26/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CRAFT SUPPLIES FOR WORLD ARTS &amp; MUSIC FESTIVAL</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>PRCS/RECREATION</td>
<td>233.45</td>
<td>06/26/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CRAFT SUPPLIES FOR THE WORLD ARTS &amp; MUSIC FESTIVAL</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>PRCS/RECREATION</td>
<td>27.99</td>
<td>06/26/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CRAFT SUPPLIES FOR THE WORLD ARTS &amp; MUSIC FESTIVAL</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>PRCS/RECREATION</td>
<td>109.90</td>
<td>06/26/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CRAFT SUPPLIES FOR THE WORLD ARTS &amp; MUSIC FESTIVAL</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>OFFICE DEPOT #510</td>
<td>56.98</td>
<td>06/26/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CRAFT SUPPLIES FOR THE WORLD ARTS &amp; MUSIC FESTIVAL</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>FISH TECH</td>
<td>17.97</td>
<td>06/26/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CRAFT SUPPLIES FOR THE WORLD ARTS &amp; MUSIC FESTIVAL</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>TARGET</td>
<td>37.17</td>
<td>06/26/2017</td>
<td>66040 GENERAL ADMINISTRATION SUPPLIES</td>
<td>CRAFT SUPPLIES FOR WORLD ARTS &amp; MUSIC FESTIVAL</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>189.33</td>
<td>06/27/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CRAFT SUPPLIES FOR WORLD ARTS &amp; MUSIC FESTIVAL</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>BBG BLICK ART MATERIAL</td>
<td>117.28</td>
<td>06/27/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>CRAFT SUPPLIES FOR WORLD ARTS &amp; MUSIC FESTIVAL</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>THE HOME DEPOT #1902</td>
<td>74.41</td>
<td>06/27/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIALS FOR PAINTING AND GARDEN REEL CART</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>EMERGENCY MEDICAL PROD</td>
<td>661.20</td>
<td>06/28/2017</td>
<td>65075 MEDICAL &amp; LAB SUPPLIES</td>
<td>LIFE-JACKETS</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>AMAZON.COM</td>
<td>325.23</td>
<td>06/28/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>MEDICAL SUPPLIES FOR CAMP</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>OTC BRANDS, INC.</td>
<td>92.90</td>
<td>06/28/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>MEDICAL SUPPLIES FOR CAMP</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>BLUESTONE</td>
<td>59.15</td>
<td>06/29/2017</td>
<td>65025 FOOD</td>
<td>LUNCH MEETING TO DISCUSS PUBLIC ART AND ARTS COUNCIL</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>JEWEL #9428</td>
<td>67.69</td>
<td>06/29/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>LUNCH MEETING TO DISCUSS PUBLIC ART AND ARTS COUNCIL</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>PRCS/RECREATION</td>
<td>791.92</td>
<td>06/29/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>LUNCH MEETING TO DISCUSS PUBLIC ART AND ARTS COUNCIL</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>JEWEL #9428</td>
<td>57.25</td>
<td>06/30/2017</td>
<td>65025 FOOD</td>
<td>LUNCH MEETING TO DISCUSS PUBLIC ART AND ARTS COUNCIL</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>VALLI PRODUCE</td>
<td>15.78</td>
<td>06/30/2017</td>
<td>65025 FOOD</td>
<td>LUNCH MEETING TO DISCUSS PUBLIC ART AND ARTS COUNCIL</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>VALLI PRODUCE</td>
<td>27.04</td>
<td>06/30/2017</td>
<td>65025 FOOD</td>
<td>LUNCH MEETING TO DISCUSS PUBLIC ART AND ARTS COUNCIL</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>JOLLARTREE</td>
<td>12.00</td>
<td>06/30/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>LUNCH MEETING TO DISCUSS PUBLIC ART AND ARTS COUNCIL</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>JOLLARTREE</td>
<td>70.00</td>
<td>06/30/2017</td>
<td>65110 REC PROGRAM SUPPLIES</td>
<td>LUNCH MEETING TO DISCUSS PUBLIC ART AND ARTS COUNCIL</td>
</tr>
<tr>
<td>PRCS/RECREATION</td>
<td>CITY OF EVANSTON-MOBIL</td>
<td>1.35</td>
<td>06/01/2017</td>
<td>62490 OTHER PROGRAM COSTS</td>
<td>LUNCH MEETING TO DISCUSS PUBLIC ART AND ARTS COUNCIL</td>
</tr>
</tbody>
</table>

August 14, 2017
<table>
<thead>
<tr>
<th>REPORTS TO INTERMEDIATE</th>
<th>MERCHANT NAME</th>
<th>TRANSACTION AMOUNT</th>
<th>POSTING DATE</th>
<th>COST ALLOCATION - EXPENSE OBJECT</th>
<th>EXPENSE DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>PRCS/YOUTH ENGAGEMENT</td>
<td>POTBELLY #44</td>
<td>79.30</td>
<td>06/12/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>MENTAL HEALTH AWARENESS WORKSHOP / TRAINING LUNCH</td>
</tr>
<tr>
<td>PRCS/YOUTH ENGAGEMENT</td>
<td>CITY OF EVANSTON-MOBIL</td>
<td>1.35</td>
<td>06/12/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>OUTREACH PARKING</td>
</tr>
<tr>
<td>PRCS/YOUTH ENGAGEMENT</td>
<td>CITY OF EVANSTON-MOBIL</td>
<td>8.00</td>
<td>06/12/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>OUTREACH PARKING</td>
</tr>
<tr>
<td>PRCS/YOUTH ENGAGEMENT</td>
<td>PARKINGMETERA 87724279</td>
<td>4.00</td>
<td>06/12/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>PARKING AT MENTAL HEALTH AWARENESS WORKSHOP TRAINING</td>
</tr>
<tr>
<td>PRCS/YOUTH ENGAGEMENT</td>
<td>PARKINGMETERA 87724279</td>
<td>8.00</td>
<td>06/12/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>PARKING FOR MENTAL HEALTH WORKSHOP TRAINING</td>
</tr>
<tr>
<td>PRCS/YOUTH ENGAGEMENT</td>
<td>SPOTHERO 844-324-7768</td>
<td>12.00</td>
<td>06/12/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>PARKING MENTAL HEALTH WORKSHOP TRAINING</td>
</tr>
<tr>
<td>PRCS/YOUTH ENGAGEMENT</td>
<td>PARK CHICAGO MOBILE</td>
<td>20.00</td>
<td>06/12/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>PARKING RELOAD: MENTAL HEALTH AWARENESS WORKSHOP TRAINING</td>
</tr>
<tr>
<td>PRCS/YOUTH ENGAGEMENT</td>
<td>PAYPAL RENTMERENTA</td>
<td>1200.00</td>
<td>06/12/2017</td>
<td>62490 OTHER PROGRAM COSTS</td>
<td>FAMILY RELOCATION PROGRAM</td>
</tr>
<tr>
<td>PRCS/YOUTH ENGAGEMENT</td>
<td>PAYPAL RENTMERENTA</td>
<td>1200.00</td>
<td>06/12/2017</td>
<td>62490 OTHER PROGRAM COSTS</td>
<td>VIOLENCE REDUCTION PROGRAM</td>
</tr>
<tr>
<td>PRCS/YOUTH ENGAGEMENT</td>
<td>CITY OF EVANSTON-MOBIL</td>
<td>1.35</td>
<td>06/14/2017</td>
<td>62490 OTHER PROGRAM COSTS</td>
<td>OUTREACH PARKING</td>
</tr>
<tr>
<td>PRCS/YOUTH ENGAGEMENT</td>
<td>CITY OF EVANSTON-MOBIL</td>
<td>1.47</td>
<td>06/19/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>OUTREACH PARKING</td>
</tr>
<tr>
<td>PRCS/YOUTH ENGAGEMENT</td>
<td>CITY OF EVANSTON-MOBIL</td>
<td>1.35</td>
<td>06/19/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>OUTREACH PARKING</td>
</tr>
<tr>
<td>PRCS/YOUTH ENGAGEMENT</td>
<td>PAYLESS SHOES00020637</td>
<td>49.99</td>
<td>06/21/2017</td>
<td>65090 SAFETY EQUIPMENT</td>
<td>MSYEP SAFETY SHOES</td>
</tr>
<tr>
<td>PRCS/YOUTH ENGAGEMENT</td>
<td>CITY OF EVANSTON-MOBIL</td>
<td>2.35</td>
<td>06/22/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>OUTREACH PARKING</td>
</tr>
<tr>
<td>PRCS/YOUTH ENGAGEMENT</td>
<td>SPOTHERO 844-324-7768</td>
<td>12.00</td>
<td>06/22/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>PARKING FOR MENTAL HEALTH AWARENESS TRAINING</td>
</tr>
<tr>
<td>PRCS/YOUTH ENGAGEMENT</td>
<td>SPOTHERO 844-324-7768</td>
<td>12.00</td>
<td>06/22/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>PARKING FOR MENTAL HEALTH AWARENESS TRAINING</td>
</tr>
<tr>
<td>PRCS/YOUTH ENGAGEMENT</td>
<td>PAYPAL EVANSTONQUI</td>
<td>1007.00</td>
<td>06/26/2017</td>
<td>65020 CLOTHING</td>
<td>MSYEP WORKER SHIRTS</td>
</tr>
<tr>
<td>PRCS/YOUTH ENGAGEMENT</td>
<td>POTBELLY #44</td>
<td>72.95</td>
<td>06/26/2017</td>
<td>65020 CLOTHING</td>
<td>MSYEP FIELD TRIP</td>
</tr>
<tr>
<td>PRCS/YOUTH ENGAGEMENT</td>
<td>CITY OF EVANSTON-MOBIL</td>
<td>1.10</td>
<td>06/30/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>OUTREACH PARKING</td>
</tr>
<tr>
<td>PUBLIC WORKS AGENCY ADMIN</td>
<td>HERTZ RENT-A-CAR</td>
<td>1430.40</td>
<td>06/02/2017</td>
<td>62375 RENTALS</td>
<td>AUTO RENTAL FOR DEPARTMENT USE</td>
</tr>
<tr>
<td>PUBLIC WORKS AGENCY ADMIN</td>
<td>AWWA.ORG</td>
<td>206.00</td>
<td>06/15/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>AMERICAN WATER WORKS ASSOCIATION WEBINAR REGISTRATION</td>
</tr>
<tr>
<td>PUBLIC WORKS AGENCY ADMIN</td>
<td>MEF MAIN</td>
<td>165.00</td>
<td>06/15/2017</td>
<td>62360 MEMBERSHIP DUES</td>
<td>WATER ENVIRONMENT FEDERATION MEMBERSHIP RENEWAL FEE</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENG INF</td>
<td>AMAZON.COM AMZN.COMBI</td>
<td>38.95</td>
<td>06/05/2017</td>
<td>65095 OFFICE SUPPLIES</td>
<td>AMAZON - LASER POINTER</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENG INF</td>
<td>ATE IL PROF LICENSE FE</td>
<td>60.00</td>
<td>06/12/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>RENEWAL OF LANDSCAPE ARCHITECTURAL LICENSE</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENG INF</td>
<td>ATE GDPR SFEE</td>
<td>1.47</td>
<td>06/12/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>RENEWAL OF LANDSCAPE ARCHITECTURAL LICENSE PROCESSING FEE</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENG INF</td>
<td>THOMSON WEST TCD</td>
<td>172.03</td>
<td>06/14/2017</td>
<td>65010 BOOKS, PUBLICATIONS, MAPS</td>
<td>2017 ILLINOIS VEHICLE CODE</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENG INF</td>
<td>AMERICAN PUBLIC WORKS</td>
<td>35.00</td>
<td>06/20/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>APWA CONSTRUCTION SITE TOUR EVENT</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENG INF</td>
<td>AMAZON MktPLACE PMTS</td>
<td>22.08</td>
<td>06/30/2017</td>
<td>65095 OFFICE SUPPLIES</td>
<td>AMAZON - BATTERY PACK FOR ENGINEERING CAMERA</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>KENNEY MACHINERY CORPO</td>
<td>1016.11</td>
<td>06/01/2017</td>
<td>62199 PRK MAINTENANCE &amp; FURNITUR REPLACE</td>
<td>AERATOR POWER CORD</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>INTL SOC ARBORICULTURE</td>
<td>120.00</td>
<td>06/01/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>CERTIFIED ARBORIST RECERTIFICATION</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>THE HOME DEPOT #1902</td>
<td>13.91</td>
<td>06/01/2017</td>
<td>62490 DED INCOLLUCTION</td>
<td>RUBBER GLOVE STAIN BRUSH FOR DED INJECTIONS</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>THE HOME DEPOT #1902</td>
<td>41.83</td>
<td>06/01/2017</td>
<td>65050 LANDSCAPE MATERIALS</td>
<td>ROSE GARDEN SEED</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>THE HOME DEPOT #1902</td>
<td>52.88</td>
<td>06/01/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>TOOL ORGANIZERS</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>THE HOME DEPOT #1902</td>
<td>79.67</td>
<td>06/02/2017</td>
<td>65050 LANDSCAPE MATERIALS</td>
<td>BRUSHES, SPRAY PAINT FOR MARKING TREES</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>ARLINGTON POWER EQUIPM</td>
<td>137.65</td>
<td>06/02/2017</td>
<td>65050 LANDSCAPE MATERIALS</td>
<td>SAW ADAPTERS, WOUND DRESSING</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>THE HOME DEPOT #1902</td>
<td>63.87</td>
<td>06/05/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>TOOLS, TOOL ORGANIZERS</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>REINDERS - SUSSEX CS</td>
<td>154.43</td>
<td>06/05/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>TORO MOVER PARTS</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>LEMO/LACE HARDWARE</td>
<td>6.48</td>
<td>06/07/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>CLEANER BRUSH</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>AMAZON MktPLACE PMTS</td>
<td>68.22</td>
<td>06/07/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>TOOLS, WEEDEATER PARTS</td>
</tr>
<tr>
<td>REPORTS TO INTERMEDIATE</td>
<td>MERCHANT NAME</td>
<td>TRANSACTION AMOUNT</td>
<td>POSTING DATE</td>
<td>COST ALLOCATION - EXPENSE OBJECT</td>
<td>EXPENSE DESCRIPTION</td>
</tr>
<tr>
<td>------------------------</td>
<td>--------------------------------------</td>
<td>--------------------</td>
<td>--------------</td>
<td>-----------------------------------</td>
<td>------------------------------------------</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>24.52</td>
<td>06/07/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>TRIMMER PARTS</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>24.99</td>
<td>06/07/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>TRIMMER PARTS</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>SAFETY SUPPLY ILLINOIS</td>
<td>129.00</td>
<td>06/07/2017</td>
<td>65050 SAFETY EQUIPMENT</td>
<td>GLOVES/SAFETY SUPPLIES</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>CONSERV FS INC</td>
<td>75.00</td>
<td>06/08/2017</td>
<td>65005 LANDSCAPE MATERIALS</td>
<td>DELIVERY CHARGES FOR GRASS SEED</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>MENARDS MORTON GROVE I</td>
<td>43.99</td>
<td>06/08/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>LAGOON SUPPLIES</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>THE HOME DEPOT #1902</td>
<td>189.63</td>
<td>06/09/2017</td>
<td>62496 DED INOCULATION</td>
<td>SUPPLIES FOR DUTCH ELM INJECTIONS</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>22.43</td>
<td>06/09/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>CHAINSAW PARTS</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>14.07</td>
<td>06/09/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>CHAINSAW PARTS</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>THE HOME DEPOT #1902</td>
<td>129.83</td>
<td>06/12/2017</td>
<td>65090 SAFETY EQUIPMENT</td>
<td>GLOVES/SAFETY SUPPLIES</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>49.16</td>
<td>06/12/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>CHAINSAW PARTS</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>MENARDS MORTON GROVE I</td>
<td>-17.34</td>
<td>06/12/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>ITEM RETURN</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>THE HOME DEPOT #1902</td>
<td>73.96</td>
<td>06/12/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>TOTE TOOLS</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>29.13</td>
<td>06/12/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>LAGOON SUPPLIES</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>31.98</td>
<td>06/13/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>TRIMMER PARTS</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>RUSTIC WOOD FENCING AN</td>
<td>744.80</td>
<td>06/14/2017</td>
<td>62199 PRK MAINTENANCE &amp; FURNITUR REPLACE</td>
<td>BEAVER TAIL FENCE SUPPLIES</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>RUSTIC WOOD FENCING AN</td>
<td>60.00</td>
<td>06/14/2017</td>
<td>62199 PRK MAINTENANCE &amp; FURNITUR REPLACE</td>
<td>BEAVER TAIL FENCE SUPPLIES</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>THE HOME DEPOT #1902</td>
<td>40.83</td>
<td>06/14/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>EXTERIOR LIGHTS</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>THE HOME DEPOT #1902</td>
<td>15.17</td>
<td>06/14/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIAL FOR BATH</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>THE HOME DEPOT #1902</td>
<td>112.88</td>
<td>06/15/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>VAN STOCK</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>THE HOME DEPOT #1902</td>
<td>59.98</td>
<td>06/15/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>TOOLS</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>THE HOME DEPOT #1902</td>
<td>24.95</td>
<td>06/16/2017</td>
<td>62199 PRK MAINTENANCE &amp; FURNITUR REPLACE</td>
<td>PAINT SUPPLIES SYEP</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>THE HOME DEPOT #1902</td>
<td>24.95</td>
<td>06/16/2017</td>
<td>62199 PRK MAINTENANCE &amp; FURNITUR REPLACE</td>
<td>PAINT SUPPLIES SYEP</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>THE HOME DEPOT #1902</td>
<td>129.22</td>
<td>06/16/2017</td>
<td>62199 PRK MAINTENANCE &amp; FURNITUR REPLACE</td>
<td>PAINT SUPPLIES SYEP</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>HAROLD'S TRUE VALUE HD</td>
<td>17.38</td>
<td>06/16/2017</td>
<td>62199 PRK MAINTENANCE &amp; FURNITUR REPLACE</td>
<td>SPRINKLER SUPPLIES</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>JIMMY JOHNS - 44 - NOT</td>
<td>347.03</td>
<td>06/16/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>EMERGENCY LUNCH FOR EMPLOYEES DURING STORM CLEANUP</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>THE HOME DEPOT #1902</td>
<td>16.48</td>
<td>06/16/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIAL FOR MAYORS OFFICE</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>LEMO ACE HARDWARE</td>
<td>39.96</td>
<td>06/16/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>PLUMBING SUPPLIES</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>ARLINGTON POWER EQUIPM</td>
<td>5.44</td>
<td>06/16/2017</td>
<td>65085 MINOR EQUIP &amp; TOOLS</td>
<td>CHAIN SHARPENER SPRING</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>THE HOME DEPOT #1902</td>
<td>43.43</td>
<td>06/19/2017</td>
<td>62199 PRK MAINTENANCE &amp; FURNITUR REPLACE</td>
<td>PAINT SUPPLIES SYEP</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>PANINO'S PIZZERIA OR</td>
<td>157.95</td>
<td>06/19/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>EMERGENCY LUNCH FOR EMPLOYEES DURING STORM CLEANUP</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>THE HOME DEPOT #1902</td>
<td>105.70</td>
<td>06/19/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>BASEMENT ELECTRICAL PANEL</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>PURE ELECTRIC</td>
<td>144.94</td>
<td>06/19/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIAL FOR CVIC CENTER</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>BUMPER TO BUMPER EVANS</td>
<td>95.20</td>
<td>06/19/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>FILTERS, BELT</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>28.42</td>
<td>06/19/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>GAS CAN</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>58.31</td>
<td>06/19/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>TOOLS</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>REINDERS - SUSSEX CS</td>
<td>74.54</td>
<td>06/19/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>TORO MOVER PARTS</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>LEMO ACE HARDWARE</td>
<td>23.82</td>
<td>06/21/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIAL FOR CATS PULL</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>THE HOME DEPOT #1902</td>
<td>68.32</td>
<td>06/22/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIAL FOR CATS PULL</td>
</tr>
<tr>
<td>REPORTS TO INTERMEDIATE</td>
<td>MERCHANT NAME</td>
<td>TRANSACTION AMOUNT</td>
<td>POSTING DATE</td>
<td>COST ALLOCATION - EXPENSE OBJECT</td>
<td>EXPENSE DESCRIPTION</td>
</tr>
<tr>
<td>-------------------------</td>
<td>----------------------------</td>
<td>--------------------</td>
<td>--------------</td>
<td>----------------------------------</td>
<td>------------------------------------------</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>ARlington Power Equipm</td>
<td>293.96</td>
<td>06/22/2017</td>
<td>65085 MINOR EQUIP &amp; TOOLS</td>
<td>BLOWER, PICK STICK</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>ARlington Power Equipm</td>
<td>373.47</td>
<td>06/22/2017</td>
<td>65085 MINOR EQUIP &amp; TOOLS</td>
<td>CHAINSAW PARTS</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>USPS PO 1626220204</td>
<td>39.94</td>
<td>06/23/2017</td>
<td>62151 POSTAGE</td>
<td>CERTIFIED MAIL CHARGES</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>ARlington Power Equipm</td>
<td>152.02</td>
<td>06/23/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>ROUND UP, BATTERY</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>THE HOME DEPOT #1902</td>
<td>91.18</td>
<td>06/26/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIAL AND TOOLS FOR EXTERIOR LIGHTS</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>PURE ELECTRIC</td>
<td>92.74</td>
<td>06/26/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIAL FOR CATS PULL AND EXTERIOR LIGHTS</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>THE HOME DEPOT #1902</td>
<td>31.98</td>
<td>06/28/2017</td>
<td>62199 PKR MAINTENANCE &amp; FURNITUR REPLACE</td>
<td>QDAL POST PAINT SYEP</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>PURE ELECTRIC</td>
<td>53.01</td>
<td>06/28/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIAL AND TOOLS FOR CATS PULL AND EXTERIOR LIGHTS</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>CITY ELECTRIC SUPPLY</td>
<td>796.17</td>
<td>06/28/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIALS FOR BATHROOM</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>AMERICAN SWING PRODUCT</td>
<td>138.00</td>
<td>06/28/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>SWING PARTS</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>THE HOME DEPOT #1902</td>
<td>329.88</td>
<td>06/29/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>MATERIALS AND TOOLS FOR WATER FOUNTAIN</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>LAWSON PRODUCTS</td>
<td>239.81</td>
<td>06/29/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>PARTS/SUPPLIES</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>136.24</td>
<td>06/29/2017</td>
<td>65085 MINOR EQUIP &amp; TOOLS</td>
<td>PUMP FOR ROSEGARDEN</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>THE HOME DEPOT #1902</td>
<td>32.38</td>
<td>06/30/2017</td>
<td>65050 LANDSCAPE MATERIALS</td>
<td>JAMES PARK ISLAND</td>
</tr>
<tr>
<td>PUBLIC WORKS/ ENVIR SVCS</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>57.58</td>
<td>06/30/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>TOOLS, CAUTION TAPE</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>ORANGE CRUSH WHEELING</td>
<td>315.00</td>
<td>06/22/2017</td>
<td>65055 MATERIALS TO MAINTAIN IMPROVEMENTS</td>
<td>ASPHALT PURCHASE</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>TRANSPO INDUSTRIES INC</td>
<td>350.00</td>
<td>06/06/2017</td>
<td>65055 MATERIALS TO MAINTAIN IMPROVEMENTS</td>
<td>STREETS MATERIALS</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>HAROLD'S TRUE VALUE HD</td>
<td>74.97</td>
<td>06/07/2017</td>
<td>65055 MATERIALS TO MAINTAIN IMPROVEMENTS</td>
<td>MATERIALS</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>TRIPLE CROWN PRODUCTS</td>
<td>183.85</td>
<td>06/07/2017</td>
<td>65060 SAFETY EQUIPMENT</td>
<td>SAFETY VEST</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>ORANGE CRUSH WHEELING</td>
<td>450.00</td>
<td>06/08/2017</td>
<td>65055 MATERIALS TO MAINTAIN IMPROVEMENTS</td>
<td>ASPHALT PURCHASE</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>WAP ST CHARLES</td>
<td>790.50</td>
<td>06/08/2017</td>
<td>65055 MATERIALS TO MAINTAIN IMPROVEMENTS</td>
<td>TRAFFIC CONES - STREETS DIV</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>SAF-T-GARD INTERNATION</td>
<td>126.00</td>
<td>06/08/2017</td>
<td>65090 SAFETY EQUIPMENT</td>
<td>SYEP SAFETY VESTS</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>OFFICE DEPOT #510</td>
<td>18.97</td>
<td>06/09/2017</td>
<td>65095 OFFICE SUPPLIES</td>
<td>OFFICE SUPPLIES</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>RUBBERSTAMPWAREHOUSE</td>
<td>22.90</td>
<td>06/09/2017</td>
<td>65095 OFFICE SUPPLIES</td>
<td>SIGNATURE STAMP FOR BUREAU CHIEF</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>THE HOME DEPOT #1902</td>
<td>450.71</td>
<td>06/12/2017</td>
<td>65085 MINOR EQUIP &amp; TOOLS</td>
<td>SYEP TOOLS/SUPPLIES</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>SAF-T-GARD INTERNATION</td>
<td>412.42</td>
<td>06/12/2017</td>
<td>65060 SAFETY EQUIPMENT</td>
<td>SPLIT - SAFETY VEST FOR ENVIRONMENTAL (50%)</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>SAF-T-GARD INTERNATION</td>
<td>412.42</td>
<td>06/12/2017</td>
<td>65090 SAFETY EQUIPMENT</td>
<td>SPLIT - SAFETY VESTS FOR STREETS DIVISION (50%)</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>OFFICE DEPOT #510</td>
<td>18.98</td>
<td>06/12/2017</td>
<td>65095 OFFICE SUPPLIES</td>
<td>OFFICE SUPPLIES</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>TRAFFIC CONTROL AND PR</td>
<td>1437.23</td>
<td>06/12/2017</td>
<td>65115 TRAFFIC CONTROL SUPPLIES</td>
<td>YIELD TO FIRE TRUCK IN STREET SIGNS</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>BICKIE VALLEY MATER</td>
<td>110.29</td>
<td>06/14/2017</td>
<td>65055 MATERIALS TO MAINTAIN IMPROVEMENTS</td>
<td>MASON SAND.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>THE HOME DEPOT #1902</td>
<td>18.97</td>
<td>06/14/2017</td>
<td>65085 MINOR EQUIP &amp; TOOLS</td>
<td>TOOLS AND EQUIPMENT</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>SAF-T-GARD INTERNATION</td>
<td>319.00</td>
<td>06/14/2017</td>
<td>65090 SAFETY EQUIPMENT</td>
<td>SAFETY SUPPLIES</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>SAF-T-GARD INTERNATION</td>
<td>450.00</td>
<td>06/15/2017</td>
<td>65055 MATERIALS TO MAINTAIN IMPROVEMENTS</td>
<td>ASPHALT PURCHASE</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>CITY WELDING SALES &amp; S</td>
<td>189.14</td>
<td>06/15/2017</td>
<td>65085 MINOR EQUIP &amp; TOOLS</td>
<td>STREETS TOOLS/SUPPLIES</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>SAF-T-GARD INTERNATION</td>
<td>97.60</td>
<td>06/15/2017</td>
<td>65090 SAFETY EQUIPMENT</td>
<td>SYEP SAFETY GLASSESES</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>PAYLESS SHOES000202637</td>
<td>74.98</td>
<td>06/16/2017</td>
<td>62490 OTHER PROGRAM COSTS</td>
<td>SYEP SAFETY BOOTS</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>OFFICE DEPOT #510</td>
<td>30.30</td>
<td>06/16/2017</td>
<td>65095 OFFICE SUPPLIES</td>
<td>OFFICE SUPPLIES</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>SHERWIN INDUSTRIES</td>
<td>93.00</td>
<td>06/19/2017</td>
<td>65055 MATERIALS TO MAINTAIN IMPROVEMENTS</td>
<td>RESERVED STENCIL FOR CIVIC CENTER PARKING LOT</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>OFFICE DEPOT #510</td>
<td>58.25</td>
<td>06/19/2017</td>
<td>65095 OFFICE SUPPLIES</td>
<td>OFFICE SUPPLIES</td>
</tr>
<tr>
<td>REPORTS TO INTERMEDIATE</td>
<td>MERCHANT NAME</td>
<td>TRANSACTION AMOUNT</td>
<td>POSTING DATE</td>
<td>COST ALLOCATION - EXPENSE OBJECT</td>
<td>EXPENSE DESCRIPTION</td>
</tr>
<tr>
<td>--------------------------</td>
<td>-------------------------------------</td>
<td>--------------------</td>
<td>--------------</td>
<td>----------------------------------</td>
<td>-----------------------------------------------------------</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>THE HOME DEPT #1902</td>
<td>247.91</td>
<td>06/19/2017</td>
<td>65115 TRAFFIC CONTROL SUPPLIES</td>
<td>BATTERY. OPERATED BLOWER</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>AMERICAN PUBLIC WORKS</td>
<td>80.00</td>
<td>06/20/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>AWWA SCHOLARSHIP AWARDS LUNCHEON</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>JC LICHT - 1252 - EVAN</td>
<td>307.39</td>
<td>06/20/2017</td>
<td>65085 MINOR EQUIP &amp; TOOLS</td>
<td>SYEP TOOLS/SUPPLIES</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>MALGREENS #0619</td>
<td>25.47</td>
<td>06/20/2017</td>
<td>65085 MINOR EQUIP &amp; TOOLS</td>
<td>TOOLS</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>HOUSE OF RENTAL</td>
<td>-60.00</td>
<td>06/21/2017</td>
<td>65625 FURNITURES AND FIXTURES</td>
<td>DISCOUNT (REFUND)</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>KW GRAINGER</td>
<td>77.91</td>
<td>06/22/2017</td>
<td>65085 MINOR EQUIP &amp; TOOLS</td>
<td>MINOR EQUIPMENT</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>TRAFFIC CONTROL AND PR</td>
<td>1350.00</td>
<td>06/22/2017</td>
<td>65115 TRAFFIC CONTROL SUPPLIES</td>
<td>CUSTER FAIR TRAFFIC CONTROL BARRICADE RENTAL</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>TRAFFIC CONTROL AND PR</td>
<td>1350.00</td>
<td>06/22/2017</td>
<td>65115 TRAFFIC CONTROL SUPPLIES</td>
<td>CUSTER FAIR TRAFFIC CONTROL BARRICADE RENTAL</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>THE HOME DEPT #1902</td>
<td>14.97</td>
<td>06/22/2017</td>
<td>65625 FURNITURES AND FIXTURES</td>
<td>CLEAR BAGS FOR COLLECTIVE RESOURCES PLASTIC FILM COLLECTION</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>SOLDAK INC</td>
<td>716.18</td>
<td>06/23/2017</td>
<td>66070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>PIPE AND CABLE LOCATOR DEVICE</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>SMARTSIGN</td>
<td>263.25</td>
<td>06/23/2017</td>
<td>66060 SAFETY EQUIPMENT</td>
<td>STICKERS FOR WIDE TURNS</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>OFFICE DEPT #610</td>
<td>27.36</td>
<td>06/23/2017</td>
<td>66065 OFFICE SUPPLIES</td>
<td>OFFICE SUPPLIES</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>HOUSE OF RENTAL</td>
<td>10.96</td>
<td>06/23/2017</td>
<td>65125 OTHER COMMODITIES</td>
<td>DEPARTMENT EMPLOYEE PICNIC</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>EVANSTON LUMBER</td>
<td>61.20</td>
<td>06/26/2017</td>
<td>65055 MATERIALS TO MAINTEN IMPROVEMENTS</td>
<td>LUMBER</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>THE HOME DEPT #1902</td>
<td>56.00</td>
<td>06/26/2017</td>
<td>65055 MATERIALS TO MAINTEN IMPROVEMENTS</td>
<td>MATERIALS</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>THE HOME DEPT #1902</td>
<td>9.25</td>
<td>06/26/2017</td>
<td>65125 OTHER COMMODITIES</td>
<td>DEPARTMENT EMPLOYEE PICNIC</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>AMAZON.COM</td>
<td>0.39</td>
<td>06/28/2017</td>
<td>65085 MINOR EQUIP &amp; TOOLS</td>
<td>RAIN-X FOR CAMERA</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>THE HOME DEPT #1902</td>
<td>440.93</td>
<td>06/29/2017</td>
<td>66070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>WSC. HAND TOOLS. BLADES. BATTERIES. NUTS AND BOLTS</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>SAF-T-GARD INTERNATION</td>
<td>70.05</td>
<td>06/29/2017</td>
<td>66060 SAFETY EQUIPMENT</td>
<td>SAFETY GLOVES SYEP</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>HOUSE OF RENTAL</td>
<td>1230.00</td>
<td>06/29/2017</td>
<td>65625 FURNITURES AND FIXTURES</td>
<td>12OX10X10 TENT RENTAL FOR EVANSTON RECYCLES EVENT</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>THE HOME DEPT #1902</td>
<td>201.28</td>
<td>06/29/2017</td>
<td>65625 FURNITURES AND FIXTURES</td>
<td>SHOVELS &amp; GROOMS FOR REFUSE/RECYCLING TRUCKS</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>AMAZON.COM</td>
<td>64.00</td>
<td>06/30/2017</td>
<td>65085 MINOR EQUIP &amp; TOOLS</td>
<td>LIFTALL BSS BUCKET SLING, 5 GAL, 200 LB. CAPACITY.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>TRAFFIC CONTROL AND PR</td>
<td>1550.00</td>
<td>06/30/2017</td>
<td>65115 TRAFFIC CONTROL SUPPLIES</td>
<td>FOUNTAIN SQUARE ART FEST TRAFFIC CONTROL BARRICADE RENTAL</td>
</tr>
<tr>
<td>PUBLIC WORKS/ OPER MAIN</td>
<td>THE HOME DEPT #1902</td>
<td>82.54</td>
<td>06/30/2017</td>
<td>65115 TRAFFIC CONTROL SUPPLIES</td>
<td>WOOD LATH AND STAPLES</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>WATERWORKS WATERWORKS 4</td>
<td>330.00</td>
<td>06/01/2017</td>
<td>65055 MATERIALS TO MAINTEN IMPROVEMENTS</td>
<td>MARKING PAINT.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>AMERICAN WATER WORKS A</td>
<td>185.00</td>
<td>06/02/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>AWWA SEMINAR: CUSTOMER SERVICE RELATIONSHIPS- FOR THE WATER PLANT OPERATOR</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>AMERICAN WATER WORKS A</td>
<td>42.00</td>
<td>06/02/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>AWWA SEMINAR: DESIGN, OPERATION &amp; MAINTENANCE-GROUNDWATER- FOR THE WATER PLANT OPERATOR.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>AMERICAN WATER WORKS A</td>
<td>42.00</td>
<td>06/02/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>AWWA SEMINAR: GROUNDWATER, WELLS &amp; PUMPING EQUIPMENT- FOR THE WATER PLANT OPERATOR.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>ALLIED ELECTRONICS INC</td>
<td>223.83</td>
<td>06/02/2017</td>
<td>65085 MINOR EQUIP &amp; TOOLS</td>
<td>LED LIGHTS, IR THERMOMETER</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>ROTARY PUBLIC ASSOC</td>
<td>104.00</td>
<td>06/02/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>ROTARY PUBLIC COMMISSION RENEWAL, STAMP AND SURETY BOND FOR THE SPECIAL PROJECTS ASSISTANT.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>SUPERIOR INDUSTRIAL SP</td>
<td>49.02</td>
<td>06/05/2017</td>
<td>65040 JANITORIAL SUPPLIES</td>
<td>HAND TOWELS.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>WINTERS CORPORATION</td>
<td>899.33</td>
<td>06/05/2017</td>
<td>66070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>DEHUMIDIFIER BURNER</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>ZORO TOOLS INC</td>
<td>213.43</td>
<td>06/05/2017</td>
<td>66070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>ELECTRICAL COUNTERS</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>METAL SUPERMARKETS</td>
<td>117.65</td>
<td>06/05/2017</td>
<td>66070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>FLAT BAR STEEL.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>ZORO TOOLS INC</td>
<td>81.32</td>
<td>06/05/2017</td>
<td>65090 SAFETY EQUIPMENT</td>
<td>FALL RESTRAINT EXTENSIONS</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>PAYPAL BRUCEFESTER</td>
<td>100.00</td>
<td>06/05/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>PLUMBING CONTINUING EDUCATION CLASS FOR THE PLUMBING INSPECTOR.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>AMAZON.COM AMZN.COM/ASLI</td>
<td>256.44</td>
<td>06/05/2017</td>
<td>65040 JANITORIAL SUPPLIES</td>
<td>PAPER HAND TOWELS.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>1000BULBS.COM</td>
<td>158.87</td>
<td>06/05/2017</td>
<td>66070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>LIGHT BULBS.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>FATTEN</td>
<td>639.00</td>
<td>06/06/2017</td>
<td>66070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>STARTING BATTERIES #4HL.</td>
</tr>
<tr>
<td>REPORTS TO INTERMEDIATE</td>
<td>MERCHANT NAME</td>
<td>TRANSACTION AMOUNT</td>
<td>POSTING DATE</td>
<td>COST ALLOCATION - EXPENSE OBJECT</td>
<td>EXPENSE DESCRIPTION</td>
</tr>
<tr>
<td>-------------------------</td>
<td>---------------</td>
<td>--------------------</td>
<td>--------------</td>
<td>----------------------------------</td>
<td>---------------------</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>SMARTSIGN</td>
<td>110.50</td>
<td>06/07/2017</td>
<td>65055 MATERIALS TO MAINTAIN IMPROVEMENTS</td>
<td>SIGNS FOR DRINKING FOUNTAINS.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>ZORO TOOLS INC</td>
<td>260.64</td>
<td>06/07/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>DEHUMIDIFIER FILTERS.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>AMAZON MARKETPLACE PMTS</td>
<td>-98.00</td>
<td>06/07/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>REFUND FOR TWO RETURNED RUGS (FLOOR MATS).</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>WW GRAINGER</td>
<td>530.94</td>
<td>06/07/2017</td>
<td>65090 SAFETY EQUIPMENT</td>
<td>FULL FACE RESPIRATORS.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>WW GRAINGER</td>
<td>284.76</td>
<td>06/08/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>BEARINGS SERVICE BUILDING AC UNIT.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>AMERICAN WATER WORKS A</td>
<td>32.00</td>
<td>06/09/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>ISAWWA SEMINAR: LEAD &amp; COPPER, FOR THE WATER PLANT OPERATOR.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>1000BULBS.COM</td>
<td>44.53</td>
<td>06/09/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>LED FLOOD LIGHT.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>TOOLFETCHLL</td>
<td>298.92</td>
<td>06/09/2017</td>
<td>65085 MINOR EQUIP &amp; TOOLS</td>
<td>FLANGE JACKS.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>THE HOME DEPOT #1902</td>
<td>72.98</td>
<td>06/09/2017</td>
<td>65085 MINOR EQUIP &amp; TOOLS</td>
<td>SAWZALL BLADES.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>WW GRAINGER</td>
<td>39.44</td>
<td>06/09/2017</td>
<td>65090 SAFETY EQUIPMENT</td>
<td>CAUTION TAGS.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>WW GRAINGER</td>
<td>17.94</td>
<td>06/09/2017</td>
<td>65090 SAFETY EQUIPMENT</td>
<td>CAUTION TAGS.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>NORTH SHORE UNIFORM IN</td>
<td>281.70</td>
<td>06/12/2017</td>
<td>65020 CLOTHING</td>
<td>POLO SHIRTS FOR THE NEW WATER PLANT OPERATOR APPRENTICE.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>COLUMBIA PIPE &amp; SUPPLY</td>
<td>477.70</td>
<td>06/12/2017</td>
<td>65050 BUILDING MAINTENANCE MATERIAL</td>
<td>PIPE FITTINGS WELL PUMPS.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>AMAZON MARKETPLACE PMTS</td>
<td>25.76</td>
<td>06/12/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>CLEAR POLYCARBONATE SHEET.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>AMAZON.COM AMZN.COM/BI</td>
<td>8.10</td>
<td>06/12/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>CLEAR POLYCARBONATE SHEET.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>VALCO CROSSBOW WATER</td>
<td>264.74</td>
<td>06/12/2017</td>
<td>65040 JANITORIAL SUPPLIES</td>
<td>TANKS AND FILTERS FOR DEIONIZED WATER.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>AMAZON.COM AMZN.COM/BI</td>
<td>65.00</td>
<td>06/13/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>PVC CEMENT.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>FANNER FASTENERS &amp; IND</td>
<td>137.14</td>
<td>06/13/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>STAINLESS STEEL STUD ANCHORS.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>SAFETY KLEEN CORP</td>
<td>1270.00</td>
<td>06/14/2017</td>
<td>65035 PETROLEUM PRODUCTS</td>
<td>USED OIL, ANTI-FREEZE, AND SOLVENT DISPOSAL.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>AMAZON MARKETPLACE PMTS</td>
<td>20.30</td>
<td>06/14/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>CABLE TIES.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>AMAZON MARKETPLACE PMTS</td>
<td>20.90</td>
<td>06/15/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>HEAT SHRINK TUBING.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>WMH CARR</td>
<td>35.05</td>
<td>06/15/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>HOSE COUPLINGS.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>WMH CARR</td>
<td>165.86</td>
<td>06/15/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>STEEL U-JOINTS.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>AUTOMATIONDIRECT.COM</td>
<td>318.05</td>
<td>06/15/2017</td>
<td>65090 SAFETY EQUIPMENT</td>
<td>ALARM STROBES REMOTE STATION CHLORINE LEAK.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>MAGID GLOVE SAFETY</td>
<td>1009.30</td>
<td>06/15/2017</td>
<td>65090 SAFETY EQUIPMENT</td>
<td>ENCAPSULATED SUIT.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>MAGID GLOVE SAFETY</td>
<td>1009.30</td>
<td>06/15/2017</td>
<td>65090 SAFETY EQUIPMENT</td>
<td>ENCAPSULATED SUIT.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>DEPENDABLE FIRE EQUIPE</td>
<td>205.15</td>
<td>06/15/2017</td>
<td>65090 SAFETY EQUIPMENT</td>
<td>FIRE EXTINGUISHER SERVICE (2016).</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>AUTOMATIONDIRECT.COM</td>
<td>181.00</td>
<td>06/16/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>CONTACTER AND PARTS FOR SERVICE CENTER WASH PUMP.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>ZIEBELL WATER SERVI</td>
<td>837.83</td>
<td>06/16/2017</td>
<td>65080 MERCHANDISE FOR RESALE</td>
<td>MINI STYLE B-BOXES.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>WATER PRODUCTS COMPANY</td>
<td>1012.80</td>
<td>06/16/2017</td>
<td>65080 MERCHANDISE FOR RESALE</td>
<td>TAPPING SADDLES.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>WATER PRODUCTS COMPANY</td>
<td>910.03</td>
<td>06/16/2017</td>
<td>65080 MERCHANDISE FOR RESALE</td>
<td>TAPPING SLEEVE AND VALVE.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>WW GRAINGER</td>
<td>153.50</td>
<td>06/16/2017</td>
<td>65090 SAFETY EQUIPMENT</td>
<td>CHLORINE CARTRIDGES FOR RESPIRATORS.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>ZORO TOOLS INC</td>
<td>57.66</td>
<td>06/16/2017</td>
<td>65090 SAFETY EQUIPMENT</td>
<td>SAFETY GLASSES.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>KELLER HEART CO INC</td>
<td>285.20</td>
<td>06/19/2017</td>
<td>65035 PETROLEUM PRODUCTS</td>
<td>OIL FOR 250 KW GENERATOR.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>ZIEBELL WATER SERVI</td>
<td>699.00</td>
<td>06/19/2017</td>
<td>65050 MATERIALS TO MAINTAIN IMPROVEMENTS</td>
<td>OLD STYLE B-BOXES.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>ZORO TOOLS INC</td>
<td>424.97</td>
<td>06/19/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>ASCO VALVE FOR SERVICE CENTER WASH PUMP.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>ALLIED ELECTRONICS INC</td>
<td>247.04</td>
<td>06/19/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>LEVEL PROBES FOR SERVICE CENTER WASH PUMP.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>USA BLUE BOOK</td>
<td>191.32</td>
<td>06/19/2017</td>
<td>65075 MEDICAL &amp; LAB SUPPLIES</td>
<td>CHLORINE SWIFT TEST, SULFURIC ACID FOR ALKALINITY, HIGH RANGE CHLORINE KIT REFILLS.</td>
</tr>
<tr>
<td>REPORTS TO INTERMEDIATE</td>
<td>MERCHANT NAME</td>
<td>TRANSACTION AMOUNT</td>
<td>POSTING DATE</td>
<td>COST ALLOCATION - EXPENSE OBJECT</td>
<td>EXPENSE DESCRIPTION</td>
</tr>
<tr>
<td>-------------------------</td>
<td>------------------------</td>
<td>--------------------</td>
<td>--------------</td>
<td>------------------------------------</td>
<td>--------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>UPS 00000000000000000000</td>
<td>2.70</td>
<td>06/20/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>RETURN SHIPPING CHARGE</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>SOEYER ENVIRONMENTAL</td>
<td>403.05</td>
<td>06/21/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>CHEMICAL PUMP REBUILD KIT</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>VENTFABRICS INC</td>
<td>21.34</td>
<td>06/21/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>DEMISTIDER DAMPNEN PART</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>POLLARDWATER.COM #9325</td>
<td>45.99</td>
<td>06/21/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>WATER SAMPLING VALVES</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>HD SUPPLY WATERWORKS 4</td>
<td>950.03</td>
<td>06/21/2017</td>
<td>65080 MERCHANDISE FOR RESALE</td>
<td>TAPPING SLEEVE AND VALVE</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>KOR NORTHERN TOOL</td>
<td>270.16</td>
<td>06/21/2017</td>
<td>65085 MINOR EQUIP &amp; TOOLS</td>
<td>UTILITY CARTS</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>11.96</td>
<td>06/21/2017</td>
<td>65090 SAFETY EQUIPMENT</td>
<td>FIRST AID BANDAGES</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>HD SUPPLY WATERWORKS 4</td>
<td>1425.00</td>
<td>06/22/2017</td>
<td>65055 MATERIALS TO MAINTAIN IMPROVEMENTS</td>
<td>REPAIR CLAMPS</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>44.05</td>
<td>06/22/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>ETHERNET PATCH CABLES</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>SEMS SENSORS INC</td>
<td>309.47</td>
<td>06/22/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>LEVEL SENSOR BOARDS</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>M &amp; M CONTROL SERVICE,</td>
<td>121.76</td>
<td>06/22/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>PRESSURE RELIEF VALVE</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>TFS FISHER SCI HUS</td>
<td>446.92</td>
<td>06/22/2017</td>
<td>65075 MEDICAL &amp; LAB SUPPLIES</td>
<td>THERMOMETER, REFRIGERATOR THERMOMETER, THERM FOR RAW WATER, XIMWPIE, PH BUFFER 4.</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>19.98</td>
<td>06/22/2017</td>
<td>65085 MINOR EQUIP &amp; TOOLS</td>
<td>DIAGONAL CUTTERS</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>185.42</td>
<td>06/22/2017</td>
<td>65085 MINOR EQUIP &amp; TOOLS</td>
<td>CAS CANS AND DUST PAINS</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>IND WIELD SUPPLY CO OF</td>
<td>16.31</td>
<td>06/22/2017</td>
<td>65085 MINOR EQUIP &amp; TOOLS</td>
<td>WID WELDING NOZZLE SHIPPING CHARGE</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>IND WIELD SUPPLY CO OF</td>
<td>22.20</td>
<td>06/22/2017</td>
<td>65085 MINOR EQUIP &amp; TOOLS</td>
<td>WID WELDING NOZZLES</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>66.09</td>
<td>06/22/2017</td>
<td>65090 SAFETY EQUIPMENT</td>
<td>CALU CLORACID</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>23.41</td>
<td>06/22/2017</td>
<td>65090 SAFETY EQUIPMENT</td>
<td>NORTHAL MIST HORS RESPIRATOR</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>EVANSTON-IMPRINTABLE</td>
<td>463.15</td>
<td>06/23/2017</td>
<td>66020 CLOTHING</td>
<td>POLO SHIRTS FOR STAFF WORKING THE PUBLIC TOURS OF THE WATER TREATMENT PLANT</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>FRESH WATERSYSTEMS, I</td>
<td>97.90</td>
<td>06/23/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>FILTERS FOR ICE MAKERS</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>E-CONOLIGHT</td>
<td>559.94</td>
<td>06/23/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>REPLACEMENT LIGHTS FOR CLASSROOM</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>USA BLUE BOOK</td>
<td>40.90</td>
<td>06/23/2017</td>
<td>65075 MEDICAL &amp; LAB SUPPLIES</td>
<td>DW STD FOR ORTHOPHOSPHATE</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>37.60</td>
<td>06/23/2017</td>
<td>65085 MINOR EQUIP &amp; TOOLS</td>
<td>ETHERNET WIRE TOOLS</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>LESMAN INSTRUMENTS</td>
<td>295.98</td>
<td>06/26/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>REPLACEMENT GAUGES HYDRANT TESTING</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>U.S. PLASTIC CORPORATI</td>
<td>57.82</td>
<td>06/26/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>SILICONE TUBING</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>WW GRAINGER</td>
<td>63.26</td>
<td>06/26/2017</td>
<td>65090 SAFETY EQUIPMENT</td>
<td>ANTI-SLIP TAPE</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>AMAZON MKTPLACE PMTS</td>
<td>38.05</td>
<td>06/27/2017</td>
<td>65090 SAFETY EQUIPMENT</td>
<td>CALU CLORACID</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>TRENCH PLATE RENTAL CO</td>
<td>400.00</td>
<td>06/27/2017</td>
<td>65090 SAFETY EQUIPMENT</td>
<td>PLATE LIFTING SYSTEM</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>AMERICAN WATER WORKS A</td>
<td>32.00</td>
<td>06/28/2017</td>
<td>62295 TRAINING &amp; TRAVEL</td>
<td>SAWAA SEMINAR: WATER LOSS</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>ZIEBELL WATER SERVI</td>
<td>1035.29</td>
<td>06/28/2017</td>
<td>65055 MATERIALS TO MAINTAIN IMPROVEMENTS</td>
<td>TAPPING MACHINE BITS</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>1000BULBS.COM</td>
<td>51.56</td>
<td>06/28/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>LED LIGHT FIXTURE</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>KENTERS CORPORATION</td>
<td>-157.00</td>
<td>06/28/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>RETURN CREDIT</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>TFS FISHER SCI CHI</td>
<td>797.45</td>
<td>06/28/2017</td>
<td>65075 MEDICAL &amp; LAB SUPPLIES</td>
<td>FLUORIDE PROBE</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>STANDARD PIPE</td>
<td>423.18</td>
<td>06/29/2017</td>
<td>65055 MATERIALS TO MAINTAIN IMPROVEMENTS</td>
<td>PARTS FOR DRINKING FOUNTAINS</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>WW GRAINGER</td>
<td>13.03</td>
<td>06/29/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>TEST GAUGE</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>WW GRAINGER</td>
<td>64.53</td>
<td>06/29/2017</td>
<td>65070 OFFICE/OTHER EQ TO MAINTN MATERIAL</td>
<td>TEST GAUGE</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>TFS FISHER SCI HUS</td>
<td>137.94</td>
<td>06/29/2017</td>
<td>65075 MEDICAL &amp; LAB SUPPLIES</td>
<td>PI STD 1 &amp; 10 PM</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>THE HOME DEPOT #1902</td>
<td>59.12</td>
<td>06/30/2017</td>
<td>65055 MATERIALS TO MAINTAIN IMPROVEMENTS</td>
<td>PARTS FOR DRINKING FOUNTAINS</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>ZIEBELL WATER SERVI</td>
<td>368.10</td>
<td>06/30/2017</td>
<td>65055 MATERIALS TO MAINTAIN IMPROVEMENTS</td>
<td>PARTS FOR DRINKING FOUNTAINS</td>
</tr>
<tr>
<td>REPORTS TO INTERMEDIATE</td>
<td>MERCHANT NAME</td>
<td>TRANSACTION AMOUNT</td>
<td>POSTING DATE</td>
<td>COST ALLOCATION - EXPENSE OBJECT</td>
<td>EXPENSE DESCRIPTION</td>
</tr>
<tr>
<td>-------------------------</td>
<td>---------------------</td>
<td>--------------------</td>
<td>--------------</td>
<td>----------------------------------</td>
<td>---------------------------</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>MCMASTER-CARR</td>
<td>25.37</td>
<td>06/30/2017</td>
<td>65070 Office/Older Eq To Maintn Material</td>
<td>6/32 Standoffs</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>USA BLUE BOOK</td>
<td>55.30</td>
<td>06/30/2017</td>
<td>66075 Medical &amp; Lab Supplies</td>
<td>Swifttest Chlorine</td>
</tr>
<tr>
<td>PUBLIC WORKS/ WATER PROD</td>
<td>LEE JENSEN SALES</td>
<td>835.00</td>
<td>06/30/2017</td>
<td>66090 Safety Equipment</td>
<td>Shoring Boards</td>
</tr>
<tr>
<td>ALL OTHER JUNE TOTAL</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>242,760.91</td>
</tr>
</tbody>
</table>
For City Council meeting of August 14, 2017
Business of the City by Motion: Rock Salt Purchase
For Action

Memorandum

To: Honorable Mayor and Members of the City Council
   Administration and Public Works Committee

From: David Stoneback, Public Works Agency Director
   James Maiworm, Bureau Chief of Infrastructure Maintenance

Subject: Rock Salt Purchase Contract Extension #1

Date: July 12, 2017

Recommended Action:
Staff recommends City Council authorize the City Manager to execute a one-year contract extension for the purchase of up to 7,500 tons of rock salt from Morton Salt Company (123 N. Wacker Drive, Chicago, IL) at a cost of $47.35 per ton for a winter season total of $355,125.00.

Funding Source:
Funding for this purchase will be provided from the Snow and Ice Control Fund (Account 100.40.4550.65015), which has a budget of $384,100 and a YTD balance of $279,068.53 before this transaction. Staff anticipates needing to spend approximately another $24,000 in FY2017. Staff will request a FY2018 budget allocation of $331,100 for the purchase of salt.

Livability Benefits:
Built environment – Enhance public spaces
Health & Safety – Enhance resiliency to natural and human hazards

Summary:
In June of last year, staff solicited bids for the purchase of rock salt. The contract is for a one-year period, with the right to negotiate and extend the contract for up to two additional, one-year periods.

For the 2017/2018 season, salt is expected to be in good supply. Last season was below average in snowfall allowing salt supplies to be stable. Vendors were able to rebuild supplies that had diminished during the previous two winters. This has led to a significant decrease in pricing compared to the recent years.

The bid specification includes a flexible quantity requirement that allows the City to either increase or decrease the actual delivered quantity by 30% of the estimated
quantity. A flexible quantity clause for rock salt is a best industry practice that ensures municipalities can purchase what they need based on the winter season’s weather condition. This clause requires the City to purchase up to 70% of our order (5,250 tons) and gives us the right to purchase up to 130% of our order (up to 9,750 tons). Last year the City purchased 5,100 tons of salt. The City currently has 3,500 tons of salt in storage from last year.

Funding Summary:
In order to be prepared for continuous, frequent snow falls, staff attempts to keep the salt dome full at all times. Fortunately, the salt dome is full starting the winter season and staff therefore anticipates only needing to purchase approximately 500 tons of salt during the remainder of 2017. This will leave a balance of approximately $245,500 in the FY2017 budget allocated for the purchase of salt.

Staff will request a budget allocation of $331,100 for salt purchase in the FY2018 budget.

Last year’s Bid Summary

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Cost per ton</th>
<th>Extended Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Morton Salt</td>
<td>$51.21</td>
<td>$384,075</td>
</tr>
<tr>
<td>Compass Minerals</td>
<td>$54.98</td>
<td>$412,350</td>
</tr>
<tr>
<td>Detroit Salt</td>
<td>$54.99</td>
<td>$412,425</td>
</tr>
<tr>
<td>Cargill Salt</td>
<td>$58.96</td>
<td>$442,200</td>
</tr>
<tr>
<td>Oakley Fertilizer</td>
<td>$86.90</td>
<td>$651,750</td>
</tr>
</tbody>
</table>

Last season the City of Evanston paid $51.21 per ton for bulk salt. The cost per ton difference between last season and this season is $3.86 per ton less.

Staff therefore recommends approval of the contract extension to Morton Salt for the 2017/2018 winter season.

History:
The quantity of salt used in any given winter is dependent on both temperatures and precipitation. The table below provides a summary of salt utilization over the past several years.

<table>
<thead>
<tr>
<th>Winter Season</th>
<th>Price per Ton</th>
<th>Tons Purchased</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017/2018</td>
<td>$47.35</td>
<td>7,500 (estimated)</td>
</tr>
<tr>
<td>2016/2017</td>
<td>$51.21</td>
<td>5,100</td>
</tr>
<tr>
<td>2015/2016</td>
<td>$69.71</td>
<td>6,000</td>
</tr>
<tr>
<td>2014/2015</td>
<td>$60.61</td>
<td>7,500</td>
</tr>
<tr>
<td>2013/2014</td>
<td>$60.61</td>
<td>8,332</td>
</tr>
</tbody>
</table>

Attachment:
Morton Salt Quote
July 10, 2017

Town of Evanston
2020 Asbury Ave
Evanston, IL 60201-2620

Dear Sir/Madame,

We are pleased to offer the following quote covering your normal anticipated requirements for Morton Safe-T-Salt from 7/1/2017 thru 6/30/2018.

MORTON SAFE-T-SALT
20 ton minimum dump truck delivery---------------------------------------------$47.35/ton

For ordering: 855/665-4540

Terms of payment: Net 30 days

Stockpile: Calumet, IL

The bulk treated salt offered in this quote is suitable for ice removal and road stabilization only.

We sincerely appreciate the opportunity to offer this quotation and trust that you will permit us to serve your requirements.

Sincerely,

[Signature]

Anthony J. Patton
Director, U.S. Gov’t Bulk Deicing
Sales & Marketing

Acceptance:
Fax to: 312/807-3106

________________________________________
Signature Date

444 W. Lake Street
Chicago, IL 60606
TEL 312.807.2000
WEB mortonsalt.com

MORTON SALT, INC.
A K+S GROUP COMPANY
Memorandum

To: Honorable Mayor and Members of the City Council
   Administration and Public Works Committee

From: David Stoneback, Public Works Agency Director
       James Maiworm, Bureau Chief of Infrastructure Maintenance

Subject: Sole source purchase – Tallmadge street light poles and parts

Date: July 20, 2017

Recommended Action:
Staff recommends City Council authorize the City Manager to approval the sole source purchase of 20 Union Metal Tallmadge street light poles and 20 Luminaire cage assemblies from Graybar Electric (9222 Orly Road, Indianapolis, IN 46241-9607) in the amount of $60,778.40 for the 20 poles and $37,475.60 for the 20 Luminaire cages for a grand total of $98,254.00.

Funding Source:
Funding for this purchase will come from Capital Improvement Fund – Streetlight Purchase (Account 415.40.4117.417022) budgeted in the amount of $100,000.

Livability Benefits:
Built environment – enhance public spaces
Education, arts & community – preserve and reuse historic structures and sites.

Summary:
In 1979 the City Council selected the Union Metal Tallmadge street light as the standard light for Evanston’s neighborhood streets. Union Metal products are distributed by Graybar Electric of Indianapolis, Indiana. Union Metal has been fabricating and supplying the Evanston Tallmadge street light pole to the City for 35 years. Currently, the City has a total of 4,192 Tallmadge lamp post style street lights installed along the streets of Evanston.

The Evanston Tallmadge street light pole is made up of six structural parts. This purchase is for the decorative fluted street light pole, the decorative Tallmadge street light fixture, the pedestal base (bell) and the lower base ring. The City currently has 4 Tallmadge street lights that are down due to vehicle accidents or rusting problems. The Traffic Operations Division of the Bureau of Infrastructure Maintenance has enough spare Tallmadge street light parts to replace 3 of these street lights. This purchase will
help continue the process of replacing the remaining and future downed Tallmadge street lights.

**Legislative History:**
In March of 2016 the City Council approved a sole source purchase with the same vendor to provide replacements for downed Tallmadge street lights and general maintenance.

**Attachments:**
Graybar Quote
To: CITY OF EVANSTON  
PURCHASING DEPT  
2100 RIDGE AVE  
EVANSTON IL 60201-2716  

Attn: THOMAS  
Phone: 847-866-2933  
Fax: 847-448-8128  
Email: SHELLEY.LEIN@GRAYBAR.COM

Date: 07/20/2017  
Proj Name: TALLMADGE  
GB Quote #: 0227998806  
Valid From: 07/14/2017  
Valid To: 08/13/2017  
Contact: SHELLEY LEIN  
Email: shelley.lein@graybar.com

Proposal
We Appreciate Your Request and Take Pleasure in Responding As Follows

<table>
<thead>
<tr>
<th>Item</th>
<th>Quantity</th>
<th>Supplier</th>
<th>Catalog Nbr</th>
<th>Description</th>
<th>Price</th>
<th>Unit</th>
<th>Ext.Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>100</td>
<td>20 EA</td>
<td>UNION METAL</td>
<td>NAX104F-BLACK</td>
<td>POLE ONLY, FOR USE WITH ORIGINAL DESIGN- AB NOT INCLUDED</td>
<td>$3,038.92</td>
<td>1</td>
<td>$60,778.40</td>
</tr>
<tr>
<td>200</td>
<td>20 EA</td>
<td>UNION METAL</td>
<td>NAY1433F-BLACK</td>
<td>LUMINAIRE CAGE ASSEMBLY- LESS ELECTRICAL POWER KIT</td>
<td>$1,873.78</td>
<td>1</td>
<td>$37,475.60</td>
</tr>
</tbody>
</table>

Total in USD (Tax not included): $98,254.00

This equipment and associated installation charges may be financed for a low monthly payment through Graybar Financial Services (subject to credit approval). For more information call 1-800-241-7408 to speak with a leasing specialist.

To learn more about Graybar, visit our website at [www.graybar.com](http://www.graybar.com)  
24-Hour Emergency Phone#: 1-800-GRAYBAR

Subject to the standard terms and conditions set forth in this document. Unless otherwise noted, freight terms are F.O.B. shipping point prepaid and bill. Unless noted the estimated ship date will be determined at the time of order placement.
**TO:** CITY OF EVANSTON  
**PURCHASING DEPT**  
2100 RIDGE AVE  
EVLANTON IL 60201-2716  

**Attn:** THOMAS  

**Date:** 07/20/2017  
**Proj Name:** TALLMADGE  
**GB Quote #:** 0227998806  

---

**Proposal**  
We Appreciate Your Request and Take Pleasure in Responding As Follows

---

### Item
<table>
<thead>
<tr>
<th>Quantity</th>
<th>Supplier</th>
<th>Catalog Nbr</th>
<th>Description</th>
<th>Price</th>
<th>Unit</th>
<th>Ext.Price</th>
</tr>
</thead>
</table>

---

**Subject to the standard terms and conditions set forth in this document. Unless otherwise noted, freight terms are F.O.B. shipping point prepaid and bill.**

---

To learn more about Graybar, visit our website at [www.graybar.com](http://www.graybar.com)  
24-Hour Emergency Phone: 1-800-GRAYBAR

---

This equipment and associated installation charges may be financed for a low monthly payment through Graybar Financial Services (subject to credit approval). For more information call 1-800-241-7408 to speak with a leasing specialist.

---

**Page 2 of 2**  
108 of 598
Memorandum

To: Honorable Mayor and Members of the City Council
   Administration and Public Works Committee

From: David Stoneback, Public Works Agency Director
       Lara Biggs, Bureau Chief – Capital Planning / City Engineer
       Paul Moyano, Senior Project Manager

Subject: 2017-2019 Hydraulic Modeling Services
   Engineering Services (RFP 17-37)

Date: July 20, 2017

Recommended Action:

Staff recommends City Council authorize the City Manager to execute a contract for
2017-2019 Hydraulic Modeling Services (RFP 17-37) with Black & Veatch Corporation
(Two North Riverside Plaza, Suite 2050, Chicago, IL 60606) in the not-to-exceed
amount of $50,000 per year for the next three years (2017, 2018, and 2019).

Funding Source:
Funding for these services in 2017 will be provided from the Water Fund (Account
510.40.4225.62180 – 717016) which has a budget allocation of $280,000 (of which
$50,000 is allocated for hydraulic modeling services). Staff proposes to budget $50,000
for hydraulic modeling services in this same account in future years.

Livability Benefits:
Built Environment: Manage water resources responsibly
Reduce Environmental Impact: Improve energy and water efficiency,
Health & Safety: Enhance resiliency to natural & human hazards

Background:
In 2003, the City of Evanston solicited proposals for the development of a water
distribution system hydraulic model. Since that time, the model has proven to be a
valuable tool for the maintenance and operation of the water distribution system, as well
as for long-term planning. Most recently, the model has been used to identify and
confirm needed capital improvements, stage construction outages, and develop long-
term plans for providing supply to wholesale customers.
Since the development of the model, the City has maintained service contracts with engineers to maintain and operate the hydraulic model. The last service contract expired in 2015.

This current RFP is for a 3-year agreement with an engineer to provide the necessary model support. Specific tasks to be completed in this timeframe include a needed update of the hydraulic model, hydraulic analysis to support the rehabilitation of the 30-inch downtown transmission main, hydraulic analysis to support the addition of wholesale water customers, continued support of capital improvement projects, and a number of additional tasks to support the operation and maintenance of the water distribution system.

Summary:
On May 11, 2017 staff issued a Request for Proposal for professional engineering services for Hydraulic Modeling Services. This project was advertised in the Pioneer Press and on Demandstar. On June 13, 2017 the City received four proposals as follows:

<table>
<thead>
<tr>
<th>Firm</th>
<th>Address</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Horner &amp; Shifrin, Inc.</td>
<td>200 S. Wacker Drive, Suite 3100, Chicago, Illinois</td>
<td>$29,500.00</td>
</tr>
<tr>
<td>Stantec Consulting Services, Inc.</td>
<td>350 N. Orleans Street, Suite 1301, Chicago, IL</td>
<td>$73,800.00</td>
</tr>
<tr>
<td>Black &amp; Veatch Corporation</td>
<td>Two North Riverside Plaza, Suite 2050, Chicago, IL</td>
<td>$93,364.00</td>
</tr>
<tr>
<td>Carollo Engineers, Inc.</td>
<td>8600 W. Bryn Mawr Avenue, Suite 900N, Chicago, IL</td>
<td>$113,500.00</td>
</tr>
</tbody>
</table>

Proposals were reviewed by the following staff:
- David Stoneback, Public Works Agency Director
- Lara Biggs, Bureau Chief – Engineering and Capital Planning
- Tim Bartus, Distribution Supervisor
- Paul Moyano, Senior Project Manager
- Hannah Grooms, Civil Engineer II
- Alec Schueneman, Engineering/GIS Technician
- Linda Thomas, Purchasing Specialist

The scoring of the proposals is shown on the following table.
### Selection Criteria

<table>
<thead>
<tr>
<th>Selection Criteria</th>
<th>Max Pts</th>
<th>Horner and Shifrin</th>
<th>Stantec</th>
<th>Carollo</th>
<th>Black &amp; Veach</th>
</tr>
</thead>
<tbody>
<tr>
<td>Firm Qualifications and Experience</td>
<td>20</td>
<td>12</td>
<td>20</td>
<td>18</td>
<td>18</td>
</tr>
<tr>
<td>Project Team Qualifications and experience</td>
<td>20</td>
<td>12</td>
<td>14</td>
<td>18</td>
<td>16</td>
</tr>
<tr>
<td>Project Approach</td>
<td>20</td>
<td>6</td>
<td>16</td>
<td>16</td>
<td>16</td>
</tr>
<tr>
<td>Cost</td>
<td>20</td>
<td>20</td>
<td>20</td>
<td>10</td>
<td>16</td>
</tr>
<tr>
<td>Willingness to Execute Agreement</td>
<td>10</td>
<td>10</td>
<td>5</td>
<td>10</td>
<td>10</td>
</tr>
<tr>
<td>Organization and Completeness of Proposal</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
<td>10</td>
</tr>
<tr>
<td>Interview</td>
<td>10</td>
<td>n/a</td>
<td>5</td>
<td>10</td>
<td>10</td>
</tr>
<tr>
<td>Totals</td>
<td>110</td>
<td>70</td>
<td>90</td>
<td>92</td>
<td>96</td>
</tr>
</tbody>
</table>

In order to determine cost, consultants were asked to provide pricing for four initial tasks as follows:

- General Hydraulic Modeling Support
- Model Update
- Capital Improvement Planning Support
- Fire Hydrant Representation

While Horner & Shifrin submitted the lowest cost proposal, their proposed level of effort did not demonstrate an understanding of the requirements of the work, as reflected in the review score of the project approach.

The three other proposals provided excellent qualifications and approach, which demonstrates the outstanding pool of nationally-recognized engineers in this field that are accessible to the City of Evanston. A phone interview was conducted with these three firms to better inform the final evaluation. Black & Veach received the highest overall score with cost and willingness to execute the agreement complementing their qualifications and approach.

This contract will be awarded for 3 years with a maximum of $50,000/year. In 2017 staff proposes to authorize Task 1 – General Hydraulic Modeling Support at the time that the Contract is authorized, and immediately negotiate Task 2 – Model Update and Task 3 –
Capital Improvement Planning to provide the support needed for upcoming Capital Improvement Projects while remaining within the available 2017 budget. Staff will negotiate and authorize individual task orders up to the annual maximum contract amount in subsequent years.

Because of the specialized nature of hydraulic modeling and the limited annual budget, compliance with the City’s M/W/EBE program was waived for this contract. A memo is attached.

Attachments:
Detailed cost breakdown of submitted proposals
Memo authorizing M/W/EBE program waiver dated 08/14/17
City of Evanston  
2017-2019 Hydraulic Modeling Services  
RFP 17-37  

**DETAILED COST BREAKDOWN**

<table>
<thead>
<tr>
<th>Task</th>
<th>Horner &amp; Shifrin</th>
<th>Stantec</th>
<th>Black &amp; Veatch</th>
<th>Carollo</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Hydraulic Modeling Support</td>
<td>$10,000.00</td>
<td>$10,000.00</td>
<td>$10,000.00</td>
<td>$10,000.00</td>
</tr>
<tr>
<td>Model Update</td>
<td>$8,500.00</td>
<td>$24,683.00</td>
<td>$29,994.00</td>
<td>$40,000.00</td>
</tr>
<tr>
<td>Capital Improvement Planning Support</td>
<td>$6,000.00</td>
<td>$14,524.00</td>
<td>$28,144.00</td>
<td>$31,000.00</td>
</tr>
<tr>
<td>Fire Hydrant Representation</td>
<td>$5,000.00</td>
<td>$24,593.00</td>
<td>$25,226.00</td>
<td>$32,500.00</td>
</tr>
<tr>
<td>Total</td>
<td>$29,500.00</td>
<td>$73,800.00</td>
<td>$93,364.00</td>
<td>$113,500.00</td>
</tr>
</tbody>
</table>
Memorandum

To: David Stoneback, Public Works Agency Director
   Lara Biggs, Bureau Chief – Capital Planning / City Engineer
   Paul Moyano, Senior Project Manager

From: Tammi Nunez, Purchasing Manager

Subject: 2017-2019 Hydraulic Modeling Services, RFP 17-37

Date: August 14, 2017

The goal of the Minority, Women, and Evanston Business Enterprise Program (M/W/EBE) is to assist such businesses with opportunities to grow. In order to help ensure such growth, the City has established a 25% M/W/EBE subcontracting participation goal for general contractors. However, the 2017-2019 Hydraulic Modeling Services, precludes subcontracting opportunities. Therefore, a waiver is granted.
Memorandum

To: Honorable Mayor and Members of the City Council
   Administration and Public Works Committee

From: Martin Lyons, Assistant City Manager/Chief Financial Officer
Lara Biggs, P.E., Bureau Chief – Capital Planning/City Engineer

Subject: Capital Improvements Plan Administration

Date: August 9, 2017

Recommended Action:
Staff recommends Council discussion of Capital Improvements Plan administration as outlined in the memo below.

Summary:
The City Council requested a review of the methodology for selecting capital projects for approval. The information provided below discusses both the process for the original selection process during the annual budget process each year as well as the process for adjustments to the Capital Improvements Plan (CIP).

The CIP is a five-year document located at the link below that includes two distinct parts:

- The approved capital projects for the coming budget year including the funding source for each project (begins on page 226 of the 2017 Budget).
- Future year projects for the following four years (begins on page 231 of the 2017 Budget).
- [https://www.cityofevanston.org/home/showdocument?id=15951](https://www.cityofevanston.org/home/showdocument?id=15951)

CIP Development and Analysis
Each year the Public Works Agency (PWA) reviews capital needs with all departments beginning in July. Based on this review, a review by the Engineering staff in the Capital Planning Bureau and a review of the prior year CIP, a draft listing of capital projects is created. This list is then used by the City Engineer in discussions with Alderman via
visits to the sites of projects of specific interest. Not all projects involve such visits, and the straightforward repaving of a street for a few blocks may not involve a visit.

Based on all of the above input, projects are prioritized on a needs basis. Project need is not the sole determinant of when or if a project is completed. Another major factor used each year is funding availability. Projects that leverage other funds from state or federal grants are often given priority because more work can be done with local dollars when these dollars are matched with state and federal funds or other sources. Other components used in prioritization include:

- Projects that involve life safety issues
- Projects which, if deferred, will cost more to complete due to infrastructure or facility deterioration. An example of this is the major difference in cost to resurface a street compared to the cost of reconstructing the street.
- Projects that need to be completed in order for a future service to be provided or so a future contingent project can also be completed
- Projects driven by regulatory requirements
- Overall benefit of the project city-wide

These priorities have changed from year to year, and the above parameters are not set in policy other than that provided at the front of the CIP on page 221 of the 2017 Budget.

The City pays for a large portion of the CIP from the issuance of debt, and this debt is capped by policy. As such, the amount of debt and the projects to be accomplished thereof is limited each year by the amount of debt that is being retired and the total debt incurred to-date. Given this limitation, not all priority projects are accomplished in a given year.

Future Year Projects (years 2 through 5) are included in the CIP, often without funding designation. This project listing is useful as a guide for long term spending plans and as means to adjust projects by year within the planning period. In a given year, some projects may move up or back in time based on the conditions of the infrastructure as assessed each year. This five-year planning tool helps govern the City’s total long term capital planning.

CIP Mid-Year Adjustments

The CIP is constantly changing based on actual bid pricing, infrastructure conditions and funding availability. In a given year the actual projects completed do not match the adopted CIP each year. At the start of each year, projects are bid according to seasonal constraints or community issues such as disruption to school zones or programming issues at City facilities. The City Council is informed of changes to the CIP on a project by project basis as follows:
• Projects that are at or under budget are sent to the City Council through the normal purchasing process, and include information about the project, the budget and the timing of the project
• When a project is under budget, this amount is noted and is considered potentially available for other projects due to the fact that not all projects were funded when the CIP was established as noted above
• When a project is over budget, this amount is noted and the project could be deferred, or other funds from other projects that were already bid and were under budget could be utilized. Alternatively, a current year budget project that has not yet been bid could be deferred to a future year, freeing up funds for the project that is over budget.
• When a project is not budgeted. This could happen for a variety of reasons including life safety issues, community benefit, etc. Such projects are often shown in the future year portion of the CIP and the project is being recommended to be moved up from the future year in the CIP. Agenda item A3.10 on this agenda-Widening and Resurfacing of Callan Avenue would be an example of this situation.

All of these options are discussed in the funding source section of the given report to City Council.

By using the five-year CIP, staff and Council can discuss identified projects as noted above, and these changes are then included in the following year CIP.

Finally, the annual CIP does include line items for Parks and for Facilities contingencies. These contingencies were set up partially due to small projects not rising in priority to actually get funded each year. Over time, these small projects get worse and turn into big projects. By having the contingency line item the City maintains flexibility in addressing small issues before they get big, or can use the contingency when a specific project goes over budget. Please note that the Parks and Facilities Contingencies as budgeted at $275,000 make up less than 1% of the whole CIP across all funds in 2017. A more detailed memo on our 2017 contingency usage is attached.

City staff monitor the CIP through a quarterly review process and also report to the City Council at least at mid-year as to the overall progress/status of the CIP.

Legislative History:
N/A

Attachments
Contingency Memo
Memorandum

To: Honorable Mayor and Members of the City Council
   Administration and Public Works Committee

From: Martin Lyons, Assistant City Manager / Chief Financial Officer
      Lara Biggs, P.E., Bureau Chief – Capital Planning / City Engineer

Subject: CIP Budget Modification for Facilities Contingency

Date: August 14, 2017

Recommended Action:
Staff recommends that City Council authorize the reallocation of $370,000 of 2017 G.O. Bond funding designated for Church Street Harbor to Facilities Contingency, increasing this line item from $200,000 to $570,000. This funding will be utilized to pay for bid overages and unplanned, time-sensitive projects for City facilities.

Funding Source:
Funding will be provided from Capital Improvement Fund 2017 General Obligation Bonds (Account 415.40.4117.65515).

Livability Benefits:
Built Environment: Enhance public spaces

Background Information:
On November 28, 2016, the City Council adopted the 2017 Capital Improvement Program, which included two contingency line items:

- $200,000 for Facilities Contingency
- $75,000 for Parks Contingency

These funding sources are used to pay for unplanned, time-sensitive projects in City facilities and parks. Procurement of the individual projects is done in accordance with City-standard purchasing guidelines (for example, all projects exceeding $20,000 are brought to City Council for approval).

Summary:
To date, Facilities Contingency needs have far exceeded the budget allocation, and staff identified additional 2017 G.O. Bonds for the Church Street Harbor South Pier
Reconstruction which could be used to supplement Facilities Contingency funding. The Church Street Harbor project will not be constructed in 2017 due to permit delays outside of the control of the City and will need to be re-budgeted in 2018. The following table indicates a list of 2017 Facilities Contingency expenditures to date:

<table>
<thead>
<tr>
<th>Facilities Project</th>
<th>Project No.</th>
<th>Project Amount</th>
<th>Remaining Funding</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>INITIAL 2017 FACILITIES CONTINGENCY</td>
<td></td>
<td>$200,000.00</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>Noyes Theater Lighting</td>
<td>617020</td>
<td>$129,500.00</td>
<td>$70,500.00</td>
<td></td>
</tr>
<tr>
<td>Noyes ADA Door Opener</td>
<td>617021</td>
<td>$2,590.00</td>
<td>$67,910.00</td>
<td></td>
</tr>
<tr>
<td>Civic Center South Staircase Painting</td>
<td>617022</td>
<td>$18,900.00</td>
<td>$49,010.00</td>
<td></td>
</tr>
<tr>
<td>Service Center Emergency Repair - Initial Shoring Design by Moshe Calamaro</td>
<td>617023</td>
<td>$490.83</td>
<td>$48,519.17</td>
<td></td>
</tr>
<tr>
<td>Service Center Emergency Repair - Structural Inspection by KPFF</td>
<td>617023</td>
<td>$3,500.00</td>
<td>$45,019.17</td>
<td></td>
</tr>
<tr>
<td>Service Center Emergency Repair - Initial Shoring Installation by Belfor Property</td>
<td>617023</td>
<td>$23,951.64</td>
<td>$21,067.53</td>
<td></td>
</tr>
<tr>
<td>Service Center Emergency Repair - Detailed Structural Inspection by WJE</td>
<td>617023</td>
<td>$41,700.00</td>
<td>-$20,632.47</td>
<td>Approved utilizing supplemental funding from Church Street Harbor - South Pier</td>
</tr>
<tr>
<td>Fleetwood-Jourdain Emergency Boiler Repair</td>
<td>617024</td>
<td>$17,789.00</td>
<td>-$38,421.47</td>
<td></td>
</tr>
<tr>
<td>Fleetwood-Jourdain Emergency AC Repair</td>
<td>617026</td>
<td>$18,000.00</td>
<td>-$56,421.47</td>
<td></td>
</tr>
<tr>
<td>Scissors Lift - Facilities Mgmt</td>
<td>617027</td>
<td>$16,550.00</td>
<td>-$72,971.47</td>
<td></td>
</tr>
<tr>
<td>Dempster Beach House Improv Bid Overage</td>
<td>617015</td>
<td>$55,177.00</td>
<td>-$128,148.47</td>
<td></td>
</tr>
<tr>
<td>Service Center Emergency Repair - Repair Design by WJE (under consideration by City Council)</td>
<td>617023</td>
<td>$44,300.00</td>
<td>-$172,448.47</td>
<td></td>
</tr>
<tr>
<td>Total Project Costs to Date</td>
<td></td>
<td>$372,448.47</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Because of the general condition of City facilities, reactive projects that are urgent, but not budgeted, have exceeded the historical $200,000 budget level proposed in the City CIP in recent years. Staff proposes to increase the level of Facilities Contingency funded in the 2018 CIP. However, the long-term underfunding of capital investment in City facilities is generally increasing the need for unbudgeted repairs, and this need is expected to continue to grow.

Parks Contingency was budgeted at $75,000 for 2017. This appears to be adequate, as currently only 30% of the funding has been committed to projects. The following table indicates the expenditures to date:
<table>
<thead>
<tr>
<th>Parks Project</th>
<th>Project No.</th>
<th>Project Amount:</th>
<th>Remaining Funding</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>INITIAL 2017 PARKS CONTINGENCY</td>
<td></td>
<td></td>
<td>$75,000.00</td>
<td></td>
</tr>
<tr>
<td>Harbert Park Light Pole/Fixture</td>
<td>517003</td>
<td>$5,120.00</td>
<td>$69,880.00</td>
<td></td>
</tr>
<tr>
<td>Church St Harbor Gate Repair</td>
<td>517004</td>
<td>$2,395.00</td>
<td>$67,485.00</td>
<td></td>
</tr>
<tr>
<td>Fleetwood-Jourdain Gym Floor Refinish</td>
<td>617028</td>
<td>$13,000.00</td>
<td>$54,485.00</td>
<td></td>
</tr>
<tr>
<td>Survey – Shore School Site</td>
<td>517006</td>
<td>$2,100.00</td>
<td>$52,385.00</td>
<td></td>
</tr>
<tr>
<td><strong>Total Project Costs to Date</strong></td>
<td></td>
<td><strong>$22,615.00</strong></td>
<td><strong>$52,385.00</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Legislative History:**
On November 28, 2016, City Council adopted the 2017 Budget and CIP
Memorandum

To: Honorable Mayor and Members of the City Council
   Administration and Public Works Committee

From: David Stoneback, Public Works Agency Director
      Lara Biggs, Bureau Chief – Capital Planning / City Engineer
      Stefanie Levine, Senior Project Manager
      Shane Cary, Architect/Project Manager

Subject: Approval of Contract for Dempster Beach Office Renovations
          (Bid No. 17-40)

Date: August 2, 2017

Recommended Action:
Staff recommends that City Council authorize the City Manager to execute a contract for the Dempster Beach Office Renovations (Bid No. 17-40) with Structures Construction LLC (2300 W. Diversey Avenue, Chicago, IL) in the amount of $249,297.00.

Funding Source:
Funding will be provided from the Capital Improvement Program 2017 General Obligation Bonds for Dempster Beach Office Renovations (Account No. 415.40.4117.65515 – 617015), which has an FY 2017 budget allocation of $200,000. Additional funding is available through the delay of the Church Street Harbor South Pier Reconstruction, which has $291,060 in uncommitted funds.

Livability Benefits:
Built Environment: Enhance public spaces
Climate & Energy: Improve energy and water efficiency
Education, Arts & Community: Preserve and reuse historic structures and sites
Health & Safety: Promote healthy, active lifestyles
Background Information:
The Dempster Beach Office is located at Dempster Street along the lakefront in the Lakeshore Historic District. The original building was built in the early 20th century and has had two additions built. The first addition was built around 1977 and includes the public restrooms to the west of the original building and a garage to the east. The second addition was built in 2003. This addition added a garage to the east and repurposed the previous garage area as a classroom.

The building is the primary office for all lakefront operations for the Department of Parks, Recreation, and Community Services. The original intent of the project as budgeted was to update the restrooms and address the windows, which had deteriorated. Unfortunately, investigation by staff during the design determined that there were significant issues with the building envelope. Currently, the exterior walls have significant water infiltration. In order to stop further water damage, the exterior masonry walls need to be repaired, the windows and doors need to be replaced, and the grading of the parking area needs to be corrected to improve drainage. Also, a gutter needs to be added to the roof to improve drainage. Finally, the public restrooms have not been updated in many years and they need new floor finishes, plumbing fixtures, toilet partitions, and ventilation fans. Because the building envelope work was considered critical but was estimated to take almost the entire project budget, staff included an alternate to deduct the restroom work from the base bid. Depending on the bid prices received, this would allow the project to better stay in budget while addressing the most critical issues. However, accepting Alternate 1 would mean that the original scope of the project, updating the restrooms, would not be addressed and would have to be bid as a separate project in 2018.

Because the building is located within the Lakeshore Historic District, staff presented the proposed work to the Preservation Commission. The Preservation Commission has reviewed and recommends the project.

Staff prepared bid documents and solicited bids from general contractors to perform the necessary work. There were four alternates included in the bid:

**Alternate 1 – Remove Restroom Updates:** Deduct the public restrooms, fixtures, and partitions from the scope of the work. Accepting this alternate would eliminate restroom updates from the project.

**Alternate 2 – Unit Heater:** Add a unit heater for the classroom area and add light fixtures in the classroom and garage.

**Alternate 3 – Drywell:** Add an underground drywell beneath the exterior foot and sand shower.

**Alternate 4 – Front Door Restoration:** Restore the front door instead of replacing it with a custom door and arched transom.

Work on this project is scheduled to be substantially complete by December 15, 2017.
Analysis:
The project was advertised for bid on June 29, 2017 in the Pioneer Press and using Demandstar, an online bidding resource. Bids for the project were received and publicly read on July 25, 2017. Five contractors submitted bids for this project as follows:

<table>
<thead>
<tr>
<th>Company</th>
<th>Address</th>
<th>Base Bid</th>
<th>Alt 1</th>
<th>Alt 2</th>
<th>Alt 3</th>
<th>Alt 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Structures Construction LLC</td>
<td>2300 W. Diversey Ave.</td>
<td>$249,997</td>
<td>-$56,789</td>
<td>$12,054</td>
<td>$6,586</td>
<td>-$700</td>
</tr>
<tr>
<td>O’Hara Construction Co.</td>
<td>636 Ridge Ave. Evanston, IL</td>
<td>$274,990</td>
<td>-$53,825</td>
<td>$13,595</td>
<td>$5,245</td>
<td>$0</td>
</tr>
<tr>
<td>Construction Consulting &amp; Disbursement Services Inc.</td>
<td>5836 Lincoln Ave., #200 Morton Grove, IL</td>
<td>$346,500</td>
<td>-$26,300</td>
<td>$18,500</td>
<td>$6,900</td>
<td>-$900</td>
</tr>
<tr>
<td>D Kersey Construction Co.</td>
<td>4130 Timberlane Dr.</td>
<td>$351,968</td>
<td>-$38,000</td>
<td>$15,660</td>
<td>$5,000</td>
<td>$0</td>
</tr>
<tr>
<td>MAG Construction Co.</td>
<td>629 Homewood Ave.</td>
<td>$366,864</td>
<td>-$48,750</td>
<td>$12,750</td>
<td>$6,500</td>
<td>-$3,500</td>
</tr>
</tbody>
</table>

Staff recommends award of the base bid plus Alternate 4 to Structures Construction LLC for a contract price of $249,297. The staff recommendation for accepting/rejecting each of the alternates is as follows:

**Alternate 1 – Remove Restroom Updates:** Not recommended. This is a highly competitive price for the restroom work, and the restrooms are in poor condition. If this alternate is not included, staff will propose bidding the restrooms separately in 2018.

**Alternate 2 – Unit Heater:** Not recommended. The project is over budget, and this work can be performed at a later date.

**Alternate 3 – Drywell:** Not recommended. The project is over budget, and this work can be performed at a later date.

**Alternate 4 – Front Door Restoration:** Recommended. The existing door is original and has historic value. Accepting this alternate also decreases the overall contract value.

A breakdown of funding for this project is as follows:

<table>
<thead>
<tr>
<th>Account Summary</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Initial project funding</td>
<td>$200,000.00</td>
</tr>
<tr>
<td>Encumbrances / expenditures to date</td>
<td>-$5,880.00</td>
</tr>
<tr>
<td>Current available project funding</td>
<td>$194,120.00</td>
</tr>
<tr>
<td>Additional funding provided by other project delay</td>
<td>$55,177.00</td>
</tr>
<tr>
<td><strong>Total available funding</strong></td>
<td><strong>$249,297.00</strong></td>
</tr>
</tbody>
</table>

Recommended award

$249,297.00

Staff has checked the references for Structures Construction and has found them to be satisfactory.
A review of compliance with the M/W/EBE goals is attached.

Attachments:
Memo on M/W/EBE Compliance, dated 8/14/2017
To: David Stoneback, Public Works Agency Director  
Lara Biggs, P.E. Bureau Chief – Capital Planning / City Engineer  
Stefanie Levine, Senior Project Manager  
Shane Cary, Architect / Project Manager

From: Tammi Nunez, Purchasing Manager

Subject: Dempster Beach Office Renovations, Bid 17-40

Date: August 14, 2017

The goal of the Minority, Women and Evanston Business Enterprise Program (M/W/EBE) is to assist such businesses with opportunities to grow. In order to help ensure such growth, the City's goal is to have general contractors utilize M/W/EBEs to perform no less than 25% of the awarded contract. With regard to the Dempster Beach Office Renovations, Bid 17-40, Structures Construction LLC’s total base bid is $249,297.00 and they will receive 25.3% credit for compliance towards the M/W/EBE goal.

<table>
<thead>
<tr>
<th>Name of M/W/EBE</th>
<th>Scope of Work</th>
<th>Contract Amount</th>
<th>%</th>
<th>MBE</th>
<th>WBE</th>
<th>EBE</th>
</tr>
</thead>
</table>
| Windy City Heating & Cooling Inc.  
3416 W. Division Street  
Melrose Park, IL 60160 | HVAC              | $7,000.00       | 2.8%  | X   |     |     |
| Molite Electric, Inc.  
1102 S. Sangamon  
Chicago, IL 60643 | Electrical Contractor | $20,600.00     | 8.2%  |     | X   |     |
| C&G Construction Supply  
507 W. Taft Drive  
South Holland, IL 60473 | Construction Merchant Wholesalers | $28,000.00     | 11.3% |     |     | X   |
| Kedmont Waterproofing Co.  
5428 N. Kedzie  
Chicago, IL 60625 | Roofing Contractors | $7,500.00      | 3%    |     |     | X   |
| **Total M/W/EBE**          |                   | **$63,100.00**  | **25.3%** |     |     |     |

CC: Martin Lyons, Assistant City Manager/CFO
Memorandum

To: Honorable Mayor and Members of the City Council
   Administration and Public Works Committee

From: David Stoneback, Public Works Agency Director
      Lara Biggs, Bureau Chief – Capital Planning / City Engineer
      Stefanie Levine, Senior Project Manager

Subject: Approval of Construction Contract for Gibbs Morrison Site Improvements
         Bid No. 17-43

Date: August 14, 2017

Recommended Action:
Staff recommends that City Council authorize the City Manager to execute a contract for
the Gibbs Morrison Site Improvement Project (Bid No. 17-43) with Copenhaver
Construction, Inc. (75 Koppie Drive, Gilberts, IL) in the amount of $371,345.00.

Funding Source:
Funding is from the 2017 Capital Improvement Fund for the Gibbs Morrison Site
Improvements in the following amounts: $163,000 from 2016 G.O. Bonds, $18,345
from 2017 G.O. Bonds, and $190,000 from the Sewer Fund. Detailed account
information is shown below.

<table>
<thead>
<tr>
<th>Funding</th>
<th>Account</th>
<th>Budget</th>
<th>Award</th>
</tr>
</thead>
<tbody>
<tr>
<td>2016 G.O. Bond</td>
<td>415.40.4116.65515 - 616020</td>
<td>$163,000</td>
<td>$163,000</td>
</tr>
<tr>
<td>2017 G.O. Bond</td>
<td>415.40.4117.65515 - 616020</td>
<td>$ 50,000</td>
<td>$ 18,345</td>
</tr>
<tr>
<td>Sewer Fund</td>
<td>515.40.4535.65515 - 616020</td>
<td>$190,000</td>
<td>$190,000</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td>$371,345</td>
</tr>
</tbody>
</table>

Livability Benefits:
Built Environment: Enhance public spaces and manage water resources responsibly
Education, Arts & Community: Incorporate arts and cultural resources and promote a cohesive
and connected community
Health & Safety: Enhance resiliency to natural and human hazards
Natural Systems: Create and maintain green infrastructure

126 of 598
Background Information:
The Gibbs Morrison Cultural Center, located at 1823 Church Street, just northeast of Evanston Township High School, houses programs focused on culture, education, health/wellness and outreach seven days a week. The facility features a café, recording studio, meeting space and performance venue.

The site surrounding the Center currently contains a small patio space and unfinished landscape and exhibits a variety of issues affecting its function as a public facility. The building’s roofing system drains through downspouts directly into the soil surrounding the property creating flooding within the building during significant rain events. The existing landscape is unfinished and the patio space is not appropriately designed to house the intended café and programs. Delivery and solid waste disposal/recycling are also of concern as the facility has no alley access or onsite parking. Site security is lacking with inadequate lighting and poor sight lines in some areas.

In order to correct these deficiencies the City obtained consulting services to design a stormwater management system, outdoor programming space, maintenance access and improved site lighting for the facility. Project design, including a public engagement process, was completed in the spring of 2017.

Analysis:
The project was advertised for bid on July 6, 2017 in the Chicago Tribune and using Demandstar, an online bidding resource. Bids for the project were received and publicly read on August 1, 2017. Four contractors submitted bids for this project as follows:

<table>
<thead>
<tr>
<th>Company</th>
<th>Address</th>
<th>Base Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Copenhaver Construction, Inc.</td>
<td>75 Koppie Drive</td>
<td>$371,345.00</td>
</tr>
<tr>
<td></td>
<td>Gilberts, IL</td>
<td></td>
</tr>
<tr>
<td>Elanar Construction Co.</td>
<td>6620 W. Belmont Ave</td>
<td>$397,781.00</td>
</tr>
<tr>
<td></td>
<td>Chicago, IL</td>
<td></td>
</tr>
<tr>
<td>Landmark Contractors, Inc.</td>
<td>11916 W. Main Street</td>
<td>$410,635.00</td>
</tr>
<tr>
<td></td>
<td>Huntley, IL</td>
<td></td>
</tr>
<tr>
<td>Kovilic Construction Co. Inc.</td>
<td>3721 N. Carnation Street</td>
<td>$632,000.00</td>
</tr>
<tr>
<td></td>
<td>Franklin Park, IL</td>
<td></td>
</tr>
</tbody>
</table>

Staff recommends award of the base bid to Copenhaver Construction Inc. for a contract price of $371,345.00. Staff is currently working with Copenhaver Construction on the Fountain Square Renovation Project and their work thus far has been satisfactory.

A review of compliance with the M/W/EBE goals is attached.

Attachments:
Memo on M/W/EBE Compliance
To: David Stoneback, Public Works Agency Director  
Lara Biggs, P.E. Bureau Chief – Capital Planning / City Engineer  
Stefanie Levine, Senior Project Manager

From: Tammi Nunez, Purchasing Manager

Subject: Gibbs Morrison Site Improvements, Bid 17-43

Date: August 14, 2017

The goal of the Minority, Women and Evanston Business Enterprise Program (M/W/EBE) is to assist such businesses with opportunities to grow. In order to help ensure such growth, the City’s goal is to have general contractors utilize M/W/EBEs to perform no less than 25% of the awarded contract. With regard to the Gibbs Morrison Site Improvements, Bid 17-43, Copenhaver Construction Inc.’s total base bid is $371,345.00 and they will receive 25.2% credit for compliance towards the initial M/W/EBE goal.

<table>
<thead>
<tr>
<th>Name of M/W/EBE</th>
<th>Scope of Work</th>
<th>Contract Amount</th>
<th>%</th>
<th>MBE</th>
<th>WBE</th>
<th>EBE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Galarza Trucking Inc. 17919 McGuire Road Harvard, IL 60033-9509</td>
<td>Hauling &amp; Trucking Svs</td>
<td>$11,000.00</td>
<td>3%</td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Ozinga Ready Mix Concrete 2525 Oakton Street' Evanston, IL 60201</td>
<td>Concrete</td>
<td>$40,000.00</td>
<td>10.7%</td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Alas Trucking Inc. 389 Thelma Court Wheeling, IL 60090</td>
<td>Trucking</td>
<td>$43,000.00</td>
<td>11.5%</td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td><strong>Total M/W/EBE</strong></td>
<td></td>
<td><strong>$94,000.00</strong></td>
<td><strong>25.2%</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

CC: Martin Lyons, Assistant City Manager/CFO
Memorandum

To: Honorable Mayor and Members of the City Council
   Administration and Public Works Committee

From: David Stoneback, Public Works Agency Director
   Lara Biggs, Bureau Chief – Capital Planning / City Engineer
   Stefanie Levine, Senior Project Manager
   Shane Cary, Architect/Project Manager

Subject: Service Center Emergency Repair – Structural Consulting Services

Date: August 14, 2017

Recommended Action:
Staff recommends City Council authorize the City Manager to execute a contract for engineering services related to the Service Center Emergency Repair Project with Wiss, Janney, Elstner Associates (330 Pfingsten Road, Northbrook, IL) in the amount of $44,300.00.

Funding Source:
Funding will be provided from the Capital Improvement Program 2017 General Obligation Bonds. There is no FY 2017 budget allocation for this project, but funding is available through the delay of the Church Street Harbor South Pier Reconstruction, which has $241,763 in uncommitted funds. The account number for this project is 415.40.4117.62145 – 617023.

Livability Benefits:
Built Environment: Enhance public spaces
Health & Safety: Enhance resiliency to natural & human hazards

Background Information:
On the morning of May 11, 2017, Forestry noticed large pieces of concrete had fallen from a beam supporting the parking deck above the Forestry storage bay at the Service Center’s parking structure. Engineering staff immediately contacted a structural engineer to evaluate the situation and a contractor installed temporary shoring to stabilize the area. The City Council approved these awards via Resolution 53-R-17 on June 12, 2017.
Subsequently, staff contacted three structural engineering firms to provide firm pricing to conduct a full building analysis of the structure and estimated pricing to provide design, documentation, and construction administration services. The costs received for this work were as follows:

<table>
<thead>
<tr>
<th>Firm</th>
<th>Address</th>
<th>Assessment Cost (Already Completed by WJE)</th>
<th>Estimated Design, Bidding and Construction Admin Cost</th>
<th>Total Estimated Engineering Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wiss Janney Elstner Associates (WJE)</td>
<td>330 Pfingsten Rd. Northbrook, Illinois</td>
<td>$13,200.00</td>
<td>$28,500.00</td>
<td>$41,700.00</td>
</tr>
<tr>
<td>KPFF Consulting Engineers</td>
<td>630 Davis Street, 5th Floor Evanston, Illinois</td>
<td>$43,300.00</td>
<td>$18,500.00</td>
<td>$61,800.00</td>
</tr>
<tr>
<td>Moshe Calamaro &amp; Associates</td>
<td>930 Pitner Ave, Suite #7 Evanston, Illinois</td>
<td>$34,655.00</td>
<td>$41,125.00</td>
<td>$75,780.00</td>
</tr>
</tbody>
</table>

Please note, costs for design services were estimated at the time as the full extent of required repairs could not be determined until after the assessment. The City Manager authorized the award of the initial assessment contract to WJE at a total cost of $13,200.00 on 06/22/2017 in order to expedite the project.

During the assessment, several additional locations were identified that required temporary shoring, and a probable cause for the failures – improperly placed reinforcement within precast beams – was identified. Additional shoring was therefore installed at the newly identified locations. In light of the new information and a better understanding of the work required, staff requested that WJE provide an updated proposal to perform the remaining engineering and include non-destructive testing to identify other potential failures before they occur. In particular, this non-destructive testing was not included in the previous estimate of engineering fees. WJE’s revised proposal includes the following:

<table>
<thead>
<tr>
<th>Fee Summary</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Assessment Cost</td>
<td>$13,200.00*</td>
</tr>
<tr>
<td>Non-Destructive Testing Cost</td>
<td>$9,500.00</td>
</tr>
<tr>
<td>Design, Bidding, and Construction Administration Cost</td>
<td>$34,800.00</td>
</tr>
<tr>
<td>Additional Engineering Fees</td>
<td>$44,300.00</td>
</tr>
<tr>
<td>Total Project engineering Fees</td>
<td>$57,500.00</td>
</tr>
</tbody>
</table>

*Assessment Cost already under contract.
Staff recommends continuing to work with WJE for the remaining engineering services as they are both highly qualified and have the best current understanding of the building’s structural issues. The cost for this work will be $44,300.00.

A breakdown of funding for this project is as follows:

<table>
<thead>
<tr>
<th>Account Summary</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Project funding budgeted in 2017</td>
<td>$0.00</td>
</tr>
<tr>
<td>Estimated Encumbrances / expenditures to date</td>
<td>$67,042.47</td>
</tr>
<tr>
<td>Recommended award</td>
<td>$44,300.00</td>
</tr>
<tr>
<td><strong>Total project funding needed</strong></td>
<td><strong>$111,342.47</strong></td>
</tr>
<tr>
<td>Funding available from 2017 Facilities Contingency</td>
<td>$67,042.47</td>
</tr>
<tr>
<td>Funding available from the delay of other projects</td>
<td>$44,300.00</td>
</tr>
<tr>
<td><strong>Total project funding available</strong></td>
<td><strong>$111,342.47</strong></td>
</tr>
</tbody>
</table>

Costs for the construction of the permanent repair will be provided as soon as the evaluation and repair solutions are completed and contractor pricing is secured.

**Legislative History:**
On June 12, 2017, City Council approved Resolution 53-R-17
On June 22, 2017, the City Manager authorized approval of the detailed structural assessment

**Attachments:**
Revised proposal by Wiss, Janney, Elstner Associates, dated 07/19/2017
VIA E-MAIL
scary@cityofevanston.org

July 19, 2017

Mr. Shane Cary
Architect/Project Manager
City of Evanston
Public Works Agency
2100 Ridge Avenue
Evanston, IL 60201

Re: Engineering Services Proposal
   Assistance with Shoring and Repairs
   Service Center Parking Deck and Garage
   Evanston, Illinois
   WJE No. 2017.3531

Dear Mr. Cary:

The firm of Wiss, Janney, Elstner Associates, Inc. (WJE) has performed a condition assessment of the Service Center Parking Deck and Garage in Evanston, Illinois, which is located at 2020 Asbury Avenue. This study identified three additional locations where ledge failure had occurred, necessitating the installation of shoring. Based on our conversations, it is our understanding that the City of Evanston would like to proceed with the repair of this precast concrete structure in a manner slightly different that was presented in our initial proposal. Therefore, we have prepared this letter to serve as our updated proposal to provide the professional services required to assist with the shoring and the implementation of repairs to this structure.

Background / Description of Structure

The Service Center Parking Deck and Garage is a two-story precast concrete structure with parking for City of Evanston employees on the upper level of the structure and an enclosed garage housing maintenance vehicles and equipment for The City of Evanston on the lower level. The floor of the lower level consists of a concrete slab-on-grade. Based on the drawings provided, the Service Center structure was constructed around 1980, and has approximate overall dimensions of 377 feet by 153 feet. The structure is composed of three main bays that extend the length of the structure, including the 60 foot wide east and west bays and the 30 foot wide middle bay where the ramp to the upper level is located at the north end of the structure. The structurally supported upper level is typically constructed with a series of 8 foot wide precast, prestressed concrete double-tee beams with a cast-in-place topping. The double-tee beams span in an east-west direction across the bays and are supported by precast, prestressed concrete inverted-tee ledger beams, spandrel beams, and columns located along the north-south column lines.

During our recent condition assessment of the Service Center garage structure, we performed a visual survey of all exposed surfaces of the structure, a delamination survey of the top surface of the structurally supported deck, and a detailed review of the locations where significant ledge distress was noted in the inverted-tee beams. A total of six locations were identified with significant ledge distress and were reviewed in detail, including the one ledge that had failed in an area supporting two stems of double-tee...
beams, where supplemental shoring had already been installed. Detailed examination of these areas of distress, including the use of ground-penetrating radar to non-destructively locate the ledge reinforcing, indicated that the distress generally occurred where the ledge reinforcing was set back further from the face of the ledge than would otherwise be appropriate. Based on the findings from the detailed review, WJE recommended that shoring be installed at three additional ledges where the observed distress compromised the bearing for a stem of a double-tee beam.

Our observations also included several items of deterioration of the structure for the upper level, including corrosion staining and moisture staining on the underside of the upper level deck adjacent to joints between double-tee beams indicative of leakage through these joints, regularly-spaced cracking of the bottom portion of some ledger beams, unsound concrete in isolated areas, and localized wear of the waterproofing membrane on the top surface of the upper level deck. The delamination survey found very few locations of delaminated concrete on the top surface of the upper level deck, although a couple of locations were noted where the joint sealant was tearing over locations of distressed ledges.

Proposed Scope of Work

Based on our conversation with you during and after our inspections, it is our understanding that the City of Evanston requires engineering assistance with the design and implementation of repairs to address the distressed and failed ledger beams and the other conditions warranting repair that were identified during the overall condition assessment. In addition, the concern was raised that there may be other locations where the ledge reinforcing was positioned further back from the face of the ledge than is necessary to resist the bearing reactions from the double-tee beam stems. Therefore, we have developed this proposal for the four next phases of engineering services in the evaluation and repair of this structure. The first phase involves providing engineering assistance with the installation of additional shoring to support the double-tee beams at the severely distressed ledges, while the second work task involves developing drawings and specifications for repair of the Service Center garage structure. The third task is for providing construction period services during the implementation of the repairs. A fourth task has also been included to non-destructively locate the positioning of the ledge reinforcing in the interior ledger beams. Further description of the tasks in the proposed scope of work is provided below.

Phase I - Engineering Assistance with Emergency Shoring

WJE will provide engineering assistance with the installation of emergency shoring for the locations where a loss of bearing support has been identified in the Service Center structure. This will include providing the City of Evanston with a diagram of the locations to be shored based on the findings from the detailed review of the ledger beam distress, performing limited structural analyses to determine the loads imposed on the ledger beams, reviewing the installed shoring to confirm its adequacy, and providing a letter summarizing our observations and recommendations.

Phase II - Develop Repair Contract Documents

For this phase of work, WJE will meet with you to discuss the items identified for repair and to select a scope of work for the repair construction. Then we will develop a set of repair contract documents in the form of drawings and specifications which will describe the repair work in detail for the selected scope of work. Once drafted, the project manual and drawings will be submitted for your review, and your comments will be incorporated into the final set of documents.

Project Manual - The project manual will contain all of the necessary contract and general requirements, the requirements for competitive bidding including a bid form itemizing the work items and anticipated repair quantities, and technical specifications for the various work items, including quality assurance
procedures, material testing for quality control, referenced standards and codes to be adhered to, specified materials and products, and construction execution requirements.

**Drawings** - WJE will prepare a set of drawings that will include a cover sheet, a plan view, and multiple sheets containing details of the ledger beam repairs, concrete repairs, and the expansion joint and waterproofing work. Overall, we anticipate producing eight to ten 11”x17” sheets in the set of drawings.

**Phase III - Construction Period Services**

Once the bidding process is completed and a contractor is selected for the repair project, the implementation of the repairs to the Service Center structure can begin. During the repair construction, WJE will assist the City by providing limited construction observation and administration services. We anticipate that this will consist of reviewing the ongoing work to help assure that it is performed in accordance with the intent of the project documents, reviewing submittals, and miscellaneous project communications and coordination with you and the selected contractor. The following engineering tasks are included in this phase:

1. **Periodic Construction Observation** – The work in progress will be observed on an as-needed basis to verify its conformance with project requirements, to address Contractor questions, and to resolve problems associated with unanticipated conditions. It is anticipated that a total of twelve site visits will be made during the repair work at critical times of the work process.

2. **Site Visit Reports** – A report documenting our observations during each site visit and the status of the work will be prepared and submitted subsequent to each site visit.

3. **Review of Submittals** - We will review and approve contractor submittals as required.

4. **Miscellaneous Project Communications** - We will participate in miscellaneous project communications for coordination of the work performed on an as-needed basis.

**Phase IV - Determine Positioning of Ledger Beam Reinforcing**

For this phase of work, ground-penetrating radar equipment will be used to non-destructively locate the positioning of the ledge reinforcing. This work will be performed on the vertical face of the ledge, and will focus on the depth of the vertical leg of the top reinforcing bar from the ledge face. These reinforcing bars provide the main resistance to the forces introduced by the double-tee beam bearings. All ledges of the interior ledger beams will be examined in this manner, excluding those being repaired. This testing will be performed from a personnel lift. Significant findings will be recorded on a beam-by-beam basis. Our findings will be summarized in a brief letter report.

**Fees and Schedule**

We propose to perform the engineering services for Phases I, II, and IV described in the above scope of work for lump sum amounts of $2,300, $14,500, and $9,500, respectively, as shown in the itemized breakdown below. For Phase III, we propose to perform the engineering services described above on a time and expense basis for an amount not to exceed $18,000, considering the potential variability in the scope of work for Phase III. For all four phases, all time charges would incurred at our standard hourly rates currently in effect for our work to date on the Service Center garage structure. The proposed costs include all time charges and related travel, reproduction, equipment, testing, and other expenses associated with our work. Additionally, the proposed cost for Phase IV is based on two days on site for a two-man team of engineers, with a two-day rental of a personnel lift and the use of ground-penetrating radar equipment. These amounts will not be exceeded without your prior written approval. All of our work will be performed in accordance with the signed Contract for this work prepared by the City of Evanston and reviewed by our in-house counsel.
The level of effort required for Phase III - Construction Period Services will depend on the duration and relative intensity of the repair work, the project schedule and phasing, the experience of the repair contractor, and whether any problems are encountered during the work. Overall, we can provide whatever level of service is desired by the City of Evanston for this phase of the project. We have based the above budget for Phase III on the assumptions that WJE will need to make a total of 12 site visits during the repair construction, that the repair construction will be performed over a two month period, that no more than six submittals will need to be reviewed, and that no more than 24 man-hours will be needed for miscellaneous project communications and coordination. Please note that, if the scope of engineering services desired by the City of Evanston for Phase III differs noticeably from that anticipated, the projected cost for Phase III services may differ somewhat from that shown above. Because all of our services for Phase III are billed on a time and expense basis, we will only bill for actual work performed. Any additional construction period services will only be performed as requested by you and the City of Evanston.

Our work for Phase I - Engineering Assistance with Emergency Shoring has already begun, and will continue until completed. In the meantime, we are also working on completing the condition assessment report, which we should have to you in the next week. Once you and your associates have had a chance to review our findings, we anticipate that the scope of work can be finalized and our work on the project documents begun. We anticipate that it will take approximately 3 weeks to prepare the repair contract documents for your review prior to bidding. The work for Phase IV - Determine Positioning of Ledger Beam Reinforcing is essentially independent of the other three phases of work presented in this proposal, and as such can be performed at any time during the course of this project, including after the repair construction is completed. If the Phase IV work is performed earlier in the process, any additional repair recommendations that come out of the Phase IV work may be able to be included in the repair project.

Closure

We appreciate the opportunity to submit this proposal for our services, and look forward to continuing to work with you on this interesting project. If this proposal meets with your approval, please sign at the space below and return a copy of this proposal to our office at your earliest convenience. If you have any questions about this proposal, or require any additional information, please do not hesitate to contact us.

Very truly yours,

WISS, JANNEY, ELSTNER ASSOCIATES, INC.

Accepted by: __________________________
Title: __________________________
Company: __________________________
Date: __________________________
For City Council meeting of August 14, 2017  
Item A3.8 
Business of the City by Motion: Large Diameter Sewer Rehabilitation 
For Action

Memorandum

To: Honorable Mayor and Members of the City Council 
Administration and Public Works Committee

From: David Stoneback, Public Works Agency Director 
Lara Biggs, Bureau Chief – Capital Planning / City Engineer 
Paul Moyano, Senior Project Manager

Subject: Large Diameter Sewer Rehabilitation – Mulford Street Part 2 
Construction (Bid No. 17-26)

Date: August 3, 2017

Recommended Action:
Staff recommends that City Council authorize the City Manager to execute a contract for 
the amount of $365,330.00 with Insituform Technologies USA, LLC (17988 Edison 
Avenue, Chesterfield, MO 63005) for the Large Diameter Sewer Rehabilitation – 
Mulford Street Part 2 (Bid No. 17-26), contingent upon receiving the appropriate loan 
funding from the Illinois Environmental Protection Agency (IEPA).

Funding Source:
It is anticipated that the IEPA will provide loan funding from the State Revolving Fund in 
an amount up to $376,289.90 for construction of this project. This amount includes a 
contingency of up to 3% above the bid price of the project. With this funding, all eligible 
construction costs would be funded by a loan repaid over 20 years at 1.76% interest.

IEPA loan funding for this work will be routed through the Sewer Fund, Capital 
Improvement Account 515.40.4535.65515 – 417012, which has an FY 2017 budget 
allocation of $600,000 for this project.

Livability Benefits:
Built Environment: Manage water resources responsibly 
Reduce Environmental Impact: Reduce material waste

Background:
The contract includes rehabilitation of approximately 835 feet of large diameter (60") 
combined sewer main along the Mulford Street right-of-way starting at the western
boundary of James Park and extending to the an MWRD interceptor just west of the North Shore Channel. A project location map is attached. This is a critical large diameter interceptor sewer that serves much of southwest Evanston. The piping is over 100 years old and has become significantly deteriorated.

The contract period is 160 days. It is anticipated that most of the work will take place in winter 2017 or early spring 2018.

This project is anticipated to receive loan funding from the IEPA State Revolving Fund. IEPA has approved a Project Plan and is reviewing the City’s loan application for this project. The IEPA has included this project on the FY2018 Intended Funding List. In order to comply with the IEPA loan program rules, this project was bid with three modifications from the standard City contracts:

1. The Contractor must demonstrate good faith efforts to meet State of Illinois established Disadvantaged Business Enterprise (DBE) utilization goals (5% for MBEs and 12% for WBEs).
2. The Contractor must pay wages not less than those prevailing under the Federal Davis-Bacon Wage Act.
3. Compliance with the Local Employment Program Ordinance was not required, as the IEPA loan program does not allow a local hiring preference.

An additional departure from Evanston’s standard procedure is a two-step contract award process. At this time, the City Manager can issue a Notice of Intent to Award to the lowest responsive and responsible bidder. IEPA will then review the bid package and provide a formal loan offer to Evanston if all criteria have been met and sufficient funding is still available. Upon receipt of the formal loan offer from IEPA, the City Manager may then execute a contract with the low bidder.

Discussion:
This contract was advertised on Demandstar and in the Chicago Tribune. Bids were opened and publicly read on July 25, 2017. A total of five bids were received as summarized below. A detailed bid tabulation is attached for reference. The submitted bids cannot be withdrawn or canceled for a period of 120 calendar days following the bid opening, or until November 22, 2017, providing time for IEPA funding review.

Contractor Information:

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Address</th>
<th>Total Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>SAK Construction</td>
<td>864 Hoff Road, O’Fallon, MO 63366</td>
<td>$529,920.00</td>
</tr>
<tr>
<td>VisuSewer of Illinois, LLC</td>
<td>W230N4855 Betker Drive, Pewaukee, WI 53072</td>
<td>$477,560.00</td>
</tr>
<tr>
<td>Kenny Construction Company</td>
<td>2215 Sanders Road, Suite 400, Northbrook, IL 60062</td>
<td>$445,000.00</td>
</tr>
<tr>
<td>Michels Corporation</td>
<td>817 West Main Street, PO Box 128, Brownsville, WI 53006</td>
<td>$438,482.00</td>
</tr>
<tr>
<td>Insituform Technologies USA, LLC</td>
<td>17988 Edison Avenue, Chesterfield, MO 63005</td>
<td>$365,330.00</td>
</tr>
</tbody>
</table>
The bids were reviewed by Paul Moyano, Senior Project Manager, and Hannah Grooms, Engineer. Based on anticipated funding and the bids received, staff is recommending issuance of a Notice of Intent to Award a contract in the amount of $365,330.00 to Insituform Technologies USA, LLC.

Insituform Technology USA, LLC was pre-qualified for this type of work earlier this year (RFP 16-67) and has successfully completed similar projects of the City of Evanston, including previous large diameter sewer rehabilitation projects and the City’s Small Diameter Sewer Rehab work for 2016 Contract A, 2014 Contract A and B, 2011 Contract A, and 2010 Contract A.

**IEPA Loan Program Documentation:**
IEPA cannot guarantee the loan until the City completes the loan application. In order to complete the loan application, the City must submit:

- A copy of Council Meeting minutes authorizing the City Manager to award the contract contingent upon receipt of IEPA funding.
- A copy of Insituform Technology USA, LLC’s bid package including all required certification forms and demonstrating compliance with State DBE requirements.

Insituform Technology USA, LLC included all forms and certifications required by EPA as part of their bid package. They also complied with the City of Evanston’s requirements including submittal of a 5% bid bond.

Insituform Technology USA, LLC’s bid includes WBE utilization. Insituform Technology USA, LLC did advertise in the Chicago Tribune to solicit DBE subcontractors in compliance with IEPA’s requirements, and received one subcontracting proposal from a DBE. They will be utilizing Sheridan Plumbing and Sewer, Inc., a WBE, for approximately 7% of their bid price work. This percentage is lower than the IEPA goal, but meets the requirements of the IEPA DBE program, although the IEPA will complete a final review prior to their formal loan offer.

**Legislative History:**
On November 28, 2016, the City Council approved Ordinance 1-O-17 Authorizing the City to Borrow Funds from the Illinois Environmental Protection Agency Water Pollution Control Loan Program.

**Attachments:**
- Project Location Map
- Bid Tabulation for Bid 17-26 Large Diameter Sewer Rehabilitation – Mulford Street Pt 2
- State of Illinois DBE Compliance Review Memo
### CITY OF EVANSTON
#### LARGE DIAMETER SEWER REHABILITATION
**MULFORD STREET PART 2**
**L17-5387**

#### BID TABULATION

BIDDER agrees to perform all the work described in the CONTRACT DOCUMENTS for the following unit prices or lump sum:

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Item Description</th>
<th>Unit</th>
<th>Quant.</th>
<th>Unit Price</th>
<th>Extended Price</th>
<th>Unit Price</th>
<th>Extended Price</th>
<th>Unit Price</th>
<th>Extended Price</th>
<th>Unit Price</th>
<th>Extended Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Cured-In-Place Pipe Liner – 60&quot;</td>
<td>Foot</td>
<td>835</td>
<td>$558.00</td>
<td>$465,930</td>
<td>$526.00</td>
<td>$439,210</td>
<td>$475.00</td>
<td>$396,625</td>
<td>$435.00</td>
<td>$363,225</td>
</tr>
<tr>
<td>2</td>
<td>Cleaning and Inspection</td>
<td>Foot</td>
<td>835</td>
<td>$40.00</td>
<td>$33,400</td>
<td>$10.00</td>
<td>$8,350</td>
<td>$30.00</td>
<td>$25,050</td>
<td>$7.00</td>
<td>$5,845</td>
</tr>
<tr>
<td>3</td>
<td>Bypass Pumping</td>
<td>Lump Sum</td>
<td>1</td>
<td>$30,590.00</td>
<td>$30,590</td>
<td>$30,000.00</td>
<td>$30,000</td>
<td>$30,000.00</td>
<td>$30,000.00</td>
<td>$30,000.00</td>
<td>$30,000.00</td>
</tr>
<tr>
<td>TOTAL OF BID</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>SAK CONSTRUCTION</th>
<th>VISUSEWER</th>
<th>KENNY</th>
<th>MICHELS</th>
<th>INSITUFORM</th>
</tr>
</thead>
<tbody>
<tr>
<td>$529,920</td>
<td>$477,560</td>
<td>$445,000</td>
<td>$438,482</td>
<td>$365,330</td>
</tr>
</tbody>
</table>

140 of 598
To: David Stoneback, Public Works Agency Director  
Lara Biggs, P.E. Bureau Chief – Capital Planning / City Engineer  
Paul Moyano, Senior Project Manager  

From: Tammi Nunez, Purchasing Manager  

Subject: Large Diameter Sewer Rehabilitation – Mulford Street Part 2,  
Bid 17-26  

Date: August 14, 2017  

The goal of the Minority, Women and Evanston Business Enterprise Program (M/W/EBE) is to assist such businesses with opportunities to grow. In order to help ensure such growth, the City’s goal is to have general contractors utilize M/W/EBEs to perform no less than 25% of the City awarded contracts. In regard to this project the Large Diameter Sewer Rehabilitation – Mulford Street Part 2, Bid 17-26, Insituform Technologies USA, LLC’s total base bid is $365,330.00, contingent upon receiving the appropriate loan funding from the Illinois Environmental Protection Agency (IEPA), and they will receive 6.7% credit for compliance towards the State DBE requirements and M/W/EBE goal.

<table>
<thead>
<tr>
<th>Name of M/W/EBE</th>
<th>Scope of Work</th>
<th>Contract Amount</th>
<th>%</th>
<th>MBE</th>
<th>WBE</th>
<th>EBE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sheridan Plumbing &amp; Sewer</td>
<td>Clean &amp; CCTV</td>
<td>$24,716.00</td>
<td>6.7%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6754 W. 74th Street</td>
<td>Sewer</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Bedford Park, IL 60638</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total M/W/EBE</strong></td>
<td></td>
<td><strong>$24,716.00</strong></td>
<td>6.7%</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

CC: Martin Lyons, Assistant City Manager/CFO
Memorandum

To: Honorable Mayor and Members of the City Council
   Administration and Public Works Committee

From: David Stoneback, Public Works Agency Director
       Lara Biggs, Bureau Chief – Capital Planning / City Engineer
       Paul Moyano, Senior Project Manager

Subject: Emergency Sewer Repair
   2750 Lincolnwood Drive

Date: August 3, 2017

Recommended Action:
Staff recommends City Council authorize the City Manager to execute a sole source contract for Emergency Sewer Repair with C.T.R. Systems, Inc. (7400 Waukegan Rd. Suite #102, Niles, IL 60714) in the amount of $28,500.

Funding Source:
Funding for this work will be provided from the Sewer Fund (Account 515.40.4535.65515 – 417027), which has a FY2017 budget allocation of $2,626,000 ($75,000 specifically allocated for emergency sewer repairs) and a remaining balance of $1,483,796.

Livability Benefits:
Built Environment: Manage water resources responsibly
Reduce Environmental Impact: Reduce material waste

Summary:
During routine cleaning and inspection of sewer mains earlier this year, staff discovered a significant break in a sewer located in an easement along the south side of the property located at 2750 Lincolnwood Drive. Several factors make a traditional open-cut repair of this sewer extremely difficult, including the proximity of the sewer to the foundation of the home at 2750 Lincolnwood and access to the repair location between the homes at 2750 and 2748 Lincolnwood Drive. Trenchless repair using standard Cured-In-Place Pipe (CIPP) installation techniques also proved to be particularly challenging for this sewer because of unusual bends in the pipe. The five CIPP contractors that were pre-qualified by the City in January 2017 were contacted, and all declined this repair because of these challenges. Staff then considered other
rehabilitation options including a combination of open cut repairs with CIPP lining, horizontal directional drilling, and CIPP lining with modified installation techniques. Of these options, CIPP lining with the modified installation techniques provides a sound repair to the sewer while eliminating the need to excavate in the easement along the foundation of the home. Staff believes that this approach provides a high likelihood for a successful sewer repair while minimizing the overall risks associated with the location of this sewer and the alignment of the pipe. Staff identified a single contractor capable of performing this type of sewer rehabilitation work and solicited a quote. After discussing the work with the contractor, CTR Systems Inc., staff recommends executing a contract with them and proceeding with the repair. CTR successfully performed a CIPP sewer repair for the City in 2011.

**Attachments:**
Quote from CTR Systems Inc. dated July 24, 2017.
City of Evanston
2100 Ridge Ave.
Evanston, IL 60201

Attn: Paul Moyano, P.E., PMP
Ph  847-448-8217
Em. pmoyano@cityofevanston.org

DESCRIPTION: Multiple Bend Sewer Lining for Side Yard Easement off Lincolnwood Dr.
We propose to furnish the necessary labor, material and equipment to perform a no dig CIPP lining procedure. A post lining video documenting footages and observations will be supplied on a DVD format readable by a PC.

- Install approximately 180’ of 9.5” liner through multiple blends and reinstate side connections

Note:
- This pricing is based upon the condition of the pipe shown in the video presented to us that was recorded on January 23rd, 2017. Price is subject to change, or liner can be forfeited if conditions have worsened.
- If we install the liner, and it fails, due the extreme conditions of the fault / host pipe, CTR will not be responsible for any further repairs to be made.
- This order will only start after the City has installed a tag line in the sewer line.

Purchaser Will Furnish:
- Any special permits or fees.
- Access to all manholes and sewer lines.
- A dump site for debris removed from the sewers and/or manholes during cleaning. If debris needs to be hauled off site there will be a $600.00 charge per load.
- Any additional traffic control should it be necessary to provide more than standard traffic cones and truck mounted arrow boards.
- Water from a hydrant “ON SITE”

Thank you for the opportunity and for allowing us to present this quote. If this meets with your acceptance, please sign below and fax or scan a copy back to us along with a purchase order, if applicable. **Payment due upon completion of the work.**

If you have any questions, please feel free to contact:

Please Print, Sign, and Date to Proceed:

Print:__________________________________________
Sign:__________________________________________ Date:______________
P.O. #_____________________________
Memorandum

To: Honorable Mayor and Members of the City Council
   Administration and Public Works Committee

From: David Stoneback, Public Works Agency Director
      Lara Biggs, P.E., Bureau Chief – Capital Planning / City Engineer
      Dan Manis, P.E., Senior Project Manager

Subject: 2017 Alley and Street Improvements Project (Bid No. 17-38)
          Change Order No. 1

Date: August 14, 2017

Recommended Action:
Staff recommends that City Council authorize the City Manager to execute Change Order No. 1 to the 2017 Alley and Street Improvements project with Schroeder & Schroeder, Inc. (7306 Central Park, Skokie, IL 60076) in the amount of $144,892.50. This Change Order will expand the scope of work to include widening and street resurfacing work on Callan Avenue from Howard Street to Brummel Street. This will increase the contract amount from $1,301,882.10 to $1,446,774.60. There will be no change to the contract completion date of November 17, 2017.

Funding Source:
Funding will be provided from Capital Improvement Fund 2017 General Obligation Bonds (Account 415.40.4117.65515 - 417206). This project was not budgeted, but funding is available from savings in other projects.

Livability Benefits:
Built Environment: Enhance public spaces

Background Information:
Alderman Rainey requested that Callan Avenue be widened this year to increase neighborhood parking. City Council approved the design of this project on June 12, 2017 as Change Order No. 2 to the Parking Lot Improvement Engineering Services Contract. Callan Avenue is currently 23 feet wide with parking only on the west side. Widening the street to 24 feet will allow parking on both sides of the street, increasing the available parking by approximately 22 spaces.
The scope of this Change Order No. 1 includes road construction to widen and resurface Callan Avenue. Work includes removal and replacement of the curb on the west side of the street to accommodate widening of the street, replacement of sidewalks and curb ramps as needed, asphalt resurfacing of the street surface, and related restoration work. Engineering staff approached two contractors that are currently under contract with the City on projects involving work of a similar scope – the 2017 Water Main and Street Resurfacing and the 2017 Alley and Street Improvements project. This was determined to be the best option for contracting due to the favorable bid prices received on these two contracts and to expedite the schedule given the time of year.

Change Order No. 1 is proposed to add the Callan Avenue widening and resurfacing road construction to this contract. This change order will increase the contract value by $144,892.50 and does not impact the completion date.

Legislative History:
On June 12, 2017, City Council awarded Callan on-street parking engineering services
On August 14, 2017, City Council awarded the construction contract for Bid No. 17-38

Attachments:
Change Order No. 1
Summary of Prices
CITY OF EVANSTON
CHANGE ORDER

Order No. 1
Date: 8/4/17
Agreement Date: 7/24/17

PROJECT: 2017 Alley and Street Improvements Project (Bid No. 17-38)
OWNER: City of Evanston
CONTRACTOR: Schroeder & Schroeder, Inc.

The following changes are hereby made to the AGREEMENT:
The scope of work has been modified to include additional street improvements on
Callan Avenue from Howard Street to Brummel Street. Work includes widening of the
street from 23 feet to 24 feet, replacement of curb, sidewalk, and curb ramps as
needed, and asphalt resurfacing of the street surface.

Change to CONTRACT PRICE: $144,892.50

<table>
<thead>
<tr>
<th>Original CONTRACT PRICE:</th>
<th>$144,892.50</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current CONTRACT PRICE adjusted by previous CHANGE ORDERS</td>
<td>$1,301,882.10</td>
</tr>
<tr>
<td>Total change in CONTRACT PRICE for this CHANGE ORDER</td>
<td>$144,892.50</td>
</tr>
<tr>
<td>The CONTRACT PRICE including this CHANGE ORDER will be</td>
<td>$1,446,774.60</td>
</tr>
</tbody>
</table>

Original Date for Contract Completion
Time Extension (in calendar days)
Modified Date for Contract Completion
November 17, 2017
0 days
n/a

Approved by (Owner):
City of Evanston

Accepted by (Contractor):
Schroeder & Schroeder, Inc.

Date 8-4-17
<table>
<thead>
<tr>
<th>ITEM#</th>
<th>DESCRIPTION</th>
<th>QUANTITY</th>
<th>UNIT</th>
<th>UNIT PRICE</th>
<th>VALUE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>TEMPORARY FENCE</td>
<td>1,200</td>
<td>FOOT</td>
<td>$5.50</td>
<td>$6,600.00</td>
</tr>
<tr>
<td>2</td>
<td>TREE TRUNK PROTECTION</td>
<td>4</td>
<td>EACH</td>
<td>$150.00</td>
<td>$600.00</td>
</tr>
<tr>
<td>3</td>
<td>TREE ROOT PRUNING</td>
<td>200</td>
<td>FOOT</td>
<td>$3.00</td>
<td>$600.00</td>
</tr>
<tr>
<td>4</td>
<td>TREE PRUNING (OVER 10 INCH DIAMETER)</td>
<td>8</td>
<td>EACH</td>
<td>$100.00</td>
<td>$800.00</td>
</tr>
<tr>
<td>5</td>
<td>EARTH EXCAVATION</td>
<td>25</td>
<td>CU YD</td>
<td>$45.00</td>
<td>$1,125.00</td>
</tr>
<tr>
<td>6</td>
<td>TRENCH BACKFILL</td>
<td>5</td>
<td>CU YD</td>
<td>$80.00</td>
<td>$400.00</td>
</tr>
<tr>
<td>8</td>
<td>TOPSOIL FURNISH AND PLACE, SPECIAL</td>
<td>20</td>
<td>CU YD</td>
<td>$65.00</td>
<td>$1,300.00</td>
</tr>
<tr>
<td>9</td>
<td>SODDING, SALT TOLERANT</td>
<td>150</td>
<td>SQ YD</td>
<td>$12.50</td>
<td>$1,875.00</td>
</tr>
<tr>
<td>10</td>
<td>AGGREGATE BASE COURSE, TYPE B 4&quot;</td>
<td>100</td>
<td>SQ YD</td>
<td>$6.00</td>
<td>$600.00</td>
</tr>
<tr>
<td>11</td>
<td>HES PCC BASE COURSE WIDENING 9&quot;</td>
<td>35</td>
<td>SQ YD</td>
<td>$90.00</td>
<td>$3,150.00</td>
</tr>
<tr>
<td>12</td>
<td>AGGREGATE FOR TEMPORARY ACCESS</td>
<td>5</td>
<td>TON</td>
<td>$20.00</td>
<td>$100.00</td>
</tr>
<tr>
<td>13</td>
<td>BITUMINOUS MATERIALS (TACK COAT)</td>
<td>1,100</td>
<td>POUND</td>
<td>$0.01</td>
<td>$11.00</td>
</tr>
<tr>
<td>14</td>
<td>AGGREGATE (PRIME COAT)</td>
<td>5</td>
<td>TON</td>
<td>$1.00</td>
<td>$5.00</td>
</tr>
<tr>
<td>15</td>
<td>MIXTURE FOR CRACKS, JOINTS, AND FLANGEWAYS</td>
<td>2</td>
<td>TON</td>
<td>$1,000.00</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>16</td>
<td>LEVELING BINDER (MACHINE METHOD), N50</td>
<td>90</td>
<td>TON</td>
<td>$102.50</td>
<td>$9,225.00</td>
</tr>
<tr>
<td>17</td>
<td>HOT-MIX ASPHALT SURFACE REMOVAL - BUTT JOINT</td>
<td>30</td>
<td>SQ YD</td>
<td>$7.70</td>
<td>$231.00</td>
</tr>
<tr>
<td>18</td>
<td>TEMPORARY RAMP</td>
<td>50</td>
<td>SQ YD</td>
<td>$20.00</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>19</td>
<td>HOT-MIX ASPHALT SURFACE COURSE, MIX &quot;D&quot;, N50</td>
<td>190</td>
<td>TON</td>
<td>$89.75</td>
<td>$17,052.50</td>
</tr>
<tr>
<td>20</td>
<td>TEMPORARY HOT-MIX ASPHALT</td>
<td>2</td>
<td>TON</td>
<td>$250.00</td>
<td>$500.00</td>
</tr>
<tr>
<td>21</td>
<td>PORTLAND CEMENT CONCRETE DRIVEWAY PAVEMENT, 6 INCH</td>
<td>20</td>
<td>SQ YD</td>
<td>$72.00</td>
<td>$1,440.00</td>
</tr>
<tr>
<td>23</td>
<td>PORTLAND CEMENT CONCRETE SIDEWALK 5 INCH</td>
<td>1,600</td>
<td>SQ FT</td>
<td>$7.00</td>
<td>$11,200.00</td>
</tr>
<tr>
<td>24</td>
<td>DETECTABLE WARNINGS</td>
<td>90</td>
<td>SQ FT</td>
<td>$42.00</td>
<td>$3,780.00</td>
</tr>
<tr>
<td>25</td>
<td>HOT-MIX ASPHALT SURFACE REMOVAL (VARIABLE DEPTH)</td>
<td>1,500</td>
<td>SQ YD</td>
<td>$7.70</td>
<td>$11,550.00</td>
</tr>
<tr>
<td>27</td>
<td>DRIVEWAY PAVEMENT REMOVAL</td>
<td>20</td>
<td>SQ YD</td>
<td>$9.00</td>
<td>$180.00</td>
</tr>
<tr>
<td>28</td>
<td>CURB REMOVAL</td>
<td>600</td>
<td>FOOT</td>
<td>$5.00</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>30</td>
<td>SIDEWALK REMOVAL</td>
<td>1,600</td>
<td>SQ FT</td>
<td>$1.00</td>
<td>$1,600.00</td>
</tr>
<tr>
<td>31</td>
<td>CLASS D PATCHES, SPECIAL, 9&quot;</td>
<td>50</td>
<td>SQ YD</td>
<td>$140.00</td>
<td>$7,000.00</td>
</tr>
<tr>
<td>32</td>
<td>STORM SEWERS 8&quot;, SPECIAL (DIP CL 52)</td>
<td>12</td>
<td>FOOT</td>
<td>$100.00</td>
<td>$1,200.00</td>
</tr>
<tr>
<td>34</td>
<td>INLETS, TYPE A, 2'-DIA., TYPE 1 FRAME, OPEN LID (SPECIAL)</td>
<td>3</td>
<td>EACH</td>
<td>$2,500.00</td>
<td>$7,500.00</td>
</tr>
<tr>
<td>36</td>
<td>MANHOLES TO BE REMOVED</td>
<td>3</td>
<td>EACH</td>
<td>$500.00</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>38</td>
<td>VALVE BOXES TO BE ADJUSTED</td>
<td>4</td>
<td>EACH</td>
<td>$480.00</td>
<td>$1,920.00</td>
</tr>
<tr>
<td>39</td>
<td>FRAMES AND GRATES TO BE ADJUSTED</td>
<td>1</td>
<td>EACH</td>
<td>$450.00</td>
<td>$450.00</td>
</tr>
<tr>
<td>41</td>
<td>FRAMES AND LIDS TO BE ADJUSTED (SPECIAL)</td>
<td>4</td>
<td>EACH</td>
<td>$900.00</td>
<td>$3,600.00</td>
</tr>
<tr>
<td>42</td>
<td>FRAMES AND LIDS, OPEN LID (SPECIAL)</td>
<td>1</td>
<td>EACH</td>
<td>$500.00</td>
<td>$500.00</td>
</tr>
<tr>
<td>43</td>
<td>FRAMES AND LIDS, CLOSED LID (SPECIAL)</td>
<td>1</td>
<td>EACH</td>
<td>$500.00</td>
<td>$500.00</td>
</tr>
<tr>
<td>47</td>
<td>THERMOPLASTIC PAVEMENT MARKING - LINE 6&quot;</td>
<td>320</td>
<td>FOOT</td>
<td>$10.15</td>
<td>$3,248.00</td>
</tr>
<tr>
<td>48</td>
<td>THERMOPLASTIC PAVEMENT MARKING - LINE 24&quot;</td>
<td>60</td>
<td>FOOT</td>
<td>$62.00</td>
<td>$3,720.00</td>
</tr>
<tr>
<td>49</td>
<td>STREET SWEEPING</td>
<td>4</td>
<td>EACH</td>
<td>$400.00</td>
<td>$1,600.00</td>
</tr>
<tr>
<td>50</td>
<td>CONSTRUCTION LAYOUT</td>
<td>1</td>
<td>LSUM</td>
<td>$3,250.00</td>
<td>$3,250.00</td>
</tr>
<tr>
<td>27A</td>
<td>NON-SPECIAL WASTE DISPOSAL</td>
<td>40</td>
<td>CU YD</td>
<td>$55.00</td>
<td>$2,200.00</td>
</tr>
<tr>
<td>28A</td>
<td>SOIL DISPOSAL ANALYSIS</td>
<td>2</td>
<td>EACH</td>
<td>$1,250.00</td>
<td>$2,500.00</td>
</tr>
<tr>
<td>1A</td>
<td>SPEED HUMPS (VARIOUS STREETS)</td>
<td>64</td>
<td>SQ YD</td>
<td>$145.00</td>
<td>$9,280.00</td>
</tr>
</tbody>
</table>

**TOTAL COST:** $144,892.50
Memorandum

To: Honorable Mayor and Members of the City Council
   Administration and Public Works Committee

From: Erika Storlie, Deputy City Manager/Director of Administrative Services
      Rickey A. Voss, Manager, Fleet Services

Subject: Administrative Services and Public Works Agency Vehicle Purchases

Date: July 17, 2017

Recommended Action:
Staff recommends City Council approval of the purchase of two (2) Ford Escape Vehicles for the Administrative Services Department Parking Division and one (1) Wacker Neuson Excavator for the Public Works Agency (PWA), Operations and Maintenance Bureau. The Ford replacement vehicles will be purchased from Currie Motors (9423 W. Lincoln Highway, Frankfort, IL 60423) in the amount of $43,846.00 and the Excavator will be purchased from Burris Equipment (2216 N. Greenbay Road, Waukegan, Il 60087) in the amount of $101,620.00.

Funding Source:
Funding of $43,846 is provided by the FY2017 Parking Fund (Account 505.19.7005.62509), with a budget of $200,000. Budget remaining in this account after this purchase is $151,654.

Funding of $101,620 is provided by the FY2017 Water Fund (Account 510.40.4230.65550), with a budget of $186,300. Budget remaining in this account after this purchase is $24,470.

Livability Benefit:
Climate & Energy: Reduce greenhouse gas emissions

Summary:
The details of the vehicles/units to be replaced are:
<table>
<thead>
<tr>
<th>Department/Division</th>
<th>Unit #</th>
<th>Description</th>
<th>Model Year</th>
<th>Condition</th>
<th>Original Purchase Price</th>
<th>L.T.D. Repair $$'s</th>
<th>L.T.D. Mileage /Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative Services: Fleet Pool</td>
<td>764</td>
<td>Ford Taurus</td>
<td>2004</td>
<td>Very Poor</td>
<td>$16,000</td>
<td>$31,001</td>
<td>95,848</td>
</tr>
<tr>
<td>Public Works Agency: Operations and Maintenance Bureau</td>
<td>953</td>
<td>Deere 310 SG Backhoe Loader</td>
<td>2005</td>
<td>Very Poor</td>
<td>$87,841</td>
<td>$192,373</td>
<td>6,927 Hours</td>
</tr>
</tbody>
</table>

The recommended replacement unit purchases are as follows:

<table>
<thead>
<tr>
<th>Division</th>
<th>Unit #</th>
<th>Replacement Description</th>
<th>Model Year</th>
<th>Purchase Price</th>
<th>Type of Bid</th>
<th>Vendor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative Services: Parking Division</td>
<td>104</td>
<td>Ford Escape</td>
<td>2017</td>
<td>$21,987</td>
<td>NWMC SPC Contract #152</td>
<td>Currie Motors</td>
</tr>
<tr>
<td>Administrative Services: Parking Division</td>
<td>115</td>
<td>Ford Escape</td>
<td>2017</td>
<td>$21,859</td>
<td>NWMC SPC Contract #152</td>
<td>Currie Motors</td>
</tr>
</tbody>
</table>

The two (2) Ford Escapes listed above for purchase support daily operations for the Department of Administrative Services, Parking Enforcement. These vehicles are crucial for safe, reliable, environmentally friendly, and cost effective operations. The vehicles are four (4) cylinder units with Ti-VCT FFV technology for increased miles per gallon driven and reduced emissions as a result of the latest vehicle emission technology available in the market place at this point in time. Both units will be fueled with 87 octane fuel. The vehicles are also designed to support a License Plate Recognition system if needed. The existing Parking Enforcement Ford Focus vehicles will be reassigned to the Fleet Vehicle Pool for use throughout the city.

The Wacker Neuson Excavator listed above for purchase supports daily operations for the Public Works Agency, Operations and Maintenance Bureau. The vehicle is crucial for safe, reliable, environmentally friendly, and cost effective operations. The vehicle is designed to respond to areas without the need of being trailered to a site, provides the ability to load, unload, excavate sites, be used to break up road surfaces and positioned...
in a manner as to not interfere with traffic. The unit will in an asset during lead service issues in which rehab will begin shortly.

The Northwest Municipal Conference Suburban Purchasing Cooperative Competitive Bid (SPC) winner, Currie Motors, will be utilized for the purchase of the two (2) parking enforcement units. Currie Motors has been a responsive and responsible bid winner of the N.W.M.C. for many years and as such, have provided efficient turn-around to our ordering and timely delivery needs.

The Wacker Neuson Excavator is a unique vehicle and will be considered a single-source purchase. Burris Equipment is the sole representative for Wacker Neuson in the region.

There are no Evanston based businesses that can provide these types of vehicles/equipment with these types of unit pricing.

Attachments
Specifications & pricing for the three (3) vehicle replacements
Customer Proposal

Prepared for:
Mr. RICKEY VOSS
CITY OF EVANSTON

Prepared by:
Kristen DeLaRiva
Office: 708-479-1100
Email: fleetcurrie@gmail.com

Date: 08/03/2017
Vehicle: 2017 Escape SE
4dr 4x4
Quote ID: EEscape1
## Selected Options

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>MSRP</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Base Vehicle</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>U9G</td>
<td>Base Vehicle Price (U9G)</td>
<td>$27,000.00</td>
</tr>
<tr>
<td><strong>Packages</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>200A</td>
<td>Equipment Group 200A</td>
<td>N/C</td>
</tr>
<tr>
<td></td>
<td>Includes:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Engine: 1.5L EcoBoost</td>
<td>Included</td>
</tr>
<tr>
<td></td>
<td>- Includes auto start-stop technology.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Transmission: 6-Speed Automatic w/SelectShift</td>
<td>Included</td>
</tr>
<tr>
<td></td>
<td>- 3.51 Axle Ratio</td>
<td>Included</td>
</tr>
<tr>
<td></td>
<td>- GVWR: 4,760 lbs</td>
<td>Included</td>
</tr>
<tr>
<td></td>
<td>- Tires: P235/55R17 A/S BSW</td>
<td>Included</td>
</tr>
<tr>
<td></td>
<td>- Low-Rolling-Resistance. Includes mini spare tire.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Wheels: 17&quot; Sparkle Silver Painted Aluminum</td>
<td>Included</td>
</tr>
<tr>
<td></td>
<td>- Unique Cloth Buckets w/60/40 Split Rear Seat</td>
<td>Included</td>
</tr>
<tr>
<td></td>
<td>- Includes 10-way power driver's seat with power lumbar adjust and 4-way manual passenger seat.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Radio: AM/FM Single CD/MP3</td>
<td>Included</td>
</tr>
<tr>
<td></td>
<td>- Includes 6 speakers, speed compensated volume and SiriusXM radio with a 6 month prepaid subscription. Service is not available in Alaska and Hawaii. Note: SiriusXM audio and data services each require a subscription sold separately, or as a package, by Sirius XM Radio Inc. If you decide to continue service after your trial, the subscription plan you choose will automatically renew thereafter and you will be charged according to your chosen payment method at then-current rates. Fees and taxes apply. To cancel you must call SiriusXM at 1-866-635-2349. See SiriusXM Customer Agreement for complete terms at <a href="http://www.siriusxm.com">www.siriusxm.com</a>. All fees and programming subject to change. Sirius XM and all related marks and logos are trademarks of Sirius XM Radio Inc.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- SYNC Communications &amp; Entertainment System</td>
<td>Included</td>
</tr>
<tr>
<td></td>
<td>- Includes enhanced voice recognition communication, 911 Assist, 4.2&quot; LCD screen in center stack, AppLink and smart charging USB port.</td>
<td></td>
</tr>
<tr>
<td><strong>Powertrain</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>99D</td>
<td>Engine: 1.5L EcoBoost</td>
<td>Included</td>
</tr>
<tr>
<td></td>
<td>Includes auto start-stop technology.</td>
<td></td>
</tr>
<tr>
<td>446</td>
<td>Transmission: 6-Speed Automatic w/SelectShift</td>
<td>Included</td>
</tr>
<tr>
<td>STDAX</td>
<td>3.51 Axle Ratio</td>
<td>Included</td>
</tr>
<tr>
<td>STDGV</td>
<td>GVWR: 4,760 lbs</td>
<td>Included</td>
</tr>
<tr>
<td><strong>Wheels &amp; Tires</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>T JL</td>
<td>Tires: P235/55R17 A/S BSW</td>
<td>Included</td>
</tr>
<tr>
<td></td>
<td>Low-Rolling-Resistance. Includes mini spare tire.</td>
<td></td>
</tr>
<tr>
<td>64N</td>
<td>Wheels: 17&quot; Sparkle Silver Painted Aluminum</td>
<td>Included</td>
</tr>
<tr>
<td><strong>Seats &amp; Seat Trim</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>K</td>
<td>Unique Cloth Buckets w/60/40 Split Rear Seat</td>
<td>Included</td>
</tr>
<tr>
<td></td>
<td>Includes 10-way power driver's seat with power lumbar adjust and 4-way manual passenger seat.</td>
<td></td>
</tr>
<tr>
<td><strong>Other Options</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>PAINT</td>
<td>Monotone Paint Application</td>
<td>STD</td>
</tr>
</tbody>
</table>
## Selected Options (cont'd)

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>MSRP</th>
</tr>
</thead>
<tbody>
<tr>
<td>106WB</td>
<td>106&quot; Wheelbase</td>
<td>STD</td>
</tr>
<tr>
<td>STD</td>
<td>Radio: AM/FM Single CD/MP3</td>
<td>Included</td>
</tr>
<tr>
<td></td>
<td>Includes 6 speakers, speed compensated volume and SiriusXM radio with a 6 month prepaid subscription. Service is not available in Alaska and Hawaii. Note: SiriusXM audio and data services each require a subscription sold separately, or as a package, by Sirius XM Radio Inc. If you decide to continue service after your trial, the subscription plan you choose will automatically renew thereafter and you will be charged according to your chosen payment method at then-current rates. Fees and taxes apply. To cancel you must call SiriusXM at 1-866-635-2349. See SiriusXM Customer Agreement for complete terms at <a href="http://www.siriusxm.com">www.siriusxm.com</a>. All fees and programming subject to change. Sirius, XM and all related marks and logos are trademarks of Sirius XM Radio Inc. Includes: - SYNC Communications &amp; Entertainment System Includes enhanced voice recognition communication, 911 Assist, 4.2&quot; LCD screen in center stack, AppLink and smart charging USB port.</td>
<td></td>
</tr>
<tr>
<td>85T</td>
<td>Interior Cargo Cover</td>
<td>$135.00</td>
</tr>
<tr>
<td>50C</td>
<td>All-Weather Floor Mats (Front &amp; Rear)</td>
<td>$75.00</td>
</tr>
</tbody>
</table>

### Fleet Options

- **942** Daytime Running Lamps (DRL) $45.00
- **REQUIRES valid FIN code.**

### Emissions

- **425** 50-State Emissions System STD

### Interior Colors

- **KB_03** Charcoal Black N/C

### Primary Colors

- **YZ_01** Oxford White N/C

### Upfit Options

- **D-001** Delivery $165.00
- **P-01** Municipal Plates/Title-Shipped $145.00

**SUBTOTAL** $27,565.00

**Destination Charge** $895.00

**TOTAL** $28,460.00
## Warranty - Selected Equipment & Specs

### Warranty

**Basic**
- Distance: 36000 miles
- Months: 36 months

**Powertrain**
- Distance: 60000 miles
- Months: 60 months

**Corrosion Perforation**
- Distance: Unlimited miles
- Months: 60 months

**Roadside Assistance**
- Distance: 60000 miles
- Months: 60 months
## Pricing - Single Vehicle

### Vehicle Pricing

<table>
<thead>
<tr>
<th>Description</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base Vehicle Price</td>
<td>$27,000.00</td>
</tr>
<tr>
<td>Options &amp; Colors</td>
<td>$255.00</td>
</tr>
<tr>
<td>Upfitting</td>
<td>$310.00</td>
</tr>
<tr>
<td>Destination Charge</td>
<td>$895.00</td>
</tr>
</tbody>
</table>

### Discount Adjustments

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Discount</td>
<td>-$6,473.00</td>
</tr>
</tbody>
</table>

**Total**: $21,987.00

---

Customer Signature

Acceptance Date

---

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for: Mr. RICKEY VOSS, CITY OF EVANSTON  
By: Kristen DeLaRiva  
Date: 08/03/2017
Major Equipment

(Equipment selected options, shown at right)

EcoBoost 1.5L 1-4 DOHC w/gasoline direct injection 179hp
6 speed automatic w/OD
- Auto stop-start feature
- Brake assistance
- Traction control
- Battery with run down protection
- Automatic air conditioning
- Tinted glass
- Wireless streaming
- LED brakelights
- Dual power remote mirrors
- 17 x 7.5 aluminum wheels
- Driver and front passenger seat mounted side airbags
- SecuriLock immobilizer
- Tachometer
- Underseat ducts
- 60-40 folding rear split-bench

Exterior: Oxford White
Interior: Charcoal Black

Fuel Economy

City
22 mpg

Hwy
28 mpg

Selected Options

<table>
<thead>
<tr>
<th>Item</th>
<th>MSRP</th>
</tr>
</thead>
<tbody>
<tr>
<td>STANDARD VEHICLE PRICE</td>
<td>$27,000.00</td>
</tr>
<tr>
<td>Equipment Group 200A</td>
<td>N/C</td>
</tr>
<tr>
<td>Monotone Paint Application</td>
<td>STD</td>
</tr>
<tr>
<td>106&quot; Wheelbase</td>
<td>STD</td>
</tr>
<tr>
<td>50-State Emissions System</td>
<td>STD</td>
</tr>
<tr>
<td>Oxford White</td>
<td>N/C</td>
</tr>
<tr>
<td>Charcoal Black</td>
<td>N/C</td>
</tr>
<tr>
<td>All-Weather Floor Mats (Front &amp; Rear)</td>
<td>$75.00</td>
</tr>
<tr>
<td>Interior Cargo Cover</td>
<td>$135.00</td>
</tr>
<tr>
<td>Daytime Running Lamps (DRL)</td>
<td>$45.00</td>
</tr>
<tr>
<td>Engine: 1.5L EcoBoost</td>
<td>Included</td>
</tr>
<tr>
<td>Transmission: 6-Speed Automatic w/SelectShift</td>
<td>Included</td>
</tr>
<tr>
<td>3.51 Axle Ratio</td>
<td>Included</td>
</tr>
<tr>
<td>GVWR: 4,760 lbs</td>
<td>Included</td>
</tr>
<tr>
<td>Tires: P235/55R17 A/S BSW</td>
<td>Included</td>
</tr>
<tr>
<td>Wheels: 17&quot; Sparkle Silver Painted Aluminum</td>
<td>Included</td>
</tr>
<tr>
<td>Unique Cloth Buckets w/60/40 Split Rear Seat</td>
<td>Included</td>
</tr>
<tr>
<td>Radio: AM/FM Single CD/MP3</td>
<td>Included</td>
</tr>
<tr>
<td>SYNC Communications &amp; Entertainment System</td>
<td>Included</td>
</tr>
</tbody>
</table>

SUBTOTAL $27,255.00
<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Destination Charge</td>
<td>$895.00</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$28,150.00</strong></td>
</tr>
</tbody>
</table>

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer’s computer system. See salesperson for the most current information.
Customer Proposal

Prepared for:
Mr. RICKEY VOSS
CITY OF EVANSTON

Prepared by:
Kristen DeLaRiva
Office: 708-479-1100
Email: fleetcurrie@gmail.com

Date: 08/03/2017
Vehicle: 2017 Escape SE
        4dr 4x4
Quote ID: EEscape2
Warranty - Selected Equipment & Specs

**Warranty**

**Basic**
- **Distance**: 36000 miles
- **Months**: 36 months

**Powertrain**
- **Distance**: 60000 miles
- **Months**: 60 months

**Corrosion Perforation**
- **Distance**: Unlimited miles
- **Months**: 60 months

**Roadside Assistance**
- **Distance**: 60000 miles
- **Months**: 60 months
## Selected Options

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>MSRP</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>Base Vehicle</strong></td>
<td></td>
</tr>
<tr>
<td>U9G</td>
<td>Base Vehicle Price (U9G)</td>
<td>$27,000.00</td>
</tr>
<tr>
<td></td>
<td><strong>Packages</strong></td>
<td></td>
</tr>
<tr>
<td>200A</td>
<td>Equipment Group 200A</td>
<td>N/C</td>
</tr>
<tr>
<td></td>
<td>Includes:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Engine: 1.5L EcoBoost</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Includes auto start-stop technology.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Transmission: 6-Speed Automatic w/SelectShift</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- 3.51 Axle Ratio</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- GVWR: 4,760 lbs</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Tires: P235/55R17 A/S BSW</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Low-Rolling-Resistance. Includes mini spare tire.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Wheels: 17&quot; Sparkle Silver Painted Aluminum</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Unique Cloth Buckets w/60/40 Split Rear Seat</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Includes 10-way power driver's seat with power lumbar adjust and 4-way manual passenger seat.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- Radio: AM/FM Single CD/MP3</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Includes 6 speakers, speed compensated volume and SiriusXM radio with a 6 month prepaid subscription. Service is not available in Alaska and Hawaii. Note: SiriusXM audio and data services each require a subscription sold separately, or as a package, by Sirius XM Radio Inc. If you decide to continue service after your trial, the subscription plan you choose will automatically renew thereafter and you will be charged according to your chosen payment method at then-current rates. Fees and taxes apply. To cancel you must call SiriusXM at 1-866-635-2349. See SiriusXM Customer Agreement for complete terms at <a href="http://www.siriusxm.com">www.siriusxm.com</a>. All fees and programming subject to change. Sirius XM and all related marks and logos are trademarks of Sirius XM Radio Inc.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>- SYNC Communications &amp; Entertainment System</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Includes enhanced voice recognition communication, 911 Assist, 4.2&quot; LCD screen in center stack, AppLink and smart charging USB port.</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Powertrain</strong></td>
<td></td>
</tr>
<tr>
<td>99D</td>
<td>Engine: 1.5L EcoBoost</td>
<td>Included</td>
</tr>
<tr>
<td></td>
<td>Includes auto start-stop technology.</td>
<td></td>
</tr>
<tr>
<td>446</td>
<td>Transmission: 6-Speed Automatic w/SelectShift</td>
<td>Included</td>
</tr>
<tr>
<td>STDAX</td>
<td>3.51 Axle Ratio</td>
<td>Included</td>
</tr>
<tr>
<td>STDGV</td>
<td>GVWR: 4,760 lbs</td>
<td>Included</td>
</tr>
<tr>
<td></td>
<td><strong>Wheels &amp; Tires</strong></td>
<td></td>
</tr>
<tr>
<td>TJL</td>
<td>Tires: P235/55R17 A/S BSW</td>
<td>Included</td>
</tr>
<tr>
<td></td>
<td>Low-Rolling-Resistance. Includes mini spare tire.</td>
<td></td>
</tr>
<tr>
<td>64N</td>
<td>Wheels: 17&quot; Sparkle Silver Painted Aluminum</td>
<td>Included</td>
</tr>
<tr>
<td></td>
<td><strong>Seats &amp; Seat Trim</strong></td>
<td></td>
</tr>
<tr>
<td>K</td>
<td>Unique Cloth Buckets w/60/40 Split Rear Seat</td>
<td>Included</td>
</tr>
<tr>
<td></td>
<td>Includes 10-way power driver’s seat with power lumbar adjust and 4-way manual passenger seat.</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Other Options</strong></td>
<td></td>
</tr>
<tr>
<td>PAINT</td>
<td>Monotone Paint Application</td>
<td>STD</td>
</tr>
</tbody>
</table>
### Selected Options (cont'd)

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
<th>MSRP</th>
</tr>
</thead>
<tbody>
<tr>
<td>106WB</td>
<td>106&quot; Wheelbase</td>
<td>STD</td>
</tr>
<tr>
<td>STDRD</td>
<td>Radio: AM/FM Single CD/MP3</td>
<td>Included</td>
</tr>
</tbody>
</table>

Includes 6 speakers, speed compensated volume and SiriusXM radio with a 6 month prepaid subscription. Service is not available in Alaska and Hawaii. Note: SiriusXM audio and data services each require a subscription sold separately, or as a package, by Sirius XM Radio Inc. If you decide to continue service after your trial, the subscription plan you choose will automatically renew thereafter and you will be charged according to your chosen payment method at then-current rates. Fees and taxes apply. To cancel you must call SiriusXM at 1-866-635-2349. See SiriusXM Customer Agreement for complete terms at www.siriusxm.com. All fees and programming subject to change. Sirius, XM and all related marks and logos are trademarks of Sirius XM Radio Inc. Includes:

- SYNC Communications & Entertainment System
  - Includes enhanced voice recognition communication, 911 Assist, 4.2" LCD screen in center stack, AppLink and smart charging USB port.

| 50C    | All-Weather Floor Mats (Front & Rear) | $75.00 |

### Fleet Options

| 942    | Daytime Running Lamps (DRL)          | $45.00 |

REQUIRES valid FIN code.

### Emissions

| 425    | 50-State Emissions System            | STD  |

### Interior Colors

| KB_03  | Charcoal Black                       | N/C  |

### Primary Colors

| YZ_01  | Oxford White                         | N/C  |

### Upfit Options

| P-01   | Municipal Plates/Title-Shipped       | $145.00 |
| D-001  | Delivery                             | $165.00 |

| SUBTOTAL | $27,430.00 |
| Destination Charge | $895.00 |
| TOTAL     | $28,325.00 |
## Pricing - Single Vehicle

### Vehicle Pricing

<table>
<thead>
<tr>
<th>Description</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Base Vehicle Price</td>
<td>$27,000.00</td>
</tr>
<tr>
<td>Options &amp; Colors</td>
<td>$120.00</td>
</tr>
<tr>
<td>Upfitting</td>
<td>$310.00</td>
</tr>
<tr>
<td>Destination Charge</td>
<td>$895.00</td>
</tr>
</tbody>
</table>

### Discount Adjustments

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Discount</td>
<td>-$6,466.00</td>
</tr>
</tbody>
</table>

### Total

$21,859.00

---

Customer Signature

Acceptance Date
**Major Equipment**

(Based on selected options, shown at right)

- EcoBoost 1.5L I-4 DOHC w/gasoline direct injection 179hp
- 6 speed automatic w/OD
  - Auto stop-start feature
  - Brake assistance
  - Traction control
  - Battery with run down protection
  - Automatic air conditioning
  - Tinted glass
  - Exterior: Oxford White
  - Interior: Charcoal Black
  - 4-wheel ABS
  - Electric parking brake
  - P 235/55R17 BSW AS H-rated tires
  - Advance Trac w/Roll Stability Control
  - Dual zone electronic automatic temperature control
  - SiriusXM AM/FM/Satellite with seek-scan, single in-dash CD player, MP3 decoder, external memory control, internet radio
  - Wireless streaming
  - LED brakelights
  - Dual power remote mirrors
  - 17 x 7.5 aluminum wheels
  - Driver and front passenger seat mounted side airbags
  - SecuriLock immobilizer
  - Tachometer
  - Underseat ducts
  - 60-40 folding rear split-bench
  - Daytime running
  - Rear child safety locks
  - Variable intermittent wipers
  - Dual front airbags
  - Airbag occupancy sensor
  - Rear window defroster
  - Message Center
  - Reclining front bucket seats
  - Audio control on steering wheel

**Fuel Economy**

<table>
<thead>
<tr>
<th></th>
<th>City</th>
<th>Hwy</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>22 mpg</td>
<td>28 mpg</td>
</tr>
</tbody>
</table>

**Selected Options**

<table>
<thead>
<tr>
<th>Option</th>
<th>MSRP</th>
</tr>
</thead>
<tbody>
<tr>
<td>STANDARD VEHICLE PRICE</td>
<td>$27,000.00</td>
</tr>
<tr>
<td>Equipment Group 200A</td>
<td>N/C</td>
</tr>
<tr>
<td>Monotone Paint Application</td>
<td>STD</td>
</tr>
<tr>
<td>106&quot; Wheelbase</td>
<td>STD</td>
</tr>
<tr>
<td>50-State Emissions System</td>
<td>STD</td>
</tr>
<tr>
<td>Oxford White</td>
<td>N/C</td>
</tr>
<tr>
<td>Charcoal Black</td>
<td>N/C</td>
</tr>
<tr>
<td>All-Weather Floor Mats (Front &amp; Rear)</td>
<td>$75.00</td>
</tr>
<tr>
<td>Daytime Running Lamps (DRL)</td>
<td>$45.00</td>
</tr>
<tr>
<td>Engine: 1.5L EcoBoost</td>
<td>Included</td>
</tr>
<tr>
<td>Transmission: 6-Speed Automatic w/SelectShift</td>
<td>Included</td>
</tr>
<tr>
<td>3.51 Axle Ratio</td>
<td>Included</td>
</tr>
<tr>
<td>GVWR: 4,760 lbs</td>
<td>Included</td>
</tr>
<tr>
<td>Tires: P235/55R17 A/S BSW</td>
<td>Included</td>
</tr>
<tr>
<td>Wheels: 17&quot; Sparkle Silver Painted Aluminum</td>
<td>Included</td>
</tr>
<tr>
<td>Unique Cloth Buckets w/60/40 Split Rear Seat</td>
<td>Included</td>
</tr>
<tr>
<td>Radio: AM/FM Single CD/MP3</td>
<td>Included</td>
</tr>
<tr>
<td>SYNC Communications &amp; Entertainment System</td>
<td>Included</td>
</tr>
</tbody>
</table>

**SUBTOTAL** | $27,120.00

**Destination Charge** | $895.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer’s computer system. See salesperson for the most current information.

Prepared for: Mr. RICKEY VOSS, CITY OF EVANSTON
By: Kristen DeLaRiva   Date: 08/03/2017
<table>
<thead>
<tr>
<th>Price Level: 750  Quote ID: EEscape2</th>
</tr>
</thead>
<tbody>
<tr>
<td>TOTAL</td>
</tr>
<tr>
<td>$28,015.00</td>
</tr>
</tbody>
</table>

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer’s computer system. See salesperson for the most current information.
<table>
<thead>
<tr>
<th>Qty</th>
<th>Code</th>
<th>Description</th>
<th>List Price</th>
<th>GOVT Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1000313964</td>
<td>Wheeled Excavator EW65, Cab, AC, Standard Dipperstick, Proportional Control, Rear Dozer Blade, D-Lock Hydraulic Quick Coupler</td>
<td>111,356.00</td>
<td>81,695.00</td>
</tr>
<tr>
<td></td>
<td>E1203</td>
<td>Standard Machine, Long Dipperstick, Front Stabilizers 58.6 HP Tier 4F Perkins Engine</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1</td>
<td>1000317626</td>
<td>AM/FM RADIO w/USB (not Bluetooth)</td>
<td>299.00</td>
<td>275.00</td>
</tr>
<tr>
<td>1</td>
<td>5200017922</td>
<td>18&quot;, 4.50 cu ft Heavy Duty D-Lock Bucket w/ Hensley Teeth</td>
<td>1,300.00</td>
<td>1,055.00</td>
</tr>
<tr>
<td>1</td>
<td>5200017924</td>
<td>24&quot;, 6.30 cu ft Heavy Duty D-Lock Bucket w/ Hensley Teeth</td>
<td>1,345.00</td>
<td>1,090.00</td>
</tr>
<tr>
<td>2</td>
<td>5200011114</td>
<td>Bucket Pin Kit</td>
<td>600.00</td>
<td>490.00</td>
</tr>
<tr>
<td>1</td>
<td>5000181811</td>
<td>NE36 Hydraulic Breaker 14.5-26.4 gpm, 1,813 psi, 805 lbs.</td>
<td>12,880.00</td>
<td>10,570.00</td>
</tr>
<tr>
<td>1</td>
<td>5000181818</td>
<td>Mounting Adapter</td>
<td>1,235.00</td>
<td>1,000.00</td>
</tr>
<tr>
<td>1</td>
<td>5000181814</td>
<td>Hose Kit</td>
<td>480.00</td>
<td>390.00</td>
</tr>
<tr>
<td>1</td>
<td>1MNDG24</td>
<td>Werk-Brau 24&quot; Ditching Bucket, Bolt-on Edge, Dead-Pin Set, Class Mini-15</td>
<td>1,439.00</td>
<td>1,280.00</td>
</tr>
<tr>
<td>1</td>
<td>Special/Bucket</td>
<td>Werk-Brau 36&quot; Skeleton Bucket w/Teeth, Dead-Pin Set, Class Mini-15</td>
<td>2,570.00</td>
<td>2,270.00</td>
</tr>
<tr>
<td>1</td>
<td>1000249446</td>
<td>Spare Twin Wheel &amp; Tire Ass'y 7.5-15</td>
<td>1,680.00</td>
<td>1,505.00</td>
</tr>
</tbody>
</table>

**EXTENDED WARRANTY OPTIONS** - Pricing Valid for 90 Days From D.O.P.

<table>
<thead>
<tr>
<th>Qty</th>
<th>Code</th>
<th>Description</th>
<th>GOVT Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>60/3000</td>
<td>PREMIER ESPP - 60 Month or 3000 Hr. Whichever Occurs First</td>
<td>3,600.00</td>
</tr>
<tr>
<td>1</td>
<td>60/4000</td>
<td>PREMIER ESPP - 60 Month or 4000 Hr. Whichever Occurs First</td>
<td>3,705.00</td>
</tr>
<tr>
<td>1</td>
<td>60/5000</td>
<td>PREMIER ESPP - 60 Month or 5000 Hr. Whichever Occurs First</td>
<td>3,810.00</td>
</tr>
</tbody>
</table>

Base Warranty = 2 Year/2000 Hr. Full Warranty & 5 Year/5000 Hr. - Whichever Occurs First - Powertrain & Hydraulics Warranty - PREMIER ESPP COVERAGE Includes Base Warranty Coverages = See Compact Equip 2017 Warranty Statement For Details

**Factory Freight & Prep:**

| Sub-Total: | 101,620.00 |
| Sales Tax: | EXEMPT     |
| Grand Total: | $101,620.00 |

**Notes:**

MACHINE AVAILABILITY AT TIME OF QUOTE IS SUBJECT TO VERIFICATION AFTER RECEIPT OF PURCHASE ORDER

**Quote Good Thru:** 30 Days

Order Accepted: [ ] Mailed  [ ] Faxed  [ ] Delivered  [ ] Emailed

**Customer Signature**

**Date**  **Sales**  **Service**  **Rentals**  **Parts**

**Sales Representatives Signature**

**Date**

Randy Behm

**CELL # (847) 774-4353**

Burris Equipment Co.
Memorandum

To: Honorable Mayor and Members of the City Council
   Administration and Public Works Committee

From: Marty Lyons, Assistant City Manager/CFO
       Erika Storlie, Deputy City Manager/Administrative Services Director
       Jill Velan, Parking Division Manager

Subject: Agreement with Passport Parking, Inc. to Provide Mobile Payments for Parking, Citation Management Platform and Digital Permitting Platform

Date: August 9, 2017

Recommended Action
Staff recommends City Council authorize the City Manager to execute a sole source agreement with Passport Parking, Inc., (1300 S Mint St. Charlotte, NC 28203) to provide a unified citation management, digital permit and mobile payment platform for parking in Evanston. Passport will receive $1.25 per citation paid and there will be no implementation fees or ongoing support costs for this service. Based on historical data of the number of citations paid in 2016, this will be a $60,000 per year reduction in costs for a total not to exceed cost of $260,000 per year. The agreement is for 2 years and there are 2 additional (1) year optional renewal periods.

Funding Source
There is no funding impact for 2017 as the citation management portion of the project is projected to go live in January 2018. The 2018 budget will be adjusted to reflect $20,000 in annual savings (remaining savings are projected to be allocated toward separate Cash Receipting and Accounts Receivable system). General Fund BU 100.15.1560.62449 with a 2017 Budget of $320,000 will be reduced in the 2018 budget to $300,000

Summary
The digitization of parking system administration continues to change and the utilization of the newest technology can improve the parking experience in Evanston, while potentially increasing revenue through higher utilization of all parking resources.

Staff has been reviewing a proposal by Passport Parking, Inc. ("Passport"), the existing Mobile Parking Payment vendor for the City, to provide enhanced parking applications to the City through its unified parking technology suite of platforms.
Staff has negotiated the user fee for paying a citation online down to $1.00 per transaction. This is a significant decrease from the $2.95 fee per transaction that is charged by the City's current vendor. The current fee is a barrier to paying online and by reducing it staff expects to see an increase in the number of citations paid online, which will reduce staff time at the collector's office for in-person payments. In 2016, 37,015 parking tickets were paid online resulting in $109,194 in fees to users. With the reduction, the fees to the users based on the same number of payments will be reduced by $72,179. Currently, 50% of all parking tickets are paid online.

In addition, Passport services would include a free custom city branded “ParkEvanston” mobile app with free maintenance and support, a wallet feature, and digital parking permits (which will be part of phase 2 of the implementation). There will be no implementation fees or ongoing support costs. City Staff estimates that a free custom city branded mobile payments application (that over time will allow users to pay for parking, citations, permits and vehicle stickers from one virtual location) saves the City at least $75,000 in development costs and additional savings in annual maintenance costs.

For the citation management services Passport will charge the City $1.25 for each citation paid. There is no cost for the software or service outside of this and the City will receive free hardware for issuing citations (fifteen android devices, 15 bluetooth enabled mobile printers, and custom setup). Based on the number of citations issued by the City, staff estimates that utilizing Passport’s citation management platform will reduce expenses for citation management by approximately $5,000 per month.

There are several new features and technology enhancements for the City and residents with Passports services, including:

- A new custom city branded ParkEvanston mobile payment app available on the app store for iPhone and Android
- Added convenience of paying for street parking, residential parking permits and citations all from the same mobile phone app/website. Wheel tax payments could also be added in the future for a true one stop shop experience.
- Parking citations will now have a picture printed on every ticket issued which will help clarify the violation. The online portal for citation appeal will also have up to three additional pictures attached and the ability for users to attach documents to the appeal.
- The app will offer a pre-paid mobile wallet to residents, enabling the City to offer parking promotions, such as providing an extra $1.00 in parking for every $20 loaded into the wallet or local businesses could purchase and provide free parking codes for customers.
- In addition, this wallet will allow residents without credit cards access to mobile payment options. Residents would have the ability to load their mobile wallet with cash at the Civic Center or Levy Center or online with Paypal.
- As part of a future implementation, residential parking permits will become digital and residents will be able purchase them through the same mobile payment
application. This mobile payment application can also be used for vehicle stickers as well.

- Passport does not use proprietary equipment and their platform is android device based. This will allow the City more flexibility in equipment selection and reduced equipment maintenance costs.
- Passport has a greater success rate in collections of legacy citations (delinquent) due to their access to current address databases that are updated in real time.

The City has been using Passport for mobile parking payments for three years and has had a positive experience. The app is easy to use and mobile payments continue to increase as widespread adoption of the technology has caught on. The citation management platform has been reviewed and tested and is easier to use, less expensive to maintain and reduces staff time and citation management costs significantly.

Passport has clients throughout the U.S and is the current mobile parking payment provider for the City of Chicago and is used by the Village of Wilmette for citation management.

When the City purchased the license plate recognition system (LPR) currently in use today it was with the foresight that eventually there would be an ability to convert existing residential on-street parking permits and surface parking lot permits from physical stickers to digital permits/stickers the same way we have converted the vehicle sticker to the stickerless wheel tax. Utilizing Passport, these will become digital and the City and residents will receive numerous benefits from this change. First, residents will have the ability to purchase permits from the app (or online) and setup automatic payments for this service. Second, enforcement of parking lots and districts will be more automated utilizing the LPR, allowing enforcement officers to patrol a much greater number of parking lots and districts in a given shift. Additional savings will be achieved from the elimination of the physical stickers and the need to mail them out on a quarterly and annual basis.

Another feature that has often been requested by residents is the ability to purchase one permit for a parking lot but to tie the permit to two cars. Currently this is not possible and only one vehicle with the sticker attached is allowed to park in a lot. With the LPR technology a household could have one permit shared between two cars, and either one of those cars could park in the parking lot at any given time (as long as both were not parked there at the same time, which would be enforced via the LPR). If this is something that the council recommends we would include this in phase 2 of the implementation.

A potential third phase of this implementation will be the integration of the wheel tax into the Passport platform. This consolidation will simplify the wheel tax purchase and enforcement process significantly. Currently the compilation and updating of the list of license plates that are registered to Evanston and non-compliant with the wheel tax requires continuous manual effort by staff to create and upload to the LPR. Passport
would bring some much needed automation to that process and reduce the number of external vendors with disparate systems that do not currently integrate with each other.

The ParkEvanston app will be built on an open API which will allow further development and add-ons to the app that will be beneficial to Evanston parkers. Staff is already investigating how the app could be further leveraged to include an interactive map of existing parking regulations. This would allow a parker to use the GPS on their phone to determine what parking regulations exist for the place they wish to park on the street. Additionally, staff is evaluating technologies that can be used in the app to direct parkers to open parking meter spaces throughout the city using sensors and other technology, reducing the greenhouse gas emissions and traffic congestion that is created by vehicles circling looking for parking spaces.

Finance staff is also preparing a report to the City Council to replace the Cash Receipting and Accounts Receivable system. This replacement is tied directly to the Passport proposal in this report. Staff has narrowed the search down to two vendors and will present this replacement system along with an update on Passport in September/October. Given the overall budget picture of the City, this total improvement in Parking, Cash Receipting and Accounts Receivable will improve the total resident experience, improve total revenues and reduce the time spent by staff in administering these activities.

The ParkEvanston app is expected to launch in September 2017 and the citation management services are anticipated to go live in January 2018 after a four month implementation coinciding with the Cash Receipting implementation.

Attached:
Passport Parking Proposal
Draft Agreement with Passport Parking
From:

**Passport**
1300 S. Mint St
Suite 200
Charlotte, NC 28203
(704) 837-8066
Passport & Evanston

Passport and Evanston became partners in 2014. Since then Passport has not only grown as a company, but grown its presence in Chicagoland. Through Passport Evanston has seen over 390,000+ transactions with over $640,000+ in Revenue come through the application for the City!

In this proposal on Passport’s Citation Management, we will highlight how the platform operates, the reporting and online payment options Evanston will receive, the implementation process to pull in the old data, and how this system will give Evanston more while costing less than it’s current system. The system itself is designed as an extension of the services Passport currently offers - which is helping Evanston collect revenue. Passport Citation arm will help collect revenue via online payments and comes with a component to issue the tickets.

Passport is being used by over 50+ Villages and Cities in IL alone - and most started similarly to Evanston, with Mobile Payments and moved to use the Citation arm as well. For example Wilmette, Highwood, and Blue Island are all live using Passport’s Citation platform - with others soon to launch in the next few months. Below is a map highlighting Passport’s presence in Chicagoland alone in IL.
Citation Management

Passport’s citation management platform works in conjunction with our Mobile Payments platform. It is a Saas platform similar to mobile payments, as the fees as passed along to the violator, rather than being borne by all taxpayers as a cost to the City. As the largest provider of mobile payments in North America, we have the knowledge and capability to provide the most robust citation management system as we understand the entire value chain from payment, to monitoring, to ticket issuance, to appeals and payment. In aggregate, Passport’s system handles over two million payments per month, and is well equipped to expand increased payment flow from Evanston. Highlighted below is the functionality of Passport’s Citation Management platform.

Passport’s system provides an easy-to-use Android application for monitoring and ticket issuance
(1) Officer issues ticket via Android device.
(2) Printed citations are configurable and can include formatted preprinted paper - print from Bluetooth printer.
(3) From here, the ticket is available to be paid or appealed on the branded web portal provided by Passport or paid in office.
(4) If payment is not received on time, Passport’s system will auto-generate and send a collections letter on the City’s letterhead.
Below is the issuance flow, highlighting the speed and ease of use to issue a ticket.

Not only will Evanston be able to monitor parking sessions and issues citation on them, but will be able to electronically chalk as well. In the chalking valve stem’s can even be marked. Please see below for electronic chalking flow.
Data and Analytics
With our cloud-based back-end system, the City gets full access to the wealth of data generated when issuing tickets. From getting a bird’s eye view of everything that has happened over the last year to drilling down to a single PEO’s activities in a particular lot on a single day, the information is available. This provides full transparency into your operations and enables data-driven decisions.

Online Payments
Along with Passport’s Citation Issuance, and reporting Evanston will also gain a branded online payment portal. Violators will now be able to go online to pay their parking tickets. From here parkers can see pictures of their violation, appeal if allowable, and pay for their violations.

To the right is a branded payment website for the City of Omaha, Nebraska which highlights how a violator will find their ticket which is to search by citation number, license plate and state, or VIN number.
From here the parker will be able to see all outstanding parking violations and if they tried to appeal the first item they see if the photo evidence of their violation with an option to click “ok, pay it”.

Appeal Process

To the Right shows an example of the appeal process. If a parker tries to appeal their citation the first piece they will see are any images of the violation.
Due to the ease of ticket issuance plus the ability to pay online, Evanston should expect an increase in both collection yield and top of line revenue. For example Omaha’s collection rate increased 11% after it began using Passport.

Case Study: Omaha

**BEFORE PASSPORT**
- 63% of citations paid

**ENTER PASSPORT**
- 74% of citations paid
- $1.41MM collected in 2014 & 2015 YTD
- Average paid ticket aging:
  - TICKETS PAID: 72%, 18%, 10% for days 30, 60, 90 respectively
- automation of registered owner lookup and letter generation
- Seamless enforcement integration with ParkOmaha mobile sessions
- Fewer tickets written due to increased compliance

Omaha has selected Passport through an official procurement to add Digital Permits to the existing contract.
New Haven, CT - Case Study

New Haven, CT switched from using offline handhelds from Duncan Solutions to using Passport’s real time platform and added online payments. The transition resulted in an increased number of tickets written, increased number of tickets paid online, increase in overall revenue, and an increase in meter revenue due to officers having more time to find violators and be ambassadors.

**After Passport**

- **+10%** Revenue
- **+18%** Online Payments
- **+4%** Citations Issued

New Haven is on track to issue 140,000+ citations in 2016.

*“Passport and the experience and technological insight that they bring to the table has enabled the City of New Haven and our enforcement to become more user efficient and public friendly. The new system allows the officers in the field to do more with less effort, as well as convey more real-time information to the public than ever before.”*

Mike Mohler, Deputy Director of Transportation, Traffic, and Parking

**Online Citation Payments**

Customers in New Haven were able to take advantage of a real-time branded payment platform, creating the convenience to make citation payments versus having to pay in person or mail-in the payment.

**New Haven’s Payment Portal**

newhaven.mcpay.com

**Online vs Offline Payments**

Passport was introduced in February of 2015.
Permits

Passport’s permit system will allow the City to issue, track, and manage all parking permits for all residential and parking lot permits, along with recording all pertinent information surrounding the applied permit. Passport’s digital permitting solution will not only cut costs by reducing the need for physical hang tags/decals, but also substantially free up time for employees who have to gather information, input it in the system, mail hang tags or decals, and then examine hang tags and decals in the field to ensure validity. The City will also be able to control all information gathered (name, address, LPN, et al) as well as set business rules and permit limitations to match the City’s requirements. As Passport has an integration with Genetec all plates can be tied to the LPR system to ensure enforcement is not only accurate, but hyper efficient.

Similar to the customized user portal to pay for citations, Passport will deploy a City branded user-facing permit website. From here, users will be able to not only purchase their permits online, but search all available permits and manage their account. Passport’s permitting system is hosted on the same platform as the enforcement system, meaning that all data can be managed in the same back-office system which Evanston already uses, OpsMan. Passport’s system is entirely cloud-based with no installation required so implementation can be completed within a matter of weeks.

To the right is the flow for a permit purchase online branded for New Haven, CT.

The platform will allow users to search, apply for, and purchase permits online without the need to use physical permits, though physical permits can still be utilized. Similar to the citation management site, users will have a Evanston branded site matching current sites to give them familiarity and comfort using the Passport system. The City will be able to control all credentials
such as permit name, price, customer name, vehicle limit, residence required, email, and more.

Additionally, Passport's permits will enable Evanston to have a records management portal in municipal facilities or through a client facing portal. OpsMan enables the City to generate all reporting, including permit revenue, permits in use, and purchase reports. This allows for the tracking of effectiveness, issuance, and expiration date.

On top of creating a website for online payments for both permits and citation payments, Passport will brand the website to match Evanston. Below is an example of the branded permitting site which was built for Virginia Beach, VA to highlight the configurability and brandability of our online payment websites.
Citation Management Transition

Highlighted below is a project management schedule to outline the period it takes to transition from the legacy citation platform to Passport. Not only is Passport well versed in this process - we have done it before specifically for Duncan. Our team is full of experts on this exact scenario, and the project manager leading this process will be Mike Mohler. Mike is the former Deputy Director of Transportation for New Haven, CT. New Haven, CT chose Passport to replace Duncan - and below is a quote from Mike prior to joining Passport.

Evanston will not only have a team well versed in transitioning from Duncan to Passport, but will have a lead from Passport, dedicated to the project, who has been on both sides of the table and fully understand the nuances and importances of transitioning a City.

“A smooth transition from our previous enforcement provider to Passport was integral for a successful conversion, and was something that made me very nervous. Passport made everything, throughout the transition, as easy as possible for me. They proactively made sure every detail was considered. They are truly parking experts”

Mike Mohler
Deputy Director of Transportation
New Haven, CT
## Transition Schedule

<table>
<thead>
<tr>
<th>PROJECT MILESTONE</th>
<th>OWNER</th>
<th>DAYS FROM CONTRACT EXECUTION TO COMPLETION</th>
</tr>
</thead>
<tbody>
<tr>
<td>PROJECT KICKOFF</td>
<td>Passport/Evanston</td>
<td>1</td>
</tr>
<tr>
<td>Distribute Project Team Lists</td>
<td>Passport</td>
<td>1</td>
</tr>
<tr>
<td>Distribute Documents Needed</td>
<td>Passport</td>
<td>2</td>
</tr>
<tr>
<td>SYSTEM DESIGN MEETING</td>
<td>Passport/Evanston</td>
<td>5</td>
</tr>
<tr>
<td>Discuss System Requirements/Priorities</td>
<td>Passport/Evanston</td>
<td>5</td>
</tr>
<tr>
<td>Draft Requirements &amp; Priorities Document</td>
<td>Passport</td>
<td>5</td>
</tr>
<tr>
<td>Sign off on Requirements and Priorities Document</td>
<td>Passport/Evanston</td>
<td>10</td>
</tr>
<tr>
<td>Gather System Data from Duncan</td>
<td>Passport/Evanston</td>
<td>15</td>
</tr>
<tr>
<td>Outstanding Citation Data Migration</td>
<td>Passport/Evanston</td>
<td>15</td>
</tr>
<tr>
<td>SYSTEM BUILDOUT</td>
<td>Passport</td>
<td>20</td>
</tr>
<tr>
<td>Assign Users and Roles</td>
<td>Passport/Evanston</td>
<td>22</td>
</tr>
<tr>
<td>Addresses, GIS, and Zone Mapping</td>
<td>Passport</td>
<td>25</td>
</tr>
<tr>
<td>Assign Zone names and numbers</td>
<td>Passport</td>
<td>25</td>
</tr>
<tr>
<td>Configure and Test Violation Types</td>
<td>Passport</td>
<td>25</td>
</tr>
<tr>
<td>Configure and Test Fee Escalation Schedule</td>
<td>Passport</td>
<td>25</td>
</tr>
<tr>
<td>Determine, Configure, and Test Appeals Process</td>
<td>Passport</td>
<td>30</td>
</tr>
<tr>
<td>Import Legacy Citations, if needed</td>
<td>Passport</td>
<td>30</td>
</tr>
<tr>
<td>PROJECT MILESTONE</td>
<td>OWNER</td>
<td>DAYS FROM CONTRACT EXECUTION TO COMPLETION</td>
</tr>
<tr>
<td>Letter Creation and Ongoing Generation</td>
<td>Passport</td>
<td>35</td>
</tr>
<tr>
<td>Determine and Configure Dispute Information</td>
<td>Passport/Evanston</td>
<td>35</td>
</tr>
<tr>
<td>HARDWARE</td>
<td>Passport/Evanston</td>
<td>35</td>
</tr>
<tr>
<td>Determine Quantity of Handhelds and Printers, if needed</td>
<td>Passport/Evanston</td>
<td>15</td>
</tr>
<tr>
<td>Step</td>
<td>Location</td>
<td>Time</td>
</tr>
<tr>
<td>-------------------------------------------</td>
<td>------------------------</td>
<td>------</td>
</tr>
<tr>
<td>Order Printers</td>
<td>Passport</td>
<td>15</td>
</tr>
<tr>
<td>FINANCIAL SETUP</td>
<td>Passport/Evanston</td>
<td>35</td>
</tr>
<tr>
<td>Setup Merchant Processing</td>
<td>Passport/Evanston</td>
<td>35</td>
</tr>
<tr>
<td>Setup Financial Details</td>
<td>Passport</td>
<td>35</td>
</tr>
<tr>
<td>SYSTEM PROVISIONING AND TESTING</td>
<td>Passport</td>
<td>40</td>
</tr>
<tr>
<td>Provision Operations Management Console</td>
<td>Passport</td>
<td>40</td>
</tr>
<tr>
<td>Run Test Ticket Issuance</td>
<td>Passport</td>
<td>40</td>
</tr>
<tr>
<td>Run Test Ticket Payment</td>
<td>Passport</td>
<td>40</td>
</tr>
<tr>
<td>Run Test Appeals</td>
<td>Passport</td>
<td>40</td>
</tr>
<tr>
<td>Deliver Operations Management Console</td>
<td>Passport</td>
<td>40</td>
</tr>
<tr>
<td>LAUNCH</td>
<td>Passport/Evanston</td>
<td>45</td>
</tr>
</tbody>
</table>
## Pricing

<table>
<thead>
<tr>
<th>ITEM</th>
<th>INCLUDES</th>
<th>PRICE</th>
</tr>
</thead>
</table>
| Private Label Mobile App                | ● Private Label Android App  
● Private Label iOS App  
● Private Label Mobile-Optimized Pay Website  
● Unlimited ongoing upgrades and enhancements | $75,000 Build out fee - **Waived**  
$1,500 per month maintenance - **Waived with Citations** |
| Citation Management                     | ● Android Application  
● Backend Data Management  
● Unlimited ongoing upgrades and enhancements | $1,500 / Month  
$0.00 / Month |
| Online Website Portal - Management - Issuance - Reporting | ● Branded Online Web portal  
● Records management for in person and mail in tickets via Opsman  
● Ongoing Maintenance and hosting of Website  
● Online Appeals  
● Data Storage  
● Hosting | $1.25 per ticket paid  
$1.00 online Convenience fee |
| Lookup & Delinquent Citation Letter Generation | ● Automatic Letter Generation  
● Postage  
● Printed Letter & Envelope  
● Automatic LPN Lookup  
● National 50 state lookup through NLets  
● Passport collects 20.5% of funds collected after a letter is sent | $1.25 per letter sent  
20.5% of Collections |
| Digital Permits - Residential           | ● License plate based digital permits  
● Branded customer facing portal for payments | To be negotiated |
| Digital Permits - Parking Lot           | ● License plate based digital permits  
● Branded customer facing portal for payments | To be negotiated |
| Vehicle Tax                             | ● License plate based digital permits  
● Branded customer facing portal for payments | Optional add-on  
To be negotiated at a later date |
<p>| System Setup and Training               | ● Zone and rate setup | $10,000 <strong>Waived</strong> |</p>
<table>
<thead>
<tr>
<th>Service</th>
<th>Included Features</th>
<th>Included</th>
</tr>
</thead>
<tbody>
<tr>
<td>Testing</td>
<td>• Testing</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• User role creation and setup</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Remote Training</td>
<td></td>
</tr>
<tr>
<td>Conversion from Duncan</td>
<td>• Data conversion</td>
<td>Included</td>
</tr>
<tr>
<td></td>
<td>• System Testing</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Import legacy citations</td>
<td></td>
</tr>
<tr>
<td>Access to Citation Management in OpsMan</td>
<td>• Access to 60+ financial and usage reports</td>
<td>Included</td>
</tr>
<tr>
<td></td>
<td>• Live Officer Tracking</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Ticketing Heat Maps</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Unlimited access to on demand videos and FAQs</td>
<td></td>
</tr>
<tr>
<td>Client Technical Support</td>
<td>• Unlimited support by email and phone</td>
<td>Included</td>
</tr>
<tr>
<td>Second and Third Tier User Technical Support</td>
<td>• Unlimited support by email and phone</td>
<td>Included</td>
</tr>
</tbody>
</table>
CITY OF EVANSTON
PROFESSIONAL SERVICES AGREEMENT

The parties referenced herein desire to enter into an agreement for Software License and Service Agreement for Mobile Payments for Parking Platform and a Citation Management Platform ("the Agreement").

THIS AGREEMENT (hereinafter referred to as the “Agreement”) entered into this ___ day of ________________, 20___, between the City of Evanston, an Illinois municipal corporation with offices located at 2100 Ridge Avenue, Evanston Illinois 60201 (hereinafter referred to as the “City”), and PassportParking Inc., with offices located at 1300 S. Mint St., Charlotte NC 28203 (“Passport”). Compensation for all basic Services ("the Services") provided by the Consultant pursuant to the terms of this Agreement as specified in Exhibit A.

I. COMMENCEMENT DATE

Consultant shall commence the Services on ____________ or no later than three (3) DAYS AFTER City executes and delivers this Agreement to Consultant.

II. TERM OF SERVICES

This Agreement will be for a 2 year term with the option to renew 2 times in writing thirty (30) days prior to the date of expiration. If this Agreement provides for renewals after an initial term, no renewal shall begin until agreed to in writing by both parties prior to the completion date of this Agreement.

III. PAYMENTS

City will pay Passport those fees as provided in Exhibit A, incorporated herein by reference. Any additional expenses must be specifically approved by the City in writing in advance.
Passport will send monthly invoices to City for all fees payable to Passport that accrued during the preceding month. If City fails to remit payment according to such invoices within thirty (30) days from the date on the invoice, Passport will have the right to suspend City’s access to the Services (MPP, CMP, and DPP) until all outstanding and delinquent balances have been paid in full.

IV. DESCRIPTION OF SERVICES

Passport will perform the services (the “Services”) as set forth in Exhibit A. Services may include, if any, other documented discussions and agreements regarding scope of work and cost.

V. GENERAL PROVISIONS

A. Services. Passport will perform the Services in a professional and workmanlike manner. All Services performed and documentation (regardless of format) provided by Passport will be in accordance with the standards of reasonable care and skill of the profession, free from errors or omissions, ambiguities, coordination problems, and other defects. Passport will take into account any and all applicable plans and/or specifications furnished by City, or by others at City’s direction or request, to Passport during the term of this Agreement. All materials, buildings, structures, or equipment designed or selected by Passport will be workable and fit for the intended use thereof, and will comply with all applicable governmental requirements. Passport will require its employees to observe the working hours, rules, security regulations and holiday schedules of City while working and to perform its Services in a manner which does not unreasonably interfere with the City’s business and operations, or the business and operations of other tenants and occupants in the City which may be affected by the work relative to this Agreement. Passport shall take all necessary precautions to assure the safety of its employees who are engaged in the performance of the Services, all equipment and supplies used in connection therewith, and all property of City or other parties that may be affected in connection therewith. If requested by City, Passport will promptly replace any employee or agent performing the Services if, in the opinion of the City, the performance of the employee or agent is unsatisfactory.

Passport is responsible for conforming its final work product to generally accepted professional standards for all work performed pursuant to this Agreement. Passport is an independent Passport and is solely responsible for all taxes, withholdings, and other statutory or contractual obligations of any sort, including but not limited to, Worker’s Compensation Insurance. Nothing in this Agreement accords any third-party beneficiary rights whatsoever to any non-party to this Agreement that any non-party may seek to enforce. Passport acknowledges and agrees that should Passport or its subconsultants provide false information, or fail to be or remain in compliance with this Agreement, the
DRAFT

City may void this Agreement. The Passport warrants and states that it has read the Contract Documents, and agrees to be bound thereby, including all performance guarantees as respects Passport’s work and all indemnity and insurance requirements.

Passport will obtain prior approval from the City prior to subcontracting with any entity or person to perform any of the work required under this Agreement. If Passport subcontracts any of the services to be performed under this Agreement, the subconsultant agreement will provide that the services to be performed under any such agreement will not be sublet, sold, transferred, assigned or otherwise disposed of to another entity or person without the City’s prior written consent. The Passport will be responsible for the accuracy and quality of any subconsultant’s work.

All subconsultant agreements will include verbatim or by reference the provisions in this Agreement binding upon Passport as to all Services provided by this Agreement, such that it is binding upon each and every subconsultant that does work or provides Services under this Agreement.

Passport will cooperate fully with the City, other City contractors, other municipalities and local government officials, public utility companies, and others, as may be directed by the City. This will include attendance at meetings, discussions and hearings as requested by the City. This cooperation shall extend to any investigation, hearings or meetings convened or instituted by OSHA relative to this Project, as necessary. Passport will cooperate with the City in scheduling and performing its Work to avoid conflict, delay in or interference with the work of others, if any, at the Project.

Except as otherwise provided herein, the nature and scope of Services specified in this Agreement may only be modified by a writing approved by both parties. This Agreement may be modified or amended from time to time provided, however, that no such amendment or modification will be effective unless reduced to writing and duly authorized and signed by the authorized representatives of the parties.

B.   Representation and Warranties. Passport represents and warrants that:
   (1) Passport possesses and will keep in force all required licenses to perform the Services, (2) the employees of Passport performing the Services are fully qualified, licensed as required, and skilled to perform the Services.

C.   Termination. City may, at any time, with or without cause, terminate this Agreement upon seven (7) days written notice to Passport. If the City terminates this agreement, the City will make payment to Passport for Services performed prior to termination. Payments made by the City pursuant to this Agreement are subject to sufficient appropriations made by the City of Evanston City Council. In the event of termination resulting from non-appropriation or insufficient...
appropriation by the City Council, the City’s obligations hereunder shall cease and there will be no penalty or further payment required. In the event of an emergency or threat to the life, safety or welfare of the citizens of the City, the City will have the right terminate this Agreement without prior written notice. Within thirty (30) days of termination of this Agreement, the Passport will turn over to the City any documents, drafts, and materials, including but not limited to, outstanding work product, data, studies, test results, source documents, AutoCad Version 2007, PDF, ArtView, Word, Excel spreadsheets, technical specifications and calculations, and any other such items specifically identified by the City related to the Services herein.

D. Independent Consultant. Passport’s status will be that of an independent Consultant and not that of a servant, agent, or employee of City. Passport will not hold Consultant out, nor claim to be acting, as a servant, agent or employee of City. Passport is not authorized to, and will not, make or undertake any agreement, understanding, waiver or representation on behalf of City. Passport will at its own expense comply with all applicable workers compensation, unemployment insurance, employer’s liability, tax withholding, minimum wage and hour, and other federal, state, county and municipal laws, ordinances, rules, regulations and orders. Passport agrees to abide by the Occupational Safety & Health Act of 1970 (OSHA), and as the same may be amended from time to time, applicable state and municipal safety and health laws and all regulations pursuant thereto.

E. Conflict of Interest. Passport represents and warrants that no prior or present services provided by Passport to third parties conflict with the interests of City in respect to the Services being provided hereunder except as will have been expressly disclosed in writing by Passport to City and consented to in writing to City.

F. Ownership of Documents and Other Materials. All originals, duplicates and negatives of all plans, drawings, reports, photographs, charts, programs, models, specimens, specifications, AutoCad Version 2007, Excel spreadsheets, PDF, and other documents or materials required to be furnished by Passport hereunder, including drafts and reproduction copies thereof, will be and remain the exclusive property of City, and City will have the unlimited right to publish and use all or any part of the same without payment of any additional royalty, charge, or other compensation to Passport. Upon the termination of this Agreement, or upon request of City, during any stage of the Services, Passport will promptly deliver all such materials to City. Passport will not publish, transfer, license or, except in connection with carrying out obligations under this Agreement, use or reuse all or any part of such reports and other documents, including working pages, without the prior written approval of City, provided, however, that Passport may retain copies of the same for Passport’s own general reference.
G. **Payment.** Invoices for payment will be submitted by Passport to City at the address set forth above, together with reasonable supporting documentation, City may require such additional supporting documentation as City reasonably deems necessary or desirable. Payment shall be made in accordance with the Illinois Local Governmental Prompt Payment Act, after City’s receipt of an invoice and all such supporting documentation.

H. **Right to Audit.** Passport will for a period of three years following performance of the Services, keep and make available for the inspection, examination and audit by City or City’s authorized employees, agents or representatives, at all reasonable time, all records respecting the services and expenses incurred by Passport, including without limitation, all book, accounts, memoranda, receipts, ledgers, canceled checks, and any other documents indicating, documenting, verifying or substantiating the cost and appropriateness of any and all expenses. If any invoice submitted by Passport is found to have been overstated, Passport will provide City an immediate refund of the overpayment together with interest at the highest rate permitted by applicable law, and will reimburse all of City’s expenses for and in connection with the audit respecting such invoice.

I. **Indemnity.** Passport will defend, indemnify and hold harmless the City and its officers, elected and appointed officials, agents, and employees from any and all liability, losses, or damages as a result of claims, demands, suits, actions, or proceedings of any kind or nature, including but not limited to costs, and fees, including attorney’s fees, judgments or settlements, resulting from or arising out of any negligent or willful act or omission on the part of the Passport or Passport’s subcontractors, employees, agents or subcontractors during the performance of this Agreement. Such indemnification will not be limited by reason of the enumeration of any insurance coverage herein provided. This provision shall survive completion, expiration, or termination of this Agreement.

Nothing contained herein will be construed as prohibiting the City, or its officers, agents, or employees, from defending through the selection and use of their own agents, attorneys, and experts, any claims, actions or suits brought against them. Passport will be liable for the costs, fees, and expenses incurred in the defense of any such claims, actions, or suits. Nothing herein will be construed as a limitation or waiver of defenses available to the City and employees and agents, including but not limited to the Illinois Local Governmental and Governmental Employees Tort Immunity Act, 745 ILCS 10/1-101 et seq.

At the City Corporation Counsel’s option, Passport must defend all suits brought upon all such Losses and must pay all costs and expenses incidental to them, but the City has the right, at its option, to participate, at its own cost, in the defense of any suit, without relieving Passport of any of its obligations under this Agreement. Any settlement of any claim or suit related to this Agreement by
Passport must be made only with the prior written consent of the City Corporation Counsel, if the settlement requires any action on the part of the City.

To the extent permissible by law, Passport waives any limits to the amount of its obligations to indemnify, defend, or contribute to any sums due under any Losses, including any claim by any employee of Passport that may be subject to the Illinois Workers Compensation Act, 820 ILCS 305/1 et seq. or any other related law or judicial decision, including but not limited to, Kotecki v. Cyclops Welding Corporation, 146 Ill. 2d 155 (1991). The City, however, does not waive any limitations it may have on its liability under the Illinois Workers Compensation Act, the Illinois Pension Code or any other statute.

Passport will be responsible for any losses and costs to repair or remedy work performed under this Agreement resulting from or arising out of any act or omission, neglect, or misconduct in the performance of its Work or its subconsultants' work. Acceptance of the work by the City will not relieve the Passport of the responsibility for subsequent correction of any such error, omissions and/or negligent acts or of its liability for loss or damage resulting therefrom. All provisions of this Section will survive completion, expiration, or termination of this Agreement.

J. Insurance. Passport will carry and maintain at its own cost with such companies as are reasonably acceptable to City all necessary liability insurance (which shall include as a minimum the requirements set forth below) during the term of this Agreement, for damages caused or contributed to by Passport, and insuring Passport against claims which may arise out of or result from Passport’s performance or failure to perform the Services hereunder: (1) worker’s compensation in statutory limits and employer’s liability insurance in the amount of at least $500,000, (2) comprehensive general liability coverage, and designating City as additional insured for not less than $3,000,000 combined single limit for bodily injury, death and property damage, per occurrence, (3) comprehensive automobile liability insurance covering owned, non-owned and leased vehicles for not less than $1,000,000 combined single limit for bodily injury, death or property damage, per occurrence, and (4) errors and omissions or professional liability insurance respecting any insurable professional services hereunder in the amount of at least $1,000,000. Passport shall give to the City certificates of insurance for all Services done pursuant to this Agreement before Passport performs any Services, and, if requested by City, certified copies of the policies of insurance evidencing the coverage and amounts set forth in this Section. The City may also require Passport to provide copies of the Additional Insured Endorsement to said policy(ies) which name the City as an Additional Insured for all of Passport’s Services and work under this Agreement. Any limitations or modification on the certificate of insurance issued to the City in compliance with this Section that conflict with the provisions of this Section shall have no force and effect. Passport’s certificate of insurance will contain a provision that the coverage afforded under the policy(s) will not be canceled or
reduced without thirty (30) days prior written notice (hand delivered or registered mail) to City. Passport understands that the acceptance of certificates, policies and any other documents by the City in no way releases the Passport and its subcontractors from the requirements set forth herein. Passport expressly agrees to waive its rights, benefits and entitlements under the “Other Insurance” clause of its commercial general liability insurance policy as respects the City. In the event Passport fails to purchase or procure insurance as required above, the parties expressly agree that Passport will be in default under this Agreement, and that the City may recover all losses, attorney’s fees and costs expended in pursuing a remedy or reimbursement, at law or in equity, against Passport.

Passport acknowledges and agrees that if it fails to comply with all requirements of this Section, that the City may void this Agreement.

K. Confidentiality. In connection with this Agreement, City may provide Passport with information to enable Passport to render the Services hereunder, or Passport may develop confidential information for City. Passport agrees (i) to treat, and to obligate Passport’s employees to treat, as secret and confidential all such information whether or not identified by City as confidential, (ii) not to disclose any such information or make available any reports, recommendations and/or conclusions which Passport may make for City to any person, firm or corporation or use the same in any manner whatsoever without first obtaining City’s written approval, and (iii) not to disclose to City any information obtained by Passport on a confidential basis from any third party unless Passport will have first received written permission from such third party to disclose such information.

Pursuant to the Illinois Freedom of Information Act, 5 ILCS 140/7(2), records in the possession of others whom the City has contracted with to perform a governmental function are covered by the Act and subject to disclosure within limited statutory timeframes (five (5) working days with a possible five (5) working day extension). Upon notification from the City that it has received a Freedom of Information Act request that calls for records within the Passport’s control, the Passport will promptly provide all requested records to the City so that the City may comply with the request within the required timeframe. The City and the Passport will cooperate to determine what records are subject to such a request and whether or not any exemptions to the disclosure of such records, or part thereof, is applicable. Vendor will indemnify and defend the City from and against all claims arising from the City’s exceptions to disclosing certain records which Vendor may designate as proprietary or confidential. Compliance by the City with an opinion or a directive from the Illinois Public Access Counselor or the Attorney General under FOIA, or with a decision or order of Court with jurisdiction over the City, shall not be a violation of this Section.

L. Use of City’s Name or Picture of Property. Passport will not in the course of performance of this Agreement or thereafter use or permit the use of
City’s name nor the name of any affiliate of City, nor any picture of or reference to its Services in any advertising, promotional or other materials prepared by or on behalf of Passport, nor disclose or transmit the same to any other party.

M. **No Assignments or Subcontracts.** Passport will not assign or subcontract all or any part or its rights or obligations hereunder without City’s express prior written approval. Any attempt to do so without the City’s prior consent will, at City’s option, be null and void and of no force or effect whatsoever. Passport shall not employ, contract with, or use the services of any other architect, interior designer, engineer, Passport, special contractor, or other third party in connection with the performance of the Services without the prior written consent of City.

N. **Compliance with Applicable Statutes, Ordinances and Regulations.** In performing the Services, Passport will comply with all applicable federal, state, county, and municipal statutes, ordinances and regulations, at Passport’s sole cost and expense, except to the extent expressly provided to the contrary herein. Whenever the City deems it reasonably necessary for security reasons, the City may conduct at its own expense, criminal and driver history background checks of Passport’s officers, employees, subcontractors, or agents. Passport will immediately reassign any such individual who in the opinion of the City does not pass the background check.

O. **Liens and Encumbrances.** Passport, for itself, and on behalf of all subcontractors, suppliers, materialmen and others claiming by, through or under Passport, hereby waives and releases any and all statutory or common law mechanics’ materialmens’ or other such lien claims, or rights to place a lien upon City property or any improvements thereon in connection with any Services performed under or in connection with this Agreement. Passport further agrees, as and to the extent of payment made hereunder, to execute a sworn affidavit respecting the payment and lien releases of all subcontractors, suppliers and materialmen, and a release of lien respecting the Services at such time or times and in such form as may be reasonably requested by City. Passport will protect City from all liens for labor performed, material supplied or used by Passport and/or any other person in connection with the Services undertaken by Passport hereunder, and will not at any time suffer or permit any lien or attachment or encumbrance to be imposed by any subConsultant, supplier or materialmen, or other person, firm or corporation, upon City property or any improvements thereon, by reason or any claim or demand against Passport or otherwise in connection with the Services.

P. **Notices.** Every notice or other communication to be given by either party to the other with respect to this Agreement, will be in writing and will not be effective for any purpose unless the same will be served personally or by United States certified or registered mail, postage prepaid, addressed if to City as follows: City of Evanston, 2100 Ridge Avenue, Evanston, Illinois 60201,
Attention: Purchasing Division and to Passport at the address first above set forth, or at such other address or addresses as City or Passport may from time to time designate by notice given as above provided.

Q. Attorney’s Fees. In the event that the City commences any action, suit, or other proceeding to remedy, prevent, or obtain relief from a breach of this Agreement by Passport, or arising out of a breach of this Agreement by Passport, the City will recover from the Passport as part of the judgment against Passport, its attorneys’ fees and costs incurred in each and every such action, suit, or other proceeding.

R. Waiver. Any failure or delay by City to enforce the provisions of this Agreement will in no way constitute a waiver by City of any contractual right hereunder, unless such waiver is in writing and signed by City.

S. Severability. In the event that any provision of this Agreement should be held void, or unenforceable, the remaining portions hereof will remain in full force and effect.

T. Choice of Law. The rights and duties arising under this Agreement will be governed by the laws of the State of Illinois. Venue for any action arising out or due to this Agreement will be in Cook County, Illinois. The City will not enter into binding arbitration to resolve any dispute under this Agreement. The City does not waive tort immunity by entering into this Agreement.

U. Time. Passport agrees all time limits provided in this Agreement and any Addenda or Exhibits hereto are of essence to this Agreement. Passport will continue to perform its obligations while any dispute concerning the Agreement is being resolved, unless otherwise directed by the City.

V. Survival. Except as expressly provided to the contrary herein, all provisions of this Agreement will survive all performances hereunder including the termination of the Passport.

VI. EQUAL EMPLOYMENT OPPORTUNITY

In the event of the Passport’s noncompliance with any provision of Section 1-12-5 of the Evanston City Code, the Illinois Human Rights Act or any other applicable law, the Passport may be declared nonresponsible and therefore ineligible for future contracts or subcontracts with the City, and the contract may be cancelled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.

During the performance of the contract, the Passport agrees as follows:
A. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, marital status, national origin or ancestry, or age or physical or mental disabilities that do not impair ability to work, and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization. Passport shall comply with all requirements of City of Evanston Code Section 1-12-5.

B. That, in all solicitations or advertisements for employees placed by it on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, sexual orientation, marital status, national origin, ancestry, or disability.

VII. SEXUAL HARASSMENT POLICY

The Passport certifies pursuant to the Illinois Human Rights Act (775 ILCS 5/2-105 et. seq.), that it has a written sexual harassment policy that includes, at a minimum, the following information:

A. The illegality of sexual harassment;

B. The definition of sexual harassment under State law;

C. A description of sexual harassment utilizing examples;

D. The Passport’s internal complaint process including penalties;

E. Legal recourse, investigation and complaint process available through the Illinois Department of Human Rights and the Human Rights Commission, and directions on how to contact both; and

F. Protection against retaliation as provided to the Department of Human Rights.

VIII. PASSPORT CERTIFICATIONS

A. Passport acknowledges and agrees that should Passport or its subconsultant provide false information, or fail to be or remain in compliance with the Agreement, the City may void this Agreement.

B. Passport certifies that it and its employees will comply with applicable provisions of the U.S. Civil Rights Act, Section 504 of the Federal Rehabilitation Act, the Americans with Disabilities Act (42 U.S.C. Section 1201 et seq.) and applicable rules in performance under this Agreement.

C. If Passport, or any officer, director, partner, or other managerial agent of Passport, has been convicted of a felony under the Sarbanes-Oxley Act of 2002,
or a Class 3 or Class 2 felony under the Illinois Securities Law of 1953, Passport certifies at least five years have passed since the date of the conviction.

D. Passport certifies that it has not been convicted of the offense of bid rigging or bid rotating or any similar offense of any State in the U.S., nor made any admission of guilt of such conduct that is a matter of record. (720 ILCS 5/33 E-3, E-4).

E. In accordance with the Steel Products Procurement Act, Passport certifies steel products used or supplied in the performance of a contract for public works shall be manufactured or produced in the U.S. unless the City grants an exemption.

F. Passport certifies that it is properly formed and existing legal entity, and as applicable, has obtained an assumed name certificate from the appropriate authority, or has registered to conduct business in Illinois and is in good standing with the Illinois Secretary of State.

G. If more favorable terms are granted by Passport to any similar governmental entity in any state in a contemporaneous agreement let under the same or similar financial terms and circumstances for comparable supplies or services, the more favorable terms shall be applicable under this Agreement.

H. Passport certifies that it is not delinquent in the payment of any fees, fines, damages, or debts to the City of Evanston.

IX. INTEGRATION

This Agreement, together with Exhibit A, sets forth all the covenants, conditions and promises between the parties with regard to the subject matter set forth herein. There are no covenants, promises, agreements, conditions or understandings between the parties, either oral or written, other than those contained in this Agreement. This Agreement has been negotiated and entered into by each party with the opportunity to consult with its counsel regarding the terms therein. No portion of the Agreement shall be construed against a party due to the fact that one party drafted that particular portion as the rule of contra proferentem will not apply.

In the event of any inconsistency between this Agreement, and any Exhibit, this Agreement shall control over the Exhibit. In no event will any proposal or contract form submitted by Passport be part of this Agreement unless agreed to in a writing signed by both parties and attached and referred to herein as an Agreement, and in such event, only the portions of such proposal or contract form consistent with this Agreement and Exhibit hereto will be part hereof.
IN WITNESS WHEREOF, the parties hereto have each approved and executed this Agreement on the day, month and year first above written.

PASSPORT:       CITY OF EVANSTON
2100 RIDGE AVENUE
EVANSTON, IL 60201

By ________________________  By:________________________
Its:  ________________________  Its:  _______________________
FEIN Number: _______________  Date:  _____________________
Date:  _______________________

12
1. Passport will charge $0.35 cents for each Mobile Payments for Parking ("MPP") transaction. Passport will provide City a custom-branded MPP application at no additional charge.

2. Passport will provide City a Citation Management Platform ("CMP"), which allows City’s parking enforcement officers in any or all parking facilities owned or managed by the City the ability to issue parking citations that may be paid online through Passport’s payment portal. 
   a. Upon launching the CMP, Passport will provide City, at no additional charge, fifteen (15) CMP hardware units, which will consist of an Android phone or tablet, Zebra iMZ320 printer, and custom setup. 
   b. Passport will provide custom setup for the Android devices, including installing and configuring the CMP software and pairing the device with a Bluetooth-enabled printer for an additional fee of $300.00 per device; this fee is waived for the devices to be provided as set forth in paragraph 3(a) above. 
   b. City must purchase such additional Android-based handheld devices for each parking enforcement officer to have access to one device while conducting parking enforcement activities. 
   c. d. City must maintain at its sole cost one wireless data plan for each Android device. 
   e. City must possess at least one Bluetooth-enabled printer per Android device described above. 
   f. If City chooses to purchase Bluetooth-enabled printers through Passport, the price for the base model that Passport provides through its hardware vendor is $600.00 for a Zebra iMZ320 printer; this fee is waived for the devices to be provided as set forth in paragraph 3(a) above. 
   g. City will be responsible for paying all shipping costs and printer paper costs. 
   h. City may, but is not required to, order custom printer paper through Passport. If City orders custom printer paper through Passport, City will be responsible for paying the costs of creating, printing, and shipping such custom paper plus a 12% service fee to Passport. Passport is unable to provide estimated costs until specific details of City’s custom printer paper order have been confirmed due to the variable costs from Passport’s third-party vendor. 
   i. Passport will provide an online payment portal through which parking violators may pay outstanding parking citations. 
   j. After thirty (30) days, parking citations issued by City will escalate in price and Passport will automatically generate and send a letter to each parking citation recipient for which Passport has necessary state licensure authorization to perform a driver record lookup informing such parking
violator that he or she has an outstanding parking citation and that the citation amount has increased.
k. Passport will send a second letter sixty (60) days after issuance for each applicable unpaid citation owner.
l. Passport’s fee shall be (1) $1.25 per citation paid, payable by City, and (2) $1.00 per citation paid online, payable by the citation recipient. Passport’s fee for citations whose prices have escalated pursuant to paragraphs (j) and (k) above shall be 20.5% of the escalated fee. Passport’s fee for the first and second letters pursuant to paragraphs (j) and (k) above shall be $1.25 per letter.

3. City will be the merchant of record. Authorize.net shall be the City’s payment gateway.
Memorandum

To: Honorable Mayor and Members of the City Council
   Administration & Public Works Committee

From: Lawrence C. Hemingway, Director, Parks, Recreation & Community Services
      Karen Hawk, Assistant Director, Community Services

Subject: Resolution 68-R-17, Lease Agreements for Studio Space at Noyes

Date: August 14, 2017

Recommended Action:
Staff recommends City Council adoption of Resolution 68-R-17 authorizing the City Manager to enter into an agreement for a four (4) month lease with Sarah Kaiser and a four (4) month lease with Meagan Adams for vacant studios at the Noyes Cultural Arts Center.

Funding Source:
Revenues are deposited into the Noyes Cultural Arts Business Unit 100.30.3710.53565

Livability Benefits:
Education, Arts & Community: Support Vibrant, Connected and Diverse Culture.
Promote a cohesive and connected community; Incorporate arts and cultural resources

Summary:
There are currently two (2) vacant studio spaces at Noyes Cultural Arts Center. Both vacant studios are on the 2nd Level, with open floor plans

- ROOM 211 930 sq. ft. $1093.33 / mo.
- ROOM 215 830 sq. ft. $977.66 / mo.

Three applications were submitted during the open application process. The Noyes Tenants Association reviewed each of the three (3) applications and recommended two (2) for City Council Approval. Each studio lease is for a four-month term (9/1/17 to 12/31/17) and will allow Sarah Kaiser to produce paintings and Meagan Adams to produce photography.
<table>
<thead>
<tr>
<th>Tenant Name</th>
<th>Leased Space</th>
<th>Monthly Rent rate</th>
<th>Annual Total Rent (6 mo)</th>
<th>Community Engagement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sarah Kaiser</td>
<td>215</td>
<td>$977.66</td>
<td>$3910.64</td>
<td>$586.59</td>
</tr>
<tr>
<td>Meagan Adams</td>
<td>211</td>
<td>$1093.33</td>
<td>$4373.32</td>
<td>$655.99</td>
</tr>
</tbody>
</table>

**Attachments:**
- Resolution 68-R-17
- Exhibit A - Studio Master Lease
- Exhibit B - fee chart
A RESOLUTION

Authorizing the City Manager to Enter into Two Four-Month Lease Agreement for Vacant Studio Spaces at the Noyes Cultural Arts Center

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COUNTY OF COOK, STATE OF ILLINOIS:

SECTION 1: The City Manager is hereby authorized and directed to sign, and the City Clerk hereby authorized and directed to attest on behalf of the City of Evanston, one (1) new four (4) month studio lease by and between the City and Sarah Kaiser and one (1) new four (4) month studio lease by and between the City and Meagan Adams for vacant studio space. The leases shall be in substantial conformity with the leases marked as Exhibit A (Master Studio Lease) attached hereto and incorporated herein by reference. The monthly lease rates associated with each space are listed in Exhibit B (Fee Schedule).

SECTION 2: The City Manager is hereby authorized and directed to negotiate any additional terms and conditions of the leases as may be determined to be in the best interests of the City.

SECTION 3: This Resolution will be in full force and effect from and after its passage and approval in the manner provided by law.

________________________________
Stephen H. Hagerty, Mayor

Attest:

_____________________________
Devon Reid, City Clerk       Adopted: _________________, 2017
EXHIBIT A

MASTER STUDIO LEASE
LEASE AGREEMENT FOR THE PREMISES LOCATED AT 927 NOYES STREET, EVANSTON, ILLINOIS, BY AND BETWEEN

THE CITY OF EVANSTON, LANDLORD

AND

[TENANT], TENANT
<table>
<thead>
<tr>
<th>Section</th>
<th>Title</th>
<th>Page Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>SECTION 1.</td>
<td>DESCRIPTION OF PREMISES</td>
<td>2</td>
</tr>
<tr>
<td>SECTION 2.</td>
<td>TERM</td>
<td>2</td>
</tr>
<tr>
<td>SECTION 3.</td>
<td>RENT</td>
<td>2</td>
</tr>
<tr>
<td>SECTION 4.</td>
<td>COMMON FACILITIES</td>
<td>3</td>
</tr>
<tr>
<td>SECTION 5.</td>
<td>USE OF PREMISES</td>
<td>5</td>
</tr>
<tr>
<td>SECTION 6.</td>
<td>SIGNS</td>
<td>8</td>
</tr>
<tr>
<td>SECTION 7.</td>
<td>DEFECTS; DEFECTIVE CONDITION; WIND; ACTS OF THIRD PERSONS</td>
<td>8</td>
</tr>
<tr>
<td>SECTION 8.</td>
<td>CASUALTY DAMAGE; REPAIRS; ABATEMENT OF RENT</td>
<td>8</td>
</tr>
<tr>
<td>SECTION 9.</td>
<td>REPAIRS AND MAINTENANCE</td>
<td>9</td>
</tr>
<tr>
<td>SECTION 10.</td>
<td>UTILITIES</td>
<td>10</td>
</tr>
<tr>
<td>SECTION 11.</td>
<td>TAXES</td>
<td>10</td>
</tr>
<tr>
<td>SECTION 12.</td>
<td>INSURANCE</td>
<td>10</td>
</tr>
<tr>
<td>SECTION 13.</td>
<td>SUBLETTING; ASSIGNMENT</td>
<td>11</td>
</tr>
<tr>
<td>SECTION 14.</td>
<td>SURRENDER OF PREMISES; HOLDING OVER</td>
<td>11</td>
</tr>
<tr>
<td>SECTION 15.</td>
<td>INDEMNIFICATION AND LIENS</td>
<td>12</td>
</tr>
<tr>
<td>SECTION 16.</td>
<td>LANDLORD’S RIGHT OF INSPECTION AND REPAIRS</td>
<td>12</td>
</tr>
<tr>
<td>SECTION 17.</td>
<td>DEFAULT AND REMEDIES</td>
<td>13</td>
</tr>
<tr>
<td>SECTION 18.</td>
<td>TENANT OBLIGATIONS TO COMMUNITY AND ASSOCIATION</td>
<td>15</td>
</tr>
<tr>
<td>SECTION 19.</td>
<td>REMOVAL OF OTHER LIENS</td>
<td>15</td>
</tr>
<tr>
<td>SECTION 20.</td>
<td>REMEDIES NOT EXCLUSIVE</td>
<td>16</td>
</tr>
<tr>
<td>SECTION 21.</td>
<td>EXPENSES OF ENFORCEMENT</td>
<td>16</td>
</tr>
<tr>
<td>SECTION 22.</td>
<td>EMINENT DOMAIN</td>
<td>16</td>
</tr>
<tr>
<td>SECTION 23.</td>
<td>GOVERNMENTAL INTERFERENCE WITH POSSESSION</td>
<td>17</td>
</tr>
<tr>
<td>SECTION 24.</td>
<td>PEACEFUL ENJOYMENT</td>
<td>17</td>
</tr>
<tr>
<td>SECTION 25.</td>
<td>EFFECT OF WAIVER OF BREACH OF COVENANTS</td>
<td>17</td>
</tr>
<tr>
<td>SECTION 26.</td>
<td>AMENDMENTS TO BE IN WRITING</td>
<td>17</td>
</tr>
<tr>
<td>SECTION 27.</td>
<td>PARTIES BOUND</td>
<td>17</td>
</tr>
<tr>
<td>SECTION 28.</td>
<td>NOTICES</td>
<td>17</td>
</tr>
<tr>
<td>SECTION 29.</td>
<td>MISCELLANEOUS</td>
<td>18</td>
</tr>
<tr>
<td>SECTION 30.</td>
<td>VENUE AND JURISDICTION</td>
<td>19</td>
</tr>
<tr>
<td>SECTION 31.</td>
<td>FORCE MAJEURE</td>
<td>19</td>
</tr>
</tbody>
</table>
This Lease Agreement (the “Agreement” or “Lease”) shall take effect as of the date of execution of the Agreement by the City (the “Effective Date”). This Lease is by and between The City of Evanston, an Illinois home rule municipality and owner of subject Property (“Landlord”), whose main business office is located at 2100 Ridge Avenue, Evanston, Cook County, Illinois, “Landlord”, and [TENANT], [TENANT DESCRIPTION] (“Tenant”). Landlord and Tenant may be referred to collectively as the “Parties”.

DESCRIPTION OF PREMISES

Landlord leases to Tenants spaces [LEASED SPACES], located on the [LEASED SPACE LOCATION] floor of the property with a street address of 927 Noyes Street, Evanston, Illinois 60201 (the “Premises”), situated within the Landlord’s 3-story building located at the same common address and legally described on Exhibit A (the “Property”) and commonly known as the Noyes Cultural Arts Center (“NCAC”).

The Property has various uses including artist workshops, resident young adult summer camp classes, art exhibits, and many other uses. The term “Common Facilities” as used in this Agreement will include those areas and facilities within the Property (outside of the Premises) for the nonexclusive use of Tenants in common with other authorized users, and includes, but is not limited to, sidewalks, parking area, planted areas (excluding the adjoining park area), common area restrooms and open means of ingress and egress. Tenants will have the non-exclusive right to use the Common Facilities, including the washrooms referenced above.

TERM

The term of this Agreement will be for one year, March 1, 2016 – December 31, 2016 (the “Term”). Tenants must provide Landlord with 90 days’ notice to request a renewal of the Agreement for the Premises. Landlord, in its sole discretion, may decide that a Renewal Term is not necessary and in the best interests of the City. Renewal of the Agreement must be authorized by written consent of the Parties and must be authorized by the City Council.

RENT

RATE: Tenants agree to pay Landlord an annual rental payment (the “Rent”) in accordance with the following schedule:

For the period of March 1st – December 31st (twelve months), the Rent rate is $[RENT RATE] per month, for total Rent of $[TOTAL RENT] for the twelve months.

PAYMENTS. The Rent outlined in Section 3[A][1] above shall be paid in accordance with said Section.

Any and all Rent PAYMENTS under this Lease shall be mailed to:

City of Evanston
Parks, Recreation, and Community Services Department
2100 Ridge Avenue, First Floor
Evanston, IL 60201
PROPERTY FEES SCHEDULE: Attached as Exhibit B is a schedule of fees for all tenants of the Property, if applicable, including Tenant ("NCAC Property Fees"). To the extent incurred by Tenant, the NCAC Property Fees specified on the fee schedule will be invoiced separately and shall be paid by the due date listed on the invoice. To the extent incurred by Tenants, the NCAC Property Fees are to be paid by Tenants regardless of the applicable rental rate specified in Section 3 [A]. Tenants acknowledges that they will reimburse the City for use of the Common Facilities (as specified on Exhibit B) after the standard business hours set by the City and the Association, which hours shall not be less than the following hours throughout the Term (including any Extended Term): 8:00 a.m. – 11:00 p.m. Monday – Friday; 8:30 a.m. – 11:00 p.m. on Saturday; and 10 a.m. – 6:00 p.m. on Sunday (the “Business Hours”).

SURCHARGE:

Tenant acknowledges and agrees that all non-Evanston residents (individuals only) are assessed a 20% surcharge on rent. The 20% surcharge will not be applicable to non-Evanston resident Sub-lessees if the Lessee (individuals only) is an Evanston resident. The 20% surcharge is applicable to a non-Evanston resident Sub-lessee only if and when the Sub-lessee assumes the remainder of the entire lease or a co-lease, or upon termination by Lessee or the Lessor. In order for an Organization to be exempt from incurring a 20% surcharge, its principal place of business must be in Evanston. Organizations must attach Articles of Incorporation to this Lease.

Monthly rental charges assessed to Sub-lessees will not be in excess of one-half the rent charged to Lessee by the Lessor. A written sublease agreement between the Lessee and Sub-lessee must be given to the Lessor covering the lease terms prior to Sub-lessee’s use of space. The sublease agreement must include the payment schedule and the dollar amount paid by Sub-lessee to Lessee. Community service obligations assessed to Sub-lessee are in addition to the full obligation assessed to Lessee. Therefore, the Community Engagement obligations assessed to Lessee will not decrease as a result of a sublease.

COMMON FACILITIES

MAINTENANCE BY LANDLORD: Tenants acknowledge that they have leased the Premises for many years and receive the Premises, Common Facilities and remainder of the Property in as-is condition, and acknowledge that the Landlord has made no representations to the condition or has made any repairs to same. The Landlord or Landlord’s staff or other representatives have made no representations or assurances that it will alter or remodel the Premises or Property. Landlord shall, when necessary, as determined by Landlord, in its reasonable discretion or when required by applicable laws, perform, repair and maintain all of the following:

- Exterior maintenance, including the foundation, exterior walls, slab, common area doors and roof;

- A refuse container to be shared by all tenants in the Property to be located at the Property in reasonable proximity to the Premises. Landlord will contract, to have trash hauled from such container with reasonable frequency;

- Electric facilities and systems, gas facilities and systems and the HVAC unit(s) and systems (including the portions of such systems serving the Premises exclusively);
Plumbing and water facilities and systems (including the portions of such systems serving the Premises exclusively);

Fire and life safety systems and fire alarm systems, including inspections thereof (including the portions of such systems serving the Premises exclusively);

Hallways, stair rails, and related elements, and restrooms and other Common Facilities, including the parking lot serving the Property;

Snow and ice removal, including salting, from front walkway of Premises and parking spaces in front of the Property within 48 hours of any snow event with accumulation of an 1 inch or more; and

Change light bulbs, ballasts and tubes in any fluorescent or comparable light fixtures in the Premises. Notwithstanding the foregoing, Tenant will change light bulbs, ballasts and tubes which are considered specialty lighting and related to performance activities.

9. Maintain the HVAC units in the Premises, the HVAC units are the property of the Landlord and shall remain in the Premises at the end of the Term.

MAINTENANCE BY TENANTS:

Interior non-structural Premises maintenance and all fixtures and property within the Premises other than (a) utility, HVAC or fire/life safety facilities and systems and (b) any items Landlord is required to maintain pursuant to Section 4[A];

All refuse from Premises to be placed in appropriate containers and Tenants cannot dispose of construction building materials in the standard refuse containers and must arrange for special pick-ups and containers for said materials;

The Tenants will at all times maintain all of the Premises in a clean, neat and orderly condition. The Tenants will not use the Premises in a manner that will violate or make void or inoperative any policy of insurance held by the Landlord. The Tenants shall pay the Landlord for overtime wages for staff and for any other related expenses incurred in the event that repairs, alterations or other work in the Premises required or permitted hereunder are not made during ordinary Business Hours (as defined in Section 3[E]) at the Tenant’s request.

Tenants will keep the interior non-structural portions of the Premises, including all interior, non-structural walls, surfaces and appurtenances (other than systems and any other items that Landlord is required to maintain pursuant to Section 4[A]), in good repair. Tenants shall be responsible for repairs, damages and losses for damages sustained outside the Premises to other NCAC tenant’s personal property or leased area attributable to Tenant’s negligence or intentional misconduct, subject to Section 12[E]. All such damage must be reported in writing to the Director of Parks, Recreation and Community Services, or his/her designee, by the next City of Evanston business day, after discovery of such damage by Tenants.

Repairs by Tenants must have prior written approval by the Director of Parks, Recreation and Community Services, or his or her designee, and must occur within thirty
(30) days of such approval unless the Director of Parks, Recreation and Community Services, or his or her designee, gives a prior written request or grants approval for an extension beyond the thirty (30) days (or unless such repairs cannot reasonably be completed within thirty (30) days, in which case, Tenant shall have such additional time as is reasonably required). If Tenants fail to make the necessary repairs by the date determined by the Lessor, the Landlord has the option to make the necessary repairs and Tenants agree to promptly pay for those repairs upon presentation of an invoice by the Landlord to the Tenant. Tenants are required upon lease termination to leave space in good repair and condition. Maintenance and repair issues which constitute a life and safety hazard must be corrected within twenty-four (24) hours after discovery by Tenants, provided that the issue can be fixed within that time frame. If the issue cannot be fixed within twenty-four (24) hours after discovery by Tenants, the Tenants must provide a schedule for repair within one (1) business day after discovery by Tenants to the Director of Parks, Recreation and Community Services for approval, which cannot be unreasonably withheld.

USE OF PREMISES

PURPOSES: Tenants will use the Premises to operate a [TENANT SPECIFIC USE OF PREMISES], and other related business and uses incidental thereto, and no part of the Premises will be used for any other purpose without the prior written consent of Landlord (the “Permitted Use”). If Tenants endeavors to apply for a liquor license for the Premises, the Landlord gives its written consent for said application to be submitted and reviewed by the City in conformance with the City Code procedures, as amended. The City agrees to cause such license to be granted if Tenants meets applicable requirements.

HOURS OF OPERATION AND LANDLORD ACCESS:

Tenant’s use of the Premises shall only be for the permitted use. Tenants shall have the right to conduct their business in the Premises during the Business Hours (as defined in Section 3[E]) of the Property. In addition, Tenants’ staff, agents, employees and contractors may access the Premises twenty-four hours a day, seven days a week, but shall not have access to the interior Common Facilities after the Business Hours (as defined in Section 3[C]) of the Property. The Property will be closed on holidays/days as observed by the City of Evanston (but Tenants will still have access to the Premises).

The Landlord shall have the right to retain a set of keys to the Premises, and Tenants shall not change any locks for the Premises to any other lock, other than a lock consistent with the Landlord’s master lock for the Property. The Tenants shall permit the Landlord to erect, use and maintain pipes, ducts, wiring and conduits in and through the Premises concealed to the greatest extent possible, above ceiling, under floor or in walls that don’t reduce the square footage of the Premises and don’t materially affect Tenants’ use of the Premises. The Landlord shall have the right to enter upon the Premises with 24 hours prior written notice or without notice in case of an emergency, to control heat, electricity and air conditioning, to inspect the same, and to make such repairs, alterations, improvements or additions to the Premises or the NCAC, as the Landlord may deem necessary or desirable. Tenants will not cease any Rent payments while repairs, alterations, improvements, or additions are being made, by reason of loss or interruption of business of the Tenants, or otherwise, provided Landlord shall complete such work as quickly as reasonably possible. Notwithstanding the foregoing, if a portion of the Premises is unusable for the purpose contemplated hereunder for a period of
greater than 5 days (including, without limitation, as a result of a casualty or a
condemnation or the repairs required in connection therewith), the fixed minimum
monthly rental will be equitably reduced in the proportion that the unusable part of the
Premises bears to the whole. The determination of the unusable space shall be
reasonably determined by the Landlord based on square footage. Notwithstanding
anything to the contrary contained herein, Landlord shall not have the right to alter the
Premises except as expressly required or permitted hereunder. Notwithstanding the
foregoing, if the repairs, alterations, improvements, or additions are at a Tenant's
request or if the repairs are necessitated by a Tenant's actions, then the Tenants may
not cease any rent for any period, unless the Premises are unusable as a result of the
negligence or intentional misconduct of Landlord or its agents, employees or contractors.
If a Tenant shall not be personally present to open and permit an entry into Premises, at
any time, when for any reason an entry therein shall be necessary or permissible, the
Landlord or the Lessor's agents may enter the same by using the key, or may forcibly
enter the same, without rendering the Landlord or such agents liable therefore (if during
such entry the Landlord or the Lessor's agents shall accord reasonable care to Tenants'
property), and without in any manner affecting the obligations and covenants of this
Lease.

Nothing herein contained, however, shall be deemed or construed to impose
upon the Landlord any obligations, responsibility or liability whatsoever, for the care,
supervision or repair of the Premises or any part thereof, other than as herein provided.
The Landlord shall also have the right at any time without the same constituting an
actual or constructive eviction and without incurring any liability to the Tenants therefore,
to change the arrangement and/or location of Common Facilities, including entrances or
passageways, doors and doorways, and corridors, stairs, toilets or public parts of the
NCAC, and to close Common Facilities (as and when reasonably necessary for Landlord
to perform its obligations hereunder or exercise its rights or as necessary due to Force
Majeure), including entrances, doors, corridors or other facilities. The Landlord shall not
be liable to the Tenants for any expense, injury, loss or damage resulting from work
done by persons other than the Landlord in or upon, or the use of, any adjacent or
nearby building, land, street, or alley.

LOCKING OF PREMISES: All doors to the Premises must be kept locked at all times
except during the Business Hours (as defined in Section 3[E]). Tenants shall not open the door
to anyone in the late hours. The door may not be propped open for any reason. During normal
Business Hours (as defined in Section 3[E]) for the Property, patrons and users of the Property
shall have access to the Common Facilities. Tenants shall not have use of Common Facilities
after the Business Hours (as defined in Section 3[E]) unless Tenant pays the Facilities Fee (as
specified in Exhibit B) for keeping the Property and the Common Facilities open.

STORAGE OF INFLAMMABLE MATERIALS: Tenants agree that they will not permit
to be kept at the Premises any gasoline, distillate or other petroleum product, or other
substance of an explosive or inflammable nature as may endanger any part of the premises
without the written consent of the Landlord, provided that Tenants can maintain customary
cleaning products in the Premises.

USE IMPAIRING STRUCTURAL STRENGTH: The Tenants will not permit the
Premises to be used in any manner that will impair the structural strength of the Premises, or
permit the installment of any machinery or apparatus the weight or vibration of which may tend
to impair the building’s foundations or structural strength.
GARBAGE DISPOSAL: The Tenants will not incinerate any garbage or debris in or about the Premises, and will cause all containers, rubbish, garbage and debris stored in the Premises to be placed in the refuse container supplied by Landlord for the Property before accumulation of any substantial quantity.

PUBLIC REGULATIONS: In the conduct of its business on the Premises, Tenants will observe and comply with all laws, ordinances and regulations of public authorities. Tenants acknowledge that the Property is owned by the City of Evanston and therefore no smoking will be permitted at the Property.

OTHER MISUSE: Tenants will not permit any unlawful or immoral practice with or without his knowledge or consent, to be committed or carried on in the Premises by Tenants or any other person. Tenant will not use or allow the use of the Premises for any purpose whatsoever that will injure the reputation of the Premises or of the building of which they are a part.

PARKING REGULATIONS: The NCAC has a total of fifty (50) parking spaces, consisting of thirty-five (35) permit spaces (including four [4] marked for compact cars) and twelve (12) metered spaces and three (3) handicapped spaces in the Property parking lot, which is Lot #51 and is immediately adjacent to the Premises (the “Property Parking Lot”). The Landlord acknowledges that it will not decrease the total number of parking spaces in the Property Parking Lot during the Lease Term, but Landlord reserves the right to reconfigure the parking lot and/or increase the parking spaces. For the permit parking spaces, annual parking permit fees shall be in accordance with the schedule previously referenced as Exhibit B and be billed separately. Parking permit fees are not prorated and will change over the Term of the Lease at the discretion of the Landlord. All annual parking permits issued will be billed on an annual one-time basis and are not returnable with the exception of permits which are transferred. All monthly parking permits issued will be billed on a monthly basis and are not returnable with the exception of permits which are transferred. There will be a $25.00 transfer fee assessed for all annual permits which are to be reissued unless: 1) the old permit or remnants of the old permit is returned displaying the lot number and the permit number minimally; or 2) proof that the vehicle was sold by producing a bill of sale.

Monthly and annual parking permits for the Property Parking Lot are authorized only for Leaseholders, Sub-Tenants, staff and/or students attending classes at Noyes on a regular basis and Landlord will not permit businesses (or other invitees) outside of the NCAC to get permits for the Property Parking Lot. Use of permits is on a first-come, first serve basis for spaces available in the Property Parking Lot. Parking permits are not to be transferred to vehicles other than the vehicle for which the permit was issued unless prior written approval by the Director of Parks, Recreation and Community Services is obtained. Parking Permit privileges will be considered by the Director of Parks, Recreation and Community Services or designee for other regular NCAC users on a case-by-case basis. All Authorization Forms must be signed by Tenants or their authorized designee(s), and by an NCAC staff member before parking permits can be purchased. Temporary one-day parking permits are available for individuals attending special functions at the NCAC, and for visitors and others using the NCAC, who are pre-approved by the Director of Parks, Recreation and Community Services or designee. Temporary parking permits are not available to parents or caregivers waiting for students attending classes or to attendees of performances. Tenants understand, and will inform their staff, students and patrons to observe all posted parking regulations. Parking permits will not be issued to individuals with an expired driver’s license. Landlord will maintain the current parking lot serving the Property as a parking lot throughout the term of this Lease.
SIGNS

Tenants may apply for signage (temporary and permanent signage) for the exterior and interior of the Premises, at its own expense, in order to conduct the business of Tenants. Tenants acknowledge that there are limitations from the City of Evanston Municipal Code of 2012, as amended, and the Code governs the application process and the details regarding size, type, and number of signs and Tenants agree to be bound by such ordinances. Landlord cannot make representations in a lease agreement that Tenants shall be entitled additional signage, a certain number of signs and/or dimensions of proposed signage, because the Tenants must make an application to the Sign Review Board, as provided by Code, but Landlord will not withhold its consent to a reasonably sized sign over the new entrance to the Premises.

DEFECTS; DEFECTIVE CONDITION; WIND; ACTS OF THIRD PERSONS

Except as provided by Illinois law and except to the extent arising from the negligence or intentional misconduct of Landlord or its agents, employees or contractors, or from the breach of this Lease by Landlord, Landlord will not be liable to Tenants for any damage or injury to Tenants or Tenants' property occasioned by the failure of Landlord to keep the Premises in repair, and shall not be liable for any injury done or occasioned by wind or by or from any defect of plumbing, electric wiring or of insulation thereof, gas pipes, water pipes or steam pipes, or from broken stairs, porches, railings or walks, or from the backing up of any sewer pipe or down-spout or from the bursting, leaking or running of any tank, tub, washstand, water closet or waste pipe, drain, or any other pipe or tank in, upon or about the Premises or the building of which they are a part nor from the escape of steam or hot water from any radiator, nor for any such damage or injury occasioned by water, snow or ice being upon or coming through the roof, skylight, trap door, stairs, walks or any other place upon or near the Premises, or otherwise, nor for any such damage or injury done or occasioned by the falling of any fixture, plaster, or stucco, nor for any damage or injury arising from any act, omission or negligence or co-tenants or of other persons, occupants of the same building or of adjoining or contiguous buildings or of owners of adjacent or contiguous property, or of Landlord's agents or Landlord, all claims for any such damage or injury being hereby expressly waived by Tenants. Notwithstanding the foregoing, if any portion of the Premises unusable for the purpose contemplated hereunder for a period of greater than 5 days, the fixed minimum monthly rental will be equitably reduced in the proportion that the unusable part of the Premises bears to the whole. The determination of the unusable space shall be reasonably determined by the Landlord based on square footage.

CASUALTY DAMAGE; REPAIRS; ABATEMENT OF RENT

USE OF PARTIALLY DAMAGED PREMISES: On damage or destruction by a casualty to the Premises, Tenants will continue to use them for the operation of its business to the extent practicable

RIGHT TO TERMINATE ON DESTRUCTION OF TWO-THIRDS OF PREMISES: Either Party will have the right to terminate this Agreement if, the Premises is damaged by a casualty to an extent exceeding two-thirds of the reconstruction cost of the Premises as a whole. If such damage occurs, this termination will be affected by written notice to the other Party, delivered within 90 days of the damage.

REPAIRS BY LANDLORD: If the Premises are damaged by a casualty before or after the start of the Agreement, then Landlord will immediately, on receipt of insurance proceeds
paid in connection with casualty damage, but no later than sixty days after damage has occurred, proceed to repair the Property. Repairs will include any improvements made by Landlord or by Tenants with Landlord’s consent, on the same plan and design as existed immediately before the damage occurred, subject to those delays reasonably attributable to governmental restrictions or failure to obtain materials, labor or other causes, whether similar or dissimilar, beyond the control of Landlord. Materials used in repair will be as nearly like original materials as reasonably procured in regular channels of supply. Wherever cause beyond the power of the party affected causes delay, the period of delay will be added to the period in this lease for completion of the work, reconstruction or replacement.

**REDUCTION OF RENT DURING REPAIRS:** If a portion of the Premises is unusable for the purpose contemplated hereunder for a period of greater than 5 days, the fixed minimum monthly rental will be equitably reduced in the proportion that the unusable part of the Premises bears to the whole. The determination of the unusable space shall be reasonably determined by the Landlord based on square footage. No rent will be payable while the Premises is wholly unoccupied pending the repair of casualty damage.

**FIRE AND CASUALTY.** If the Premises are entirely destroyed by fire or another act of God, and Landlord elects to not rebuild the Premises, then this Agreement shall be terminated effective as of the date of the casualty.

**REPAIRS AND MAINTENANCE**

Except to the extent any of the following is Landlord’s obligation pursuant to Section 4[A], Tenants shall keep the interior, non-structural portions of the Premises in a clean condition, and in good repair, all according to the statutes and ordinances in such cases made and provided, and the directions of public officers thereunto duly authorized, all at Tenants’ own expense, and shall yield the same back to Landlord, upon the termination of this Agreement, whether such termination shall occur by expiration of the term, or in any other manner whatsoever, in the same condition of cleanliness and repair as at the date of the execution hereof, loss by fire and reasonable wear and tear excepted. Except to the extent any of the following is Landlord’s obligation pursuant to Section 4[A], Tenant shall make all necessary repairs and renewals upon Premises and replace broken fixtures with material of the same size and quality as that broken. If, however, the Premises shall not thus be kept in good repair and in a clean condition by Tenants, as aforesaid, Landlord may enter the same, or by Landlord’s agents, servants or employees, without such entering causing or constituting a termination of this Agreement or an interference with the possession of the Premises by Tenants, and Landlord may replace the same in the same condition of repair and cleanliness as existed at the date of execution hereof, and Tenants agree to pay Landlord, in addition to the rent hereby reserved, the expenses of Landlord in thus replacing the Premises in that condition. Tenants shall not cause or permit any waste, misuse or neglect of the water, or of the water, gas or electric fixtures.

Tenants will also be in compliance with all laws and regulations during the entire term of this Agreement, except for repairs required of the Landlord to be made and damage occasioned by fire, hurricane or other causes as provided for in this Agreement.

**UTILITIES**
Landlord agrees to pay before delinquency all charges for gas, water, heat, electricity, power and other similar charges incurred by Landlord or Tenants with respect to the Premises or the Property during the Term of this Agreement and Tenants’ occupancy of the Premises.

**TAXES**

If applicable, Tenants will pay before delinquency all taxes levied on Tenants’ fixtures, equipment and personal property on the demised Premises, whether or not affixed to the real property. Landlord will pay all real estate taxes for the Property.

**INSURANCE**

**INSURANCE COMPANIES:** It is agreed that any policies of insurance to be maintained by the respective parties will be obtained from good and solvent insurance companies. Only companies with an “A” Policyholder’s Rating with the Alfred Best Company will be acceptable.

**TENANT TO OBTAIN LIABILITY INSURANCE:** Tenants agree that they will, at their expense, maintain a policy of insurance, written by responsible insurance carriers, approved by Landlord that will insure Tenants against liability for injury to or death of persons or damage to property occurring about the Premises. Landlord will be named as an additional insured. The liability under insurance will be at least $1 million for any one person injured or killed or any one occurrence, $2 million general aggregate coverage for any one accident, and $100,000.00 property damage. Tenants will obtain an endorsement and Certificate of Insurance naming the Landlord as an additional insured from Tenants’ carrier (during the term of the Lease, including Premises Improvement construction) and all contractors during the construction of the Premises Improvements and any other renovation or construction at the Premises. Annually, Tenant shall provide copies of the insurance policy and all endorsements thereto to Landlord. Tenant shall send the policy to the Law Department on or before March 1st of every year this Lease is in effect. If the Tenant fails to comply with this requirement, that shall constitute a default by Tenant.

**TENANTS TO OBTAIN WORKER’S COMPENSATION INSURANCE:** Tenants agree to maintain employees’ Worker’s Compensation insurance required under Illinois law.

**TENANTS TO OBTAIN INSURANCE ON FIXTURES AND EQUIPMENT:** The Tenants agree to maintain on all trade fixtures and personal property in the Premises, a policy of insurance approved by the Landlord of at least 90% of the insurable replacement value of all trade fixtures and personal property.

**LANDLORD TO OBTAIN FIRE INSURANCE ON PREMISES:** Landlord agrees to maintain during this Agreement, a policy of property insurance covering any peril generally included in the classification ISO Causes of Loss – Special Form (a “Special Form Policy”) and covering at least 80% of the full replacement cost of the Premises and Property (or Landlord may self-insure for such coverage). If permitted without additional charge, Landlord will cause to be endorsed on its property insurance, and any extended coverage policy or policies, the waiver of right of subrogation. Landlord hereby agrees to waive any claims against Tenant and its agents and employees to the extent the same could be covered by a Special Form Policy, regardless if the same is maintained by the City.

**TENANTS’ WAIVER OF CASUALTY INSURANCE PROCEEDS:** If the Premises are damaged by fire or other casualty insured against, Tenants agree to claim no interest in any
insurance settlement arising out of any loss where premiums are paid by Landlord, or where Landlord is named as sole beneficiary, and that it will sign all documents required by Landlord or the insurance company necessary in connection with the settlement of any loss.

**CONTROL OF INSURANCE PROCEEDS TO AVOID TAXABLE GAIN:** If the Premises, including any improvements, were to be damaged in any manner, and the receipt of any insurance proceeds or other reimbursement for such damage would result in the realization of taxable gain for federal or state purposes, then the party to whom the gain would be taxed will have the right to take all action respecting proceeds or reimbursements necessary to enable party to comply with any regulations of the appropriate taxing authorities, so that the gain will not be recognized for tax purposes. Nothing here will be construed to entitle Landlord to delay any repairs to any part of the improvements in the event of damage.

**TENANTS’ FAILURE TO INSURE:** Should Tenants fail to keep in effect and pay for insurance as required by this section, the Landlord may terminate this Lease immediately.

**SUBLETTING; ASSIGNMENT**

The Tenants shall be allowed to sublet a portion of the Premises to another entity or individual(s) (“Sub-Tenant”) for a period of eighty nine (89) days or less in conformance with the original use stated in Section 5[A] and Tenants do not need the Lessor’s consent. If the Tenants seek to sublet a portion of the Premises to a Sub-Tenant for a period of time ninety (90) days or more, then the Tenants must have the written consent of the Landlord and such consent shall not be unreasonably withheld. For all subleases, the Tenants shall obtain a certificate of insurance from the Sub-Tenant prior to commencement of the sublease, naming the City of Evanston as an additional insured for the period of occupancy. If Tenant, or any one or more of the Tenants, if there be more than one, shall make an assignment for the benefit of creditors, or shall file for bankruptcy protection, Landlord may terminate this Agreement, and in such event Tenant shall at once pay Landlord a sum of money equal to the entire amount of rent reserved by this Agreement for the then unexpired portion of the term hereby created less the reasonable rental value (as defined in Section 17[G] below) of the Premises as liquidated damages. At Landlord’s option, should Landlord consent to any assignment or sublease of the demised Premises, Tenant shall nevertheless remain liable for all terms and conditions of this Agreement until the expiration of the Agreement term stated above.

**SURRENDER OF PREMISES; HOLDING OVER**

Tenants will, at the termination of this Lease, leave the Premises in as good condition as they are in at the time of entry by Tenants, except for reasonable use and wear, acts of God, or damage by casualty beyond the control of Tenants. On vacating, Tenants will leave the Premises clear of all rubbish and debris. If Tenants retain possession of the Premises or any part thereof after the termination of the term by lapse of time or otherwise, then Landlord may at its option within thirty days after termination of the term serve written notice upon Tenants that such holding over constitutes the creation of a month to month tenancy, upon the terms of this Agreement. Tenants shall also pay to Landlord all damages sustained by Landlord resulting from retention of possession by Tenants. The provisions of this paragraph shall not constitute a waiver by Landlord of any right of re-entry as hereinafter set forth; nor shall receipt of any rent or any other act in apparent affirmation of tenancy operate as a waiver of the right to terminate this Agreement for a breach of any of the covenants herein.
INDEMNIFICATION AND LIENS

LIENS AND ENCUMBRANCES: The Tenants will hold the Landlord harmless from all claims, liens, claims of lien, demands, charges, encumbrances or litigation arising out of any work or activity of Tenants on the Premises. Tenant will, within sixty (60) days after filing of any lien, fully pay and satisfy the lien and reimburse Landlord for all resulting loss and expense, including a reasonable attorney’s fees. Provided, however, in the event that Tenants contest any lien so filed in good faith and pursues an active defense of said lien, Tenants shall not be in default of this paragraph. However, in the event of any final judgment against Tenants regarding such lien, Tenants agree to pay such judgment and satisfy such lien within 60 days of the entry of any such judgment.

DISCHARGE OF LIEN: If Tenants fail to fully discharge any claim, lien, claim of lien, demand, charge, encumbrance, or litigation, or should proceedings be instituted for the foreclosure of any lien or encumbrance, and if judgment is rendered against Tenants either by a court of competent jurisdiction or by arbitration and Tenants still persists in non-payment of the same within the 60 days set forth above, Landlord will have the right at any time after expiration of the 60-day period, to pay the lien or encumbrance. All amounts so paid will be repaid by the Tenants on demand, together with interest at the rate of __10__% per year from the date of payment and shall be considered additional rent owed to Landlord by Tenants.

INDEMNIFICATION OF LANDLORD: Except as otherwise provided in this Agreement, and except to the extent caused by the negligence or willful misconduct of Landlord, or its agents, employees or contractors, or by the breach of this Lease by Landlord, Tenants shall protect, defend, indemnify and save Landlord and its officers, directors, agents, attorneys, and employees harmless from and against any and all obligations, liabilities, costs, damages, claims and expenses of whatever nature arising from (i) any matter, condition or thing that occurs in the Premises, which is not the result of Landlord’s negligence or willful misconduct, or (ii) any negligence or willful misconduct of Tenants, or their agents, employees or contractors.

INDEMNIFICATION OF TENANTS. Except as otherwise provided in this Agreement, and except to the extent caused by the negligence or willful misconduct of Tenants, or its agents, employees or contractors, or by the breach of this Lease by Tenants, Landlord shall protect, defend, indemnify and save Tenants and their officers, directors, agents, attorneys, and employees harmless from and against any and all obligations, liabilities, costs, damages, claims and expenses of whatever nature arising from (i) any matter, condition or thing that occurs in the Common Facilities, which is not the result of Tenants’ negligence or willful misconduct or (ii) any negligence or willful misconduct of Landlord, or its agents, employees or contractors.

LANDLORD’S RIGHT OF INSPECTION AND REPAIRS

Tenants shall allow Landlord or any person authorized by Landlord reasonable access to the Premises during the Business Hours (as defined in Section 3[E]) for the purpose of examining or exhibiting the same, or to make any repairs or alterations thereof which Landlord may see fit to make (provided that Landlord cannot make voluntary alterations or modifications to the Premises without Tenant’s consent). If the Tenants do not exercise the Option to renew the Lease and/or will be vacating the Premises at or prior to the end of the Term, Tenants will also allow Landlord to have placed upon the Premises at all times notices of “For Sale” and/or “For Rent” and Tenants will not interfere with the same.
DEFAULT AND REMEDIES

EVENT OF DEFAULT: Any one of the following events shall be deemed to be an event of default hereunder by Tenants subject to Tenants’ right to cure:

1. Tenants shall fail to pay any item of Base Rent at the time and place when and where due and does not cure such failure within five (5) business days after Rent is due;

2. Tenants shall fail to maintain the insurance coverage as set forth herein;

3. Tenants shall fail to comply with any term, provision, condition or covenant of this Lease, other than the payment of rent, and shall not cure, any such failure, within fifteen (15) days after written notice to the Tenants of such failure;

4. Tenants shall make a general assignment the benefit of creditors, or shall admit in writing its inability to pay its debts as they become due or shall file a petition in bankruptcy; or

 OCCURRENCE OF AN EVENT:  Upon the occurrence of any event of default, Landlord shall have the option to pursue any one or more of the following remedies subject to the laws of the State of Illinois and the Tenants’ right to cure:

1. Terminate this Lease, in which event Tenants shall immediately surrender the Premises to Landlord, but if Tenants fail to do so, Landlord may, without further notice and without prejudice to any other remedy Landlord may have for possession or arrearages in rent, or damages for breach of contract, enter upon the Premises and expel or remove and with or without notice of such election or any notice or demand whatsoever, this Agreement shall thereupon terminate and upon the termination of Tenants’ right of possession, as aforesaid, whether this Agreement be terminated or not, Tenants agree to surrender possession of the Premises immediately, without the receipt of any demand for rent, notice to quit or demand for possession of the Premises whatsoever and hereby grants to Landlord full and free license to enter into and upon the Premises or any part thereof, to take possession thereof with or (to the extent permitted by law) without process of law, and to expel and to remove Tenants or any other person who may be occupying the Premises or any part thereof, and Landlord may use such force in and about expelling and removing Tenants and other persons as may reasonably be necessary, and Landlord may re-possess itself of the Premises, but such entry of the Premises shall not constitute a trespass or forcible entry or detainer, nor shall it cause a forfeiture of rents due by virtue thereof, nor a waiver of any covenant, agreement or promise in this Agreement contained to be performed by Tenants. Tenants agree to indemnify Landlord for all loss and damage which Landlord may suffer by reason of such lease termination, whether through inability to re-let the Premises, or through decrease in Rent, or otherwise.

2. Landlord may recover from Tenants upon demand all of Landlord’s costs, charges and expenses, including the fees and costs of counsel, agents and others retained by Landlord which have been incurred by Landlord in enforcing Tenants’ obligations hereunder, subject to Landlord prevailing on its claims.
Pursuit of any of the foregoing remedies shall not preclude pursuit of any other remedy herein provided or available to Landlord at law or in equity, or constitute a forfeiture or waiver of any Rent due hereunder or of any damages suffered by Landlord.

REPOSSESSION OR RELETTING NOT A TERMINATION; LANDLORD’S RIGHT TO TERMINATE NOT FORFEITED: No repossession, operation or re-letting of the Premises or of fixtures and equipment will be construed as an election by Landlord to terminate this Agreement unless a written notice is given by the Landlord to the Tenants. The Landlord may terminate this Agreement if the Tenants remain in default (beyond any applicable notice and cure period). The acceptance of rent, whether in a single instance or repeatedly, after it falls due, or after knowledge of any breach hereof by Tenants, or the giving or making of any notice or demand, whether according to any statutory provision or not, or any act or series of acts except written waiver, shall not be construed as a waiver of Landlord’s rights to act without notice or demand or of any other right hereby given Landlord, or as an election not to proceed under the provisions of this Agreement.

TENANTS’ OBLIGATION TO PAY DEFICIENCIES: If rentals received by the Landlord from re-letting the Premises under the provisions of this section are insufficient to pay all expenses and amounts due, Tenants will pay any deficiencies to the Landlord on demand and be declared in default for failure to pay.

LANDLORD’S RIGHT TO PERFORM TENANTS’ DUTIES AT TENANTS’ COST: If in Landlord’s judgment any default by Tenants will jeopardize the Premises or the rights of Landlord, Landlord may, without notice, elect to cure Tenants’ default and Tenants will reimburse Landlord, with interest, on 10-days’ notice by Landlord to Tenants.

LANDLORD’S RIGHT TO TERMINATE AGREEMENT: If there is an event of default by Tenants as stated in Paragraph A of this section, Landlord may, without further notice, terminate this Agreement and all interest of Tenants and may take possession of the Premises by legal proceedings.

LANDLORD’S RIGHT ON TERMINATION TO RECOVER AMOUNT EQUAL TO RENT RESERVED: If this Agreement is terminated by Landlord due to any event of default by Tenants, Landlord will be entitled to recover from Tenants, at termination, the excess, if any, of the rent reserved in this Agreement for the balance of the term over the reasonable rental value of the Premises for the same period. The “reasonable rental value” will be the amount of rental Landlord can obtain as rent for the balance of the term.

LANDLORD’S REMEDIES CUMULATIVE: All of the remedies given to Landlord in this Agreement or by law are cumulative, and the exercise of one remedy by the Landlord will not impair its right to exercise any other right or remedy. Landlord shall not look to the property or assets of any direct or indirect partner, member, manager, shareholder, director, officer, principal, employee or agent of Tenants in seeking either to enforce Tenants’ obligations under this Agreement or to satisfy a judgment for Tenants’ failure to perform such obligations; and none of such parties shall be personally liable for the performance of Tenants’ obligations under this Agreement.

TENANT OBLIGATIONS TO COMMUNITY AND ASSOCIATION

NOYES CENTER TENANT’S ASSOCIATION: The Tenants acknowledge and agree that it has the right to be a member of the Noyes Center Tenant’s Association (the
“Association”) formed by the tenants of the Property. The Association will provide advisory guidance and opinions to City staff on many issues, including, tenant responsibilities and duties with respect to the Property and its Common Area. The Association is structured to focus on certain tasks and advise the City on issues such as the following examples: (a) Provide answers to general questions about offerings by Noyes tenants and directions to studios; (b) Review requirements for community engagement of tenants as needed and make recommendations to the City for any additions or changes; (c) Review any subleases of tenants of ninety (90) days duration or more; (d) Review proposed annual operating budget for Center and proposed rental increases; (e) Review annual and five year capital improvement program for Center and make recommendations to City on spending priorities; and (f) Together with the Evanston Arts Council, review applications of new tenants at Noyes and make recommendations to City on spending priorities.

COMMUNITY ENGAGEMENT: Tenants will develop reasonable set programs (e.g. donated tickets for certain events, community theater events [including use of theater or other portions of the Premises by other not-for-profit organizations, and scholarships) to be a steward for the arts in the community. By April 1, 2016, the Tenants will have an action plan developed to address its community engagement program and review its proposed program in consultation with the City Manager and the NCAC Association. If Tenants do not provide an action plan within the time period provided or provide the community engagement programs established between the parties, the Landlord shall send written notice of default, providing Tenants with 14 (fourteen) days to cure the default. The annual value of the Community Engagement provided by Tenants shall be not less than $[MINIMUM COMMUNITY ENGAGEMENT AMOUNT] for the period between March 1, 2016 through December 31, 2016 (“Minimum Community Engagement”). Any overage provided by Tenants above the Minimum Community Engagement level for either of the prior two (2) years can be applied as a credit to any deficiency for the current calendar year. If Tenants do not provide the Community Engagement by December 31, 2016 as required and does not cure the default within 15 days of written notice, then Tenants shall pay Landlord a fee equal to 15% of the twelve month’s rent outlined Section 3[A] ($[INSERT 15% OF 10 MONTHS RENT]) less the value of the Community Engagement provided during the calendar year.

REMOVAL OF OTHER LIENS

In event any lien upon Landlord’s title results from any act or neglect of Tenants and Tenants fail to remove said lien within thirty (30) days after Landlord’s notice to do so, Landlord may remove the lien by paying the full amount thereof or otherwise and without any investigation or contest of the validity thereof and Tenants shall pay Landlord upon request the amount paid out by Landlord in such behalf, including Landlord’s costs, expenses and attorney’s fees. If Tenants demonstrate to Landlord that Tenants are contesting the validity of said lien in good faith, then Landlord shall allow Tenants to so contest such lien until either Tenant either abandons such contest or a final verdict is reached in a court of competent jurisdiction. Any amount advanced on behalf of Tenants shall be paid to Landlord by Tenants within 30 days after such advancement is made together with interest at 9% per annum and such amount shall be considered additional rentals (including any overage provided in either of the two [2] immediately preceding years).

REMEDIES NOT EXCLUSIVE
The obligation of Tenants to pay the rent reserved hereby during the balance of the term hereof, or during any extension hereof, shall not be deemed to be waived, released or terminated, by the service of any five-day notice, other notice to collect, demand for possession, or notice that the tenancy hereby created will be terminated on the date therein named, the institution of any action of forcible detainer or ejectment or any judgment for possession that may be rendered in such action, or any other act or acts resulting in the termination of Tenants’ right to possession of the Premises. The Landlord may collect and receive any rent due from Tenants and payment or receipt thereof shall not waive or affect any such notice, demand, suit or judgment, or in any manner whatsoever waive, affect, change, modify or alter any rights or remedies which Landlord may have by virtue hereof.

EXPENSES OF ENFORCEMENT

Tenants, if Landlord is the prevailing party, shall pay upon demand all Landlord’s costs, charges and expenses, including attorney’s fees, agents fees and fees of others retained by Landlord, incurred in enforcing any of the obligations of Tenants under this Agreement, or in any litigation, negotiation or transaction in which Landlord shall, without Landlord’s fault become involved through or on account of any action or omission of Tenants regarding this Agreement.

Landlord, if Tenants are the prevailing party, shall pay upon demand all Tenants’ costs, charges and expenses, incurred in enforcing any of the obligations of Landlord under this Agreement, or in any litigation, negotiation or transaction in which Tenant shall, without Tenants’ fault become involved through or on account of any action or omission of Landlord regarding this Agreement.

EMINENT DOMAIN

MORE THAN 30 PERCENT TAKEN: If 30 percent or more of the Premises are taken for a public or quasi-public use, this Agreement will terminate as of the date of the physical taking, and the Parties will be released from all further liability.

LESS THAN 30 PERCENT TAKEN: If the taking affects less than 30 percent of the Premises, the Landlord will, with reasonable diligence, proceed at Landlord’s expense to repair the Premises and place them in tenantable condition within 120 days after the date of the actual physical taking. However, if 25% percent or more of the Premises as a whole is taken, the Landlord may elect to terminate this Agreement, notwithstanding that less than 30 percent of the Premises were taken. On termination, the parties will be released from all further liability under this Agreement.

ABATEMENT OF RENT: During any repair, Tenants will be required to pay only that part of the fixed minimum monthly rental as the area of the tenantable Premises remaining during repairs bears to the entire area leased. On completion of repairs, the fixed minimum monthly rental will be adjusted in proportion to the repaired area, and Tenants will be required to pay the adjusted fixed minimum monthly rental in accordance this Agreement (attributable to the portion of the Premises taken) and the remainder of the fixed minimum monthly rental shall be forever waived and forgiven by Landlord.

RIGHT TO CONDEMNATION AWARD: Any award made in any condemnation proceeding for the taking of any part of the Premises will be the sole property of Landlord,
except that Tenants can make a claim for the unamortized portion of the cost incurred by Tenants for the Premises Improvements.

GOVERNMENTAL INTERFERENCE WITH POSSESSION

Except as expressly set forth in Section 25, Tenants will not be released from its obligation should their possession of the Premises be interfered with by adoption of any law, ordinance, resolution, regulation or act of any legal or governmental authority. Further, Tenants will not be released by any order of abatement or judgment preventing use of the premises on the ground that the Premises or the business operated there constitutes a legally recognized nuisance.

PEACEFUL ENJOYMENT

Landlord covenants and warrants that it is the owner of the Property and Premises, and that Tenants, on payment of rents and performance of the conditions, covenants, and agreements to be performed by it, may enjoy the Premises without interruption or disturbance. Landlord covenants, represents and warrants that there is no mortgage, deed of trust or similar encumbrance affecting the Property, as of the date hereof.

EFFECT OF WAIVER OF BREACH OF COVENANTS

No waiver of any breach of any condition of this Agreement will be construed to be a waiver of any other breach of provision, covenant or condition.

AMENDMENTS TO BE IN WRITING

This Agreement may be modified or amended only in writing signed by Landlord and Tenants. It may not be amended or modified by oral agreements between the Parties unless they are in writing duly executed by Landlord and Tenants.

PARTIES BOUND

Every provision of this Agreement will bind the parties and their legal representatives. The term "legal representatives" is used in its broadest meaning and includes, in addition to assignees, every person, partnership, corporation or association succeeding to any interest in this Agreement. Every covenant, agreement and condition of this Agreement will be binding on Tenant’s successors and assignees. Any sublease, concession or license agreement will be subject and subordinate to this Lease.

NOTICES

All notices or demands that either party may need to serve under this Agreement may be served on the other party by mailing a copy by registered or certified mail to the following addresses for the parties (or at such other address as the applicable party may designate in a written notice to the other party):

If to the City: with a copy to:
Service will be deemed complete at the time of the leaving of notice or within 2 days after mailing. In the event that it appears that Tenants are avoiding the service of any notice and is not present at the Premises for a period of more than 14 consecutive days, notices may be served by posting such notice upon the Premises. Notice shall than be deemed effective 5 days after such posting.

MISCELLANEOUS

Provisions typed on this Agreement and all riders attached to this Agreement and signed by Landlord and Tenant are hereby made a part of this Agreement.

Tenant shall keep and observe such reasonable rules and regulations now or hereafter required by Landlord, which may be necessary for the proper and orderly care of the building of which the Premises are a part.

All covenants, promises, representations and agreements herein contained shall be binding upon, apply and inure to the benefit of Landlord and Tenants and their respective heirs, legal representatives, successors and assigns.

The rights and remedies hereby created are cumulative and the use of one remedy shall not be taken to excuse or waive the right to the use of another.

The words “Landlord” and “Tenant” wherever used in this Agreement shall be construed to mean Landlords or Tenants in all cases where there is more than one Landlord or Tenant herein; and the necessary grammatical changes shall be assumed in each case as though full expressed.

This Agreement and any written and signed Amendments and/or Riders hereto shall constitute the entire agreement between the parties, and any oral representations made by one party to the other are considered merged herein.

In all cases where Landlord’s consent is required, Landlord’s consent shall not be unreasonably withheld.

This Agreement may be executed in multiple copies, each of which shall constitute an original.

VENUE AND JURISDICTION
The Parties agree the this Agreement shall be governed by and interpreted in accordance with the laws of the State of Illinois and that venue for any disputes shall be in the Circuit Court of Cook County, Illinois.

FORCE MAJEURE

Other than for Landlord’s and Tenant’s obligations under this Lease that can be performed by the payment of money, whenever a period of time is herein prescribed for action to be taken by either party hereto, such time period will be extended by a period equal to the period of any delays in performance by the applicable party due to any of the following events ("Force Majeure"): (i) Acts of God, (ii) strike or other such labor difficulties not specific to any labor issue existing only at the Property, (iii) extraordinary weather conditions greatly exceeding norms for the greater metropolitan area where the Premises located, (iv) extraordinary scarcity of or industry-wide inability to obtain supplies, parts or employees to furnish such services, or (v) or any cause whatsoever beyond a party’s control. For purposes of this Section 31, a cause or event shall not be deemed to be beyond a party’s control, if it is within the control of such party’s agents, employees or contractors.
IN WITNESS WHEREOF, both of said Landlord and Tenants caused this Agreement to be executed as of the date signed by the Landlord.

Landlord:

THE CITY OF EVANSTON,
an Illinois home rule municipal corporation

By: _________________________________ Date: __________________

Its: City Manager, Wally Bobkiewicz

Tenant:

[TENANT],
[TENANT DESCRIPTION]

By: _________________________________

Its: _________________________________
EXHIBIT A

LEGAL DESCRIPTION OF PROPERTY

PARCEL 1:


PARCEL 2:

LOTS 12 TO 21, BOTH INCLUSIVE, IN BLOCK 2 IN TAIT’S SUBDIVISION OF BLOCK 4 OF ORRINGTON ADDITION TO EVANSTON, ACCORDING TO THE PLAT OF SAID TAIT’S SUBDIVISION RECORDED MARCH 8, 1906, AS DOCUMENT NUMBER 3829417, TOGETHER WITH THE VACATED ALLEY LYING SOUTH OF AND ADJOINING SAID LOT 12 IN BLOCK 2 IN TAIT’S SUBDIVISION, AFORESAID, ALL IN THE SOUTH WEST ¼ OF SECTION 07, TOWNSHIP 41 NORTH, RANGE 14, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS;

PARCEL 3:

LOTS 1, 2, 3 AND 4 IN BLOCK 1 IN A. BURROUGHS’ ADDITION TO EVANSTON, A SUBDIVISION OF THAT PART OF LOT 15 AND THE EAST 145.5 FEET OF LOT 16 LYING WEST OF THE CHICAGO, EVANSTON AND LAKE SUPERIOR RAILROAD IN ASSESSOR’S DIVISION OF FRACTIONAL SECTION 07, TOWNSHIP 41 NORTH, RANGE 14 EAST OF THE THIRD PRINCIPAL MERIDIAN, TOGETHER WITH THE VACATED ALLEY LYING SOUTH OF LOT 1 AND NORTH OF THE LOTS 2, 3 AND 4 IN SAID BLOCK 1, ALL IN THE SOUTH WEST ¼ OF SECTION 07, TOWNSHIP 41 NORTH, RANGE 14, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS;

PARCEL 4:

LOTS 1, 2, 3, 4 AND THE EAST 19 FEET OF LOT 5 IN BLOCK 2 IN A BURROUGHS’ ADDITION TO EVANSTON, ACCORDING TO THE PLAT OF SAID SUBDIVISION RECORDED APRIL 15, 1893, AS DOCUMENT NUMBER 1850049; TOGETHER WITH THE VACATED 16 FOOT ALLEY LYING EAST OF THE EAST LINE OF LOT 5 AND WEST OF THE WEST LINE OF SAID LOTS 1, 2, 3 AND 4 IN SAID BLOCK 2, ALSO TOGETHER WITH THE VACATED ALLEY LYING SOUTH OF AND ADJOINING SAID LOT 4 IN BLOCK 2, AFORESAID, ALL IN THE SOUTH WEST ¼ OF SECTION 07, TOWNSHIP 41 NORTH, RANGE 14, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS;

PARCEL 5:

THAT PART OF LOT 16 IN ASSESSOR’S DIVISION OF FRACTIONAL SECTION 07, TOWNSHIP 41 NORTH, RANGE 14, EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS:
COMMENCING AT A POINT ON THE NORTH LINE OF NOYES STREET, WHICH IS 323.8 FEET EAST OF THE INTERSECTION OF SAID NORTH LINE OF NOYES STREET WITH THE CENTER LINE OF RIDGE AVENUE; THEN CONTINUING EAST ALONG THE NORTH LINE OF NOYES STREET, 125 FEET; THENCE NORTH 115.5 FEET TO THE SOUTH LINE OF LAND FORMERLY OWNED AND OCCUPIED BY ALONZO BURROUGHS, BEING NOW THE SOUTH LINE OF A. BURROUGHS’ ADDITION TO EVANSTON, A SUBDIVISION OF THAT PART OF LOT 15 AND THE EAST 145.5 FEET OF LOT 16 LYING WEST OF THE CHICAGO, EVANSTON AND LAKE SUPERIOR RAILROAD IN ASSESSOR’S DIVISION, AFORESAID; THENCE WEST ALONG THE LAST DESCRIBED LINE, 125 FEET TO THE EAST LINE OF THE WEST ½ OF SAID LOT 16 (BEING ALSO THE EAST LINE OF FOSTER AND KLINE’S ADDITION TO EVANSTON, BEING A SUBDIVISION OF THE WEST ½ OF THE LOT 16 IN ASSESSOR’S DIVISION, AFORESAID): THENCE SOUTH ALONG THE LAST DESCRIBED LINE, 115.5 FEET TO THE PLACE OF BEGINNING, ALL IN THE SOUTH WEST ¼ OF SECTION 07, TOWNSHIP 41 NORTH, RANGE 14, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS;

PARCEL 6:

LOTS 3 AND 4 IN FOSTER AND KLINE’S ADDITION TO EVANSTON, BEING A SUBDIVISION OF THE WEST ½ OF LOT 16 IN ASSESSOR’S DIVISION OF FRACTIONAL SECTION 07, TOWNSHIP 41 NORTH, RANGE 14, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS;

PARCEL 7:

ALL THAT PART OF VACATED ERVIN COURT LYING SOUTH OF THE SOUTH LINE OF COLFAX STREET AND NORTH OF THE NORTH LINE OF NOYES STREET, SAID ERVIN COURT HAVING BEEN VACATED BY CITY OF EVANSTON ORDINANCE DATED NOVEMBER 23, 1931, AND RECORDED MARCH 23, 1932, AS DOCUMENT NUMBER 11063489, ALL IN THE SOUTH WEST ¼ OF SECTION 07, TOWNSHIP 41 NORTH, RANGE 14, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

Real property address: 927 Noyes, Evanston, Illinois 60201

PIN:11-07-114-027-000
<table>
<thead>
<tr>
<th>FY 2017</th>
<th>FEE</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>A/C &amp; AIR HANDLING UNITS</td>
<td>$93.73</td>
<td>Monthly fee for studios ranging between 1-500 sq. ft.</td>
</tr>
<tr>
<td></td>
<td>$125.66</td>
<td>Monthly fee for studios ranging over 500 and up to 1,000 sq. ft.</td>
</tr>
<tr>
<td></td>
<td>$156.56</td>
<td>Monthly fee for studios ranging over 1,000 and up to 2000 sq. ft.</td>
</tr>
<tr>
<td></td>
<td>$186.43</td>
<td>Monthly fee for studios over 2,000 sq. ft.</td>
</tr>
<tr>
<td>KEYS</td>
<td>$5.00</td>
<td>First two (2) keys to all Leased spaces with a Lessor installed lock included</td>
</tr>
<tr>
<td>NOYES GALLERIES</td>
<td>$50.00</td>
<td>Hourly rate for residents, 60201 &amp; 60202</td>
</tr>
<tr>
<td></td>
<td>$100.00</td>
<td>Hourly rate for non-residents</td>
</tr>
<tr>
<td>PARKING - LOT #51</td>
<td>$32.00</td>
<td>Monthly fee for each permit</td>
</tr>
<tr>
<td></td>
<td>$352.00</td>
<td>Yearly fee for each permit, must be paid in full</td>
</tr>
<tr>
<td></td>
<td>$30.00</td>
<td>Bundle Pack (6) Daily Permits</td>
</tr>
<tr>
<td>STAFF &amp; UTILITY FEE</td>
<td>$66.00</td>
<td>Additional Hourly rate for all users if Bldg. is occupied other than normal Bldg. hours.</td>
</tr>
<tr>
<td>STUDIO #106*</td>
<td>$20.00</td>
<td>Tenant rate/hourly for activities relative to lease</td>
</tr>
<tr>
<td></td>
<td>$50.00</td>
<td>Evanston Resident Rates, 60201 &amp; 60202</td>
</tr>
<tr>
<td></td>
<td>$60.00</td>
<td>Non-Resident Rates</td>
</tr>
<tr>
<td>SQUARE FOOT RATE</td>
<td>$12.03</td>
<td>Basement</td>
</tr>
<tr>
<td></td>
<td>$15.92</td>
<td>1st Floor</td>
</tr>
<tr>
<td></td>
<td>$14.15</td>
<td>2nd Floor</td>
</tr>
</tbody>
</table>

**OBSERVED HOLIDAYS 2017**

- New Year's Day, Sunday January 1, 2017
- New Year's Day Observed, Monday, January 2, 2017
- Dr. Martin Luther King, Jr.'s Birthday, Monday January 16, 2017
- Memorial Day, Monday May 29, 2017
- Fourth of July, Tuesday July 4, 2017
- Labor Day, Monday, September 4, 2017
- Wednesday, November 22, 2017, building closes at 3:00pm
- Thanksgiving Day, Thursday, November 23, 2017
- Friday After Thanksgiving, Friday, November 24, 2017
- Sunday December 24, 2017
- Christmas Day, Monday December 25, 2017
- Christmas Day Observed, Tuesday December 26, 2017
- New Year's Eve, Sunday December 31, 2017 close at 3:00pm**
- New Year's Day, Monday January 1, 2018
- New Year's Day Observed, Tuesday January 2, 2018
Memorandum

To: Honorable Mayor and Members of the City Council
   Administration and Public Works Committee

From: Martin Lyons, Assistant City Manager
       Paul Zalmezak, Economic Development Manager

Subject: Resolution 29-R-17, Loan Agreement with Sweet Vendome, Inc. (dba Café Coralie)

Date: August 9, 2017

Recommendation
Staff recommends City Council adoption of Resolution 29-R-17, authorizing the City Manager to enter into a loan agreement with Sweet Vendome, Inc. (dba Café Coralie) for an amount not to exceed $50,000 for equipment and tenant build out for the city-owned property located at 633 Howard Street.

Funding Source:
To purchase equipment needed for the bakery and coffee shop, staff recommends a loan not to exceed $50,000 from two sources of funds:

1. $25,000 from CDBG Economic Development (Account 215.21.5260.63064). The FY 2017 adopted Budget for this account is $127,957 of carryover funding from CDBG FY 2014. To date, $100,000 has been allocated to Economic Development priorities in the City’s 2015-2019 Consolidated Plan and 2017 Action Plan, leaving a balance of $27,957. Funding from this account will strictly adhere to HUD guidelines and be used only for equipment purchases. At this level of funding, Mr. Berthoumieux will be required to hire one full time equivalent low/moderate income staff member; and

2. $25,000 from the Economic Development Business Attraction/Retention (Account 100.15.5300.62662). The City Council approved a budget of $250,000 for 2017 for this account. To date, $96,791.73 has been committed, leaving a $153,208.27 balance.

The proposed loan terms include 3.0% interest with a 10-year term with no payments for the first 12 months. Mr. Pascal Berthoumieux, owner, will provide a personal guarantee for the loan. The loan will also be secured with the equipment purchased with loan proceeds.
Ordinance 54-O-17, also for consideration at this council meeting, includes a request for $50,000 for tenant improvement allowance for the lease agreement.

Livability Benefits:
Economy & Jobs: retain and expand local businesses, expand job opportunities.

Summary:
Pascal Berthoumieux, owner of Patisserie Coralie and Creperie St. Germain in Downtown Evanston has submitted the attached letter of intent and proposal to open a second location at 633 Howard, similar to the bakery and coffee shop located at 600 Davis Street in downtown Evanston. This café will offer between 60 to 80 seats. It will also include a central production kitchen (that would allow for wholesale business), a demonstration kitchen (for pastry classes) and office space.

On February 13, 2017, the City Council approved Resolution 17-R-17 authorizing the City Manager to negotiate an agreement with Sweet Vendome, Inc. to lease city-owned property at 633 Howard Street. The Economic Development Committee recommended City Council approve staff's recommendation on January 25, 2017.

As summarized separately in Ordinance 54-O-17, upon approval by City Council, Café Coralie will lease 633 Howard for a period of 10 years, with two consecutive five year options. The first rent payment would occur 12 months after lease commencement date. Rent for the space is $3,000 monthly. The City will contribute $50,000 toward tenant improvements subject to the terms of the City of Evanston’s Storefront Modernization program guidelines and/or TIF guidelines.

Mr. Berthoumieux has requested a loan of $50,000 to fund the purchase of restaurant equipment and to complete the portion of the construction not covered by the Storefront Modernization Grant. The total project budget is approximately $140,000 as summarized in the attached budget proposal.

Also attached is the proposed loan agreement. Terms of the loan include a 3.0% interest rate, a 10-year term (mirroring the lease term), with the first monthly payment of $528.84 occurring at month 13. Loan terms are structured to allow the business to maintain a healthy cash flow for the first year while establishing its customer base and to offset higher operating expenses during the initial months. The detailed repayment scheduled is included in the loan agreement attached.

As summarized above, the loan is proposed to be funded from two sources. CDBG will fund $25,000 of eligible equipment purchases as defined by the Department of Housing and Urban Development guidelines. The business will be required to hire at least one low/moderate income individual or full-time equivalent (FTE) to meet a CDBG national objective; preference will be given to Evanston residents in hiring. The Howard Street business corridor is a priority area for CDBG economic development investment in the City’s 2015-2019 Consolidated Plan. The General Fund Economic Development Business Attraction / Retention account would cover the remaining $25,000 for a total of $50,000 from both sources.
Mr. Berthoumieux will provide a personal guarantee for the loan. The loan will also be secured with the equipment purchased with loan proceeds. Staff reviewed Mr. Berthoumieux credit report and has determined that his score is within the “good” range which is considered low risk and qualifies him for competitive loan terms and rates. Furthermore, with the assistance of a local bank, staff reviewed Mr. Berthoumieux’s financial statements and determined that he has the capacity to assume the additional monthly payment of $528.85.

Background:
In March 2016, staff released a solicitation offering two City-owned properties located at 633 Howard Street and 727-729 Howard Street. The solicitation sought proposals for new users for both spaces that would bring vitality, energy, and new businesses to Howard Street and bring daytime traffic to the area. The solicitation indicated limited ability by the City to participate in providing financial assistance for these projects.

The property has had multiple inquiries from various parties seeking to locate on Howard Street. Recent prospective tenants have included Good To Go who has since purchased 711 Howard Street and is undergoing its buildout with the assistance of the City of Evanston, two coffee concepts, a bakery, and a kombucha manufacturer and café. Ultimately these groups were not prepared to lease the space for their proposed uses due to the fact that it is significantly more space than they were prepared to program, utilize, and build-out. The proposed use contemplated by Mr. Berthoumieux is a dual use that will occupy the entire building’s footprint and accomplish the City goals of creating a day-time destination food use.

Legislative History
On June 28, 2017, the Economic Development Committee unanimously approved a recommendation to the City Council to authorize City Manager to execute a lease agreement and enter into a loan agreement with Sweet Vendome, Inc. for an amount not to exceed $50,000 for equipment and additional build out with Sweet Vendome, Inc. (dba Café Coralie)

Attachments:
-Resolution 29-R-17
-Proposed Loan/Promissory Note
-633 Howard Street proposal from Café Coralie
-Proposed Project Budget
29-R-17

A RESOLUTION

Authorizing the City Manager to Negotiate and Execute a Loan Agreement with Sweet Vendome, Inc. doing business as “Café Coralie”

NOW BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS, THAT:

SECTION 1: The City Manager is hereby authorized to execute the Loan Agreement, attached hereto as Exhibit 1, the terms are incorporated herein by reference, with Sweet Vendome, Inc., an Illinois corporation.

SECTION 2: The City Manager is hereby authorized and directed to negotiate any additional conditions of the Loan Agreement as he determines to be in the best interests of the City and in a form acceptable to the Corporation Counsel.

SECTION 3: That this Resolution 29-R-17 shall be in full force and effect from and after the date of its passage and approval in the manner provided by law.

_______________________________
Stephen H. Hagerty, Mayor

Attest:

_______________________________
Devon Reid, City Clerk

Adopted: ________________________, 2017
EXHIBIT 1

Loan Agreement
PROMISSORY NOTE

Name and Address of Borrower:
Sweet Vendome, Inc. d/b/a “Cafe Coralie”
600 Davis Street
Evanston, IL 60201

Commencement Date: October 1, 2017

1. BORROWER’S PROMISE TO PAY

FOR VALUE RECEIVED, the undersigned, SWEET VENDOME, INC., an Illinois corporation (referred to hereafter as the "Borrower"), promise to pay to the order of the City of Evanston, an Illinois home rule municipal corporation, with its principal office located at 2100 Ridge Avenue, Evanston, Illinois (the “Lender”), in the manner provided in this Note, the principal sum of $50,000.00 (Fifty Thousand and 00/100 Dollars) (the “Loan”).

The Loan is secured by a Uniform Commercial Code financing statement (the “UCC Financing Statement”) which includes the Borrower’s equipment and fixtures to be located at 633 Howard Street, Evanston, Illinois (the “Property”) for the operation of the business (the “Security”), together with interest computed on the basis of a 365 day year, from the date of disbursement on the balance of principal remaining from time to time unpaid at an annual rate equal to three percent (3.00%). Any principal amount not paid when due (at maturity, by acceleration, or otherwise) will bear interest thereafter until paid at a rate, which will be eighteen percent (18%). The Lender or anyone who takes this Note by transfer and who is entitled to receive payments under this Note will be called "Note Holder".

2. LOAN TERM, FORGIVENESS AND REPAYMENT

The term of the Loan is ten (10) years, commencing on October 1, 2017 – September 30, 2027 (the “Loan Term”). The Loan will start to bear interest on the Commencement Date. The loan payments will be five hundred twenty-eight and 85/100 Dollars ($528.85) each month. The Loan schedule is attached as Exhibit 1.

The interest rate is three percent (3.0%) per annum and computed on the basis of a 365 day year. Borrower agrees to commence payments of the Loan on October 1, 2018. Loan payments will be due on or before the first day of the month. If the Borrower’s Loan payment is five days after the first of the month or more, there shall be assessed a late fee of $50. The Lender or anyone who takes this Note by transfer and who is entitled to receive payments under this Note will be called "Note Holder".
3. DISBURSEMENTS AND BORROWER RESPONSIBILITIES

A. Funding Sources: The Loan is conditioned on the completion and satisfaction of each part of Section 3 below. The Loan is funded through two different sources:

i. $25,000 from the Community Development Block Grant fund is provided as a loan to the for-profit entity. The specific requirements for the borrower with respect to these funds are outlined in Section 3(F) below. The CDBG funds will be used for eligible equipment purchases as defined by the Department of Housing and Urban Development guidelines.

ii. $25,000 from the City of Evanston Economic Development Fund is provided as a loan to the Borrower.

B. Project Completion:

i. Borrower must renovate the Subject Property, for the intended use of the Subject Property in substantial conformance with the plans submitted to the building permit division and included in the lease agreement with the City of Evanston.

ii. Borrower shall provide documentation that bids for the Project were sought from no less than three contractors, of which one must be an Evanston-based contractor. If an Evanston based contractor is not available to seek bids based on the scope and scale of the Project work, this requirement will be waived upon confirmation from City staff that bid solicitation to Evanston based businesses was pursued by Borrower.

iii. Borrower acknowledges and agrees that it cannot commence construction work for the Project unless and until the City Council approves the Loan and this Agreement is executed by both parties.

C. Borrower Responsibilities:

i. The Borrower shall be responsible for hiring a licensed contractor to complete the Project. The Director or his designee may require submission of proof of the State License issued to the selected contractor.

ii. The Borrower shall be responsible for contacting the appropriate City departments to arrange for obtaining all necessary approvals and/or permits required for construction and completion of the Project.

iii. The Borrower shall be fully responsible for managing, monitoring, and scheduling the construction of the Project and ensuring its compliance with all applicable federal, State, and local laws and regulations.

iv. The Borrower shall be fully responsible for ensuring that all invoices from the contractors, suppliers, vendors and/or other third parties are distributed to the City.

v. Borrower shall during the Term and for a period of 2 years following the expiration of the Term, keep and make available for the inspection, examination and audit by City or City’s authorized employees, agents or representatives, at all reasonable time, all records respecting the services
and expenses incurred by Borrower, including without limitation, all book, accounts, memoranda, receipts, ledgers, canceled checks, and any other documents indicating, documenting, verifying or substantiating the cost and appropriateness of any and all expenses. If any invoice submitted by Borrower is found to have been overstated, Borrower shall provide City an immediate refund of the overpayment together with interest at the highest rate permitted by applicable law, and shall reimburse all of City’s expenses for and in connection with the audit respecting such invoice.

D. Evanston business:
  i. Borrower shall remain an Evanston based business for the entire Term. Meaning, Borrower cannot remove its operations from the Subject Property during the Term of this Agreement. In the event that Borrower ceases to operate at 633 Howard Street, Evanston, Illinois during the Loan Term, any principal and interest not previously paid will be repaid within 30 days of vacating the property.
  ii. If Sweet Vendome is sold, (except in circumstances of an illness of principal necessitating retirement) for any reason to any entity other than one controlled by the current managers of the LLC, or files for bankruptcy protection, the Borrower shall be in Default and any principal and interest not previously forgiven will be repaid on the balance remaining from Exhibit A depending on the date that the business is sold. The remaining balance, not previously forgiven, shall be paid to the City within thirty (30) days.
  iii. Borrower will coordinate with the City’s Youth and Young Adult Program Manager and other workforce development professionals to employ Evanston residents with skills and abilities to work at the Subject Property either in full-time or part-time positions.

4. BORROWER REPRESENTATIONS. The Borrower represents and warrants that it is duly organized and existing under the laws of State of Illinois and is in good standing as necessary in the State of Illinois. The Borrower represents it has the power to enter into this Agreement and other Loan Documents required under this agreement. That by proper action in accordance with its organizational documents has been duly authorized to execute and deliver this Agreement and all documents required under its terms. The Borrower covenants that this Agreement does not contravene any law or contractual restriction binding or affecting the Borrower, and that the Agreement will be legal, valid, and binding obligations of the Borrower, and further that as of the date of this agreement the Borrower represents that no event or change of condition has occurred which is a material (as defined by the Securities and Exchange Commission) which would affect the ability of the Borrower to perform its obligations hereunder on a timely basis.
A. As of the date of this Agreement there is no suit, action, or proceeding pending or threatened as to which outcome would be materially adverse effect on the Borrower.

B. The Borrower and all entities affiliated with the Borrower have filed all tax returns required to be filed by them and paid all taxes required as show on those returns.

C. The Borrower represents that it has a DUNS (Data Universal Numbering System) number, in order facilitate disbursement of loan funds properly under federal guidelines.

D. Borrower must remain in good standing with the Illinois Secretary of State.

E. Job Creation: Borrower must create at least one new full-time equivalent (FTE) position (40 hours per week) that may be filled by low/moderate income persons, defined as requiring no more than a high school diploma unless on the job training is provided. The person(s) hired shall have a family income at time of hire that does not exceed 80% of the area median income established by HUD and in effect at the time of hire. Evanston residents shall be prioritized for hire. If Borrower hires more than one new FTE, the City will include this information in its report to HUD for use of CDBG funds. Borrower shall provide, on City-generated forms, the following information regarding new job(s) created pursuant to the Project:
   - Number of full- and part-time jobs
   - Race/ethnicity of new job hires
   - Family income at time of hire
   - Weekly hours for part-time positions
   - Number of jobs with employer-sponsored health care benefits
   - Number of people filling jobs who were unemployed when hired
   - Job category per HUD definitions

F. Terms of Disbursement
   i. Disbursements. The City will issue the loan disbursements on a repayment basis with the following requirements:
      - Borrower cannot make requests for payment in an amount less than $5,000, unless it is the last draw; and
      - Borrower is limited to a total of 4 draws;
      - Borrower’s request for reimbursement for equipment purchases must include: (a) copies of itemized invoices from vendor(s); (b) proof of payment to the vendor(s); (c) proof of reasonableness of the equipment selected, including copies of multiple quotes from at least 3 vendors or copies of internet searches for the same model/year of the equipment selected for the
business in accordance with the Omni Circular procurement requirements for small purchase procedures (200.320(b)); and

- Borrower must follow the CDBG Regulations fully outlined below in Section 3(F);

ii. The Borrower must provide the invoices as soon as available to the City prior to disbursement and provide the City at least 15 days to disburse the payment. The City will disburse up to $50,000. If the invoices do not exceed $50,000, the City will only disburse up to the total amount of the invoices. The total loan amortization schedule will be adjusted accordingly if the disbursement is less than $50,000.

5. CDBG FUNDS.
A. General Requirements for CDBG funds: CDBG Funds. The funds for the Loan are provided through the City’s Community Development Block Grant entitlement funds ("CDBG funds"). The Loan funds are allocated for economic development activities, particularly in the City’s Neighborhood Revitalization Strategy Area and Howard Street retail/commercial corridor following the priorities in the City’s 2015 – 2019 Consolidated Plan to achieve the community development goals of that plan. CDBG funds will be used to purchase equipment for the restaurant kitchen, which are eligible expenses under CDBG regulations. Funds may not be used for any construction labor or materials, which would trigger compliance with Davis-Bacon prevailing wages and a higher level of review under the National Environmental Review Act.

The CDBG Regulations require that funds utilized for economic development purposes meet the requirements outlined in 24 CFR 570 (CDBG - Economic Development) as follows:

i. The project costs are reasonable;

ii. That all sources of the project financing are committed;

iii. That to the extent practicable, CDBG funds are not substituted for non-Federal financial support;

iv. That the project is financially feasible;

v. That to the extent practicable, the return on the owner’s equity investment will not be unreasonably high;

vi. That to the extent practicable, CDBG funds are distributed on a pro-rata basis with other financing.

B. Omni Circular procurement: Borrower acknowledges that it will follow the guidelines contained in the Omni Circular 200.33 for equipment purchases which states that “§200.33 Equipment. Equipment means tangible personal property (including information technology systems) having a useful life of more than one year and a per-
unit acquisition cost which equals or exceeds the lessor of the capitalization level established by the non-Federal entity for financial statement purposes, or $5,000.

C. Equipment Inventory: During the term of the Loan, Borrower must maintain an inventory of equipment purchased with CDBG funds that includes the name, model number, serial number, and year manufactured.

D. Job Creation: The Borrower is required to hire at least two new employees with a low/moderate income level or full-time equivalent (FTE). The first FTE meets a CDBG national objective and the second FTE created meets economic development goals for the City of Evanston. Preference for applicants must be given to Evanston residents in hiring. The Borrower must retain an employee who was low/moderate income at the time of hire for at least five years.

6. SECURITY FOR NOTE: UCC FINANCING STATEMENT

The indebtedness evidenced by this Note (including all principal, interest, charges, fees, and expenses) is secured by the aforementioned Security, dated of even date herewith encumbering the fixtures and personal property of the Borrower. The Note, Security Agreement, and UCC Financing Statement shall be collectively referred to as the “Loan Documents" and the terms of which are hereby incorporated by this reference. The Lender will file the UCC Financing Statement with the Secretary of State following the execution of this Note, which shall remain a valid lien on the Equipment and Fixtures until the Loan is paid off in full and until the end of the Loan Term. The Note, Security Agreement, Project Agreement, and UCC Financing Statement shall be collectively referred to as the “Loan Documents” and the terms of which are hereby incorporated by this reference.

7. DEFAULT AND REMEDIES

A. The occurrence of any one or more of the following events (“Event of Default”) with respect to Borrower shall constitute a default hereunder (“Default”):

   i. If all or any part of the Fixtures and Equipment or any interest in it is sold or transferred (or if a legal or beneficial interest in Borrower’s interest in the Fixtures and Equipment is sold or transferred) without Lender’s prior written consent.

   ii. If a default or event of default occurs and is continuing under any representation or covenant under the Loan Documents.

   iii. If a default or event of default occurs and is continuing under any other mortgage or loan agreement encumbering the Fixtures and Equipment.

   iv. Borrower or any beneficiary thereof shall (i) file a petition for liquidation, reorganization, or adjustment of debt under Title 11 of the United States Code or any similar law, state or federal, whether now or hereafter existing, or (ii) file any answer admitting insolvency or inability to pay debts, or (iii) fail to obtain a
vacation or stay of involuntary proceedings within ten days, as hereinafter provided.

v. Borrower or any beneficiary thereof shall make an assignment for the benefit of creditors of this Note, or shall admit in writing of its inability to pay its debts generally as they become due, or shall consent to the appointment of a receiver or trustee or liquidator of all or any major part of the Fixtures and Equipment.

B. The Borrower also promises that, if the Event of Default specified above, 4(A)(1), shall occur (after applicable notice and the Occupancy Cure Period detailed above) before the expiration of the Loan Term, the Borrower agrees to repay to the order of the Lender or its designee an amount equal to the original principal amount of the Loan and it is immediately due and payable. Provided however, if an Event of Default is solely with respect any other Event of Default specified above in 4(A), the Borrower shall have sixty (60) days after the date on which the notice is delivered to Borrower to cure such breach, provided, however, that if the curing of such non-monetary breach cannot be accomplished with due diligence within said period of sixty (60) days then Borrower shall have such additional reasonable period of time to cure such breach as may be necessary, provided Borrower shall have commenced to cure such breach within said period, such cure shall have been diligently prosecuted by Borrower thereafter to completion (“Other Default Cure Period”). The notice shall further inform Borrower of the right to reinstate after acceleration and the right to bring a court action to assert the nonexistence of a default or any other defense of Borrower to acceleration and foreclosure. If the Borrower does not cure the Default within the specified Other Default Cure Period within the notice, then this Note is due and payable only with respect to the remaining balance of the Loan at the time of Default.

C. If the Borrower Defaults hereunder and fails to cure the Default, during the 10-year loan Term, the Loan shall be immediately due and owing and the balance of the Loan shall be immediately repaid to Lender in full, subject to the availability of net proceeds from sale of the Fixtures and Equipment. Lender can auction the Fixtures and Equipment and use the proceeds and apply it to the loan balance.

D. If any payments of interest or the unpaid principal balance due under this Note or any escrow fund payments for taxes or insurance required under the Security Agreement become overdue for a period in excess of ten days, the Borrower shall pay to Lender a late charge of $50 per day. If any attorney is engaged by Lender, including in-house staff (a) to collect the indebtedness evidenced hereby or due under the Loan Documents, whether or not legal proceedings are thereafter instituted by Lender; (b) to represent Lender in any bankruptcy, reorganization, receivership, or other proceedings affecting creditors’ rights and involving a claim under this Note; (c) to protect the lien of any of the Loan Documents; (d) to represent Lender in any other proceedings whatsoever in connection with this Note or any of the Loan Documents or the real estate described therein; or (e) as a result of the Borrower’s Default and collection efforts, the Borrower shall pay to Lender all reasonable attorneys’ fees and expenses
incurred or determined to be due in connection therewith, in addition to all other amounts due hereunder.

E. Lender’s remedies under this Note, and all of the other Loan Documents shall be cumulative and concurrent and may be pursued singly, successively, or together against the Borrower and any other Obligors (as defined below), the Property, and any other security described in the Loan Documents or any portion or combination of such real estate and other security, and Lender may resort to every other right or remedy available at law or in equity without first exhausting the rights and remedies contained herein, all in Lender’s sole discretion. Failure of Lender, for a period of time or on more than one occasion to exercise its option to accelerate the maturity date shall not constitute a waiver of the right to exercise that option at any time during the continued existence of the Default or in the event of any subsequent Default. Lender shall not by any other omission or act be deemed to waive any of its rights or remedies hereunder unless such waiver is in writing and signed by Lender, and then only to the extent specifically set forth therein. A waiver in connection with one event shall not be construed as continuing or as a bar to or waiver of any right or remedy in connection with a subsequent event.

8. PAYMENT OF NOTE HOLDER'S COSTS AND EXPENSES

If the Lender is required to initiate legal process as the result of the Borrower’s Default as described above, the Lender will have the right to be paid back for all of its costs and expenses incurred as a result of such Default, to the extent not prohibited by applicable law. Those costs and expenses include but are not limited to, reasonable attorneys' fees, court costs, and related litigation expenses.

9. BORROWER'S WAIVERS

To the extent permitted by law, the Borrower waives all rights to require the Lender to do certain things. These things are: (A) to demand payment of amounts due (known as "presentment"); (B) to give notice that amounts due have not been paid (known as "notice to dishonor"); (C) to obtain an official certification of nonpayment (known as "protest"). If more than one person signs this Note, each person is fully and personally obligated to keep all of the promises made in this Note, including the promise to pay the full amount owed. Any person, who takes over these obligations, is also obligated to keep all promises made in this Note. The Lender may enforce its rights under this Note against each person individually or against all of us together.

10. GIVING OF NOTICES

Any notices that must be given to the Borrower under this Note will be given by delivering or by mailing by certified mail addressed to the Borrower at the address of the Property set forth above.
Any notice that must be given to the Lender under this Note will be given by delivering it
or mailing it by certified mail to the Lender at the following address:

City of Evanston
Attn: Economic Development Division
2100 Ridge Avenue, Room 3103
Evanston, Illinois 60201

with a copy to:
City of Evanston
Attn: Corporation Counsel
2100 Ridge Avenue, Room 4400
Evanston, Illinois 60201

11. RESPONSIBILITY OF PERSONS UNDER THIS NOTE

If more than one person signs this Note, each person is fully and personally obligated to
keep all of the promises made in this Note. The Lender may enforce its rights under this
Note against the signatories either individually or together. This means that both
signatories, either individually or together, may be required to pay all of the amounts
owned under this Note. Any person who takes over the rights or obligations of the
Borrower, with the written permission of the Lender, will have all of the Borrower’s rights
and must keep all of the Borrower’s promises made in this Note. Notwithstanding
anything in the Security Agreement to the contrary, the Loan is a recourse obligation of
the Borrower.

12. GOVERNING LAW AND VENUE

This Promissory Note shall be governed by the laws of the State of Illinois. Venue will
be in Cook County, Illinois.

13. MISCELLANEOUS

The headings of sections and paragraphs in this Note are for convenience only and
shall not be construed in any way to limit or define the content, scope, or intent of the
provisions hereof. As used in this Note, the singular shall include the plural, and
masculine, feminine, and neuter pronouns shall be fully interchangeable, where the
context so requires. If any provision of this Note, or any paragraph, sentence, clause,
phrase, or word, or the application thereof, in any circumstances, is adjudicated to be
invalid, the validity of the remainder of this Note shall be construed as if such invalid
part were never included herein. Time is of the essence of this Note.

Upon any endorsement, assignment, or other transfer of this Note by Lender or by
operation of law, the term “Lender,” as used herein, shall mean such endorsee,
assignee, or other transferee or successor to Lender then becoming the holder of this Note.

This Note and all provisions hereof shall be binding on all persons claiming under or through the Undersigned. The terms “Undersigned” and “Borrower,” as used herein, shall include the respective beneficiaries, successors, assigns, legal and personal representatives, executors, administrators, devisees, legatees, and heirs of the Undersigned and Borrower and shall be binding upon the same.

In the event the Undersigned is an Illinois land trust, then this Note is executed by the Trustee, not personally but as Trustee as aforesaid in the exercise of the power and authority conferred on and vested in it as the Trustee, and is payable only out of the property specifically described in the Loan Documents securing the payment hereof, by the enforcement of the provisions contained therein. No personal liability shall be asserted or be enforceable against the Trustee because or in respect of this Note or the making, issue, or transfer thereof, all such liability, if any, being expressly waived by each taker and holder hereof, and each original and successive holder of this Note accepts the Note on the express condition that no duty shall rest on the Trustee to sequester the rents, issues, and profits arising from the property described in the Loan Documents, or the proceeds arising from the sale or other disposition thereof, but that in case of Default in the payment of this Note or of any installment hereof, the sole remedies of the holder hereof shall be by foreclosure of the UCC Financing Statement, realization on the other security given under the other Loan Documents to secure indebtedness evidenced by this Note, in accordance with the terms and provisions set forth herein, or any combination of the above.

LENDER:

By: _____________________________
Its: City Manager, Wally Bobkiewicz

BORROWER:

By: _____________________________
Its: President
Print Name: Pascal Berthoumiuex
Cafe Coralie - Amortization Schedule 633
Howard
Loan Amount
Interest Rate
# of Months
Monthly Payment
Payment #
1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49
50
51
52
53
54
55
56
57
58
59
60
61
62
63
64

$

50,000
3.00
108 (120 month loan, first 12 months no payment or interest)
($528.85)
Date
Start Balance
Interest
Payment
End Balance
10/1/2017
50,000.00
50,000.00
11/1/2017
50,000.00
50,000.00
12/1/2017
50,000.00
50,000.00
1/1/2018
50,000.00
50,000.00
2/1/2018
50,000.00
50,000.00
3/1/2018
50,000.00
50,000.00
4/1/2018
50,000.00
50,000.00
5/1/2018
50,000.00
50,000.00
6/1/2018
50,000.00
50,000.00
7/1/2018
50,000.00
50,000.00
8/1/2018
50,000.00
50,000.00
9/1/2018
50,000.00
50,000.00
10/1/2018
50,000.00
125.00
(528.85)
49,596.15
11/1/2018
49,596.15
123.99
(528.85)
49,191.30
12/1/2018
49,191.30
122.98
(528.85)
48,785.43
1/1/2019
48,785.43
121.96
(528.85)
48,378.54
2/1/2019
48,378.54
120.95
(528.85)
47,970.64
3/1/2019
47,970.64
119.93
(528.85)
47,561.72
4/1/2019
47,561.72
118.90
(528.85)
47,151.78
5/1/2019
47,151.78
117.88
(528.85)
46,740.81
6/1/2019
46,740.81
116.85
(528.85)
46,328.82
7/1/2019
46,328.82
115.82
(528.85)
45,915.79
8/1/2019
45,915.79
114.79
(528.85)
45,501.74
9/1/2019
45,501.74
113.75
(528.85)
45,086.64
10/1/2019
45,086.64
112.72
(528.85)
44,670.51
11/1/2019
44,670.51
111.68
(528.85)
44,253.34
12/1/2019
44,253.34
110.63
(528.85)
43,835.13
1/1/2020
43,835.13
109.59
(528.85)
43,415.87
2/1/2020
43,415.87
108.54
(528.85)
42,995.56
3/1/2020
42,995.56
107.49
(528.85)
42,574.20
4/1/2020
42,574.20
106.44
(528.85)
42,151.79
5/1/2020
42,151.79
105.38
(528.85)
41,728.32
6/1/2020
41,728.32
104.32
(528.85)
41,303.80
7/1/2020
41,303.80
103.26
(528.85)
40,878.21
8/1/2020
40,878.21
102.20
(528.85)
40,451.56
9/1/2020
40,451.56
101.13
(528.85)
40,023.84
10/1/2020
40,023.84
100.06
(528.85)
39,595.05
11/1/2020
39,595.05
98.99
(528.85)
39,165.19
12/1/2020
39,165.19
97.91
(528.85)
38,734.26
1/1/2021
38,734.26
96.84
(528.85)
38,302.25
2/1/2021
38,302.25
95.76
(528.85)
37,869.16
3/1/2021
37,869.16
94.67
(528.85)
37,434.98
4/1/2021
37,434.98
93.59
(528.85)
36,999.72
5/1/2021
36,999.72
92.50
(528.85)
36,563.38
6/1/2021
36,563.38
91.41
(528.85)
36,125.94
7/1/2021
36,125.94
90.31
(528.85)
35,687.41
8/1/2021
35,687.41
89.22
(528.85)
35,247.78
9/1/2021
35,247.78
88.12
(528.85)
34,807.05
10/1/2021
34,807.05
87.02
(528.85)
34,365.22
11/1/2021
34,365.22
85.91
(528.85)
33,922.29
12/1/2021
33,922.29
84.81
(528.85)
33,478.24
1/1/2022
33,478.24
83.70
(528.85)
33,033.09
2/1/2022
33,033.09
82.58
(528.85)
32,586.83
3/1/2022
32,586.83
81.47
(528.85)
32,139.45
4/1/2022
32,139.45
80.35
(528.85)
31,690.95
5/1/2022
31,690.95
79.23
(528.85)
31,241.33
6/1/2022
31,241.33
78.10
(528.85)
30,790.59
7/1/2022
30,790.59
76.98
(528.85)
30,338.72
8/1/2022
30,338.72
75.85
(528.85)
29,885.72
9/1/2022
29,885.72
74.71
(528.85)
29,431.58
10/1/2022
29,431.58
73.58
(528.85)
28,976.32
11/1/2022
28,976.32
72.44
(528.85)
28,519.91
12/1/2022
28,519.91
71.30
(528.85)
28,062.36
1/1/2023
28,062.36
70.16
(528.85)
27,603.67

245 of 598


Cafe Coralie - Amortization Schedule
633 Howard
Loan Amount
$
Interest Rate
# of Months
Monthly Payment
Payment #
65
66
67
68
69
70
71
72
73
74
75
76
77
78
79
80
81
82
83
84
85
86
87
88
89
90
91
92
93
94
95
96
97
98
99
100
101
102
103
104
105
106
107
108
109
110
111
112
113
114
115
116
117
118
119
120

50,000
3.00
108 (120 month loan, first 12 months no payment or interest)
($528.85)
Date
Start Balance
Interest
Payment
End Balance
2/1/2023
27,603.67
69.01
(528.85)
27,143.83
3/1/2023
27,143.83
67.86
(528.85)
26,682.85
4/1/2023
26,682.85
66.71
(528.85)
26,220.71
5/1/2023
26,220.71
65.55
(528.85)
25,757.41
6/1/2023
25,757.41
64.39
(528.85)
25,292.96
7/1/2023
25,292.96
63.23
(528.85)
24,827.34
8/1/2023
24,827.34
62.07
(528.85)
24,360.56
9/1/2023
24,360.56
60.90
(528.85)
23,892.62
10/1/2023
23,892.62
59.73
(528.85)
23,423.50
11/1/2023
23,423.50
58.56
(528.85)
22,953.21
12/1/2023
22,953.21
57.38
(528.85)
22,481.75
1/1/2024
22,481.75
56.20
(528.85)
22,009.11
2/1/2024
22,009.11
55.02
(528.85)
21,535.28
3/1/2024
21,535.28
53.84
(528.85)
21,060.27
4/1/2024
21,060.27
52.65
(528.85)
20,584.08
5/1/2024
20,584.08
51.46
(528.85)
20,106.69
6/1/2024
20,106.69
50.27
(528.85)
19,628.11
7/1/2024
19,628.11
49.07
(528.85)
19,148.33
8/1/2024
19,148.33
47.87
(528.85)
18,667.36
9/1/2024
18,667.36
46.67
(528.85)
18,185.18
10/1/2024
18,185.18
45.46
(528.85)
17,701.80
11/1/2024
17,701.80
44.25
(528.85)
17,217.20
12/1/2024
17,217.20
43.04
(528.85)
16,731.40
1/1/2025
16,731.40
41.83
(528.85)
16,244.38
2/1/2025
16,244.38
40.61
(528.85)
15,756.14
3/1/2025
15,756.14
39.39
(528.85)
15,266.69
4/1/2025
15,266.69
38.17
(528.85)
14,776.01
5/1/2025
14,776.01
36.94
(528.85)
14,284.10
6/1/2025
14,284.10
35.71
(528.85)
13,790.96
7/1/2025
13,790.96
34.48
(528.85)
13,296.59
8/1/2025
13,296.59
33.24
(528.85)
12,800.99
9/1/2025
12,800.99
32.00
(528.85)
12,304.14
10/1/2025
12,304.14
30.76
(528.85)
11,806.06
11/1/2025
11,806.06
29.52
(528.85)
11,306.73
12/1/2025
11,306.73
28.27
(528.85)
10,806.15
1/1/2026
10,806.15
27.02
(528.85)
10,304.31
2/1/2026
10,304.31
25.76
(528.85)
9,801.23
3/1/2026
9,801.23
24.50
(528.85)
9,296.88
4/1/2026
9,296.88
23.24
(528.85)
8,791.28
5/1/2026
8,791.28
21.98
(528.85)
8,284.41
6/1/2026
8,284.41
20.71
(528.85)
7,776.27
7/1/2026
7,776.27
19.44
(528.85)
7,266.87
8/1/2026
7,266.87
18.17
(528.85)
6,756.19
9/1/2026
6,756.19
16.89
(528.85)
6,244.23
10/1/2026
6,244.23
15.61
(528.85)
5,730.99
11/1/2026
5,730.99
14.33
(528.85)
5,216.48
12/1/2026
5,216.48
13.04
(528.85)
4,700.67
1/1/2027
4,700.67
11.75
(528.85)
4,183.57
2/1/2027
4,183.57
10.46
(528.85)
3,665.19
3/1/2027
3,665.19
9.16
(528.85)
3,145.50
4/1/2027
3,145.50
7.86
(528.85)
2,624.52
5/1/2027
2,624.52
6.56
(528.85)
2,102.23
6/1/2027
2,102.23
5.26
(528.85)
1,578.64
7/1/2027
1,578.64
3.95
(528.85)
1,053.74
8/1/2027
1,053.74
2.63
(528.85)
527.53
9/1/2027
527.53
1.32
(528.85)
(0.00)

246 of 598


GUARANTY

Borrower: Sweet Vendome, Inc., an Illinois corporation  
Lender: City of Evanston, an Illinois home rule municipal corporation

Guarantors: Pascal Berthoumieux, individual  
Principal Amount: $50,000.00

(address)

Loan Term: 10 years (120 months)

CONTINUING GUARANTEE OF PAYMENT AND PERFORMANCE. For good and valuable consideration, Guarantor absolutely and unconditionally guarantees full and punctual payment and satisfaction of the Indebtedness of Borrower to Lender, and the performance and discharge of all Borrower's obligations under the Note and the Related Documents. This is a guaranty of payment and performance and not of collection, so Lender can enforce this Guaranty against Guarantor even when Lender has not exhausted Lender's remedies against anyone else obligated to pay the Indebtedness or against any collateral securing the Indebtedness, this Guaranty or any other guaranty of the indebtedness. Guarantor will make any payments to Lender or its order, on demand, in legal tender of the United States of America, in same-day funds, without set-off or deduction, or counterclaim, and will otherwise perform Borrower's obligations under the Note and Related Documents. Under this Guaranty, Guarantor's liability is limited to Borrower’s obligations under the Note.

INDEBTEDNESS. The word "'Indebtedness" as used in this Guaranty means all of the principal amount outstanding from time to time and at any one or more times, accrued unpaid interest thereon and all collection costs and legal expenses related thereto permitted by law, attorneys' fees, arising from Borrower's obligations under the Note.

CONTINUING GUARANTY. THIS IS A "CONTINUING GUARANTY" UNDER WHICH GUARANTOR AGREES TO GUARANTEE THE FULL AND PUNCTUAL PAYMENT.

DURATION OF GUARANTY. This Guaranty will take effect when received by Lender without the necessity of any acceptance by Lender, or any notice to Guarantor or to Borrower, and will continue in full force until all the Indebtedness incurred or contracted before receipt by Lender of any notice of revocation shall have been fully and finally paid and satisfied and, all of Guarantor's other obligations under this Guaranty shall have been performed in full. If Guarantor elects to revoke this, Guaranty, Guarantor may only do so in writing. Guarantor's written notice of revocation must be mailed to Lender; by certified mail, at Lender's address listed above or such other place as Lender may designate in writing. Written revocation of this Guaranty will apply only to new Indebtedness created after actual receipt by Lender of Guarantor's written revocation. For this purpose and without limitation, the term "new Indebtedness" does not include the Indebtedness which at the time of notice of revocation is contingent,
unliquidated, undetermined or not due and which later becomes absolute, liquidated, determined or due. For this purpose and without limitation "new indebtedness" does not include all or part of the Indebtedness that is: incurred by Borrower prior to revocation; incurred under a commitment that became binding before revocation; any renewals, extensions, substitutions, and modifications of the indebtedness. This Guaranty shall bind Guarantor's estate as to the Indebtedness created both before and after Guarantor's death or incapacity, regardless of Lender's actual notice of Guarantor's death, Subject to the foregoing, Guarantor's, executor or administrator or other legal representative may terminate this Guaranty in the same manner in which Guarantor might have terminated it and with the same effect. Release of any, other guarantor or termination of any other guaranty of the Indebtedness shall not affect the ability of Guarantor under this guaranty. A revocation Lender receives from anyone or more Guarantors shall not affect the liability of any remaining Guarantors under this Guaranty.

GUARANTOR'S AUTHORIZATION TO LENDER. Guarantor authorizes Lender, either before or after any revocation hereof upon written notice to Guarantor by Lender, without lessening Guarantor's liability under this Guaranty, from time to time: (A) prior to revocation as set forth above, to make one or more additional secured or unsecured loans to Borrower, to lease equipment or other goods to Borrower, or otherwise to extend additional credit to Borrower; (B) Intentionally Deleted; (C) to take and hold security for the payment of this Guaranty or the Indebtedness, and exchange, enforce, waive, subordinate, fail or decide not to perfect, and release any such security, with or without the substitution of new collateral; (D) to release, substitute, agree not to sue, or deal with anyone or more of Borrower's sureties, endorsers, or other guarantors on any terms or in any manner Lender may choose; (E) to determine how, when and what application of payments and credits shall be made on the Indebtedness; (F) to apply such security and direct the order or manner of sale thereof, including without limitation, any non-judicial sale permitted by the terms of the controlling security agreement or deed of trust, as Lender in its discretion may determine; (G) to sell, transfer, assign or grant participations, in all or any part of the Indebtedness; and (H) to assign or transfer this Guaranty in whole or in part.

GUARANTOR'S REPRESENTATIONS AND WARRANTIES. Guarantor represents and warrants to Lender that (A) no representations or agreements of any kind have been made to Guarantor which would limit or qualify in any way the terms of this Guaranty; (B) Intentionally Deleted; (C) Guarantor has full power, right and authority to enter into this Guaranty; (D) the provisions of this Guaranty do not conflict with or result in a default under any agreement or other instrument binding upon Guarantor and do not result in a violation of any law, regulation, court decree or order applicable to Guarantor;" (E) Intentionally Deleted; (F) upon Lender's request, Guarantor will provide to Lender financial and credit information in form acceptable to Lender, and all such financial information which currently has been, and all future financial information which will be provided Lender is and will be true and correct in all material respects and fairly present, Guarantor's financial condition as of the dates the financial information is provided; and (G) no material adverse change has occurred in Guarantor's financial
condition since the date of the most recent financial statements provided to Lender and no event has occurred which may materially adversely affect Guarantor's financial condition.

**GUARANTOR'S WAIVERS.** Except as prohibited by applicable law, Guarantor waives any right to require Lender (A) to continue lending money or to extend other credit to Borrower; (B) to resort for payment or to proceed directly or at once against any person, including Borrower or any other guarantor; (C) to proceed directly against or exhaust any collateral held by Lender from Borrower, any other guarantor, or any other person; (D) Intentionally Deleted; (E) to pursue any other remedy within Lender's power; or (F) to commit any act or omission of any kind, or at any time, with respect to any matter whatsoever.

**GUARANTOR'S UNDERSTANDING WITH RESPECT TO WAIVERS.** Guarantor warrants and agrees that each of the waivers set forth above is made with Guarantor's full knowledge of its significance and consequences and that, under the circumstances, the waivers are reasonable and not contrary to public policy or law. If any such waiver is determined to be contrary to any applicable law of public policy, such waiver shall be effective only to the extent permitted by law or public policy.

**MISCELLANEOUS PROVISIONS.** The following miscellaneous provisions are a part of this Guaranty:

**Amendments.** This Guaranty together with any Related Documents, constitutes the entire understanding and agreement of the parties as to the matters set forth in this Guaranty. No alteration of or amendment to this Guaranty shall be effective unless given in writing and signed by both parties.

**Attorneys' Fees; Expenses.** Guarantor agrees to pay upon demand all of Lender's costs and expenses, including Lender's attorneys' fees and Lender's legal expenses, incurred in connection with the enforcement of this Guaranty. Lender may hire or pay someone else to help enforce this Guaranty, and Guarantor shall pay the costs and expenses of such enforcement.

**Caption Headings.** Caption headings in this Guaranty are for convenience purposes only and are not to be used to interpret or define the provisions of this Guaranty.

**Governing law.** This Guaranty will be governed by federal law applicable to Lender and, to the extent not preempted by federal law, the laws of the State of Illinois without regard to its conflicts of law provisions.

**Integration.** Guarantor further agrees that Guarantor has read and fully understands the terms of this Guaranty; Guarantor has had the opportunity to be-advised by Guarantor's attorney with respect to this Guaranty; the Guaranty fully
reflects Guarantor's intentions and parol evidence is not required to interpret the terms of this Guaranty. Guarantor hereby indemnifies and holds Lender harmless from all losses, claims, damages, and costs (including Lender's attorneys' fees) suffered or incurred by Lender as a result of any breach by Guarantor of the warranties, representations and agreements of this paragraph.

**Interpretation.** In all cases where there is more than one Borrower or Guarantor, then all words used in this Guaranty in the singular shall be deemed to have been used in the plural where the context and construction so require; and where there is more than one Borrower named in this Guaranty or when this Guaranty is executed by more than one Guarantor, the words "Borrower" and "Guarantor" respectively shall mean all and anyone or more of them. The words "Guarantor," "Borrower," and "Lender" include the heirs, successors, assigns, and transferees of each of them. If a court finds that any provision of this Guaranty is not valid or should not be enforced, that fact by itself will not mean that the rest of this Guaranty will not be valid or enforced. Therefore, a court will enforce the rest of the provisions of this Guaranty even if a provision of this Guaranty may be found to be invalid or unenforceable. If anyone or more of Borrower or Guarantor are corporations, partnerships, limited liability companies, or similar entities, it is not necessary for Lender to inquire into the powers of Borrower or Guarantor or of the officers, directors, partners, managers, or other agents acting or purporting to act on their behalf, and any indebtedness made or created in reliance upon the professed exercise of such powers shall be guaranteed under this Guaranty.

**Notices.** Any notice required to be given under this Guaranty shall be given in writing, and, except for revocation notices by Guarantor, shall be effective when actually delivered, when actually received by tele-facsimile (unless, otherwise required by law) when deposited with a nationally recognized overnight courier, or, if mailed, when deposited in the United States mail, as first class, certified or registered mail postage prepaid, directed to the addresses shown near the beginning of this Guaranty. All revocation notices by Guarantor shall be in writing and shall be effective upon delivery to Lender as provided in the section of this Guaranty entitled "DURATION OF GUARANTY." Any party may change its address for notices under this Guaranty by giving formal written notice to the other parties, specifying that the purpose of the notice is to change the party's address. For notice purposes, Guarantor agrees to keep Lender informed at all times of Guarantor's current address. Unless otherwise provided or required by law, if there is more than one Guarantor, any notice given by Lender to any Guarantor is deemed to be notice given to all Guarantors.

**No Waiver by Lender.** Lender shall not be deemed to have waived any rights under this Guaranty unless such waiver is given in writing and signed by Lender. No delay or omission on the part of Lender in exercising any right shall operate as a waiver of such right or any other right. A waiver by Lender of a provision of this Guaranty shall not prejudice or constitute e waiver of lender's right otherwise
to demand strict compliance with that provision or any other provision of this Guaranty. No prior waiver by Lender, nor any course of dealing between Lender and Guarantor, shall constitute a waiver of any of Lender's rights or of any of Guarantor's obligations as to any future transactions. Whenever the consent of Lender is required under this Guaranty, the granting of such consent by Lender in any instance shall not constitute continuing consent to subsequent instances where such consent is required and in all cases such consent may be granted or withheld in the sole discretion of Lender.

Successors and Assigns. Subject to any limitations stated in this Guaranty on transfer of Guarantor's interest, this Guaranty shall be binding upon and inure to the benefit of the parties, their successors and assigns.

Waive Jury. Lender and Guarantor hereby waive the right to any jury trial in any action, proceeding, or counterclaim brought by either Lender or Guarantor against the other.

DEFINITIONS. The following capitalized words and terms shall have the following meanings when used in this Guaranty. Unless specifically stated to the contrary, all references to dollar amounts shall mean amounts in lawful money of the United States of America. Words and terms used in the singular shall include the plural, and the plural shall include the singular, as the context may require. Words and terms not otherwise defined in this Guaranty shall have the meanings attributed to such terms in the Uniform Commercial Code:

Borrower. The word “Borrower” means Sweet Vendome, Inc. and includes all co-signers and co-makers signing the Note and all their successors and assigns.

GAAP. The word "GAAP" means generally accepted accounting principles.

Guarantor. The word "Guarantor" means everyone signing this Guaranty Pascal Berthoumieux, and in each case, any signer's successors and assigns.

Guaranty. The word "Guaranty" means this guaranty from Guarantor to Lender.

Indebtedness. The word "Indebtedness" means Borrower's indebtedness to Lender as more particularly described in this Guaranty.

Lender. The word “Lender” means City of Evanston, its successors and assigns.

Note. The word “Note” means and includes without limitation all of Borrower's promissory notes and/or credit agreements evidencing Borrower's loan obligations in favor of Lender, together with all renewals of, extensions of, modifications of, substitutions for promissory notes or credit agreements.
**Related Documents.** The words “Related Documents” mean all promissory notes, credit agreements, loan agreements, environmental agreements, guaranties, security agreements, mortgages, deeds of trust, security deeds, collateral mortgages, and all other instruments, agreements and documents, whether now or hereafter existing, executed in connection with the Indebtedness.

EACH UNDERSIGNED GUARANTOR ACKNOWLEDGES HAVING READ ALL THE PROVISIONS OF THIS GUARANTY AND AGREES TO ITS TERMS, IN ADDITION, EACH GUARANTOR UNDERSTANDS THAT THIS GUARANTY IS EFFECTIVE UPON GUARANTOR'S EXECUTION AND DELIVERY OF THIS GUARANTY TO UNDER AND THAT THE GUARANTY WILL CONTINUE UNTIL TERMINATED IN THE MANNER SET FORTH IN THE SECTION TITLED "DURATION OF GUARANTY", NO FORMAL ACCEPTANCE BY LENDER IS NECESSARY TO MAKE THIS GUARANTY EFFECTIVE, THIS GUARANTY IS DATED ______________, 2017.

GUARANTOR:

__________________________

Pascal Berthoumieux
SECURITY AGREEMENT

This Security Agreement dated ___________, 2017 by and between the Sweet Vendome, Inc., an Illinois corporation hereinafter referred to collectively as the "Debtor" for value received, hereby grants to the City of Evanston, Illinois, an Illinois home rule municipality, with its principal address at 2100 Ridge Avenue, Evanston, Illinois 60201, hereinafter referred to as the "Secured Party," a security interest in the collateral listed in the attached EXHIBIT A, hereinafter referred to as the “Collateral” and incorporated by reference.

This security interest is given for the purpose of securing payment of any and all indebtedness of the Debtor to the Secured Party in connection with the loan made to the Debtor and evidenced by promissory note dated July 1, 2017, together with all costs and expenses in connection therewith including but not limited to expenses of retaking, preserving, repairing, maintaining, preparing for sale, and selling said collateral as well as reasonable attorney's fees, court costs, and other legal expenses. In the event that Debtor defaults in the payment of said indebtedness, or becomes insolvent, or fails to keep said collateral free of all other liens, or if for any reason the secured party feels insecure, Secured Party has the option of declaring the entire indebtedness immediately due and payable, and shall have all of the rights and remedies of a secured party under the Illinois Uniform Commercial Code as the same may be amended from time to time. The requirement of the reasonable notice of any sale hereunder shall be met if such notice is mailed, postage prepaid, to the address of the Debtor shown at the beginning of this agreement at least 5 days before the time of sale or disposition.

Secured Party and Debtor have caused this Agreement to be executed and delivered as of the date set forth opposite their name.

City of Evanston, Illinois

By: ____________________________
   City Manager, Wally Bobkiewicz

Sweet Vendome, Inc.

By: ____________________________
   President

Print Name: _____________________
EXHIBIT A

COLLATERAL EQUIPMENT LIST

[TO BE AMENDED AFTER BORROWER ORDERS EQUIPMENT]
Business Operation Summary

Prepared by: Pascal Berthoumieux,

Patisserie Coralie is looking to open a second location similar to the one located at 600 Davis Street. This café will offer around 40 seats and feature custom made tables with “rolling pins” along with “candy cane” bistro chairs and marble bistro tables mixed with couch seating options.

Fresh baked viennoiseries, traditional French pastries, and an extensive selection of macarons as well as savory options, imported cookies and candies will be offered to nearby residents both for on premise consumption and take out. A local coffee roaster from Evanston and Benjamin Tea will offer a world class coffee & tea experience. The café would be open from 7am until 7pm 7 days a week and offer a place for the neighborhood to get breakfast and lunch. It will also offer a relaxing coffee shop atmosphere and contribute to what makes Evanston unique with the addition of an other independent concept on Howard street.
BUDGET PROPOSAL

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Metrorestorations (General contractor)</td>
<td>24950</td>
</tr>
<tr>
<td>Corrigan &amp; Freres Electric Co</td>
<td>19500</td>
</tr>
<tr>
<td>Walk in/Freezer Combo (Edward Don)</td>
<td>21490</td>
</tr>
<tr>
<td>Kitchen equipment</td>
<td>29208</td>
</tr>
<tr>
<td>Ventilation system (estimated)</td>
<td>10000</td>
</tr>
<tr>
<td>Operating capital</td>
<td>10000</td>
</tr>
<tr>
<td>Blanton Plumbing</td>
<td>9525</td>
</tr>
<tr>
<td>Lighting fixtures</td>
<td>3000</td>
</tr>
<tr>
<td>Furniture</td>
<td>5000</td>
</tr>
<tr>
<td>Architect drawings</td>
<td>2350</td>
</tr>
<tr>
<td>Small equipment (flatware, etc)</td>
<td>1500</td>
</tr>
<tr>
<td>Office furniture</td>
<td>1000</td>
</tr>
<tr>
<td>Signage</td>
<td>1000</td>
</tr>
<tr>
<td>Simplex fire alarm</td>
<td>2000</td>
</tr>
<tr>
<td>Total</td>
<td>138 523</td>
</tr>
</tbody>
</table>

Cost increased by $38 523 over proposed budget due in part to the following factors:

- Building not equipped with adequate electrical output. Additional Cost $11500
- Walk in refrigerator/freezer combo must be custom made to fit existing room. Additional cost $10000
- City is requiring ventilation system although our first location was approved without one. Additional cost $10000 (estimated)
- City is requiring architect drawings although this was not a requirement for first location build out. Additional cost $2350
To: Honorable Mayor and Members of the City Council
    Administration and Public Works Committee

From: Martin Lyons, Assistant City Manager
    Paul Zalmezak, Economic Development Manager

Subject: Ordinance 54-O-17, Authorization of the City Manager to Enter into a Lease of City-Owned Real Property Located at 633 Howard Street with Sweet Vendome, Inc. (dba Café Coralie)

Date: August 9, 2017

Recommended Action:
Staff recommends City Council adoption of Ordinance 54-O-17, authorizing the City Manager to enter into a Lease of City-Owned Real Property Located at 633 Howard Street, Evanston, Illinois with Sweet Vendome, Inc. (dba Café Coralie). A two-thirds majority of City Council is required to adopt Ordinance 54-O-17. Staff requests suspension of the rules for Introduction and Action at the August 14, 2017 City Council meeting.

Funding Source:
Staff recommends a total of $50,000 come from the Economic Development Business Attraction/Retention (Account 100.15.5300.62662) for the tenant improvement allowance. The City Council approved a budget of $250,000 for 2017 for this account. To date, $96,791.73 has been committed, leaving a $153,208.27 balance. Resolution 29-R-17, also for consideration at this council meeting, includes a request for up to $25,000 from the same account for an interest bearing loan for equipment purchase, with a ten year repayment period.

Livability Benefits:
Economy & Jobs: retain and expand local businesses, expand job opportunities.

Summary:
Pascal Berthoumieux, owner of Patisserie Coralie and Creperie St. Germain in Downtown Evanston has submitted a letter of intent and proposal to open a second location at 633 Howard, similar to the bakery and coffee shop located at 600 Davis Street in downtown Evanston. This café will offer between 60 to 80 seats. It will also include a central production kitchen (that would allow for wholesale business), a demonstration kitchen (for pastry classes) and office space.
On February 13, 2017, the City Council approved Resolution 17-R-17 authorizing the City Manager to negotiate an agreement with Sweet Vendome, Inc. to lease city-owned property at 633 Howard Street. The Economic Development Committee recommended City Council approve staff’s recommendation on January 25, 2017.

A detailed lease is attached. In summary, Café Coralie will lease 633 Howard for a period of 10 years, with two consecutive five year options. The first rent payment would occur 12 months after lease commencement date. Rent for the space is $3,000 monthly. The City will contribute $50,000 toward tenant improvements subject to the terms of the City of Evanston’s Storefront Modernization program guidelines and/or TIF guidelines.

In addition, Mr. Berthoumieux has requested a loan of $50,000 to fund the purchase of restaurant equipment and to complete the portion of the construction not covered by the Storefront Modernization Grant. Mr. Berthoumieux will provide a personal guarantee for the loan. The loan will also be secured with the equipment purchased with loan proceeds. Loan details can be found in Resolution 29-R-17, also recommended for approval at this meeting.

In accordance with City Code, public notice for the negotiation of this lease was published on July 27, 2017 in the Evanston Review (Pioneer Press). Public notice of the sale is required to be published at least once in a daily or weekly newspaper in general circulation in the City. The public notice must be published not less than 15 days and no more than 30 days prior to the date by which the City will consider the adoption of the ordinance for the lease of the property.

**Background:**
In March 2016, staff released a solicitation offering two City-owned properties located at 633 Howard Street and 727-729 Howard Street. The solicitation sought proposals for new users for both spaces that would bring vitality, energy, and new businesses to Howard Street and bring daytime traffic to the area. The solicitation indicated limited ability by the City to participate in providing financial assistance for these projects.

The property has had multiple inquiries from various parties seeking to locate on Howard Street. Recent prospective tenants have included Good To Go who has since purchased 711 Howard Street and is undergoing its buildout with the assistance of the City of Evanston, two coffee concepts, a bakery, and a kombucha manufacturer and café. Ultimately these groups were not prepared to lease the space for their proposed uses due to the fact that it is significantly more space than they were prepared to program, utilize, and build-out. The proposed use contemplated by Mr. Berthoumieux is a dual use that will occupy the entire building’s footprint and accomplish the City goals of creating a day-time destination food use.

**Attachments:**
- Ordinance 54-O-17
- Lease Agreement
- 633 Howard Street proposal from Café Coralie
AN ORDINANCE

Authorizing the City Manager to Execute a Lease of City-Owned Real Property Located at 633 Howard Street with Sweet Vendome, Inc. doing business as “Café Coralie”

WHEREAS, the City of Evanston owns certain real property located at 633 Howard Street, Evanston, Illinois 60202, which is improved with a single story 2,643 square foot building and the total property square footage is 3,206 square feet (the “Property”); and

WHEREAS, Sweet Vendome, Inc. operates a café called “Patisserie Coralie” at 600 Davis Street, Evanston, Illinois and it seeks to expand its production of pastry goods and open an additional café in southeast Evanston;

WHEREAS, the Parties have negotiated a long-term lease of the Property as a café and bakery to be called “Café Coralie”; and

WHEREAS, the City Council has determined that the Property is not necessary to future City operations and leasing the Property to Sweet Vendome, Inc. is in the City’s best interests,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS, THAT:

SECTION 1: The foregoing recitals are hereby found as fact and incorporated herein by reference.

SECTION 2: Pursuant to Subsection 1-17-4-1 of the Evanston City Code of 2012, as amended (the “City Code”), the City Manager is hereby authorized and
directed to execute, on behalf of the City of Evanston, a long term lease agreement with an initial term of ten (10) years and two (2), five (5)-year options to renew the lease agreement, between the City of Evanston and Sweet Vendome, Inc. The Lease Agreement shall be in substantial conformity with the Lease Agreement attached hereto as Exhibit “1” and incorporated herein by reference.

SECTION 3: Pursuant to City Code Subsection 1-17-4-2-(B)-3, Notice of Intent to Lease Certain Real Estate by Negotiation was published in the *Evanston Review*, a newspaper in general circulation in the City, on July 27, 2017. Said publication was neither less than fifteen (15) nor more than thirty (30) days before the date on which the City Council considered adoption of this ordinance authorizing the City Manager to execute lease of the Subject Property.

SECTION 4: Pursuant to Subsection 1-17-4-2-(B) of the Evanston City Code, 2012, as amended (the “City Code”), an affirmative vote of two-thirds (⅔) of the elected Aldermen is required to accept the recommendation of the City Manager on the lease agreement authorized herein.

SECTION 5: If any provision of this ordinance or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this ordinance is severable.

SECTION 6: All ordinances or parts of ordinances in conflict herewith are hereby repealed.
SECTION 7: The findings and recitals contained herein are declared to be prima facie evidence of the law of the City and shall be received in evidence as provided by the Illinois Compiled Statutes and the courts of the State of Illinois.

SECTION 8: This ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

Ayes: ______________
Nays: ______________

Introduced: ______________, 2017

Adopted: ______________, 2017

Approved:

__________________________, 2017

Stephen H. Hagerty, Mayor

Attest:

Develop Reid, City Clerk

Approved as to form:

W. Grant Farrar, Corporation Counsel
LEASE

between

SWEET VENDOME, INC.

an Illinois corporation, d/b/a Cafe Coralie

as Tenant

and

CITY OF EVANSTON

An Illinois municipal corporation,

as Landlord

633 Howard Street

EVANSTON, ILLINOIS 60202
LEASE

THIS LEASE AGREEMENT is made this ___ day of August, 2017, by and between CITY OF EVANSTON ("Landlord"), an Illinois municipal corporation and SWEET VENDOME, INC., an Illinois corporation, d/b/a “Cafe Coralie”. (“Tenant”).

W I T N E S S E T H:

1. PROPERTY

(a) Property. Landlord is the fee simple owner of certain real property at 633 Howard Street, Evanston, Illinois 60202, legally described in Exhibit A attached hereto and incorporated herein (the “Property”). The Property has a total of approximately 3,206 square feet of land, improved with a 2,649 square foot one-story building ("Building"). Landlord does hereby lease the Premises to Tenant, for Tenant’s exclusive use and control, together with all appurtenances thereto, pursuant to the terms and conditions of this Lease. During this Lease Term, the Property and Building will be collectively referred to as “Premises”.

(b) Parking. This Lease does not include the exclusive use of any on-street parking. There are no parking spaces in the back of the Building off of the alley for Tenant’s exclusive use for employee parking and loading space. Tenant is responsible for enforcing the exclusive use of the Parking spaces and contacting a tow company, if appropriate.

2. TERM

(a) Primary Term. Subject to the provisions of this Lease, the “Primary Term” must be for 10 years (120 months) and must commence on October 1, 2017 and expire on September 30, 2027.

(b) Extended Lease Terms. Provided Tenant is not otherwise in default beyond any applicable cure period, replaced or otherwise amended such that Tenant is still permitted to conduct the Permitted Use from the Premises, Tenant is granted two (2) options (individually, a “Lease Extension Option”), for successive periods of five (5) years each (each an “Extension Term”) upon the same terms, covenants and conditions as herein provided. Each Lease Extension Option must be exercised by Tenant delivering to Landlord written notice of such election, not less than one hundred twenty (120) days prior to the expiration of the then current term. The exercise by Tenant of any one Lease Extension Option must not be deemed to impose upon Tenant any duty or obligation to renew for any further period of time, and that the exercise of any Lease Extension Option must be effective only upon the giving of notice of extension in accordance with the foregoing provisions. The Primary Term together with any Extension Term(s) is referred to herein collectively as the “Term”.

(c) Sale to Third Parties. If Landlord sells the Property to a third party which has no legal affiliation to the Tenant, as a condition of sale, the new purchaser agrees to be bound by the terms of this Agreement and must have no right to evict Tenant, to vary the terms of this Agreement or to terminate this Lease under any terms other than those contained herein. The third party must stand in the shoes of Landlord and must honor all obligations of Landlord and all rights of Tenant as
provided for herein.

3. RENT

(a) Fixed Rent. The tenant's first rent payment is due six (6) months after the Lease Commencement Date and every month thereafter due on or before the first of the month (“Rent Commencement Date”), and subject to the terms of this Lease, Tenant agrees to pay to Landlord for lease of the Premises the Rent described below: The Rent for the first year is Three Thousand Dollars ($3,000) per month, $36,000 per year. For every subsequent Lease Year, the annual rent shall be increased in an amount equal to the Consumer Price Index for that Lease Year and will adjusted to cover increased property taxes assessed against the property by the Cook County Assessor.

(b) Late Fee and Interest. In the event any sums required hereunder to be paid are not received by Landlord on or before the date the same are due, then, Tenant also owes Landlord a late fee of $25 per day. In addition, interest must accrue on all past due sums at an annual rate equal to the lesser of six percent (6.0%) per month and the maximum legal rate. Such interest must also be deemed Additional Rent.

(c) Time and Place of Payment. Tenant must pay to Landlord Fixed Minimum Rent in advance, in equal monthly installments, and without prior notice, setoff (unless otherwise expressly permitted herein) or demand, except as otherwise specifically provided herein, on or before the fifth (5th) day of each calendar month during the Term hereof to:

    City of Evanston
    Attn: Finance Division
    2100 Ridge Avenue, Room 4500
    Evanston, IL 60201

4. TENANT IMPROVEMENT:

(a) Tenant accepts the Premises in an “As-Is” Condition. The Tenant shall construct all renovations pursuant to build out plans agreed to by Landlord and Tenant. Once the build out plans are agreed upon, they will be attached as Exhibit A to this lease and incorporated herein. The parties agree that certain improvements to Premises are necessary to bring the Premises to a “Vanilla Box” standard, including updating the electrical system, HVAC system, and plumbing. Attached as Exhibit B is the Site Plan of the Interior Build Out for the Premises.

(b) The Parties anticipate that the total build out renovation expenses to total $[INSERT BUDGET FIGURE] ([INSERT and no/100 Dollars). Landlord will pay for a portion of the Tenant Improvements, which account for the vanilla box improvements (the “Tenant Improvements”). Attached as Exhibit C is the Project Budget.

(c) Landlord will pay a portion of the tenant improvements to achieve the Vanilla Box, the total reimbursement to Tenant over the initial Lease Term in amount not to exceed Fifty Thousand Dollars ($50,000.00) (the “Tenant Improvement Allowance”). Tenant will process the invoices from the contractor and the subcontractors and submit for payment to the Landlord. The Landlord will review the invoices and submit payment directly to the contractors after receipt of a lien waiver.
Landlord is also issuing a loan to Tenant to fund additional improvements and equipment purchases for Tenant’s business in the principal amount of $50,000 (the “Loan”). The terms of the Loan are set forth in a separate Loan Agreement and Promissory Note.

(d) Improvement Allowance Payment Requirements: Disbursement payments shall NOT be paid out until:
- City Council has approved the Agreement and the Agreement is executed; and
- Project work is complete and Temporary Certificate of Occupancy is issued to the Tenant by the Building & Inspection Services Division of the City of Evanston; and
- Invoices from the contractor are received and reviewed by City staff; and
- Contractor issues final lien waivers; and
- The Chief Financial Officer or his designee will not issue the full disbursement to the Tenant if there is any violation of any law, ordinance, code, regulation, or Agreement term; and
- Lastly, Borrower must be current with all City of Evanston accounts prior to any reimbursement.

(e) If Tenant defaults on the terms and conditions of this Agreement or terminates this Agreement for any reason other than the Landlord’s willful misconduct which caused the Tenant’s departure, the Tenant Improvement Allowance must be reimbursed in full. Furthermore, the Vanilla Box improvements are the property of the City of Evanston with no right of reimbursement to the Tenant for the Tenant Improvements which were paid for by the City of Evanston.

5. FIXTURES AND EQUIPMENT

All trade fixtures and equipment installed by Tenant in or on the Premises (including kitchen equipment, tables and chairs, registers, other equipment, shelving and signs) will remain the property of Tenant and Tenant may remove the same or any part thereof at any time prior to or at the expiration or earlier termination of this Lease. Tenant must repair at its own expense any damage to the Premises caused by the removal of said fixtures or equipment by Tenant. This provision must expressly survive the termination or expiration of this Lease.

6. USE OF PREMISES

(a) Permitted Use. Tenant must have the right, subject to applicable Federal, State and local laws, including Environmental Laws (as hereafter defined) and the terms of this Lease, to use the Premises for the following purpose(s): to operate a 60-80 seat café, central production kitchen to bake pastries for wholesale, demonstration kitchen for classes, office use and uses incidental thereto to operation of a café, and no part of the Property will be used for any other purpose without the prior written consent of the City (herein collectively “Permitted Use”).

(b) Tenant Exclusive Use of Premises. Landlord covenants and agrees that it has no rights to use, modify, alter or lease any portion of the Building or Property other than as expressly provided in this Lease.

7. MAINTENANCE
(a) Maintenance, Repair and Replacement Responsibilities of Landlord: Landlord is responsible for all structural and load bearing columns, roof, the HVAC system for the Building, interior sprinkler and fire safety system within the Building, the roof, windows and all soffits, and all structural elements of the Building.

(b) Maintenance and Repair Responsibilities of Tenant: Tenant is responsible for all maintenance and repair responsibilities that are not outlined in Paragraph 7(a) above, including but not limited to: exterior lighting, signage, bathroom fixtures, kitchen fixtures, cafe equipment, lighting equipment and systems, security systems, telecommunications systems and other non-structural elements.

(c) All refuse associated with Tenant’s use must be placed in appropriate containers for disposal. Tenant cannot dispose of construction building materials in the standard refuse containers and must arrange for special pick-ups and containers for said materials. A refuse container for regular refuse will be located at the Property in reasonable proximity to the Building. Tenant will contract to have trash hauled from such container with reasonable frequency.

(d) Tenant is responsible for snow, ice removal and leaf removal and general upkeep of the exterior of the Building along the sidewalk and other carriage walks to and from the Building. The snow must be moved to a suitable area on the Premises to allow for use of the sidewalk.

(e) The Tenant will at all times maintain all of the Property in a clean, neat and orderly condition. The Tenant will not use the Property in a manner that will violate or make void or inoperative any policy of insurance held by the Landlord.

(f) Tenant must yield the Premises back to Landlord, upon the termination of this Lease, whether such termination must occur by expiration of the Term, or in any other manner whatsoever, in the same condition of cleanliness and repair as at the date of the execution hereof, loss by casualty and reasonable wear and tear accepted. Tenant must make all necessary repairs and replace broken fixtures with material of the same size and quality as that broken. If, however, the Premises must not thus be kept in good repair and in a clean condition by Tenant, as aforesaid, Landlord may enter the same, or by Landlord’s agents, servants or employees, without such entering causing or constituting a termination of this Lease or an interference with the possession of the Premises by Tenant, and Landlord may replace the same in the same condition of repair and cleanliness as existed at the date of execution hereof, and Tenant agrees to pay Landlord, in addition to the rent hereby reserved, the expenses of Landlord in thus replacing the Premises in that condition. Tenant must not cause or permit any waste, misuse or neglect of the water, or of the water, gas or electric fixtures.

(g) Tenant will keep all leasehold improvements in compliance with all laws and regulations during the entire Term of this Lease, except for repairs required of the Landlord to be made and damage occasioned by fire, wind or other causes as provided for in this Lease.

8. **PAYMENT OF TAXES**

(a) **Definition.** For purposes hereof, “**Taxes**” must mean real property taxes and “**Assessments**” must mean assessments, general and special, foreseen and unforeseen, for public improvements levied or
assessed against the Premises and the improvements thereon for that portion of the Term.

(b) Payment. Landlord represents and warrants to Tenant that the Premises is currently exempt from Taxes and Assessments. Cook County Assessor will commence assessing property taxes against the City of Evanston for the commercial use described herein. The Landlord will pay the property taxes on behalf of the tenant because the Rent paid by the Tenant each month includes funds to pay for said tax payments. The Property will be reassessed every three years and any change in the property taxes assessed will also change the Rent outlined in Section 3.

9. DAMAGE AND DESTRUCTION

(a) Casualty. If the Premises must be damaged by fire or other casualty by an Act of God ("Casualty"), Landlord must, within one hundred eighty (180) days after such damage occurs (subject to being able to obtain all necessary permits and approvals, including, without limitation, permits and approvals required from any agency or body administering environmental laws, rules or regulations, and taking into account the time necessary to effectuate a satisfactory settlement with any insurance company) repair such damage at Landlord’s expense and this Lease must not terminate. If the foregoing damage is due to the negligence or willful misconduct of Tenant, then Landlord must look first to the insurance carried by Tenant to pay for such damage. Notwithstanding (i) any other provisions of the Lease to the contrary, and (ii) any legal interpretation that all improvements become part of the realty upon being attached to the Premises, following a Casualty, the Landlord must be responsible only for restoring the Premises to building standard levels of improvement at the time of execution of this Lease and must not include the tenant improvements completed and installed following execution of this Lease, and the tenant must be responsible for insuring and replacing the above building standard tenant improvements or betterments that made the Premises “customized” for Tenant’s use. Customized improvements include, but not limited to: any and all theatre equipment and fixtures, alarm censored doors, wood flooring, and custom cabinetry. Except as otherwise provided herein, if the entire Premises are rendered untenantable by reason of any such damage, or if Tenant cannot utilize Property and Building for its intended use by reason of any damage of any size or scope whatsoever, then all Fixed Minimum Rent and Additional Rent must abate for the period from the date of the damage to the date the damage is repaired, and if only a part of the Premises are so rendered untenantable but the damage does not prevent Tenant from utilizing the Property for its Permitted Use, the Fixed Minimum Rent and Additional Rent must abate for the same period in the proportion that the area of the untenantable part bears to the total area of the Premises; provided, however, that if, prior to the date when all of the damage has been repaired, any part of the Premises so damaged are rendered tenantable and must be used or occupied by or through Tenant, then the amount by which the Fixed Minimum Rent and Additional Rent abates must be apportioned for the period from the date of such use or occupancy to the date when all the damage has been repaired.

(b) Repair to Leasehold Improvements. Landlord must have no obligation to repair damage to or to replace any leasehold improvements, Tenant’s personal property or any other property located in the Premises, and Tenant must within sixty (60) days after the Premises is sufficiently repaired so as to permit the commencement of work by Tenant, commence to repair, reconstruct and restore or
replace the Premises (including fixtures, furnishings and equipment) and prosecute the same diligently to completion. Notwithstanding the foregoing, Tenant’s Fixed Minimum Rent and Additional Rent must continue to be abated as provided in Section 9(a) above, until the Property is once again suitable for its Permitted Use.

(c) Termination Right. Notwithstanding any provision contained herein to the contrary, Tenant must have the option and right to terminate this Lease if, (a) the Premises must be so damaged by Casualty that it cannot be fully repaired within one hundred eighty (180) days after the date of damage; (b) during the last eighteen (18) months of the Term of this Lease, the Premises is damaged by a Casualty in amount exceeding thirty-three and one-third percent (33.33%) of the square footage of the Premises or a lesser amount (no matter how small) that leaves Tenant unable to utilize the Premises for their Permitted Use, provided that, in such event, such termination of this Lease must be effected by written notice within ninety (90) days of the happening of the Casualty causing such damage. This provision must expressly survive the termination or expiration of this Lease.

10. INSURANCE

(a) Tenant Insurance Obligations: Tenant agrees to maintain a policy or policies of commercial general liability insurance written by an insurance carrier rated at least Class A or better in Bests Key Rating Guide of Property-Casualty Insurance Companies and licensed to do business in the state in which the Premises is located which must insure against liability for injury to and/or death of and/or damage to personal property and the Premises of any person or persons, with policy limits of not less than $1,000,000.00 combined single limit for injury to or death of any number of persons or for damage to property of others not arising out of any one occurrence. Tenant’s policy must cover the Premises, it’s personal property and the business operated by Tenant and must name the City of Evanston as an additional insured.

(b) Landlord Insurance Obligations: Landlord is self-insured up to $1.25 Million and agrees to maintain an excess policy or policies of commercial general liability insurance over the self-insured limit written by an insurance carrier with a rating at least Class A or better in the Bests Key Rating Guide and licensed to do business in the state in which the Premises is located which must insure against liability for injury to and/or death of and/or damage to the Premises , with policy limits of not less than $3,000,000.00 combined single limit. Landlord’s policy must name Tenant as an additional insured. Subject to the terms of Paragraph 9(a), Landlord must maintain fire and casualty insurance covering the entire Premises and any alterations, improvements, additions or changes made by Landlord thereto in an amount not less than their full replacement cost from time to time during the Term, providing protection against any peril included within the classification of “all risks”.

(c) Within thirty (30) days after written request, each of the parties agrees to deliver to the other a certificate of insurance as evidence that the policies of insurance required by this Section 10 have been issued and are in effect.

(d) Waiver of Subrogation. Neither Landlord nor Tenant must be liable to the other or to any insurance company (by way of subrogation or otherwise) insuring the other party for any loss or damage to any building, structure or other tangible property, or any resulting loss of income for
property or general liability losses, even though such loss or damage might have been occasioned by
the acts or omissions of such party, its agents, contractors or employees. Landlord or Tenant must
look exclusively to the proceeds of insurance carried by it or for its benefit in the event of any
damage or destruction to its property located on the Premises. Notwithstanding anything to the
contrary contained herein, Landlord and Tenant hereby release and waive any and all rights of
recovery, claim, action or cause of action, against the other, or its respective directors, shareholders,
officers, agents, invitees and employees, for any loss or damage that may occur to the property or
the equipment, fixtures and improvements comprising any part of the Premises, by reason of fire,
the elements, or any other cause which could be insured against under the terms of an “all risk” fire
insurance policy, in the state where the Premises is located, regardless of cause or origin, including
negligence of the parties hereto, their agents, officers, invitees and employees. Subject to the
provisions of the Lease, no insurer of a party hereunder must ever hold or be entitled to any claim,
demand or cause of action against Tenant by virtue of a claim of loss paid under any such insurance
policies, whether such insurer’s claim be in the nature of subrogation or otherwise. The waivers
provided pursuant to this paragraph must not operate to the extent that they would void coverage
under the provisions of any policy of insurance.

11. INDEMNIFICATION

(a) Indemnification of Landlord. Except as otherwise provided in this Lease, and except to the extent
caused by the negligence of Landlord, or its agents, employees or contractors, or by the breach of
this Lease by Landlord, Tenant must protect, defend, indemnify and save Landlord and its officers,
directors, agents, attorneys, and employees harmless from and against any and all obligations,
liabilities, costs, damages, claims, attorneys fees and expenses of whatever nature arising from (i) any
matter, condition or thing that occurs in the Premises, which is not the result of Landlord’s
negligence or willful misconduct or an Act of God or an act of a third party, (ii) any negligence or
willful misconduct of Tenant, or its agents, employees or contractors, or its sub-lessee; or (iii)
Landlord’s breach occasioned wholly or in part by any act, omission of Tenant, its agents,
employees, contractors or servants. The provisions of this Section must survive the expiration or
earlier termination of this Lease only with respect to any damage, injury or death occurring before
such expiration or earlier termination.

(b) Indemnification of Tenant. Except as otherwise provided in this Lease, and except to the extent
caused by the negligence of Tenant, or its agents, employees or contractors, or by the breach of this
Lease by Tenant, Landlord must protect, defend, indemnify and save Tenant and its officers, or
employees from and against any and all obligations, liabilities, costs, damages, claims and expenses
of whatever nature arising from any act, omission or negligence of Landlord, its agents, employees,
contractors or servants; The provisions of this Section must survive the expiration or earlier
termination of this Lease only with respect to any damage, injury or death occurring before such
expiration or earlier termination. The provisions of this Section do not extend to any sublessee of
Tenant.

12. Intentionally Omitted.

13. UTILITIES
Tenant must pay during the Term hereof directly to the appropriate utility company or governmental agency all electric, water, gas, telephone and other public utility charges in connection with its occupancy and use of the Premises, including all costs of operating and maintaining all equipment therein, all business licenses and similar permit fees but excluding any installation costs, tap fees and/or connection fees or charges, with no right of reimbursement from the Landlord. All utilities must be paid pursuant to separate meters measuring Tenant’s consumption of utilities from the Premises, which meter fee must be Landlord’s obligation at its sole cost and expense. Landlord must not be liable to Tenant for damages or otherwise (i) if any utilities must become unavailable from any public utility company, public authority or any other person or entity supplying or distributing such utility, or (ii) for any interruption in any utility service (including, but without limitation, any heating, ventilation or air conditioning) caused by the making of any necessary repairs or improvements or by any cause beyond Landlord’s reasonable control, and the same must not constitute a default, termination or an eviction. Tenant assures Landlord that it must arrange for an adequate supply of electricity to the Premises and it must pay for any increased voltage and any additional wiring required addressing the increased capacity. Tenant will not be responsible for the water bill until the temporary certificate of occupancy is issued.

14. COVENANTS AGAINST LIENS

Tenant covenants and agrees that it must not, during the Term hereof, suffer or permit any lien to be attached to or upon the Property or the Premises by reason of any act or omission on the part of Tenant or its agents, contractors or employees. In the event that any such lien does so attach, and (i) is not released within thirty (30) days after notice to Tenant thereof, or (ii) if Tenant has not bonded such lien within said thirty (30) day period, Landlord, in its sole discretion, may pay and discharge the same and relieve the Premises or the Property therefrom, and Tenant agrees to repay and reimburse Landlord upon demand for the amount so paid by Landlord and for other reasonable costs incurred by Landlord in discharging and relieving said lien. The Tenant will hold the Landlord harmless from all claims, liens, claims of lien, demands, charges, encumbrances or litigation arising out of any work or activity of Tenant on the Premises. Tenant will, within sixty (60) days after filing of any lien, fully pay and satisfy the lien and reimburse Landlord for all resulting loss and expense, including a reasonable attorney’s fees. Provided, however, in the event that Tenant contests any lien so filed in good faith and pursues an active defense of said lien, Tenant must not be in default of this paragraph. However, in the event of any final judgment against Tenant regarding such lien, Tenant agrees to pay such judgment and satisfy such lien within 60 days of the entry of any such judgment.

15. ASSIGNMENT AND SUBLETTING

(a) Assignment. Tenant must not have the right to assign this Lease, transfer and grant concessions or licenses (“Transfer”) in all or any part of the Premises without the Landlord’s written consent and City Council approval by Ordinance. No Transfer must relieve Tenant from any of its obligations as Tenant hereunder. Every such assignment or sublease must recite that it is and must be subject and subordinate to the provisions of this Lease, and the termination or cancellation of this Lease must constitute a termination and cancellation of every such assignment or sublease. Notwithstanding the foregoing, Landlord agrees that no merger, consolidation, corporate reorganization, or sale or transfer of Tenant’s assets or stock (specifically including any inter-family or inter-company transfers), redemption or issuance of additional stock of any class, or assignment
or sublease to any person or entity which controls, is controlled by or is under common control with Tenant, must be deemed a Transfer hereunder.

16. NOTICES

Any notices required to be given hereunder, or which either party hereto may desire to give to the other, must be in writing. Such notice may be given by reputable overnight delivery service (with proof of receipt available), personal delivery or mailing the same by United States mail, registered or certified, return receipt requested, postage prepaid, at the following addresses identified for Landlord and Tenant, or to such other address as the respective parties may from time to time designate by notice given in the manner provided in this Section.

If to the Landlord: with a copy to:

City of Evanston
Attn: City Manager
2100 Ridge Avenue
Evanston, IL 60201

If to Tenant:

Pascal Berthoumieux
600 Davis Street
Evanston, IL 60201

For purposes of this Lease, a notice must be deemed given upon the date of actual receipt thereof or the date of proof of rejection thereof if delivered by hand or overnight courier service.

17. RIGHT TO GO UPON PREMISES

Landlord hereby reserves the right for itself or its duly authorized agents and representatives at all reasonable times during business hours of Tenant upon at least forty-eight (48) hours prior notice to Tenant and accompanied by a representative of Tenant (which may be the store manager or assistant manager) to enter upon the Premises for the purpose of inspecting the same and of showing the same to any prospective purchaser or encumbrance or tenant, and for the purpose of making any repairs which Landlord is required hereunder to make on the Property, but any such repairs must be made with all due dispatch during normal construction trade working hours, and in such manner as to minimize the inconvenience to Tenant in the conduct of its business, it being agreed that in the event of a necessity of emergency repairs to be made by Landlord, Landlord may enter upon the Premises forthwith to effect such repairs. Notwithstanding the foregoing, in the event that due to an entry by or on behalf of Landlord into the Premises, Tenant's use is materially interfered with and Tenant, from the standpoint of prudent business management, cannot open and operate the Premises for business for two (2) consecutive days, all Fixed Minimum Rent and other charges payable by Tenant hereunder must equitably abate commencing after such second (2nd) day, and continuing until such repairs are completed, unless such entry is required as a result of Tenant's
negligence or intentional misconduct.

18. DEFAULT

(a) Tenant Default.

(i) Events of Default. Including, but not limited to, the following events must be deemed to be an “event of default” hereunder by Tenant subject to Tenant’s right to cure:

a. Tenant must fail to pay any item of Fixed Minimum Rent per Section 3 at the time and place when and where due and does not cure such failure within fifteen (15) business days after receipt of notice from Landlord of such failure;

b. Tenant must fail to comply with any other term, provision, covenant or warranty made under this Lease or if any of Tenant’s representations and warranties made under this Lease are determined to be untrue, either when made or at any time during the Term, by Tenant, and Tenant must not cure such failure within thirty (30) days after Landlord's written notice thereof to Tenant. In the event Tenant cannot comply with such term, provision, or warranty, within said thirty (30) day period, Tenant must not be in default if Tenant is diligently and continuously making an effort to comply with such term, provision, covenant or warranty and Tenant completes the cure of the default; or

c. Tenant must make a general assignment the benefit of creditors, or must admit in writing its inability to pay its debts as they become due or must file a petition in bankruptcy.

(ii) Remedies. Upon the occurrence of an event of default, Landlord may, so long as such default continues, as permitted by law and subject to Landlord’s obligation to use good faith efforts to mitigate damages, either:

terminate this Lease by written notice to Tenant, which written notice must specify a date for such termination at least fifteen (15) days after the date of such written termination notice and such termination must be effective as provided in such written notice unless Tenant must cure such default within such notice period, or not terminate this Lease as a result of the default of Tenant. If Tenant must fail to surrender the Premises upon such termination, Landlord may thereupon, reenter the Premises, or any part thereof, and expel or remove therefrom Tenant and any other persons occupying the same, using such means provided by law;

without terminating this Lease, Landlord may evict Tenant (by any means provided by law) and let or relet the Premises or any or all parts thereof for the whole or any part of the remainder of the Term hereof, or for a period of time in excess of the remainder of the Term hereof, and out of any rent so collected or received, Landlord must first pay to itself the expense of the cost of retaking and repossessing the Premises and the expense of removing all persons and property therefrom, and must, second, pay to itself any costs or expenses sustained in securing any new tenant or tenants (provided that such amount must not include any amounts incurred to restore the Premises to more than the condition originally delivered to Tenant), and must third, pay to itself any balance remaining, and apply the whole thereof or so much thereof as may be required toward payment of
the liability of Tenant to Landlord then or thereafter unpaid by Tenant; or
pursue such other remedies as are available at law or in equity.

(b) Landlord Default. Should Landlord default in the performance of any covenant, provision, warranty, condition or agreement herein, or if any of Landlord’s representations and warranties made under this Lease are determined to be untrue, either when made or at any time during the Term, and such default in the case of any failure by Landlord to pay any sum required to be paid to Tenant hereunder, continues for ten (10) business days after notice thereof from Tenant, or in case of any non-monetary default, continues for thirty (30) days after receipt by Landlord of written notice thereof from Tenant (except as otherwise provided herein), or if the default of Landlord is of a type which is not reasonably possible to cure within thirty (30) days, if Landlord has not commenced to cure said default within said thirty (30) day period and does not thereafter diligently prosecute the curing of said default to completion (except as otherwise provided herein), Tenant in addition to any and all other remedies which it may have at law and/or in equity including the right to seek injunctive relief without posting a bond or the obligation to prove irreparable harm, may pay or perform any obligations of Landlord hereunder and deduct the cost thereof from each installment of annual Fixed Minimum Rent payable pursuant to the terms of this Lease; provided, however, in no event must the amount of any such deduction exceed ten percent (10%) of the Fixed Minimum Rent payable on a monthly basis; provided, further, Tenant must not have the right to terminate this Lease except as expressly permitted herein.

19. SIGNS

Tenant may apply for signage (temporary and permanent signage) for the exterior and interior of the Premises, at its own expense, in order to conduct the business of Tenant. Tenant acknowledges that there are limitations from the City of Evanston Municipal Code of 2012, as amended, and the Code governs the application process and the details regarding size, type, and number of signs and Tenant agrees to be bound by such ordinances. Landlord cannot make representations in a lease agreement that Tenant must be entitled additional signage, a certain number of signs and/or dimensions of proposed signage, because the Tenant must make an application to the Sign Review Board, as provided by Code, but Landlord will not withhold, condition or delay its consent to a sign over the new entrance to the Premises which complies with applicable laws.

20. REPRESENTATIONS AND WARRANTIES

(a) Landlord represents, warrants and covenants to Tenant that, to Landlord’s knowledge, the following is true as of the Effective Date:

(i) all of the Premises is zoned and fit for commercial purposes, and the Permitted Use is permitted under the applicable zoning designation, and that the Premises and Property are presently properly subdivided in conformity with all applicable laws and suitable for the Permitted Use;

(ii) Landlord is the fee simple owner of the Premises;
(iii) the Premises is subject to no restrictions or continuing regulations of any kind or nature whatsoever incompatible with the Permitted Use and that there are no restrictions in any agreement by which Landlord is bound (including, but not limited to, Landlord’s insurance policies) which would adversely affect Tenant’s right to use the Premises for the Permitted Use during the Term;

(iv) Landlord shall deliver to Tenant on occupancy the Premises in good working order and condition, with roof, parapet walls and foundation watertight, and all utility systems, plumbing, drains and HVAC in functional condition;

(v) there are no exceptions to title with respect to and/or encumbrances on the Premises which would interfere with Tenants proposed use of the Premises;

(vi) Landlord has no notice of any proposed Assessments other than as reflected on the current tax bill;

(vii) Landlord has no knowledge of any condition that would preclude Tenant from obtaining all Tenant’s permits and licenses necessary for Tenant to open for business and operate for the Permitted Use;

(ix) Landlord covenants that it is duly constituted under the laws of the state of Illinois as a municipal corporation, and the City employee who is acting as its signatory in this Lease is duly authorized and empowered to act for and on behalf of the municipal corporation; and

(x) there are no judicial, quasi-judicial, administrative or other orders, injunctions, moratoria or pending proceedings against Landlord or the Property which preclude or interfere with, or would preclude or interfere with, the construction contemplated herein or the occupancy and use of the Premises by Tenant for the purposes herein contemplated.

(xi) no third party has the right to object to Tenant’s tenancy hereunder, prohibit the selling of any products sold by Tenant or the uses allowed herein or the right to consent to any feature of the Premises or Tenant’s signage.

(xii) there are no mortgages, prime leases, deeds to secure debt, deeds of trust, or other instruments in the nature thereof, affecting Landlord or its interest in the Premises.

(b) Tenant represents, warrants and covenants to Landlord that, to Tenant’s knowledge, the following is true as of the Effective Date:

(i) Tenant is a duly authorized and registered not-for-profit corporation with the State of Illinois and has the authority to execute this Agreement. Tenant must keep this tax exempt status during the term of the Lease.

(ii) Tenant will apply and obtain all necessary governmental approvals for its Permitted Use.
(iii) Execution and performance of this Lease will not (a) violate any judgment or order of Court applicable to or affecting Tenant; (b) breach the provisions of, or constitute a default under, any contract, agreement, instrument or obligation to which Tenant is a party or by which Tenant is bound, or (c) violate or conflict with any law or governmental regulation or permit applicable to Tenant.

(c) All representations and warranties, covenants and indemnities contained in this Lease must survive the expiration or earlier termination of this Lease.

21. HOLDING OVER; END OF TERM

(a) If Tenant must hold possession of the Premises after the expiration or termination of this Lease, at Landlord's option (i) Tenant must be deemed to be occupying the Premises as a tenant from month-to-month at one hundred fifty percent (150%) of the Fixed Minimum Rent in effect upon the expiration or termination of the immediately preceding term or (ii) Landlord may exercise any other remedies it has under this Lease or at law or in equity including an action for wrongfully holding over.

(b) Upon the expiration or sooner termination of this Lease, Tenant must surrender the Premises to Landlord in as good order, condition and repair as when received by Tenant; ordinary wear and tear, casualty and condemnation excepted. This provision must expressly survive the termination or expiration of this Lease.

(c) Any property, equipment, or product remaining in the Premises upon expiration of this Lease must be considered abandoned and property of the Landlord.

22. EXPENSES OF ENFORCEMENT

The Parties must bear its own costs, charges, expenses and attorney’s fees, and any other fees incurred in the event of a dispute between the Parties.

23. SUCCESSORS IN INTEREST

All of the covenants, agreements, obligations, conditions and provisions of this Lease must inure to the benefit of and must bind the successors and permitted assigns of the respective parties hereto.

24. REMEDIES ARE CUMULATIVE

Remedies conferred by this Lease upon the respective parties are not intended to be exclusive, but are cumulative and in addition to remedies otherwise afforded by the law.

25. QUIET POSSESSION

Upon payment by the Tenant of the minimum, percentage and additional rent and all other sums due hereunder and upon the observance and performance of all covenants, terms and conditions on Tenant’s part to be observed and performed, Tenant must peaceably and quietly hold and enjoy the
Premises for the Term of this Lease without hindrance or interruption by Landlord or any other person or persons lawfully or equitably claiming by, through or under the Landlord, subject nevertheless, to the terms and conditions of this Lease.

26. ALTERATION

(a) Changes Required by Law. Any structural changes, alterations or additions in or to the Premises which may be necessary or required by reason of any law, rule, regulation or order promulgated by competent governmental authority must be made at the sole cost and expense of Landlord, including but not limited to asbestos removal and disposal and interior and exterior compliance with the Americans with Disabilities Act (ADA) etc. Notwithstanding the foregoing, if any such changes, alterations or additions are required as a result of improvements made by Tenant during the Term hereof or due to Tenant's use of the Premises, such changes, alterations or additions must be made at the sole cost and expense of Tenant. Tenant may contest the validity of any such law, rule, regulation or order, but must indemnify and save Landlord harmless against the consequences of continued violation thereof by Tenant pending such contest.

(b) Alterations During Term. Tenant is permitted to perform interior, nonstructural alterations to the Premises and to revise the interior layout of the Premises. Tenant must obtain Landlord's written consent to any other alterations or construction which affects the structural nature of the Premises, which consent must not be unreasonably withheld, conditioned or delayed.

27. HAZARDOUS SUBSTANCES

(a) Tenant agrees that, except as herein set forth, it must not generate, use, store, handle or dispose of on or transport over the Premises any Hazardous Substances (defined below) in violation of any Environmental Laws (defined below), except as such incidental amounts of Hazardous Substances as may be required for Tenant to conduct the Permitted Use, but in no instance shall Tenant dispose of Hazardous Substances on the Premises in violation of Environmental Laws.

(b) If any time during the Term, Hazardous Substances are found in the Premises or on adjacent property and such Hazardous Substances are not the result of Tenant’s use or work on the Premises, then, in such event, Tenant must have the immediate right to terminate this Lease upon written notice to Landlord. Under no circumstances must Tenant be responsible for remediation or cleanup of any Hazardous Substances on the Premises or adjacent property that were not caused by Tenant, or Tenant's subcontractors, agents or employees. Furthermore, with regard to any Hazardous Substances caused by Tenant or its agents, contractors or employees, Tenant must remove same, in compliance with applicable Environmental Laws, at Tenant’s sole cost and expense. Tenant must defend, indemnify, and hold Landlord harmless from and against any and all costs, damages, expenses and/or liabilities (including reasonable attorneys’ fees) which Landlord may suffer as a result of any written demand (whether or not a suit), claim, suit or action regarding any such Hazardous Substances (whether alleged or real) present due to Tenant and/or regarding the removal and clean-up of same or resulting from the presence of such Hazardous Substances. The representation, warranty and indemnity of Tenant described in this subsection shall survive the termination or expiration of this Lease or purchase of the Property as provided herein. Other than Hazardous Substances caused by Tenant or its agents, contractors or employees, Tenant shall have
no duty whatsoever to remove any Hazardous Substances from the Property.

(c) In the event that during the Term of this Lease, Tenant is prevented from performing Tenant’s Work and/or Tenant must be unable to operate for a period of thirty (30) days or more for the Permitted Use at the Premises and ceases operating at the Premises as a result of remediation of Hazardous Substances not caused by Tenant or its agents, contractors or employees, and Tenant does not terminate the Lease as provided for in Section 27(b) above, then Fixed Minimum Rent, Additional Rent and all other charges due hereunder must equitably abate until such time as Tenant is able to resume the performance of Tenant’s Work and/or the operation of its business in the Premises.

(d) Tenant, for itself and its successors in interest, waives and releases Landlord from any and all past and present claims and causes of action arising from or relating to the presence or alleged presence of Hazardous Substances in, on, under, about or emanating from the Property, including without limitation any claims for cost recovery, contribution, natural resources damages, property damage, consequential damages, personal or bodily injury (including death) or otherwise, under or on account of any violation, or arising under, Environmental Law.

(e) The term “Hazardous Substance” includes, without limitation, any material or substance (regardless of whether discarded, recyclable or recoverable) to which liability or standards of conduct are imposed pursuant to Environmental Laws, including, but not limited to (i) any defined, characteristic or listed “hazardous waste”, “extremely hazardous waste”, “restrictive hazardous waste”, “hazardous substance”, “hazardous material”, “regulated substance”, “pollutant”, “contaminant” or waste, (ii) petroleum (including crude oil or any fraction thereof, natural gas, liquefied natural gas, synthetic gas or mixtures of natural gas and synthetic gas), (iii) asbestos and any asbestos containing materials, (iv) substances known to cause cancer and/or reproductive toxicity, (v) polychlorinated biphenyls (PCBs) and (vi) radioactive material. The term “Environmental Law” means any federal, state or local law, statute, ordinance, rule, regulation, order, consent, decree, judgment or common-law doctrine, interpretation thereof, and provisions and conditions of permits, licenses, plans, approvals and other operating authorizations whether currently in force or hereafter enacted relating to health, industrial hygiene or the environmental conditions on, under or about the Premises or the Property, as such laws are amended and the regulations and administrative codes applicable thereto, including, by way of example and without limitation, the following: the Illinois Environmental Protection Act; Comprehensive Environmental Response, Compensation and Liability Act (“CERCLA”); the Resource Conservation and Recovery Act (“RCRA”); the Clean Air Act; the Clean Water Act; the Safe Water Drinking Act (“SDWA”); the Toxic Substances Control Act; and all state and local counterparts thereto; and any common or civil law obligations including, without limitation, nuisance or trespass. It is the intent of the parties hereto to construe the terms “Hazardous Substance” and “Environmental Law” in their broadest sense.

28. GENERAL CONDITIONS

(a) Time is of the essence of this Lease. Any deadlines in this Lease which cannot be met because of delays caused by governmental regulations, inability to procure labor or materials, strikes, acts of God, or other causes (other than financial), beyond the control of Landlord or Tenant (“Force Majeure”) must be extended by the amount of time caused by such delays; provided, however, the
payment of rent must not be excused. Notwithstanding anything herein to the contrary, the failure by Landlord to construct the Premises according to building code and/or to receive timely inspections by the necessary authorities due solely to the negligence, misconduct or financial inability of Landlord or Landlord's contractors, employees or representatives must not constitute Force Majeure. In order for Landlord to claim the occurrence of Force Majeure, Landlord must have notified Tenant in writing of such occurrence within twenty (20) business days after the initial occurrence.

(b) No waiver of any breach of the covenants, agreements, obligations and conditions of this Lease to be kept or performed by either party hereto must be construed to be a waiver of any succeeding breach of the same or any other covenant, agreement, obligation, condition or provision hereof.

(c) Tenant must not be responsible for the payment of any commissions in relation to the leasing transaction represented by this Lease. Landlord and Tenant each covenant that they have not dealt with any real estate broker or finder with respect to this Lease (herein collectively “Brokers”). Each party must hold the other party harmless from all damages, claims, liabilities or expenses, including reasonable and actual attorneys' fees (through all levels of proceedings), resulting from any claims that may be asserted against the other party by any real estate broker or finder with whom the indemnifying party either has or is purported to have dealt, except for the Brokers.

(d) The use herein of any gender or number must not be deemed to make inapplicable the provision should the gender or number be inappropriate to the party referenced. All section headings, titles or captions contained in this Lease are for convenience only and must not be deemed part of this Lease and must not in any way limit or amplify the terms and provisions of this Lease.

(e) Landlord and Tenant have negotiated this Lease, have had the opportunity to be advised respecting the provisions contained herein and have had the right to approve each and every provision hereof; therefore, this Lease must not be construed against either Landlord or Tenant as a result of the preparation of this Lease by or on behalf of either party.

(f) If any clause, sentence or other portion of this Lease must become invalid or unenforceable, the remaining portions thereof must remain in full force and effect.

(g) Wherever in this Lease Landlord or Tenant is required to give consent, such consent must not be unreasonably withheld, conditioned or delayed except to the extent otherwise expressly provided herein.

(h) If the time for performance of any obligation or taking any action under this Lease expires on a Saturday, Sunday or legal holiday, the time for such performance or taking such action must be extended to the next succeeding day which is not a Saturday, Sunday or legal holiday. If the day on which rent or any other payment due hereunder is payable falls on a Saturday, Sunday or on a legal holiday, it must be payable on the next succeeding day which is not a Saturday, Sunday or legal holiday.

(i) Each covenant hereunder of Landlord, whether affirmative or negative in nature, is intended to and must bind the Landlord and each successive owner of the Premises and their respective heirs,
successors and assigns.

(j) There must be no personal liability on Landlord, its elected officials, officers, employees, agents, or any successor in interest with respect to any provisions of this Lease, or amendments, modifications or renewals hereof. Tenant must look solely to the then owner's interest in the Premises (including but not limited to any insurance proceeds, rents, or judgments) for the satisfaction of any remedies of Tenant in the event of a breach by Landlord of any of its obligations hereunder.

(l) Landlord hereunder must have the right to assign, sell or transfer Landlord’s interest in this Lease or the Premises with consent of Tenant, which must not be unreasonably withheld. In the event of any such transfer, the transferor must be automatically relieved of any and all obligations on the part of Landlord accruing from and after the date of such transfer.

(m) Tenant acknowledges that it will seek to hire qualified Evanston residents for employment in the Tenant’s business located at the Premises.

(n) The parties agree the this Lease must be governed by and interpreted in accordance with the laws of the State of Illinois and that venue for any disputes must be in the Circuit Court of Cook County, Illinois.

(o) There are no oral agreements between the parties hereto affecting this Lease, and this Lease supersedes and cancels any and all previous negotiations, arrangements, letters of intent, lease proposals, brochures, agreements, representations, promises, warranties and understandings between the parties hereto or displayed by Landlord to Tenant with respect to the subject matter thereof, and none thereof must be used to interpret or construe this Lease. This Lease cannot be changed or terminated except by a written instrument subsequently executed by the parties hereto. IN WITNESS WHEREOF, the respective parties hereto have executed this Lease by officers or agents thereunto duly authorized. The Effective date is the date executed by the City.

Landlord:

CITY OF EVANSTON,
an Illinois municipal corporation

By: _________________________________
Name: Wally Bobkiewicz
Title: City Manager
Dated: ___________________, 2017

Tenant:

SWEET VENDOME, INC.
an Illinois corporation, d/b/a “Cafe Coralie”

By: _________________________________

Name: ______________________________

Its: President
EXHIBIT A

LEGAL DESCRIPTION

LOT 5 (EXCEPT THE EAST .062 FEET THEREOF) IN BLOCK 1 IN NILES HOWARD TERMINAL ADDITION, A SUBDIVISION OF THE SOUTH 6.25 CHAINS (412.50 FEET) OF THAT PART OF THE NORTHEAST ¼ OF SECTION 30, TOWNSHIP 41 NORTH, RANGE 14, LYING WEST OF THE RIGHT OF WAY OF THE CHICAGO AND NORTHERN WESTERN RAILROAD, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

P.I.N.: 11-30-209-023-0000

Commonly known: 633 Howard Street, Evanston, IL 60202.
EXHIBIT B
SITE PLAN
EXHIBIT C
PROJECT BUDGET
BUDGET PROPOSAL

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Metrorestorations (General contractor)</td>
<td>24950</td>
</tr>
<tr>
<td>Corrigan &amp; Freres Electric Co</td>
<td>19500</td>
</tr>
<tr>
<td>Walk in/Freezer Combo (Edward Don)</td>
<td>21490</td>
</tr>
<tr>
<td>Kitchen equipment</td>
<td>29208</td>
</tr>
<tr>
<td>Ventilation system (estimated)</td>
<td>10000</td>
</tr>
<tr>
<td>Operating capital</td>
<td>10000</td>
</tr>
<tr>
<td>Blanton Plumbing</td>
<td>9525</td>
</tr>
<tr>
<td>Lighting fixtures</td>
<td>3000</td>
</tr>
<tr>
<td>Furniture</td>
<td>5000</td>
</tr>
<tr>
<td>Architect drawings</td>
<td>2350</td>
</tr>
<tr>
<td>Small equipment (flatware, etc)</td>
<td>1500</td>
</tr>
<tr>
<td>Office furniture</td>
<td>1000</td>
</tr>
<tr>
<td>Signage</td>
<td>1000</td>
</tr>
<tr>
<td>Simplex fire alarm</td>
<td>2000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>138 523</strong></td>
</tr>
</tbody>
</table>

Cost increased by $38,523 over proposed budget due in part to the following factors:

- Building not equipped with adequate electrical output. Additional Cost $11,500
- Walk in refrigerator/freezer combo must be custom made to fit existing room. Additional cost $10,000
- City is requiring ventilation system although our first location was approved without one. Additional cost $10,000 (estimated)
- City is requiring architect drawings although this was not a requirement for first location build out. Additional cost $2,350
Business Operation Summary

Prepared by: Pascal Berthoumieux,

Patisserie Coralie is looking to open a second location similar to the one located at 600 Davis Street. This café will offer around 40 seats and feature custom made tables with “rolling pins” along with “candy cane” bistro chairs and marble bistro tables mixed with couch seating options.

Fresh baked viennoiseries, traditional French pastries, and an extensive selection of macarons as well as savory options, imported cookies and candies will be offered to nearby residents both for on premise consumption and take out. A local coffee roaster from Evanston and Benjamin Tea will offer a world class coffee & tea experience. The café would be open from 7am until 7pm 7 days a week and offer a place for the neighborhood to get breakfast and lunch. It will also offer a relaxing coffee shop atmosphere and contribute to what makes Evanston unique with the addition of an other independent concept on Howard street.
Memorandum

To: Honorable Mayor and Members of the City Council  
   Administration and Public Works Committee

From: Martin Lyons, Assistant City Manager  
      Paul Zalmezak, Economic Development Division Manager

Subject: Ordinance 68-O-17, Authorizing the City Manager to Enter into a Real Estate Contract for the Sale of Certain City-Owned Real Property at 100 Chicago Avenue to Harrington Brown, LLC

Date: July 28, 2017

Recommended Action:
Staff recommends approval of Ordinance 68-O-17, “Authorizing the City Manager to Enter into a Real Estate Contract for the Sale of Certain City-Owned Real Property Located at 100 Chicago Avenue, Evanston, Illinois.” A two-thirds majority of City Council is required to adopt Ordinance 68-O-17. Staff requests suspension of the rules for Introduction and Action at the August 14, 2017 City Council meeting.

Funding Source:
Not applicable.

Summary:
Harrington Brown, LLC is under contract to purchase the land adjacent to 100 Chicago Avenue at 126-130 Chicago Avenue. The agreed upon purchase price is $240,000, the appraised value of the property. A $130,000 credit for environmental remediation will be applied at closing. The scope of the remediation is likely to include removal of the underground storage tanks and potential associated contamination and disposal of construction spoils for the building foundation.

The proposed project at 130 Chicago Avenue is a collaborative effort between LaManda Joy, Founder of the non-profit organization, Peterson Garden Project (“PGP”) and David Brown, President of Harrington Brown LLC. Mr. Brown reports this mixed-use development will create the nation’s first education-based home and garden lifestyle center and retail space and ultimately serve as a new gateway to Evanston, on a challenging site for redevelopment located between Chicago Avenue and the Union Pacific North line at the northwest corner of Howard Street and Chicago Avenue. A site plan is attached.
The five-story proposed project would include:

- 24 units Total
- Five affordable units at 80% Area Median Income
- 4,500 sq. ft. retail (garden center)
- 7,500 sq. ft. open space/yard (urban gardening)
- Surface parking to north with 30 +/- spaces
- May seek additional 13 spaces on Chicago Avenue (metered if desired)

To accommodate the development, Harrington Brown would like to include the approximately 10,000 square foot city-owned parking lot at 100 Chicago Avenue (Lot 53) and purchase it from the City for $240,000, the appraised value. On July 24, 2017 City Council adopted Ordinance 67-O-17, “Authorization of the City Manager to Negotiate with Harrington Brown LLC for the Sale of City-Owned Real Property Located at 100 Chicago Avenue”.

In accordance with City Code, public notice for the negotiation of this sale was published on July 27, 2017 in the Evanston Review (Pioneer Press). Public notice of the sale is required to be published at least once in a daily or weekly newspaper in general circulation in the City. The public notice must be published not less than 15 days and no more than 30 days prior to the date by which the City will consider the adoption of the ordinance for the sale of the property.

**Background:**
Additional detail and project summary can be found in Resolution 64-R-17 also presented to City Council on July 24, 2017. The City Council approved the resolution to approve approximately $1.9 million in TIF financing to assist in the cost of developing the project.

The property adjacent to the city owned lot, 130 Chicago Avenue, is composed of three tax parcels. There was a tax lien on the middle of the three PINs Harrington Brown has under contract. With the recent purchase contract, the seller had the tax lien redeemed in exchange for Harrington Brown closing on the purchase no later than August 1.

**Attachments:**
- Ordinance 68-O-17
- Draft Sales Contract for 100 Chicago Avenue
AN ORDINANCE

Authorizing the City Manager to Enter into a Real Estate Contract for the Sale of the Certain City-Owned Real Property at 100 Chicago Avenue, Evanston, Illinois to Harrington Brown, LLC

THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS:

SECTION 1: Legislative Statement.

At the time of passage of this ordinance, the City of Evanston owns real property with a real property address of 100 Howard Street, Evanston, Illinois, legally described in Exhibit A attached hereto and incorporated herein by reference (the “Subject Property”).

The City Council of the City of Evanston has determined that ownership of the Subject Property with a surface parking lot with 20 permit parking spaces is no longer necessary, appropriate, required, or in the best interest of the City of Evanston. The City Council determined that the best interest of the City of Evanston would be served by the sale of the Subject Property to Harrington Brown, LLC, an Illinois limited liability company.

Pursuant to Ordinance 67-O-17, the City Council, by a vote of two-thirds (2/3) of the elected Aldermen then holding office directed that the Subject Property be sold by negotiation on behalf of the City. Negotiations commenced and concluded. The City Manager recommends that a sale between the City of Evanston as Seller, and Harrington Brown, LLC as Buyer, be hereby accepted by the City Council for the
aforesaid Property legally described in Exhibit A. The City Council finds and determines that the best interests of the City of Evanston and its residents will be served by conveying the aforesaid Subject Property to Harrington Brown, LLC on terms consistent with the Agreement for Purchase and Sale of Real Estate and in a form acceptable to the Corporation Counsel prior to execution, the proposed agreement is attached as Exhibit B and incorporated herein by reference (hereinafter, the “Agreement”).

SECTION 2: That the negotiated sale of the Subject Property to Harrington Brown, LLC, as Buyer is hereby accepted by the City Council of the City of Evanston for the real Property legally described in Exhibit A and commonly known as 100 Chicago Avenue, Evanston, Illinois.

SECTION 3: The City Manager is hereby authorized and directed to sign the real estate sale agreement after it is in form acceptable to the Corporation Counsel, and the City Clerk is hereby authorized and directed to attest, the Agreement for Purchase and Sale of Real Estate in Exhibit B, pursuant to the terms of which the Property shall be conveyed. The City Manager is further authorized to negotiate any changes or additional terms and conditions with respect to the sale of the aforesaid Property as the City Manager may deem fit and proper.

SECTION 4: The City Manager is hereby authorized and directed to execute, and delivery such other documents, agreements, and certificates as may be necessary to the sale herein authorized, which are in a form acceptable to the Corporation Counsel.
SECTION 5: Pursuant to Subsection 1-17-4-2-(B) of the Evanston City Code, 2012, as amended (the “City Code”), an affirmative vote of two-thirds ($\frac{2}{3}$) of the elected Aldermen is required to accept the recommendation of the City Manager on the negotiation authorized herein. The City reserves the right to reject any and all negotiations.

SECTION 6: Pursuant to City Code Subsection 1-17-4-2-(B)-3, Notice of Intent to Sell and Lease Certain Real Estate was published in the Pioneer Press, a newspaper in general circulation in the City, on July 27, 2017. Said publication was neither less than fifteen (15) nor more than thirty (30) days before the date on which the City Council considered adoption of this ordinance authorizing the City Manager to execute a sales contract as the result of a negotiated sale.

SECTION 7: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 8: This ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

SECTION 9: If any provision of this Ordinance or application thereof to any person or circumstance is held unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this Ordinance that can be given effect without the invalid application or provision, and each invalid application of this Ordinance is severable.

SECTION 10: The findings and recitals contained herein are declared to be prima facie evidence of the law of the City and shall be received in evidence as provided by the Illinois Compiled Statutes and the courts of the State of Illinois.
Ayes: ______________
Nays: ______________
Introduced:_______________, 2017
Adopted:_______________, 2017

__________________________, 2017

___________________________

_____________________________
Devon Reid, City Clerk

_____________________________
W. Grant Farrar, Corporation Counsel
EXHIBIT A

LEGAL DESCRIPTION


Real property address: 100 North Chicago Avenue, Evanston, IL 60202

PINs: 11-30-212-007-0000 and 11-30-212-008-0000
EXHIBIT B

AGREEMENT FOR PURCHASE AND SALE
AGREEMENT FOR PURCHASE AND SALE

THIS AGREEMENT FOR PURCHASE AND SALE ("Agreement") is made and entered into as of the _____ day of __________, 2017 (the “Execution Date”), by and between the City of Evanston ("Seller") and Harrington Brown, LLC, an Illinois limited liability company ("Purchaser").

W I T N E S S E T H:

WHEREAS, Seller is the owner of that certain real property located in Cook County, Illinois, being more particularly described on Exhibit A attached hereto and being located at 100 Chicago Avenue, Evanston, Illinois (the "Property");

WHEREAS, Purchaser desires to purchase the "Subject Property" (as hereinafter defined) and Seller desires to sell the Subject Property to Purchaser for the price and pursuant to the terms, conditions and upon the representations hereinafter set forth.

NOW, THEREFORE, for and in consideration of the purchase price noted below and other good and valuable consideration, the receipt whereof is hereby acknowledged by each party hereto from the other party hereto, and a hereinafter receipted deposit and in consideration of mutual covenants and conditions and promises herein contained, the parties hereto, intending to be legally bound, do hereby agree as follows:

1. **Recitals.** The foregoing recitations are true and correct and are incorporated herein by reference.

2. **Sale.** Subject to and upon the terms and conditions hereof, Seller shall sell, transfer, assign and convey to Purchaser at the "Closing", as hereinafter defined: (i) fee simple title to the Property, together with all easements, rights-of-way and other appurtenances, inuring to the benefit of the Property and all right, title and interest, if any, of Seller in and to any land lying in the bed of any street, road, avenue, open or proposed, in front of or adjoining the Property to the centerline thereof, and all right, title and interest of Seller in and to any awards made or to be made in lieu thereof, and in and to any unpaid awards for damage to the Property by reason of change of grade of any street; (ii) any and all improvements and fixtures located upon or under the Property ("Improvements"); and (iii) any, all licenses, franchises, certificates of occupancy and other permits, rights and approvals relating to the Property, including, without limitation, relating to development, construction, operation and maintenance of the Property or the building(s), if any, located upon the Property, and all permits, licenses, studies, plans, reports and surveys Seller may have, pertaining to the Property (collectively “Intangibles”); and Purchaser shall accept such conveyance, subject to the conditions hereof and upon the representations and warranties herein made. The Property, the Improvements and Intangibles are hereinafter collectively referred to as the "Subject Property". Further, on or prior to a date which is three (3) days following the Execution Date, Seller covenants and agrees to deliver to Purchaser true and correct copies of the documents and agreements that constitute, establish or evidence the Intangibles. In addition, from and after the date hereof, Seller shall deliver such
other documentation in Seller’s possession or control which may be reasonably requested by Purchaser (the “Documents”) and "Seller’s Title Evidence" (as hereinafter defined).

3. **Purchase Price.** Purchaser shall pay to Seller Two Hundred Twenty Thousand Dollars ($240,000) for the Subject Property (the “Purchase Price”). If the Site Plan Approval process yields a reduction in the building stories from the original proposal of a 5-story development then, at Purchaser’s election, the purchase price may be revisited by the parties. In the event the parties cannot reach an agreement on a reduction in purchase price, then upon written notice to the other party, either party elect to terminate this Agreement. The Seller will provide Purchaser a credit of $110,000 at Closing for the cost of the environmental remediation on the Property to be performed by Purchaser and its contractors.

4. **Payment of Purchase Price; Deposit; Due Diligence Period.** The Purchase Price shall be paid as follows:

   (a) Within three (3) business days following the Execution Date, Purchaser will deliver to Chicago Title and Trust Company, 5215 Old Orchard Road, Skokie, IL 60077 ("Escrow Agent") the sum of Five Thousand and No/100 Dollars ($5,000.00) ("Deposit"), which amount shall be held by the Escrow Agent, at the expense of Purchaser, pursuant to the terms and provisions of Exhibit B, and which shall be credited toward the Purchase Price at Closing or otherwise disbursed in accordance with this Agreement. Subject to the terms and conditions of this Agreement, the Deposit shall become non-refundable following the expiration of the Approval Period (as defined below), except in the event of Seller’s default under this Agreement or if this Agreement is terminated by Purchaser in accordance with the terms of this Agreement (or as otherwise set forth herein).

   (b) The “Due Diligence Period” shall mean the period commencing on the Execution Date and ending on the date which is 60 days thereafter.

   (c) The balance of the Purchase Price shall be payable at the Closing (as hereinafter defined), plus or minus prorations as hereinafter set forth, by wire transfer.

5. **Title.** Within five (5) days following the Execution Date hereof, Seller shall deliver to Purchaser a copy of any existing title insurance policy (if any) and survey for the Subject Property ("Seller's Title Evidence"). In furtherance of the foregoing, and not as a limitation thereof, the state of Seller's title and the "Survey" (as hereinafter defined) and the state of title reflected thereby shall be such that Chicago Title Insurance Company ("Title Company") will issue a commitment ("Commitment") for the issuance of a 2006 ALTA Owner's Title Insurance Policy (i.e., with extended coverage over pre-printed exceptions) without exception other than the “Permitted Exceptions” (as hereinafter defined) for the amount of the Purchase Price (and the amount of Purchaser's contemplated improvements with a “pending improvements” clause). Seller will order the Commitment within five (5) business days of the Execution Date, and will provide a copy of same to Purchaser upon receipt. If Purchaser shall have any objection(s) with respect to the status of title to the Subject Property as reflected in the Commitment and/or the Survey, Purchaser shall notify Seller of such objections ("Title Notice") on or before thirty (30) days following Purchaser's receipt of the Commitment and Survey ("Title Review Period"). Purchaser shall have until the end of the Title Review Period to obtain a new
survey of the Subject Property or an update of Seller’s existing survey (if any) ("Survey"). Seller shall have the right, but not the obligation, to satisfy any objection stated in the Title Notice (except as expressly set forth in this Paragraph 5). Seller shall have thirty (30) days in which to satisfy any title objection; provided, however, Seller is not obligated to satisfy any title objection unless Seller so agrees in writing or as may be expressly required under this Paragraph 5. If, after the expiration of said thirty (30)-day period, Seller has not cured the defect(s) of which Purchaser gave notice, then Purchaser shall have the right, but not the obligation, until the end of the Due Diligence Period to attempt to cure such defect(s) in title. If, prior to the end of the Due Diligence Period, the title defect or defects cannot be corrected, then Purchaser shall have the right, but not the obligation, to terminate this Agreement and, upon termination, Purchaser’s Deposit shall be returned to Purchaser, and neither party shall have any claim against the other except as herein expressly stated. As set forth herein, "Permitted Exceptions" shall mean: (i) those matters shown on the Commitment as of the end of the Due Diligence Period and not objected to by Purchaser in writing and (ii) taxes not yet due and payable. Notwithstanding anything herein to the contrary, in no event shall the term "Permitted Exceptions" be deemed to include any monetary liens, claims of liens or security interests, and any other liens arising after the date of the Commitment caused or permitted by Seller, and Seller shall remove the same at or prior to Closing.

Seller covenants to execute such reasonable affidavits and undertakings reasonably required by the Title Company to delete: (i) the Schedule B, Section 1 requirements in the Commitment (except liens which may arise out of mechanic liens with whom Purchaser has contracted); (ii) the standard printed exceptions in the Commitment which are customarily removable by such affidavits; and (iii) the gap exception.

6. **Conditions Precedent; Approval Period.** Unless waived in whole or in part in writing by the other party, this Agreement and the obligations of the parties to close the transaction hereunder are subject to and contingent upon each and all of the following (hereinafter sometimes collectively referred to as the "Conditions Precedent" and singularly as a "Condition Precedent"): (a) **Due Diligence Period Termination Right.** Purchaser, in its sole and absolute discretion, exercisable for any reason or for no reason, shall have the right, on or prior to the expiration of the Due Diligence Period, to terminate this Agreement upon written notice to Seller, whereupon this Agreement shall promptly be deemed terminated and of no further force and effect, the Deposit, and any interest accrued thereon, shall be returned to Purchaser and upon such return Purchaser and Seller shall have no further obligations to each other, except as expressly set forth in this Agreement.

(b) **Approval Period.** Purchaser shall have the period (i) commencing on the date of expiration of the Due Diligence Period, and (ii) expiring at 5:00 p.m. Central Time on the date which is 150 days thereafter (such period, the "Approval Period"), to undertake and obtain its municipal approvals for zoning entitlements, site plan, and building permits, all necessary to development property in Evanston per City Code (collectively, “Site Plan Approval”) for the development of the Subject Property. If Purchaser cannot obtain Site Plan Approval within the Approval Period, then Purchaser can terminate this Agreement, whereupon this Agreement shall be deemed terminated and of no further force and effect, the Deposit, and any interest accrued
thereon, shall promptly be returned to Purchaser and, upon such return, Purchaser and Seller shall have no further obligations to each other, except as expressly set forth in this Agreement.

(c) **Performance of Other Party; No Pending Litigation.**

(i) As a condition benefiting Seller only, at the Execution Date and at Closing, all representations and warranties of Purchaser hereunder shall be true and correct in all material respects, and all obligations of Purchaser hereunder shall have been performed in all material respects.

(ii) As a condition benefiting Purchaser only, at the Execution Date and at Closing, all representations and warranties of Seller hereunder shall be true and correct in all material respects, and all obligations of Seller hereunder shall have been performed in all material respects. In addition, as a condition benefiting Purchaser only, there shall be no pending or threatened litigation involving the Subject Property or Purchaser’s contemplated development thereon.

(d) **No Material Adverse Change.** As a condition benefiting Purchaser only, except as permitted in this Agreement, there shall have been no adverse change to the title to the Subject Property from the effective date of the Commitment, excluding any mortgage or liens of Seller which Seller shall satisfy at Closing, and at Closing the Title Company shall be prepared and unconditionally committed to issue to Purchaser its owner’s policy of title insurance in the amount of the Purchase Price, insuring fee title to the Property in Purchaser subject only to the Permitted Exceptions and with “extended coverage” and such other endorsements that Purchaser reasonably requires (“Title Policy”).

(e) **Zoning.** As a condition benefitting Purchaser, Purchaser shall obtain Site Plan Approval by following the process set forth in the City Code, including presentation to the Plan Commission and City Council for approval. This real estate contract does not provide any future zoning approval or entitlements for the development. The development and site plan for the Subject Property shall allow for the future use of the building with ground floor retail with a job training program component and certain housing units that are affordable to households earning at or below 80% of the area median income in the residential floors above the ground floor.

Purchaser shall have the right to terminate this Agreement in the event of the failure of any Condition Precedent at or before Closing. Should this Agreement be terminated by Purchaser due to the failure of any Condition Precedent, the Deposit shall be forthwith returned to Purchaser by the holder thereof and all parties hereto shall be released and relieved from any and all further obligations hereunder or arising herefrom except as herein provided. If this Agreement is terminated by the Seller due to the failure of Condition Precedent (c)(i) or a failure to close by Purchaser in accordance with terms of this Agreement, then, provided Seller is not then in default of this Agreement, the Deposit shall be paid over to Seller and all parties hereto shall be released and relieved from any and all further obligations hereunder or arising herefrom except as herein provided.

7. **Representations, Warranties and Covenants of Seller.** As a material inducement to Purchaser to execute this Agreement and to close the transaction contemplated hereby and to
pay the Purchase Price therefore, Seller warrants and represents to Purchaser that as of the date hereof and as of the Closing:

(a) Seller has the legal capacity to execute and deliver this Agreement and to execute and deliver all other documents and perform all other acts as may be necessary in connection with the performance of this Agreement and the consummation of the sale of the Property.

(b) Neither the execution and the delivery of this Agreement, the assumption of the obligations set forth in this Agreement, the consummation of the transactions contemplated in this Agreement, the performance of the covenants and agreements set forth in this Agreement nor the compliance with the terms and provisions of this Agreement will conflict with, or result in a breach of any of the terms, conditions or provisions of, or constitute a default under any bond, note or other evidence of indebtedness or any contract, indenture, mortgage, deed of trust, loan agreement, loan or other agreement or instrument to which the Seller is a party, or by which the Seller or its property may be bound.

(c) No approval or consent not already obtained by any person or entity is necessary in connection with the execution and delivery of this Agreement by the Seller or the performance of the Seller’s covenants and agreements under this Agreement. The Seller agrees to work in good faith to facilitate Purchaser’s due diligence inspections and to assist and support Purchaser’s efforts to obtain the Site Plan Approval in a timely manner. Without limitation, upon request from Purchaser, Seller shall execute such applications and other necessary documents and provide such information that may be required or reasonably requested to obtain the Site Plan Approval (including submittals to the City of Evanston and other applicable governmental agencies), provided that Seller shall not be required to incur any liability as a consequence of such applications and submittals (unless Purchaser agrees to reimburse or indemnify Seller for the same). Further, upon request from Purchaser, Seller or its designated representatives shall attend public hearings and meetings with City of Evanston staff personnel.

(d) Seller is not aware of any judicial, administrative or similar proceeding affecting the Subject Property or Seller’s ability to perform its obligations under this Agreement.

(e) Seller has not made an assignment for the benefit of creditors of all or substantially all of its assets, is able to pay all or substantially all of its debts as they become due, has not been adjudicated as bankrupt or insolvent, nor has Seller filed a petition or application to any tribunal for the appointment of a trustee or receiver or any substantial part of its assets, or upon the commencement of any voluntary or involuntary bankruptcy (and, in respect of an involuntary bankruptcy, has not been discharged within sixty (60) days), reorganization or similar proceedings with such other party, or the entry of an order appointing a trustee or receiver or approving a petition in any such proceeding.

(f) Seller has good, marketable and insurable title to the Subject Property in fee simple and subject to no liens or encumbrances whatever other than (i) the Permitted Exceptions and (ii) monetary liens that will be satisfied and released by Seller at or prior to Closing.
(g) As of the Closing contemplated hereby, there shall be no unpaid bills for labor performed or materials supplied incident to the Subject Property, any of which will be paid off at Closing. A no-lien affidavit stating same will be delivered by Seller to Purchaser at Closing.

(h) To Seller’s knowledge, there are no pending or contemplated condemnation or eminent domain proceedings which would affect any portion of the Subject Property.

(i) Except as set forth on Exhibit C attached hereto, Seller is not a party to and the Subject Property is not affected by any lease or other occupancy agreement, or any service, maintenance or property management agreements or any contracts or other agreements of any kind with respect to the Subject Property which is not reflected in the Permitted Exceptions; and Seller will not, without the prior written consent of Purchaser, enter into or amend any agreement, contract or lease which will be effective following the Closing. All existing agreements, contracts or leases affecting the Subject Property shall be terminated as of the Closing.

(j) To Seller’s knowledge there is no pending or threatened litigation involving the Subject Property.

(k) Seller is not a "foreign person" within the meaning of Section 1445 of the Internal Revenue Code of 1986, so as to require the withholding of any portion of the Purchase Price for Federal income tax purposes, and Seller agrees to execute, at Closing, an affidavit evidencing same.

(l) The Subject Property is not the subject of a right of first refusal or option to purchase in any third party.

(m) The parties executing this Agreement are duly authorized to bind Seller without the further authorization of any person or entity.

(n) Seller shall, until Closing, maintain the Subject Property in its existing condition and carry such reasonable and customary liability insurance.

(o) Seller has not received written notice of the violation (actual or asserted) of any law, statute, code, ordinance, rule, regulation, court order or other legal requirement (collectively, “Laws”) applicable to the Property, including (without limitation), any Laws pertaining to hazardous or toxic materials or conditions and any Laws pertaining to human health or welfare or the protection of the environment. To Seller’s knowledge, no party has released, generated, produced, stored, treated, processed, transferred or disposed of any hazardous or toxic materials on the Subject Property.

(p) Seller has delivered to Purchaser all of the Documents in Seller’s possession or control and all such Documents are, to Seller’s knowledge, true, correct and complete in all material respects.
The representations and warranties of the Seller set forth in this Paragraph 7 shall be made as of the date hereof and shall be true and correct as of the Closing Date with the same force and effect as if made at that time and will survive Closing for 6 months.

8. Representations and Covenants of Purchaser. The Purchaser hereby represents and warrants as to the Seller and covenants and agrees with Seller as follows:

(a) Purchaser is a limited liability company duly organized and existing under the laws of the State of Illinois, with the legal capacity to execute and deliver this Agreement and to execute and deliver all other documents and perform all other acts as may be necessary in connection with the performance of this Agreement and the consummation of the purchase of the Property.

(b) Neither the execution and the delivery of this Agreement, the assumption of the obligations set forth in this Agreement, the consummation of the transactions contemplated in this Agreement, the performance of the covenants and agreements set forth in this Agreement nor the compliance with the terms and provisions of this Agreement will conflict with, or result in a breach of any of the terms, conditions or provisions of, or constitute a default under any bond, note or other evidence of indebtedness or any contract, indenture, mortgage, deed of trust, loan agreement, loan or other agreement or instrument to which the Purchaser is a party, or by which the Purchaser or its property may be bound.

(c) No approval or consent not already obtained by any person or entity is necessary in connection with the execution and delivery of this Agreement by the Purchaser or the performance of the Purchaser's covenants and agreements under this Agreement. Without limiting Purchaser's rights under Paragraph 6, Purchaser agrees to work in good faith during the Due Diligence Period and Approval Period and attempt to obtain the Site Plan Approval in a timely manner.

(d) The Purchaser is not aware of any judicial, administrative or similar proceeding which could materially and adversely affect the Purchaser's ability to perform its obligations under this Agreement.

(e) Purchaser has not made an assignment for the benefit of creditors of all or substantially all of its assets, is able to pay all or substantially all of its debts as they become due, has not been adjudicated as bankrupt or insolvent, nor has Purchaser filed a petition or application to any tribunal for the appointment of a trustee or receiver or any substantial part of its assets, or upon the commencement of any voluntary or involuntary bankruptcy (and, in respect of an involuntary bankruptcy, has not been discharged within sixty (60) days), reorganization or similar proceedings with such other party, or the entry of an order appointing a trustee or receiver or approving a petition in any such proceeding.

(f) Except as set forth in this Agreement, Purchaser acknowledges and agrees that the Purchaser is relying solely upon its own inspections, investigations, analysis and independent assessment of the Property in determining whether to acquire the Property. The Purchaser also hereby agrees that the Seller sells the Property, and the Purchaser purchases and accepts the Property, in AS IS – WHEREIS CONDITION, WITH ALL FAULTS, without any
warranties, representations, guarantees, statements, agreements, studies, reports, descriptions, guidelines or other information or materials whether oral or written, expressed or implied, of any kind or nature from the Seller, except as expressly set forth in this Agreement, and Seller has no responsibility to make any improvements to the Property.

(g) In the event Purchaser closes in accordance with this Agreement, Purchaser shall be deemed to acknowledge, understand and agrees as follows: (i) the Purchaser is aware of the physical and geological condition of, and the status of title to, the Property and the Purchaser acknowledges that the Seller and the Seller's representatives have made no representations or warranties, regarding the physical and geological condition of, and status of title to, the Property or the suitability of the Property for the Purchaser's proposed use, except as expressly set forth in this Agreement; (ii) the Purchaser is satisfied with the soils and the soil compaction of the Property; (iii) the Purchaser has evaluated the environmental condition of the Property, has conducted all environmental tests and assessments of the Property which the Purchaser believes are necessary, and is satisfied with the environmental condition of the Property; and (iv) the Purchaser has examined the zoning ordinance, building code and other laws, codes, statutes, regulations, covenants and restrictions relating to the Property and the Purchaser assumes all risks relating to such zoning ordinance, building code and other laws, codes, statutes, regulations, covenants and restrictions relating to the Property.

(h) Subject to the terms of this Agreement, in the event Purchaser closes in accordance with this Agreement, the Purchaser hereby releases the Seller and Seller's representatives from all responsibility and liability regarding the valuation, marketability, compliance with laws, or utility of the Property, or its suitability for any purpose whatsoever, except that the foregoing shall not limit Purchaser’s remedies in the event of a breach of Seller’s express representations or warranties hereunder.

(i) The representations and warranties of the Purchaser set forth in this Paragraph 8 shall be made as of the date hereof and shall be true and correct as of the Closing Date with the same force and effect as if made at that time.

9. Inspections; NFR Letter. Seller hereby grants to Purchaser and Purchaser's agents, employees, servants and contractors the right to go upon the Subject Property during the term of this Agreement and make such tests and investigations and do such things, including, but not limited to, surveying of the Subject Property as Purchaser shall deem necessary or appropriate, including, but not limited to, tests and investigations that may be necessary for Purchaser to determine that Purchaser can utilize the Subject Property for its contemplated use. All of Purchaser’s costs and expenses incurred in connection with its due diligence at the Property, including without limitation, all inspection and testing, and obtaining and reviewing reports, appraisals, materials and documents are the sole and absolute responsibility of Purchaser and such obligations to pay these costs and expenses shall not be a credit against the Purchaser’s obligation to pay the Purchase Price at Closing. Neither Purchaser, nor any of its agents or representatives, shall damage the Property or any portion thereof unless the same shall promptly be repaired by Purchaser at Purchaser’s sole cost and expense. Purchaser shall indemnify and hold Seller harmless for damage to persons or property from any claims, demands, actions, lawsuits, damages, construction liens against the Subject Property and costs, including reasonable attorneys’ fees, arising out of any act or omission of Purchaser, or its agents and/or
representatives, in connection with Purchaser’s due-diligence review, investigations, tests and surveys; provided, however, that Purchaser shall not be liable for the mere discovery of any pre-existing condition at the Subject Property. The foregoing indemnity shall survive the termination or cancellation of this Agreement and shall survive Closing.

10. **Environmental Indemnity.** Purchaser must defend, indemnify, and hold Seller harmless from and against any and all costs, damages, expenses and/or liabilities (including reasonable attorneys’ fees) which Purchaser may suffer as a result of any written demand (whether or not a suit), claim, suit or action regarding any such Hazardous Substances (whether alleged or real) present due to and/or regarding the removal and clean-up of same or resulting from the presence of such Hazardous Substances. Purchaser, for itself and its successors in interest, waives and releases Seller from any and all future claims and causes of action arising from or relating to the presence or alleged presence of Hazardous Substances in, on, under, about or emanating from the Property during the period of Purchaser’s ownership of the Property, including without limitation any claims for cost recovery, contribution, natural resources damages, property damage, consequential damages, personal or bodily injury (including death) or otherwise, under or on account of any violation, or arising under, Environmental Law during the period of Purchaser’s ownership of the Property. The term “**Hazardous Substance**” includes, without limitation, any material or substance (regardless of whether discarded, recyclable or recoverable) to which liability or standards of conduct are imposed pursuant to Environmental Laws, including, but not limited to (i) any defined, characteristic or listed “hazardous waste”, “extremely hazardous waste”, “restrictive hazardous waste”, “hazardous substance”, “hazardous material”, “regulated substance”, “pollutant”, “contaminant” or waste, (ii) petroleum (including crude oil or any fraction thereof, natural gas, liquefied natural gas, synthetic gas or mixtures of natural gas and synthetic gas), (iii) asbestos and any asbestos containing materials, (iv) substances known to cause cancer and/or reproductive toxicity, (v) polychlorinated biphenyls (PCBs) and (vi) radioactive material. The term “**Environmental Law**” means any federal, state or local law, statute, ordinance, rule, regulation, order, consent, decree, judgment or common-law doctrine, interpretation thereof, and provisions and conditions of permits, licenses, plans, approvals and other operating authorizations whether currently in force or hereafter enacted relating to health, industrial hygiene or the environmental conditions on, under or about the Premises or the Property, as such laws are amended and the regulations and administrative codes applicable thereto, including, by way of example and without limitation, the following: the Illinois Environmental Protection Act; Comprehensive Environmental Response, Compensation and Liability Act (“CERCLA”); the Resource Conservation and Recovery Act (“RCRA”); the Clean Air Act; the Clean Water Act; the Safe Water Drinking Act (“SDWA”); the Toxic Substances Control Act; and all state and local counterparts thereto; and any common or civil law obligations including, without limitation, nuisance or trespass. It is the intent of the parties hereto to construe the terms “Hazardous Substance” and “Environmental Law” in their broadest sense.

11. **Conveyance.** The conveyance of the Subject Property by Seller to Purchaser shall be by special warranty deed in a form sufficient to vest title in Purchaser pursuant to Paragraph 5. Seller and Purchaser acknowledge that time shall be of the essence as to all acts of Purchaser and Seller hereunder. Seller agrees to execute and deliver to Purchaser, at Closing an assignment of the Intangibles and, if applicable, a bill of sale in customary form conveying any personality associated with the Subject Property. Seller shall also deliver to Purchaser at Closing (i) a
Foreign Investment in Real Property Tax Act affidavit executed by Seller, (ii) evidence of the existence, organization and authority of Seller and of the authority of the persons executing documents on behalf of Seller reasonably satisfactory to the underwriter for the Title Policy, and (iii) such other documents as may be reasonably necessary or required by the Title Company to effectuate the transaction contemplated herein. Seller and Purchaser shall each deposit with Escrow Agent an executed closing statement consistent with this Agreement in the form required by Escrow Agent.

12. Closing

(a) Unless extended by any other provisions of this Agreement, the "Closing" of the transaction contemplated by this Agreement (execution and delivery of the special warranty deed, as well as the execution and delivery of all other documents required pursuant to this Agreement and the payment of all sums required to be paid) shall take place upon the date selected by Purchaser by notice to Seller at least five (5) business days in advance of such date, but in any event on or before sixty (60) days after the expiration of the Approval Period.

(b) Seller agrees to execute at Closing an undertaking required by the Title Company to delete the "gap" exception.

13. Expenses. The parties agree that the following shall be the schedule of obligations with respect to the Closing expenses hereunder, to wit:

(a) Seller shall pay for:

(i) any state, county and municipal documentary stamp taxes (or other transfer taxes) and surtaxes, if any, on the special warranty deed; and

(ii) the premium for the Title Policy providing coverage equal to the Purchase Price (including extended coverage but not any other endorsements), and the cost of correcting any title defects;

(iii) one-half (1/2) of the escrow fees of the Title Company as escrow agent and for the escrow closing;

(iv) all prorations to and including the Closing Date for real estate taxes, special assessments or fees, water bills, utility charges or other similar expenses.

(b) Purchaser shall pay for:

(i) the cost of its due diligence, including any survey;

(ii) the recording of the special warranty deed and any other conveyance documents, or mortgage, deed of trust, assignments of rents, financing statements or similar documents evidencing or securing
the obligations of the Purchaser under a mortgage loan or other loan secured by the Property;

(iii) one-half (1/2) of the escrow fees of the Title Company as escrow agent and for the escrow closing;

(iv) the premium on the Title Policy for coverage in excess of the Purchase Price and costs for any endorsements thereto (other than extended coverage); and

(v) all of the costs of the premium and related costs charged by the Title Company for the issuance of any mortgage title insurance policy and any endorsements thereto.

(c) All governmental and quasi-governmental improvement liens which have been certified as of the Execution Date shall be paid by Seller and, if not certified, Purchaser shall receive a credit, at Closing, in an amount equal to 150% of the latest estimate therefor by the applicable governmental agency, provided that, upon request by either party hereto, the parties hereto shall, upon the actual amount of such lien being established, make whatever adjustments are necessary to reflect the actual amount of the lien notwithstanding the fact that the Closing of the transaction contemplated by this Agreement has occurred.

(d) Accrued and unpaid real property taxes and personal property taxes shall be prorated as of the date of Closing on an accrual basis based on the parties’ respective periods of ownership, and Purchaser shall receive a credit for 110% of the estimated accrued and unpaid real property taxes and personal property taxes relating to Seller’s period of ownership. If the Closing occurs on a date when the taxes for the year of Closing are not fixed, but the then-current year’s assessment is available, taxes for such year will be prorated based upon such assessment. If such year’s assessment is not available, taxes will be prorated based upon the then-prior year’s tax. Except as otherwise specifically provided in this Agreement, all expenses and revenues of the Subject Property shall be prorated or credited as the case may be to the day of Closing. The provisions of this Paragraph shall survive the Closing. Any parking taxes owed to the City of Evanston will be paid prior to Closing by the Seller.

14. **Possession.** Possession of the Subject Property shall be delivered by Seller to Purchaser at Closing. Risk of loss to the Subject Property between the Execution Date and the date of the Closing shall be upon Seller.

15. **Condemnation.** In the event that any condemnation or eminent domain proceedings are threatened or instituted at any time prior to the Closing hereunder which results in or could result in the taking of any part or all of the Subject Property, Purchaser, by written notice given within thirty (30) days after notification thereof from Seller (and the Closing Date shall be extended accordingly to allow for such notice period, if necessary), shall have the option of: (i) canceling this Agreement, in which event the Deposit shall be forthwith returned by the holder thereof to Purchaser and upon such repayment, this Agreement shall be null, void and of no further force or effect and all parties hereto shall be released and relieved from any and all further liability or obligations hereunder, except those that survive termination of this
Agreement; or (ii) Closing the transaction contemplated by this Agreement, in which event the Purchase Price shall not be abated; provided, however, that Seller shall assign (with any necessary third-party consents) any condemnation or eminent domain award and its right to receive same to Purchaser. Seller agrees not to enter into any settlement of any condemnation proceedings or eminent domain proceedings without the prior written consent of Purchaser, and Seller agrees to immediately notify Purchaser in the event any condemnation or eminent domain proceeding be threatened or instituted. Purchaser’s right to consent to any such settlement shall terminate on the date contemplated for Closing pursuant to this Agreement in the event Purchaser has not closed by such date.

16. Anti-Terrorism and Anti-Money Laundering Compliance

(a) Compliance with Anti-Terrorism Laws. Neither the Purchaser, the Seller, nor any person who owns a direct controlling interest in or otherwise controls the Purchaser or the Seller, or any assignee of the Purchaser, is (i) listed on the Specially Designated Nationals and Blocked Persons List (the "SDN List") maintained by the Office of Foreign Assets Control ("OFAC"), Department of Treasury, and/or on any other similar list ("Other Lists" and collectively with the SDN List, the "Lists") maintained by the OFAC pursuant to any authorizing statute, Executive Order or regulation (collectively, the "OFAC Laws and Regulations"); or (ii) a person (a "Designated Person") either (A) included within the term "designated national," as defined in the Cuban Assets Control Regulations, 31 C.F.R. Part 515, or (B) designated under Sections 1(a), 1(b), 1(c) or 1(d) of Executive Order No. 13224, 66 Fed Reg. 49079 (published September 25, 2001) or similarly designated under any related enabling legislation or any other similar Executive Orders (collectively, the "Executive Orders").

(b) No Violation of Anti-Money Laundering Laws. Neither Purchaser, any assignee of the Purchaser, nor any holder of a direct interest in an assignee of the Purchaser (i) is under investigation by any governmental authority for, or has been charged with, or convicted of, money laundering under 18 U.S.C. §§ 1956 and 1957, drug trafficking, terrorist-related activities or other money laundering predicate crimes, or any violation of the BSA, (ii) has been assessed civil penalties under any Anti-Money Laundering Laws, or (iii) has had any of its funds seized or forfeited in an action under any Anti-Money Laundering Laws. For purposes of this Paragraph 15, the term "Anti-Money Laundering Laws" means the Bank Secrecy Act, 31 U.S.C. §§ 5311 et seq. ("BSA"), and all applicable laws, regulations and governmental guidance on BSA compliance and on the prevention and detection of money laundering violations under 18 U.S.C. §§ 1956 and 1957.

17. 1031 Exchange. The parties acknowledge that Seller, or its assignees, may structure the sale of this Property so as to qualify for like-kind exchange treatment pursuant to §1031 of the Internal Revenue Code or other provisions providing favorable tax treatment. Accordingly, prior to each Closing, Seller reserves the right to assign this Agreement to a qualified exchange intermediary or other third party to the extent necessary to facilitate the exchange and shall give written notice of such assignment identifying the assignee at or prior to each Closing. As an accommodation to Seller, Purchaser agrees to accept performance pursuant to this Agreement from Seller’s assignee to the extent of such permitted assignment and to perform pursuant to this Agreement for the benefit of Seller’s assignee, provided that Purchaser shall not be required to acquire replacement property for Seller or to incur any additional
expense therefor and title to the Property shall be conveyed directly from Seller to Purchaser by
the deed as required by this Agreement. Notwithstanding the foregoing, Seller shall remain
primarily liable for the performance of the terms of this Agreement. If Purchaser desires to
structure its acquisition of the Subject Property to qualify for like-kind exchange treatment
pursuant to §1031 of the Internal Revenue Code or other provisions providing favorable tax
treatment, Seller shall reasonably cooperate with Purchaser to effectuate the same.

18. Closing Representations. The obligations of Purchaser and Seller under this
Agreement are subject to all of the representations and warranties of the other party contained in
this Agreement having been true and correct in all material respects on the date hereof and on the
date of Closing.

19. Default.

(a) If Purchaser shall default in the payment of the Purchase Price or
otherwise default in any of the terms, covenants and conditions of this Agreement on the part of
Purchaser to be performed in any material respect, or if any of the representations and warranties
made by Purchaser herein shall be in any respect untrue in any material respect, Seller shall, as
its sole and exclusive remedy, retain the Deposit as full and agreed upon liquidated damages in
full settlement of any and all claims against Purchaser for damages or otherwise and Purchaser
shall have no other or further liability hereunder other than any liability under any
indemnification provisions in this Agreement. The parties acknowledge that this provision for
liquidated damages is a fair and reasonable measure of the damages to be suffered by Seller in
the event of Purchaser’s default because the exact amount of damages is incapable of
ascertainment. Notwithstanding any provision of this Agreement to the contrary, Purchaser shall
not be in default hereunder, unless Seller shall have provided written notice of the alleged default
and a period of ten (10) days after receipt of notice to cure same.

(b) If, on or before the Closing:

(i) Seller is unable to deliver good, marketable and insurable title to the
Subject Property subject only to the Permitted Exceptions, it being
acknowledged by Purchaser that Seller is not obligated to cure title
objections (other than as expressly set forth in Paragraph 5) as set
forth in Paragraph 5; or

(ii) Seller shall have failed to comply with any other material term,
provision, covenant, agreement or condition of this Agreement; or

(iii) any of the representations and warranties made by Seller herein shall
be in any respect untrue in any material respect,

and if such failure, default or misrepresentation is not cured by Seller within
ten (10) business days after notice thereof from Purchaser, then the Deposit
shall immediately be returned to Purchaser, and Purchaser shall have the right:

(A) to cancel this Agreement by giving written notice to Seller
whereupon this Agreement shall be deemed to be terminated,
and Seller shall reimburse Purchaser for its actual out-of-pocket expenses incurred in connection with pursuing the transaction contemplated hereunder; or

(B) to take title subject to the defect, exception, objection, inaccuracy or failure; or

(C) to pursue an action for specific performance.

Without limiting Purchaser's rights contained in this Paragraph, in case of a Seller lien or Seller encumbrance on the Subject Property which can be removed at the time of Closing by payment of a liquidated amount, Seller covenants and agrees, at Purchaser's request, to remove such lien or encumbrance at Closing so that the Subject Property can be conveyed to Purchaser free of same except non-delinquent real estate taxes which are not yet due and payable.

20. **Attorney’s Fees.** In connection with any litigation arising out of this Agreement, each party shall cover its own costs and expenses incurred, including, but not limited to, attorneys’ fees actually incurred.

21. **Notices.** All notices pursuant to this Agreement shall be in writing and shall be considered as properly given or made (i) upon the date of personal delivery (if notice is delivered by personal delivery), (ii) on the date of delivery, as confirmed by electronic transmission (if notice is delivered by email transmission), (iii) on the day one (1) business days after deposit with an nationally recognized overnight courier service (if notice is delivered by internationally recognized overnight courier service), or (iv) on the third (3rd) business day following mailing, if within the United States, by first class United States mail, postage prepaid, certified mail, return receipt requested (if notice is given in such manner).

Notices as to Seller shall be sent to:

The City of Evanston  
2100 Ridge Avenue  
Evanston, IL 60201  
Attn: Wally Bobkiewicz, City Manager  
Email: wbobkiewicz@cityofevanston.org

With a copy to:

City of Evanston  
2100 Ridge Avenue  
Evanston, IL 60201  
Attn: W. Grant Farrar, Corporation Counsel  
Email: gfarrar@cityofevanston.org
Notices as to Purchaser shall be sent to:

Harrington Brown LLC
4256 N. Ravenswood Avenue, #109
Chicago, IL 60613
Attn: David Brown, Manager

With a copy to:

DLA Piper LLP (US)
444 W. Lake Street
Suite 900
Chicago, IL 60606
Attn: Paul Shadle and Katie Jahnke Dale

The place to which any party hereto is entitled to receive any notice may be changed by such party by giving notice thereof in accordance with the foregoing provision. Attorneys for either party may give notices on behalf of their respective clients.

22. **Brokers.** Each party hereto represents and warrants to the other party that it has not employed or retained any broker, finder or other intermediary in connection with the transactions provided for in this Agreement and that it has not had any dealings with any person or entity which may entitle such person or entity to a fee or commission. Additionally, each of the parties agrees that, should any claim for a commission or fee be made by another broker, then the party breaching the representation and/or warranty set forth in this Paragraph 21 will indemnify, defend and hold harmless the other party from and against any and all claims, liabilities, damages, expenses (including, without limitation, reasonable attorneys’ fees) and costs resulting from such claim for a commission or fee.

23. **Intentionally Deleted.**

24. **Exclusivity.** From the Execution Date through the termination of this Agreement or the Closing, as applicable, Seller will not discuss or negotiate with any third party the sale or other disposition of any of the Subject Property, or enter into any contract (whether binding or not) regarding any sale or other disposition of the Subject Property.

25. **Venue.** This Agreement shall be governed by and enforced and construed under the laws of the State of Illinois. Venue shall be in Cook County, Illinois.

26. **Assignment.** Purchaser shall have the absolute right and power to assign this Agreement and its interests in this Agreement to an entity affiliated with Purchaser or its principals, provided that such assignment should not relieve it of its obligations under this Agreement, and Seller shall close the transaction contemplated by this Agreement with such assignee; otherwise, this Agreement is not assignable.

27. **No Recording.** The Purchaser agrees it shall not record this Agreement or a memorandum hereof, and in the event the Purchaser does record this Agreement or a
memorandum of this Agreement, then the Purchaser shall be deemed in default hereunder, and at the option of the Seller, the Purchaser’s rights under this Agreement shall be null and void and of no further force and effect and the Seller shall have the right to exercise all of its rights and remedies under this Agreement.

28. **Terms.** Whenever the context so requires or admits, any pronoun used herein may be deemed to mean the corresponding masculine, feminine or neuter form thereof and the singular form of any nouns and pronouns herein may be deemed to mean the corresponding plural form thereof and vice versa.

29. **Miscellaneous.**

(a) This Agreement shall not be construed more strictly against either party, it being acknowledged that each party actively participated in the preparation of this Agreement.

(b) This Agreement shall inure to the benefit of and shall be binding upon the parties hereto and their respective successors and/or assigns.

(c) This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Agreement. This Agreement may be executed via telecopy or electronically.

(d) No waiver or modification of any provision of this Agreement shall be effective unless it is in writing and signed by Purchaser and Seller, and shall only be applicable to the specific instance to which it relates and shall not be deemed a continuing or future waiver.

(e) Time is of the essence with respect to all time periods set forth in this Agreement.

30. **Calculation of Time Periods.** Unless otherwise specified, in computing any period of time described herein, the day of the act or event after which the designated period of time begins to run is not to be included and the last day of the period so computed is to be included, unless such last day is a Saturday, Sunday or legal holiday for national banks in the location where the Property is located, in which event the period shall run until the end of the next day which is neither a Saturday, Sunday, or legal holiday. Except where otherwise noted, the last day of any period of time described herein shall be deemed to end at 5:00 p.m. in the jurisdiction in which the Property is located.
IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the Execution Date.

PURCHASER:

HARRINGTON BROWN LLC
an Illinois limited liability company

By: ____________________________
Name: __________________________
Title: __________________________

SELLER:

THE CITY OF EVANSTON

By: ____________________________
Name: __________________________
Title: __________________________
EXHIBIT A

LEGAL DESCRIPTION OF SUBJECT PROPERTY


Real property address: 100 North Chicago Avenue, Evanston, IL 60202

PINs: 11-30-212-007-0000 and 11-30-212-008-0000
EXHIBIT B

ESCROW INSTRUCTIONS

1. **Investment and Use of Funds.** For purposes of this Exhibit B, the Deposit, including any interest thereon, shall be collectively referred to herein as the “Earnest Money.” The Escrow Agent shall invest the Earnest Money in government insured interest-bearing accounts satisfactory to Purchaser, shall not commingle the Earnest Money with any funds of the Escrow Agent or others, and shall promptly provide Purchaser and Seller with confirmation of the investments made. If the Closing under this Agreement occurs, the Escrow Agent shall deliver the Earnest Money into the closing escrow upon the instructions of Purchaser, to be applied against the Purchase Price.

2. **Termination before Expiration of Due Diligence Period.** The Due Diligence period under the Agreement expires on __________, 2017. If Purchaser elects to terminate the Agreement pursuant to the terms of this Agreement, Escrow Agent shall pay the entire Earnest Money to Purchaser two business days following receipt of a copy of the Due Diligence Termination Notice from Purchaser (as long as the current investment can be liquidated in two days). No notice to Escrow Agent from Seller shall be required for the release of the Earnest Money to Purchaser by Escrow Agent. The Earnest Money shall be released and delivered to Purchaser from Escrow Agent upon Escrow Agent’s receipt of a copy of the Due Diligence Termination Notice despite any objection or potential objection by Seller. Seller agrees it shall have no right to bring any action against Escrow Agent which would have the effect of delaying, preventing, or in any way interrupting Escrow Agent’s delivery of the Earnest Money to Purchaser pursuant to this Section, any remedy of Seller being against Purchaser, not Escrow Agent.

3. **Termination after Expiration of Due Diligence Period.** Except as otherwise expressly provided herein, at any time after the expiration of the Due Diligence Period, upon not less than 5 business days’ prior written notice to the Escrow Agent and the other party, Escrow Agent shall deliver the Earnest Money to the party requesting the same; provided, however, that if the other party shall, within said 5 business day period, deliver to the requesting party and the Escrow Agent a written notice that it disputes the claim to the Earnest Money, Escrow Agent shall retain the Earnest Money until it receives written instructions executed by both Seller and Purchaser as to the disposition and disbursement of the Earnest Money, or until ordered by final court order, decree or judgment, which is not subject to appeal, to deliver the Earnest Money to a particular party, in which event the Earnest Money shall be delivered in accordance with such notice, instruction, order, decree or judgment.

4. **Interpleader.** Subject to Section 2 above, in the event of any controversy regarding the Earnest Money, unless mutual written instructions are received by the Escrow Agent directing the Earnest Money’s disposition, the Escrow Agent shall not take any action, but instead shall await the disposition of any proceeding relating to the Earnest Money or, at the Escrow Agent’s option, the Escrow Agent may interplead all parties and deposit the Earnest
Money with a court of competent jurisdiction. Seller or Purchaser, whichever loses in any such interpleader action, shall be solely obligated to pay such costs and fees of the Escrow Agent.

5. Liability of Escrow Agent. The parties acknowledge that the Escrow Agent is acting solely as a stakeholder at their request and for their convenience, that the Escrow Agent shall not be deemed to be the agent of either of the parties, and that the Escrow Agent shall not be liable to either of the parties for any action or omission on its part taken or made in good faith, and not in disregard of this Agreement, but shall be liable for its negligent acts and for any loss, cost or expense incurred by Seller or Purchaser resulting from the Escrow Agent’s mistake of law respecting the Escrow Agent’s scope or nature of its duties. Seller and Purchaser shall jointly and severally indemnify and hold the Escrow Agent harmless from and against all costs, claims and expenses, including reasonable attorneys’ fees, incurred in connection with the performance of the Escrow Agent’s duties hereunder, except with respect to actions or omissions taken or made by the Escrow Agent in bad faith, in disregard of this Agreement or involving negligence on the part of the Escrow Agent.
EXHIBIT C

EXISTING PARKING AGREEMENTS TO BE TERMINATED
Memorandum

To: Honorable Mayor and Members of the City Council
   Administration and Public Works Committee

From: David D. Stoneback, Public Works Agency Director
   Lara Biggs, P.E., Bureau Chief – Capital Planning / City Engineer
   Rajeev Dahal, Senior Project Manager - Transportation

Subject: Ordinance 74-O-17 Amending the City Code to Establish a 4-Way Stop at the Intersection of Marcy Avenue and Colfax Street

Date: July 31, 2017

Recommended Action:
Staff recommends City Council adoption of Ordinance 74-O-17 amending Section 10-11-5(D), Schedule V(D) of the City Code to establish a 4-Way Stop at the intersection of Marcy Avenue and Colfax Street. The estimated cost to install two additional stop signs is $150.00.

Funding Source:
Funding will be through the General Fund-Traffic Control Supplies Fund (Account 100.40.4520.65115), with a FY 2017 budget of $50,000, and a YTD balance of $15,231.

Livability Benefits:
Built Environment: Enhance public spaces; Provide compact and complete streets; Promote diverse transportation modes
Health & Safety: Improve emergency prevention and response

Summary:
The Public Works Agency received a petition for stop signs from residents expressing concerns about safety due to traffic issues at the intersection of Marcy Avenue and Colfax Street. The concerns are increased traffic, limited street lighting, parked cars, sight line issues due to trees, children crossing the street and previous incidents between bikes and vehicles at the intersection. The installation of all-way stop signs would provide gaps in traffic and allow children and other pedestrians to cross the street in a safer manner. Alderman Suffredin supports this recommendation.

Attachment:
Ordinance 74-O-17
AN ORDINANCE

Amending Schedule V, “Stop and Yield Intersections,” of City Code Section 10-11-5(D), “Four-Way Stops” by Adding a Four-Way Stop at Marcy Avenue and Colfax Street

NOW BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS:

SECTION 1: Schedule V, “Stop and Yield Intersections,” of Section 10-11-5(D), “Four-Way Stops,” of the Evanston City Code of 2012, as amended, is hereby further amended to include the following:

N. & S. and E. & W. traffic at Marcy Avenue and Colfax Street

SECTION 2: The findings and recitals contained herein are declared to be prima facie evidence of the law of the City and shall be received in evidence as provided by the Illinois Compiled Statutes and the courts of the State of Illinois.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 4: This ordinance shall be in full force and effect from and after its passage, approval and publication in the manner provided by law.

SECTION 5: If any provision of this ordinance or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this ordinance is severable.
Introduced: _________________, 2017

Adopted: _________________, 2017

Approved: ___________________, 2017

_______________________________

Stephen H. Hagerty, Mayor

Attest:

Approved as to form:

_______________________________

Devon Reid, City Clerk

W. Grant Farrar, Corporation Counsel
To: Honorable Mayor and Members of the City Council
Administration and Public Works Committee

From: Martin Lyons, Assistant City Manager/Chief Financial Officer

Subject: Ordinance 82-O-17 Authorizing 2017 A, B, and C General Obligation Bond Issues

Date: August 7, 2017

Recommended Action:
Staff recommends introduction of Ordinance 82-O-17 providing for the issuance of one or more series of not to exceed $14,500,000 General Obligation Corporate Purpose Bonds, Series 2017A, one or more series of not to exceed $9,665,000 General Obligation Refunding Bonds, Series 2017B, and one or more series of not to exceed $5,000,000 Taxable General Obligation Corporate Purpose Bonds, Series 2017C of the City of Evanston, Cook County, Illinois, for capital improvement and refunding purposes, authorizing the execution of one or more bond orders in connection therewith, providing for the levy and collection of a direct annual tax for the payment of the principal of and interest on said bonds, authorizing and directing the execution of an escrow agreement in connection with said bonds, and authorizing and directing the sale of said bonds at public competitive sale. The ordinance will be completed and signed after the bond sale date, which is tentatively scheduled for September 28, 2017.

Funding Source:
The proposed $14,500,000 2017 A debt issuance is comprised of:

<table>
<thead>
<tr>
<th>Funding Source</th>
<th>Debt Type</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tax Levy</td>
<td>Unabated</td>
<td>$11,600,000</td>
</tr>
<tr>
<td>Library - Tax Levy</td>
<td>Unabated</td>
<td>$1,400,000</td>
</tr>
<tr>
<td>Special Assessment Fund</td>
<td>Abated</td>
<td>$250,000</td>
</tr>
<tr>
<td>Water Fund</td>
<td>Abated</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>Estimated Issuance Costs</td>
<td>N/A</td>
<td>$250,000</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td><strong>$14,500,000</strong></td>
</tr>
</tbody>
</table>
The proposed $9,665,000 2017 B issuance will fund the replacement of $10,960,000 of 2007 bonds plus issuance costs. The City has already levied for the December 1, 2017 bond payment and therefore one year of payments will come from the Debt Service fund. The City has been issuing bonds at a premium for the 2014, 2015 and 2016 issues and it is likely that 2017 B bonds will also be issued at a premium, meaning we will issue less in bonds than the cash that will be received in bond proceeds. Interest cost savings on this refunding is estimated at just over $900,000 or 8.3% over the life of the bonds.

The 2017 C Taxable bond issue will be paid from future tax increments from the Dempster Dodge TIF and from the Chicago Main TIF.

The final amount of bonds issued may vary based on the actual bid responses.

**Livability Benefits:**

**Summary:**
Staff recommends adoption of the Ordinance 82-O-17 for the FY 2017 A, B, and C bond issuance in the not to exceed amount of $29,165,000,000. As noted above, the proposed debt issuance is comprised of $11,600,000 of unabated general obligation (G.O.) bonds, $1,400,000 of unabated G.O. bonds to be paid via the Library Debt Service tax levy, $1,250,000 of abated G.O. bonds, and estimated debt issuance costs totaling approximately $250,000. The breakdown of the proposed 2017 A bond issuance by fund and type of debt is provided in the table below:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Unabated GO Bonds</th>
<th>Abated GO Bonds</th>
<th>Issuance Costs</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Capital Improvements Fund</td>
<td>11,350,000</td>
<td>-</td>
<td>190,000</td>
<td>11,540,000</td>
</tr>
<tr>
<td>Library Fund - Capital</td>
<td>1,400,000</td>
<td>30,000</td>
<td></td>
<td>1,430,000</td>
</tr>
<tr>
<td>Special Assessment Fund</td>
<td>250,000</td>
<td>250,000</td>
<td>10,000</td>
<td>510,000</td>
</tr>
<tr>
<td>Water Fund</td>
<td>-</td>
<td>1,000,000</td>
<td>20,000</td>
<td>1,020,000</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>13,000,000</strong></td>
<td><strong>1,250,000</strong></td>
<td><strong>250,000</strong></td>
<td><strong>14,500,000</strong></td>
</tr>
</tbody>
</table>

As done previously, the City uses a parameters ordinance that provides a not-to-exceed limit for the bonds set at $14,500,000 for the 2017 A issue. This allows for any favorable issuance structure that is slightly different than the paramount desired.

The 2016 B General Bond issue is a straightforward refunding of 2007 bonds in the amount of $10,960,000, which are now callable for the period of 2018 – 2027. Savings of just over $900,000 in debt service costs is anticipated from this refunding and the
refunding analysis is included as Attachment 2. It is important to note that this refunding would be recommended with savings as low as 5% or just under $550,000, so interest rates are still very favorable for this transaction.

A summary of the City’s current unabated debt and the impact of the proposed G.O. bond issuance are provided in the table below:

<table>
<thead>
<tr>
<th>Unabated Debt Summary</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning Unabated Debt (as of 1/1/17)</td>
<td>$109,602,065</td>
</tr>
<tr>
<td>Proposed FY17 Unabated Debt Issuance</td>
<td>11,600,000</td>
</tr>
<tr>
<td>FY17 Unabated Debt Payment</td>
<td>(9,753,928)</td>
</tr>
<tr>
<td><strong>Projected Year End Unabated Debt (through 12/31/17)</strong></td>
<td>$111,448,137</td>
</tr>
</tbody>
</table>

The above analysis excludes the 2017 B refunding, Water Fund Debt, Library Fund – Capital Debt and Special Assessment Fund Debt. Also excluded is the debt to be issued for the 2017 C Taxable issue as detailed below. The City’s unabated General Obligation debt limit is $113,000,000 (per page 44 of the 2017 Adopted Budget). During the 2018 Budget Review, the City will need to consider the classification of Library Debt under this policy.

**Capital Improvement Program**

The FY 2017 Capital Improvement Program (CIP) contains a detailed list of projects funded by general obligation bonds, and based on revised estimates the specific project funding is listed as Attachment 1 to this report. Issuance costs are listed separately above.

**Special Assessment Fund**

The City’s Special Assessment Fund serves as a collection center for special assessments by residential homeowners for their share of the cost for alley paving. As part of the 2016 A G.O. debt issuance, staff proposes issuing bonds totaling $500,000 for the Special Assessment Fund, 50% of which will be abated from the Special Assessment Fund.

**Water Fund**

The 2017 A bond issue recommended in this report includes an additional $1,000,000 in general obligation debt that will be abated from payments from the Water Fund Each year.

**Library Fund**

The 2017 A bond issue recommended in this report includes an additional $1.4 million in general obligation debt that will be paid from a tax levy attributed to Library Debt Service and will be tracked separately from City unabated debt service costs. 
2017 C Taxable Bond Issue

The City has completed two major development projects and is undertaking two new projects as detailed below. These projects include developer incentives that will be funded from Tax Increment revenues in each Tax Increment Finance (TIF) District.

- **Dempster Dodge TIF – Valli Produce development.** The City committed $2.0 million for this development which is currently being financed by a short term line of credit. The issuance of taxable bonds will allow the City to spread this development cost over the life of the TIF.

- **Chicago Main TIF – Multi-story mixed use development.** The City committed $2.9 million for this development which is currently being financed by a short term line of credit. The issuance of taxable bonds will allow the City to spread this development cost over the life of the TIF.

The Howard Ridge TIF includes two pending developments. The first development currently under design is the Howard Street Theater Project. This project is estimated at a cost of $1.7 million. The second development approved on July 24, 2017 is a mixed use development at 130 Chicago which will include housing and retail uses for City commitment of $2.0 million. These two projects will not develop revenues from the property taxes until the year 2020 and therefore are not included in the 2017 bond issue. Initial costs for these two projects will be handled in a similar manner as to those incurred for Chicago Main and Dempster Dodge developments. Those projects were handled via a line of credit until the agreements were completed.

**Legislative History:**

N/A

**Attachments**

List of 2017 Debt Funded CIP Projects

2017 Bond Ordinance 82-O-17

2007 Savings Analysis
City of Evanston  
2017 Unabated G.O. Funded Capital Improvement Program  
Attachment 1

<table>
<thead>
<tr>
<th>Project Number</th>
<th>Project Title</th>
<th>Original FY 2017 G.O. Bond Proposal</th>
<th>Revised 2017 G.O. Bond Proposal</th>
<th>Net Change Recommended</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>STREET RESURFACING, WATER MAIN AND SEWER</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Major Projects</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>416450</td>
<td>ERGB Construction Engr Phase III</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>415450</td>
<td>Sheridan Road/Chicago Avenue Const Engr Ph III</td>
<td>$500,000</td>
<td>$500,000</td>
<td>$0</td>
</tr>
<tr>
<td>415450</td>
<td>Sheridan Road/Chicago Avenue, Grove to Isabella</td>
<td>$2,585,000</td>
<td>$1,210,000</td>
<td>($1,375,000)</td>
</tr>
<tr>
<td>417001</td>
<td>Main Street, Maple to Hinman Design Engr Ph I/II</td>
<td>$150,000</td>
<td>$50,000</td>
<td>($100,000)</td>
</tr>
<tr>
<td>416535</td>
<td>Main Street Commons/Corridor Design Engineering</td>
<td>$175,000</td>
<td>$175,000</td>
<td>$0</td>
</tr>
<tr>
<td>417002</td>
<td>Howard Street Corridor, Dodge to Custer</td>
<td>$300,000</td>
<td>$300,000</td>
<td>$0</td>
</tr>
<tr>
<td>417003</td>
<td>Chicago Ave Corridor Impr, Howard to Main</td>
<td>$50,000</td>
<td>$50,000</td>
<td>$0</td>
</tr>
<tr>
<td></td>
<td>Street Resurfacing</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>417026</td>
<td>SR - Callan Street Widening</td>
<td>$150,000</td>
<td>$150,000</td>
<td>$0</td>
</tr>
<tr>
<td></td>
<td>Water Main</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>417007</td>
<td>WM - Grant, Cowper to Lawndale</td>
<td>$230,000</td>
<td>$230,000</td>
<td>$0</td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL STREETS, SEWER, WATER MAIN PROJECTS</strong></td>
<td>$3,990,000</td>
<td>$2,665,000</td>
<td>($1,325,000)</td>
</tr>
</tbody>
</table>
## 2017 Unabated G.O. Funded Capital Improvement Program

### Attachment 1

<table>
<thead>
<tr>
<th>Project Number</th>
<th>Project Title</th>
<th>Original FY 2017 G.O. Bond Proposal</th>
<th>Revised 2017 G.O. Bond Proposal</th>
<th>Net Change Recommended</th>
</tr>
</thead>
<tbody>
<tr>
<td>416513</td>
<td>Central Street Bridge Engr, Phase I</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>417013</td>
<td>Comprehensive Signs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>417014</td>
<td>Bridge Inspection</td>
<td>$30,000</td>
<td>$30,000</td>
<td>-</td>
</tr>
<tr>
<td>416519</td>
<td>Safe Routes to School</td>
<td>$15,000</td>
<td>$5,000</td>
<td>(10,000)</td>
</tr>
<tr>
<td>417015</td>
<td>Streetlight Master Plan Study</td>
<td>$150,000</td>
<td>$150,000</td>
<td>-</td>
</tr>
</tbody>
</table>

### Major Projects

<table>
<thead>
<tr>
<th>Project Number</th>
<th>Project Title</th>
<th>Original FY 2017 G.O. Bond Proposal</th>
<th>Revised 2017 G.O. Bond Proposal</th>
<th>Net Change Recommended</th>
</tr>
</thead>
<tbody>
<tr>
<td>417017</td>
<td>General Phase I Engineering</td>
<td>$80,000</td>
<td>$80,000</td>
<td>-</td>
</tr>
<tr>
<td>417018</td>
<td>Neighborhood Traffic Calming &amp; Ped Safety</td>
<td>$100,000</td>
<td>$100,000</td>
<td>-</td>
</tr>
<tr>
<td>417019</td>
<td>Pavement Marking</td>
<td>$90,000</td>
<td>$90,000</td>
<td>-</td>
</tr>
<tr>
<td>417020</td>
<td>Bike Infrastructure Improvements</td>
<td>$50,000</td>
<td>$50,000</td>
<td>-</td>
</tr>
<tr>
<td>417021</td>
<td>Sidewalk - 50/50 Replacement</td>
<td>$150,000</td>
<td>$150,000</td>
<td>-</td>
</tr>
<tr>
<td>417022</td>
<td>Streetlight Purchase</td>
<td>$100,000</td>
<td>$100,000</td>
<td>-</td>
</tr>
<tr>
<td>417023</td>
<td>Street Patching Program</td>
<td>$600,000</td>
<td>$600,000</td>
<td>-</td>
</tr>
</tbody>
</table>

### Annual Projects

<table>
<thead>
<tr>
<th>Project Number</th>
<th>Project Title</th>
<th>Original FY 2017 G.O. Bond Proposal</th>
<th>Revised 2017 G.O. Bond Proposal</th>
<th>Net Change Recommended</th>
</tr>
</thead>
<tbody>
<tr>
<td>416524</td>
<td>PL - 2016 Parking Lot Engineering Svcs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>415193</td>
<td>PL - Davis Street Permeable Parking Repl</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>417024</td>
<td>PL - Levy Center Lot</td>
<td>$650,000</td>
<td>$500,000</td>
<td>(150,000)</td>
</tr>
</tbody>
</table>

### Parking Lot Projects

- **TOTAL TRANSPORTATION PROJECTS**  
  $2,265,000  
  $2,105,000  
  (160,000)
## City of Evanston
### 2017 Unabated G.O. Funded Capital Improvement Program

#### Attachment 1

<table>
<thead>
<tr>
<th>Project Number</th>
<th>Project Title</th>
<th>Original FY 2017 G.O. Bond Proposal</th>
<th>Revised 2017 G.O. Bond Proposal</th>
<th>Net Change Recommended</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>PARKS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>516002</td>
<td>Church Street Harbor - South Pier Reconstruction</td>
<td>$370,000</td>
<td>$0</td>
<td>(370,000)</td>
</tr>
<tr>
<td>516004</td>
<td>Fountain Square Renovations - Engineering</td>
<td>$175,000</td>
<td>$175,000</td>
<td></td>
</tr>
<tr>
<td>516004</td>
<td>Fountain Square Renovations - Construction</td>
<td>$1,200,000</td>
<td>$1,200,000</td>
<td></td>
</tr>
<tr>
<td>517001</td>
<td>Lovelace Park - Pond Rehabilitation</td>
<td>$</td>
<td>$</td>
<td></td>
</tr>
<tr>
<td>517002</td>
<td>James Park - North Baseball Field</td>
<td>$1,000,000</td>
<td>$980,000</td>
<td>(20,000)</td>
</tr>
<tr>
<td>n/a</td>
<td>Parks Contingency</td>
<td>$75,000</td>
<td>$75,000</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL PARKS PROJECTS</strong></td>
<td>$1,445,000</td>
<td>$2,430,000</td>
<td>985,000</td>
</tr>
<tr>
<td></td>
<td><strong>FACILITIES</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>617001</td>
<td>Chandler - HVAC Improvements - Engr Design Svcs</td>
<td>$75,000</td>
<td>$75,000</td>
<td></td>
</tr>
<tr>
<td>617002</td>
<td>Chandler - Electrical Upgrades</td>
<td>$65,000</td>
<td>$65,000</td>
<td></td>
</tr>
<tr>
<td>617003</td>
<td>Chandler - Exterior Waterproofing</td>
<td>$200,000</td>
<td>$0</td>
<td>(200,000)</td>
</tr>
<tr>
<td>616017</td>
<td>Crown Center - Consulting Svcs (Planning and Design)</td>
<td>$900,000</td>
<td>$900,000</td>
<td></td>
</tr>
<tr>
<td>617004</td>
<td>Ecology Center - Roofing / Clerestory / Masonry</td>
<td>$80,000</td>
<td>$80,000</td>
<td></td>
</tr>
<tr>
<td>617005</td>
<td>Ecology Center - Crawl Space Impr - Engr Design</td>
<td>$50,000</td>
<td>$0</td>
<td>(50,000)</td>
</tr>
<tr>
<td>616007</td>
<td>Fleetwood - HVAC and Electrical - Const</td>
<td>$900,000</td>
<td>$900,000</td>
<td></td>
</tr>
<tr>
<td>617006</td>
<td>Fleetwood - Restrooms</td>
<td>$150,000</td>
<td>$185,000</td>
<td>35,000</td>
</tr>
<tr>
<td>616020</td>
<td>Gibbs Morrison - Site Improvements - Const</td>
<td>$50,000</td>
<td>$80,000</td>
<td>30,000</td>
</tr>
<tr>
<td>617007</td>
<td>Levy Center - Solar Panel Installation</td>
<td>$100,000</td>
<td>$65,000</td>
<td>(35,000)</td>
</tr>
<tr>
<td>617008</td>
<td>Civic Center - Security Improvements</td>
<td>$175,000</td>
<td>$0</td>
<td>(175,000)</td>
</tr>
<tr>
<td>617009</td>
<td>Civic Center - Boiler Replacement - Engr Design Svcs</td>
<td>$100,000</td>
<td>$100,000</td>
<td></td>
</tr>
<tr>
<td>617070</td>
<td>Fire Station 1,2,4 - Bunkroom Upgrades</td>
<td>$30,000</td>
<td>$30,000</td>
<td></td>
</tr>
<tr>
<td>617011</td>
<td>Sherman Avenue Garage - Coating Rehabilitation</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>617012</td>
<td>Sherman Avenue Garage - Elevator Cab Flooring</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## City of Evanston
### 2017 Unabated G.O. Funded Capital Improvement Program

#### Attachment 1

<table>
<thead>
<tr>
<th>Project Number</th>
<th>Project Title</th>
<th>Original FY 2017 G.O. Bond Proposal</th>
<th>Revised 2017 G.O. Bond Proposal</th>
<th>Net Change Recommended</th>
</tr>
</thead>
<tbody>
<tr>
<td>617013</td>
<td>Maple Street Garage - Pavement Striping and Traffic Coating</td>
<td>$50,000</td>
<td>$50,000</td>
<td>-</td>
</tr>
<tr>
<td>617014</td>
<td>Data Center Study</td>
<td>$200,000</td>
<td>$300,000</td>
<td>100,000</td>
</tr>
<tr>
<td>n/a</td>
<td>Energy Efficiency Improvements</td>
<td>$50,000</td>
<td>$50,000</td>
<td>-</td>
</tr>
<tr>
<td>n/a</td>
<td>Facilities Contingency</td>
<td>$200,000</td>
<td>$570,000</td>
<td>370,000</td>
</tr>
<tr>
<td>616031</td>
<td>Harley-Clarke Repairs</td>
<td>$250,000</td>
<td>0</td>
<td>(250,000)</td>
</tr>
<tr>
<td>617016</td>
<td>Howard Street Theater</td>
<td>$70,000</td>
<td>$55,000</td>
<td>(15,000)</td>
</tr>
<tr>
<td>n/a</td>
<td>Solar Panel Install</td>
<td>$50,000</td>
<td>$50,000</td>
<td>-</td>
</tr>
<tr>
<td>617018</td>
<td>Roofing Repairs - Miscellaneous Facilities</td>
<td>$150,000</td>
<td>$105,000</td>
<td>(45,000)</td>
</tr>
<tr>
<td>617019</td>
<td>Fog House Roof and Masonry</td>
<td>$3,895,000</td>
<td>$3,660,000</td>
<td>(235,000)</td>
</tr>
</tbody>
</table>
## City of Evanston
### 2017 Unabated G.O. Funded Capital Improvement Program

<table>
<thead>
<tr>
<th>Project Number</th>
<th>Project Title</th>
<th>Original FY 2017 G.O. Bond Proposal</th>
<th>Revised 2017 G.O. Bond Proposal</th>
<th>Net Change Recommended</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>MISCELLANEOUS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>117003</td>
<td>Network Switch Reliability</td>
<td>$125,000</td>
<td>$125,000</td>
<td>$0</td>
</tr>
<tr>
<td>117003</td>
<td>Engineering transfer to General Fund</td>
<td>$500,000</td>
<td>$500,000</td>
<td>$0</td>
</tr>
<tr>
<td>117004</td>
<td>Public Art - Neighborhood Public Art</td>
<td>$75,000</td>
<td>$75,000</td>
<td>$0</td>
</tr>
<tr>
<td><strong>TOTAL MISCELLANEOUS PROJECTS</strong></td>
<td></td>
<td>$700,000</td>
<td>$700,000</td>
<td>$0</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>SUMMARY</strong></th>
<th>FY 2017 GO Bond</th>
</tr>
</thead>
<tbody>
<tr>
<td>Street Resurfacing, Water Main, Sewer Projects</td>
<td>$3,990,000</td>
</tr>
<tr>
<td>Other Transportation</td>
<td>$2,265,000</td>
</tr>
<tr>
<td>Parks</td>
<td>$1,446,000</td>
</tr>
<tr>
<td>Facilities</td>
<td>$3,895,000</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>$700,000</td>
</tr>
<tr>
<td><strong>TOTAL 2017 CIP</strong></td>
<td>#REF!</td>
</tr>
</tbody>
</table>

### LIBRARY

<table>
<thead>
<tr>
<th>Project Number</th>
<th>Project Title</th>
<th>Original FY 2017 G.O. Bond Proposal</th>
<th>Revised 2017 G.O. Bond Proposal</th>
</tr>
</thead>
<tbody>
<tr>
<td>480006</td>
<td>Main Library - Interior Renovations</td>
<td>$2,500,000</td>
<td>$2,500,000</td>
</tr>
<tr>
<td>480007</td>
<td>Main Library - Weatherproofing - Phases 2 &amp; 3</td>
<td>$250,000</td>
<td>$250,000</td>
</tr>
<tr>
<td>480008</td>
<td>Main Library - Parking Garage Renovations</td>
<td>$50,000</td>
<td>$50,000</td>
</tr>
<tr>
<td>480009</td>
<td>Main Library - Generator</td>
<td>$150,000</td>
<td>$150,000</td>
</tr>
<tr>
<td>480010</td>
<td>North Branch - 2022 Central Street Improvements</td>
<td>$150,000</td>
<td>$150,000</td>
</tr>
<tr>
<td>480011</td>
<td>North Branch - Roof and Gutter Replacement</td>
<td>$150,000</td>
<td>$150,000</td>
</tr>
<tr>
<td>480012</td>
<td>North Branch - Exterior Improvements</td>
<td>$249,500</td>
<td>$249,500</td>
</tr>
</tbody>
</table>
### City of Evanston
### 2017 Unabated G.O. Funded Capital Improvement Program

**Attachment 1**

<table>
<thead>
<tr>
<th>Project Number</th>
<th>Project Title</th>
<th>Original FY 2017 G.O. Bond Proposal</th>
<th>Revised 2017 G.O. Bond Proposal</th>
<th>Net Change Recommended</th>
</tr>
</thead>
<tbody>
<tr>
<td>480013</td>
<td>North Branch - Asbestos Remediation</td>
<td>$75,000</td>
<td>$75,000</td>
<td></td>
</tr>
<tr>
<td>616017</td>
<td>Robert Crown - New Library Branch</td>
<td>$500,000</td>
<td>$500,000</td>
<td></td>
</tr>
</tbody>
</table>

| TOTAL LIBRARY PROJECTS | $3,924,500 | $3,924,500 | $ | - |
ORDINANCE NUMBER 82-O-17

AN ORDINANCE providing for the issuance of one or more series of not to exceed $14,500,000 General Obligation Corporate Purpose Bonds, Series 2017A, one or more series of not to exceed $9,665,000 General Obligation Refunding Bonds, Series 2017B, and one or more series of not to exceed $5,000,000 Taxable General Obligation Corporate Purpose Bonds, Series 2017C of the City of Evanston, Cook County, Illinois, for capital improvement and refunding purposes, authorizing the execution of one or more bond orders in connection therewith, providing for the levy and collection of a direct annual tax for the payment of the principal of and interest on said bonds, authorizing and directing the execution of an escrow agreement in connection with said bonds, and authorizing and directing the sale of said bonds at public competitive sale.
Introduced on the 14th day of August, 2017.

Adopted by the City Council on the 11th day of September, 2017.

Published in Pamphlet Form by Authority of the Corporate Authorities on the ____ day of September, 2017.
# TABLE OF CONTENTS

<table>
<thead>
<tr>
<th>SECTION</th>
<th>HEADING</th>
<th>PAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Preambles</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SECTION 1.</td>
<td>DEFINITIONS</td>
<td>6</td>
</tr>
<tr>
<td>SECTION 2.</td>
<td>INCORPORATION OF PREAMBLES</td>
<td>11</td>
</tr>
<tr>
<td>SECTION 3.</td>
<td>DETERMINATION TO ISSUE BONDS</td>
<td>11</td>
</tr>
<tr>
<td>SECTION 4.</td>
<td>BOND DETAILS</td>
<td>11</td>
</tr>
<tr>
<td>SECTION 5.</td>
<td>REGISTRATION OF BONDS; PERSONS TREATED AS OWNERS</td>
<td>14</td>
</tr>
<tr>
<td>SECTION 6.</td>
<td>BOOK-ENTRY PROVISIONS</td>
<td>16</td>
</tr>
<tr>
<td>SECTION 7.</td>
<td>EXECUTION; AUTHENTICATION</td>
<td>18</td>
</tr>
<tr>
<td>SECTION 8.</td>
<td>REDEMPTION</td>
<td>18</td>
</tr>
<tr>
<td>SECTION 9.</td>
<td>FORM OF BONDS</td>
<td>24</td>
</tr>
<tr>
<td>SECTION 10.</td>
<td>SECURITY FOR THE BONDS</td>
<td>31</td>
</tr>
<tr>
<td>SECTION 11.</td>
<td>TAX LEVY; ABATEMENTS</td>
<td>31</td>
</tr>
<tr>
<td>SECTION 12.</td>
<td>FILING WITH COUNTY CLERK</td>
<td>32</td>
</tr>
<tr>
<td>SECTION 13.</td>
<td>SALE OF BONDS; BOND ORDER(S); OFFICIAL STATEMENT</td>
<td>33</td>
</tr>
<tr>
<td>SECTION 14.</td>
<td>CONTINUING DISCLOSURE UNDERTAKING</td>
<td>35</td>
</tr>
<tr>
<td>SECTION 15.</td>
<td>CREATION OF FUNDS AND APPROPRIATIONS</td>
<td>36</td>
</tr>
<tr>
<td>SECTION 14.</td>
<td>NON-ARBITRAGE AND TAX-EXEMPTION</td>
<td>39</td>
</tr>
<tr>
<td>SECTION 17.</td>
<td>REIMBURSEMENT</td>
<td>39</td>
</tr>
<tr>
<td>SECTION 18.</td>
<td>MUNICIPAL BOND INSURANCE</td>
<td>40</td>
</tr>
<tr>
<td>SECTION 19.</td>
<td>RIGHTS AND DUTIES OF BOND REGISTRAR</td>
<td>40</td>
</tr>
</tbody>
</table>
SECTION 20. DEFEASANCE ........................................................................................................... 42
SECTION 21. PRIOR BONDS AND TAXES .......................................................................................... 42
SECTION 22. RECORD-KEEPING POLICY AND POST-ISSUANCE COMPLIANCE MATTERS ............... 43
SECTION 23. PUBLICATION OF ORDINANCE ..................................................................................... 43
SECTION 24. SEVERABILITY ........................................................................................................... 43
SECTION 25. SUPERSEDER AND EFFECTIVE DATE .............................................................................. 44

LIST OF EXHIBITS

A—FORM OF BOND ORDER
B—CONTINUING DISCLOSURE UNDERTAKING
C—ESCROW LETTER AGREEMENT
ORDINANCE NUMBER 82-O-17

AN ORDINANCE providing for the issuance of one or more series of not to exceed $14,500,000 General Obligation Corporate Purpose Bonds, Series 2017A, one or more series of not to exceed $9,665,000 General Obligation Refunding Bonds, Series 2017B, and one or more series of not to exceed $5,000,000 Taxable General Obligation Corporate Purpose Bonds, Series 2017C of the City of Evanston, Cook County, Illinois, for capital improvement and refunding purposes, authorizing the execution of one or more bond orders in connection therewith, providing for the levy and collection of a direct annual tax for the payment of the principal of and interest on said bonds, authorizing and directing the execution of an escrow agreement in connection with said bonds, and authorizing and directing the sale of said bonds at public competitive sale.

PREAMBLES

WHEREAS

A. The City of Evanston, Cook County, Illinois (the “City”), has a population in excess of 25,000, and pursuant to the provisions of the 1970 Constitution of the State of Illinois and particularly Article VII, Section 6(a) thereof, is a home rule unit and as such may exercise any power or perform any function pertaining to its government and affairs, including, but not limited to, the power to tax and to incur debt.

B. Pursuant to the home rule provisions of Section 6 of Article VII, the City has the power to incur debt payable from ad valorem property tax receipts or from any other lawful source and maturing within 40 years from the time it is incurred without prior referendum approval.

C. The City Council of the City (the “Corporate Authorities”) has determined it is necessary and convenient for the public health, safety, and welfare to provide for capital improvements at various locations throughout the City, including certain capital expenditures as detailed for the year 2017 in the City’s Capital Improvement Plan, as adopted by the Corporate Authorities, and to pay expenses
incidental to such improvements and costs of issuance of bonds for such purpose (such improvements and related expenses and costs being the “Capital Improvement Project”) at an estimated cost of approximately $14,500,000; and, there being no funds on hand and allocable to the purpose, the Corporate Authorities have determined it is necessary and convenient to borrow not to exceed said sum of $14,500,000 at this time pursuant to the Act (as hereinafter defined) and, in evidence of such borrowing, to issue general obligation bonds (the “2017A Bonds” as hereinafter further defined) of the City for such purpose in not to exceed such principal amount.
D. The City has heretofore issued and there are now outstanding the following legal and validly binding and subsisting obligations of the City:

**GENERAL OBLIGATION BONDS, SERIES 2007, DATED MAY 24, 2007**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Original Principal Amount:</td>
<td>$30,385,000</td>
</tr>
<tr>
<td>Originally Due Serially on December 1 of the Years:</td>
<td>2007 to 2027</td>
</tr>
<tr>
<td>Amount Remaining Outstanding:</td>
<td>$10,960,000</td>
</tr>
<tr>
<td>Amount Which May Be Refunded:</td>
<td>$10,960,000</td>
</tr>
</tbody>
</table>
### Remaining Outstanding 2007 Bonds and 2007 Bonds Which May Be Refunded Due and Described as Follows:

<table>
<thead>
<tr>
<th>December 1 of the Year</th>
<th>Amount ($)</th>
<th>Rate of Interest (%)</th>
<th>Amount Which May Be Refunded</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017</td>
<td>1,400,000</td>
<td>4.250</td>
<td>All</td>
</tr>
<tr>
<td>2018</td>
<td>985,000</td>
<td>4.000</td>
<td>All</td>
</tr>
<tr>
<td>2019</td>
<td>1,020,000</td>
<td>4.000</td>
<td>All</td>
</tr>
<tr>
<td>2021</td>
<td>1,655,000</td>
<td>4.250</td>
<td>All</td>
</tr>
<tr>
<td>2022</td>
<td>880,000</td>
<td>4.250</td>
<td>All</td>
</tr>
<tr>
<td>2023</td>
<td>920,000</td>
<td>4.125</td>
<td>All</td>
</tr>
<tr>
<td>2024</td>
<td>955,000</td>
<td>4.375</td>
<td>All</td>
</tr>
<tr>
<td>2025</td>
<td>1,000,000</td>
<td>5.000</td>
<td>All</td>
</tr>
<tr>
<td>2026</td>
<td>1,045,000</td>
<td>5.000</td>
<td>All</td>
</tr>
<tr>
<td>2027</td>
<td>1,100,000</td>
<td>5.000</td>
<td>All</td>
</tr>
</tbody>
</table>

which bonds (the “Prior Bonds”) are currently subject to redemption prior to maturity at the option of the City on any date, at the redemption price of par plus accrued interest to the date of redemption.

E. The Corporate Authorities have considered and determined that interest rates available in the bond market for the maturities of the Prior Bonds to be refunded are currently more favorable for the City than they were at the time when the Prior Bonds were issued and that it is possible, proper, and advisable to provide for the timely refunding, if such favorable rates continue, of the Prior Bonds, and to provide for the payment and redemption thereof as same become due, to the end of taking advantage of the debt service savings which may result from such lower interest rates (which refunding may hereinafter be referred to as the “Refunding”).
F. The Corporate Authorities hereby determine that it is advisable and in the best interests of the City to provide for the borrowing of not to exceed $9,665,000 at this time pursuant to the Act for the purpose of paying the costs of the Refunding and, in evidence of such borrowing, to provide for the issuance of general obligation bonds (the “2017B Bonds” as hereinafter further defined) of the City for such purpose in not to exceed such principal amount.

G. By proceedings set forth in full in the records of the City, and pursuant to the City’s powers as a home rule unit and the provisions of the Tax Increment Allocation Redevelopment Act of the State of Illinois, as supplemented and amended (the “Tax Increment Act”), the Corporate Authorities have heretofore approved certain plans and projects under the Tax Increment Act with respect to certain redevelopment project areas in the City commonly known as the Dempster Dodge TIF and Chicago Main TIF (collectively, the “TIF Districts”).

H. The Corporate Authorities have determined it is necessary and convenient for the public health, safety, and welfare to refinance certain outstanding lines of credit of the City relating to the TIF Districts (the “Refinancing”) at an estimated cost of approximately $5,000,000; and, there being no funds on hand and allocable to the purpose, the Corporate Authorities have determined it is necessary and convenient to borrow not to exceed said sum of $5,000,000 at this time pursuant to the Act and, in evidence of such borrowing, to issue general obligation bonds (the “2017C Bonds” as hereinafter further defined) of the City for such purpose in not to exceed such principal amount.

I. Bonds for the Capital Improvement Project and the Refunding are eligible to be tax-exempt (under Section 103 of the Internal Revenue Code of 1986), but bonds for the Refinancing are not so eligible.

J. The Corporate Authorities have heretofore and it hereby expressly is determined that it is desirable and in the best interests of the City that there be authorized at this time the borrowing of
money for the Capital Improvement Project, the Refunding and the Refinancing and, in evidence of such
borrowing, the issuance of bonds of the City, and that certain officers of the City be authorized to sell
the 2017A Bonds, the 2017B Bonds and the 2017C Bonds and, accordingly, it is necessary that said
officers be so authorized within certain parameters as hereinafter set forth.

NOW THEREFORE Be It Ordained by the City Council of the City of Evanston, Cook County, Illinois,
in the exercise of its home rule powers, as follows:

Section 1. Definitions. Words and terms used in this Ordinance shall have the meanings
given them, unless the context or use clearly indicates another or different meaning is intended. Words
and terms defined in the singular may be used in the plural and vice-versa. Reference to any gender
shall be deemed to include the other and also inanimate persons such as corporations, where
applicable.

A. The following words and terms are as defined in the preambles.

Capital Improvement Project

City

Corporate Authorities

Prior Bonds

Refinancing

Refunding

Tax Increment Act

TIF Districts
B. The following words and terms are defined as set forth.

“2017A Bonds” means the General Obligation Corporate Purpose Bonds, Series 2017A authorized to be issued by this Ordinance.

“2017B Bonds” means the General Obligation Refunding Bonds, Series 2017B authorized to be issued by this Ordinance.

“2017C Bonds” means the Taxable General Obligation Corporate Purpose Bonds, Series 2017C authorized to be issued by this Ordinance.

“Act” means the Illinois Municipal Code, as supplemented and amended, and also the home rule powers of the City under Section 6 of Article VII of the Illinois Constitution of 1970; and in the event of conflict between the provisions of said Municipal Code and home rule powers, the home rule powers shall be deemed to supersede the provisions of said Municipal Code; and, further, includes the Local Government Debt Reform Act, as amended.

“Ad Valorem Property Taxes” means the real property taxes levied to pay the Bonds as described and levied in Section 11 of this Ordinance.


“Bond Funds” means the Bond Funds established and defined in Section 15 of this Ordinance.

“Bond Moneys” means the Ad Valorem Property Taxes and any other moneys deposited into the Bond Funds and investment income held in the Bond Funds.

“Bond Order” means each Bond Order as authorized to be executed by Designated Officers of the City as provided in Section 13 of this Ordinance, substantially in the form (with
related certificates) as attached hereto as Exhibit A, and by which the final terms of the Bonds described therein will be established.

“Bond Purchase Agreement’’ means the contract for the sale of each Series of the Bonds by and between the City and the Purchaser, which shall be in each instance the Official Bid Form, as executed, in response to an Official Notice of Sale given by the City in connection with the public competitive sale of each Series of the Bonds.

“Bond Register” means the books of the City kept by the Bond Registrar to evidence the registration and transfer of the Bonds, as provided in this Ordinance.

“Bond Registrar” means the bank, trust company, or national banking association to be designated in the Bond Order, or its successors, in its capacity as bond registrar and paying agent under this Ordinance, or a substituted bond registrar and paying agent as hereinafter provided.

“Bonds” means any of the one or more series of general obligation bonds of various names authorized to be issued by this Ordinance, including, specifically, the 2017A Bonds, the 2017B Bonds and the 2017C Bonds.

“Book-Entry Form” means the form of the Bonds as fully registered and available in physical form only to the Depository.


“Continuing Disclosure Undertaking” means the undertaking by the City for the benefit of the Purchaser as authorized in Section 14 of this Ordinance and substantially in the form as attached hereto as Exhibit B.
“County” means The County of Cook, Illinois.

“County Clerk” means the County Clerk of the County.

“Dated Date” means the dated date for each Series of Bonds, as set forth in the relevant Bond Order.

“Depository” means The Depository Trust Company, a limited purpose trust company organized under the laws of the State of New York, its successors, or a successor depository qualified to clear securities under applicable state and federal laws.

“Designated Officers” means the City Manager and the Mayor, acting in concert.

“Escrow Letter Agreement” means the escrow letter agreement between the City and the paying agent for the Prior Bonds, in the form attached hereto as Exhibit C.

“Financial Advisors” means Public Financial Management, Inc., and Independent Public Advisors, LLC.

“Ordinance” means this Ordinance, numbered as set forth on the title page, and passed by the Corporate Authorities on the 11th day of September, 2017.

“Purchase Price” means the price to be paid for the Bonds as set forth in a Bond Order, provided that no Purchase Price for any Series of Bonds shall be less than 98.75% of the par value of said Series of Bonds, plus accrued interest from the date of issue to the date of delivery.

“Purchaser” means, for any Series of Bonds, the winning bidder or syndicate at competitive sale.
“Record Date” means the 15th day of the month preceding any regular or other interest payment date occurring on the first day of any month and 15 days preceding any interest payment date occasioned by the redemption of Bonds on other than the first day of a month.

“Refunded Bonds” means the Prior Bonds that are refunded by the 2017B Bonds, as set forth in the Bond Order (a form of which is attached hereto as Exhibit A) and the Escrow Letter Agreement (a form of which is attached hereto as Exhibit C).

“Series” means any of the one or more separate series of the Bonds authorized to be issued pursuant to this Ordinance.

“Taxable” means, with respect to a Series of Bonds, the status of interest paid and received thereon as includible in gross income of the owners under the Code for federal income tax purposes.

“Tax-exempt” means, with respect to a Series of Bonds, the status of interest paid and received thereon as excludable from gross income of the owners thereof for federal income tax purposes and as not included as an item of tax preference in computing the alternative minimum tax for individuals and corporations under the Code, but as taken into account in computing an adjustment used in determining the federal alternative minimum tax for certain corporations.


“Term Bonds” means Bonds subject to mandatory redemption by operation of the Bond Fund and designated as term bonds in the Bond Order.
C. Definitions also appear in the above preambles or in specific sections, as appearing below. The table of contents preceding and the headings in this Ordinance are for the convenience of the reader and are not a part of this Ordinance.

Section 2. Incorporation of Preambles. The Corporate Authorities hereby find that all of the recitals contained in the preambles to this Ordinance are true, correct, and complete and do incorporate them into this Ordinance by this reference.

Section 3. Determination To Issue Bonds. It is necessary and in the best interests of the City to provide for the Capital Improvement Project, the Refunding and the Refinancing, to pay all necessary or advisable related costs, and to borrow money and issue the Bonds for the purpose of paying such costs. It is hereby found and determined that such borrowing of money is for a proper public purpose or purposes, is in the public interest, and is authorized pursuant to the Act; and these findings and determinations shall be deemed conclusive.

Section 4. Bond Details. A. The 2017A Bonds. There shall be issued and sold the 2017A Bonds in one or more Series in the aggregate principal amount of not to exceed $14,500,000. The 2017A Bonds shall each be designated “General Obligation Corporate Purpose Bond, Series 2017A” or such other name or names or series designations as may be appropriate and as stated in the relevant Bond Order; be dated the date of issuance thereof or such other Dated Date on or prior to the initial date of issuance as may be set forth in the relevant Bond Order if it is determined therein to be a date better suited to the advantageous marketing of the 2017A Bonds; and shall also bear the date of authentication thereof. The 2017A Bonds shall be fully registered and in Book-Entry Form, shall be in denominations of $5,000 or integral multiples thereof (but no single 2017A Bond shall represent principal maturing on more than one date), and shall be numbered consecutively within a Series in such fashion as shall be determined by the Bond Registrar. The 2017A Bonds shall become due and payable
serially or as Term Bonds (subject to right of prior redemption if so provided in the Bond Order) on December 1 of the years in which the 2017A Bonds are to mature. The 2017A Bonds shall mature in the amounts and in the years as shall be set forth in the relevant Bond Order, provided, however, that (a) the final date of maturity of the 2017A Bonds shall not extend past December 1, 2037 and (b) the sum of the principal of and interest on the 2017A Bonds that shall become due (or subject to mandatory redemption) in any given annual period from December 2 to the following December 1 (a “Bond Year”) shall not exceed $1,200,000. Each 2017A Bond shall bear interest at a rate not to exceed four percent (4.0%) from the later of its Dated Date or from the most recent interest payment date to which interest has been paid or duly provided for, until the principal amount of such 2017A Bond is paid or duly provided for, such interest (computed upon the basis of a 360-day year of twelve 30-day months) being payable on June 1 and December 1 of each year, commencing not earlier than June 1, 2018, or such other June 1 or December 1 not later than one year beyond the Dated Date as shall be provided in a relevant Bond Order.

B. THE 2017B BONDS. There shall be issued and sold the 2017B Bonds in one or more Series in the aggregate principal amount of not to exceed $9,665,000. The 2017B Bonds shall each be designated “General Obligation Refunding Bond, Series 2017B” or such other name or names or series designations as may be appropriate and as stated in the relevant Bond Order; be dated the date of issuance thereof or such other Dated Date on or prior to the initial date of issuance as may be set forth in the relevant Bond Order if it is determined therein to be a date better suited to the advantageous marketing of the 2017B Bonds; and shall also bear the date of authentication thereof. The 2017B Bonds shall be fully registered and in Book-Entry Form, shall be in denominations of $5,000 or integral multiples thereof (but no single 2017B Bond shall represent principal maturing on more than one date), and shall be numbered consecutively within a Series in such fashion as shall be determined by the Bond Registrar. The 2017B Bonds shall become due and payable serially or as Term Bonds (subject to right of prior
redemption if so provided in the Bond Order) on December 1 of the years in which the 2017B Bonds are to mature. The 2017B Bonds shall mature in the amounts and in the years as shall be set forth in the relevant Bond Order, provided, however, that (a) the final date of maturity of the 2017B Bonds shall not extend past December 1, 2027 and (b) the sum of the principal of and interest on the 2017B Bonds that shall become due (or subject to mandatory redemption) in any given Bond Year shall not exceed $1,642,209. Each 2017B Bond shall bear interest at a rate not to exceed four percent (4.0%) from the later of its Dated Date or from the most recent interest payment date to which interest has been paid or duly provided for, until the principal amount of such 2017B Bond is paid or duly provided for, such interest (computed upon the basis of a 360-day year of twelve 30-day months) being payable on June 1 and December 1 of each year, commencing not earlier than June 1, 2018, or such other June 1 or December 1 not later than one year beyond the Dated Date as shall be provided in a relevant Bond Order.

C. THE 2017C BONDS. There shall be issued and sold the 2017C Bonds in one or more Series in the aggregate principal amount of not to exceed $5,000,000. The 2017C Bonds shall each be designated “Taxable General Obligation Corporate Purpose Bond, Series 2017C” or such other name or names or series designations as may be appropriate and as stated in the relevant Bond Order; be dated the date of issuance thereof or such other Dated Date on or prior to the initial date of issuance as may be set forth in the relevant Bond Order if it is determined therein to be a date better suited to the advantageous marketing of the 2017C Bonds; and shall also bear the date of authentication thereof. The 2017C Bonds shall be fully registered and in Book-Entry Form, shall be in denominations of $5,000 or integral multiples thereof (but no single 2017C Bond shall represent principal maturing on more than one date), and shall be numbered consecutively within a Series in such fashion as shall be determined by the Bond Registrar. The 2017C Bonds shall become due and payable serially or as Term Bonds (subject to right of prior redemption if so provided in the Bond Order) on December 1 of the years in which the
2017C Bonds are to mature. The 2017C Bonds shall mature in the amounts and in the years as shall be set forth in the relevant Bond Order, provided, however, that (a) the final date of maturity of the 2017C Bonds shall not extend past December 1, 2037, and (b) the sum of the principal of and interest on the 2017C Bonds that shall become due (or subject to mandatory redemption) in any given Bond Year shall not exceed $1,050,000. Each 2017C Bond shall bear interest at a rate not to exceed four percent (4.0%) from the later of its Dated Date or from the most recent interest payment date to which interest has been paid or duly provided for, until the principal amount of such 2017C Bond is paid or duly provided for, such interest (computed upon the basis of a 360-day year of twelve 30-day months) being payable on June 1 and December 1 of each year, commencing not earlier than June 1, 2018, or such other June 1 or December 1 not later than one year beyond the Dated Date as shall be provided in a relevant Bond Order.

D. GENERAL. Interest on each Bond shall be paid by check or draft of the Bond Registrar, payable upon presentation thereof in lawful money of the United States of America, to the person in whose name such Bond is registered at the close of business on the applicable Record Date and mailed to the registered owner of the Bond as shown in the Bond Registrar or at such other address furnished in writing by such Registered Owner, or as otherwise may be agreed with the Depository for so long as the Depository or its nominee is the registered owner as of a given Record Date. The principal of the Bonds shall be payable in lawful money of the United States of America upon presentation thereof at the office of the Bond Registrar maintained for the purpose.

Section 5. Registration of Bonds; Persons Treated as Owners. The City shall cause the Bond Register to be kept at the office of the Bond Registrar maintained for such purpose, which is hereby constituted and appointed the registrar of the City for the Bonds. The City shall prepare, and the Bond Registrar or such other agent as the City may designate shall keep custody of, multiple Bond blanks executed by the City for use in the transfer and exchange of Bonds. Subject to the provisions of this
Ordinance relating to the Bonds in Book-Entry Form, any Bond may be transferred or exchanged, but only in the manner, subject to the limitations, and upon payment of the charges as set forth in this Ordinance. Upon surrender for transfer or exchange of any Bond at the office of the Bond Registrar maintained for the purpose, duly endorsed by or accompanied by a written instrument or instruments of transfer or exchange in form satisfactory to the Bond Registrar and duly executed by the registered owner or an attorney for such owner duly authorized in writing, the City shall execute and the Bond Registrar shall authenticate, date, and deliver in the name of the transferee or transferees or, in the case of an exchange, the registered owner, a new fully registered Bond or Bonds of like Series and tenor, of the same maturity, bearing the same interest rate, of authorized denominations, for a like aggregate principal amount. The Bond Registrar shall not be required to transfer or exchange any Bond during the period from the close of business on the Record Date for an interest payment to the opening of business on such interest payment date or during the period of 15 days preceding the giving of notice of redemption of Bonds or to transfer or exchange any Bond all or any portion of which has been called for redemption. The execution by the City of any fully registered Bond shall constitute full and due authorization of such Bond, and the Bond Registrar shall thereby be authorized to authenticate, date and deliver such Bond; provided, however, the principal amount of Bonds of each Series and maturity authenticated by the Bond Registrar shall not at any one time exceed the authorized principal amount of Bonds for such Series and maturity less the amount of such Bonds which have been paid. The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes, and payment of the principal of or interest on any Bond shall be made only to or upon the order of the registered owner thereof or his legal representative. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid. No service charge shall be made to any registered owner of Bonds for any transfer or exchange of
Bonds, but the City or the Bond Registrar may require payment of a sum sufficient to cover any tax or other governmental charge that may be imposed in connection with any transfer or exchange of Bonds.

Section 6.  Book-Entry Provisions. The Bonds shall be initially issued in the form of a separate single fully registered Bond for each of the maturities of each of the Series of the Bonds. Upon initial issuance, the ownership of each such Bond shall be registered in the Bond Register in the name of the Depository or a designee or nominee of the Depository (such depository or nominee being the “Book-Entry Owner”). Except as otherwise expressly provided, all of the outstanding Bonds from time to time shall be registered in the Bond Register in the name of the Book-Entry Owner (and accordingly in Book-Entry Form as such term is used in this Ordinance). Any City officer, as representative of the City, is hereby authorized, empowered, and directed to execute and deliver or utilize a previously executed and delivered Letter of Representations or Blanket Letter of Representations (either being the “Letter of Representations”) substantially in the form common in the industry, or with such changes therein as the officer executing the Letter of Representations on behalf of the City shall approve, his or her execution thereof to constitute conclusive evidence of approval of such changes, as shall be necessary to effectuate Book-Entry Form. Without limiting the generality of the authority given with respect to entering into such Letter of Representations, it may contain provisions relating to (a) payment procedures, (b) transfers of the Bonds or of beneficial interests therein, (c) redemption notices and procedures unique to the Depository, (d) additional notices or communications, and (e) amendment from time to time to conform with changing customs and practices with respect to securities industry transfer and payment practices. With respect to Bonds registered in the Bond Register in the name of the Book-Entry Owner, none of the City, any City officer, or the Bond Registrar shall have any responsibility or obligation to any broker-dealer, bank, or other financial institution for which the Depository holds Bonds from time to time as securities depository (each such broker-dealer, bank, or other financial institution being referred to herein as a “Depository Participant”) or to any person on
behalf of whom such a Depository Participant holds an interest in the Bonds. Without limiting the meaning of the immediately preceding sentence, the City, any City officer, and the Bond Registrar shall have no responsibility or obligation with respect to (a) the accuracy of the records of the Depository, the Book-Entry Owner, or any Depository Participant with respect to any ownership interest in the Bonds, (b) the delivery to any Depository Participant or any other person, other than a registered owner of a Bond as shown in the Bond Register or as otherwise expressly provided in the Letter of Representations, of any notice with respect to the Bonds, including any notice of redemption, or (c) the payment to any Depository Participant or any other person, other than a registered owner of a Bond as shown in the Bond Register, of any amount with respect to principal of or interest on the Bonds. No person other than a registered owner of a Bond as shown in the Bond Register shall receive a Bond certificate with respect to any Bond. In the event that (a) the City determines that the Depository is incapable of discharging its responsibilities described herein and in the Letter of Representations, (b) the agreement among the City, the Bond Registrar, and the Depository evidenced by the Letter of Representations shall be terminated for any reason, or (c) the City determines that it is in the best interests of the City or of the beneficial owners of a Series of the Bonds either that they be able to obtain certificated Bonds or that another depository is preferable, the City shall notify the Depository and the Depository shall notify the Depository Participants of the availability of Bond certificates, and the Bonds (of a given Series if applicable) shall no longer be restricted to being registered in the Bond Register in the name of the Book-Entry Owner. Alternatively, at such time, the City may determine that the Bonds of such Series shall be registered in the name of and deposited with a successor depository operating a system accommodating Book-Entry Form, as may be acceptable to the City, or such depository’s agent or designee, but if the City does not select such alternate Book-Entry system, then the Bonds of such Series shall be registered in whatever name or names registered owners of Bonds transferring or exchanging Bonds shall designate, in accordance with the provisions of this Ordinance.
Section 7.  Execution; Authentication. The Bonds shall be executed on behalf of the City by the manual or duly authorized facsimile signature of its Mayor and attested by the manual or duly authorized facsimile signature of its City Clerk, as they may determine, and shall be impressed or imprinted with the corporate seal or facsimile seal of the City. In case any such officer whose signature shall appear on any Bond shall cease to be such officer before the delivery of such Bond, such signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery. All Bonds shall have thereon a certificate of authentication, substantially in the form provided, duly executed by the Bond Registrar as authenticating agent of the City and showing the date of authentication. No Bond shall be valid or obligatory for any purpose or be entitled to any security or benefit under this Ordinance unless and until such certificate of authentication shall have been duly executed by the Bond Registrar by manual signature, and such certificate of authentication upon any such Bond shall be conclusive evidence that such Bond has been authenticated and delivered under this Ordinance.

Section 8.  Redemption. The Bonds may be subject to redemption on the terms set forth below.

A.  Optional Redemption. If so provided in the relevant Bond Order, any Bonds may be subject to redemption prior to maturity at the option of the City, in whole or in part on any date, at such times and at such optional redemption prices as shall be determined by the Designated Officers in the relevant Bond Order. Such optional redemption prices shall be expressed as a percentage of the principal amount of Bonds to be redeemed, provided that such percentage shall not exceed one hundred three percent (103%) plus accrued interest to the date of redemption. If less than all of the outstanding Bonds of a Series are to be optionally redeemed, the Bonds to be called shall be called from such Series, in such principal amounts, and from such maturities as may be determined by the City and
within any maturity in the manner hereinafter provided. As provided in the Bond Order, some portion or all of the Bonds may be made not subject to optional redemption.

B. Term Bonds; Mandatory Redemption and Covenants; Effect of Purchase or Optional Redemption of Term Bonds. The Bonds of any Series may be subject to mandatory redemption (as Term Bonds) as provided in a Bond Order; provided, however, that in such event the amounts due pursuant to mandatory redemption shall be the amounts used to satisfy the test set forth in Section 4 of this Ordinance for the maximum amounts of principal and interest due on the Bonds in any given Bond Year. Bonds designated as Term Bonds shall be made subject to mandatory redemption by operation of the Bond Fund at a price of not to exceed par and accrued interest, without premium, on December 1 of the years and in the amounts as shall be determined in a Bond Order. The City covenants that it will redeem Term Bonds pursuant to the mandatory redemption requirement for such Term Bonds. Proper provision for mandatory redemption having been made, the City covenants that the Term Bonds so selected for redemption shall be payable as at maturity, and taxes shall be levied and collected as provided herein accordingly. If the City redeems pursuant to optional redemption as may be provided or purchases Term Bonds of any maturity and cancels the same from Bond Moneys as hereinafter described, then an amount equal to the principal amount of Term Bonds so redeemed or purchased shall be deducted from the mandatory redemption requirements provided for Term Bonds of such maturity, first, in the current year of such requirement, until the requirement for the current year has been fully met, and then in any order of such Term Bonds as due at maturity or subject to mandatory redemption in any year, as the City shall determine. If the City redeems pursuant to optional redemption as may be provided or purchases Term Bonds of any maturity and cancels the same from moneys other than Bond Moneys, then an amount equal to the principal amount of Term Bonds so redeemed or purchased shall be deducted from the amount of such Term Bonds as due at maturity or subject to mandatory redemption requirement in any year, as the City shall determine.
C. Redemption Procedures. Any Bonds subject to redemption shall be identified, notice given, and paid and redeemed pursuant to the procedures as follows.

(1) Redemption Notice. For a mandatory redemption, unless otherwise notified by the City, the Bond Registrar will proceed on behalf of the City as its agent to provide for the mandatory redemption of such Term Bonds without further order or direction hereunder or otherwise. For an optional redemption, the City, shall, at least 45 days prior to any optional redemption date (unless a shorter time period shall be satisfactory to the Bond Registrar), notify the Bond Registrar of such redemption date and of the Series, principal amounts, and maturities of Bonds to be redeemed and, if applicable, the effect on any schedule of mandatory redemption of Term Bonds.

(2) Selection of Bonds within a Maturity. For purposes of any redemption of less than all of the Bonds of a Series of a single maturity, the particular Bonds or portions of Bonds of that Series to be redeemed shall be selected by lot by the Bond Registrar for the Bonds of that Series of such maturity by such method of lottery as the Bond Registrar shall deem fair and appropriate; provided, that such lottery shall provide for the selection for redemption of Bonds or portions thereof so that any $5,000 Bond or $5,000 portion of a Bond shall be as likely to be called for redemption as any other such $5,000 Bond or $5,000 portion. The Bond Registrar shall make such selection (a) upon or prior to the time of the giving of official notice of redemption, or (b) in the event of a refunding or defeasance, upon advice from the City that certain Bonds have been refunded or defeased and are no longer Outstanding as defined.

(3) Official Notice of Redemption. The Bond Registrar shall promptly notify the City in writing of the Bonds or portions of Bonds selected for redemption and, in the case of any Bond selected for partial redemption, the principal amount thereof to be redeemed. Unless
waived by the registered owner of Bonds to be redeemed, official notice of any such
redemption shall be given by the Bond Registrar on behalf of the City by mailing the redemption
notice by first class U.S. mail not less than 30 days and not more than 60 days prior to the date
fixed for redemption to each registered owner of the Bond or Bonds to be redeemed at the
address shown on the Bond Register or at such other address as is furnished in writing by such
registered owner to the Bond Registrar. All official notices of redemption shall include the name
of the Bonds and at least the information as follows:

(a) the redemption date;

(b) the redemption price;

(c) if less than all of the outstanding Bonds of a Series of a particular maturity
are to be redeemed, the identification (and, in the case of partial redemption of Bonds
of that Series within such maturity, the respective principal amounts) of the Bonds to be
redeemed;

(d) a statement that on the redemption date the redemption price will
become due and payable upon each such Bond or portion thereof called for redemption
and that interest thereon shall cease to accrue from and after said date; and

(e) the place where such Bonds are to be surrendered for payment of the
redemption price, which place of payment shall be the office designated for that
purpose of the Bond Registrar.

(4) Conditional Redemption. In the case of an optional redemption of Bonds as
described in paragraph A, above, unless moneys sufficient to pay the redemption price of the
Bonds to be optionally redeemed shall have been received by the Bond Registrar prior to the
giving of such notice of redemption, such notice may, at the option of the City, state that said redemption shall be conditional upon the receipt of such moneys by the Bond Registrar on or prior to the date fixed for redemption. If such moneys are not received, such notice shall be of no force and effect, the City shall not redeem such Bonds, and the Bond Registrar shall give notice, in the same manner in which the notice of redemption was given, that such moneys were not so received and that such Bonds will not be redeemed.

(5) **Bonds Shall Become Due.** Official notice of redemption having been given as described, the Bonds or portions of Bonds so to be redeemed shall, subject to the stated condition with respect to an optional redemption of Bonds in the paragraph (4) immediately preceding, on the redemption date, become due and payable at the redemption price therein specified; and from and after such date (unless the City shall default in the payment of the redemption price) such Bonds or portions of Bonds shall cease to bear interest. Upon surrender of such Bonds for redemption in accordance with said notice, such Bonds shall be paid by the Bond Registrar at the redemption price. The procedure for the payment of interest due as part of the redemption price shall be as herein provided for payment of interest otherwise due.

(6) **Insufficiency in Notice Not Affecting Other Bonds; Failure to Receive Notice; Waiver.** Neither the failure to mail such redemption notice, nor any defect in any notice so mailed, to any particular registered owner of a Bond, shall affect the sufficiency of such notice with respect to other registered owners. Notice having been properly given, failure of a registered owner of a Bond to receive such notice shall not be deemed to invalidate, limit, or delay the effect of the notice or redemption action described in the notice. Such notice may be waived in writing by a registered owner of a Bond entitled to receive such notice, either before or after the event, and such waiver shall be the equivalent of such notice. Waivers of notice by registered owners shall be filed with the Bond Registrar, but such filing shall not be a condition
precedent to the validity of any action taken in reliance upon such waiver. In lieu of the
foregoing official notice, so long as the Bonds are held in Book-Entry Form, notice may be given
as provided in the Letter of Representations; and the giving of such notice shall constitute a
waiver by the Depository and the Book-Entry Owner, as registered owner, of the foregoing
notice. After giving proper notification of redemption to the Bond Registrar, as applicable, the
City shall not be liable for any failure to give or defect in notice.

(7) New Bond in Amount Not Redeemed. Upon surrender for any partial
redemption of any Bond, there shall be prepared for the registered owner a new Bond or Bonds
of like tenor, of authorized denominations, of the Series and the same maturity, and bearing the
same rate of interest in the amount of the unpaid principal.

(8) Effect of Nonpayment upon Redemption. If any Bond or portion of Bond called
for redemption shall not be so paid upon surrender thereof for redemption, the principal shall
become due and payable on demand, as aforesaid, but, until paid or duly provided for, shall
continue to bear interest from the redemption date at the rate borne by the Bond or portion of
Bond so called for redemption.

(9) Bonds to Be Cancelled; Payment to Identify Bonds. All Bonds which have been
redeemed shall be cancelled and destroyed by the Bond Registrar and shall not be reissued.
Upon the payment of the redemption price of Bonds being redeemed, each check or other
transfer of funds issued for such purpose shall bear the CUSIP number identifying, by issue and
maturity, the Bonds being redeemed with the proceeds of such check or other transfer.

(10) Additional Notice. The City agrees to provide such additional notice of
redemption as it may deem advisable at such time as it determines to redeem Bonds, taking into
account any requirements or guidance of the Securities and Exchange Commission, the
Municipal Securities Rulemaking Board, the Governmental Accounting Standards Board, or any other federal or state agency having jurisdiction or authority in such matters; provided, however, that such additional notice shall be (a) advisory in nature, (b) solely in the discretion of the City (unless a separate agreement shall be made), (c) not be a condition precedent of a valid redemption or a part of the Bond contract, and (d) any failure or defect in such notice shall not delay or invalidate the redemption of Bonds for which proper official notice shall have been given. Reference is also made to the provisions of the Continuing Disclosure Undertaking of the City with respect to the Bonds, which may contain other provisions relating to notice of redemption of Bonds.

(11) Bond Registrar to Advise City. As part of its duties hereunder, the Bond Registrar shall prepare and forward to the City a statement as to notices given with respect to each redemption together with copies of the notices as mailed.

Section 9. Form of Bonds. The Bonds shall be in substantially the form hereinafter set forth; provided, however, that if the text of the Bonds is to be printed in its entirety on the front side of the Bonds, then the second paragraph on the front side and the legend “See Reverse Side for Additional Provisions” shall be omitted and the text of paragraphs set forth for the reverse side shall be inserted immediately after the first paragraph.
[FORM OF BONDS - FRONT SIDE]

REGISTERED
No. _____

REGISTERED
$_______

UNITED STATES OF AMERICA
STATE OF ILLINOIS
THE COUNTY OF COOK
CITY OF EVANSTON

[TAXABLE] GENERAL OBLIGATION [CORPORATE PURPOSE] [REFUNDING] BOND,
SERIES 2017[A][B][C]

See Reverse Side for Additional Provisions.

Interest Rate: Date: December 1, ____ Dated Date: ____________, 2017 CUSIP: ________

Registered Owner:

Principal Amount:

KNOW ALL PERSONS BY THESE PRESENTS that the City of Evanston, Cook County, Illinois, a municipality, home rule unit, and political subdivision of the State of Illinois (the “City”), hereby acknowledges itself to owe and for value received promises to pay to the Registered Owner identified above, or registered assigns as hereinafter provided, on the Maturity Date identified above [(but subject to right of prior redemption)], the Principal Amount identified above and to pay interest (computed on the basis of a 360-day year of twelve 30-day months) on such Principal Amount from the later of the
Dated Date of this Bond identified above or from the most recent interest payment date to which interest has been paid or duly provided for, at the Interest Rate per annum identified above, such interest to be payable on June 1 and December 1 of each year, commencing ____________ 1, 20__, until said Principal Amount is paid or duly provided for. The principal of this Bond is payable in lawful money of the United States of America upon presentation hereof at the office maintained for that purpose at ________________, located in the City of _________, ______________, as paying agent and bond registrar (the “Bond Registrar”). Payment of interest shall be made to the Registered Owner hereof as shown on the registration books of the City maintained by the Bond Registrar at the close of business on the applicable Record Date. The Record Date shall be the 15th day of the month preceding any regular interest payment date or a redemption on the first day of any month and the 15th day preceding any other interest payment date which may be occasioned by a redemption of Bonds on a day other than the first day of any month. Interest shall be paid by check or draft of the Bond Registrar, payable upon presentation in lawful money of the United States of America, mailed to the address of such Registered Owner as it appears on such registration books, or at such other address furnished in writing by such Registered Owner to the Bond Registrar, or as otherwise agreed by the City and the Bond Registrar for so long as this Bond is held by a qualified securities clearing corporation as depository, or nominee, in Book-Entry Form as provided for same.

Reference is hereby made to the further provisions of this Bond set forth on the reverse hereof, and such further provisions shall for all purposes have the same effect as if set forth at this place.

It is hereby certified and recited that all conditions, acts, and things required by the constitution and laws of the State of Illinois to exist or to be done precedent to and in the issuance of this Bond, including the Act, have existed and have been properly done, happened, and been performed in regular and due form and time as required by law; that the indebtedness of the City, represented by the Bonds, and including all other indebtedness of the City, howsoever evidenced or incurred, does not exceed any
constitutional or statutory or other lawful limitation; and that provision has been made for the collection of a direct annual tax, in addition to all other taxes, on all of the taxable property in the City sufficient to pay the interest hereon as the same falls due and also to pay and discharge the principal hereof at maturity.

This Bond shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been signed by the Bond Registrar.

IN WITNESS WHEREOF the City of Evanston, Cook County, Illinois, by its City Council, has caused this Bond to be executed by the manual or duly authorized facsimile signature of its Mayor and attested by the manual or duly authorized facsimile signature of its City Clerk and its corporate seal or a facsimile thereof to be impressed or reproduced hereon, all as appearing hereon and as of the Dated Date identified above.

__________________________
Mayor, City of Evanston

Cook County, Illinois

ATTEST:

__________________________
City Clerk, City of Evanston

Cook County, Illinois
[FORM OF AUTHENTICATION]

CERTIFICATE OF AUTHENTICATION

This Bond is one of the Bonds described in the within-mentioned Ordinance and is one of the [Taxable] General Obligation [Corporate Purpose][Refunding] Bonds, Series 2017[A][B][C], having a Dated Date of ________, 2017, of the City of Evanston, Cook County, Illinois.

____________________

____________, ____________

as Bond Registrar

Date of Authentication: ____________, 20__

By SPECIMEN

____________________

Authorized Officer

[FORM OF BONDS - REVERSE SIDE]

This bond is one of a series of bonds (the “Bonds”) in the aggregate principal amount of $____________ issued by the City for the purpose of paying a part of the costs of [the Capital Improvement Project][the Refunding][the Refinancing], and of paying expenses incidental thereto, all as described and defined in Ordinance Number 82-O-17 of the City, passed by the City Council on the 11th day of September, 2017, authorizing the Bonds (as supplemented by the Bond Order authorized therein and executed in connection with the sale of the Bonds, the “Ordinance”), pursuant to and in all respects in compliance with the applicable provisions of the Illinois Municipal Code, as supplemented and amended, and as further supplemented and, where necessary, superseded, by the powers of the City as
a home rule unit under the provisions of Section 6 of Article VII of the Illinois Constitution of 1970, and pursuant to the provisions of the Local Government Debt Reform Act, as amended (such code and powers, as supplemented, being the “Act”), and with the Ordinance, which has been duly executed by the Mayor, and published in pamphlet form, in all respects as by law required.

[Optional and Mandatory Redemption provisions, as needed.]

This Bond is subject to provisions relating to redemption and notice thereof and other terms of redemption; provisions relating to registration, transfer, and exchange; and such other terms and provisions relating to security and payment as are set forth in the Ordinance; to which reference is hereby expressly made, and to all the terms of which the Registered Owner hereof is hereby notified and shall be subject.

The City and the Bond Registrar may deem and treat the Registered Owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof and interest due hereon and for all other purposes, and neither the City nor the Bond Registrar shall be affected by any notice to the contrary.

[FORM OF ASSIGNMENT]

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

___________________________________________________________________________________

___________________________________________________________________________________

Here insert Social Security Number, Employer Identification Number or other Identifying Number.
(Name and Address of Assignee)

the within Bond and does hereby irrevocably constitute and appoint

___________________________________________________________________________________

as attorney to transfer the said Bond on the books kept for registration thereof with full power of substitution in the premises.

Dated: ______________________________ ______________________________

Signature guaranteed: ______________________________

NOTICE: The signature to this transfer and assignment must correspond with the name of the Registered Owner as it appears upon the face of the within Bond in every particular, without alteration or enlargement or any change whatever.

Section 10. Security for the Bonds. The Bonds are a general obligation of the City, for which the full faith and credit of the City are irrevocably pledged, and are payable from the levy of the Ad Valorem Property Taxes on all of the taxable property in the City, without limitation as to rate or amount.

Section 11. Tax Levy; Abatements. For the purpose of providing funds required to pay the interest on the Bonds promptly when and as the same falls due, and to pay and discharge the principal thereof at maturity or as subject to mandatory redemption, there is hereby levied upon all of the taxable property within the City, in the years for which any Series of the Bonds are outstanding, a direct annual tax sufficient for that purpose for each Series of Bonds; and there is hereby levied upon all of the taxable property within the City, in the years for which any Series of the Bonds are outstanding, a direct annual tax (the “Ad Valorem Property Taxes” as defined) in amounts as shall be fully set forth in the Bond Order for each Series of the Bonds. Ad Valorem Property Taxes and other moneys on deposit in the Bond Fund from time to time (“Bond Moneys” as herein defined) shall be applied to pay principal of
and interest on each Series of the Bonds. Interest on or principal of each Series of the Bonds coming
due at any time when there are insufficient Bond Moneys to pay the same shall be paid promptly when
due from current funds on hand in advance of the deposit of the Ad Valorem Property Taxes; and when
the Ad Valorem Property Taxes shall have been collected, reimbursement shall be made to said funds in
the amount so advanced. The City covenants and agrees with the purchasers and registered owners of
the Bonds that so long as any of the Bonds remain outstanding the City will take no action or fail to take
any action which in any way would adversely affect the ability of the City to levy and collect the Ad
Valorem Property Taxes. The City and its officers will comply with all present and future applicable laws
in order to assure that the Ad Valorem Property Taxes may lawfully be levied, extended, and collected as
provided herein. In the event that funds from any other lawful source are made available for the
purpose of paying any principal of or interest on any of the Bonds so as to enable the abatement of the
taxes levied herein for the payment of same, the Corporate Authorities shall, by proper proceedings,
direct the transfer of such funds to the respective Bond Fund, and shall then direct the abatement of the
taxes by the amount so deposited. The City covenants and agrees that it will not direct the abatement
of taxes until money has been deposited into the respective Bond Fund in the amount of such
abatement. A certified copy or other notification of any such proceedings abating taxes may then be
filed with the County Clerk in a timely manner to effect such abatement.

Section 12. Filing with County Clerk. Promptly, after this Ordinance becomes effective and
upon execution of the first Bond Order, a copy hereof, certified by the City Clerk, shall be filed with the
County Clerk. Under authority of this Ordinance, the County Clerk shall in and for each of the years as
set forth in each and every Bond Order ascertain the rate percent required to produce the aggregate Ad
Valorem Property Taxes levied in each of such years; and the County Clerk shall extend the same for
collection on the tax books in connection with other taxes levied in such years in and by the City for
general corporate purposes of the City; and in each of those years such annual tax shall be levied and
collected by and for and on behalf of the City in like manner as taxes for general corporate purposes for such years are levied and collected, without limit as to rate or amount, and in addition to and in excess of all other taxes.

Section 13. Sale of Bonds; Bond Order(s); Official Statement. A. The Designated Officers are hereby authorized to proceed, without any further official authorization or direction whatsoever from the Corporate Authorities, to sell and deliver Bonds as herein provided. The Designated Officers shall be and are hereby authorized and directed to sell each Series of the Bonds to the Purchaser at not less than the Purchase Price, provided, however, that the following conditions shall also be met:

(1) The Purchaser shall be the winning bidder at public competitive sale of the respective Series of Bonds.

(2) The Financial Advisors shall provide advice (in the form of written certificate or report) that the terms of the Bonds are fair and reasonable in light of current conditions in the market for obligations such as the Bonds.

(3) For the 2017B Bonds, the Financial Advisors shall provide advice (in the form of written certificate or report) that the savings accomplished by the Refunding is not less than three percent (3.0%) of the par amount of the Refunded Bonds.

Nothing in this Section shall require the Designated Officers to sell the Bonds if in their judgment the conditions in the bond markets shall have markedly deteriorated from the time of adoption hereof, but the Designated Officers shall have the authority to sell the Bonds in any event so long as the limitations set forth in this Ordinance shall have been met. Incidental to any sale of the Bonds, the Designated Officers shall find and determine that no person responsible for sale of the Bonds and holding any office of the City either by election or appointment, is in any manner financially interested, either directly, in

-33-

369 of 598
his or her own name, or indirectly, in the name of any other person, association, trust or corporation, in the agreement with the Purchaser for the purchase of the Bonds.

B. Upon the sale of the Bonds of any Series, the Designated Officers and any other officers of the City as shall be appropriate shall be and are hereby authorized and directed to approve or execute, or both, such documents of sale of the Bonds of such Series as may be necessary, including, without limitation, a Bond Order, Official Statement, Bond Purchase Agreement, and closing documents; such certifications, tax returns, and documentation as may be required by Bond Counsel, including, specifically, a tax exemption certificate and agreement for the Bonds, to render their opinion(s) as to the Tax-exempt status of the interest on the Tax-exempt Bonds. The Preliminary Official Statement relating to the Bonds, such document to be in substantially the form now on file with the City Clerk and available to the Mayor and Aldermen and to members of the interested public, is hereby in all respects authorized and approved; and the proposed use by the Purchaser of an Official Statement (in substantially the form of the Preliminary Official Statement but with appropriate variations to reflect the final terms of the Bonds) is also hereby authorized and approved. The Designated Officers are (or either of them is) hereby authorized to execute each Bond Purchase Agreement and the Official Statement, their (his or her) execution to constitute full and complete approval of all necessary or appropriate completions and revisions as shall appear therein. Upon the sale of a Series of the Bonds, the Designated Officers so acting shall prepare the Bond Order for same, such document to be in substantially the form as set forth as Exhibit A attached hereto, which shall include the pertinent details of sale as provided herein, and which shall enumerate the levy of taxes to pay the Bonds, and such shall in due course be entered into the records of the City and made available to the Corporate Authorities.

The authority to sell the Bonds pursuant to any Bond Order as herein provided shall expire on December 31, 2017.
Section 14. Continuing Disclosure Undertaking. The Mayor or either of the Designated Officers of the City is hereby authorized, empowered, and directed to execute and deliver the Continuing Disclosure Undertaking in substantially the same form as now before the City as Exhibit B to this Ordinance, or with such changes therein as the officer executing the Continuing Disclosure Undertaking on behalf of the City shall approve, his or her execution thereof to constitute conclusive evidence of his or her approval of such changes. When the Continuing Disclosure Undertaking is executed and delivered on behalf of the City as herein provided, the Continuing Disclosure Undertaking will be binding on the City and the officers, employees, and agents of the City, and the officers, employees, and agents of the City are hereby authorized, empowered, and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Continuing Disclosure Undertaking as executed. Notwithstanding any other provision of this Ordinance, the sole remedies for failure to comply with the Continuing Disclosure Undertaking shall be the ability of the beneficial owner of any Bond to seek mandamus or specific performance by court order, to cause the City to comply with its obligations under the Continuing Disclosure Undertaking.
Section 15. Creation of Funds and Appropriations. A. There is hereby created the “Series 2017A Bonds Debt Service Account” (the “2017A Bond Fund”), which shall be the fund for the payment of principal of and interest on all 2017A Bonds, the “Series 2017B Bonds Debt Service Account” (the “2017B Bond Fund”), which shall be the fund for the payment of principal of and interest on all 2017B Bonds, and the “Series 2017C Bonds Debt Service Account” (the “2017C Bond Fund” and, together with the 2017A Bond Fund and the 2017B Bond Fund, the “Bond Funds”). Accrued interest, if any, received upon delivery of the respective Series of Bonds shall be deposited into the respective Bond Fund and be applied to pay first interest coming due on the corresponding Series of Bonds.

B. The Ad Valorem Property Taxes for each respective Series of Bonds shall either be deposited into the respective Bond Fund and used solely and only for paying the principal of and interest on the respective Series of Bonds or be used to reimburse a fund or account from which advances to the respective Bond Fund may have been made to pay principal of or interest on the Bonds prior to receipt of Ad Valorem Property Taxes. Interest income or investment profit earned in each Bond Fund shall be retained in said Bond Fund for payment of the principal of or interest on the respective Series of Bonds on the interest payment date next after such interest or profit is received or, to the extent lawful and as determined by the Corporate Authorities, transferred to such other fund as may be determined. The City hereby pledges, as equal and ratable security for the respective Series of Bonds, all present and future proceeds of the Ad Valorem Property Taxes for the sole benefit of the registered owners of the respective Series of Bonds, subject to the reserved right of the Corporate Authorities to transfer certain interest income or investment profit earned in the Bond Funds to other funds of the City, as described in the preceding sentence.

C. The amount necessary from the proceeds of each Series of Bonds shall be used to pay costs of issuance of the respective Series of Bonds and shall be deposited into a separate fund, hereby created, designated the “2017[Series Designation] Expense Fund.” Any disbursements from such funds
shall be made from time to time as necessary. Any excess in said fund established for the 2017A Bonds shall be deposited into the Capital Improvement Project Fund hereinafter created after six months from the date of issuance of the 2017A Bonds. Any excess in said fund established for the 2017B Bonds shall be deposited into the 2017B Bond Fund hereinabove created after six months from the date of issuance of the 2017A Bonds. Any excess in said fund established for the 2017C Bonds shall be deposited into the 2017C Bond Fund hereinabove created after six months from the date of issuance of the 2017C Bonds.

D. The remaining proceeds of the 2017A Bonds shall be set aside in a separate fund, hereby created, and designated as the “Series 2017A Capital Improvement Project Fund” (the “Capital Improvement Project Fund”), and be used to pay costs of the Capital Improvement Project, including costs of issuance of the Bonds which for any reason are not paid from the 2017A Expense Fund.

E. The proceeds of the 2017B Bonds not needed to pay the expenses of issuing the 2017B Bonds, together with any premium received from the sale of the 2017B Bonds and such additional amounts as may be necessary from the general funds of the City, are hereby appropriated for the purpose of refunding the Refunded Bonds and are hereby ordered deposited in escrow pursuant to the Escrow Letter Agreement, in substantially the form attached hereto as Exhibit C and made a part hereof by this reference, or with such changes therein as shall be approved by the officers of the City executing the Escrow Letter Agreement, such execution to constitute evidence of the approval of such changes, for the purpose of paying the principal of and interest on the Refunded Bonds when due and upon redemption thereof. The Corporate Authorities approve the form, terms and provisions of the Escrow Letter Agreement and direct the Mayor and City Clerk of the City to execute, attest and deliver the Escrow Letter Agreement in the name and on behalf of the City. Amounts in the escrow may be used to purchase U.S. Treasury Securities – State and Local Government Series (the “Government Securities”), or held in cash or invested in Defeasance Obligations (as defined in Section 20 of this Ordinance), to provide for the principal and interest payable on the Refunded Bonds when redeemed. The paying
agent for the Prior Bonds is hereby authorized to act as agent for the City in the purchase of the Government Securities. In accordance with the redemption provisions of the ordinance authorizing the issuance of the Refunded Bonds, the City by the Corporate Authorities does hereby make provision for the payment of and does hereby call (subject only to the delivery of the 2017B Bonds) the Refunded Bonds for redemption on the redemption date, specified in and as provided by the terms of the Escrow Letter Agreement.

F. The proceeds of the 2017C Bonds not needed to pay the expenses of issuing the 2017C Bonds, together with any premium received from the sale of the 2017C Bonds and such additional amounts as may be necessary from the general funds of the City, are hereby appropriated for the purpose of repaying certain outstanding lines of credit associated with the TIF Districts, and shall be set aside in a separate fund, hereby created, and designated as the “Series 2017C Refinancing Fund” (the “Refinancing Fund”).

G. Alternatively, the Treasurer of the City may allocate proceeds of the Bonds otherwise designated for the respective Bond Fund, the respective Expense Fund, the Capital Improvement Project Fund or the TIF Project Fund to one or more related funds of the City already in existence; provided, however, that this shall not relieve the City officers of the duty to account for the proceeds as herein provided.

H. The Corporate Authorities reserve the right, as it becomes necessary from time to time, to revise the Capital Improvement Project, to change priorities, to revise cost allocations between projects and to substitute projects, in order to meet current needs of the City; subject, however, to the various covenants set forth in this Ordinance and in related certificates given in connection with delivery of the Bonds and also subject to the obtaining of the opinion of Bond Counsel or of some other attorney or firm of attorneys whose opinions are generally acceptable to the purchasers in the national marketplace.
of governmental Tax-exempt obligations ("Other Bond Counsel") that such changes or substitutions are proper under the Act and do not adversely affect the Tax-exempt status of the Tax-exempt Bonds.

Section 16. Non-Arbitrage and Tax-Exemption. The City hereby covenants that it will not take any action, omit to take any action or permit the taking or omission of any action within its control (including, without limitation, making or permitting any use of the proceeds of the Tax-exempt Bonds) if taking, permitting, or omitting to take such action would cause any of the Tax-exempt Bonds to be an arbitrage bond or a private activity bond within the meaning of the Code, or would otherwise cause the interest on the Tax-exempt Bonds to be included in the gross income of the recipients thereof for federal income tax purposes. The City acknowledges that, in the event of an examination by the Internal Revenue Service of the exemption from federal income taxation for interest paid on the Tax-exempt Bonds, under present rules, the City may be treated as a "taxpayer" in such examination and agrees that it will respond in a commercially reasonable manner to any inquiries from the Internal Revenue Service in connection with such an examination. In furtherance of the foregoing provisions, but without limiting their generality, the City agrees: (a) through its officers, to make such further specific covenants, representations as shall be truthful, and assurances as may be necessary or advisable; (b) to comply with all representations, covenants, and assurances contained in certificates or agreements as may be prepared by Bond Counsel; (c) to consult with such Bond Counsel and to comply with such advice as may be given; (d) to file such forms, statements, and supporting documents as may be required and in a timely manner; and (e) if deemed necessary or advisable by its officers, to employ and pay fiscal agents, financial advisors, attorneys, and other persons to assist the City in such compliance.

Section 17. Reimbursement. With respect to expenditures for the Capital Improvement Project paid within the 60-day period ending on this date and with respect to which no declaration of intent was previously made, the City hereby declares its intent to reimburse such expenditures and hereby allocates proceeds of the 2017A Bonds in the amount indicated in the Tax Exemption Certificate
and Agreement to be delivered in connection with the issuance of the Bonds to reimburse said expenditures.

Section 18. Municipal Bond Insurance. In the event the payment of principal of and interest on a Series of the Bonds is insured pursuant to a municipal bond insurance policy (a “Municipal Bond Insurance Policy”) issued by a bond insurer (a “Bond Insurer”), and as long as such Municipal Bond Insurance Policy shall be in full force and effect, the City and the Bond Registrar agree to comply with such usual and reasonable provisions regarding presentment and payment of such Bonds, subrogation of the rights of the Bondholders to the Bond Insurer when holding such Bonds, amendment hereof, or other terms, as approved by any of the City officers on advice of counsel, his or her approval to constitute full and complete acceptance by the City of such terms and provisions under authority of this Section.

Section 19. Rights and Duties of Bond Registrar. If requested by the Bond Registrar, any officer of the City is authorized to execute a mutually agreeable form of agreement between the City and the Bond Registrar with respect to the obligations and duties of the Bond Registrar under this Ordinance. In addition to the terms of such agreement and subject to modification thereby, the Bond Registrar by acceptance of duties under this Ordinance agrees (a) to act as bond registrar, paying agent, authenticating agent, and transfer agent as provided herein; (b) to maintain a list of Bondholders as set forth herein and to furnish such list to the City upon request, but otherwise to keep such list confidential to the extent permitted by law; (c) to cancel and/or destroy Bonds which have been paid at maturity or submitted for exchange or transfer; (d) to furnish the City at least annually a certificate with respect to Bonds cancelled and/or destroyed; and (e) to furnish the City at least annually an audit confirmation of Bonds paid, Bonds outstanding, and payments made with respect to interest on the Bonds. The City covenants with respect to the Bond Registrar, and the Bond Registrar further covenants and agrees as follows:
(A) The City shall at all times retain a Bond Registrar with respect to the Bonds; it will maintain at the designated office(s) of such Bond Registrar a place or places where Bonds may be presented for payment, registration, transfer, or exchange; and it will require that the Bond Registrar properly maintain the Bond Register and perform the other duties and obligations imposed upon it by this Ordinance in a manner consistent with the standards, customs and practices of the municipal securities industry.

(B) The Bond Registrar shall signify its acceptance of the duties and obligations imposed upon it by this Ordinance by executing the certificate of authentication on any Bond, and by such execution the Bond Registrar shall be deemed to have certified to the City that it has all requisite power to accept and has accepted such duties and obligations not only with respect to the Bond so authenticated but with respect to all the Bonds. Any Bond Registrar shall be the agent of the City and shall not be liable in connection with the performance of its duties except for its own negligence or willful wrongdoing. Any Bond Registrar shall, however, be responsible for any representation in its certificate of authentication on Bonds.

(C) The City may remove the Bond Registrar at any time. In case at any time the Bond Registrar shall resign, shall be removed, shall become incapable of acting, or shall be adjudicated a bankrupt or insolvent, or if a receiver, liquidator, or conservator of the Bond Registrar or of the property thereof shall be appointed, or if any public officer shall take charge or control of the Bond Registrar or of the property or affairs thereof, the City covenants and agrees that it will thereupon appoint a successor Bond Registrar. The City shall give notice of any such appointment made by it to each registered owner of any Bond within twenty days after such appointment in any reasonable manner as the City shall select. Any Bond Registrar appointed under the provisions of this Section shall be a bank, trust company, or national banking association, and having capital and surplus and undivided profits in excess of $50,000,000. The
City Clerk of the City is hereby directed to file a certified copy of this Ordinance with the Bond Registrar.

Section 20. Defeasance. Any Bond or Bonds (a) which are paid and cancelled; (b) which have matured and for which sufficient sums been deposited with the Bond Registrar to pay all principal and interest due thereon; or (c) (i) for which sufficient funds and Defeasance Obligations have been deposited with the Bond Registrar or similar institution to pay, taking into account investment earnings on such obligations, all principal of and interest on such Bond or Bonds when due at maturity, pursuant to an irrevocable escrow or trust agreement, (ii) accompanied by an opinion of Bond Counsel or Other Bond Counsel as to compliance with the covenants with respect to such Bonds, and (iii) accompanied by an express declaration of defeasance by the Corporate Authorities; shall cease to have any lien on or right to receive or be paid from Bond Moneys or the Bond Fund hereunder and shall no longer have the benefits of any covenant for the registered owners of outstanding Bonds as set forth herein as such relates to lien and security of the outstanding Bonds. All covenants relative to the Tax-exempt status of Tax-exempt Bonds; and payment, registration, transfer, and exchange; are expressly continued for all affected Bonds whether outstanding Bonds or not. For purposes of this Section, “Defeasance Obligations” means (a) noncallable, non-redeemable, direct and general full faith and credit obligations of the United States Treasury (“Directs”), (b) certificates of participation or trust receipts in trusts comprised wholly of Directs or (c) other noncallable, non-redeemable, obligations unconditionally guaranteed as to timely payment to maturity by the United States Treasury.

Section 21. Prior Bonds and Taxes. The taxes previously levied to pay principal of and interest on the Refunded Bonds, to the extent such principal and interest is provided for from the proceeds of the Bonds as hereinabove described, shall be abated. The filing of a certificate of abatement with the County Clerk shall constitute authority and direction for the County Clerk to make such abatement. Such taxes as previously levied which are either on hand or cannot be abated (already in the process of
extension or collection) shall be used for lawful purposes of the City, including the payment of debt
service on the Bonds, so as to reduce the need for the levy of taxes for the Bonds

Section 22 Record-Keeping Policy and Post-Issuance Compliance Matters. On the 8th day of
October, 2012, the Corporate Authorities adopted a record-keeping policy (the “Policy”) in order to
maintain sufficient records to demonstrate compliance with its covenants and expectations to ensure
the appropriate federal tax status for the debt obligations of the City, the interest on which is excludable
from “gross income” for federal income tax purposes or which enable the City or the holder to receive
federal tax benefits, including, but not limited to, qualified tax credit bonds and other specified tax
credit bonds. The Corporate Authorities and the City hereby reaffirm the Policy.

Section 23. Publication of Ordinance. A full, true, and complete copy of this Ordinance shall
be published within ten days after passage in pamphlet form by authority of the Corporate Authorities.

Section 24. Severability. If any section, paragraph, clause, or provision of this Ordinance shall
be held invalid, the invalidity of such section, paragraph, clause, or provision shall not affect any of the
other provisions of this Ordinance.
Section 25.  Superseder and Effective Date.  All ordinances, resolutions, and orders, or parts thereof, in conflict with this Ordinance, are to the extent of such conflict hereby superseded; and this Ordinance shall be in full force and effect immediately upon its passage, approval and publication.

ADOPTED: This 11th day of September, 2017.

AYES: ________________________________________________________________

_______________________________________________________________

_______________________________________________________________

NAYS: ______________________________________________________________

ABSENT: ____________________________________________________________

Witness and Approved: September 11, 2017

_______________________________________________________________
Mayor, City of Evanston

Cook County, Illinois
Published in pamphlet form by authority of the Corporate Authorities on September __, 2017.

ATTEST:

____________________________________
City Clerk, City of Evanston

Cook County, Illinois
The Mayor called the meeting to order and directed the City Clerk to call the roll.

Upon the roll being called, the Mayor, Stephen H. Hagerty, being physically present at such place and time, and the following Aldermen, being physically present at such place and time, answered present: __________________________________________________________

________________________________________________________________________

________________________________________________________________________

The following Aldermen were allowed by a majority of the Aldermen in accordance with and to the extent allowed by rules adopted by the City Council to attend the meeting by video or audio conference: __________________________

No Alderman was denied permission to attend the meeting by video or audio conference.

The following Aldermen were absent and did not participate in the meeting in any manner or to any extent whatsoever: __________________________

* * * * * * * * * * * * * * *

There being a quorum present, various business of the City was conducted.

* * * * * * * * * * * * * * *
The City Council then discussed a proposed capital improvement program for the City and considered the introduction of an ordinance providing for the issuance of one or more series of General Obligation Corporate Purpose Bonds, Series 2017A of the City, one or more series of General Obligation Refunding Bonds, Series 2017B of the City, and one or more series of Taxable General Obligation Corporate Purpose Bonds, Series 2017C of the City, authorizing the execution of one or more bond orders in connection therewith and providing for the levy and collection of a direct annual tax for the payment of the principal of and interest on said bonds.

Thereupon, Alderman __________ presented an ordinance entitled:

AN ORDINANCE providing for the issuance of one or more series of not to exceed $14,500,000 General Obligation Corporate Purpose Bonds, Series 2017A, one or more series of not to exceed $9,665,000 General Obligation Refunding Bonds, Series 2017B, and one or more series of not to exceed $5,000,000 Taxable General Obligation Corporate Purpose Bonds, Series 2017C of the City of Evanston, Cook County, Illinois, for capital improvement and refunding purposes, authorizing the execution of one or more bond orders in connection therewith, providing for the levy and collection of a direct annual tax for the payment of the principal of and interest on said bonds, authorizing and directing the execution of an escrow agreement in connection with said bonds, and authorizing and directing the sale of said bonds at public competitive sale.

(the “Bond Ordinance”).

A discussion of the matter followed. During the discussion, Alderman __________ gave a public recital of the nature of the matter, which included a reading of the title of the Bond Ordinance and review of the certain provisions of the ordinance, and the following further information.

[Here insert further statements, if any]
Alderman _______________ moved and Alderman _______________ seconded the motion that
the Bond Ordinance as presented be introduced.

The Mayor directed that the roll be called for a vote upon the motion to introduce the
ordinance.

Upon the roll being called, the following Aldermen voted AYE: ________________________

__________________________________________________________________________________.

and the following Aldermen voted NAY: ____________________________________________

WHEREUPON, the Mayor declared the motion carried and the ordinance introduced, and did
direct the City Clerk to record the same in full in the records of the City of Evanston, Cook County,
Illinois.

* * * * * * * * * * * *

Other business was duly transacted at said meeting.

* * * * * * * * * * * *

Upon motion duly made and carried, the meeting adjourned.

__________________________
City Clerk
I, the undersigned, do hereby certify that I am the duly qualified and acting City Clerk of the City of Evanston, Cook County, Illinois (the “City”), and as such official I am the keeper of the official journal of proceedings, books, records, minutes, and files of the City and of the City Council (the “Corporate Authorities”) of the City.

I do further certify that the foregoing extract of minutes is a full, true, and complete transcript of that portion of the minutes of the meeting (the “Meeting”) of the Corporate Authorities held on the 14th day of August, 2017 insofar as the same relates to the introduction of an ordinance, numbered 82-O-17, entitled:

AN ORDINANCE providing for the issuance of one or more series of not to exceed $14,500,000 General Obligation Corporate Purpose Bonds, Series 2017A, one or more series of not to exceed $9,665,000 General Obligation Refunding Bonds, Series 2017B, and one or more series of not to exceed $5,000,000 Taxable General Obligation Corporate Purpose Bonds, Series 2017C of the City of Evanston, Cook County, Illinois, for capital improvement and refunding purposes, authorizing the execution of one or more bond orders in connection therewith, providing for the levy and collection of a direct annual tax for the payment of the principal of and interest on said bonds, authorizing and directing the execution of an escrow agreement in connection with said bonds, and authorizing and directing the sale of said bonds at public competitive sale.

(the “Ordinance”) a true, correct, and complete copy of which Ordinance as introduced at the Meeting appears in the foregoing transcript of the minutes of the Meeting.
I do further certify that the deliberations of the Corporate Authorities on the introduction of the Ordinance were taken openly; that the vote on the introduction of the Ordinance was taken openly; that the Meeting was held at a specified time and place convenient to the public; that notice of the Meeting was duly given to all newspapers, radio or television stations, and other news media requesting such notice; that an agenda (the “Agenda”) for the Meeting was posted at the location where the Meeting was held and at the principal office of the Corporate Authorities (both such locations being at City Hall) at least 72 hours in advance of the Meeting and also not later than 5:00 p.m. on Friday, August 11, 2017, and remained continuously so posted until the adjournment of the Meeting; that said Agenda contained a separate specific item relating to the consideration of the Ordinance and that a true, correct, and complete copy of said Agenda as so posted is attached to this certificate; that the Meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended; and the Illinois Municipal Code, as amended; and that the Corporate Authorities have complied with all of the provisions of such Act and Code and with all of the procedural rules of the Corporate Authorities in the adoption of the Ordinance.

IN WITNESS WHEREOF I hereunto affix my official signature and the seal of the City this 14th day of August, 2017.

_________________________________
City Clerk

[SEAL]
EXTRACT OF MINUTES of the regular public meeting of the City Council of
the City of Evanston, Cook County, Illinois, held at the City Hall, located
at 2100 Ridge Avenue, in said City, at 7:00 p.m., on Monday, the 11th
day of September, 2017.

The Mayor called the meeting to order and directed the City Clerk to call the roll.

Upon the roll being called, the Mayor, Stephen H. Hagerty, being physically present at such
place and time, and the following Aldermen, being physically present at such place and time, answered
present: ____________________________________________________________
___________________________________________________________
___________________________________________________________.

The following Aldermen were allowed by a majority of the Aldermen in accordance with and to
the extent allowed by rules adopted by the City Council to attend the meeting by video or audio
conference: ____________________________________________________________.

No Alderman was denied permission to attend the meeting by video or audio conference.

The following Aldermen were absent and did not participate in the meeting in any manner or to
any extent whatsoever: ____________________________________________________________.

*   *   *   *   *   *   *   *   *   *   *   *

There being a quorum present, various business of the City was conducted.

*   *   *   *   *   *   *   *   *   *   *   *
The City Council then discussed a proposed capital improvement program for the City and considered an ordinance providing for the issuance of one or more series of General Obligation Corporate Purpose Bonds, Series 2017A of the City, one or more series of General Obligation Refunding Bonds, Series 2017B of the City and one or more series of Taxable General Obligation Corporate Purpose Bonds, Series 2017C of the City, authorizing the execution of one or more bond orders in connection therewith and providing for the levy and collection of a direct annual tax for the payment of the principal of and interest on said bonds.

Thereupon, Alderman _______________ presented an ordinance entitled:

AN ORDINANCE providing for the issuance of one or more series of not to exceed $14,500,000 General Obligation Corporate Purpose Bonds, Series 2017A, one or more series of not to exceed $9,665,000 General Obligation Refunding Bonds, Series 2017B, and one or more series of not to exceed $5,000,000 Taxable General Obligation Corporate Purpose Bonds, Series 2017C of the City of Evanston, Cook County, Illinois, for capital improvement and refunding purposes, authorizing the execution of one or more bond orders in connection therewith, providing for the levy and collection of a direct annual tax for the payment of the principal of and interest on said bonds, authorizing and directing the execution of an escrow agreement in connection with said bonds, and authorizing and directing the sale of said bonds at public competitive sale.

(the “Bond Ordinance”).

A discussion of the matter followed. During the discussion, Alderman __________ gave a public recital of the nature of the matter, which included a reading of the title of the Bond Ordinance and review of the section headings, and the following further information.

[Here insert further statements, if any]
Alderman _______________ moved and Alderman _______________ seconded the motion that the Bond Ordinance as presented be adopted.

The Mayor directed that the roll be called for a vote upon the motion to adopt the ordinance.

Upon the roll being called, the following Aldermen voted AYE: __________________________
___________________________________________________________.

and the following Aldermen voted NAY: ______________________________

WHEREUPON, the Mayor declared the motion carried and the ordinance adopted, and henceforth did approve and sign the same in open meeting, and did direct the City Clerk to record the same in full in the records of the City of Evanston, Cook County, Illinois.

*   *   *   *   *   *   *   *   *   *   *   *

Other business was duly transacted at said meeting.

*   *   *   *   *   *   *   *   *   *   *   *

Upon motion duly made and carried, the meeting adjourned.

________________________________________

City Clerk
STATE OF ILLINOIS )

) SS
COUNTY OF COOK )

CERTIFICATION OF AGENDA, ADOPTION MINUTES AND ORDINANCE

I, the undersigned, do hereby certify that I am the duly qualified and acting City Clerk of the City of Evanston, Cook County, Illinois (the “City”), and as such official I am the keeper of the official journal of proceedings, books, records, minutes, and files of the City and of the City Council (the “Corporate Authorities”) of the City.

I do further certify that the foregoing extract of minutes is a full, true, and complete transcript of that portion of the minutes of the meeting (the “Meeting”) of the Corporate Authorities held on the 11th day of September, 2017 insofar as the same relates to the adoption of an ordinance, numbered 82-O-17, entitled:

AN ORDINANCE providing for the issuance of one or more series of not to exceed $14,500,000 General Obligation Corporate Purpose Bonds, Series 2017A, one or more series of not to exceed $9,665,000 General Obligation Refunding Bonds, Series 2017B, and one or more series of not to exceed $5,000,000 Taxable General Obligation Corporate Purpose Bonds, Series 2017C of the City of Evanston, Cook County, Illinois, for capital improvement and refunding purposes, authorizing the execution of one or more bond orders in connection therewith, providing for the levy and collection of a direct annual tax for the payment of the principal of and interest on said bonds, authorizing and directing the execution of an escrow agreement in connection with said bonds, and authorizing and directing the sale of said bonds at public competitive sale.

(the “Ordinance”) a true, correct, and complete copy of which Ordinance as adopted at the Meeting appears in the foregoing transcript of the minutes of the Meeting.
I do further certify that the deliberations of the Corporate Authorities on the adoption of the Ordinance were taken openly; that the vote on the adoption of the Ordinance was taken openly; that the Meeting was held at a specified time and place convenient to the public; that notice of the Meeting was duly given to all newspapers, radio or television stations, and other news media requesting such notice; that an agenda (the “Agenda”) for the Meeting was posted at the location where the Meeting was held and at the principal office of the Corporate Authorities (both such locations being at City Hall) at least 72 hours in advance of the Meeting and also not later than 5:00 p.m. on Friday, September 8, 2017; that said Agenda contained a separate specific item relating to the consideration of the Ordinance and that a true, correct, and complete copy of said Agenda as so posted is attached to this certificate; that the Meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended; and the Illinois Municipal Code, as amended; and that the Corporate Authorities have complied with all of the provisions of such Act and Code and with all of the procedural rules of the Corporate Authorities in the adoption of the Ordinance.

IN WITNESS WHEREOF I hereunto affix my official signature and the seal of the City this 11th day of September, 2017.

_________________________________

City Clerk

[SEAL]
STATE OF ILLINOIS )

) SS
COUNTY OF COOK )

CERTIFICATE OF PUBLICATION IN PAMPHLET FORM

I, the undersigned, do hereby certify that I am the duly qualified and acting City Clerk of the City of Evanston, Cook County, Illinois (the “City”), and as such official I am the keeper of the official journal of proceedings, books, records, minutes, and files of the City and of the City Council (the “Corporate Authorities”) of the City.

I do further certify that on the ____ day of September, 2017, there was published in pamphlet form, by authority of the City Council, a true, correct, and complete copy of Ordinance Number 82-O-17 of the City entitled:

AN ORDINANCE providing for the issuance of one or more series of not to exceed $14,500,000 General Obligation Corporate Purpose Bonds, Series 2017A, one or more series of not to exceed $9,665,000 General Obligation Refunding Bonds, Series 2017B, and one or more series of not to exceed $5,000,000 Taxable General Obligation Corporate Purpose Bonds, Series 2017C of the City of Evanston, Cook County, Illinois, for capital improvement and refunding purposes, authorizing the execution of one or more bond orders in connection therewith, providing for the levy and collection of a direct annual tax for the payment of the principal of and interest on said bonds, authorizing and directing the execution of an escrow agreement in connection with said bonds, and authorizing and directing the sale of said bonds at public competitive sale.

and providing for the issuance of said bonds, and that the ordinance as so published was on that date readily available for public inspection and distribution, in sufficient number so as to meet the needs of the general public, at my office as City Clerk located in the City.
IN WITNESS WHEREOF I have affixed hereto my official signature and the seal of the City this ____
day of September, 2017.

_________________________________
City Clerk
[SEAL]

393 of 598
STATE OF ILLINOIS )

) SS

COUNTY OF COOK )

CERTIFICATE OF FILING

I do hereby certify that I am the duly qualified and acting County Clerk of The County of Cook, Illinois, and as such officer I do hereby certify that on the ____ day of __________, 2017 there was filed in my office a properly certified copy of Ordinance Number 82-O-17, duly adopted by the City Council of the City of Evanston, Cook County, Illinois, on the 11th day of September, 2017 and entitled:

AN ORDINANCE providing for the issuance of one or more series of not to exceed $14,500,000 General Obligation Corporate Purpose Bonds, Series 2017A, one or more series of not to exceed $9,665,000 General Obligation Refunding Bonds, Series 2017B, and one or more series of not to exceed $5,000,000 Taxable General Obligation Corporate Purpose Bonds, Series 2017C of the City of Evanston, Cook County, Illinois, for capital improvement and refunding purposes, authorizing the execution of one or more bond orders in connection therewith, providing for the levy and collection of a direct annual tax for the payment of the principal of and interest on said bonds, authorizing and directing the execution of an escrow agreement in connection with said bonds, and authorizing and directing the sale of said bonds at public competitive sale.

and approved by the Mayor of said City, and that the same has been deposited in, and all as appears from, the official files and records of my office.

IN WITNESS WHEREOF I have hereunto affixed my official signature and the seal of The County of Cook, Illinois, this _____ day of ______________, 2017.
County Clerk of The County
of Cook, Illinois
SOURCES AND USES OF FUNDS

City of Evanston, IL
G.O. Refunding Bonds, Series 2017B
Sale 9/28/2017 - Settlement 10/16/2017
DRAFT
Proportional Savings Solution

Dated Date 10/16/2017
Delivery Date 10/16/2017

Sources:

**Bond Proceeds:**
- Par Amount 9,665,000.00

**Other Sources of Funds:**
- Scheduled 12/1/2017 Principal 1,400,000.00
- Scheduled 12/1/2017 Interest 242,209.38

Total Other Sources of Funds: 1,642,209.38

Total Sources: 11,307,209.38

Uses:

**Refunding Escrow Deposits:**
- Cash Deposit 11,161,841.15

**Delivery Date Expenses:**
- Cost of Issuance 46,975.20
- Underwriter's Discount 96,650.00

Total Delivery Date Expenses: 143,625.20

**Other Uses of Funds:**
- Additional Proceeds 1,743.03

Total Uses: 11,307,209.38
## SUMMARY OF REFUNDING RESULTS

City of Evanston, IL  
G.O. Refunding Bonds, Series 2017B  
Sale 9/28/2017 - Settlement 10/16/2017  
DRAFT  
Proportional Savings Solution

<table>
<thead>
<tr>
<th>Description</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dated Date</td>
<td>10/16/2017</td>
</tr>
<tr>
<td>Delivery Date</td>
<td>10/16/2017</td>
</tr>
<tr>
<td>Arbitrage yield</td>
<td>2.475880%</td>
</tr>
<tr>
<td>Escrow yield</td>
<td>0.000000%</td>
</tr>
<tr>
<td>Value of Negative Arbitrage</td>
<td></td>
</tr>
<tr>
<td>Bond Par Amount</td>
<td>9,665,000.00</td>
</tr>
<tr>
<td>True Interest Cost</td>
<td>2.671478%</td>
</tr>
<tr>
<td>Net Interest Cost</td>
<td>2.661732%</td>
</tr>
<tr>
<td>Average Coupon</td>
<td>2.484077%</td>
</tr>
<tr>
<td>Average Life</td>
<td>5.629</td>
</tr>
<tr>
<td>Par amount of refunded bonds</td>
<td>10,960,000.00</td>
</tr>
<tr>
<td>Average coupon of refunded bonds</td>
<td>4.628989%</td>
</tr>
<tr>
<td>Average life of refunded bonds</td>
<td>5.038</td>
</tr>
<tr>
<td>PV of prior debt to 10/16/2017 @ 2.475880%</td>
<td>12,218,966.06</td>
</tr>
<tr>
<td>Net PV Savings</td>
<td>913,499.71</td>
</tr>
<tr>
<td>Percentage savings of refunded bonds</td>
<td>8.334851%</td>
</tr>
<tr>
<td>Percentage savings of refunding bonds</td>
<td>9.451627%</td>
</tr>
</tbody>
</table>
SUMMARY OF BONDS REFUNDED
City of Evanston, IL
G.O. Refunding Bonds, Series 2017B
Sale 9/28/2017 - Settlement 10/16/2017
DRAFT
Proportional Savings Solution

<table>
<thead>
<tr>
<th>Bond Date</th>
<th>Rate</th>
<th>Par Amount</th>
<th>Call Date</th>
<th>Call Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>12/01/2017</td>
<td>4.250%</td>
<td>1,400,000.00</td>
<td>11/01/2017</td>
<td>100.000</td>
</tr>
<tr>
<td>12/01/2018</td>
<td>4.000%</td>
<td>985,000.00</td>
<td>11/01/2017</td>
<td>100.000</td>
</tr>
<tr>
<td>12/01/2019</td>
<td>4.000%</td>
<td>1,020,000.00</td>
<td>11/01/2017</td>
<td>100.000</td>
</tr>
<tr>
<td>12/01/2022</td>
<td>4.250%</td>
<td>880,000.00</td>
<td>11/01/2017</td>
<td>100.000</td>
</tr>
<tr>
<td>12/01/2023</td>
<td>4.125%</td>
<td>920,000.00</td>
<td>11/01/2017</td>
<td>100.000</td>
</tr>
<tr>
<td>12/01/2024</td>
<td>4.375%</td>
<td>955,000.00</td>
<td>11/01/2017</td>
<td>100.000</td>
</tr>
<tr>
<td>12/01/2025</td>
<td>5.000%</td>
<td>1,000,000.00</td>
<td>11/01/2017</td>
<td>100.000</td>
</tr>
<tr>
<td>12/01/2026</td>
<td>5.000%</td>
<td>1,045,000.00</td>
<td>11/01/2017</td>
<td>100.000</td>
</tr>
<tr>
<td>12/01/2027</td>
<td>5.000%</td>
<td>1,100,000.00</td>
<td>11/01/2017</td>
<td>100.000</td>
</tr>
<tr>
<td>12/01/2021</td>
<td>4.250%</td>
<td>1,655,000.00</td>
<td>11/01/2017</td>
<td>100.000</td>
</tr>
</tbody>
</table>

$30,385,000 G.O. Refunding Bonds, Series 2007, 2007:

TERM21

10,960,000.00
### PRIOR BOND DEBT SERVICE

City of Evanston, IL  
G.O. Refunding Bonds, Series 2017B  
Sale 9/28/2017 - Settlement 10/16/2017  
DRAFT  
Proportional Savings Solution

<table>
<thead>
<tr>
<th>Period Ending</th>
<th>Principal</th>
<th>Coupon</th>
<th>Interest</th>
<th>Debt Service</th>
<th>Annual Debt Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>12/01/2017</td>
<td>1,400,000</td>
<td>4.250%</td>
<td>242,209.38</td>
<td>1,642,209.38</td>
<td>1,642,209.38</td>
</tr>
<tr>
<td>06/01/2018</td>
<td>985,000</td>
<td>4.000%</td>
<td>212,459.38</td>
<td>1,197,459.38</td>
<td>1,409,918.76</td>
</tr>
<tr>
<td>06/01/2019</td>
<td>1,020,000</td>
<td>4.000%</td>
<td>192,759.38</td>
<td>1,212,759.38</td>
<td>1,405,518.76</td>
</tr>
<tr>
<td>12/01/2019</td>
<td>810,000</td>
<td>4.250%</td>
<td>172,359.38</td>
<td>982,359.38</td>
<td>1,154,718.76</td>
</tr>
<tr>
<td>06/01/2020</td>
<td>845,000</td>
<td>4.250%</td>
<td>155,146.88</td>
<td>1,000,146.88</td>
<td>1,155,293.76</td>
</tr>
<tr>
<td>06/01/2021</td>
<td>880,000</td>
<td>4.250%</td>
<td>137,190.63</td>
<td>1,017,190.63</td>
<td>1,153,812.26</td>
</tr>
<tr>
<td>12/01/2021</td>
<td>920,000</td>
<td>4.125%</td>
<td>118,490.63</td>
<td>1,038,490.63</td>
<td>1,156,981.26</td>
</tr>
<tr>
<td>06/01/2022</td>
<td>955,000</td>
<td>4.375%</td>
<td>99,515.63</td>
<td>1,054,515.63</td>
<td>1,154,031.26</td>
</tr>
<tr>
<td>12/01/2022</td>
<td>1,000,000</td>
<td>5.000%</td>
<td>78,625.00</td>
<td>1,078,625.00</td>
<td>1,157,250.00</td>
</tr>
<tr>
<td>06/01/2023</td>
<td>1,045,000</td>
<td>5.000%</td>
<td>53,625.00</td>
<td>1,098,625.00</td>
<td>1,152,250.00</td>
</tr>
<tr>
<td>06/01/2024</td>
<td>1,100,000</td>
<td>5.000%</td>
<td>27,500.00</td>
<td>1,127,500.00</td>
<td>1,155,000.00</td>
</tr>
<tr>
<td>06/01/2025</td>
<td>1,100,000</td>
<td>5.000%</td>
<td>27,500.00</td>
<td>1,127,500.00</td>
<td>1,155,000.00</td>
</tr>
</tbody>
</table>

|              | 10,960,000 | 2,737,553.20 | 13,697,553.20 | 13,697,553.20 |

399 of 598
## SAVINGS

City of Evanston, IL  
G.O. Refunding Bonds, Series 2017B  
Sale 9/28/2017 - Settlement 10/16/2017  
DRAFT

Proportional Savings Solution

<table>
<thead>
<tr>
<th>Date</th>
<th>Prior Debt Service</th>
<th>Prior Receipts</th>
<th>Prior Net Cash Flow</th>
<th>Refunding Debt Service</th>
<th>Savings</th>
<th>Annual Savings</th>
<th>Present Value to 10/16/2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>10/16/2017</td>
<td>1,642,209.38</td>
<td>-1,642,209.38</td>
<td>-1,642,209.38</td>
<td>-1,642,209.38</td>
<td>1,637,165.95</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12/01/2017</td>
<td>1,642,209.38</td>
<td>1,642,209.38</td>
<td>1,642,209.38</td>
<td>1,637,165.95</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>06/01/2018</td>
<td>212,459.38</td>
<td>212,459.38</td>
<td>212,459.38</td>
<td>141,203.13</td>
<td>71,256.25</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12/01/2018</td>
<td>1,197,459.38</td>
<td>1,197,459.38</td>
<td>1,147,962.50</td>
<td>49,496.88</td>
<td>120,753.13</td>
<td></td>
<td></td>
</tr>
<tr>
<td>06/01/2019</td>
<td>192,759.38</td>
<td>192,759.38</td>
<td>102,612.50</td>
<td>90,146.88</td>
<td>86,613.38</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12/01/2019</td>
<td>1,212,759.38</td>
<td>1,212,759.38</td>
<td>1,182,612.50</td>
<td>30,146.88</td>
<td>120,293.76</td>
<td></td>
<td></td>
</tr>
<tr>
<td>06/01/2020</td>
<td>172,359.38</td>
<td>172,359.38</td>
<td>91,812.50</td>
<td>80,546.88</td>
<td>75,308.60</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12/01/2020</td>
<td>982,359.38</td>
<td>982,359.38</td>
<td>961,812.50</td>
<td>20,546.88</td>
<td>101,093.76</td>
<td></td>
<td></td>
</tr>
<tr>
<td>06/01/2021</td>
<td>155,146.88</td>
<td>155,146.88</td>
<td>83,112.50</td>
<td>72,034.88</td>
<td>65,887.18</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12/01/2021</td>
<td>1,000,146.88</td>
<td>1,000,146.88</td>
<td>973,112.50</td>
<td>27,034.88</td>
<td>99,068.76</td>
<td></td>
<td></td>
</tr>
<tr>
<td>06/01/2022</td>
<td>137,190.63</td>
<td>137,190.63</td>
<td>73,100.00</td>
<td>64,090.63</td>
<td>57,196.44</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12/01/2022</td>
<td>1,017,190.63</td>
<td>1,017,190.63</td>
<td>983,100.00</td>
<td>34,090.63</td>
<td>98,181.26</td>
<td></td>
<td></td>
</tr>
<tr>
<td>06/01/2023</td>
<td>118,490.63</td>
<td>118,490.63</td>
<td>62,862.50</td>
<td>55,628.13</td>
<td>48,437.57</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12/01/2023</td>
<td>1,038,490.63</td>
<td>1,038,490.63</td>
<td>992,862.50</td>
<td>45,628.13</td>
<td>101,256.26</td>
<td></td>
<td></td>
</tr>
<tr>
<td>06/01/2024</td>
<td>99,515.63</td>
<td>99,515.63</td>
<td>52,400.00</td>
<td>47,115.63</td>
<td>39,244.36</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12/01/2024</td>
<td>1,054,515.63</td>
<td>1,054,515.63</td>
<td>1,002,400.00</td>
<td>52,115.63</td>
<td>99,231.26</td>
<td></td>
<td></td>
</tr>
<tr>
<td>06/01/2025</td>
<td>78,625.00</td>
<td>78,625.00</td>
<td>40,525.00</td>
<td>38,100.00</td>
<td>43,734.68</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12/01/2025</td>
<td>1,078,625.00</td>
<td>1,078,625.00</td>
<td>1,015,525.00</td>
<td>63,100.00</td>
<td>91,200.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>06/01/2026</td>
<td>53,625.00</td>
<td>53,625.00</td>
<td>27,850.00</td>
<td>25,755.00</td>
<td>51,665.51</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12/01/2026</td>
<td>1,098,625.00</td>
<td>1,098,625.00</td>
<td>1,027,850.00</td>
<td>70,775.00</td>
<td>56,541.15</td>
<td></td>
<td></td>
</tr>
<tr>
<td>06/01/2027</td>
<td>27,500.00</td>
<td>27,500.00</td>
<td>14,350.00</td>
<td>13,150.00</td>
<td>10,376.89</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12/01/2027</td>
<td>1,127,500.00</td>
<td>1,127,500.00</td>
<td>1,039,350.00</td>
<td>88,150.00</td>
<td>101,300.00</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

| Total      | 13,697,553.20      | 1,642,209.38   | 12,055,343.82      | 11,016,415.63          | 1,038,928.19 |

**Savings Summary**

- PV of savings from cash flow: 911,756.68
- Plus: Refunding funds on hand: 1,743.03
- Net PV Savings: 913,499.71
BOND SUMMARY STATISTICS

City of Evanston, IL
G.O. Refunding Bonds, Series 2017B
Sale 9/28/2017 - Settlement 10/16/2017

DRAFT

Proportional Savings Solution

Dated Date 10/16/2017
Delivery Date 10/16/2017
Last Maturity 12/01/2027

Arbitrage Yield 2.475880%
True Interest Cost (TIC) 2.671478%
Net Interest Cost (NIC) 2.661732%
All-In TIC 2.767557%
Average Coupon 2.484077%

Average Life (years) 5.629
Duration of Issue (years) 5.196

Par Amount 9,665,000.00
Bond Proceeds 9,665,000.00
Total Interest 1,351,415.63
Net Interest 1,448,065.63
Total Debt Service 11,016,415.63
Maximum Annual Debt Service 1,289,165.63
Average Annual Debt Service 1,088,041.05

Underwriter's Fees (per $1000)
Average Takedown
Other Fee 10.000000

Total Underwriter's Discount 10.000000

Bid Price 99.000000

<table>
<thead>
<tr>
<th>Bond Component Value</th>
<th>Par Value</th>
<th>Price</th>
<th>Average Coupon</th>
<th>Average Life</th>
<th>PV of 1 bp change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bond Component</td>
<td>9,665,000.00</td>
<td>99.000000</td>
<td>2.484%</td>
<td>5.629</td>
<td>4,975.95</td>
</tr>
<tr>
<td>Total</td>
<td>9,665,000.00</td>
<td>99.000000</td>
<td>5.629</td>
<td>4,975.95</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Par Value</th>
<th>TIC</th>
<th>All-In TIC</th>
<th>Arbitrage Yield</th>
</tr>
</thead>
<tbody>
<tr>
<td>9,665,000.00</td>
<td>9,665,000.00</td>
<td>9,665,000.00</td>
<td></td>
</tr>
<tr>
<td>+ Accrued Interest</td>
<td>-96,650.00</td>
<td>-96,650.00</td>
<td></td>
</tr>
<tr>
<td>+ Premium (Discount)</td>
<td>-46,975.20</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- Underwriter's Discount</td>
<td>9,568,350.00</td>
<td>9,521,374.80</td>
<td></td>
</tr>
<tr>
<td>- Cost of Issuance Expense</td>
<td>9,521,374.80</td>
<td>9,665,000.00</td>
<td></td>
</tr>
<tr>
<td>- Other Amounts</td>
<td>10/16/2017</td>
<td>10/16/2017</td>
<td>10/16/2017</td>
</tr>
<tr>
<td>Target Date</td>
<td>10/16/2017</td>
<td>10/16/2017</td>
<td>10/16/2017</td>
</tr>
<tr>
<td>Yield</td>
<td>2.671478%</td>
<td>2.767557%</td>
<td>2.475880%</td>
</tr>
</tbody>
</table>
## BOND PRICING

**City of Evanston, IL**  
G.O. Refunding Bonds, Series 2017B  
Sale 9/28/2017 - Settlement 10/16/2017  
DRAFT  
Proportional Savings Solution

<table>
<thead>
<tr>
<th>Bond Component</th>
<th>Maturity Date</th>
<th>Amount</th>
<th>Rate</th>
<th>Yield</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>12/01/2018</td>
<td>1,035,000</td>
<td>2.000%</td>
<td>2.000%</td>
<td>100.000</td>
<td></td>
</tr>
<tr>
<td>12/01/2019</td>
<td>1,080,000</td>
<td>2.000%</td>
<td>2.000%</td>
<td>100.000</td>
<td></td>
</tr>
<tr>
<td>12/01/2020</td>
<td>870,000</td>
<td>2.000%</td>
<td>2.000%</td>
<td>100.000</td>
<td></td>
</tr>
<tr>
<td>12/01/2021</td>
<td>890,000</td>
<td>2.250%</td>
<td>2.250%</td>
<td>100.000</td>
<td></td>
</tr>
<tr>
<td>12/01/2022</td>
<td>910,000</td>
<td>2.250%</td>
<td>2.250%</td>
<td>100.000</td>
<td></td>
</tr>
<tr>
<td>12/01/2023</td>
<td>930,000</td>
<td>2.250%</td>
<td>2.250%</td>
<td>100.000</td>
<td></td>
</tr>
<tr>
<td>12/01/2024</td>
<td>950,000</td>
<td>2.500%</td>
<td>2.500%</td>
<td>100.000</td>
<td></td>
</tr>
<tr>
<td>12/01/2025</td>
<td>975,000</td>
<td>2.600%</td>
<td>2.600%</td>
<td>100.000</td>
<td></td>
</tr>
<tr>
<td>12/01/2026</td>
<td>1,000,000</td>
<td>2.700%</td>
<td>2.700%</td>
<td>100.000</td>
<td></td>
</tr>
<tr>
<td>12/01/2027</td>
<td>1,025,000</td>
<td>2.800%</td>
<td>2.800%</td>
<td>100.000</td>
<td></td>
</tr>
<tr>
<td><strong>9,665,000</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Dated Date**: 10/16/2017  
**Delivery Date**: 10/16/2017  
**First Coupon**: 06/01/2018

- **Par Amount**: 9,665,000.00  
- **Original Issue Discount**  
  - **Production**: 9,665,000.00  100.000000%  
  - **Underwriter's Discount**: -96,650.00  -1.000000%  
- **Purchase Price**: 9,568,350.00  99.000000%  
- **Accrued Interest**  
- **Net Proceeds**: 9,568,350.00
## BOND DEBT SERVICE

City of Evanston, IL  
G.O. Refunding Bonds, Series 2017B  
Sale 9/28/2017 - Settlement 10/16/2017  
DRAFT  
Proportional Savings Solution

<table>
<thead>
<tr>
<th>Period Ending</th>
<th>Principal</th>
<th>Coupon</th>
<th>Interest</th>
<th>Debt Service</th>
<th>Annual Debt Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>06/01/2018</td>
<td>1,035,000</td>
<td>2.00%</td>
<td>112,962.50</td>
<td>1,147,962.50</td>
<td>1,289,165.63</td>
</tr>
<tr>
<td>12/01/2018</td>
<td>1,080,000</td>
<td>2.00%</td>
<td>102,612.50</td>
<td>1,182,612.50</td>
<td>1,285,225.00</td>
</tr>
<tr>
<td>06/01/2020</td>
<td>870,000</td>
<td>2.00%</td>
<td>91,812.50</td>
<td>961,812.50</td>
<td>1,053,625.00</td>
</tr>
<tr>
<td>12/01/2020</td>
<td>890,000</td>
<td>2.25%</td>
<td>83,112.50</td>
<td>973,112.50</td>
<td>1,056,225.00</td>
</tr>
<tr>
<td>06/01/2021</td>
<td>910,000</td>
<td>2.25%</td>
<td>73,100.00</td>
<td>983,100.00</td>
<td>1,056,200.00</td>
</tr>
<tr>
<td>12/01/2021</td>
<td>930,000</td>
<td>2.25%</td>
<td>62,862.50</td>
<td>992,862.50</td>
<td>1,055,725.00</td>
</tr>
<tr>
<td>06/01/2022</td>
<td>950,000</td>
<td>2.50%</td>
<td>52,400.00</td>
<td>1,002,400.00</td>
<td>1,054,800.00</td>
</tr>
<tr>
<td>12/01/2022</td>
<td>975,000</td>
<td>2.60%</td>
<td>40,525.00</td>
<td>1,015,525.00</td>
<td>1,056,050.00</td>
</tr>
<tr>
<td>06/01/2023</td>
<td>1,000,000</td>
<td>2.70%</td>
<td>27,850.00</td>
<td>1,037,850.00</td>
<td>1,055,700.00</td>
</tr>
<tr>
<td>12/01/2023</td>
<td>1,025,000</td>
<td>2.80%</td>
<td>14,350.00</td>
<td>1,049,350.00</td>
<td>1,053,700.00</td>
</tr>
</tbody>
</table>

9,665,000  1,351,415.63  11,016,415.63  11,016,415.63
ESCROW REQUIREMENTS

City of Evanston, IL
G.O. Refunding Bonds, Series 2017B
Sale 9/28/2017 - Settlement 10/16/2017
DRAFT
Proportional Savings Solution

<table>
<thead>
<tr>
<th>Period Ending</th>
<th>Interest</th>
<th>Principal Redeemed</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>11/01/2017</td>
<td>201,841.15</td>
<td>10,960,000.00</td>
<td>11,161,841.15</td>
</tr>
<tr>
<td>201,841.15</td>
<td>10,960,000.00</td>
<td>11,161,841.15</td>
<td></td>
</tr>
</tbody>
</table>
Memorandum

To: Honorable Mayor and Members of the City Council
   Administration & Public Works Committee

From: W. Grant Farrar, Corporation Counsel
      Theresa Whittington, Liquor Licensing Manager & Legal Analyst

Subject: Ordinance 77-O-17, Decreasing the Number of Class I Liquor Licenses for The Barn Investment, LLC d/b/a The Barn, 1016 Church Street (Rear), and Ordinance 78-O-17, Increasing the Number of Class D Liquor Licenses for The Barn Investment, LLC d/b/a The Barn, 1016 Church Street (Rear).

Date: August 1, 2017

Recommended Action:
Local Liquor Commissioner recommends City Council adoption of Ordinance 77-O-17 and Ordinance 78-O-17.

Livability Benefits:
Economy & Jobs: Retain and expand local businesses.

Summary:
Ordinance 77-O-17 amends Evanston City Code of 2012 Subsection 3-4-6-(I), as amended, to decrease the number of authorized Class I liquor licenses from three (3) to two (2), and permit issuance of a Class D license to The Barn Investment, LLC d/b/a The Barn (“Company”), 1016 Church Street (Rear). The Class D license will permit Company to retail sale of alcoholic liquor in restaurants only to persons of at least twenty-one (21) years of age for consumption on the licensed premise.

In April 2017, City Council granted Company representative Amy Morton’s application and request to change its liquor license from Class D to Class I. The Company has subsequently decided to revert back to its original Class D Liquor License.

Attachments:
Ordinance 77-O-17
Ordinance 78-O-17
77-0-17

AN ORDINANCE

Amending City Code Section 3-4-6-(I) to Decrease the Number of Class I Liquor Licenses from Three to Two
(The Barn Investment, LLC. d/b/a The Barn, 1016 Church Street (Rear))

NOW BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS, THAT:

SECTION 1: Class I of Table 1, Section 3-4-6 of the Evanston City Code of 2012, as amended, is hereby further amended and revised as follows:

<table>
<thead>
<tr>
<th></th>
<th>Restaurant/ Package Store</th>
<th>Liquor</th>
<th>Liquor</th>
<th>$7,500</th>
<th>$7,500</th>
<th>32</th>
<th>None</th>
<th>12 p.m. – 10 p.m. (Sun-Thurs); 12 p.m. – 11 p.m. (Fri-Sat)</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>Restaurant/ Package Store</td>
<td>Liquor</td>
<td>Liquor</td>
<td>$7,500</td>
<td>$7,500</td>
<td>32</td>
<td>None</td>
<td>12 p.m. – 10 p.m. (Sun-Thurs); 12 p.m. – 11 p.m. (Fri-Sat)</td>
</tr>
</tbody>
</table>

SECTION 2: Subsection 3-4-6-(I) of the Evanston City Code of 2012, as amended, is hereby further amended by decreasing the number of Class I liquor licenses from three (3) to two (2) to read as follows:

(I) CLASS I licenses, which shall authorize the retail sale in a restaurant of alcoholic liquor for both consumption on the licensed premises where sold, and for consumption off the premises. No Class I license may be granted to or retained by an establishment in which the facilities for food preparation and service are not primarily those of a "restaurant", as defined in Section 3-4-1 of this Chapter. Each Class I license shall be subject to the following conditions:

1. The Class I license requires the licensee to operate both the restaurant and retail sales area. The licensee shall not assign the privilege to operate the retail sales area. Class I licenses authorize retail sales of alcoholic liquor in original packages to persons of at least twenty-one (21) years of age for consumption off the premises.

2. It shall be unlawful for a Class I licensee to sell a single container of wine in its original package unless the volume of the container is greater than or equal to
375 milliliters.

3. It shall be unlawful for a Class I licensee to sell a single container of beer in its original package unless the volume of the container is greater than or equal to ten (10) ounces or 295 milliliters.

4. It shall be unlawful for a Class I licensee to sell a single container of an alcoholic spirit in its original package unless the volume of the container is greater than or equal to 200 milliliters.

5. A Class I licensee shall sell alcoholic liquor in original packages for off-premises consumption at a cash register designated for the sale of such alcoholic liquor and which is operated by a person of at least twenty-one (21) years of age.

6. Alcoholic liquor may be sold in restaurants holding Class I licenses for consumption on the licensed premises only when their patrons are offered expanded food service during the hours set forth in this Section. An expanded food service shall consist of such items as sandwiches, flatbreads, empanadas, hot dogs, salads, or other similar a la carte items to customers who are purchasing a wine, beer, or alcoholic spirit.

7. The sale of alcoholic liquor for both on premises consumption, and for consumption off the premises, shall begin after twelve (12:00) p.m. Monday through Sunday. Alcoholic liquor shall not be sold after the hour of 10:00 p.m. on any Sunday through Thursday. Alcoholic liquor shall not be sold after the hour of 11:00 p.m. on any given Friday or Saturday.

8. Class I licenses shall permit the tasting of samples of beer, wine, and alcoholic spirits, permitted to be sold under this classification, on the licensed premises during authorized hours of business. No charge, cost, fee, or other consideration of any kind shall be levied for any such tasting. Licensees shall not provide more than three (3) free samples, each of which shall not exceed one (1) fluid ounce for wine, two (2) fluid ounces for beer, and one-quarter (0.25) fluid ounce for alcoholic spirits, to any person in a day. Licensees must have at least one (1) BASSET-certified site Manager on-premises whenever offering wine, beer, or alcoholic spirits for tasting. Licensees must provide food service when offering wine, beer, and/or alcoholic spirits for tasting.

9. Class I license fees are as follows:

The applicant for the renewal only of such licenses may elect to pay the amount herein required semiannually or annually. Such election shall be made at the time of application.

The annual single-payment fee for initial issuance or renewal of such license shall be $7,500.00.
The total fee required hereunder for renewal applicants electing to make semiannual payments, payable pursuant to the provisions of Section 3-4-7 of this Chapter, shall be $7,875.00.

No more than three (3) two (2) such license(s) shall be in force at any one (1) time.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 4: If any provision of this ordinance or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this ordinance is severable.

SECTION 5: The findings and recitals contained herein are declared to be prima facie evidence of the law of the City and shall be received in evidence as provided by the Illinois Compiled Statutes and the courts of the State of Illinois.

SECTION 6: This ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

Introduced: _________________, 2017
Adopted: _________________, 2017
Approved: ______________________, 2017

_____________________________
Stephen H. Hagerty, Mayor

Attest:

____________________________________
Devon Raid, City Clerk

Approved as to form:

____________________________________
W. Grant Farrar, Corporation Counsel
AN ORDINANCE

Amending City Code Section 3-4-6-(D) to Increase the Number of Class D Liquor Licenses from Fifty-Five to Fifty-six
(The Barn Investment, LLC d/b/a The Barn, 1016 Church Street (Rear))

NOW BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS, THAT:

SECTION 1: Class D of Table 1, Section 3-4-6 of the Evanston City Code of 2012, as amended, is hereby further amended and revised as follows:

<table>
<thead>
<tr>
<th>D</th>
<th>Restaurant</th>
<th>Liquor</th>
<th>None</th>
<th>$2,800</th>
<th>$2,800</th>
<th>5556</th>
<th>None</th>
</tr>
</thead>
</table>

SECTION 2: Subsection 3-4-6-(D) of the Evanston City Code of 2012, as amended, is hereby further amended by increasing the number of Class D liquor licenses from fifty-five (55) to fifty-six (56) to read as follows:

(D) CLASS D licenses, which shall authorize the retail sale in restaurants only of alcoholic liquor for consumption on the premises where sold. No such license may be granted to or retained by an establishment in which the facilities for food preparation and service are not primarily those of a "restaurant", as defined in 3-4-1 of this Chapter. Alcoholic liquor may be sold in restaurants holding Class D licenses only during the period when their patrons are offered a complete meal.

The applicant for the renewal only of such licenses may elect to pay the amount required herein semiannually or annually. Such election shall be made at the time of application.

The annual single-payment fee for initial issuance or renewal of such license shall be two thousand eight hundred dollars ($2,800.00).

The total fee required hereunder for renewal applicants electing to make semiannual
payments, payable pursuant to the provisions of Section 3-4-7 of this Chapter, shall be two thousand nine hundred forty dollars ($2,940.00).

No more than fifty-five (55) fifty-six (56) such license(s) shall be in force at any one (1) time.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 4: If any provision of this ordinance or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this ordinance is severable.

SECTION 5: The findings and recitals contained herein are declared to be prima facie evidence of the law of the City and shall be received in evidence as provided by the Illinois Compiled Statutes and the courts of the State of Illinois.

SECTION 6: This ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

Introduced: ________________, 2017

Approved: ________________________, 2017

Adopted: ________________, 2017

______________________________

Stephen H. Hagerty, Mayor

Attest:

Approved as to form:

______________________________

Devon Reid, City Clerk

W. Grant Farrar, Corporation Counsel
To: Honorable Mayor and Members of the City Council
Administration & Public Works Committee

From: Erika Storlie, Deputy City Manager/Director of Administrative Services
Rickey A. Voss, Parking/Fleet Manager

Subject: Ordinance 69-O-17, Amending Title 10, Motor Vehicles and Traffic, Chapter 11, Traffic Schedules, Section 18: Residents Parking Only Districts

Date: July 5, 2017

Recommended Action:
The Transportation/Parking Committee and staff recommends that the City Council adopt Ordinance 69-O-17, amending of City Code Section 10-11-18(H) adding: eligibility for residents on Lake Shore Boulevard, west side, from Greenleaf Street north to Hamilton Street and 1145 Sheridan Road. This Ordinance was introduced at the July 24, 2017 City Council meeting.

Livability Benefit:
Built Environment: Provide compact and complete streets and neighborhoods

Summary:
Residents living on Lake Shore Boulevard have limited availability to provide adequate parking for guests due to the restrictions placed on parking along the lakefront. Parking is prohibited on the east side of Lake Shore Boulevard, Lee Street to Greenwood Street from 9:00 a.m. to 6:00 a.m., May 1 through September 30 and 11:00 p.m. to 6:00 a.m. during the period of October 1 through April 30. On the west side of Lake Shore Boulevard, parking is prohibited at all times from Greenleaf Street to Hamilton Street.

Residents have recently inquired if they could be included in the Residents Only Parking District #8. The action would provide residents the opportunity for their guests and if needed their personal vehicles to park in Resident Only Parking District #8, alleviating their parking problems along the lakefront. The current Resident Only Parking District #8 prohibition requiring a permit or visitor pass is: District Eight (8): 9:00 p.m. to 6:00 a.m., between May 1 and September 30, and 11:00 p.m. to 6:00 a.m., between October 1 and April 30 and was last amended by Ordinance 127-O-97.
The recommendation to include 1145 Sheridan Road is related to the fact that though the address is on Sheridan Road, the physical access to the entire property is located on Hamilton Street.

Alderman Wynne supports the recommendation.

Attachment:
Ordinance 69-O-17
69-O-17

AN ORDINANCE

Amending Schedule XVIII, “Residents Parking Only Districts,” of City Code Section 10-11-18(H) “District Eight (8)” by Adding District Eight (8) Parking Permit Eligibility for Those Residents Located on Lake Shore Boulevard and 1145 Sheridan Road

NOW BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS:

SECTION 1: Schedule XVIII (H), “Residents Parking Only Districts,” of Section 10-11-18(H), “District Eight (8),” of the Evanston City Code of 2012, as amended, is hereby further amended to include the following:

2. Those residents on Lake Shore Boulevard, west side, from Greenleaf Street north to Hamilton Street.

3. Those residents located at 1145 Sheridan Road.

SECTION 2: The findings and recitals contained herein are declared to be prima facie evidence of the law of the City and shall be received in evidence as provided by the Illinois Compiled Statutes and the courts of the State of Illinois.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 4: This ordinance shall be in full force and effect from and after its passage, approval and publication in the manner provided by law.

SECTION 5: If any provision of this ordinance or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity
shall not affect other provisions or applications of this ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this ordinance is severable.

Introduced: _________________, 2017
Adopted: _________________, 2017

______________________________
Stephen H. Hagerty, Mayor

Attest:

Devon Reid, City Clerk

Approved: _________________, 2017

______________________________
W. Grant Farrar, Corporation Counsel
For City Council Meeting of August 14, 2017
Ordinance 70-O-17, Residents Parking Only District 7
For Action

Memorandum

To: Honorable Mayor and Members of the City Council
   Administration & Public Works Committee

From: Erika Storlie, Deputy City Manager/Director of Administrative Services
      Rickey A. Voss, Parking/Fleet Manager

Subject: Ordinance 70-O-17, Amending Title 10, Motor Vehicles and Traffic, Chapter 11, Traffic Schedules, Section 18: Residents Parking Only Districts

Date: July 5, 2017

Recommended Action:
The Transportation/Parking Committee and staff recommends that the City Council adopt Ordinance 70-O-17, amending of City Code Section 10-11-18(G) adding Residents Parking Only on: Harrison Street, both sides, Hartrey Avenue to the alley east of Prairie Avenue; and Prairie Avenue, both sides; alley south of Central Street to Lincoln Street, to read 7:00 a.m. to 10:00 a.m., Monday through Saturday. This Ordinance was introduced at the July 24, 2017 City Council meeting.

Livability Benefit:
Built Environment: Provide compact and complete streets and neighborhoods

Summary:
On January 9, 2017 Ald. Eleanor Revelle asked staff to conduct a survey about parking patterns on the main stretch of Central Street (Hartrey to Ashland), due to complaints from residents living on Harrison Street and Prairie Avenue about not being able to park near their place of residence. The complaint specifically focused on Harrison Street between Hartrey Avenue and Prairie Avenue. The survey was specifically focused on obtaining feedback from business owners and their employees, but was extended to residents, as well.

The survey was open from Friday, February 24 through Monday, March 24. The survey was available online and paper copies were delivered to 7th Ward Central Street businesses. A total of 90 responses were received; 77 from residents and 11 from business owners or employees. Due to the low response rate from business owners/employees, the survey was complemented by the October 17-22, 2016 vehicle count survey conducted by the Parking and Fleet Division.
The survey demonstrated that the greatest demand for street parking from residents is between 6 a.m. – 12 p.m. on weekdays and from 6 a.m. – 6 p.m. on weekends. In contrast, employees and business owner indicated they utilize street parking the most between 9 a.m. – 7 p.m. on weekdays and from 9 a.m. – 5 p.m. on weekends.

The survey conducted by the Parking and Fleet Division concentrated on Harrison Street, between Prairie Avenue and Hartrey Avenue. The overall results of this survey revealed that on average there was 71% of vehicle occupancy on Harrison Street, with an average 2-4 hour occupancy rate of 77% between 8 a.m. and 12 p.m. During the data collection week (October 17-22), Wednesday was the highest utilized day with a total occupancy of 78%. In general, the times of 12 p.m. and 8 p.m. registered the highest percentages of occupancy.

Parking Enforcement Officers were able to capture license plates and pull registration data, which indicated that 27% of all parked vehicles on Harrison (between Prairie Avenue and Hartrey Avenue) were registered to either Harrison Street or Prairie Avenue. Another 12 of vehicles were registered to other parts of Evanston, and 50% were registered outside of Evanston.

Although the response rate from employees and business owners from Central Street was small, the combination of the Economic Development survey with the vehicle count survey from Parking and Fleet Services Division provided a clearer image of the parking landscape in Central Street and the surrounding streets. Given the data collected, staff concludes that while there is certainly a large share of non-residents parking in the area, there is not an over saturation of parked vehicles at any given time.

Based on the information presented in the survey and to provide some additional control of the parking demand in the area, Alderman Revelle and staff recommend an extension of the Resident Only Parking District restrictions on Harrison Street and Prairie Avenue from the current hours of 7 a.m. – 9 a.m. to the hours of 7 a.m. - 10 a.m. Staff believes that some of the parking issues revolve around the late arrival of not only commuters but employees of Central Street businesses which in turn complicates parking issues in the afternoon as the vehicles remain in place into the evening hours.

Alderman Revelle supports the recommendation.

Attachment:
Ordinance 70-O-17
70-O-17

AN ORDINANCE

Amending Schedule XVIII, “Residents Parking Only Districts,” of City Code Section 10-11-18(G), “District Seven (7)” by Adding Parking Restrictions from 7:00am to 10:00am Monday through Saturday on Both Sides of Harrison Street and Prairie Avenue

NOW BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS:

SECTION 1: Schedule XVIII (G), “Residents Parking Only Districts,” of Section 10-11-18(G), “District Seven (7),” of the Evanston City Code of 2012, as amended, is hereby further amended to include the following:

<table>
<thead>
<tr>
<th>Harrison Street</th>
<th>Both sides</th>
<th>Hartrey Avenue to the Alley east of Prairie Avenue from 7:00am to 10:00am Monday through Saturday</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prairie Avenue</td>
<td>Both sides</td>
<td>Alley south of Central Street to Lincoln Street from 7:00am to 10:00am Monday through Saturday</td>
</tr>
</tbody>
</table>

SECTION 2: The findings and recitals contained herein are declared to be prima facie evidence of the law of the City and shall be received in evidence as provided by the Illinois Compiled Statutes and the courts of the State of Illinois.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 4: This ordinance shall be in full force and effect from and after its passage, approval and publication in the manner provided by law.
SECTION 5: If any provision of this ordinance or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this ordinance is severable.

Introduced: ________________, 2017
Adopted: ________________, 2017

_______________________________

Stephen H. Hagerty, Mayor

Attest:

______________________________

Devon Reid, City Clerk

Approved:

______________________________, 2017

______________________________

W. Grant Farrar, Corporation Counsel

Approved as to form:
Memorandum

To: Honorable Mayor and Members of the City Council
   Administration & Public Works Committee

From: Erika Storlie, Deputy City Manager/Director of Administrative Services
      Rickey A. Voss, Parking/Fleet Manager

Subject: Ordinance 71-O-17, Amending Title 10, Motor Vehicles and Traffic, Chapter 11, Traffic Schedules, Section 18: Residents Parking Only Districts

Date: July 5, 2017

Recommended Action:
The Transportation/Parking Committee and staff recommends that the City Council adopt Ordinance 71-O-17, amending of City Code Sections 10-11-18(G) by including eligibility for the district for: Residents addresses of 2542 – 2566 Prairie Avenue, 2002-B and 2002-C Central Street. This Ordinance was introduced at the July 24, 2017 City Council meeting.

Livability Benefit:
Built Environment: Provide compact and complete streets and neighborhoods

Summary:
Alderman Eleanor Revelle requested that staff research the Residents Parking Only District (G) to determine if the residents of the large apartment located in the 2500 block of Prairie Avenue were ever considered eligible for inclusion in the ‘G’ parking district. Though residents do have the opportunity to park their vehicle at the parking meters after six (6) o’clock p.m. and on non-meter Sundays and Holidays, they have no access to the District ‘G’ that their neighbors south of the location on Prairie Avenue enjoy.

Staff was unable to locate any documents as to why the building on Prairie Avenue was excluded from eligibility. The recommended inclusion for availability would only be for the residents renting apartments in the building to include 2542 – 2566 Prairie Avenue, 2002-B and 2002-C Central Street. Businesses would remain ineligible for the district permit.

Alderman Revelle supports the recommendation.

Attachment:
Ordinance 71-O-17

419 of 598
AN ORDINANCE

Amending Schedule XVIII, “Residents Parking Only Districts,” of City Code Section 10-11-18(G), “District Seven (7)” by Adding Residents Eligible for Inclusion in the Parking District 7

NOW BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS:

SECTION 1: Schedule XVIII (G), “Residents Parking Only Districts,” of Section 10-11-18(G), “District Seven (7),” of the Evanston City Code of 2012, as amended, is hereby further amended to include the following:

<table>
<thead>
<tr>
<th>The following residents are eligible to apply for and purchase permits for District Seven (7):</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Those residents having a legal address on the streets or portions of streets listed above.</td>
</tr>
<tr>
<td>2. Those residents located at 2542-2566 Prairie Avenue.</td>
</tr>
<tr>
<td>3. Those residents located at 2002-B and 2002-C Central Street.</td>
</tr>
</tbody>
</table>

SECTION 2: The findings and recitals contained herein are declared to be prima facie evidence of the law of the City and shall be received in evidence as provided by the Illinois Compiled Statutes and the courts of the State of Illinois.

SECTION 3: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 4: This ordinance shall be in full force and effect from and after
its passage, approval and publication in the manner provided by law.

**SECTION 5:** If any provision of this ordinance or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this ordinance is severable.

Introduced: _________________, 2017

Adopted: _________________, 2017

Approved: _______________________, 2017

_____________________________

Stephen H. Hagerty, Mayor

Attest:

Approved as to form:

______________________________

Devon Reid, City Clerk

______________________________

W. Grant Farrar, Corporation Counsel
PLANNING & DEVELOPMENT COMMITTEE MEETING
Monday, August 14, 2017
7:15 p.m.
Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston
James C. Lytle Council Chambers

AGENDA

I. CALL TO ORDER/DECLARATION OF QUORUM: ALDERMAN RAINEY, CHAIR

II. APPROVAL OF REGULAR MEETING MINUTES OF JULY 10, 2017

III. ITEM FOR CONSIDERATION

(P1) Ordinance 44-O-17, Amending Various Sections of Title 6 of the City Code to Modify Notice Requirements for Zoning Applications and Hearings
The Plan Commission and staff recommend adoption of Ordinance 44-O-17, approving the Zoning Ordinance Text Amendment to amend the Zoning Ordinance to establish applicant’s responsibility for mailed noticing requirements for planning and zoning cases requiring a 250 foot radius. The proposal allows the City to contract the mailing of notices for planning and zoning cases to a third party service and makes the applicant responsible for cost of the mailing service.
For Introduction

(P2) Ordinance 45-O-17, Amending City Code Sections 6-4-1-9(A)(4) and 6-18-3, Granting Zoning Administrator Authority to Establish the Front Lot Line
The Plan Commission and staff recommend adoption of Ordinance 45-O-17, approving the Zoning Ordinance Text Amendment to codify staff authority to determine the front lot line of a corner lot.
For Introduction

(P3) Ordinance 79-O-17, Granting Major Zoning Relief for Open Parking and a Rear Setback for an Addition at 325 Greenwood Street
City staff recommends adoption of Ordinance 79-O-17 granting major zoning relief to demolish a one-car detached garage and establish one open parking space in the east interior side yard with a .5’ east interior side yard setback where 5’ is required, a 12.9’ rear yard setback where 30’ is required to construct a one-story addition, and 46.6% building lot coverage where a maximum 30% is allowed, in the R1 Single Family Residential District. The applicant has complied with all zoning requirements and meets all of the standards for variation for this district.
For Introduction
IV. ITEM FOR DISCUSSION

V. COMMUNICATIONS

VI. ADJOURNMENT
Planning & Development Committee Meeting
Minutes of July 10, 2017
7:15 p.m.
James C. Lytle Council Chambers - Lorraine H. Morton Civic Center


STAFF PRESENT: J. Leonard

OTHERS PRESENT:

PRESIDING OFFICIAL: Ald. Rainey

I. CALL TO ORDER/DECLARATION OF QUORUM: ALDERMAN RAINEY, CHAIR
A quorum being present, Ald. Rainey called the meeting to order at 7:15 p.m.

II. APPROVAL OF REGULAR MEETING MINUTES OF JUNE 26, 2017
Ald. Fiske moved to approve the minutes of the June 26, 2017 meeting, seconded by Ald. Wynne.

The committee voted unanimously 7-0, to approve the June 26, 2017 minutes.

III. ITEMS FOR CONSIDERATION

Ald. Rainey called upon the members of the public to speak before the Committee.

Betty Ester, member of the public, said that through her research of city documents, she was pleased to note that City plans to buy about 9 vacant lots in conjunction with the community partners for affordable housing. She added that this action by the City implied that these housing units would be placed in the land trust and thus would be made affordable. She urged the Committee to consider offering the housing units as rentals to people who earn an annual income of $30,000 or less.

Ald. Rainey called upon speakers Melissa Blount, Nicole Nassit and Patrick Warth, all of whom did not wish to speak.

(P1) Ordinance 65-O-17, Granting a Special Use for a Type 2 Restaurant, Pono Ono Poke, at 1630 Chicago Ave.
The Zoning Board of Appeals and City staffs recommend adoption of Ordinance 65-O-17 granting special use approval for a Type 2 Restaurant, Pono Ono Poke, at 1630 Chicago Ave. in the D3 Downtown Core Development District. The applicant has complied with all zoning
requirements and meets all of the standards for a special use for this district. Alderman Wilson recommends suspension of the rules for Introduction and Action at the July 10, 2017 City Council meeting.

For Introduction and Action

Ald. Rainey stated that Ald. Wilson recommends passing the ordinance 65-O-17 by suspending the rules for Introduction and Action.

Ald. Wilson suggested that businesses such as Type 2 Restaurants would want to move forward with their business as quickly as possible in the summer months and that the City would be well served if the Committee passed the ordinance.

Ald. Rainey called upon the owner of Pono Ono Poke, Jack Demar, to provide the Committee with an overview of the concept of the restaurant.

Mr. Demar stated that the restaurant would serve Poke, a kind of sushi bowl, which could be easily taken out for lunch or dinner and is affordable (less than $10). He said that the restaurant is going to be focused upon sustainable practices as far as the ingredients are concerned. He added that the restaurant would also serve fresh pressed juices.

Upon Ald. Rainey's request, Mr. Demar confirmed that the restaurant would seat 49 customers and would not be a fully serviced restaurant. He added that there would not be any alcohol served in the restaurant.

Ald. Wilson moved to pass the Ordinance 65-O-17, granting a Special Use for a Type 2 Restaurant, Pono Ono Poke, at 1630 Chicago Ave., seconded by Ald. Wynne. The Committee voted unanimously, 7-0, to approve.

IV. ITEM FOR DISCUSSION
There were no items for discussion.

V. COMMUNICATIONS
There were no communications.

VI. ADJOURNMENT
Ald. Fiske moved to adjourn.

The committee voted unanimously 7-0 to adjourn.

The meeting adjourned at 7.20 p.m.

Respectfully submitted,
Kalyani Agnihotri
Memorandum

To: Honorable Mayor and Members of the City Council
Planning and Development Committee

From: Johanna Leonard, Community Development Director
Scott Mangum, Planning and Zoning Administrator
Meagan Jones, Neighborhood and Land Use Planner

Subject: Ordinance 44-O-17
Establishment of Responsibility for Mailed Noticing Requirements for Planning and Zoning Cases
17PLND-0031

Date: July 31, 2017

Recommended Action:
The Plan Commission and staff recommend adoption of Ordinance 44-O-17, approving the Zoning Ordinance Text Amendment to amend the Zoning Ordinance to establish applicant’s responsibility for mailed noticing requirements for planning and zoning cases requiring a 250 foot radius. The proposal allows the City to contract the mailing of notices for planning and zoning cases to a third party service and makes the applicant responsible for cost of the mailing service.

Livability Benefits
Climate and Energy: Reduce Material Waste

Background
In July of 2016 City Council approved Ordinance 49-O-16 (attached) which established applicants’ responsibility for mailed noticing requirements of planning and zoning cases. This covered cases requiring a mailing radius of 500 feet and 1000 feet. Cases with a required mailing radius of 250 feet were excluded and mailed notices for these cases have remained City staff responsibility.

Planning and Zoning applications are required by ordinance to utilize a number of methods to inform neighboring property owners of pending cases. These include newspaper and City website posting of the case, posting a sign at the location, email notification of hearing agendas and mailed notices. Distance requirements vary by application type, with mailed notices being sent to property owners within radii distances of 250 feet, 500 feet, and 1,000 feet. The ordinance also stipulates that a failure of...
delivery of the mailed notices will not automatically invalidate a public hearing or application due to the additional forms of notice provided.

The current procedure for mailed noticing of cases with a 250 foot mailing radius involves several steps. Staff generates a list of taxpayers to be noticed using information from the City’s Geographic Information System (GIS) software. Staff then prepares a letter/notice to be mailed to each taxpayer of property located within the 250 foot radius, which typically ranges from approximately 25 to 50 letters/notices. Those letters/notices are then printed, folded and placed in envelopes which are then sent to the City Clerk’s Office for postage placement and mailing. There are approximately 60 of these cases per year, each require two mailings (one for notification that an application has been received; the second, to provide notification of a decision regarding that case).

The mailing process for cases currently using the third party system (attached) consumes less staff resources. This process still requires that the City generate the mailing list and provide it, along with project and applicant information, to the vendor. At that point in the process, the vendor prepares a proof of the postcard for staff review and, once approved, prepares the postcards for mailing. After the postcards are sent to the post office to be mailed out, the vendor mails and emails an invoice to the project applicant, copying the City. The applicant then pays the vendor and a receipt is sent to both the applicant and the City.

After doing initial research on third party mailing services, the City released a request for qualifications seeking vendors to assist in creating and mailing notification postcards to property owners on an ongoing basis. Three vendors responded including The Blueprint Shoppe, Inc. which was awarded the contract to provide notices at a cost not to exceed $0.70 per notice. The contract with The Blueprint Shoppe was entered into on December 19, 2016. As of July 28, 2017, the third party mailing process has been used for 19 planning and zoning cases without any known complications.

Proposal Overview
Staff is proposing to amend the zoning ordinance to allow the City to contract the mailing of notices for planning and zoning cases requiring a notification radius of 250 ft. to a third party mailing service and making the applicant responsible for cost of the mailing service. Specifically the following changes will be made to the Zoning Ordinance:

Subsections 6-3-8-6(A) and 6-3-8-6(C) regarding minor variations and fence variations:

(A) Notice and Opportunity to Comment: Upon receipt of a completed application for a minor variation or a fence variation, the Zoning Administrator shall cause a written notice of the application to be delivered. The City will provide notice, through use of a third party service, by first class mail to all owners of property located within a two hundred fifty (250) foot radius of the subject property, inclusive of public streets, alleys and other public ways whose addresses appear on the current tax assessment list as provided by the City. The applicant must
pay any and all fees and postage associated with mailing such notice pursuant to this Section. The City reserves the right to provide the aforementioned notice by first class mail where the Zoning Administrator finds it necessary. The notice shall indicate that the application shall be available for review and submittal of written comments thereon ten (10) working days prior to the Zoning Administrator's determination.

(C) Notification of Decision: The Zoning Administrator shall send his decision within ten (10) working days to the applicant and all other persons previously notified pursuant to Subsection (A) of this Section.

Subsection 6-3-8-7(A) regarding family necessity variations:

(A) Notice and Opportunity to Comment: Upon receipt of a completed application for a family necessity variation, the Zoning Administrator shall cause a written notice of the application to be delivered to all owners of property located within a two hundred fifty (250) foot radius of the subject property, inclusive of public roads, streets, alleys and other public ways whose addresses appear on the current tax assessment list as provided by the City. The applicant must pay any and all fees and postage associated with mailing such notice pursuant to this Section. The City reserves the right to provide the aforementioned notice by first class mail where the Zoning Administrator finds it necessary. In addition, a sign shall be posted on the property subject to the application and shall remain on the property for a minimum of ten (10) working days prior to the recommendation of the Zoning Administrator. The notice shall indicate that the application shall be available for review and submittal of written comments thereon ten (10) working days prior to the Zoning Administrator's recommendation.

Additionally, in order to clarify that staff will retain the ability to provide mailings should the need arise, staff is proposing to amend sections 6-3-4-6(C), 6-3-5-7(C), 6-3-5-16(C), 6-3-6-8(C), 6-3-7-5(D), and 6-3-8-10(B) (all previously amended through ordinance 49-O-16). More specifically the sections will have the following language:

The City reserves the right to provide the aforementioned notice by first class mail where the Zoning Administrator finds it necessary.

The existing planning and zoning fees paid to the City would remain unchanged. There was some concern expressed by members of the Plan Commission regarding the impact of mailing costs from the third party vendor on applicants for certain cases such as the family necessity variations. It was requested that a provision be made recognizing financial hardship. Staff has looked into standard language which could apply to these cases as needed and mimics some existing programs established in the City which assist residents with financial hardship. The proposed language addressing this concern would be included in Appendix D which lists submission requirements for
planning and zoning cases. More specifically, in Section D.6-1 under *Written Information* for variation applications, the following language is proposed to be added:

(f) Any request for a mailed noticing fee waiver where the City would cover the mailing costs (in the event of demonstrable financial hardship in the form of documentation showing current enrollment in a City of Evanston aid based program or State/Federal cash or food assistance program).

The proposal would provide for consistency in the mailing process and increase efficiency while still enabling staff to have some control of how the mailings are sent when needed. It is also consistent with the goals, objectives, and policies of the Comprehensive General Plan through its promotion of increased efficiency related to application processing and review.

**Legislative History**
March 10, 2017 – The Plan Commission unanimously recommended approval of the proposed text amendment with the additional request that staff look into the ability to provide fee waivers for projects needing additional assistance.

**Attachments**
- Proposed Ordinance 44-O-17
- Current Third Party Mailed Noticing Process
- [Link to Plan Commission Packet for 05/10/2017](#)
- Approved Plan Commission Minutes for the 05/10/2017 Meeting
AN ORDINANCE

Amending Various Sections of Title 6 of the City of Evanston Code to Modify Notice Requirements for Zoning Applications and Hearings

NOW BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS:

SECTION 1: That Subsection 6-3-8-6(A) of the Evanston City Code of 2012, as amended, is hereby further amended to read as follows:

(A) Notice and Opportunity to Comment: Upon receipt of a completed application for a minor variation or a fence variation, the Zoning Administrator shall cause a written notice of the application to be delivered to all owners of property located within a two hundred fifty (250) foot radius of the subject property, inclusive of public streets, alleys and other public ways whose addresses appear on the current tax assessment list as provided by the City. The applicant must pay any and all fees and postage associated with mailing such notice pursuant to this Section. The City reserves the right to provide the aforementioned notice by first class mail where the Zoning Administrator finds it necessary. The notice shall indicate that the application shall be available for review and submittal of written comments thereon ten (10) working days prior to the Zoning Administrator's determination.

SECTION 2: That Subsection 6-3-8-6(C) of the Evanston City Code of 2012, as amended, is hereby further amended to read as follows:

(C) Notification of Decision: The Zoning Administrator shall send his decision within ten (10) working days to the applicant and all other persons previously notified pursuant to Subsection (A) of this Section.

SECTION 3: That Subsection 6-3-8-7(A) of the Evanston City Code of 2012, as amended, is hereby further amended to read as follows:
Notice and Opportunity to Comment: Upon receipt of a completed application for a family necessity variation, the Zoning Administrator shall cause a written notice of the application to be delivered. The City will provide notice, through the use of a third party service, by first class mail to all owners of property located within a two hundred fifty (250) foot radius of the subject property, inclusive of public roads, streets, alleys and other public ways whose addresses appear on the current tax assessment list as provided by the City. The applicant must pay any and all fees and postage associated with mailing such notice pursuant to this Section. The City reserves the right to provide the aforementioned notice by first class mail where the Zoning Administrator finds it necessary. In addition, a sign shall be posted on the property subject to the application and shall remain on the property for a minimum of ten (10) working days prior to the recommendation of the Zoning Administrator. The notice shall indicate that the application shall be available for review and submittal of written comments thereon ten (10) working days prior to the Zoning Administrator’s recommendation.

SECTION 4: That Subsection 6-3-4-6(C) of the Evanston City Code of 2012, as amended, is hereby further amended to read as follows:

(C) Mailed Notices Required for Redistricting or Rezoning: The City will provide notice, through the use of a third party service, by first class mail to all owners of property within a five-hundred-foot radius of the property lines of the subject property, inclusive of public roads, streets, alleys and other public ways from the area proposed to be rezoned or redistricted whose addresses appear on the current tax assessment list as provided by the City. The applicant must pay any and all fees and postage associated with mailing such notice pursuant to this Section. The City reserves the right to provide the aforementioned notice by first class mail where the Zoning Administrator finds it necessary. The failure of delivery of such notice, however, shall not invalidate any such amendment. In addition, a sign must be posted on the property for a minimum of ten (10) working days prior to the public hearing indicating the place, time and date of the hearing. Such notice is sufficient notice for the initial hearing, as well as any continuances of the same hearing, if any.

SECTION 5: That Subsection 6-3-5-7(C) of the Evanston City Code of 2012, as amended, is hereby further amended to read as follows:

(C) Mailed Notices Required: The City will provide notice, through the use of a third party service, by first class mail to all owners of property within a five-hundred-foot radius of the property lines of the subject property, inclusive of public roads, streets, alleys and other public ways whose addresses appear on the current tax assessment list as provided by the City. The applicant must pay any and all fees and postage associated with mailing such notice pursuant to this Section. The City reserves the right to provide the aforementioned notice by first class mail
where the Zoning Administrator finds it necessary. The failure of delivery of such notice, however, does not invalidate any such amendment. Such notice is sufficient notice for the initial hearing. Subsequent notices are not required for continuance of a hearing, if any.

SECTION 6: That Subsection 6-3-5-16(C) of the Evanston City Code of 2012, as amended, is hereby further amended to read as follows:

(C) Mailed Notices Required: The City will provide notice, through the use of a third party service, by first class mail to all owners of property within a five-hundred-foot radius of the property lines of the subject property, inclusive of public roads, streets, alleys and other public ways whose addresses appear on the current tax assessment list as provided by the City. The applicant must pay any and all fees and postage associated with mailing such notice pursuant to this Section. The City reserves the right to provide the aforementioned notice by first class mail where the Zoning Administrator finds it necessary.

SECTION 7: That Subsection 6-3-6-8(C) of the Evanston City Code of 2012, as amended, is hereby further amended to read as follows:

(C) Mailed Notices Required: The City will provide notice, through the use of a third party service, by first class mail to all owners of property within a one-thousand-foot radius of the property lines of the subject property, inclusive of public roads, streets, alleys and other public ways from the subject property whose addresses appear on the current tax assessment list as provided by the City. The applicant must pay any and all fees and postage associated with mailing such notice pursuant to this Section. The City reserves the right to provide the aforementioned notice by first class mail where the Zoning Administrator finds it necessary. The failure of delivery of such notice, however, does not invalidate any such hearing. Such notice is sufficient notice for the initial hearing. Subsequent notices are not required for continuance of a hearing, if any.

SECTION 8: That Subsection 6-3-6-12(C) of the Evanston City Code of 2012, as amended, is hereby further amended to read as follows:

(C) Major Adjustments: Any adjustment to the approved development plan not authorized by Subsection (B) of this Section, is considered to be a major adjustment. The City will provide notice, through the use of a third party service, by first class mail to all owners of property within a one thousand foot radius of the property lines of the planned development, inclusive of public roads, streets, alleys and other public ways from the planned development site whose addresses appear on the current tax assessment list. The applicant must pay any and all fees and postage associated with mailing such notice pursuant to
this Section. The City reserves the right to provide the aforementioned notice by first class mail where the Zoning Administrator finds it necessary. Upon providing such notice, the Plan Commission may approve an application for a major adjustment to the development plan not requiring a plan as approved, then the commission shall review the request in accordance with the procedures set forth in Section 6-3-6-8 of this Chapter.

SECTION 9: That Subsection 6-3-7-5(D) of the Evanston City Code of 2012, as amended, is hereby further amended to read as follows:

(D) Mailed Notices Required: Notice shall also be given by the applicant. The City will provide notice, through the use of a third party service, by first class mail to all property owners within one thousand (1,000) feet of the property lines in each direction of the subject property, inclusive of public roads, streets, alleys and other public ways from the subject site whose addresses appear on the current tax assessment list as provided by the City. The applicant must submit to the City an affidavit certifying that the applicant has complied with this Subsection. The applicant must pay any and all fees and postage associated with mailing such notice pursuant to this Section. The City reserves the right to provide the aforementioned notice by first class mail where the Zoning Administrator finds it necessary. The failure of delivery of such notice, however, shall not invalidate any such hearing. In addition, a sign shall be posted on the property for a minimum of ten (10) working days prior to the public hearing indicating the place, time and date of the hearing. Such notice shall be sufficient notice for the initial hearing. Subsequent notices are not required for continuances of a hearing, if any.

SECTION 10: That Subsection 6-3-8-10(B) of the Evanston City Code of 2012, as amended, is hereby further amended to read as follows:

(B) Mailed Notices Required: Notice shall also be given by the applicant. The City will provide, through the use of a third party service, by first class mail to all property owners within a five-hundred-foot radius of the property lines of the subject property, inclusive of public roads, streets, alleys and other public ways from the subject site whose addresses appear on the current tax assessment list as provided by the City. The applicant must submit to the City an affidavit certifying that the applicant has complied with this Subsection. The applicant must pay any and all fees and postage associated with mailing such notice pursuant to this Section. The City reserves the right to provide the aforementioned notice by first class mail where the Zoning Administrator finds it necessary. The failure of delivery of such notice, however, shall not invalidate any such hearing. In addition, a sign shall be posted on the property for a minimum of ten (10) working days prior to the public hearing indicating the place, time and date of the hearing. Such notice shall be sufficient notice for the initial hearing. Subsequent notices are not required for continuances of a hearing, if any.
hearing. Subsequent notices are not required for continuances of a hearing, if any.

**SECTION 11:** That Appendix D.6-1 within Title 6 of the Evanston City Code of 2012, as amended, is hereby further amended to read as follows:

D.6 SUBMISSION REQUIREMENTS FOR VARIATION APPLICATIONS:

D.6-1 Written Information: Variation applications shall contain the following written information:

(a) The property owner's name and address and the owner's signed consent to the filing of the application;

(b) The applicant's name and address, if different than the owner, and his interest in the subject property;

(c) The names and addresses of all professional consultants, if any, advising the applicant with respect to the application;

(d) The names and addresses of all owners of: 1) property within a two hundred fifty foot (250') radius from the subject property inclusive of public ways for minor variations; and 2) for major variations, owners within a five hundred foot (500') radius of the subject property inclusive of public ways as shown in the tax assessment records; and

(e) The address and legal description of the subject property; and

(f) Any request for a mailed noticing fee waiver where the City would cover the mailing costs (in the event of demonstrable financial hardship in the form of documentation showing current enrollment in a City of Evanston aid based program or State/Federal cash or food assistance program).

**SECTION 12:** The findings and recitals contained herein are declared to be prima facie evidence of the law of the City and shall be received in evidence as provided by the Illinois Compiled Statutes and the courts of the State of Illinois.

**SECTION 13:** All ordinances or parts of ordinances in conflict herewith are hereby repealed.

**SECTION 14:** This ordinance shall be in full force and effect from and
after its passage, approval and publication in the manner provided by law.

**SECTION 15:** If any provision of this ordinance or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this ordinance is severable.

Introduced: ________________, 2017

Adopted: ________________, 2017

Approved: _____________________________, 2017

______________________________
Stephen H. Hagerty, Mayor

Attest:

Devon Reid, City Clerk

Approved as to form:

______________________________
W. Grant Farrar, Corporation Counsel
EXHIBIT A: Mailed Noticing Process

Applicant Submits Application

Staff Determines Application Completion (will alert applicant of process, meeting dates, any additional fees)

Staff Prepares Mailing List and Project Information for Postcard

Mailing List, Project Information and Applicant Contact Information Sent to Vendor

Vendor Prepares Proof of Postcard – Staff Approves Proof

Vendor Prepares Postcards for Mailing (always mail one copy to City staff)

Postcards Sent to Post Office for Mailing within 5 days of receipt of information from Staff

Invoice Mailed and Emailed to Applicant (City Copied)

Applicant Pays Vendor*

Receipt of Payment Sent to Applicant (City Copied)

*Should applicant not pay fees for mailings, staff reserves the right to hold the issuance of permits or delay the hearing for the applicant's project.
MEETING MINUTES
PLAN COMMISSION
Wednesday, May 10, 2017
7:00 P.M.
Evanston Civic Center, 2100 Ridge Avenue, James C. Lytle Council Chambers

Members Present: Jim Ford (Chair), Simon Belisle, Carol Goddard, Andrew Pigozzi, Jolene Saul

Members Absent: Patrick Brown, Terri Dubin, Peter Isaac, Colby Lewis,

Associate Members Present: none

Associate Members Absent: Scott Peters

Staff Present: Meagan Jones, Neighborhood and Land Use Planner
Scott Mangum, Planning and Zoning Administrator

Presiding Member: Jim Ford, Chairman

1. CALL TO ORDER / DECLARATION OF QUORUM

Chairman Ford called the meeting to order at 7:15 P.M.

2. APPROVAL OF MEETING MINUTES: March 22, 2017

Commissioner Pigozzi made a motion to approve the minutes from March 22, 2017. Commissioner Saul seconded the motion.

A voice vote was taken and the minutes were approved, 3-0 with two Commissioners abstaining.

3. NEW BUSINESS

A. TEXT AMENDMENT

Generators
A Zoning Ordinance Text Amendment pursuant to City Code Title 6, Zoning, to establish regulations for allowed location of generators.

Ms. Jones provided a brief presentation on the additional research performed by staff and updates made to the proposed text amendment. The changes made to the proposal included separating generator regulations into their own subsection, adding a required testing window for stand-by generators and providing for additional
consideration of setbacks for mobile generators.

Chair Ford opened the hearing to Commissioner questions and comments. Questions and comments included:

- Clarification that the use of generators is an accessory use to a primary structure on a property and that no size limitation is included.
- Landscaping requirements given the amount of heat given off by generators. Ms. Jones stated that in some cases staff can require additional screening or a change in screening, specifically for larger projects.
- Standards a Zoning Administrator may use for requiring additional setback requirements and why additional consideration for portable generators. Mr. Mangum stated that portable generators have a bit more flexibility in where they can be moved and can be louder than permanently installed generators.
- Concerns over the testing window and if the window could be expanded.

Chair Ford opened the hearing to questions and comments from the public. One member of the public spoke who brought up concerns regarding the short testing period proposed, state and federal regulations that supersede local regulations (NFPA and others), and specifics for the various uses for the generators.

Additional discussion amongst the Commission centered on the time period allowed for stand-by generator testing and what possible additional parameters, if any, were needed for determining the location of the generators.

Commissioner Pigozzi moved to recommend approval of the item with the provision of expanded testing hours of 10:00 AM to 3:00 P.M. The motion was seconded by Commissioner Goddard. A roll call vote was taken and the motion was approved unanimously 5-0.

**B. TEXT AMENDMENT 17PLND-0031**

Public Notice Requirements

A Zoning Ordinance Text Amendment pursuant to City Code Title 6, Zoning, to establish responsibility for mailed noticing requirements for Planning and Zoning cases.

Ms. Jones provided a brief overview of the proposed text amendment, explaining that this is an amendment that staff is revisiting. The original ordinance that was approved provided for the use of a third party mailing service to mail required notices for planning and zoning cases. The approved ordinance only included cases requiring a 500 ft. or 1,000 ft. mailing radius. The proposed amendment would amend the zoning ordinance to include cases requiring a 250 ft. mailing radius and adds a provision that would allow staff to send mailed notices for planning and zoning cases if needed.

Chair Ford opened the hearing to Commissioner questions and comments. Questions
and comments included:

- Examples of when staff would need to handle the mailings themselves.
- How use of the third party system has been received. Ms. Jones stated that the Blueprint Shoppe was the vendor awarded the mailed noticing contract and that at the time of the meeting, there have been approximately 8 cases that that have used that vendor’s services.
- Approximate costs for sending the mailings out. Ms. Jones provided an example and stated that additional cost comes from these minor, fence, and family necessity variation cases requiring two mailings, one for notice of receipt of an application and a second providing notification of staff decision of that case.
- Concern over shifting cost to an applicant who may not be able to handle the additional cost, especially in the case of family necessity variations.
- Necessity of a 250 ft. radius for minor variations.

There was additional discussion on how to provide some acknowledgment of possible financial hardship, be it within the zoning ordinance or variation application. Commissioner Saul expressed the need to have uniform standards for determining the hardship.

Commissioner Pigozzi made a motion to recommend approval of the text amendment with an added provision recognizing financial hardship. The motion was seconded by Commissioner Saul. A roll call vote was taken and the motion was approved unanimously 5-0.

C. TEXT AMENDMENT 17PLND-0030

Determination of Front Yard

A Zoning Ordinance Text Amendment pursuant to City Code Title 6, Zoning, to establish regulations to establish staff authority to determine the front yard of a parcel.

Ms. Jones provided a brief overview of the proposed text amendment, explaining that the amendment came from an aldermanic request. Currently, per Ordinance, the front lot line and front yard of a parcel is determined by the owner of the property. This can, from time to time, cause issues on corner lots where setbacks can have greater effects on neighboring properties. The proposed amendment would establish the Zoning Administrator’s authority to determine the front lot line and front yard, giving consideration to any existing improvements on the lot as well as proportions of the lot line dimensions and pattern of existing development within the neighborhood.

The Commission discussed the following:

- The general intent of the amendment and
- Grandfathering in of existing properties, giving consideration to the history of a property and previous zoning interpretations by staff.
- If the stated considerations of existing improvements, proportions of lot line
dimensions and pattern of existing neighborhood development are defensible and sufficient for constraining the Zoning Administrator’s discretion.

The Commissioners further discussed concerns about the amendment being too general and how to better define the considerations taken when determining the front lot line and front yard for a property. This included placement of existing entrances to primary structures, locations of existing accessory structures or mechanical equipment and historical information on past determinations for the property. Mr. Mangum asked for direction on how the Commission would prefer to see these considerations addressed within the ordinance be it a more specific list of standards or if there are additional factors to consider such as a record of Commission concerns.

Commissioner Saul made a motion to send the item back to staff for further clarification. Commissioner Pigozzi seconded the motion. The motion was approved by a voice vote 4-1.

4. DISCUSSION
   A. Regulations for Drone Use
       Discussion, per City Council referral, on the establishment of regulations for drone use within the City of Evanston.

Ms. Jones stated that Legal staff was drafting an ordinance to regulate the use of drones. Currently there are no zoning regulations related to drones and the proposed ordinance would not be governed by the zoning code. Ms. Jones clarified that the proposed ordinance is scheduled for the May 22, 2017 City Council agenda. The Commissioners agreed that the item does not appear to have land use implications and would not be under the purview of the Plan Commission.

5. PUBLIC COMMENT

Mayor Haggerty spoke, thanking the Commission for its work and thoughtful discussion on the items before them.

One resident spoke regarding the front yard determination and drone use. He asked if front yard determination affects the address of a property or vice versa. He also shared his opinion regarding the prevalence of drones.

5. ADJOURNMENT

Commissioner Goddard made a motion to adjourn the meeting. Commissioner Belisle seconded the motion.

A voice vote was taken and the motion was approved by voice call 5-0. The meeting was adjourned at 8:32 pm.
Respectfully Submitted,
Meagan Jones
Neighborhood and Land Use Planner
Community Development Department
For City Council meeting of August 14, 2017
Ordinance 45-O-17, Zoning Text Amendment – Front Lot Line
For Introduction

Memorandum

To: Honorable Mayor and Members of the City Council
   Planning and Development Committee

From: Johanna Leonard, Community Development Director
      Scott Mangum, Planning and Zoning Administrator
      Meagan Jones, Neighborhood and Land Use Planner

Subject: Ordinance 45-O-17
   Establishment of Regulations to Codify Staff Authority to Determine Front Lot Line
   17PLND-0030

Date: August 3, 2017

Recommended Action:
The Plan Commission and staff recommend adoption of Ordinance 45-O-17, approving the Zoning Ordinance Text Amendment to codify staff authority to determine the front lot line of a corner lot.

Livability Benefits
Built Environment: Provide Compact and Complete Streets and Neighborhoods.

Background
Per Aldermanic request, staff was asked to look into revising the authority in place to determine the front lot lines, and subsequently the front yard, of parcels within the City. Currently the front lot line is considered, by definition, to be the street lot line. In the cases of corner lots or through lots with more than one street frontage, the front lot line is determined by the property owner. Section 6-4-1-9(A)4 explains in further detail how the front lot line is determined:

Determining of Front Lot Line for Vacant Through Lots, or Corner Lots: On a vacant through lot, or corner lot, any street lot line may be established as its front lot line; except that where two (2) or more through lots are contiguous, and a front lot line has been duly established on at least one (1) such lot, the same street lot line shall thereafter be deemed to be the front lot line of all such contiguous lots. On a through lot, a front yard shall be provided along both street lot lines.

Typically, in discussion with property owners, once staff explains the preference of choosing one lot line over another as the front (fewer variances needed, current location
of accessory structures, etc.), the owner will move forward with staff’s recommendation. Though there are not many cases where the front lot line location becomes a larger issue, typically once or twice per year, for cases such as planned developments, this can create a significant impact on abutting properties.

Proposal Overview
Based on feedback from the Plan Commission and staff research, staff is proposing to amend the zoning ordinance to establish staff authority in determining the front lot line for parcels based on specific considerations. Specifically staff will amend the zoning ordinance as described below:

Section 6-18-3. – Definitions

| LOT LINE, FRONT: | A lot line that is a street lot line. Any street lot line of a corner lot may be established by the owner Zoning Administrator as the front lot line. |

Section 6-4-1-9. – Yards.

(A) General Yard Requirements: The following provisions set forth the requirements for required yards and for determining or interpreting unusual yard situations:

4. Determining of Front Lot Line for Vacant Through Lots, or Corner Lots: On a vacant through lot, or any corner lot, any street lot line may be established as its front lot line; except that where two (2) or more through lots are contiguous, and a front lot line has been duly established on at least one (1) such lot, the same street lot line shall thereafter be deemed to be the front lot line of all such contiguous lots. On a through lot, a front yard shall be provided along both street lot lines. The Zoning Administrator has the authority to determine the front lot line for a corner lot giving consideration including, but not limited to, the following:
   a) If a building exists on the lot, previous determination of the front yard, conformance to existing required setbacks, existing principal building orientation, and location of building entrances;
   b) Proportions of the lot line dimensions, with preference for the front lot line being the shorter lot line abutting a street;
   c) Pattern of existing development within the neighborhood, specifically of adjacent lots; and
   d) The property owner’s expressed desire.

Establishing staff’s authority to determine the front lot line of a parcel will assist in preventing buildings and other developments from having a negative impact on adjacent properties, especially in the case of larger buildings such as planned developments. It is
also consistent with the goals, objectives, and policies of the Comprehensive General Plan to maintain the appealing character of Evanston’s neighborhoods and policy action of encouraging new developments to complement existing street and sidewalk patterns.

**Legislative History**

July 12, 2017 – The Plan Commission recommended approval of the proposed text amendment with a 5-2 vote.

May 10, 2017 – The Plan Commission began review of the text amendment, ultimately voting to return the text amendment to staff for additional research and more specific guidelines for reference within the proposed regulations.

**Attachments**

Proposed Ordinance 45-O-17

[Link to Plan Commission Packet for 07/12/2017](#)

Draft Plan Commission Minutes for the 07/12/2017 Meeting
AN ORDINANCE

Amending Evanston City Code Section 6-4-1-9(A)(4) and 6-18-3, “Definitions,” Granting the Zoning Administrator Authority to Establish the Front Lot Line

NOW BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS:

SECTION 1: Subsection 6-4-1-9(A)(4) of the Evanston City Code of 2012, as amended, is hereby further amended to read as follows:

4. Determining of Front Lot Line for Vacant Through Lots, or Corner Lots: On a vacant through lot, or corner lot, any street lot line may be established as its front lot line; except that where two (2) or more through lots are contiguous, and a front lot lien has been duly established on at least one (1) such lot, the same street lot line shall thereafter be deemed to be the front lot line of all such contiguous lots. On a through lot, a front yard shall be provided along both street lot lines. The Zoning Administrator has the authority to determine the front lot line for a corner lot giving consideration including, but not limited to, the following:

a) If a building exists on the lot, previous determination of the front yard, conformance to existing required setbacks, existing principal building orientation, and location of building entrances;

b) Proportions of the lot line dimensions, with preference for the front lot line being the shorter lot line abutting a street;

c) Pattern of existing development within the neighborhood, specifically of adjacent lots; and

d) The property owner’s expressed desire.

SECTION 2: The definition of “Front Lot Line” in Section 6-18-3, “Definitions,” of the Evanston City Code of 2012, as amended, is hereby further amended to read as follows:

LOT LINE, FRONT: A lot line that is a street lot line. Any street lot line of a corner lot
may be established by the owner Zoning Administrator as the front lot line.

SECTION 3: The findings and recitals contained herein are declared to be prima facie evidence of the law of the City and shall be received in evidence as provided by the Illinois Complied Statues and the courts of the State of Illinois.

SECTION 4: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 5: This ordinance shall be in full force and effect from and after its passage, approval and publication in the manner provided by law.

SECTION 6: If any provision of this ordinance or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this ordinance that can be given effect without the invalid application or provision, and each invalid provision or invalid application of this ordinance is severable.

Introduced: _________________, 2017
Approved: ______________________, 2017

Attest: ______________________

Devon Reid, City Clerk

Stephen H. Hagerty, Mayor

Approved as to form:

W. Grant Farrar, Corporation Counsel
MEETING MINUTES
PLAN COMMISSION
Wednesday, July 12, 2017
7:00 P.M.
Evanston Civic Center, 2100 Ridge Avenue, James C. Lytle Council Chambers

Members Present: Jim Ford (Chair), Simon Belisle, Terri Dubin, Carol Goddard, Peter Isaac, Andrew Pigozzi, Jolene Saul

Members Absent: Patrick Brown, Colby Lewis

Associate Members Present: none

Associate Members Absent: Scott Peters

Staff Present: Meagan Jones, Neighborhood and Land Use Planner
Scott Mangum, Planning and Zoning Administrator

Presiding Member: Jim Ford, Chairman

1. CALL TO ORDER / DECLARATION OF QUORUM
Chairman Ford called the meeting to order at 7:00 P.M.

2. APPROVAL OF MEETING MINUTES: May 10, 2017
Commissioner Belisle made a motion to approve the minutes from May 10, 2017. Commissioner Goddard seconded the motion.

A voice vote was taken and the minutes were approved, 6-0, with one Commissioner not yet present.

3. NEW BUSINESS
Chair Ford proposed that the order of agenda items be changed to accommodate the consultants present for the Transit Oriented Development (TOD) Parking Requirements. The Commission agreed.

A. TEXT AMENDMENT 17PLND-0068
Transit Oriented Development (TOD) Parking Requirements
A Zoning Ordinance Text Amendment pursuant to City Code Title 6, Zoning,
Ms. Jones provided a brief presentation on the TOD parking study, giving a history of the process beginning with the receipt of a grant through the RTA in 2015 and the consultant team which consisted of Sam Schwartz Engineering, Duncan Associates, and Center for Neighborhood Technologies. The Study did an analysis of current parking regulations, data from City parking garages, parking rates for recent developments, and a peer city comparison. The findings showed that the current parking requirements are well suited for developments further away from transit oriented development areas but lead to underutilized parking within the TOD areas.

The Study provided major recommendations which included what would be a text amendment to reduce the amount of required parking for residential developments that are located within TOD areas (either .55 parking spaces per bedroom or 1 space per dwelling unit). Additional recommendations included requiring developments to provide supplementary parking demand studies, vehicle ownership data, and possibly implementing an impact fee or fee-in-lieu of parking spaces for incoming developments among other items.

Ms. Jones then stated that the original study was presented to the Parking & Transportation Committee in August of 2016 during which the Committee provided feedback and concerns. The revised study takes those comments into consideration. She then clarified that staff is first seeking feedback on the proposed text amendment then also on the TOD Parking Study itself.

Chair Ford opened the hearing to Commissioner questions and comments. Questions and comments included:

- Clarification on requiring developments over 100 units to provide a Transit Demand Management Plan. Ms. Kelly Conolly, Sam Schwartz Engineering, provided more detail on what the plan would likely include. Ms. Jones added that this would make the items within the plan a requirement instead of a suggestion or recommendation from staff.
- How to show that the items within the TDM plan are actually implemented. Mr. Mangum clarified that for larger developments, requirements could be added into the approved ordinance.
- Clarification on how the reduced parking utilization rates arise, by low vehicle ownership versus occupancy rates within that building. The numbers could be a combination of the two items. City-wide vehicle occupancy is based on census tract information.
- Would the reduced number of car share companies would have any effects on the requirements. Staff did not anticipate this would have any effect.
• Request for information regarding whether or not recently approved developments would have complied with the proposed parking reduction. It was shown that most developments would still have needed a development allowance for reduced parking.

• Suggestion that the argument for the text amendment include the fact that current parking is underutilized and the number of required parking spaces for recently approved developments have been below current requirements. This would show that the text amendment would change the code to match current utilization and trends.

• Discussion about how other developer requests might be altered with a reduced parking requirement (taller buildings, denser development, etc.).

• Reminding Commissioners that recent planned developments have included a provision which prohibited that development’s residents from obtaining on street parking permits.

• Editing the TDM requirement for developments over 100 units to be for planned developments over 100 units.

• Discussion on the necessity of the fee-in-lieu recommendation of the Study. Some concern was expressed that having that option would lead to “buying out” of the parking requirements.

• If consideration of changes to retail demand was a part of the study and if that could be considered in the future. The Study only address residential parking but a longer term parking study could address retail/commercial parking demand.

• Discussion on why .55 parking spaces per bedroom would be chosen versus 1 parking space per unit and the pros and cons of each option.

Chair Ford asked if members of the public present had any comment. One member spoke asking for clarification on where the text amendment would apply. Ms. Jones responded that the proposed amendment applies only to TOD areas, which are considered to be 1/8 of a mile to ¼ of a mile away from transit stations, and would not go into lower density areas away from transit. Existing parking requirements would apply outside of TOD areas.

The Commissioners then discussed clarification on what would be approved by text amendment (number of required parking spaces) versus what would be done administratively (recommendations made within the parking study).

Commissioner Isaac moved to recommend approval of the text amendment to reduce required residential parking in TOD areas to .55 per bedroom. The motion was seconded by Commissioner Pigozzi. A roll call vote was taken and the motion was approved unanimously 7-0. Commissioner Saul then moved to remove the point referring to creating a fee-in-lieu of parking from the
Commission’s recommendation. Commissioner Dubin seconded the motion. A roll call vote was taken and the motion was approved 5-2.

B. TEXT AMENDMENT 17PLND-0030
Determination of the Front Yard
A Zoning Ordinance Text Amendment pursuant to City Code Title 6, Zoning to codify staff authority to determine the front lot line of a corner lot.

Ms. Jones provided a brief overview of the revised proposed text amendment, explaining that the original proposed language was thought to be too broad and did not provide enough guidelines for how the front lot line would be determined. Staff conducted additional research of similar communities and through the American Planning Association, in addition to consulting with the City’s Legal Department to create more detailed standards to guide the determination of the front lot line. The standards included location of existing structures on the property, proportions of the lot line dimensions, pattern of existing development within the neighborhood and the property owner’s expressed desire.

Chair Ford opened the hearing to Commissioner questions and comments. Questions and comments included:

- Clarification on what the definition of the front lot line would be versus where guidelines in determining the location in certain cases (such as corner lots) would be located within the Zoning Code.
- Possibility of including illustrations within the code to help show how various regulations would apply for a parcel.
- Clarification on what properties this text amendment would apply to. Staff stated that the amendment would apply to all corner lot properties and, in cases where the lot is already improved, give considerations to existing structures on the lot if applicable.
- Providing certainty in determining the front lot line on vacant lots. Staff stated that the text amendment is an attempt to provide guidance to property owners and developers prior to development of a lot. A zoning analysis of proposed plans would provide certainty. If there either is no discussion prior to plans being submitted or the owner is adamant about a particular site layout, there is a variance process that the owner can pursue (which may or may not be approved).

Commissioner Goddard made a motion to recommend approval of the text amendment. The motion was seconded by Commissioner Belisle. A roll call vote was taken and the motion was approved, 5-2.

4. PUBLIC COMMENT
Ms. Jones provided updates on the status of the proposed planned development at 1454-1508 Sherman stating that the project would be before the Commission in either August or September.

5. ADJOURNMENT

Commissioner Dubin made a motion to adjourn the meeting. Commissioner Saul seconded the motion.

A voice vote was taken and the motion was approved by voice call 7-0. The meeting was adjourned at 8:45 pm.

Respectfully Submitted,
Meagan Jones
Neighborhood and Land Use Planner
Community Development Department
Memorandum

To: Honorable Mayor and Members of the City Council
Planning and Development Committee

From: Johanna Leonard, Director of Community Development
Scott Mangum, Planning and Zoning Administrator
Melissa Klotz, Zoning Planner

Subject: Ordinance 79-O-17, Granting Major Zoning Relief for Open Parking and a Rear Setback for an Addition at 325 Greenwood St.

Date: August 3, 2017

Recommended Action
City staff recommends adoption of Ordinance 79-O-17 granting major zoning relief to demolish a one-car detached garage and establish one open parking space in the east interior side yard with a .5’ east interior side yard setback where 5’ is required, a 12.9’ rear yard setback where 30’ is required to construct a one-story addition, and 46.6% building lot coverage where a maximum 30% is allowed, in the R1 Single Family Residential District. The applicant has complied with all zoning requirements and meets all of the standards for variation for this district.

Livability Benefits
Climate & Energy: Reduce environmental impact

Summary
The applicant proposes to demolish the existing one-car detached garage at the rear of the property and establish one open parking space at the end of the existing driveway, along the east side of the house. The existing garage is not original to the house, not historically significant, fire damaged, and too small to accommodate a vehicle. The homeowners prefer to eliminate the garage in order to create more open space in the small rear yard. The current greenspace in the rear yard is approximately 16’ x 35’, and there is very little greenspace throughout the rest of the property. The open parking space is proposed in the location of the existing driveway and is located within 30’ of the rear property line as required. The existing home is located 11.4’ from the east property line, which does not leave enough space to compliantly locate an 8.5’ x 18’ parking space as well as the required 5’ east interior side yard setback. The applicant proposes the open parking space aligned with the driveway, which then creates a .5’ east interior...
side yard setback. The driveway will be replaced with brick so that the impervious surface on the property remains the same with the one-story addition taken into account. The existing garage is 160 square feet, and open parking spaces count as 200 square feet of building lot coverage. So, although a structure will be removed from the property and there will be more greenspace, the building lot coverage calculation increases.

The applicant also proposes to remove a small mudroom porch off of the rear of the house and construct a one-story bay addition to increase the size of the small sitting room (family room) to approximately 150 square feet so that there is a usable family gathering area near the kitchen. The existing mudroom that will be demolished features a legally-nonconforming rear yard setback of 15.9', which will be reduced to 12.9' with the proposed addition. The property features legally-nonconforming setbacks everywhere except where the driveway is located (east side yard), so there is no compliant location for an addition to the house. The bay addition increases the footprint of the house by 31 square feet.

In total, the amount of structures covering the property will decrease by 128.9 square feet. With the 200 square feet calculated for the open parking space, the building lot
coverage calculation increases from a legally-nonconforming 44.6% to 46.6%. The property size is substandard at 3,480 square feet, which is less than half of the required lot size in the R1 District. The small lot size and existing home location are hardships that make building lot coverage and setbacks impossible to achieve. City staff is not aware of any objections to the proposal.

**Legislative History**
June 20, 2017: The Preservation Commission reviewed the variation requests and unanimously recommended approval of the requests in addition to approving a Certificate of Appropriateness for the project.

August 1, 2017: The ZBA unanimously recommended approval of the zoning relief, and commended the applicant for the extensive brick paver and drainage work proposed that will decrease imperviousness on the property.

**Attachments**
- Proposed Ordinance 79-O-17
- August 1, 2017 Draft ZBA Meeting Minutes Excerpt
- ZBA Findings
- August 1, 2017 ZBA Packet: [https://www.cityofevanston.org/home/showdocument?id=25006](https://www.cityofevanston.org/home/showdocument?id=25006)
AN ORDINANCE
Granting a Major Variation Related to 325 Greenwood Street in the 
R1 Single Family Residential District

WHEREAS, Paul Janicki (the “Applicant”), architect for the renovation 
project at the property commonly known as 325 Greenwood Street (the “Subject 
Property”), located within the R1 Single Family Residential Zoning District and legally 
described in Exhibit A, attached hereto and incorporated herein by reference, submitted 
an application seeking approval to demolish a one-car detached garage and establish 
one open parking space in the east interior side yard, and to demolish a mudroom to 
construct a one-story bay addition;

WHEREAS, the Applicant seeks Major Variations to zoning requirements 
imposed by Subsections 6-8-2-8-C-3, 6-8-2-8-A-4, and 6-8-2-7 of Title 6 of the 
Evanston City Code of 2012, as amended (the “Zoning Ordinance”); and

WHEREAS, the Applicant requests the following Major Variation:

(A) The Applicant requests a .5’ east interior side yard setback for open parking 
where 5’ is required (Zoning Code Section 6-8-2-8-C-3);

(B) The Applicant also requests a 12.9’ rear yard setback for the bay addition where 
30’ is required and 15.9’ currently exists (Zoning Code Section 6-8-2-8-A-4), and

(C) The Applicant requests approval for 46.6% building lot coverage where a 
maximum 30% is allowed and 44.6% currently exists (Zoning Code Section 6-8-
2-7).
WHEREAS, on August 1, 2017, the Zoning Board of Appeals ("ZBA"), pursuant to proper notice, held a public hearing in case no. 17ZMJV-0056 to consider the submitted application, received testimony, and made written records and findings that the application did meet the standards for Major Variations set forth in Subsection 6-3-8-12-(E) of the Zoning Ordinance and recommended City Council grant the Major Variations; and

WHEREAS, at its meeting of August 14, 2017, the Planning and Development ("P&D") Committee of the City Council received input from the public, carefully considered the ZBA's record and findings and recommended the City Council accept the ZBA's recommendation and approve the Major Variations in case no. 17ZMJV-0056; and

WHEREAS, at its meetings of August 14, 2017 and September 11, 2017, the City Council considered and adopted the recommendation of the P&D Committee,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS, THAT:

SECTION 1: The foregoing recitals are hereby found as fact and incorporated herein by reference.

SECTION 2: The City Council hereby adopts the P&D Committee's records, findings, and recommendations, and hereby approves, pursuant to Subsection 6-3-8-10-(D) of the Zoning Ordinance, the Major Variations on the Subject Property applied for in case no. 17ZMJV-0056 and described herein above.

SECTION 3: The Major Variations approved hereby are as follows:
(A) Allow approval for the Applicant to demolish a one-car detached garage and establish one open parking space in the east interior side yard, and to demolish a mudroom to construct a one-story bay addition.

SECTION 4: Pursuant to Subsection 6-3-8-14 of the Zoning Ordinance, the City Council hereby imposes the following conditions on the Major Variations granted hereby, violation of any of which shall constitute grounds for penalties or revocation thereof pursuant to Subsections 6-3-10-5 and 6-3-10-6 of the Zoning Ordinance:

(A) Compliance with Requirements: The Applicant shall develop and use the Subject Property in substantial compliance with all applicable legislation, with the testimony and representations of the Applicant to the ZBA, the P&D Committee, and the City Council, and the approved plans and documents on file in this case.

SECTION 5: When necessary to effectuate the terms, conditions, and purposes of this ordinance, “Applicant” shall be read as “Applicant’s agents, assigns, and successors in interest.”

SECTION 6: Except as otherwise provided for in this ordinance, all applicable regulations of the Zoning Ordinance and the entire City Code shall apply to the Subject Property and remain in full force and effect with respect to the use and development of the same.

SECTION 7: This ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

SECTION 8: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 9: If any provision of this ordinance or application thereof to any person or circumstance is ruled unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this ordinance that can be given effect
without the invalid application or provision, and each invalid provision or invalid application of this ordinance is severable.

SECTION 10: The findings and recitals herein are declared to be prima facie evidence of the law of the City and shall be received in evidence as provided by the Illinois Compiled Statutes and the courts of the State of Illinois.

Introduced:_________________, 2017
Adopted:___________________, 2017

_______________________________
Stephen H. Hagerty, Mayor

Attest:

_______________________________
Devon Reid, City Clerk

Approved:__________________________, 2017

_______________________________
Approved as to form:

W. Grant Farrar, Corporation Counsel
EXHIBIT A

Legal Description

Legal: Lot 2 in Owner's Resubdivision of Lots 10 and 11 of Block 33 in Evanston in Section 13, Township 41 North, Range 13, East of the Third Principal Meridian, in Cook County, Illinois.

PIN(s): 11-18-416-005-0000

Commonly Known As: 325 Greenwood Street, Evanston, Illinois.
Members Present: Mary McAuley, Kiril Mirintchev, Violetta Cullen, Lisa Dziekan, Mary Beth Berns, Scott Gingold

Members Absent: Myrna Arevalo

Staff Present: Melissa Klotz, Scott Mangum, Mario Treto

Presiding Member: Mary Beth Berns

Declaration of Quorum
With a quorum present, Chair Berns called the meeting to order at 7:00 pm.

Approval of Minutes
The minutes from the July 11, 2017 Zoning Board of Appeals meeting were motioned for approval by Ms. Cullen and seconded by Ms. Dziekan. The minutes were approved 5-0 with one abstention.

New Business
325 Greenwood Street 17ZMJV-0056
Paul Janicki, architect, applies for major zoning relief to demolish a one-car detached garage and establish one open parking space in the east interior side yard, and to demolish a mudroom to construct a one-story bay addition in the R1 Single Family Residential District. The applicant requests a .5’ east interior side yard setback for open parking where 5’ is required (Zoning Code Section 6-8-2-8-C-3), a 12.9’ rear yard setback for the bay addition where 30’ is required and 15.9’ currently exists (Zoning Code Section 6-8-2-8-A-4), and 46.6% building lot coverage where a maximum 30% is allowed and 44.6% currently exists (Zoning Code Section 6-8-2-7). The Zoning Board of Appeals makes a recommendation to City Council, the determining body for this case.

Ms. Klotz read the case into the record.

Paul Janicki, architect, explained the proposal:
- Will demolish the existing one-car detached garage to create more open space.
• Current mudroom is unusable space, so will remove that.
• There will be more open space overall, though the building lot coverage percentage is increased because the proposed open parking space counts as 200 sq. ft.
• Existing home encroaches into the rear yard already.
• Driveway will be pervious pavers.
• Bay addition is minimum necessary because a family area is needed near the kitchen so that the family can be in the same vicinity while meals are prepared. Looking at the interior layout of the first floor, you can see how there is no family area near the kitchen without the bay addition.
• Bay addition will have a small storage area underneath for bicycles, etc. since there will not be a garage anymore.
• Basement will be underpinned and exterior drain tiles will be added.
• Current garage is too small and fire damaged so it is not used anyway.

Deliberation:
Mr. Gingold noted the lot is quite small, so it makes sense to demolish an unusable structure that is taking up space on the property. Ms. McAuley and Ms. Cullen agreed. Chair Berns agreed and noted the proposal is the minimum change necessary.

Standards:
1. Yes
2. Yes
3. Yes
4. Yes
5. Yes
6. Yes
7. Yes

Ms. Cullen motioned to recommend approval of the requested zoning relief with the condition the project be developed in substantial compliance with the documents and testimony on record. The motion was seconded by Ms. McAuley and unanimously approved.

Discussion
There was no additional discussion.

The meeting adjourned at 9:10pm.
In the case of

<table>
<thead>
<tr>
<th>Case Number:</th>
<th>17ZMJV-0056</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address or Location:</td>
<td>325 Greenwood St.</td>
</tr>
<tr>
<td>Applicant:</td>
<td>Paul Janicki, architect</td>
</tr>
<tr>
<td>Proposed Zoning Relief:</td>
<td>Establish one open parking space with a .5’ east interior side yard setback where 5’ is required; construct one-story addition with a 12.9’ rear yard setback where 30’ is required; 46.6% building lot coverage where a maximum 30% is allowed.</td>
</tr>
</tbody>
</table>

After conducting a public hearing on August 1, 2017, the Zoning Board of Appeals makes the following findings of fact, based upon the standards for major variances specified in Section 6-3-8-12 of the City Code:

<table>
<thead>
<tr>
<th>Standard</th>
<th>Finding</th>
</tr>
</thead>
<tbody>
<tr>
<td>(A) The requested variation will not have a substantial adverse impact on the use, enjoyment or property values of adjoining properties;</td>
<td>__X__Met _____Not Met 6-0</td>
</tr>
<tr>
<td>(B) The requested variation is in keeping with the intent of the zoning ordinance;</td>
<td>__X__Met _____Not Met 6-0</td>
</tr>
<tr>
<td>(C) The alleged hardship or practical difficulty is peculiar to the property;</td>
<td>__X__Met _____Not Met 6-0</td>
</tr>
<tr>
<td>(D) The property owner would suffer a particular hardship or practical difficulty as distinguished from a mere inconvenience if the strict letter of the regulations were to be carried out;</td>
<td>__X__Met _____Not Met 6-0</td>
</tr>
<tr>
<td>(E) The purpose of the variation is not based exclusively upon a desire to extract additional income from the property; or there</td>
<td>__X__Met _____Not Met 6-0</td>
</tr>
</tbody>
</table>
is a public benefit;

(F) The alleged difficulty or hardship has not been created by any person having an interest in the property;

<table>
<thead>
<tr>
<th>Met</th>
<th>Not Met</th>
</tr>
</thead>
<tbody>
<tr>
<td>X</td>
<td></td>
</tr>
<tr>
<td>6-0</td>
<td></td>
</tr>
</tbody>
</table>

(G) The requested variation is limited to the minimum change necessary to alleviate the particular hardship or practical difficulty which affects the property;

<table>
<thead>
<tr>
<th>Met</th>
<th>Not Met</th>
</tr>
</thead>
<tbody>
<tr>
<td>X</td>
<td></td>
</tr>
<tr>
<td>6-0</td>
<td></td>
</tr>
</tbody>
</table>

and, based upon these findings, and upon a vote of

6 in favor & 0 against

recommends to the City Council

approval with conditions

denial

denial

1. The project shall be developed in substantial compliance with the documents and testimony on record.

**Attending:**

<table>
<thead>
<tr>
<th>Name</th>
<th>Aye</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Violetta Cullen</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Mary Beth Berns</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Lisa Dziekan</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Kiril Mirintchev</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Scott Gingold</td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Myrna Arevalo</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mary McAuley</td>
<td></td>
<td>X</td>
</tr>
</tbody>
</table>

**Vote:**

<table>
<thead>
<tr>
<th>Aye</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>X</td>
</tr>
</tbody>
</table>
Memorandum

To: Honorable Mayor and Members of the City Council
    Planning and Development Committee

From: Johanna Leonard, Community Development Director
      Carlos D. Ruiz, Senior Planner/Preservation Coordinator

Subject: Ordinance 47-O-17: Granting Landmark Status to the Building and Lot of Record at 1726 Hinman Avenue

Date: May 17, 2017

Recommended Action:
The Preservation Commission and City staff recommend adoption of Ordinance 47-O-17 designating 1726 Hinman Avenue (building and lot) as an Evanston Landmark. This Ordinance was continued from the June 26, 2017 meeting to August 14, 2017 for Action. Per Section 2-8-5(G)1 of the City Code, the City Council shall act within 120 days of receiving the recommendation of the Preservation Commission. The recommendation was transmitted to the City Council on April 26, 2017; therefore 120 days following is August 23, 2017.

Livability Benefits:
Education, Arts & Community: Preserve and reuse historic structures and sites.

Background
Jim Kollross (the “Applicant”) of 1210 Michigan Avenue submitted an application nominating 1726 Hinman Avenue for landmark designation on December 19, 2016 and subsequently on February 17, 2017. Sigma Chi Foundation (“the Owner”) opposes the nomination.

Preservation Commission Report and Recommendation
The Preservation Commission conducted a public hearing on January 31, and at the request of the Applicant and Owner continued the hearing to March 21, 2017. The Commission adopted a Resolution and approved its Report on April 18, 2017 with findings of fact and recommended to City Council that the house at 1726 Hinman Avenue be designated an Evanston Landmark, in that it meets landmark criteria for designation:
2-8-4 (A) 3. Its exemplification of an architectural type, style or design distinguished by innovation, rarity, uniqueness or overall quality of design, detail, materials or craftsmanship: The house built in 1921 is classified as a Colonial Revival – which is an architectural style reflecting America’s interest in its colonial past. Distinguishing features of Colonial Revival style include: accentuated front doors, normally with decorative crown (Pediment) supported by pilasters, windows with double hung sashes, usually with divided lights and adjacent pairs. These character defining features are exhibited architecturally on the house at 1726 Hinman Avenue.

2-8-4 (A) 4. Its identification as the work of an architect, designer, engineer or builder whose individual work is significant in the history or development of the City, the State, the Midwest region or the United States: John Augustus Nyden (1878-1932) born in Sweden, immigrated to the United States in 1895. Nyden completed his architectural education at the University of Illinois at Urbana in 1904. He became a U.S. citizen in 1918, and served as State Architect for the State of Illinois in 1926-1927.

John A. Nyden worked as chief designer for Arthur Heun of Chicago from 1907 to 1909. He also started an independent architectural practice in 1907. By 1919 Nyden had achieved a prosperous career. He designed approximately 300 buildings. At least eight of his buildings are individually listed in the National Register of Historic Places. Seven Nyden designed buildings are designated Evanston landmarks; and two structures are City of Chicago landmarks.

2-8-4 (B) Integrity of Landmarks and Districts. Any area, property, structure, site or object that meets any one or more of the criteria in Subsection 2-8-4(A) shall also have sufficient integrity of location, design, materials and workmanship to make it worthy of preservation or restoration: John A. Nyden designed the house at 1726 Hinman in 1921 and lived in the house until his death in 1932. The style of the house is Colonial Revival. The predominant materials are brick, stone, wood and ceramic tiles on the roof. The house exhibits quality materials and high level of craftsmanship. Even though the house is in need of restoration and repairs, it still retains its historic integrity.

Legislative History
- December 19, 2016 and subsequently February 17: Jim Kollross of 1210 Michigan Avenue submitted an application nominating the Subject Property for landmark designation.
- January 31, 2017: Preservation Commission held a public hearing for the Landmark nomination. At the request of the Applicant and Owner, the hearing was continued to March 21, 2017.
- March 21, 2017: At the public hearing, the Commission heard testimony from the Applicant, the Owner and members from the audience, and found that the nominated house at 1726 Hinman Avenue met criteria for designation 2-8-4 (A) 3, (A) 4 and 2-8-4 (B). The Commission approved a motion recommending to City Council the designation of 1726 Hinman Avenue as an Evanston Landmark.
- April 18, 2017: Preservation Commission adopted a Resolution and approved its Report recommending to City Council the designation of 1726 Hinman Avenue
as an Evanston Landmark. The Resolution requests the City Manager to transmit its Report and recommendation to City Council.

Attachments

- Proposed Ordinance 47-O-17 Granting Landmark Status to the Building and Lot of Record at 1726 Hinman Avenue
- Preservation Commission’s Resolution and Report with Findings of Fact and Recommendation to City Council
- Jim Kollross Nomination for Landmark Designation of 1726 Hinman Avenue
- Letters/emails in support of the nomination
- Sigma Chi Foundation presentation to the Preservation Commission opposing the nomination
- January 31, 2017 Preservation Commission Approved Meeting Minutes (Excerpt)
- March 21, 2017 Preservation Commission Approved Meeting Minutes (Excerpt)
- April 18, 2017 Preservation Commission Approved Meeting Minutes (Excerpt)
- Additional documentation in support of the nomination
AN ORDINANCE

Granting Evanston Landmark Status to the Building and Lot of Record at 1726 Hinman Avenue

WHEREAS, the City has enacted a Historic Preservation Ordinance ("Ordinance"), Title 2, Chapter 8 of the Evanston City Code of 2012, as amended; and

WHEREAS, Section 2-9-5 of the Ordinance sets forth the process whereby the Preservation Commission ("Commission") shall nominate and consider applications for landmark designation and designate landmarks and historic districts; and

WHEREAS, John Augustus Nyden (1878-1932) is a prolific architect who emigrated from Sweden, later opened his own Chicago architectural firm in 1907, later served as the Illinois State Architect from 1926 to 1927 and has seven individual structures designated as Evanston landmarks, and has eight individual Illinois structures on the National Register of Historic Places, is the architect of the house located at 1726 Hinman Avenue in Evanston (the “Subject Property”); and

WHEREAS, the Subject Property was built in 1921 in the Colonial Revival style, which is an architectural style reflecting America’s interest in its colonial past, and was built on what was the remaining 1891 Queen Anne structure
originally sited on the property located at 1726 Hinman Avenue in Evanston, Illinois; and

WHEREAS, the Subject Property maintains its original quality of design and craftsmanship in exterior and exterior materials; and most of its high degree of craftsmanship; and

WHEREAS, Jim Kollross (the “Applicant”), residing at 1210 Michigan Avenue, Evanston, Illinois, submitted an application on December 19, 2016, for the designation of the building on the Subject Property as an Evanston Landmark; and

WHEREAS, Ashley Woods, President of the Sigma Chi Foundation, owner of the Subject Property, objects to the application for Evanston Landmark designation of the Subject Property; and

WHEREAS, the Commission conducted public hearings, pursuant to proper notice, on January 31, 2017, March 21, 2017, and April 18, 2017, to consider the application pursuant to Section 2-8-5 of the Ordinance; and

WHEREAS, due notice of said hearings was given in accordance with the requirements of the Evanston Preservation Commission Ordinance and all persons desiring to be heard were given opportunity to be heard; and

WHEREAS, the Commission, after having heard and reviewed the nomination testimony, receiving other evidence and making a written record, found that the aforesaid record of lot and building on the Subject Property, designed by John Augustus Nyden and constructed in the Colonial Revival style,
met the criteria in City Code Sections 2-8-4(A)(2), 2-8-4(A)(3), and 2-8-4 (B) of the Ordinance for designation as an Evanston Landmark; and

WHEREAS, at its March 21, 2017 meeting, the Commission voted to recommend that the City Council grant Evanston Landmark designation to said building on the Subject Property; and

WHEREAS, at its April 18, 2017 meeting, the Commission adopted a Resolution “Requesting the City Manager to Transmit the Evanston Preservation Commission’s Report and Recommendation that the City Council Designate the Building at 1726 Hinman Avenue as an Evanston Landmark” to the City Council; and

WHEREAS, the Planning and Development Committee of the City Council considered and adopted the record and recommendation of the Preservation Commission at its May 22, 2017 meeting and recommended that the City Council designate the building on the Subject Property, as an Evanston Landmark; and

WHEREAS, the City Council considered and adopted the respective records and recommendations of the Preservation Commission and the Planning and Development Committee at its May 22, 2017 and June 12, 2017 meetings, and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS:

SECTION 1: The above recitals are found as fact and made a part hereof.
SECTION 2: Pursuant to City Code Section 2-8-5(G) of the Ordinance, the City Council hereby designates the building at 1726 Hinman Avenue as an Evanston Landmark.

SECTION 3: If any provision of this ordinance or the application thereof to any person or circumstance is held invalid, the invalidity shall not affect other provisions or applications of this ordinance which can be given effect without the invalid provisions or applications thereof.

SECTION 4: All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 5: This ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

Introduced:___________________, 2017

Adopted:___________________, 2017

Approved: _______________________, 2017

_____________________________
Stephen H. Hagerty, Mayor

Attest: _______________________
Devon Reid, City Clerk

Approved as to form:

_____________________________
W. Grant Farrar, Corporation Counsel
CITY OF EVANSTON
EVANSTON PRESERVATION COMMISSION

A RESOLUTION

Requesting the City Manager to Transmit
The Evanston Preservation Commission's
Recommendation and Report that the
Evanston City Council Designate
As an Evanston Landmark the
Property Located at 1726 Hinman Avenue

WHEREAS, on December 19, 2016 and subsequently on February 17, 2017, Jim Kollross (the "Applicant"), residing at 1210 Michigan Avenue, Evanston, submitted an application, nominating for landmark designation the property and house at 1726 Hinman Avenue; and

WHEREAS, in accordance with City Code Section 2-8-5 of the Evanston City Code of 2012, as amended (the "City Code"), the Preservation Commission conducted a public hearing and review process; and

WHEREAS, on December 21, 2016 the Preservation Commission notified the property owner Sigma Chi Foundation, Ashley Woods, President, at 1714 Hinman Avenue, Evanston of the receipt of the application; and

WHEREAS, on January 20, 2017 the Preservation Commission notified the property owner Sigma Chi Foundation, Ashley Woods, President, at 1714 Hinman Avenue, Evanston of the January 31, 2017 scheduled public hearing on the nomination; and

WHEREAS, at its meeting of January 31, and subsequently on March 21, 2017, the Preservation Commission held a public hearing, accepted testimony from the applicant, the property owner and the public, deliberated and evaluated the
application, testimony heard at the public hearing, and other evidence and closed the public hearing; and

WHEREAS, on April 18, 2017, the Commission approved its Report; recommending that the Evanston City Council (the "City Council") designate the property and house at 1726 Hinman Avenue; and

NOW, THEREFORE, BE IT RESOLVED BY THE EVANSTON PRESERVATION COMMISSION OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS:

Section 1: The Commission determined that the application for landmark designation of the property at 1726 Hinman Avenue is in conformity with City Code Section 2-8-4, "Criteria for Designation."

Section 2: The Commission recommends that the City Council approves the application for the landmark designation of the property at 1726 Hinman Avenue, as Subject Property meets the criteria for designation as an Evanston Landmark under City Code Section 2-8-4(A) 3, and 4 and subsection 2-8-4 (B).

Section 3: The report of the Commission’s findings is approved, and attached hereto as Exhibit A and made a part hereof. The Chair and/or the Preservation Coordinator may make such corrections and modifications thereto without change in substance as they shall deem appropriate, consistent with this resolution.

Section 4: The City Manager is hereby requested to transmit the Commission’s Recommendation and Report to the Mayor and the City Council.

Section 5: Notice of the recommendation of the Commission, including a copy of the report, shall be transmitted to the City Council or its duly authorized Committee and sent by regular mail to the owner of record of a nominated landmark,
and to the nominator within five (5) business days following adoption of the resolution and report.

Adopted: April 18, 2016,  Yeas: 6  Nays: 0

Ken Itle, Vice-Chair

Attest:  Karl Vogel

Karl Vogel, Secretary

Date:  April 18, 2017

Date:  4/18/17
April 18, 2017

To the Honorable Mayor and the City Council of the City of Evanston:

COMMISSION’S RECOMMENDATION

The Preservation Commission recommends that the City Council designate the house at 1726 Hinman Avenue as an Evanston landmark. The nomination meets the City Code, Section 2-8-4 Criteria for Designation (A) 3, (A) 4 and has sufficient integrity in accordance with subsection (B).

BACKGROUND

On December 19, 2016, and subsequently on February 17, 2017, Jim Kollross (the “Applicant”), residing at 1210 Michigan Avenue, Evanston, submitted an application, nominating for landmark designation the house at 1726 Hinman Avenue ("Subject Property"). On December 21, 2016, the Commission notified Ashley Woods, President, of Sigma Chi Foundation, at 1714 Hinman Avenue, Evanston (the “Owner”) of the receipt of the nomination. Subsequently, on January 20, 2017, the Commission notified the Owner of the public hearing scheduled on January 31, 2017.
In accordance to Section 2-8-5 of the Evanston City Code of 2012, as amended (the “City Code”), the Preservation Commission (the “Commission”) conducted a public hearing on January 31, 2017. At the request of both the Applicant and the Owner, the public hearing was continued to March 21, 2017.

At the public hearing on March 21, 2017, Jim Kollross, the Applicant, presented the landmark nomination. Mr. Kollross maintained that the 1921 Colonial Revival house at 1726 Hinman Avenue exhibits quality design and materials, and possesses good integrity. Architect John Augustus Nyden, architect, bought the property and tore down the existing structure, keeping only a portion of the foundation from the 1891 Queen Anne. He then built a three-story Colonial Revival house on the remainder of the old foundation. John A. Nyden was a well-regarded and recognized Chicago area architect. Nyden designed buildings now listed in the National Register of Historic Places. Others are designated local Landmarks in Evanston, Chicago, and elsewhere in the United States. For those reasons the house at 1726 Hinman Avenue meets criteria for Landmark designation 2-8-4 (A) 2, 3 and possesses integrity under 2-8-4 (B).

The Owner, represented by Ashley Woods, President, Sigma Chi Foundation; Hal R. Morris, Attorney at Law and Scott Hezner, Architect, argued against the landmark nomination. The Owner stated that 1726 Hinman Avenue is not a good representative of the Colonial Revival style, lacks integrity as described in the Ordinance, and that John Nyden’s work and reputation was insufficient to meet the Ordinance standards.

The Commission also received eighteen (18) written comments from neighbors and interested City residents in support of the nomination, and no written comments in opposition. During the Public Hearing on March 21, three (3) persons testified in favor of the nomination.

COMMISSION’S REPORT WITH FINDINGS OF FACT

The City Code Section 2-8-5 (E) requires that the Commission’s recommendation include a report with the following information:

1. Explanation of the significance or lack of significance of the nominated landmark or district as it relates to the criteria for designation;

On March 21, 2017, the Preservation Commission found that the nominated house for Landmark designation at 1726 Hinman Avenue meets criteria for landmark designation of the City Code, Section 2-8-4 (A) “Criteria for Designation” 3 and 4 as follows:

(A) 3. Its exemplification of an architectural type, style or design distinguished by innovation, rarity, uniqueness or overall quality of design, detail, materials or craftsmanship;

The house at 1726 Hinman Avenue, built in 1921, is classified as Colonial Revival design. This description generally refers to homes built from the 1880s to the mid-
1950s, reflecting renewed interest in the earliest English and Dutch houses from the Colonial era. Distinguishing features of Colonial Revival design include accentuated front doors, often including decorative surrounds, fanlights or sidelights at doors, symmetrical design (although some examples have doors off-center), windows with double-hung sashes, usually with divided lights, and paired windows.

Virginia & Lee McAlester, defined the Colonial Revival style (1880-1955) identifying features as: “Accentuated front door, normally with decorative crown (Pediment) supported by pilasters, or extended forward and supported by slender columns to form entry porch; doors commonly have overhead fanlights or sidelights; façade normally shows a symmetrically balanced windows and center door (less commonly with door off-center); windows with double-hung sashes, usually with multi-pane glazing in one or both sashes; windows frequently in adjacent pairs.”¹

Several relevant design features of 1726 Hinman Avenue are:
- The front elevation achieves quality of design with the front entrance surround, which includes a pediment and pilasters, a divided light door, and an arched divided light transom.
- The front porch with eight Doric Columns, cornice, and a tile floor.
- Three front roof pediment dormers with arched divided light.

The house also exhibits quality materials and construction including:
- Brick façade with double hung windows with six divided lights on the upper sash, limestone keystones in brick flat arch window heads, and limestone window sills.
- Ceramic tiles on the main roof and dormers.
- Copper roofs on a bay window and rear single story breakfast room and porch, and copper gutters and flashing at dormers and chimneys.

The house’s unique architectural features include:
- A double rear dormer with dual roofs, with open pediments and pilasters, arched divided light windows, and clay tile side wall cladding.
- An arched triple window in rear second floor with triple keystones and curved brick pediment.

(A) 4. Its identification as the work of an architect, designer, engineer or builder whose individual work is significant in the history or development of the City, the State, the Midwest region or the United States;

John Augustus Nyden (1878-1932) was born in Nybygget, Moheda, Sweden. He immigrated to the United States in 1895. Nyden studied architecture at the Art Institute of Chicago and completed his studies in 1901. Then in 1904 Nyden completed his architectural education at the University of Illinois at Urbana. He became a U.S. citizen in 1918 and joined the Army. While serving in the Army, he built 42 general debarkation hospitals across the U.S. Post-war, he remained in the Army Reserves, rising to the

¹ A field Guide to American Houses, Virginia & Lee McAlester, 1984
rank of Lieutenant-Colonel in 1923. Nyden became a successful and prominent architect, including serving as State Architect for the State of Illinois in 1926-1927.

John Nyden and his wife Ottilia purchased 1726 Hinman Avenue on May 6, 1921. Nyden tore down the existing structure, retaining a portion of the foundation from the former 1891 Queen Anne building. He then built a three-story Colonial Revival house on the remainder of the old foundation, which featured a brick facade, a tile roof, limestone and copper details, and a matching coach house with a coach house garage at the rear of the property. The Nydens moved into the new house in 1921, and John Nyden lived there until his sudden death in 1932.

John A. Nyden worked as chief designer and planner for Arthur Heun of Chicago from 1907 to 1909. In addition to his design work with Arthur Heun, Nyden opened an office on LaSalle Street in downtown Chicago in 1907, starting his independent practice. In 1919 he moved his practice to North State Street, and this began a particularly prosperous and successful period in his career. Nyden designed approximately 300 buildings for varied commercial and residential uses (multi-family, commercial, retail, hospitals, educational and houses). Nyden has at least eight (8) buildings individually listed in the National Register of Historic Places, seven (7) designated Evanston landmark buildings, and at least two (2) City of Chicago landmark buildings.

John A. Nyden’s Evanston Work

Nyden designed 17 buildings in Southeast Evanston, including vintage apartment buildings listed in the National Register of Historic Places and designated as Evanston landmarks. These buildings include: Westminster, 632-640 Hinman Avenue (1912); Stoneleigh Manor, 904-906 Michigan Avenue (1913); and Fountain Plaza Apartments, 830-856 Hinman Avenue (1922). These landmark structures created the character of this Evanston neighborhood, and nearly 500 Nyden designed housing units are in existence in that area today. Essentially, an estimated one percent of Evanston’s current residents live in a Nyden vintage apartment.

Other Evanston Landmarks, representing the range of Nyden’s work, include: Hahn Building, 1618 Orrington and 1609 Sherman Avenues (1927)--a commercial building in downtown Evanston; 2855 Sheridan Place (1911)--a residence; 807-817 Judson (1925) an apartment building; and 822-828 Judson Avenue (1927)--an apartment building.

Nyden’s Chicago Work

Nyden’s Chicago works vary in building type, style, and use. Nyden buildings include: First Swedish Baptist Church, 1242 W. Addison St. (1911) now Missio Dei Chicago; and Caroline Hall and the President’s Residence, North Park College (1924-1925), now

---

2 John A. Nyden Family Collection, 1850-1989
https://archon.carli.illinois.edu/?p=collections/findingaid&id=590&templateset=print&disabletheme=1

North Park University. Nyden also designed North Park’s grounds in 1913, and designed the initial gymnasium/auditorium. Nyden also served as a member of the College’s Board of Trustees.

Given his veteran status, Nyden was commissioned to design the Victory Monument (1927), located at 35th and Martin Luther King Drive, this monument is listed in the National Register of Historic Places. The Victory Monument honors an African-American regiment that lost 137 lives in World War I.

Other Nyden designs which are City of Chicago Landmarks and also listed in the National Register of Historic Places include: Belmont-Sheffield Trust and Savings Building (1928), originally a neighborhood bank, now apartments and retail; and 257 East Delaware Place (1917); originally an apartment building, now a condominium.

Nyden designed large scale residence hotels in Chicago. The following structures are included in the Residential Hotels in Chicago, 1910-1930, a National Register of Historic Places Multiple Property Documentation Form: The ten-story Fairfax Apartment Hotel, 1369 E. Hyde Park Blvd. (1925); the twelve-story Commonwealth Hotel, 2757 N. Pine Grove Avenue (1923); and the six-story Eastwood Beach Apartment Hotel, 811 W. Eastwood Avenue (1912).

Nyden’s work in Illinois and elsewhere in the United States

Nyden also designed buildings in downstate Illinois and elsewhere in the United States. Among these designs now listed in the National Register of Historic Places are: the Grandstand at the Illinois State Fairgrounds, Springfield, IL (1927); Goddard Chapel, Rose Hill Cemetery, Marion, IL (1918); and the American Swedish Historical Museum, Philadelphia, PA (1926), the oldest Swedish historical museum in the U.S.

2. Explanation of the integrity or lack of integrity of a nominated landmark or district;

(B) Integrity of Landmarks and Districts. Any area, property, structure, site or object that meets any one or more of the criteria in Subsection 2-8-4(A) shall also have sufficient integrity of location, design, materials and workmanship to make it worthy of preservation or restoration.

On March 21, 2017, the Preservation Commission found that the nominated house for Landmark designation at 1726 Hinman Avenue possesses integrity under the City Code, Section 2-8-4 (B) as follows:

Based on the original plans, there are no significant changes to the exterior of the house. The house was extremely well built with quality materials.

---

4 Residential Hotels in Chicago, 1910-1930, a National Register of Historic Places Multiple Property Documentation Form prepared by Emily Ramsey and Lara Ramsey, April 15, 2016
At a Zoning Board of Appeals (ZBA) hearing on November 18, 1975, the ZBA granted a special use at 1726 Hinman Avenue as a rooming house with the condition that there will be a maximum of seven residents serving as scholarship counselors at Sigma Chi. In part, several questions posed at the 1975 hearing focused on preserving the appearance of the building as a single-family dwelling. Mr. Bingham, then Executive Director of Sigma Chi Foundation, testified that the Sigma Chi Foundation will ‘preserve the exterior appearance of the house as a single family residence’ and ‘maintain it in a fine condition of upkeep and repair.’

Also, as a result of the 1975 ZBA Hearing, a Covenant dated February 26, 1976, between Sigma Chi Foundation and the City of Evanston recorded against the property states “2. No changes shall be made that will not preserve the appearance of a single family dwelling.”

Despite needed maintenance and repairs, the house retains its historic integrity.

3. **Identification of critical features of the nominated landmark or areas, properties, sites and objects in a nominated district to provide guidance for review of alteration, construction, demolition or relocation;**

The house at 1726 Hinman Avenue has good integrity, despite current need for repairs. Examples of the building’s original plans are the basis for future guidance for review of alteration, construction, demolition, or relocation under Evanston’s ordinance. Among the critical features to be retained, by façade and for the coach house, are:

- Brick facade featuring window openings with limestone keystones in brick flat arch heads and limestone sills
- Gable roof running parallel to the street covered with ceramic tiles and finished with stone chimney caps, with a bracketed cornice at the eave
- Front porch with eight Doric columns, trellises, cornice trim, and tile floor

East front elevation

![East front elevation](image)
• Entrance with pediment and pilaster surround, a divided light door, and an arched divided light transom
• Windows in groups of two and three front dormers that feature trim in the form of pediments with pilasters, arched divided light windows, and clay tile side wall cladding

West rear elevation

• An arched triple window in rear second floor with triple keystones and curved brick pediment
• Rear single story breakfast room and porch with copper roof
• A double rear dormer with dual roofs, trim in the form of pediments with pilasters, arched divided light windows, and clay tile side wall cladding
North side elevation

- A bay window on the first floor with a copper roof
- Brick masonry chimney.

South side elevation

- Double-hung windows with divided lights on the upper sash
- Windows in groups of two and three
- Quarter-circle divided light attic windows
- Copper gutters and copper flashing at dormers and chimneys
Soffit with dentil molding and cornice returns at gable ends

Coach house

A matching coach house also with a brick facade, windows and doors with keystones and brick flat arch heads, limestone window sills, a brick masonry chimney with a stone cap, copper gutters and flashing, plus garage doors on both east and west sides.

4. Proposed design guidelines, if any, for review of alteration, construction, demolition or relocation;

As a designated Evanston landmark, the house and coach house would be subject to review for exterior work requiring a permit and when visible from the public way under the City Code Section 2-8-9 Standards for Review of Alteration, Construction, Relocation and Demolition.

5. A map showing the location of the nominated landmark or the boundaries of the nominated district.

(See next page)
CITY OF EVANSTON PRESERVATION COMMISSION
2100 Ridge Avenue, Evanston, IL 60201
(847) 866-2928; Fax: (847) 448-8120

2-8-5 APPLICATION FOR NOMINATION OF AN AREA, PROPERTY, STRUCTURE, SITE OR OBJECT FOR DESIGNATION BY ORDINANCE AS A LANDMARK OR HISTORIC DISTRICT

(Please Print or Type and check applicable boxes. Attach additional 8-1/2 x 11" sheets as necessary)

☐ Historic District Nomination (for a historic district nomination submit a list for each property, structure, site or object within the proposed historic district with the information below):

☐ Landmark Nomination (for individual nomination of a property, structure, site or object submit the information below):

1. a) Street address of area, property, structure, site or object being nominated:

Street #: 1726 Street Name: Hinman Avenue
City: Evanston State: IL Zip Code: 60201

b) Real Estate Index Number: 11-18-400-014-0000 Zoning: R4

c) Original Architect/Contractor (if known): Unknown

Year Built (if known): 1875 Architectural Style: Colonial Revival

d) Contributing significance (for historic district nomination only):

☐ Architectural ☐ Historical ☐ Archaeological ☐ Cultural

e) Is it within an existing historic district? (Landmark nomination only) ☐ Yes ☒ No

If yes: ☐ Lakeshore ☐ Ridge ☐ Northeast Evanston:

NOTE: If the nomination is for an area, property, structure, site or object with no official street address, please indicate its location on the attached city map (for a district show the proposed boundaries).

2. a) Provide Legal Description of Nominated Property (for individual landmark nomination only) or;

b) Describe proposed boundaries (for historic district nomination only):

LOT 15 IN BLOCK 14 IN VILLAGE OF EVANSTON IN SECTION 18 TOWNSHIP 41 NORTH RANGE 14 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS

3. Owner of record shall be established by reference to the most current property tax assessment rolls as maintained by the Assessor of Cook County.

☐ Historic District Nomination (for a historic district nomination submit a list for each property, structure, site or object within the proposed historic district with the information below):

☐ Landmark Nomination: for individual nomination of a property, structure, site or object, submit the information below):

a) Name of owner(s) of record of area, property, structure, site or object being nominated:

Sigma Chi Foundation

Phone #: (847) 869-4906 Fax #: (847) 869-4906 E-mail: ashley.woods@sigmachi.org

b) (Mailing address) Street #: 1714 Street Name: Hinman Avenue

City: Evanston State: IL Zip: 60201
4. Please submit complete information as required in the Evanston Historic Preservation Ordinance, Section 2-8-4: Criteria for Designation. Provide factual information as applicable for each single item listed in Section 2-8-4. You may include documents and photographs to emphasize the significance of the nominated area, property, structure, site or object for designation by ordinance as a landmark or historic district. Use 8-1/2" x 11" attachment sheets if needed.

2-8-4: CRITERIA FOR DESIGNATION: Every nominated Landmark or District must meet two or more of the following specified criteria for designation.

(A) The Commission shall limit their consideration to the following criteria in making a determination on a nomination of an area, property, structure, site or object for designation by ordinance as a Landmark or Historic District:

1. Its location as a site of a significant historic or prehistoric event or activity which may or may not have taken place within or involved the use of any existing improvements on the property;

2. Its identification with a person or persons who significantly contributed to the historic, cultural, architectural, archaeological or related aspect of the development of the City of Evanston, State of Illinois, Midwest region, or the United States;

3. Its exemplification of an architectural type, style or design distinguished by innovation, rarity, uniqueness, or overall quality of design, detail, materials, or craftsmanship;

4. Its identification as the work of an architect, designer, engineer, or builder whose individual work is significant in the history of development of the City of Evanston, the State of Illinois, the Midwest region, or the United States;

5. Its exemplification of important planning and urban design techniques distinguished by innovation, rarity, uniqueness or overall quality of design or detail;

6. Its association with important cultural or social aspects or events in the history of Evanston, the State of Illinois, the Midwest region, or the United States;

7. Its location as a site of an important archaeological resource;

8. Its representation of a historic, cultural, architectural, archaeological or related theme expressed through distinctive areas, properties, structures, sites or objects that may or may not be contiguous;

9. Its unique location or distinctive physical appearance or presence representing an established and familiar visual feature of a neighborhood, community, or the City of Evanston;

10. Its exemplification of a pattern of neighborhood development or settlement significant to the cultural history or traditions of the City of Evanston, whose components may lack individual distinction.

(B) Integrity of Landmarks and Districts.

Any area, property, structure, site or object that meets any one or more of the criteria in Section 2-8-4(A) shall also have sufficient integrity of location, design, materials and workmanship to make it worthy of preservation or restoration.

5. a) Name of Applicant(s): Jim Kollross

b) Phone: (415) 596-9700  Fax:  E-mail: james_kollross@yahoo.com

c) Mailing Address of applicant (s) Street #: 1210  Street Name: Michigan Avenue  
City: Evanston  State: IL  Zip: 60202

c) Applicant(s)' Signature:  Date: December 19, 2016

Submit the nomination form to: Evanston Preservation Commission, 2100 Ridge Avenue, Evanston, IL 60201
For additional information contact: Carlos D. Ruiz (847) 448-8687, Fax: (847) 448-8120, E-mail: cruz@cityofevanston.org

Page 2 of 2

485 of 598
Evanston Landmark Nomination Form Information

Name of Property: Ward Nyden Manor House

Street Address: 1726 Hinman Avenue, Evanston, IL

PIN: 11-18-400-014-0000

Date of Construction: 1875

The Ward Nyden Manor House at 1726 Hinman Avenue, Evanston, IL is eligible for City of Evanston Landmark designation on the basis of meeting Evanston Historic Preservation Ordinance Section 2-8-4 Section (A) Criteria numbers 2, 3, 6, 9, and 10, and Section (B).

Applicable Criteria for Designation

(A)

2. *Its identification with a person or persons who significantly contributed to the historic, cultural, architectural, archaeological or related aspect of the development of the City of Evanston, State of Illinois, Midwest region, or the United States.*

The Ward Nyden Manor House at 1726 Hinman is identified with two families, the Wards and the Nydens, who both contributed significantly to the historic, cultural, architectural, and archaeological development of the City of Evanston, the State of Illinois, and the United States.

Lorenzo C. Ward and his family built and owned the House at 1726 Hinman from 1875 through 1921. Mr. Ward was an industrialist who developed significant businesses in the greater Chicago area related to manufacturing butter, cheese, and
milk products. One of his factories employed 100 people and produced condensed milk, later being acquired by Borden’s and sold under that brand name. Mr. Ward’s boyhood farm in St. Charles eventually became Pottawatomie Park, the first State Park in Illinois.

Lorenzo C. Ward’s wife, Ellen C. Gillette Ward was one of a small group of women that started the Fort Dearborn Chapter of the Daughters of the American Revolution, and her name appears on the original Fort Dearborn Chapter Charter from 1894, along with the Chapter’s first regent, Cornelia Lunt, the daughter of Orrington Lunt and niece of John Evans, founders of Northwestern University and Evanston. (see Exhibit 1) One of the original officers of the Fort Dearborn Chapter was Sarah Watson Gillette, who was Mrs. Ward’s sister and also resided with her at the Ward House at 1726 Hinman. [Source for Sarah W. Gillette’s residency at her sister’s home: Evanston city directories throughout the late 1800s and early 1900s]

Mrs. Ward and her sister and the other founders and officers of the Fort Dearborn Chapter were active in civic affairs in Evanston. For example, between 1896 and 1898, the Fort Dearborn Chapter presented Evanston with a large flag and tall flagpole and placed it in the center of the City, in Fountain Square, where it became a visual fixture of Evanston. (see Exhibit 2)

Mr. and Mrs. Ward had four daughters. One of the Ward’s daughters, Edith Gillette Ward became an active settlement worker helping new immigrants make a successful transition to the United States, and worked at Jane Addams Hull House from 1906 to 1908. [Edith Gillette Ward’s settlement work was confirmed in The Fourth General Catalogue of the Officers and Graduates of Vassar College by Vassar College 1910.]

Mr. Ward had other relatives in Evanston who were active in the City. For example, Mr. Ward’s younger cousin was Joseph F. Ward, who became the Founding President of City National Bank of Evanston in 1900, which he ran for two decades. Mr. Ward and his cousin lived across the street from each other, with Joseph F. Ward residing at 1725 Hinman along with his wife Estelle Frances Ward, who was also a charter member of the Fort Dearborn Chapter of the Daughters of the American Revolution. Since the Joseph F. Ward home no longer exists, the Ward Nyden Manor House at 1726 Hinman is likely the last standing original residence from one of Evanston’s most important early families.

It is notable that both Lorenzo and Ellen Ward came from colonial families with long histories of contribution to the United States. Mr. Ward’s family is considered a founding family of the United States by historians, arriving in 1630, ten years after the pilgrims landed at Plymouth Rock, and includes Revolutionary War General Artemas Ward, who was in charge of Massachusetts under George Washington. [Mr. Ward’s ancestry was confirmed in The William Ward genealogy: the history of the descendants of of William Ward of Sudbury, Mass., 1638-1925 by Charles Martin 1925.] Mrs. Ward was the great-granddaughter of Jabez Gillette, a revolutionary
war officer who commanded a militia in Connecticut. [Ms. Ward’s ancestry was confirmed in *Lineage Book – National Society of the Daughters of the American Revolution, Volume IX*, by Mary Jane Seymour 1899.]

Mrs. Ward passed away in 1920 (she was preceded in death by Mr. Ward who passed away in 1890), and the Ward Family House at 1726 Hinman was sold to John Augustus Nyden in 1921.

John Augustus Nyden was a prominent architect who had opened his own firm in Chicago in 1907 after emigrating from Sweden in 1895 and putting himself through school. Mr. Nyden designed significant buildings across Evanston, Chicago and the United States, leaving a legacy that carries on today. His Evanston buildings include the following:

- Hahn Building – **Evanston Landmark**, office and retail building built in 1927 in center of downtown with sides at 1618 Orrington and 1609 Sherman (see Exhibit 3)
- Evanshire Hotel - luxury hotel opened in 1923 at 860 Hinman, today it is an apartment building with first floor retail and dining (see Exhibit 4)
- City National Bank – southwest corner of Davis and Sherman, razed.
- Church Street Building – retail and office building built in 1923 in center of downtown at 708 Church (see Exhibit 5)
- Several homes, including the **Evanston Landmark** at 2855 Sheridan Place (see Exhibit 6)

In Chicago, Mr. Nyden designed many buildings, including the following:

- A large number of residences, buildings, and apartment complexes throughout the North Park and Edgewater neighborhoods
- From 1914 to 1925, Mr. Nyden helped build North Park College, where he was a trustee, and was the architect for Caroline Hall, the President’s Home (converted to student services), the College’s first gymnasium, and the central heating plant
- Various hotels such as the Admiral Apartment Hotel Building in 1922, the Commonwealth Hotel, and the Melrose Hotel
- Belmont-Sheffield Trust and Savings Bank Building, built 1928, **Chicago City Landmark, National Register of Historic Places** (see Exhibit 7)

In 1918, the year he became a U.S. citizen, Mr. Nyden joined the Army as a Major in the Construction Division and supervised the construction of 42 general and deportation hospitals around the country during World War I, remaining in the Reserves after the War and rising to the rank of Colonel.

In recognition of his contribution to Illinois, Mr. Nyden was appointed the **Illinois State Architect in 1926**. He then designed the grandstand at the State Fairgrounds in Springfield. Also in 1926, Mr. Nyden was commissioned to construct the John Morton Memorial Museum (now the American Swedish Historical Museum) in Philadelphia, the oldest American Swedish Museum in the Country. (see Exhibit 8)
Mr. Nyden was the architect for the Victory Monument in Chicago, bronze sculptures erected in 1927 that honor an African-American unit which saw active combat in France and name 137 members of the Eight Infantry, Illinois National Guard, who lost their lives during World War I. The Victory Monument is a City of Chicago Landmark and on the National Register of Historic Places, and in many years has been used as the starting point for the annual Bud Billiken Parade in Chicago. (see Exhibit 9)

Mr. Nyden passed away in his home in 1932. His wife Alma Ottilia Hemmingsson Nyden lived to the age of 95 and a half and passed away in 1969. The Nyden heirs sold the Ward Nyden House to the Sigma Chi Foundation in 1975.

Sigma Chi calls 1726 Hinman the “Manor”. Sigma Chi has its national headquarters and Foundation at 1714 Hinman, the building next door to the Ward Nyden Manor House. Sigma Chi received special permission from Evanston in 1976 to use the Ward Nyden Manor House as a rooming house for travelling national fraternity members when they were in Evanston, and later it was also used as an archive and full-time residence for one of their employees responsible for the Fraternity’s history. The Ward Nyden Manor House at 1726 Hinman sits empty today, and Sigma Chi plans to demolish the structure to make a vacant lot.

3. Its exemplification of an architectural type, style or design distinguished by innovation, rarity, uniqueness, or overall quality of design, detail, materials, or craftsmanship.

The Ward Nyden Manor House at 1726 Hinman is unique in that it appears to be the oldest Colonial Revival architectural style home standing in Evanston, with tax records showing the home is 141 years old, completed in 1875. As a comparison, a review of the Lakeshore Historic District inventory of 774 primary structures shows that all Colonial Revival style homes in the Lakeshore Historic District were built after the Ward Nyden Manor House, and the report specifically states that the 100 Colonial Revival structures in the Lakeshore Historic district “date from 1885 through 1962”. [Source: Architectural Resources in the Evanston Lakeshore Historic District prepared by Granacki Historic Consultants in 2012 for the City of Evanston.]

The Ward Nyden Manor House is distinguished by excellent overall quality of design, detail, materials, and craftsmanship. (see Exhibits 10 through 13) Exterior features of the three-story home include the following:

- Full brick construction
- Tiled roof (see Exhibit 14)
- Columned front porch (see Exhibit 15)
- Windows/doors with keystones and decorative brick pattern
- Sun room areas on both the first and second floors
- Arched window on the West second floor (see Exhibit 16)
- Bay window on the North side first floor
Third story with windows on all four sides
- Stone chimney caps

Additionally, the Ward Nyden Manor House at 1726 Hinman has a coach house, which is another distinguishing feature given the Lakeshore Historic District inventory shows only 31 coach houses in total. (see Exhibit 17)

6. *Its association with important cultural or social aspects or events in the history of the City of Evanston, the State of Illinois, the Midwest region, or the United States.*

The Ward Nyden Manor House at 1726 Hinman is directly involved in two of the most important cultural and social aspects that helped define the history of City of Evanston in the late 1800 and early 1900s -- the expansion of women's rights and the culture of giving back to the community. These activities involve both the Ward Nyden Manor House itself and the actions of members of the Ward and Nyden family, and are in addition to items previously mentioned.

Ellen C. Gillette Ward and her sister, Miss Sara Watson Gillette, who resided at the Ward House at 1726 Hinman, were **both founders of the Pierian Club of Evanston in 1891.** (see Exhibit 18) The Pierian Club is one of the oldest Evanston women’s clubs still in existence in Evanston, recently celebrating its 125th anniversary, and is described today by the Evanston Women’s History Project as “having an initial purpose to provide women an opportunity for ‘mutual self-improvement’ through literary study and intellectual discourse at a time when higher education for women was not readily available” and also as “the cultural oasis they needed – it gave them a sense of intellectual independence, the first step toward true women’s liberation”.

The Pierien Club holds regular meetings where members read papers they researched and then discuss as a group. Given that two of the twelve founding members of Pierien Club lived in the Ward Nyden Manor House at 1726 Hinman, it is a very likely that **the Ward Nyden Manor House was used on many occasions to host Pierian Club meetings during its first several decades.**

Mrs. Ward and Miss Gillette and the other members of the Pierian Club were an integral part of the leading women of Evanston who, in addition to furthering women’s causes, engaged in **continuous support of the community.** During this early period of Evanston’s history that community support included aiding in fundraising for a new Evanston Library in 1903, providing the chairs for the Library Assistant’s restroom after the completion of the newly constructed Library at 1703 Orrington in 1908, making annual donations to the Library Fund and other groups supporting children’s literacy, donating to Europeans suffering the effects of WWI in 1914, and making “comfort bags” for soldiers wounded in the War in 1917.

Mr. Nyden also had a strong sense of giving back to the community, and he **donated his services** throughout his life to architecting buildings for various good causes, including the following buildings:
- Women’s Building at Augustana College in Rock Island IL (see Exhibit 19)
- Edgewater Evangelical Lutheran Mission Church Chicago
- Colony of Mercy in Bartlett, IL
- Swedish Covenant Home of Mercy in Chicago
- Covenant Children’s Home and its gymnasium in Princeton, IL
- Alterations to Swedish Covenant Hospital and Home of Mercy in Chicago
- Missionary Home for the Mission Covenant Church in Chicago
- Minnehaha Academy Auditorium Building in Minneapolis MN
- Edgewater Swedish Covenant Church in Chicago

9. Its unique location or distinctive physical appearance or presence representing an established and familiar visual feature of a neighborhood, community, or the City of Evanston.

The Ward Nyden Manor House at 1726 Hinman has a unique location as the only remaining home on the West side of Hinman Avenue in the 1700 block. Sigma Chi’s headquarters building, which is right next to the Ward Nyden Manor House, was built 50 years ago and is also a Colonial Revival design with red brick and white trim, and looks similar to a large house, so it blends well and is complementary architecturally with the Ward Nyden Manor House. (see Exhibits 20 and 21)

The Ward Nyden Manor House is visually adjacent to the Lakeshore Historic District across the street, as the entire East side of the 1700 block of Hinman is included in the Lakeshore Historic District. Three of the eight homes on the East side of the 1700 block of Hinman are also Evanston Landmark homes.

The Ward Nyden Manor House’s location helps to form a natural transition that blends the West side of the 1700 block of Hinman, which has three condominium buildings and the Sigma Chi headquarters in addition to the Ward Nyden Manor House, with the East side of the 1700 block of Hinman that is all houses and part of the Lakeshore Historic District. This natural transition is strengthened by the fact that the Ward Nyden Manor House is in the middle of the block, and also given the neighboring Sigma Chi headquarters is a Colonial Revival design with a complementary appearance to the Ward Nyden Manor House.

It is notable as well that many other Colonial Revival buildings are less than a block north or south of the Ward Nyden Manor House, which, when taken as a group, create a unique and historic Colonial Revival area within Evanston. The neighboring buildings include 1801 Hinman (see Exhibit 22), 1631 Hinman (see Exhibit 23), and 1625 Hinman (see Exhibit 24).

Given the 141 year-old age of the Ward Nyden Manor House, it is certainly an established and familiar visual feature of the neighborhood. And interestingly, while all of the homes in this area are part of the original 1854 Plan of Evanston (see Exhibit 25), the Ward Nyden Manor House is older than every one of the homes
across the street in the Historic District, which means the Ward Nyden Manor House is the oldest structure in the 1700 block of Hinman.

10. *Its exemplification of a pattern of neighborhood development or settlement significant to the cultural history or traditions of the City of Evanston, whose components may lack individual distinction.*

The Ward Nyden Manor House at 1726 Hinman was built as part of a wave of development in Evanston that occurred after the Great Chicago Fire of 1871, which led to prominent Chicago area residents moving to Evanston, who then influenced other relatives and friends to follow suit. This appears to be what happened with the Ward Family, as Joseph F. Ward's Chicago home burned to the ground in the Chicago Fire of 1871 causing him and his family to relocate to Evanston. A few years later in 1875, Lorenzo C. Ward built the Ward House at 1726 Hinman and joined his cousin in Evanston.

Prominent residents like the Wards moving to Evanston led to the rapid development of the oldest parts of the City, including what today is the Lakeshore Historic District, and played a large role in establishing Evanston's character as a city with neighborhoods of well-built homes with generous lots. Further, families like the Wards moving to Evanston facilitated the development of City services, for example gas street lamps were introduced and train/street car service was expanded during the 1870s.

(B) *Any area, property, structure, site or object that meets any one or more of the criteria in Section 2-8-4(A) shall also have sufficient integrity of location, design, materials and workmanship to make it worthy of preservation or restoration.*

The Ward Nyden Manor House at 1726 Hinman has an important location, in directly facing the Lakeshore Historic District on a block with three Evanston Landmark homes. The Ward Nyden Manor House’s location and complementary neighboring structure from a natural transition that blends the two sides of the 1700 block of Hinman. The Ward Nyden Manor House is also part of a unique and historic Colonial Revival area at the north end of Hinman in Evanston.

The Ward Nyden Manor House has a historically accurate design, is constructed of the highest quality materials, and displays excellent workmanship. Given the materials and workmanship, it should not be a surprise that the House shows all the signs of a very sound home from a structural perspective. The exterior has brickwork with no significant visible settling or cracking, a tile roof with no visible problems. While the house appears to have some deferred maintenance after being used as a rooming house for 40 years (paint is failing on trim and it appears gutters may not have been cleaned regularly leading to damage in wood trim near roof), it is certainly in similar or better condition than many other homes its age or even much
younger, and it is likely that it would be quite easy to find someone who would be willing to restore and maintain the Ward Nyden Manor House.

The Ward Nyden Manor House has strong architectural integrity based on limited changes over the years. Based on a review of records, some exterior updates were made to the rear of the House in 1921, when an existing rear protrusion was removed and a rear terrace and a rear porch were added. As part of the 1921 remodeling, interior updates were made to the plumbing and electrical systems. Outside of the work done in 1921, all other known records and permits detail very minor repairs and improvements.

The Ward Nyden Manor House has an important location, an attractive design, demonstrates quality materials and craftsmanship, shows a high level of structural soundness, and has strong architectural integrity. Additionally it meets five of the criteria for designation as a Landmark as described herein, well above the two required. All of these factors make the Ward Nyden Manor House worthy of preservation.

Accordingly, and on behalf of all Evanston residents who would value the history that would be retained by preservation of this worthy property, I respectfully request for this Application for Nomination of a Landmark Property for the Ward Nyden Manor House at 1726 Hinman to be approved by both the City of Evanston Preservation Committee and by the Evanston City Council.
Exhibit 1: Mrs. Ellen Ward was a founder of the Fort Dearborn Chapter of the Daughters of the American Revolution in 1894 along with two members of her family, source *Daughters of the American Revolution* by Mrs. Rose Moss Scott 1929

**FORT DEARBORN CHAPTER**

**EVANSTON, ILLINOIS**

Fort Dearborn Chapter of the Daughters of the American Revolution was organized June 6, 1894, by Miss Cornelia Lunt. The State Regent, Mrs. S. F. Kerfoot, confirmed the organization and presented the charter, which contains the following names: Mrs. Sarah Welles Burt, Mrs. Laura Houston Wallingford, Mrs. Cornelia Augusta Gray Lunt, Mrs. Fanny Lincoln Kirkman, Mrs. Esther Stockton Cook, Mrs. Emily Huntington Miller, Mrs. Isabella Hunt White Fuller, Mrs. Ellen C. Gillette Ward, Mrs. Maria Whipple Deering, Mrs. Maria Ford Holabird, Mrs. Laura Hurlbut Wilder, Miss Estelle Frances Ward. The charter was granted December 1, 1894.

The officers elected were Miss Cornelia Lunt, Regent; Mrs. Sarah Welles Burt, Vice Regent; Miss Sarah Watson Gillette, Registrar; Miss Lucy Elizabeth White, Secretary, and Miss Eliza A. Stone, Treasurer. The name Fort Dearborn was chosen in memory of the old fort that gave protection to the gallant garrison, and to the early settlers of Chicago.

In 1897, Mrs. Julia R. Stone, daughter of Shubael Stone, Revolutionary soldier, was made an honorary member of the chapter. She was in her eightieth year.

Miss Cornelia Lunt, the first Regent, (now Honorary Regent), 1894-1896, is the daughter of Orrington Lunt and niece of John Evans, after whom Evanston was named, both men co-founders of Northwestern University.

Exhibit 2: Large flag and pole in Fountain Square donated in ~1897 by Mrs. Ward's Fort Dearborn Chapter of the Daughters of the American Revolution (card 1930s)
Exhibit 3: Hahn Building at 1618 Orrington architect John Nyden 1927, Landmark

Exhibit 4: Evanshire Hotel at 860 Hinman Evanston architect John Nyden 1923, currently an apartment building with 1st floor retail and dining (post card 1950s)
Exhibit 5: 708 Church Street Building Evanston architect John Nyden 1923

Exhibit 6: 2855 Sheridan Place architect John Nyden 1910, Evanston Landmark
Exhibit 7: Belmont-Sheffield Trust and Savings Bank Building architect John Nyden 1928, City of Chicago Landmark, National Register of Historic Places

Exhibit 8: American Swedish Historical Museum, Philadelphia architect John Nyden 1926
Exhibit 9: Victory Monument architect John Nyden 1927, City of Chicago Landmark, National Register of Historic Places

Exhibit 11: Ward Nyden Manor House at 1726 Hinman, South View, Dec. 18, 2016
Exhibit 12: Ward Nyden Manor House at 1726 Hinman, West View, Dec. 18, 2016

Exhibit 14: Ward Nyden Manor House at 1726 Hinman, tile roof in spring

Exhibit 15: Ward Nyden Manor House at 1726 Hinman, column detail, Dec. 18, 2016
Exhibit 16: Ward Nyden Manor House at 1726 Hinman, arched window with keystones, Dec. 18, 2016

Exhibit 17: Ward Nyden Manor House at 1726 Hinman, coach house, Dec. 18, 2016
Exhibit 18: Evanston Women’s History Project notes on the Pierian Club of Evanston showing Mrs. Ward and her live-in sister Miss Gillette as founders in 1891

<table>
<thead>
<tr>
<th>EWHP Database</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Pierian Club</strong></td>
</tr>
<tr>
<td><strong>Back</strong></td>
</tr>
<tr>
<td>Activities</td>
</tr>
<tr>
<td><strong>Founded</strong></td>
</tr>
<tr>
<td><strong>Founders</strong></td>
</tr>
<tr>
<td><strong>History</strong></td>
</tr>
<tr>
<td><strong>Importance</strong></td>
</tr>
<tr>
<td><strong>Notes</strong></td>
</tr>
</tbody>
</table>

Exhibit 19: Women’s Building at Augustana College (renamed Carlsson Evald Hall) in Rock Island Illinois 1928 by architect by John Nyden, who donated his services
Exhibit 20: Sigma Chi Headquarters (left) at 1714 Hinman and Ward Nyden Manor House (right) at 1726 Hinman, Dec. 18, 2016, photo 1 of 2 showing similarity of Colonial Revival architecture, materials, and design.

Exhibit 21: Sigma Chi Headquarters (left) at 1714 Hinman and Ward Nyden Manor House (right) at 1726 Hinman, Dec. 18, 2016, photo 2 of 2 showing similarity of Colonial Revival architecture, materials, and design.
Exhibit 22: 1801 Hinman, one of several Colonial Revival structures within one block of the Ward Nyden Manor House at 1726 Hinman that create a unique and historic Colonial Revival area within Evanston.

Exhibit 23: 1631 Hinman, Dec. 18, 2016, one of several Colonial Revival structures within one block of the Ward Nyden Manor House at 1726 Hinman that create a unique and historic Colonial Revival area within Evanston.
Exhibit 24: 1625 Hinman, one of several Colonial Revival structures within one block of the Ward Nyden Manor House at 1726 Hinman that create a unique and historic Colonial Revival area within Evanston.
Exhibit 25: Ward Nyden Manor House located at 1726 Hinman, between Church and Clark in Block 14 of original Plan of Evanston from 1854 (arrow added)
Bibliography for Evanston Landmark Nomination Information

Name of Property: Ward Nyden Manor House

Street Address: 1726 Hinman Avenue, Evanston, IL

PIN: 11-18-400-014-0000

Date of Construction: 1875

The following bibliography provides sources used to compile the Landmark nomination form information.

**Ward Family**

1726 Hinman Property Information, Evanston History Center Archives (confirms the Ward family built and lived at 1726 Hinman, along with their four daughters and Mrs. Ward’s sister Sarah)

Evanston City Directories from 1890s through early 1900s, Evanston History Center Archives (confirms Ward family residency at 1726 Hinman, including Mrs. Ward’s sister Sarah, and also residency of Joseph F. Ward and family across the street at 1725 Hinman)

Cook County Assessors Office Website (confirms 141 year old age of home)

St Charles Public Library information on Gillette House and Pottawatomie Park (confirms details of Ellen Ward’s childhood home in St. Charles and her 1869 marriage to Lorenzo C. Ward and information about Mr. Ward’s businesses including a butter and cheese plant, also provided confirmation that Pottawatomie Park was the 1st public park established under the Illinois Park Act of 1911)
Images of America St. Charles an Album from the Collection of the St. Charles Heritage Center by Wynette Edwards published by Arcadia Publishing 1999 (confirms Lorenzo Ward had a 100 person plant for producing condensed milk, later sold to Borden’s)

Enriching Lives at St. Charles Park District by Paul Anthony Arco Winter 2012/2013, published by Northwest Quarterly.com (confirms property owned by Lorenzo Ward in the mid 1800s in St. Charles became Pottawatomie Park in 1911)

Ward Family File, Evanston History Center Archives (confirms information on the extended Ward family, including articles on Joseph F. Ward from the 1920s)

Illinois State History of the Daughters of the American Revolution compile, edited, and published by Mrs. Rose Moss Scott 1929 (details on founders of the Fort Dearborn Chapter of the Daughters of the American Revolution, listing charter members and officers, and also details gift of flag and flagpole to City of Evanston and placing in Fountain Square)

Daughters of the American Revolution Chicago Chapter 1900-1903 published by Metcalf Engravers & Printers Chicago 1900-1903 (annual programs, officer lists, by-laws and members information, confirms Mrs. Ellen C. G. Ward’s address at 1726 Hinman)

Ancestry.com search (second source confirming Evanston City Directories information on Ward Family)

The Fourth General Catalogue of the Officers and Graduates of Vassar College by Vassar College published by The A. V. Haight Company 1910 (confirms Edith Gillette Ward of Evanston was a settlement worker and also worked at Hull House from 1906 to 1908)


Gravesite of Lorenzo C. Ward and Ellen Gillette Ward in North Cemetery, St. Charles Illinois (confirms dates of death)

Database, Evanston Women's History Project (confirms Mrs. Ward and her sister Sarah Watson Gillette were founders of the Pierian Club, as well as Club details)
Civil War Museum, Kenosha WI (confirms Joseph F. Ward moved to Evanston after his home burned in the Great Chicago Fire of 1871)

Nyden Family

Achieving the American Dream: The Career of John Augustus Nyden 1895-1932 by Bradley Skelcher published by the Swedish American Historical Society in the Swedish-American Historical Quarterly 1994 (this article is a 16 page biography of the life and accomplishments of John Augustus Nyden)

1726 Hinman property information research, Evanston History Center Archives (confirms John A. Nyden purchased 1726 Hinman in 1921 and building permits)

City of Evanston Website (confirms Evanston Landmarks by address in Historic Preservation links)

National Historic Register (confirms National Historic Register listed structures)

Evanston A Tour Through The City's History by Margery Blair Perkins published by The Evanston History Center 2013 (John Augustus Nyden write-up in section on famous Evanston architects, and details on Evanshire Hotel)

Augustana College Website (confirms details on Women's building built by John Nyden)


Wikipedia website search on Victory Monument: en.wikipedia.org (details on Victory Monument)

Online records search (confirms Mrs. Nyden's death in 1969 and sale of Ward Nyden Manor House at 1726 Hinman to Sigma Chi Foundation)

Sigma Chi Foundation

Cook County Assessors Office Website (confirms Sigma Chi Foundation as owner)

1726 Hinman Property Information, Evanston History Center Archives (confirms special rooming house use granted to Sigma Chi by the City of Evanston)

Sigma Chi Websites (confirms history of headquarters at 1714 Hinman)
Conversations with Sigma Chi Foundation representatives (confirms plans to demolish Ward Nyden Manor House at 1726 Hinman)

**Additional Resources**

*Architectural Resources in the Evanston Lakeshore Historic District* prepared by Granacki Historic Consultants in 2012 for the City of Evanston (confirms Ward Nyden Manor House at 1726 Hinman is older than any other Colonial Revival Home in the Lake Shore Historic District, also confirms number of coach houses in District)

City of Evanston Website (confirms Lakeshore Historic District boundaries)

Visual survey of Ward Nyden Manor House at 1726 Hinman

Online searches (confirms general Evanston history, Plan of Evanston from 1854, and cross references all information presented to ensure integrity)
Dear Mr. Ruiz,

I am writing in support of preserving the property at 1726 Hinman. My interest in this matter arises from the fact that two of the original owners, Ellen C. Gillette Ward and her sister, Sarah Gillette, lived there for many years. Mrs. Ward and Miss Gillette were two of the original twelve members of Pierian, a study group for the mutual self-improvement of women founded in 1891, and still thriving 125 years later.

For those who had limited opportunities for formal education, women in particular, clubs like Pierian were founded in order to fill the need to expand their minds on a number of issues like temperance, suffrage, career opportunities and independence. The women who founded Pierian played a critical role in enabling women to be real, active and influential participants in the progress of the Evanston community.

From its inception Pierian meetings have been held in members’ homes. While Pierian has customarily shied away from publicity I have a newspaper clipping dated November 2, 1897 describing a meeting which was hosted by Ellen Ward at 1726 Hinman.

I presume that other prominent Evanstonians have made 1726 Hinman their home but I wanted the Preservation Commission to be aware of the significance of the property to the women of Evanston from 1891 to today.

Thank you for your consideration.

Janice Zulkey, Pierian Historian
932 Edgemere Court
Evanston
1726 Hinman
1 message

janzulk@aol.com <janzulk@aol.com>        Wed, Jan 25, 2017 at 10:46 AM
To: cruz@cityofevanston.org
Cc: james_koliross@yahoo.com

Dear Mr. Ruiz,

I am writing in support of preserving the property at 1726 Hinman. My interest in this matter arises from the fact that two of the original owners, Ellen C. Gillette Ward and her sister, Sarah Gillette, lived there for many years. Mrs. Ward and Miss Gillette were two of the original twelve members of Pierian, a study group for the mutual self-improvement of women founded in 1891, and still thriving 125 years later.

For those who had limited opportunities for formal education, women in particular, clubs like Pierian were founded in order to fill the need to expand their minds on a number of issues like temperance, suffrage, career opportunities and independence. The women who founded Pierian played a critical role in enabling women to be real, active and influential participants in the progress of the Evanston community.

From its inception Pierian meetings have been held in members' homes. While Pierian has customarily shied away from publicity I have a newspaper clipping dated November 2, 1897 describing a meeting which was hosted by Ellen Ward at 1726 Hinman.

I presume that other prominent Evanstonians have made 1726 Hinman their home but I wanted the Preservation Commission to be aware of the significance of the property to the women of Evanston from 1891 to today.

Thank you for your consideration.

Janice Zulkey, Pierian Historian
932 Edgemere Court
Evanston
letter of support to preserve 1726 Hinman Avenue

1 message

Betsy Lehman <betsy1@aol.com>               Mon, Jan 30, 2017 at 9:26 AM
To: cruz@cityofevanston.org
Cc: james_koloss@yahoo.com

Dear Mr. Ruiz:

I am writing to express my support for the preservation of 1726 Hinman Avenue. Over the last few days, I have learned about the architectural and social history of the building, and want to speak out against its destruction. I am most concerned about the loss of a building that has such strong ties to the movement to advance women's rights and opportunities for education, and aimed to increase the participation of women in all aspects of the Evanston community. This is history to be proud of, and especially in this current political environment, history to celebrate, not to destroy.

Thank you in advance for your consideration.

Sincerely,

Betsy Lehman
1733 Hinman Avenue
Support for 1726 Evanston being named an Evanston Landmark

1 message

Arlene Haas <arlene.haas@gmail.com>  
To: cruiz@cityofevanston.org  
Cc: james_koliross@yahoo.com

Mon, Jan 30, 2017 at 11:09 AM

Mr. Cruz:

I would appreciate my email being distributed to the Evanston Preservation Commission prior to this week’s meeting.

Dear Evanston Preservation Commission:

I live at 412 Clark Street in Evanston and support 1726 Hinman Avenue being designated an Evanston Landmark. As the oldest Colonial Revival home in Evanston, it is critical that we preserve this piece of Evanston history. Also, given its proximity to an Evanston Historic District, it is important for maintaining the character of this beautiful area of Evanston. Thank you, Arlene Haas
Dear Ms. Ruiz,

I am a 30+ year resident of Evanston. I am writing to urge the Preservation Commission to protect the structure at 1726 Hinman. It is an example of John Nyden, a prolific architect in Evanston and beyond. Structures such as this contribute value to the fabric of the neighborhood, which would not exist if it were razed and replaced with a multi-unit building. Evanston has more than its share of multi-unit properties; we must consider what we lose when we tear down historic and architecturally significant homes. Please protect our older buildings from insensitive development. Thank you.

Grace Lehner
Adjunct Librarian
Truman College Library
glehner1@ccc.edu
Nomination of 1726 Hinman as an Evanston Landmark

1 message

Gretchen Fathauer <gretchenfathauer@prodigy.net>  Mon, Feb 20, 2017 at 2:01 AM
To: cruz@cityofevanston.org
Cc: james_kollross@yahoo.com

Dear Mr. Ruiz—

I'd like to see 1726 Hinman become an Evanston Landmark because it's a beautiful home that I see out of my windows every day, but which also has a proud history of being the home of a prominent and prolific Evanston architect who designed several other Evanston Landmarks. His home was a quality building with many expensive, elegant features that are still largely intact. While there has been some deferred maintenance, I still believe it's restorable.

Many of my neighbors at 1730 were dismayed to hear it was going to be torn down, too. I hope Jim Kollross' efforts to get it named an Evanston Landmark will succeed in sparing it. We don't look forward to having an office building filling the view from our windows. I believe in this project enough that I've also worked on it with Jim, providing some photographs and research.

Gretchen Fathauer
1730 Hinman, Apt. 4D
Evanston, IL 60201
740-674-4492
Support for 1726 Hinman being named an Evanston Landmark

Arlene Haas <arlene.haas@gmail.com>
To: cruiz@cityofevanton.org
Cc: Jim Kollross <james_kollross@yahoo.com>

Tue, Feb 21, 2017 at 7:19 PM

Mr. Cruz:

I previously sent an email to you in January stating my support for 1726 Hinman being named an Evanston Landmark. As I understand it, the Evanston Preservation Commission review of the building's status at that time was postponed.

I still support 1726 Hinman's designation as an Evanston Landmark. It is critical that we preserve this important piece of Evanston history. Given its proximity to an Evanston Historic District, it is also important for maintaining the character of this beautiful area of Evanston.

I would appreciate my email being distributed to the Evanston Preservation Commission prior to the next meeting.

Thank you, Arlene Haas -412 Clark Street, Evanston
Landmark Status for John A Nyden House

1 message

Herbert Sachs <herbsachs@sbcglobal.net>  
Tue, Feb 28, 2017 at 3:45 PM

Reply-To: Herbert Sachs <herbsachs@sbcglobal.net>
To: "cruiz@cityofevanston.org" <cruiz@cityofevanston.org>
Cc: Alice Gilman-Sachs <alice.gilmansachs@rosalindfranklin.edu>, Gretchen Fathauer <gretchenfathauer@prodigy.net>

I am writing to encourage and support the notion of designating the John A. Nyden House at 1726 Hinman for Landmark Status. I live right next to it at 1730 Hinman and when I look out at it, I think of old America and how these types of homes are not common in the Chicago area. I lived in Washington DC many years ago and this house reminds me of colonial America. I know this home was not built in 1790 but I feel that is what it reminds me of. I know that it may be a hardship for the group that owns it now but I hope some way can be found to preserve this home and make it a historical site.
1726 Hinman
1 message

Catherine Rondenet <cate.rondenet@gmail.com>
To: cruz@cityofevanston.org

Wed, Mar 1, 2017 at 4:39 PM

I would like to add my vote for preserving this beautiful structure. The entire block on both sides of the street would suffer from some of the possibilities that could occur with the demolition of this beautiful and ancient home. It would seem that the Sigma Chi Foundation could find ways to utilize this building to raise revenue by following the tendency to provide Bed and Breakfast units for visiting faculty or parents of their members. I have been the owner of a 4th floor unit at 1730 for almost 20 years and have positioned chairs in every south facing window. I have looked forward to moving into full retirement this year and part of that plan includes having time to sit in those chairs to read my multitude of neglected books and enjoy the beauty of my surroundings. I sincerely hope that will be possible. Thanks you for your consideration. Cate Rondenet LCSW
1726 Hinman for Evanston Landmark status

1 message

Ann Langan <annabel.2005@gmail.com>  
To: cruz@cityofevanston.org  
Cc: james_kollross@yahoo.com

Wed, Mar 1, 2017 at 6:47 PM

For Carlos, Senior Planner and Preservation Coordinator;

This email is written in support of the Evanston Landmark Status being designated to the John Augustus Nyden House at 1726 Hinman Ave. Attached please find the nomination.

This property has significant historic value! It is my understanding that this home was featured in a full ad in the American Architect -Architectural Review magazine in 1922. And was the home of the architect, John August Nyden.

As an individual having recently moved to the 1700 block of Hinman, I believe that the destruction of this property would significant change the neighborhood and its historic significance. It may also lead the way to Northwestern University expanding beyond its current imprint and lead to a further erosion of a very special, historic neighborhood.

Kind Regards,

Ann Langan

2 attachments

image001.jpg
37K

Landmark Nomination -- John A. Nyden House at 1726 Hinman - 2-17-17 - lo-res.pdf
2699K
1726 Hinman Landmark
1 message

Adagio Micaletti <adagiorz@mac.com>  
To: cruz@cityofevanston.org

Dear Mr. Ruiz,

I support making house at 1726 Hinman an Evanston Landmark, which will save it from demolition. I have been informed that Jim Kollross put together a very strong nomination document, showing the Evanston Preservation Commission. The neighbors are also in support landmark status for this lovely building for it is important to the integrity of the neighborhood. Thank you.

Best to you.
Patricia Adagio Micaletti

Sent from my iPhone
Landmark nomination John Augustus Nyden House 1726 Hinman Av Evanston 60201
1 message

Patricia Aaron <pataaron1730@gmail.com>  Thu, Mar 2, 2017 at 9:09 AM
To: cruiz@cityofevanston.org
Cc: james <kollross@yahoo.com>, Gretchen Falhauer <gretchenfalhauer@prodigy.net>

March 2, 2017

TO: Carlos Ruiz, Preservation Coordinator, Evanston Preservation Commission

FROM: Patricia Aaron, 1730 Hinman Av #3G Evanston

I am writing in support of the Landmark Nomination for 1726 Hinman Av Evanston,

Clearly 1726 Hinman Av is eligible for City of Evanston Landmark designation on the basis of meeting Evanston Historic Preservation Ordinance Section 2-8-4 Section (A) Criteria 2 and 3 and Section (B).

This house and its landscape is in character with the neighborhood and to ignore one of John Nyden's architectural contributions to the City of Evanston, would be a travesty.

Thank you.
As a neighbor and believer in historic preservation, I support efforts to place the John A. Nyden house at 1726 Hinman Av, Evanston, IL on landmark status. Thank you!

Janet Negronida
1730 Hinman Avenue
Evanston, IL
Landmark Status for Nyden Home 1726 Hinman
1 message

G Jeffrey Snyder <jeffsnyder@gmail.com>
To: cruz@cityofevanston.org
Sal, Mar 4, 2017 at 4:33 PM

Dear Carlos Ruiz,

I am writing to strongly support the application of John Nyden home, 1730 Hinman Av, Evanston to be an Evanston Landmark. I live across the street from 1726 Hinman at 1719 Hinman in an Evanston Landmark single family home built in 1880. I see the Nyden home every day on my way to work as a professor at Northwestern University. It is one of the most beautiful homes on the street with distinct architectural features. As the home of John Nyden, one of Chicago's prominent architects, it has much historic value for Evanston. I strongly support its preservation.

I fully understand the implications of Landmark status as a homeowner having made repairs and improvements to 1719 Hinman. I am confident that Evanston Landmark status will not be overly burdensome for its owners as buildings and homes with such unique architectural history are highly valued in the neighborhood.

I am happy to submit a signed letter of support or answer any questions by phone.

Sincerely,

G Jeffrey Snyder
Professor of Materials Science and Engineering
Northwestern University
3033 Cook Hall, Evanston IL 60208 USA
Phone (847) 491-2444
http://thermoelectrics.matsci.northwestern.edu
jeff.snyder@northwestern.edu
1726 Hinman - Please Designate this Home as an Historic Landmark

1 message

Kitty Finn <cathleen_finn@yahoo.com>  Tue, Mar 7, 2017 at 10:33 AM
Reply-To: Kitty Finn <cathleen_finn@yahoo.com>
To: "cruiz@cityofevanston.org" <cruiz@cityofevanston.org>
Cc: Jim Kollross <james_kollross@yahoo.com>

Dear Carlos,
My name is Kitty Finn and I live at 1730 Hinman. My condo unit faces 1726 Hinman. I treasure this house and its trees; its landscaping and the birds and squirrels that nest there. I writing to ask you to designate this building as an historic landmark. The architect who lived there was certainly prolific, with many surviving structures that he designed in Evanston and elsewhere. I moved to 1730 Hinman back in the year 2000. It took me several years to find the perfect condo and this is it! I care deeply about Evanston, my neighborhood, my street and my condo. (In fact, I spent 1-1/2 hours several weeks ago picking up all of the litter in the entire alley). It's a special kind of paradise being so close to the lake and the historic homes on Hinman. I chose my home due to the "treehouse" feel provided by the trees and building at 1726. The thought of losing the house, the trees and the drastic change this will cause to the neighborhood and our property values makes me so sad. I wouldn't have chosen my Hinman condo if there was parking lot; another condo building; or an office building that faced my property. I plan to attend the meeting on March 21 to listen and to voice my support in keeping this historic home as part of our Evanston community.
Thank you for your help,
Sincerely,
Kitty Finn
1726 Hinman
1 message

Sue Epler <sue.epler@gmail.com>      Thu, Mar 9, 2017 at 2:54 PM
To: cruz@cityofevanston.org

Dear Mr. Ruiz,

I'm writing to voice my support for having the house at 1726 Hinman designated a landmark. A beautiful home with a rich history deserves preservation.

Thank you,

Sue Epler
3039 Normandy Place
Evanston
Preserving 1726 Hinman
1 message

John Lionberger <renewalitw@gmail.com>  Tue, Mar 14, 2017 at 3:10 PM
To: cruz@ccityofevanston.org

Dear Mr. Ruiz:

I'd like to add my vote that 1726 Hinman receive landmark status. It's an elegant old home. It's also adjacent to the condominium I've invested in (1730 Hinman), and having such a home, lovingly restored, will be good for the neighborhood in several obvious ways:

- it will preserve the residential flavor of the block
- it will preserve property values for the neighborhood
- it will be more aesthetically pleasing than whatever else it might be developed for.

Thank you very much.

John Lionberger, Founder and President Emeritus of Renewal in the Wilderness 
e-mail: renewalitw@gmail.com 
website: www.renewalinthewilderness.org 
phone: 847-691-6727 
cell: 847-691-6727
Saving 1726 Hinman
1 message

Fathauer Mary Ann <iris@mosquitonet.com> Tue, Mar 14, 2017 at 5:51 PM
To: cruz@cityofevanston.org
Cc: james_kollross@yahoo.com, Gretchen Fathauer <gretchenfathauer@prodigy.net>

Dear Mr. Kollross & Mr. Cruz,

My name is Mary Ann Fathauer. I am Gretchen Fathauer’s sister-in-law. She has shared with me the yeoman efforts you are making to save 1726 Hinman. If I may, I would like to add a word or two in that cause.

Although I no longer live in Chicago, I was born there with fond memories of THE CITY and its surrounding suburbs, including many a pleasant day spent in Evanston. I have an appreciation of its historical beauty.

I think we all seek homes which inspire a sense of beauty and peace. 1726 Hinman does that. It was built by a man who contributed many important buildings to his own community as well as in Chicago itself. To have 1726 Hinman destroyed would be like destroying the peace and beauty of an entire block. What future homebuyers would be attracted to a block with a large commercial building in it bringing more traffic noise, and impacting the quality of living on that street?

This house is the last remaining example of a lovely Colonial Revival Home on the West side of the block on Hinman. It was designed by someone who gave much to Evanston with his designs for apartment buildings, hotels, office buildings, churches, and schools. It would seem only fitting to maintain this home with Landmark status. It would be a reminder that beauty and history are valued. In a time where it seems "easier" to tear down the building and put up a parking lot as the song goes, or, in this case, a commercial building.

Honor the man. Keep his building. Evanston deserves it.

Thank you,
Mary Ann Fathauer
March 16, 2017

Evanston Preservation Commission
Carlos Ruiz
Senior Planner and Preservation Coordinator
City of Evanston
cruiz@cityofevanston.org

Dear Mr. Ruiz and Members of the Preservation Commission:

I am writing this letter to support the nomination of the John A. Nyden House at 1726 Hinman as an Evanston Landmark. The Landmark nomination form provides an excellent summary of John Nyden’s work. I thought that I could add the perspective of a person who has been a steward of one of his greatest architectural achievements for the last 11 years. Having responsibility for this remarkable museum building that he designed is a humbling experience. I am constantly in awe of the quality of craftsmanship and thoughtful details of design that are the work of John Nyden.

When visitors approach our building, enter through the monumental bronze doors and into the Grand Hall, they cannot help but be struck with wonder. The architectural inspiration for the building came from Eriksburg Slott, a 17th century Swedish manor home and George Washington's Mt. Vernon. But Nyden also added contemporary details such as our copper cupola to the building. Custom designed murals and lighting fixtures add a unique sense of Swedish-American place to the building as well.

Nyden was a prolific architect whose work has not received as much attention as architects who designed monumental buildings, but I would argue his residential work has a lot to do with making Evanston the beautiful community that it remains today. You should be proud to highlight his contributions to your community by making the home he designed and lived in an Evanston Landmark.

Most Sincerely,

Tracey Rae Beck
Executive Director
Presentation to City of Evanston Preservation Commission Concerning Landmark Nomination for Building At 1726 Hinman Avenue

March 21, 2017
Presentation Outline

- Who is the Sigma Chi Foundation?
- Colonial Revival Style Elements
- 1726 Hinman
  - Description of architecture
  - Comparison to Colonial Revival
  - Neighborhood Context
  - Cost Implications to Landmark Status
- John Nyden – who is he and his stature
- Applicability of Landmark Ordinance
Who is Sigma Chi?

“Sigma Chi Foundation is a charitable and educational tax-exempt organization, separate and independent from the Fraternity, whose express purpose is to serve as an education funding resource.”

History

- Evanston Resident since 1950s
  - Initially owned Harley Clarke Home
    - Sold to City to accommodate expansion of lakefront park for City and residents
  - Since 1966 located at present location
    - 1714 Hinman
    - Home to Foundation, Museum, and International Fraternity

Sigma Chi Provides the Following Services:

- Provides Undergraduate Academic Scholarships
- Provides Graduate Academic Scholarships
- Funds Drug and Alcohol Awareness and Education Programs
- Funds Suicide Prevention and Mental Health Awareness Programs
- Funds Leadership Programs for Undergraduates
- Funds Experiential Learning Programs
- Funds Personal Accountability and Responsibility Programs
- Funds Sexual Misconduct Prevention and Education Programs
- Funds Collegiate Housing Programs and Assistance

What Has Sigma Chi Done in 2015-2016

- $4,557,292 distributed in grants and scholarships for program services
  - Sigma Chi Foundation provided more program services than any other Greek Letter foundation on average over the last 10 years. (Pennington & Company Fraternity and Sorority Foundation Report)
Elements of Colonial Revival Architecture

Style Elements

- The style peaked between 1890 & 1940. With the most examples being from the Pre-depression 1920's
- The style is derived from a mixture of Queen Ann, with Greek and Roman architectural details. Neo classical
- Building mass is typically rectilinear with symmetrical facades. Side elevations were mirror images of each other
- Examples are typically 1-2+ stories with medium pitched, side gable roofs, narrow eaves and dentils
- Windows are multi-pane, 6 over 6 or 6 over 1, double hung with proportioned shutters in many examples. Bay windows are also common
- Entrances are centered and accented with columns, pilasters, pediments, and sometimes hooded to create a covered porch
- Primary entry doors are multi-paneled or multi-pane, with transom's and sidelights
- Siding is typically brick or clapboard. Shingle siding examples are also occasionally seen
- Slate shingle roofs are common until WW2 when asphalt shingles became more common due to cost
- Additional details may include classical columns, two-story pilasters, quoins at corners, and Palladian windows
1726 Hinman Avenue

L. C. Ward House

- Home began Construction around 1875
- 3 Story home with corner turret and full length front porch
- Home was demolished in 1921 to accommodate construction of the John A. Nyden home.
1726 Hinman Avenue

John A. Nyden House

- Construction of home began around May of 1921
- 3 story brick house, side gabled terra cotta tiled roof, (3) third story dormers on east elevation and (1) double dormer on the west elevation.
  - 2-story brick coach house with asphalt shingled gambrel roof and second story living quarters
- Windows are typically 6 over 1 double hung windows.
- Painted wood trim, fascia, soffits, columns and details.
- Each elevation is unique and varies significantly from all other elevations.
  - East elevation is not symmetrical, with offset entrance, dormers, windows, two entrances, and an open sided porch.
  - North elevation is not symmetrical with a one story bay window, a recessed entry, and a three story chimney
  - West elevation is not symmetrical with a variety of architectural elements. Each level has unique combinations of windows, doors and details
  - South elevation has symmetrical qualities with a centered 2-story bay extension and centered chimney
Comparison of 1726 Hinman Ave to Colonial Revival Architecture

Observations
- Use of masonry is consistent with style
- The ornamental entrance with classical detailing, columns and pilasters is consistent with style
  - The off-set primary entrance, secondary entrance, and asymmetrical overall composition is a considerable departure from the style
- 6 over 1, double hung windows are consistent with style
  - There are deviations with window locations and no evidence that shutters were ever considered. A significant derivative of style
- None of the facades are symmetrical.
- The open sided porch with the second entrance to the house located on the front elevation is inconsistent with the style. Other inconsistencies include:
  - Small window adjacent to primary entrance
  - Lattice between Doric columns
  - Panels under level 1 south windows
  - Use of clay floor tiles on the patio and entry
  - Metal handrails on the patio and entrance do not appear to be original and typically would have been either wood or a more ornate black iron railing.
- House is more square than rectilinear
  - Bays on north and south don’t match each other, are not symmetrically organized, don’t function consistent with the style
- Medium pitch gable room is consistent with style
  - Terra Cotta tile roofing and clay tile siding on the dormers are inconsistent
  - Asymmetrical organization of dormers at east and west elevations is inconsistent
### Cost Implications of Landmark Status

#### Exterior Restoration
- Site construction preparation / fencing etc.
- Demolition
- Excavation / Earthwork / Landscape
- Concrete removal / repair / replacement
- Masonry cleaning / repair and re-pointing
- Structural reinforcement
- Glazing / window / restoration / replacement
- Door restoration / replacement
- General and finish Carpentry
- Re-creation of wood / stone / masonry details
- Insulation to meet energy code requirements
- Finishes
- Paint removal and restoration painting
- Accessibility accommodation
- Roofing repair and replacement
- Utilities
- Caulking
- General Conditions
- Insurance
- Overhead and Profit
- Professional consultant fees

#### Interior Restoration and Adaptive Re-use
- Demolition
- Concrete
- Masonry
- Structural reinforcement
- Glazing / Windows / Doors
- General and finish carpentry
- Insulation to meet code requirements
- Drywall
- Finishes
- Paint removal and new
- Misc. Equipment
- Plumbing
- HVAC
- Electrical / Fire Alarm
- Fire Protection (suppression)
- Data / Communication
- Caulking
- General Conditions
- Insurance
- Overhead and Profit
- Professional consultant fees

#### Coach House Restoration
- Site construction preparation / fencing etc.
- Demolition
- Concrete removal / repair / replacement
- Masonry cleaning / repair and re-pointing
- Structural reinforcement
- Glazing / window / restoration / replacement
- Door restoration / replacement
- General and finish carpentry
- Insulation to meet energy code requirements
- Drywall
- Finishes
- Paint removal and new
- Kitchenette
- Misc Equipment
- Plumbing
- HVAC
- Electrical / Fire Alarm
- Roofing
- Caulking
- General Conditions
- Insurance
- Overhead and Profit
- Professional consultant fees

#### Opinion of Probable Project Cost Total: $3,200,000.00

Opinion of probable costs exclude the following:
- City of Evanston permits, new furniture, environmental assessments, repairs of hidden structural deficiencies, exterior sanitary repairs or replacements, 2nd & 3rd floor accessible access, additional scope items required by Owner or City
East Elevation
West Elevation
Coach House
Timeline of John A. Nyden

- 1878 - Born Johan Augustus Carlsson on March 25, 1878
- 1895 - Immigrated to the United States from Sweden, Changed name to John Augustus Nyden. Worked as a brick layer, went to night school, met future wife Alma Ottilia Hemmingsson (17 years old)
- 1898 - 1899 - Attended (3) terms at what would later become Valparaiso Univ.
- 1900 – Went to New York for an apprenticeship in construction industry with George A. Fuller Co. and returned to Chicago to study architecture at the Art Institute of Chicago while working full time at Northwestern Terra Cotta Co. He worked with Northwestern Terra Cotta Co. for 6 years
- 1901 – Competed studies at the Art Institute of Chicago
- 1902 – Married Ottilia, had first child, (had second in 1904)
- 1904 – Completed architectural education at University of Illinois, Urbana. Passed exam to practice architecture and engineering in State of Illinois
- 1905 - 1907 – Worked for Barnett, Haymer and Barnett Company
- 1907 - 1909 – Worked as a designer/planner for Arthur Heun of Chicago, and at the same time established his own firm focusing on the Swedish-American communities in North Park and Edgewater. (31 years old)
- 1908 – Moved family and practice to Edgewater Neighborhood of Chicago
- 1909 – Competed studies at the Art Institute of Chicago
- 1918 – Became naturalized citizen of the US and joined the US Army in the construction division. Acted as a liaison between the Const. Div. of the US Army and the Surgeon General. He supervised construction of 42 general and debarkation hospitals throughout the US.
- 1919 - 1921 – Were the most prosperous years of his professional career. He became more interested in real estate investing and finance (43 years old)
- 1920 – Was elected Director of AIA, Chicago Chapter
- 1920 -1921 – Elected VP of Illinois Society of Architects and Pres. of North Shore Association of Architects
- 1921 – Moved family to 1726 Hinman Ave., Evanston
- 1923 – Promoted to Lt. Colonel in the Army Reserves
- 1926 – Promoted to Colonel in the Army Reserves
- 1926 – He had reached the peak of his career
- 1926-1927 – Appointed Illinois State Architect by Illinois Governor Len Small
- 1929 – Nyden retired following the stock market crash and no longer worked. (51 years old)
- 1932 – Nyden died (54 years old)

- John Nyden’s most productive years involving the design of structures were between 1905 and 1917, when he was apprenticing and creating his practice, and 1920 to 1926, when he became more involved in development and deeper engrained into the Swedish-American community.
Notable Architects

Notable Early 20th Century Architects
Generated from list of over 300 architects of the period

Louis Sullivan
Frank Lloyd Wright
John McArthur Jr.
Otto Wagner
Josef Hoffmann
Antoni Gaudi
Cass Gilbert
Le Corbusier
Walter Gropius
Daniel Hudson Burnham
John Wellborn Root
Dankmar Adler
David Adler
William Holabrid
Martin Roche
William Van Allen
Peter Behrens
Eiel Saarinen
Eero Saarinen
Walter Gropius
Alver Alto
Mies Van Der Rohe
Kirtland Cutter
William Marinus Dudok
H. Kempton Dyson
George Grant Elmsine
Charles Sumner Greene
Walter Burley Griffin
Hector Guimard
Charles Holden
Raymond Hood
Benno Janssen
Clarence H. Johnston Sr.
Albert Kahn
Louis Kahn
Louis Kamoer
Gordon W. Lloyd
George D. Mason
Bernard Maybeck
Lester S. Moore
Julia Morgan
George B. Post
William Gray Purcell
Cornelius Ward Rapp
George Leslie Rapp
Charles B. J. Snyder
William L. Steele
John Calvin Stevens
Ernst Carl Westman

Notable Architects w/ Chicago Connection

Mies Van Der Rohe
Frank Lloyd Wright
Louis Sullivan
Daniel Brunham
Frank Gehry
Fazlur Khan
Walter Netsch
Helmut Jahn
Bertrand Goldberg
William Jenney
John Root
Bruce Graham
Henry Hobson Richardson
Raymond Hood
Hohn Mead Howells
Harry Weese
Rem Koolhaas
Dankmar Adler
Charles B. Atwood
Edward Durell Stone
Renzo Piano
William Boyington
Edward H. Bennett
Adrain Smith
Philip Johnson
Josef Kleihues
Stanley Tigerman
William Holabird
Patrick Keely
Cesar Pelli
Martin Roche
Jens Jensen
Walter Gropiuse
James Renwick
Ben Weese
Ricardo Bofill
Henry Schlacks
Bertram Goodhue
Zachary Taylor Davis
Ralph Adams Cram
Cornelius Rapp
George Rapp
Edward Durell Stone
Louis Bourgeois

John A. Nyden appears on no known list of preeminent architects or in any known architectural history books or publications
City of Evanston Landmark Ordinance

“The Commission shall have the following powers and duties:

- “To conduct an ongoing survey to identify historically, culturally, architecturally significant areas, properties, structures, sites and objects as landmarks and districts” Section 2-8-3(G)(1)
  - 1726 has not been identified by this Commission or Staff
  - 1726 was excluded from the Lakeshore Historic District
  - 1726 was not included in the Historic District when the City did a comprehensive review

- “To nominate areas, properties, structures, sites and objects to the National Register of Historic Places and to the Illinois Register of Historic Places and to guide owners in the processes of nominating their properties to the National Register of Historic Places and the Illinois Register of Historic Places.” Section 2-8-3(G)(6)
  - 1726 has not been nominated

- “To prepare a list of areas, properties, structures, sites or objects eligible for designation as a landmark or district.” Section 2-8-3(G)(25)
  - 1726 has not been listed as eligible for designation

City of Evanston issued demolition permit
  - Found building appropriate for demolition

City of Evanston issued approval to cancel utilities to property
Landmark Nomination

Nomination does not meet the requirements of the Evanston Ordinance:

- In terms of architecture
  - Not a pure rendition of Colonial Revival architecture
  - Not an example of another style
  - Not a style setting example

- In terms of historical significance
  - Not a place of importance
  - Not a place associated with an individual of significant prominence
  - Current structure has no relation to pre-1921 actions or owners
  - John Nyden was prolific but not historically noteworthy

- In terms of integrity of place
  - Was not part of historic district
  - Other structures on west side of Hinman are not historically or architecturally significant
  - Immediately to the west is multi-story parking structure
  - 1726 lacks integrity of style
  - 1726 condition is not appropriate for cost associated with restoration

Designation as landmark:

- Would seriously impact charitable mission of Sigma Chi Foundation
- Would require a cessation or a curtailment of charitable mission and function of Sigma Chi Foundation
- Would seriously impact First Amendment rights of Sigma Chi Foundation
- Costs of restoration would lead to up to 70% reduction in funding for charitable services
MEETING MINUTES (EXCERPT)
EVANSTON PRESERVATION COMMISSION
Tuesday, January 31, 2017
Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Room 2404
7:00 P.M.

Members Present: Robert Bady, Elliott Dudnik, Julie Hacker, Ken Itle, Mark Simon, Karl Vogel, and Diane Williams

Members Absent: Sally Riessen Hunt, and Tim Schmitt

Staff Present: Scott Mangum, Planning and Zoning Administrator, Division Manager
Mario Treto, Assistant City Attorney
Carlos Ruiz, Senior Planner/Preservation Coordinator

Presiding Member: Diane Williams, Chair

CALL TO ORDER / DECLARATION OF QUORUM

The meeting was called to order at 7:07 pm with a quorum of 7 Commissioners present.

PUBLIC HEARING

A. 1726 Hinman Avenue – Jim Kollross, applicant; Sigma Chi Foundation, owner.
Nomination application to grant landmark status to building and lot of record at 1726 Hinman Avenue.

Chair Williams called the public hearing to order at 8:03 pm with a quorum present. Jim Kollross, applicant, asked to continue the public hearing to February 21, 2017 stating that new information on the property has been discovered that should be part of the nomination. After learning that the deadline for the new material was January 31, 2017, J. Kollross agreed to continue the public hearing to March 21, 2017.

Hal Morris, attorney, representing Sigma Chi Foundation (the owner of 1726 Hinman), also requested continuing the hearing to March 21, 2017, citing that he will be in a court case out of the state on February 21, 2017.

Commissioner Itle made a motion granting the applicant for the nomination of 1726 Hinman Avenue to file an amended application, seconded by Commissioner Bady. The motion passed. Vote: 7 ayes, 0 nays. Commissioner Itle made a motion to continue the
public hearing for the landmark nomination for 1726 Hinman to March 21, 2017, seconded by Commissioner Bady. The motion passed unanimously.

**ADJOURNMENT**

A motion to adjourn the meeting at 10:28 pm passed unanimously.

Next Meeting: TUESDAY, February 21, 2017 at 7:00 P.M. (Subject to change)

Respectfully Submitted,

Carlos D. Ruiz  
Senior Planner/Preservation Coordinator
MEETING MINUTES (EXCERPT)
EVANSTON PRESERVATION COMMISSION
Tuesday, March 21, 2017
Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Room 2404
7:00 P.M.

Members Present: Elliott Dudnik, Julie Hacker, Sally Riessen Hunt, Ken Itle, Mark Simon, Tim Schmitt, Diane Williams, and Karl Vogel

Members Absent: Robert Bady and Sally Riessen Hunt (left meeting at 9:00 pm)

Staff Present: Scott Mangum, Planning and Zoning Administrator, Division Manager
Carlos Ruiz, Senior Planner/Preservation Coordinator

Presiding Member: Diane Williams, Chair

CALL TO ORDER / DECLARATION OF QUORUM

The meeting was called to order at 7:06 pm with a quorum of 8 Commissioners present. Commissioner Riessen Hunt left the meeting at 9 pm.

PUBLIC HEARING


Commissioner Riessen Hunt made a motion to close the regular meeting and open the public hearing, seconded by Commissioner Itle. The motion passed unanimously.

Jim Kollross of 1210 Michigan, applicant, then presented his nomination of the John Augustus Nyden house at 1726 Hinman. John A. Nyden designed and built the house in 1921. Nyden, an accomplished architect, was the designer of notable buildings in the City of Evanston, the City of Chicago, and elsewhere. According to Mr. Kohlross' application, the nomination meets the designation criteria specified in Evanston's Preservation Ordinance Section 2-8-4 (A) 2 and (A) 3 and Section 2-8-4 (B).

John A. Nyden immigrated to the Chicago area from Sweden in 1895. Nyden was educated at the Art Institute of Chicago and the University of Illinois, Champaign-Urbana. He started his own architectural firm after interning for other firms and became a very prominent and successful architect. Nyden designed approximately 300 buildings
multi-family, commercial, retail, hospitals, educational institutions, and residences). Among Nyden’s area works are least eight individual National Register listings, seven Evanston landmarks, and several City of Chicago landmark buildings. Nyden also served as the State Architect for the State of Illinois in 1926-27.

1726 Hinman Avenue is a three-story brick residence located on the west side of Hinman Avenue. The original residence at 1726 Hinman, dating to 1891, was built for a prominent Evanston family. Nyden purchased the property and constructed his residence there in 1921 on a portion of the original home’s foundation. Its distinguishing design features include:

- South façade: 2-story sun porch with side alcoves with windows featuring limestone keystones and decorative brick.
- North façade: 2 chimneys with stone caps.
- East façade: Off-center front porch with 8 Doric columns connected by a unique interlocking wood design. The front door has an open pediment structure with pilasters, a fully divided door, and an arched transom.
- West façade: Arched three-window panel with keystones, and a distinctive dormer with two separate roofs and arched windows. coach house is unique; it has full double doors on the alley and driveway sides; matching details in terms of brick, key stones, copper, etc. The original Colonial tile roof was replaced with asphalt.
- Other distinguishing features on 1726 Hinman include: the bay window in the dining room with an original seam copper roof and copper gutters.
- Original coach house: full double doors on the alley and driveway sides; matching design details with the main house, though the original tile roof was replaced with asphalt.

Mr. Kollross stated that there have been no significant changes to the exterior of the house, based on the original plans located at the Evanston History Center. It remains an extremely well built house with quality materials.

Nyden-designed Evanston landmarks include 17 buildings in Southeast Evanston, representing vintage apartment buildings listed in the National Register of Historic Places and designated as Evanston Landmarks, including: Westminster, 632-640 Hinman Avenue (1912); Stoneleigh Manor, 904-906 Michigan Avenue (1913); Fountain Plaza Apartments, 830-856 Hinman Avenue (1922): and 830-844 Hinman Avenue (1923). Other important Evanston Landmarks by Nyden are: Hahn Building, 1618 Orrington and 1609 Sherman Avenues (1927) a commercial building in downtown Evanston; 2855 Sheridan Place (1911) a residential building; 807-817 Judson (1925) an apartment building; Stoneleigh Castle, 822-828 Judson Avenue (1927) an apartment building.

John Nyden’s Chicago works include the Victory Monument, located at 35th Street and M. L. King Drive, (1927). Listed in the National Register of Historic Places, the Victory Monument honors an African American Regiment that lost 137 lives in World War I. In addition to the Victory Monument, Nyden designed buildings are also City of Chicago
landmarks and listed in the National Register of Historic Places. Examples include Belmont-Sheffield Trust and Savings Building (1928), originally a neighborhood bank building, now apartments and retail; and 257 East Delaware Place (1917); originally an apartment building, now condo. Nyden’s work on behalf of Chicago’s Swedish community included varied building styles and uses, such as Caroline Hall and the President’s Residence at North Park College (1924-1925), now North Park University. Nyden designed North Park’s grounds in 1913 and built the initial gymnasium auditorium.

Nyden designs in Illinois and elsewhere and listed in the National Register of Historic Places include: the Grandstand at Illinois’ State Fairgrounds, Springfield, IL (1927); Goddard Chapel in Rose Hill Cemetery, Marion, IL (1918); and the American Swedish Historical Museum in Philadelphia (1926), the oldest Swedish historical museum in the U.S. This building was jointly modeled after a castle in Sweden and George Washington’s Mount Vernon.

Mr. Kohlross also cited a City of Evanston Zoning Board of Appeals (ZBA) hearing on November 18, 1975. At that hearing, the then Executive Director of Sigma Chi Foundation, Mr. Bingham, testified that the Sigma Chi Foundation will ‘preserve the exterior appearance of the house as a single family residence’ and ‘maintain it in a fine condition of upkeep and repair.” A recorded Covenant with the City dated February 26, 1976 states “…2. No changes shall be made that will not preserve the appearance of a single family dwelling…” Although the house currently needs maintenance, repairs such as the roof and the soffits, and painting, the structure still retains its integrity.

Commissioner Simon then asked if this recorded Covenant is still in effect, and Mr. Kollross stated yes, but the Covenant was not sufficient.

After the conclusion of Mr. Kohlross’ presentation, Hal Morris, attorney, representing the Sigma Chi Foundation, the owner of record of 1726 Hinman; Ashley Woods, CEO and President of the Sigma Chi Foundation; and Scott Hezner, a Libertyville-based architect retained by the owner, spoke against the nomination to designate 1726 Hinman as an Evanston Landmark and stated that 1726 Hinman does not meet the criteria for designation.

Hal Morris noted that 1726 Hinman was on the City’s radar for the last 40 years, as stated by Mr. Kollross. During those 40 years, the property was excluded from the Lake Shore Historic District, that district’s original survey, and the 2012 re-survey and never nominated for landmark designation by the Commission or by the City. Moreover, the City of Evanston in the third and fourth quarter of 2016, found it appropriate under the City’s code to issue a demolition permit and a secession of utilities permit for the property.

James Ashley Woods, President of Sigma Chi Foundation, noted that the Foundation has been in the area since the 1950s. They relocated from the Harley Clarke Mansion to 1726 Hinman Avenue, establishing their first international headquarters in the 1960s.
They purchased 1726 Hinman in the 1970s to house the Foundation’s traveling advisors. The Foundation maintained the home until five years ago when their advisors program was decommissioned. The Foundation is the largest charitable organization of its type, raising funds and providing support to undergraduate students across the United States. The Foundation focuses on campus-related social problems and serves and supports 240 campuses, distributing about $4.5 million annually to 17,000 students. Mr. Wood also observed that Sigma Chi Foundation has completed significant work to maintain the 1726 property.

Scott Hezner, architect with the Hezner Corporation, addressed architectural styles and the importance of John Nyden’s work in his presentation. Mr. Helzner noted that Colonial Revival, the property’s described style, represents of many elements, such as Neo-Classical detail with certain common details within the overall building type. Common details in Classical Revival buildings include rectangular footprints, symmetrical facades, porticos and shutters, centered porches, and slate roofs. The structure at 1726 Hinman is asymmetrical and not rectangular, given this building was built on an existing foundation. The elevations have varied stylistic elements and designs. The front porch is not centered, and the terra cotta roof dormer tiles do not reflect the Colonial Revival style. Based upon the site plan, the floor plans, and the design attributes of the building’s elevations, 1726 is not a Colonial Revival structure but a derivative of that style.

Mr. Hezner also noted John Nyden came to the U.S. at 16 years old. He worked as an apprentice for numerous teams of architects working on many projects. Mr. Hezner asserted that John Nyden did not do any design work on his own, except perhaps design his house. He worked with teams of people: draftsmen, architects, engineers, and contractors. Nyden was able to obtain his architectural education through trade schools, the Art Institute of Chicago, and the University of Illinois. The Swedish community helped Nyden with his career. Nyden’s name is not included in architectural histories, and he did not was not create the Colonial Revival style. John Nyden was a working architect, but not a great architect. Nyden’s name does not appear on the list of Notable Early 20th Century Architects.

Mr. Hezner estimated the cost of rehabilitating 1726 Hinman Avenue to a useable condition at $3.2 million. This estimate includes: window, door, details, and walls that need to be stripped; repairs to the building shell and roof; garage door and window replacements in the coach house; restoring and repointing all masonry; stone detail repairs; and fully insulating the structure. Custom features, such as the frieze, gutters, dentils, windows, and columns, would require removal, repair or restoration, and replacement. Mr. Hezner also noted that he house has not had heat or electricity for five months.

Hal Morris, the Foundation’s attorney, summarized the three (3) presentations as follows:
- Evanston’s Preservation Ordinance includes a duty to conduct an ongoing survey to identify historically, culturally, and architecturally significant areas, properties, and structures. For forty years, 1726 Hinman was not included. It was not included within the boundaries of the Lake Shore historic district, either originally or when re-inventoried in 2012. It was not identified anywhere for designation until now.

- City staff issued permits for the disconnection of utilities (#16WSRP-0062) and demolition in the third and fourth quarter of 2016. In issuing these permits, the City staff concluded that demolition was appropriate.

- Architecturally, 1726 Hinman is not representative of the Colonial Revival style and is not a new style or standard. Regarding historic significance, it is not an important place. There is no suggestion that either Nyden worked there or met important clients there. It was his residence.

- 1726 Hinman Avenue is not a place associated with someone of actual preeminence or prominence. Nyden was an accomplished architect, but he is not recognized as notable in lists of prominent architects. Nyden may have been prolific, but he was not architecturally or historically noteworthy. Though his work includes designated landmarks, National Register properties, and significant Evanston buildings, it does not mean that 1726 Hinman Avenue is worthy of designation.

- Regarding integrity, 1726 Hinman was never identified for landmark status or inclusion in any historic district, and the building has been known to the City of Evanston for years. The building lacks any stylistic integrity, and the high cost of restoration strongly suggests that it lacks integrity.

- Designating 1726 Hinman as a Landmark would seriously impact the charitable mission of the Sigma Chi Foundation, given the projected $3.2 million rehabilitation cost. The need for repairs would require the Foundation to cease or curtail its charitable work, negatively impacting their ongoing charitable programs. The estimated cost of restoration would represent over 70 percent of their annual budget for their charitable work.

Finally, Mr. Morris stated that the nomination of this particular structure simply does not meet the criteria for landmark designation specified in Evanston’s Ordinance and asked the Commission to find that 1726 Hinman does not meet those Ordinance criteria.

Initial Commission Questions:
Chair Williams reminded the Commission that their role was to determine if this application, based upon the information provided to the Commission, meets the criteria for landmark designation as stated in Evanston’s Ordinance. Chair Williams then asked if a full existing conditions report on the property had been obtained to support the estimated $3.2 million restoration cost? Mr. Morris said no. The Hezner Corporation did not have access to the attic, and they did not look behind the walls in conducting their assessment. Commissioner Itle asked about the 1970s ZBA decision and Covenant, allowing the single-family home to be used for a different purpose, with the understanding that its appearance be maintained. What part of that agreement is pertinent today, and is there something that carries with the title? Mr. Morris said the agreement goes with the property title. It is the City’s decision to issue permits. If landmarked, there will be the $3.2 million cost to bring it back on line.
Commissioner Riessen Hunt asked about the 1976 ZBA/City Covenant’s life span. Mr. Morris said such covenants could run for a substantial amount of time. However, do intervening events cause a covenant to no longer be applicable? The answer is yes. Commissioner Dudnik asked, when did the building’s use as a rooming house stop? Mr. Woods said it stopped about eight years ago. Commissioner Dudnik then asked, was there a responsibility for the Foundation to continue maintaining the building? Mr. Woods said that they invested tens of thousands of dollars in maintaining the property until submitting the 2016 permit applications.

Public Comment
In advance of the public hearing, Chair Williams noted that the Commission had received 18 communications from area residents supporting landmark designation for 1726 Hinman Avenue. Gretchen Fathauer of 1730 Hinman, 4D, submitted pictures to the Commission showing the deterioration of the 1726 Hinman buildings over the years. Ms. Fathauer said that nearby residents believe that a new commercial building or parking lot would change neighborhood character. Kitty Finn of 1730 Hinman, 3B, stated that the home and the trees could be saved.

Mary McWilliams, Associate member of the Preservation Commission, also spoke. She has served the Commission in various roles since 1977. She and Anne Earle, Associate member (in the audience), were members of the original Committee that surveyed Evanston to identify potential landmarks and historic districts. This work took about 10 years, and unfortunately, they missed 1726 Hinman Avenue. This does not indicate that 1726 Hinman is unworthy of designation; it was overlooked. She said the purpose of the Lakeshore Historic District re-survey was to review the historic resources already included and not to expand the boundaries of the District. The current context of 1726 Hinman Avenue is also not necessarily a reason to deny designation. As the author of the nomination of the Woman’s Temperance Christian Union Historic District, Ms. McWilliams noted that this District lacks context, with multi-family buildings surrounding it. But the City felt that this District was worthy of designation. Ms. McWilliams also stated that the building’s composition and style holds together well and is worthy of designation.

Applicant and Owner Responses
Jim Kollross responded to several comments made by Foundation representatives. Regarding Mr. Hezner’s comment about Colonial revival buildings with porches. The Woman’s Club of Evanston (1702 Chicago), a local and national landmark, has a front porch. Regarding context, the parking structure behind 1726 Hinman is directly across the street from the Frances Willard house, probably the most famous building in Evanston and a National Historic Landmark. Regarding permits, the Building staff looks at a list of existing landmark buildings. If a building (by address) is not on the list, it will be cleared for permit issuance. There is no review by the Building Department.

Regarding Nyden’s earlier career, Mr. Kollross noted that Nyden was Chief Draftsman for Arthur Heun, most notably for the Armour Estate in Lake Forest. By 1917 Nyden had
already created 200 structures primarily in the Chicago area. He was an accomplished architect and was published four times in architectural journals for his work. The Nyden designed museum in Philadelphia, PA, includes a plaque displaying his image. Mr. Kollross also observed that 1726 Hinman Avenue is a special house. It is a well-constructed Colonial Revival residence with both significant and unique features of the style. Mr. Kollross respectfully requested that the Preservation Commission recommend designation of 1726 Hinman as an Evanston landmark.

Hal Morris, the owner’s attorney, stated that this is not the 1921 house. Bringing the building back will cost an estimated $3.2 million. The City has had plenty of opportunities over forty years to landmark it, but nothing happened. The property is not proposed to be a high rise or a parking lot but an amenity. Also, suggesting that the City’s Building [Department] readily agreed to demolition, after reviewing pictures of the building during permitting, diminishes staff’s important role.

Mr. Morris noted that John Nyden is architect with some accomplishments, but his house is not a place of a significant event, either in history or specific to Nyden. The building neither exemplifies a particular style nor establishes a new style. This building is neither significant to architectural history nor altered it. This house can be re-used only at substantial cost, seriously affecting the Foundation’s charitable mission. Mr. Morris urged the Commission to look at what exists today, not what was there years ago. This building lacks the necessary integrity and does not meet the Ordinance criteria for landmark designation.

Commission’s Discussion and Findings:
Chair Williams asked, the nomination cites criteria 2-8-4 (A) 2 and (A) 3; why was (A) 4 not included? Mr. Kollross said he could have included (A) 4. However, he believed he covered (A) 4 with the inclusion of (A) 2 and (A) 3 in the interest of keeping a succinct nomination. The Commission agreed that criterion 2-8-4 (A) 4 could be included as part of their decision.

Commissioner Simon noted the conflicting statements made about the actions taken by the City staff and the Covenant. Those seemed to be relevant to what is being discussed. Commissioner Simon said that it seemed that the Covenant was recently discovered. There has not been any kind of determination by the City or the City Attorney as to the effect of it. He wondered if it is advisable to seek that determination. He expressed concern about making a determination without understanding the significance of it.

Commissioner Schmitt said regardless of what the Covenant means, the nomination made the property worthy of landmark designation. Commissioner Itle said while he was curious about the legal status of the previous agreements, he views them as a zoning question for the ZBA. Zoning might have an impact on what they can do with property. It represents a sort of a parallel track to anything the Preservation Commission will do.
Commissioner Simon found the relationship between the Covenant and the Commission’s determination too indistinguishable. He thought the Covenant is like a partial landmarking. Commissioner Simon said the status of the Covenant is integral to his decision. Commissioner Dudnik said the ZBA did not grant a variance; rather they wanted to retain the building. Chair Williams said the ZBA’s decision predates any preservation program or any Preservation Ordinance.

Chair Williams said theoretically if the Commission makes a determination and if there were a City issue associated with the property that goes with the title, having clarification about that would be useful.

Hal Morris stated that the owner has asked that the demolition-related permits not be revoked, given City’s actions and the landmark nomination submittal. Chair Williams indicated that the Commission considers the nomination data presented to determine if the Ordinance’s landmark criteria is met. The issues noted add a level of complexity to the Commission’s role determining landmark status.

Mr. Morris, in response to a question about what is planned for the site, indicated that the plan over the next couple of years is to effectively create a campus for the headquarters with additional green space, landscaping and trees and to add to the existing headquarters building in the future.

Chair Williams said the Commission’s options are to proceed and make a motion to consider whether 1726 should be designated, to continue the nomination to the next meeting to obtain more ZBA/Covenant background, or do a combination of both. The Commission discussed the 35-day period after the closing of the public hearing where the Commission is supposed to make its final recommendation. Commissioner Itle suggested the Commission take whatever action it deems appropriate now and use the 35-day period to confirm that there is no legal issue caused by the 1970s agreement that would interfere with whatever action the Commission takes.

Jim Kollross stated he had met with Corporation Council and the City Manager to share the information (Hearing and Covenant) with them. He believed that they are waiting for the Preservation Commission decision. He had discovered the ZBA actions and brought them to the City’s attention because he assumed they were forgotten. The Covenant can be canceled, as a separate protection and has no bearing on his landmark nomination. He wanted to move forward applying the Ordinance’s criteria.

The Commissioners agreed to vote on the nomination. Commissioner Itle noted criterion 4 is the more relevant criterion in this case. Criterion 2 is more broadly written, describing historical development. The Commission discussed Nyden’s work and that 1726 Hinman was his home, concluding that Criterion 4 is more relevant. Commissioner Dudnik made a motion to designate 1726 Hinman Avenue as an Evanston Landmark, and recommend landmark designation to the Evanston City Council. The applicable Ordinance criteria for designation are:
• 2-8-4 (A) 3. Its exemplification of an architectural type, style or design distinguished by innovation, rarity, uniqueness or overall quality of design, detail, materials or craftsmanship; and
• 2-8-4 (A) 4. Its identification as the work of an architect, designer, engineer or builder whose individual work is significant in the history or development of the City, the State, the Midwest region or the United States.

Commissioner Itle seconded the motion. Commissioner Dudnik then amended his motion to include criterion 2-8-4 (B) stating “Integrity of Landmarks and Districts. Any area, property, structure, site or object that meets any one or more of the criteria in Subsection 2-8-4(A) shall also have sufficient integrity of location, design, materials and workmanship to make it worthy of preservation or restoration.” Commissioner Itle seconded the amended motion. The motion passed as amended (the recommendation of landmark status for 1726 Hinman was approved). Vote: 5 ayes, 3 nays.

Commissioner Riessen made a motion to close the public hearing and re-open the Commission’s regular meeting at 9:02 pm on Tuesday, March 21, 2017. The motion was seconded by Commissioner Vogel. The motion passed unanimously.

Respectfully submitted:

Carlos D. Ruiz
Preservation Coordinator.
MEETING MINUTES
EVANSTON PRESERVATION COMMISSION
Tuesday, April 18, 2017
Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Room 2404
8:00 P.M.

Members Present: Robert Bady, Elliott Dudnik, Ken Itle, Mark Simon, Tim Schmitt, and Karl Vogel

Members Absent: Julie Hacker, Sally Riessen Hunt, and Diane Williams

Staff Present: Scott Mangum, Planning and Zoning Administrator, Division Manager
Carlos Ruiz, Senior Planner/Preservation Coordinator

Presiding Member: Ken Itle, Vice Chair

CALL TO ORDER / DECLARATION OF QUORUM

Vice Chair Itle called the meeting to order at 8:03 pm with a quorum of six Commissioners present.

B. 1726 Hinman Av. - Landmark nomination. Jim Kollross, applicant. Sigma Chi Foundation, owner. Approval of Preservation Commission’s Report Recommending City Council Landmark Designation of 1726 Hinman Avenue, and adoption of Resolution Requesting the City Manager to Transmit The Evanston Preservation Commission’s Recommendation and Report that the City Council.

This item was discussed later in the meeting after New Business. The following revisions were made (delete and new text) on page 6 of the Report:

First paragraph: …posed at this the 1975 hearing focused …

Second paragraph: Also, As as a result of the 1975 ZBA Hearing, a Covenant dated February 26, 1976, between Sigma Chi Foundation and the City of Evanston recorded against the property states “2. No changes shall be made that will not preserve the appearance of a single family dwelling.”

Third paragraph: Despite needed maintenance and repairs. Although the house currently needs maintenance and repairs typical for a building of its age, it still retains its historic integrity.
Commissioners discussed the procedure for the review of the Commission’s report at City Council, whether the Chicago Tribune article following the public hearing about the Victory Monument in Chicago should be included as part of the Commission’s report.

Commissioner Dudnik said that criterion 2-8-4 (A) 4 should be emphasized to the City Council. John A. Nyden is an important person in the architecture of the region.

Vice Chair Itle read for the record the Commission Resolution approving its Report recommending that City Council designate 1726 Hinman Av as a landmark and requesting the City Manager transmit the Commission’s recommendation and Report to the City Mayor and the City Council, and that the Commission’s Report be sent to the applicant and to the owner of record.

Commissioner Simon made a motion to adopt the Resolution as read and the Report as amended, seconded by Commissioner Bady. The motion passed unanimously. Vote: 6 ayes, 0 nays.

**ADJOURNMENT**

Commissioner Simon made a motion to adjourn the meeting at 9:38 p, seconded by Commissioner Dudnik. The motion passed unanimously. Vote: 6 ayes, 0 nays.

Respectfully Submitted,

Carlos D. Ruiz  
Senior Planner/Preservation Coordinator
May 15, 2017

Scott Mangum, Planning and Zoning Administrator
City of Evanston
Community Development Dept.
2100 Ridge Ave
Evanston, IL 60201

RE: John A. Nyden House, 1726 Hinman, Evanston

Dear Mr. Mangum,

Landmarks Illinois is in full support of local landmark designation for the John A. Nyden House at 1726 Hinman, designed by architect John Nyden for him and his family. While we understand that the owner does not consent to this proposed designation, we think protection of this property is important as it meets landmark criteria and is the last remaining architecturally significant property on the west side of the block. You have two letters from prominent Chicago-based architectural historians, Terry Tatum and Tim Samuelson, in support of the designation as well.

As we understand it, the owner has requested demolition but has given little information about plans for the site. In addition to the property’s architectural significance and landmark eligibility, demolition should not be considered when a definitive plan has not been provided.

We also understand that the owner hired an architect who claims exorbitant cost estimates for rehabilitation. Landmarks Illinois is happy to offer expertise about the condition and projected cost estimates for rehabilitation if the City would like any further physical evaluation of the property.

We hope you will share our strong support for local landmark designation of the Nyden House with City Council.

Thank you for your consideration of this matter.

Sincerely,

Lisa DiChiera
Director of Advocacy

cc: Mayor Steve Hagerty
Carlos Ruiz, Preservation Coordinator
Diane Williams, Chair, Historic Preservation Commission
May 12, 2015

Scott Mangum, Planning and Zoning Administrator
City of Evanston, Community Development Department
2100 Ridge Ave.
Evanston, IL 60201

Re: Landmark Nomination - John A Nyden House, 1726 Hinman, Evanston, Illinois

Dear Mr. Mangum:

This letter is in support of the pending landmark nomination for the John A. Nyden House, 1726 Hinman. The house is an excellent, visually-distinctive Colonial Revival-style house. It is the design of architect John A. Nyden, a significant Chicago-area architect. As Nyden's own home, the house at 1726 Hinman displays the fine design and craftsmanship typical of his work.

I am an architectural historian who has worked more than 30 years in the practice of historic preservation and history in Chicago. From 2000 to 2014, I was the director of research for the City of Chicago's Historic Preservation Division, which staffed the Commission on Chicago Landmarks. For as long, I have taught in the School of The Art Institute of Chicago's historic preservation graduate program. As such, I have a great deal of experience with Chicago-area buildings and architects - CV attached. I believe that John A. Nyden, although not as well-known as he could be, is a fine, noteworthy, important architect in the context of Chicago and its suburbs, including Evanston.

John Augustus Nyden (1878-1932) was a Swedish-born architect who began his practice in Chicago in 1907. Through his roughly 25-year career, Nyden designed a number of significant buildings. As Illinois State Architect in the 1920s, he designed the Grandstand at the State Fairgrounds in Springfield, listed on the National Register of Historic Places. Nationally, he is best known as the architect of the John Morton Memorial Museum (now the American Swedish Historical Museum) in Philadelphia. In Chicago and Evanston, he is perhaps best known for buildings built at North Park University, including Caroline Hall (1925), as well as the Belmont-Sheffield Trust and Savings Bank Building (a City of Chicago Landmark) and the Victory Monument, a City of Chicago Landmark celebrating the contribution of African American soldiers to World War I.

In support of the Nyden House in Evanston, it should be noted for the record that Nyden was a fine designer of residential buildings. The list of his designs is long - let me just note a few. In Chicago, he is especially noteworthy for apartment buildings and residential hotels, including the Commonwealth Hotel at North Pine Grove and West Diversey Blvd., and the luxury apartment building at 257 East Delaware Place in the Streeterville neighborhood. The landmark nomination points out a number of buildings in Evanston that Nyden designed, including both houses and apartment buildings, and I would draw your attention to the quality of design and craftsmanship that these buildings display. Nyden's works contribute to the overall quality of Evanston's streetscapes.
Even without the connection to a significant architect, the Nyden House is a handsomely-designed house, exemplary of the Colonial Revival architectural design. Its use of brick, wood and tile is very fine, exhibiting the best craftsmanship. The house's front entrance, with a pedimented surround and multi-paned door, is excellently proportioned, as is the adjacent front porch with its beautiful Doric-order columns. These are but two exterior features of note.

Overall, the Nyden House exemplifies the general excellence of residential house design characteristic of Evanston neighborhoods. As the work of a significant architect, it is raised even higher in stature. It would be a great shame and disappointment if the City of Evanston failed to officially recognize its significance. The City has a great reputation for the quality of its architecture and the pains by which it has striven to document and protect its built heritage. I would hate to see Evanston get a "black eye" for failing to preserve this house, which is eminently worthy of landmark designation.

Sincerely,

R. Terry Tatum  
Independent architectural historian  
Former director of research, Historic Preservation Division, City of Chicago, 2000-2014  
Instructor, Historic Preservation Program, The School of The Art Institute of Chicago, 1999 - present

cc: Steve Hagerty, Mayor of Evanston  
Carlos Ruiz, Preservation Coordinator  
Diane Williams, Chair, Historic Preservation Commission
RAYMOND TERRY TATUM
6434 North Washtenaw Avenue
Chicago, Illinois 60645
773-761-6055 (home)
773-852-9886 (cell)
rtatum2@att.net

Education
Ph.D. in art and architectural history, University of Illinois at Urbana-Champaign, (major - modern architecture, 1750 to present; minor: American Art, 1820-1940); ABD.
M.S. in historic preservation, School of Architecture, Planning & Preservation, Columbia University, 1985.
A.B. in history, Western Kentucky University, 1977.

Academic Appointments
Instructor (part-time), Art & Design Department, Columbia College Chicago
   February 1995 - present
   I currently teach "History of Art I" and "History of Art II.” I’ve previously also taught “History of Architecture I” and “History of Architecture II.”

Instructor (part-time), Historic Preservation Program, The School of The Art Institute of Chicago
   August 1999 - present

Professional Experience
Consultant in historic preservation and Chicago history
   August 2014 – present
   I consult on historic preservation projects, including preliminary determinations of National Register eligibility, National Register nominations, and Part I applications. I also research general topics concerning Chicago history upon request.

Supervising Historian and Director of Research
Chicago Department of Planning and Development, Historic Preservation Division
   July 2000 - August 2014
   I supervised a 2-person unit handling landmark designation and survey for the City of Chicago’s Historic Preservation Division of the Department of Planning and Development, which staffs the Commission on Chicago Landmarks. I also supervised consultants that prepare designation reports. In addition, I advised other Historic Preservation Division staff working in building permit review.

Historic Preservation Consultant; Freelance Architectural Historian
   May 1992 - July 2000
   I completed a wide variety of historic preservation and architectural history projects, including historic resources surveys, National Register nominations, Chicago Landmark designation.
reports, assessments of National Register eligibility, “house histories,” historic photograph research, architectural photography, Chicago architectural tours, and general research, writing and consultation on historic preservation, architecture, art, and Chicago history.

Editor, *Chicago Architectural Club Journal*  
1999 - 2001  
I edited and assisted in planning the annual publication of this professional organization for architects.

Contributing Reviewer, eBLAST, Encyclopaedia Britannica  
June 1998 - January 1999  
I reviewed web sites in the fields of architecture, historic preservation, and conservation for Encyclopaedia Britannica's proprietary Internet search engine.

Editorial assistant, *Chicago Design Consortium Newsletter*  
August 1997 - March 1998  
I edited a calendar of current events in the fields of architecture, landscape architecture, planning, design, and historic preservation for a newsletter published by the Chicago Design Consortium, an umbrella organization founded by the American Institute of Architects, the American Society of Landscape Architects, and the American Planning Association.

Project Manager, Chicago Department of Planning and Development  
April 1995 - February 1997  
As an independent contractor reporting to the Landmarks Division of the Chicago Department of Planning and Development, I managed the planning, implementation, and production of *The Chicago Historic Resources Survey*, a publication documenting a 12-year preservation planning project started by the Commission on Chicago Landmarks and completed by the Landmarks Division, Chicago Department of Planning and Development.

President, Society of Architectural Historians (Chicago chapter)  
August 1987 - July 1991  
As the chapter's volunteer president, I planned and administered programming for nonprofit group.

Landmark Preservation Specialist II, Commission on Chicago Landmarks  
September 1985 - August 1991  
I was the field coordinator and supervisor for the Chicago Historic Resources Survey, a comprehensive survey of Chicago's historic architecture.

**Selected Writings, Research Projects & Editorial Services**

Preliminary determinations of National Register eligibility; Part I applications:  
- Blue Bell, Inc. Factory Building, Columbia City, Indiana  
- Vaughn Building, Midland, Texas  
- Appleton Woolen Mill, Appleton, Wisconsin  
- St. Adalbert Parish Complex, South Milwaukee, Wisconsin  
- Dover Street School and Social Center, Milwaukee, Wisconsin
• Olsen Publishing Building, Milwaukee, Wisconsin
• St. Mary and St. Joseph parishes, Fond du Lac, Wisconsin
• St. Mary School, Fond du Lac, Wisconsin
• Bloomington High School, Bloomington, Illinois
• Rapid Roller Company Factory Building, Chicago, Illinois

National Register of Historic Places nominations:
• "Vaughn Building, Midland, Texas" - 2016
• "Blue Bell, Inc. Factory Building, Columbia City, Indiana" - 2015
• “St. Matthew Evangelical Lutheran School, Chicago, Illinois,” 1999
• "Decatur and Macon County Welfare Home for Girls, Decatur, Illinois," 1999
• "The Loop Retail Historic District [State Street & Wabash Avenue], Chicago, Illinois," 1998
• "Boyce Building, Chicago, Illinois," 1995
• "7th District Police Station, Chicago, Illinois," 1995

Chicago Landmark designation reports for the Commission on Chicago Landmarks (partial list):
• "(Former) Anshe Sholom Synagogue Building," March 2014
• "Northwestern University Chicago Campus District," February 2014
• "Cairo Supper Club Building," December 2013
• "(Former) James Mulligan Public School Building," September 2013
• "42nd Precinct / Town Hall Police Station," April 2013
• "Sheridan Road Mansions," December 2012
• "Augustus Warner House," October 2012
• "Martin Schnitzzius House," June 2012
• “Kenwood United Church of Christ,” April 2011
• “White Castle #16,” March 2011
• “Griffiths-Burroughs House,” September 2009
• “Dr. Philip Weintraub House,” May 2009
• "Lincoln Avenue Row House District," 2009
• “Chicago Orphan Asylum Building,” November 2008
• “Giles-Calumet District," July 2008
• “6901 Oglesby Cooperative Apartment Building,” March 2008
• “Arlington-Deming District,” October 2006
• “Surf-Pine Grove District,” September 2006
• “Roberts Temple Church of God in Christ Building,” November 2005
• “Oakdale Avenue District,” April 2005
• “Logan Square Boulevards District,” October 2004
• "Madonna della Strada Chapel"
• “Main Building and Machinery Hall, IIT,” January 2004
• “St. Gelasius Church Building,” September 2003
• “Fremont Row House District,” June 2003
• “Pate-Comiskey House,” April 2003
• “Pulaski Park Fieldhouse,” February 2003

574 of 598
• “Trustees System Service Building,” January 2003
• “West Town State Bank Building,” November 2002
• “South Pond Refectory and Men’s & Ladies’ Comfort Station,” September 2002
• “Jewelers Row District,” July 2002
• “Armitage-Halsted District,” February 2002
• “Congress Theater,” August 2000
• “Burling Row House District,” June 2000
• “LaSalle Street Cable Car Powerhouse,” May 2000
• “Heyworth Building,” April 2000
• “Medinah Temple,” May 1999
• “Allerton Hotel,” February 1998
• "John Rath House," researched with Timothy Barton, November 1992
• "Eighth Church of Christ, Scientist," August 1992


Project manager and photograph editor, *The Chicago Historic Resources Survey*, published by the Commission on Chicago Landmarks and the Chicago Department of Planning and Development, Landmarks Division, 1997.

Architectural historian for booklets accompanying videos, Perspectives: Films/Videos:
• "Chicago: City of Neighborhoods," 1999
• "Chicago: A City in a Garden," 1997


**Expert Witness Testimony**
Bissell Street District, before Commission on Chicago Landmarks
Oakdale Avenue District, before Commission on Chicago Landmarks
McCormick Double House, before Commission on Chicago Landmarks
Terra Cotta Row District, before Commission on Chicago Landmarks
Greenwood Row House District, before Commission on Chicago Landmarks
Champlain Building, before Commission on Chicago Landmarks
Fisher Apartments, before Commission on Chicago Landmarks
Northeast Evanston Historic District, before Evanston Preservation Commission

Awards & Fellowships
Graduate Scholarship, Columbia University, 1982
Graduate Fellowship, University of Illinois at Urbana-Champaign, 1991
Travel Grant, University of Illinois at Urbana-Champaign, 1993
Laing Graduate Fellowship, University of Illinois at Urbana-Champaign, 1996

Participation on Award Juries and Review Boards
Richard Driehaus Preservation Awards, Landmarks Illinois, 2006
Winnetka (Illinois) Preservation Awards, 2000
Evanston (Illinois) Preservation Awards and Margery B. Perkins Award, 1990
Illinois Historic Sites Advisory Council, State of Illinois, 2015 - present

Professional Memberships and Offices with Professional Organizations
Landmarks Preservation Council of Illinois
Society of Architectural Historians (national; Chicago chapter)
• Vice-President (Chicago chapter), 1986-1987
• President (Chicago chapter), 1987-1991
• Chair, Nominating Committee (Chicago chapter), 1992, 1993, 2001
• Treasurer (University of Illinois chapter), 1992-1993
• Chair, Keeper’s Preservation Education Fellowship Committee (national), 1999
• Board member (Chicago chapter), 2003 – 2005
• Tour Coordinator, SAH 2010 annual meeting in Chicago
Vernacular Architecture Forum
Victorian Society in America
• Greater Chicago Chapter: Vice-President, 2010 - 2012
April 12, 2017

Dear Planning and Zoning Administrator Mangum:

It's sad to learn of a threat to a building by architect John A. Nyden. But it's even sadder when the threat is to the architect's own home.

Swedish-born architect John A. Nyden may not be a "household name", but he had a strong presence in creating the built environment of the Chicago region. He was the creator of many notable commercial and residential structures, some of which have been recognized as local and national works of historical and architectural significance.

As a telling example of Nyden's recognition today, a current exhibit at the Chicago Cultural Center showcases his design for the "Victory Monument" - a tribute to African-American soldiers of World War I that has become a treasured symbol of Chicago's historic Bronzeville neighborhood. Nyden was living in the Hinman Avenue house at the time of its creation in 1926, as well as while designing other significant structures associated with his career.

But let's pretend that John A. Nyden had nothing to do with this house. It still stands on its own as an exceptional architectural work of the period, and complements the materials, scale and overall quality of the streetscape.

Walking the site yesterday, I was impressed by the house's strong presence on the west side of the street, even though it is surrounded by later-era structures. Even in its isolation, it visually connects with the vintage period homes across the street, the result being a pleasing cohesive thoroughfare reflecting the leafy historic character people associate with Evanston. If the house disappears, this connection will be lost.

My personal background includes being the City of Chicago's Cultural Historian, the former Curator of Architecture and Design at the Chicago Historical Society, and fifteen years as a historian and restoration specialist with the Commission on Chicago Landmarks.

Sincerely,

Tim Samuelson

Tim Samuelson

5530 South Shore Drive
Chicago, Illinois 60637
VICTORY IN BRONZEVILLE

The members of the Illinois National Guard fought in the Great War and were honored as a World War I hero of Bronzeville. On the battlefields of Europe, they were celebrated for their heroism. At home, their presence was made more concrete.

In 1927, a community proposal to erect a memorial to its war heroes was approved by the Chicago Park Commission. The monument was approved on a spot in Bronzeville where the movement was proposed to be erected.

Nearing completion, the monument was ready to be erected. In 1927, a group of community members decided on the desired location of the monument. On June 15, a dedication ceremony was held, with speeches made by Dr. W.C. Blandin, the monument's designer.

Many who had inspired the monument were present at the dedication ceremony. Among those present were veteran soldiers, members of the community, and friends of the fallen.

The completed monument was unveiled during a ceremony that day. The monument, designed by the artist Loring Cranmer, is a tribute to the heroism of World War I soldiers of Bronzeville.
1726 Hinman
1 message

marian tweedie <mariantweedie@gmail.com> Tue, Mar 21, 2017 at 5:03 PM
To: "Ruiz, Carlos" <cruiz@cityofevanston.org>, "dougtweedie@gmail.com" <dougtweedie@gmail.com>,
gretchenfathauer@prodigy.net

Dear Carlos,

I realize I am responding at the last possible moment but Doug and I are both supporting an effort to save 1726 Hinman, propose it for landmark status and hope that the Sigma Chi Foundation will restore the home and find a way to incorporate it into any future expansion they may undertake.

The house is unique among the many projects designed by John Nyden because it was his own home. My father was an architect and a partner in a large firm in Chicago and designed both of the houses my family lived in. The home of an architect is always a laboratory of sorts for the designs that will come out of first hand experiences and as such they can be fascinating spaces and 3 dimensional expressions of an artistic and social vision.

I cannot be at the meeting this evening but hope that the Preservation Commission can convince the fraternity that this is an important work to save and that the Evanston Community will be grateful to them if it can be restored as a landmark structure.

Thank you,

Sincerely,

Marian and Doug Tweedie
ACHIEVING THE AMERICAN DREAM:
THE CAREER OF JOHN AUGUSTUS NYDEN,
1895-1932

BRADLEY SKELCHER

John Augustus Nyden immigrated from Sweden to the United States in order to pursue his dream of becoming a master builder. Once in America, he succeeded far beyond his expectations; he became a leading architect and made many significant contributions especially to the Chicago area. In order to do this, he followed the accepted path toward upward mobility for immigrants in America at the turn of the century; he learned English and a trade. Of equal importance at this time, he conformed to traditional American values: hard work, modesty, punctuality, sobriety, frugality, and charity. Above all, he was a faithful man; he devoted his life to his family and the Church. While conforming to American standards, however, he never broke the bonds with his homeland or with his proudly maintained Swedish heritage.

Over the years, Nyden and his work have largely fallen into obscurity. This circumstance renders the perception that both were unimportant. All the same, his life and work in America were significant, because he was representative of most immigrants—and for that matter most middle-class Americans of his day. His life and work provide important clues as to the lives of "undistinguished" people who lived during the early 1900s. This article is the result of initial findings, the ultimate aim of which is a forthcoming book on the life and work of John A. Nyden.

In 1895 at the age of 16, Nyden arrived in Chicago. He came from the province of Småland, Sweden, joining thousands of others who left what then was an impoverished area. Like so many other immigrants who came to the Land of Promise, he set a course aimed at achieving the American Dream. Unlike some of his fellow immigrants, Nyden did indeed achieve his aspirations and thereby tried to set an example for others to follow. That is, by assimilation, his fellow Swedish immigrants could also attain their dreams. He believed that one could become an American and still preserve one's
Swedish cultural heritage.¹

Ironically, when Nyden died at the age of 54 in 1932, there were doubts as to whether he had achieved what he sought. His financial status at the time of his death is still unclear. Most likely he was then experiencing financial difficulties, as were so many others at the onset of the Great Depression. Obviously, he died without the recognition his family thought he deserved, as his daughter Valborg painfully testified following his death:

It is indeed quite [remarkable] how easily a man is forgotten after his death, even if he has contributed [considerably] to the world. During the whole tercentenary campaign [to commemorate the first Swedish colony in America] Father's name was never mentioned, not even as the architect of the [American Swedish Historical] Museum [in Philadelphia]. So just before the big celebration, a well-known Swedish man, living near Stockholm, Sweden, wrote directly to the Crown Prince about the above.²

A bronze plaque of John Augustus Nyden in the American Swedish Historical Museum, Philadelphia. (Courtesy of Bradley Skelcher.)
In and of itself, the story of John A. Nyden is probably insignificant. Placed in the context of immigration history, however, his biography sheds light on the Swedish immigrant experience in America and, in particular, Chicago. It shows how an immigrant group seeking the American Dream aspired to establish itself within American culture. Yet, its constituents also wanted to remain separated from the new setting, clinging to a familiar past. If nothing more, these people wanted to maintain cultural links with Sweden.

As an architect and developer, Nyden played a significant role in building a Swedish-American community on the north side of Chicago and in the adjacent suburbs. This part of town was similar to other neighborhoods in the city; it was highly segregated. This was nowise unusual for immigrant groups, who created ethnic enclaves for mutual support and to preserve their Old World cultures. Nyden helped to establish and nurture institutions that reinforced this kind of separation. At the same time, he encouraged his fellow Swedes to assimilate by following the accepted paths to upward mobility. For Nyden, this meant hard work, education, diligence, fidelity, and above all sobriety. To be sure, he held these values long before arriving in Chicago, and they were reflected in his strong religious beliefs.

Nyden was born on 25 March 1878 at Nybygget in Moheda parish, Kronobergs län, about twenty kilometers northwest of Växjö. He had three siblings, two of whom died in infancy. In 1895 he changed his name from Johan Augustus Carlsson to John Augustus Nyden. He derived his surname from his birthplace, Nybygget (his first name was also that of his brother Johan Walfred, who died in infancy). His father was Carl Gustaf Johansson and his mother, Maria Danielsdotter Humble. She died in 1889, leaving his maternal grandmother Maja Lisa Humble to raise him. She was responsible for his religious upbringing.

Nyden was born into a family of craftspeople. His father was a contractor and a mason, but poor economic conditions in Sweden had forced him to work as a farm laborer. It was from his father that Nyden learned the construction trade of masonry. Little documentation of his early life remains, but Nyden did report that at the age of 12 he built a two-room house. At this time, Nyden recalled, he decided to become an architect, a choice that won his father’s approval and encouragement. Nyden studied architectural plans that his father borrowed from building contractors. He also borrowed books and plans from a library in Växjö. This was the extent of his
architectural background before he reached the United States. In 1895, then, Nyden made the monumental decision to leave Sweden and pursue his dream in America. Lamenting his son’s departure, his father prophetically said to him, “I guess this will be the last time we will ever see each other, as I will not live very long.” Nyden never saw his father again.5

That same year, Nyden arrived in Chicago via Quebec, Canada, one of the ports of entry for Swedish immigrants. Reaching his destination, he moved into his cousin John E. Mohlin’s home. This was a common occurrence in the immigration experience, step or stage migration. Family members or friends often supported new immigrants in the process of transition. He also joined the Swedish Evangelical Lutheran Mission Church of Lake View; churches were another important source of support for newly arrived immigrants.6

Nyden had followed a path well traveled by other Scandinavians. Between 1851 and 1930, about 1.25 million of them were Swedish immigrants. Almost 85 percent of them were 35 years old or younger. A great many of the Swedish immigrants settled within urban areas, and Chicago was the primary destination for most. By the first decade of the twentieth century more people of Swedish descent lived in Chicago than anywhere else outside of Sweden. In part, Swedish immigration to Chicago helped contribute to the city’s population explosion. This in turn stimulated the needs for more housing and for people with building skills such as the ones Nyden possessed.7

During the late nineteenth century, Chicago attracted thousands of immigrants. By the end of the century its population had grown to 1,768,000. This made it the second largest city in the United States. To some extent the rapid growth of its population at this time had been a result of annexation of the immediate suburbs, but immigration had been the chief factor at work here. This dramatic increase in population spurned the growth of the construction industry, in which several Swedish Americans were participants. It emerged as a lucrative business, especially for residential builders. The Chicago and Milwaukee Railroad opened the northern areas to development, but it was not until 1909 when Daniel H. Burnham completed the Michigan Avenue Bridge that the north side began to attract businesses and residents in large numbers.8

These areas were now settled by the growing middle class, many of whom were of Swedish descent. This naturally enabled numerous skilled builders within the Swedish community to participate in the
growing construction industry. Lars Gustaf Hallberg, the first of the renowned builders of Swedish descent, arrived after the Chicago Fire of 1871. He was among the first to use reinforced concrete in his structures. After Hallberg, others followed such as Nils Persson Severin, Henry and John E. Ericsson, Louis M. Nelson, Adolph Lindström, Eric P. Strandberg, and E. C. Carlson. Probably the most famous builder among these early ones was Andrew Lanquist of Lanquist & Illsley, the firm that constructed the first skyscraper in Chicago, the Monad Building.

Along with the rapid population growth and the subsequent need for new construction, there was a demand for labor. This especially held true for bricklayers and their assistants. After the Chicago Fire of 1871, ordinances required the construction of fireproof buildings; brick structures complied with the regulations. Thus it was no accident that Nyden was first employed in America working as a bricklayer. He found a job in Winnetka, just north of Chicago. There he took part in the construction of New Trier High School. This required hours that were long and hard. Twelve-hour days were not unusual at the turn of the century for American workers.

Upon completing his arduous workdays, Nyden nevertheless managed to continue his education along with many of his immigrant cohoirs. After work, he attended classes at the Emigrants' Evening School in Chicago. Most of these sessions focused on language education. They also facilitated immigrants from rural agrarian societies to make the transition to an urban industrial one. Within three years, he completed grammar and high school and then went to Columbia Trade School, also in Chicago. Clearly, Nyden made rapid progress in adapting to his new American life.

At the Emigrants' Evening School, John met a classmate who later became his wife. Her name was Alma Ottilia Hemmingsson and she, too, was from Småland. Ottilia was born on 13 March 1874 at Lövudden in Kristdala parish, Kalmar län, about twenty kilometers from the port city of Oskarshamn. Her parents were Sven Peter Hemmingsson and Kajsa Lisa Carlsdotter. Sven Peter served as nämndeman (assessor) of the Ishult Courthouse for fifteen years. He then became supervisor of public works in the district. He also served as a trustee of the Kristdala church. Her mother was a descendant of the noble families Bagge af Berga and Sabelsköld. She also traced her lineage to the Meurling family of clergymen. Arriving in America the same year as Nyden, Ottilia joined her sister Hilda in Chicago. Like many other Swedish immigrant women, Ottilia found work as a seamstress.
57 percent of Swedish immigrant women were domestics, while the others were generally seamstresses. After this job, she took a position as both governess and dressmaker. Her evenings were spent attending language classes, where she met Nyden, her husband-to-be.13

Following the completion of his basic education in 1898, Nyden attended Northern Indiana Normal School and Business Institute in Valparaiso, Indiana (the forerunner of Valparaiso University). He enrolled in the Preparatory Department, which offered ten-week terms. Records of his studies there are scant, but they do show that he attended three such terms, that is, until 1899. The curriculum consisted of preparatory classes similar to a community college’s offerings today. There was heavy emphasis on English. He did not neglect, however, the study of architecture. Apparently, Nyden required additional preparation beyond the high-school level before enrolling in regular college courses.14

After completing his studies at Valparaiso, Nyden began pursuing a career in the construction industry. He took a position with the George A. Fuller Company, a contracting firm in New York City. It appears that he worked as a drafter. Because of his short stay, this was most likely an apprenticeship and part of his practical training. This was commonplace for individuals entering the professions of construction engineering and architecture at the time. He stayed there for only a year before permanently relocating in Chicago.15 Nyden now matriculated at the school of the Art Institute of Chicago, expressly to study architecture. He worked simultaneously as the chief drafter for the Northwestern Terra Cotta Company, a job he held for six years. At this time, the preeminent architects in Chicago were also associated with the Art Institute. Nyden’s experiences under their tutelage influenced his own building style, a revival of the Gothic one, but placed in a contemporary context.16

Most influential in the 1890s was Louis Sullivan, who developed the Chicago style of architecture, much of which had roots in the École, taught at the Massachusetts Institute of Technology where Sullivan had studied. Once in Chicago, he combined it with Classical and Gothic traditions. Sullivan maintained that he was merging the intellectual driving force of the Classical tradition with the emotional strength of its Gothic counterpart. In combining them, he infused a dynamic motion into his skyscrapers.17 Ralph Adams Cram of the firm Cram and Goodhue was also influential. He considered the Gothic tradition of northern Europe to constitute the most important style and set out on a mission to revive it in American architecture.
He apparently succeeded in accomplishing this mission, especially on the north side of Chicago and in the adjacent suburbs. Frank Lloyd Wright agreed with Cram. He spent long hours at the Art Institute lecturing on the use of the Gothic style. For Wright, it was truly organic architecture.\textsuperscript{18}

The standard architectural education at the Art Institute also emphasized drawing skills, stressing proficiency in the use of pencil, pen, and brush. The school required its students to paint buildings within landscape settings in order to show their skills. From these exercises, Nyden developed a keen interest in painting and listed it as his chief avocation. In 1907 he won first place in the Twentieth Exhibition of the Chicago Architectural Club. His painting was a watercolor of the ruins of St. Karin's church in Visby, Sweden. Like so much else in his life, the choice of a Gothic church as his subject was not accidental. It represented the enduring strength of the Protestant faith and Nyden's own northern European roots.\textsuperscript{19}

Nyden's ancestral home lay in a part of Sweden that had a strong
religious heritage. Småland and its Värend district was the site of an early Christian community in Sweden. Nyden reported that in 1882 his father renovated the church at Moheda, which was built in 1050 A.D. The experience of having been nurtured in this particular religious culture had deeply affected Nyden, and the power of religious architecture was a daily reminder of this heritage. In 1892 at Moheda, the Reverend Gösta Ydström confirmed Nyden into the State Lutheran Church. During his career, Nyden designed several churches, most of which reflected the Gothic style of northern Europe.  

Nyden completed his studies at the Art Institute in 1901, and the following year he and Otilia were married. After their honeymoon in Sweden, the Nydens began their marriage in a modest house in Chicago. They later moved to a better one in the Edgewater neighborhood as their family expanded. Their first child Adelaide was born in 1902 and their second, Valborg, in 1904. That same year Nyden completed his architectural education at the University of Illinois at Urbana. He passed the examination that allowed him to practice architecture and engineering in the state of Illinois. With his certification, Nyden began to make his mark on the construction industry.

Following a brief period of employment with the Barnett, Haymer and Barnett Company, he assumed the position of chief designer and planner for Arthur Heun of Chicago, serving in this capacity from 1907 to 1909. His most significant work for Heun was the design of the J. Ogden Armour estate in Lake Forest, Illinois. This structure is not typical, however, of his dominant style because of its Italian Renaissance ambience and a lack of symmetry on the side elevations. Nonetheless, it does have some features that would characterize Nyden’s subsequent work, for example, its frontal symmetry. He also directed the construction of the Illinois Athletic Club and the New Southern Hotel.

In addition to being employed by Heun, Nyden also worked on his own jobs. In 1907 he opened an office on LaSalle Street in downtown Chicago and launched his career as an independent architect. He focused his efforts on the Swedish-American communities in the North Park and Edgewater neighborhoods of Chicago. In these areas he designed and constructed several buildings, apartment complexes, and residences. One was for his cousin John E. Mohlin (Nyden designed several apartment houses for members of his family as sources of income for them). He played an important role, moreover, in the building of these communities.
The North Park area, along with Edgewater, had attracted Swedish Americans since the 1890s. Real estate promoters first advertised the sale of lots in Chicago's Swedish-language newspapers. The North Park subdivision possessed those qualities that an upwardly mobile population wanted. Nyden also took an interest in the area. It had access to the Loop via the Chicago and Northwestern Railroad. Lake Michigan lay only three miles to the east. There was an air of suburban exclusiveness surrounding it. This was especially attractive to families who wanted to escape the problems of the inner city. Its promoters also emphasized education; North Park College and Theological Seminary, founded in 1891 by the Swedish Evangelical Mission Covenant Church, was central to the advertisements. Above all, the community offered a homogenous society of Swedish Americans. In these neighborhoods, Nyden worked to build a community for upwardly mobile Swedish Americans. Those who had located here were devout in their religious beliefs and were pursuing their dreams. To preserve their cultural heritage, many wanted to remain separate from the rest of Chicago's growing ethnic populations.
In 1908 Nyden moved his family to the Edgewater community directly northeast of North Park. Here he built his home on Wayne Avenue and was a founding member of a new congregation, the Edgewater Evangelical Lutheran Mission Church (which later became the Edgewater Mission Covenant Church). He designed the permanent church building, completed in 1909. This was the first of Nyden's numerous charitable projects primarily for the Mission Covenant Church. Along with Strandberg Contractors and Company, Nyden donated his services in the construction of the Women's Building at Augustana College in Rock Island, Illinois. Between 1907 and 1932, his charitable works included the Colony of Mercy in Bartlett, Illinois; the Swedish Covenant Home of Mercy in Chicago; the Covenant Children's Home and its gymnasium in Princeton, Illinois; alterations on the Swedish Covenant Hospital and Home of Mercy in Chicago; the Missionary Home for the Mission Covenant Church, also in Chicago; and the Minnehaha Academy Auditorium Building in Minneapolis, Minnesota.

Nyden also took an active interest in North Park College and
Theological Seminary. He became one of its trustees and an energetic participant in the growth of this institution. In 1914 he designed several buildings as well as the landscape, that is, his "Plan for Development of the North Park College Campus." His buildings included Caroline Hall, the President's Home (now the Student Services Building), and the school's first gymnasium, which originally had a porch, a typical characteristic of his work. He was also the architect of the central heating plant that was completed in 1925 but only part of which remains.26

At the beginning of his practice, Nyden's own distinct style was emerging. This was a period of transition in American society as well as its political and economic systems. Transitions were also occurring in architecture. Many practitioners of this art clung to traditional styles yet also adopted modern elements, as did Nyden. Unlike other architects, however, Nyden wanted to maintain a link with the past while making the transition to modernity. This also provided security...
and solace for immigrants in the process of adapting from an Old World culture to a modern American idiom. In this regard, Nyden was an historic preservationist managing cultural change. This is apparent in those of his apartment and church building designs that have strong Gothic elements. His eclectic house designs have elements of the Prairie School in their low sweeping lines along with nuances of an eighteenth-century Swedish style.27

In 1917 when the United States entered World War I, Nyden had established himself as an important architect in Chicago. The following year he became a naturalized citizen of this country and joined the Army. He received a commission as a Major in the Construction Division of the Quartermaster Corps. During the war, he acted as the liaison officer between the Construction Division of the United States Army and the Surgeon-General. While in the armed services he supervised the construction of forty-two general and debarkation hospitals throughout the country. In 1923 he received a commission of Lieutenant-Colonel in the Reserves, and in 1926 the Army promoted him to Colonel.28

After the war, Nyden returned to Chicago and continued his practice. He prospered, along with the economy during the 1920s. He also became involved in several business ventures during this time. In 1919 he moved his practice to North State Street and launched a prosperous and successful period in his career. By 1921 he had the financial wherewithal to move to the wealthy suburb of Evanston. As he had done in Edgewater, Nyden contributed to the building of a community here, too. His daughter Valborg has credited him with the construction of one-third of the buildings in Evanston.29 His colleagues elected him Director of the A.I.A. Chicago Chapter. During 1920 and 1921 he served as Vice President of the Illinois Society of Architects. He was also Vice President of the North Shore Association of Architects.

The war, however, had brought a decided change to his life and practice. He now expanded his business activities into the sphere of banking and moved into large-scale real estate investment. The popularity of real estate bonds fueled the growth of housing construction, and the sale of Liberty Bonds during World War I had started this phenomenon. Nyden continued to design apartment buildings and residences, but he also began to design skyscrapers that revealed contemporary influences.30 In the early 1920s he founded the Admiral Hotel Company of Chicago and served as its president, and in 1922 he completed the Admiral Apartment Hotel Building. He
subsequently built the Commonwealth and Melrose hotels. To help finance their real estate ventures many developers and builders invested in savings and loan banks, and Nyden did likewise. In 1926 he founded the Belmont—Sheffield Savings Bank of Chicago and constructed its building. He also became a member of the board of the City National Bank and Trust Company of Evanston.

By 1926 Nyden had reached the peak of his career. He incorporated his business and turned his attention to other matters. That same year Governor Len Small appointed Nyden as State Architect of Illinois, in which capacity he served until 1927. He now supervised several state construction projects and designed the grandstand of the State Fairgrounds Stadium in Springfield (now demolished). In a letter to his daughter Valborg, he mentioned his sensing the omnipresence of Abraham Lincoln. These experiences seemed to have impressed upon him the importance of public service and of history itself.

Upon returning to Chicago, Nyden allotted time to scholarly activities. He studied literature, languages and fine arts; but his research on ancestry and the preservation of his Swedish heritage were dominant activities. As an avid genealogist, he wrote to people in Sweden inquiring about his forbears. This enabled him to produce a complex genealogy that traced the lineage of his own and his wife's families. Nyden also traveled to Sweden several times and remained in close contact with relatives and friends there. After his trip in 1925, he donated funds to restore the belfry of the church in Moheda. To reaffirm a link to his past, he purchased Öhrsholm, his maternal ancestral estate, in 1930.

Nyden also became an active participant in Swedish-American historical enterprises. He was a member of the Swedish Colonial Society in Philadelphia and contributed to the planning for the tercentenary celebration of the New Sweden colony in the Delaware Valley. Along with P. A. Waller and Amandus Johnson, Nyden was a charter member of the committee organized in 1926 to raise funds for the forthcoming tercentenary. In 1938 their plans were that the celebration would culminate with the grand opening of a museum in Philadelphia. Nyden often complained about a lack of support outside of Illinois, but the committee managed nonetheless to raise sufficient funds to begin.

Surely the highlight of Nyden's career was his commission in 1926 to design the John Morton Memorial Museum (now the American Swedish Historical Museum) in Philadelphia. Eric P. Strandberg of
Chicago was the building contractor. Amandus Johnson founded the museum that same year. The intention was to honor John Morton, a signatory of the Declaration of Independence and an American of Swedish descent.\textsuperscript{36} The exterior of Nyden's design strikingly illustrates his desire to preserve historical styles, in that he has deferred to the Swedish and American pasts by combining elements from both countries. The structure itself is a replica of Eriksberg, a seventeenth-century Swedish manor house in Södermanland. Its cupola is based on the one atop the City Hall in Stockholm. Integrated into the main structure's exterior sides are arcades that resemble those at George Washington's residence, Mount Vernon.\textsuperscript{37}

Crown Prince Gustaf Adolf and his consort Princess Louise of Sweden laid the cornerstone of the building on 2 June 1926. It was during this ceremony that the crown prince failed to acknowledge the work of Nyden, which later so upset his daughter Valborg. Nyden himself, however, did not mention the oversight; and this seems in keeping with his Swedish values—his work would stand on its own.
merits. This omission was somehow brought to the attention of the crown prince. To make amends, he sent his personal chief of staff Count Göran Posse and his private secretary Captain Gösta Åsbrink to visit Nyden at his home in Evanston. All the same, this inadvertent disregard for his work seems to prefigure his lack of recognition perhaps in the remaining years of his life, certainly in the period following his death. But Nyden was still undeterred in his efforts to preserve the heritage of his Swedish ancestors. In anticipation of the tercentenary celebration, he wrote and published *The Story of Our Forefathers* (1928). The successful phase of his work, however, was now a thing of the past.

Following the Stock Market Crash of 1929, Nyden suddenly retired at the age of 51. Taking into consideration the facts of his career to this point, it hardly seems possible that he would decide so abruptly to retire from his life’s work of architectural design. At present, however, further research is needed to determine his financial status at the time. But it does appear that the economic crash dealt him a severe blow similar to numerous other real estate investors and financiers. He was forced to sell the family home in Sweden and other properties. Nyden lived for three more years apparently without doing any more work. He was stricken by a heart attack and died on 4 September 1932.

John Augustus Nyden was a remarkable person. His biography reflects the general experience of many immigrants who came to America from an impoverished Sweden in search of a better life. Through assimilation, he made the American Dream come true, that is, by means of study and hard work, he aspired to and indeed became a leading architect in Chicago, the downward turn of events of his last three years notwithstanding. He also strove to maintain continuity with his Swedish heritage, thereby contributing to the preservation of historic architectural styles by way of his designs. This, too, was a notable accomplishment in a day and age when architects were by and large embracing modernity. Nyden’s life story provides an example of the general upward mobility that many immigrants experienced in America. It also serves, however, to illustrate how precarious and uncertain the human condition was during the Great Depression.

Notes

1 Valborg Nyden, “Scenes of His Childhood” (unpublished essay, undated). The John
2 Valborg Nyden to Maurice Pratt Dunlap, Scottish Consul to the United States, 9 August 1938, Box 6, The Nyden Collection.
3 Valborg Nyden, "Family Recollections" (unpublished, undated), Box 7, The Nyden Collection.
4 Valborg Nyden, "Scenes of His Childhood."
5 Ibid.
10 Howard, Illinois, 353; Valborg Nyden, "John A. Nyden Chronology."
11 Valborg Nyden, "John A. Nyden Chronology."
12 John A Nyden, "Genealogy and Family Tree," The Nyden Collection.
14 Valborg Nyden, "John A. Nyden Chronology;" Alumni Record Card, Archives, Moellering Library, Valparaiso University, Valparaiso, Indiana.
19 Item 95, Box 3, The Nyden Collection.
20 Item 3, Box 1, The Nyden Collection.
21 Valborg Nyden, "John A. Nyden Chronology."
24 Valborg Nyden, "John A. Nyden Chronology."
25 John A Nyden Drawings, Chicago Historical Society.
26 Ibid.
27 Ibid.
28 Valborg Nyden, "John A. Nyden Chronology;" military records are also located at the National Personnel Records Center in St. Louis, Missouri.
29 Valborg Nyden, "John A. Nyden Chronology."
31 John A Nyden Drawings, Chicago Historical Society.
32 Valborg Nyden, "John A. Nyden Chronology."
33 Report of the Directors under Civil Administrative Code, 1927 (Springfield, Illinois, 1928), 400-02, 441-42, 459-66; items 95 and 97, Box 3, John A. Nyden to Valborg Nyden, 2
September 1926, The Nyden Collection.

34 Item 3, Box 1, The Nyden Collection.


36 Benson and Hedin, Americans from Sweden, 278, 283, 355, 357, 408-09.


39 Valborg Nyden, "John A. Nyden Chronology."
John A. Nyden, Prominent Architect Taken by Death

The noted Swedish architect, John A. Nyden, died early this week in his home, 1726 Hinman Avenue, of a heart ailment. The disease seems to have developed suddenly, and the news of his passing comes as a shock to his many friends in Chicago and other parts of the country.

Nyden was born in Moheda, Sweden, in 1878. His father was a building contractor, and John became familiar with the building industry at an early age. When he was fifteen years old he was already helping his father to supervise the work on the large army buildings which he was erecting for the Swedish government. The boy took advantage of this opportunity to learn to read blueprints and other intricacies of the trade, and thus laid the foundation for his future career.

But he also developed a strong desire to see America, which he had heard so much about, and at the age of seventeen he came to Chicago. Here he attended technical schools and also obtained practical experience by working on building projects.

In 1898 he entered the technological department of Valparaiso University, Indiana, and studied there for two years. Later he obtained employment with the George A. Fuller Company, a large building firm in New York State, and in 1902 he went abroad on a study trip, during which he visited England, France, Belgium, Germany, Sweden, Norway, and Denmark. Upon his return to Chicago he became an executive in the Northwestern Terra Cotta Company here, and remained there until 1905. During 1906 and 1907 he was office manager of the architectural firms of Barnett, Hoynes, and Barnett and Arthur Huen.

It was in 1904 that Nyden graduated from the Department of Architecture of the University of Illinois and in 1907 he established his own business.

He was successful from the beginning, and enjoyed a fine reputation as an architect. He drew up the plans for many of the larger buildings here in Chicago and in the suburbs, among which are several hotels, churches, and schools. It may also be mentioned that he was engaged as consulting architect for the Minnehaha Academy in Minneapolis and the North Park College here.

During the World War Nyden served in the army's construction corps with the rank of colonel, and he also served a term as state architect for Illinois. He was much interested in the preservation of Swedish-American historical relics and was a member of the Swedish Historical Society of America and of the John Morton Foundation in Philadelphia. The drawings for the new John Morton Museum in that city were prepared by him.

He is survived by his widow, Alma Ottelia Nyden, and two daughters, and by one brother here in Chicago and one brother and a sister who are living in Sweden.

Primary Listing

Swedish // Representative Individuals (IV)