



## **CITY COUNCIL REGULAR MEETING**

**CITY OF EVANSTON, ILLINOIS  
LORRAINE H. MORTON CIVIC CENTER  
JAMES C. LYTTLE COUNCIL CHAMBERS  
Monday, September 25, 2017**

**Administration & Public Works (A&PW) Committee meets at 6 p.m.  
Planning & Development Committee (P&D) meets at 7:15 p.m.  
City Council meeting will convene at conclusion of the P&D Committee meeting.**

### **ORDER OF BUSINESS**

- (I)** Roll Call – Begin with Alderman Fiske
- (II)** Mayor Public Announcements and Proclamations  
National Hispanic Heritage Month, September 15 – October 15, 2017  
Erie Family Health Center Day - October 6, 2017
- (III)** City Manager Public Announcements  
Fire Prevention Week, October 8-14  
2017 Savvy Awards – Two 3CMA Silver Circle Awards for Annual Report  
and Friday Forecast

**(IV)** Communications: City Clerk

**(V)** Public Comment

Members of the public are welcome to speak at City Council meetings. As part of the Council agenda, a period for public comments shall be offered at the commencement of each regular Council meeting. Public comments will be noted in the City Council Minutes and become part of the official record. Those wishing to speak should sign their name and the agenda item or non-agenda topic to be addressed on a designated participation sheet. If there are five or fewer speakers, fifteen minutes shall be provided for Public Comment. If there are more than five speakers, a period of forty-five minutes shall be provided for all comment, and no individual shall speak longer than three minutes. The Mayor will allocate time among the speakers to ensure that Public Comment does not exceed forty-five minutes. The business of the City Council shall commence forty-five minutes after the beginning of Public Comment. Aldermen do not respond during Public Comment. Public Comment is intended to foster dialogue in a respectful and civil manner. Public comments are requested to be made with these guidelines in mind.

**(VI) Special Orders of Business****SPECIAL ORDERS OF BUSINESS****(SP1) Processing of Freedom of Information Act Requests**

Alderman Wilson recommends that the City Council 1) direct the City Clerk, City Manager and Corporation Counsel to review the current process for submittal of Freedom of Information Act (FOIA) requests prior to posting the request on the "NextRequest" system and to develop a specific policy for the review and response to all FOIA requests to be submitted to the City Council's Rules Committee on October 16, 2016; 2) set a policy effective immediately that police reports produced as part of a FOIA inquiry be made available only to the requesting party; and 3) direct the City Clerk that all current police reports on the "NextRequest" system be removed from public view immediately.

**For Action****(SP2) Authorization and Budget Allocation for Hiring Special Legal Counsel - City Clerk**

City Clerk Reid requests that the the City Council authorize him to retain special legal counsel to advise his office on matters related to duties and functions of the office as well as allocate funds for such services.

**For Action****(SP3) Presentation for the Robert Crown Community Center and Library Project**

City Staff, Woodhouse Tinnucci Architects (WTA), and Friends of Robert Crown will present information regarding the status of the Robert Crown Community Center and Library Project.

**For Action****(VII) Consent Agenda and Report of Standing Committees:**

Administration & Public Works	-	Alderman Braithwaite
Planning & Development	-	Alderman Rainey
Human Services	-	Alderman Fiske
Rules	-	Alderman Wilson

**CONSENT AGENDA****(M1) Approval of Minutes of the Regular City Council Meeting of July 24, 2017 (corrected) and September 6, 2017.****For Action**

## **ADMINISTRATION & PUBLIC WORKS COMMITTEE**

(A1)	Payroll – August 21, 2017 through September 3, 2017	\$ 2,808,524.51
(A2)	Bills List – September 12, 2017	\$ 4,415,588.36
	Credit Card Activity – Period Ending July 31, 2017	\$ 214,653.76

### **For Action**

#### **(A3.1) Single Source Purchase of two (2) Genetec License Plate Recognition Systems from Federal Signal Corporation**

Staff recommends approval of the Single Source purchase of two (2) Genetec License Plate Recognition systems from Federal Signal Corporation (2645 Federal Signal Drive, University Park, IL 60484) for the Administrative Services Department in the amount of \$85,500. Funding will be from the Parking Fund (Account 505.19.7005.65515), with a budget of \$3,020,000 and a YTD balance of \$412,759.25.

### **For Action**

#### **(A3.2) Purchase of Police Body Worn Camera Integration System from Axon Enterprise, Inc.**

Staff recommends the City Council authorize the City Manager to execute a five-year contract for an integrated police body worn, in-car and investigative interview room camera system and conductive electric weapons (CEW) with Axon Enterprise, Inc. formerly known as Taser International (17800 N. 8<sup>th</sup> Street, Scottsdale, AZ 85255). The total cost of the five-year contract after grant reimbursement will be \$1,145,973.26. Funding for this program will be provided from the Capital Improvement Fund - Project Number 117002 (Account 415.40.4116.65515) with a budgeted amount of \$525,000, for 2017, 2018, and a portion of 2019. The total amount is allocated as follows: \$325,000 from 2015 G.O. Bonds (carryover) and \$200,000 from 2016 G.O. Bonds (carryover). For the remainder of 2019, 2020, and 2021, the annual cost will be paid through Police Department funding in account 100.22.2210.62509.

### **For Action**

#### **(A3.3) Single Audit for Fiscal Year 2016**

Staff recommends City Council review and place on file the Single Audit report for the fiscal year ending December 31, 2016.

### **For Action: Accept and Place on File**

**(A3.4) Approval of Request for Proposal for Construction Management Services at Robert Crown Community Center, Ice Complex and Library**

Staff recommends City Council approve the release of a Request for Proposal (RFP) for construction management services for the Robert Crown Community Center, Ice Complex and Library Project. No Funding is required to release the RFP. Funding for Construction Management and construction costs will be provided from General Obligation Bonds and expenses will be tracked in the Capital Improvements Fund.

**For Action**

**(A3.5) Approval of Schematic Design for the Robert Crown Community Center**

Staff recommends City Council approve the schematic design for the Robert Crown Community Center, Ice Complex and Library Project. No funding is required for this approval. Funding for design and construction costs will be provided from General Obligation Bonds and expenses will be tracked in the Capital Improvements Fund.

**For Action**

**(A3.6) Contract Amendment No. 1 for Architectural Services at Robert Crown Community Center with Woodhouse Tinucci Architects, LLC**

Staff recommends City Council authorize the City Manager to amend an existing architectural services contract for design development and construction document services for the Robert Crown Community Center, Ice Complex and Library Project (RFP No. 16-61) with Woodhouse Tinucci Architects Llc., (230 W. Superior Street, 6<sup>th</sup> Floor, Chicago, Illinois 60654), in the amount of \$1,632,833.00. This amendment will modify the existing agreement from \$514,000.00 to \$2,146,833.00 and extend the existing contract deadline from June 30, 2017 to June 30, 2018. Funding will be provided from General Obligation Bonds and expenses will be tracked in the Capital Improvements Fund, Accounts 415.40.4116.62145 – 616017, 415.40.4117.62145 – 616017 and 415.40.4118.62145 – 616017(pending)). Friends of Robert Crown have also committed to funding a portion of this phase of the project and currently have approximately \$1.5 million in received funds. This alternative will be more clearly identified in the final 2018 Adopted Budget.

**For Action**

**(A3.7) Contract Extension with Community Counselling Services Co., LLC for Consulting Services**

Staff and Friends of Robert Crown recommend that City Council authorize the City Manager to execute a third contract extension of three months for the period of October through December 2017 for consulting services with Community Counselling Services Co., LLC (CCS) located at 155 North Wacker, Suite 1790, Chicago, Illinois 60606 at a total cost of \$96,000 a \$1,500 reduction from the previous quarter. Funding will be from FY 2017 Capital Improvements Fund – Robert Crown Project Budget (Account 415.40.4117.65515), with a \$1.5 Million budget. \$497,000 in architect fees has been approved and \$291,500 in previous expenses to CCS, which provides a net balance of \$713,000. This balance does not include the proposed acceptance of the Woodhouse Tinnucci Architectural contract also included in this agenda.

**For Action****(A3.8) Termination of Smithereen Pest Management Services Contract**

Staff recommends the termination of the current contract between the City of Evanston and Smithereen Pest Management Services. The termination request is due to unmet contractual requirements. Staff is recommending hiring another rodent control company to replace Smithereen until the end of the 2017 calendar year.

**For Action****(A3.9) Change Order No. 2 with Copenhaver Construction for the Fountain Square Renovation Project**

Staff recommends City Council authorize the City Manager to execute Change Order No. 2 for the Fountain Square Renovation Project (Bid No. 17-05), which modifies the project's completion deadline for portions of the fountain and memorial work to May 1, 2018. There is no cost increase associated with this change order.

**For Action****(A3.10) Contract with Alvarez, Inc. for Stump Removal**

Staff recommends that City Council authorize the City Manager to execute a contract for the removal of stumps from City parkways to the low bidder, Alvarez, Inc., (Barrington, IL), in the amount of \$34,920.41. Funding for this project is included in the FY 2017 General Fund (Account 100.40.4320.62385). The adopted 2017 Fiscal Year Budget allocated \$75,000 to this account, which has a current balance of \$59,525.

**For Action**

**(A3.11) Contract Award to Groot Industries, Inc. for Residential Refuse Collection**

Staff recommends that City Council authorize the City Manager to negotiate and execute a five (5) year Residential Refuse Collection Agreement, with the option for one additional three (3) year extension, to Groot Industries, Inc. (2500 Landmeier Rd, Elk Grove Village, IL) for the collection and transportation of residential refuse at the unit prices indicated in the table below for an initial annual cost of \$1,580,136.00. Staff also recommends the award of a waste characterization study to Groot Industries, Inc. (2500 Landmeier Rd, Elk Grove Village, IL) in the amount of \$8,800.00 for a study to be completed within 12-months of contract award. The unit prices detailed in the transmittal memorandum are for the service year starting on November 1, 2017 and ending on October 31, 2018. The unit prices in future service years will be adjusted annually based on the change in the Consumer Price Index (CPI-U) for the Midwest Urban Area, All Items. Funding will be from the Solid Waste Fund, Account 520.40.4310.62415 which has a FY2017 budget of \$2,500,000.

**For Action****(A3.12) Contract Award to Lakeshore Recycling Systems for Condo Refuse Collection**

Staff recommends that City Council receive, and hold in Committee for Action on September 25, 2017, staff's recommendation to authorize the City Manager to negotiate and execute a five (5) year Condominium Refuse Collection Agreement, with the option for one additional three (3) year extension, to Lakeshore Recycling Systems (6132 W. Oakton Street, Morton Grove, IL) for the collection and disposal of condominium refuse for a 2018 unit price of \$6.25 resulting in an initial annual cost of \$423,000.00. The unit price of \$6.25 is for the service year starting on November 1, 2017 and ending on October 31, 2018. The unit prices in future service years will be adjusted annually based on the change in the Consumer Price Index (CPI-U) for the Midwest Urban Area, All Items. Funding will be from the Solid Waste Fund, Account 520.40.4310.62390 which has a FY2017 budget of \$418,000.

**For Action**

**(A3.13) Contract Award to Lakeshore Recycling Systems for Yard Waste and Food Scrap Collection**

Staff recommends that City Council authorize the City Manager to negotiate and execute a five (5) year Condominium Refuse Collection Agreement, with the option for one additional three (3) year extension, to Lakeshore Recycling Systems (6132 W. Oakton Street, Morton Grove, IL) for the collection and disposal of condominium refuse for a 2018 unit price of \$6.25 resulting in an initial annual cost of \$423,000.00. Staff also recommends the award of a waste characterization study to Lakeshore Recycling Systems (6132 W. Oakton Street, Morton Grove, IL) in the amount of \$1,900.00 for a study to be completed within 12-months of contract award. The unit prices detailed in the transmittal memorandum are for the service year starting on November 1, 2017 and ending on October 31, 2018. The unit prices in future service years will be adjusted annually based on the change in the Consumer Price Index (CPI-U) for the Midwest Urban Area, All Items. Funding will be from the Solid Waste Fund, Account 520.40.4310.62415 which has a FY2017 budget of \$2,500,000.

**For Action**

**(A3.14) Solid Waste Fund Analysis**

Staff recommends that City Council continue discussion on suggested sanitation service charge amendments and provide direction.

**For Action**

**(A4) Resolution 73-R-17, Authorizing the Settlement of all Litigation and Claims with Trinette Lark, Bria Diaz, and Prince Ford**

Staff recommends City Council adoption of Resolution 73-R-17 authorizing the City of Evanston execute a settlement agreement in *Trinette Lark, et al. v. City of Evanston, et al.* (Case No. 16-cv-04630).

**For Action**

**(A5) Resolution 75-R-17, Authorizing the City Manager to Execute an Amendment to the Commercial Lease of City-Owned Property at 1804 Maple Avenue with PharmaCann, LLC**

Staff recommends City Council adopt Resolution 75-R-17 authorizing the City Manager to execute an amendment to lease agreement with PharmaCann, LLC for the city owned property at 1804 Maple Avenue. Because of the uncertainty associated with the State of Illinois pilot program, PharmaCann is seeking to amend the first extension option from three years to one year and keep the second extension option the same (three years). If the amendment is approved, the lease will expire on December 31, 2018 instead of December 31, 2020.

**For Action**

(A6) **Resolution 74-R-17, Authorizing the City Manager to Execute a Lease Agreement with Northwest Center Against Sexual Abuse for Commercial Office Space at the Civic Center**

Staff requests City Council adopt Resolution 74-R-17, authorizing the City Manager to negotiate the lease renewal with Northwest Center Against Sexual Abuse (NWCASA) for office space in the Lorraine H. Morton Civic Center at the monthly rental rate of \$550.00 for an annual rent of \$6,600.

**For Action**

(A7) **Ordinance 98-O-17, Amending City Code Section 9-1-5 "Police Powers"**

Staff recommends City Council adoption of Ordinance 98-O-17, which will bring the City Code into closer compliance with the Illinois Municipal Code by specifying police powers in the City are reposed with the Police Chief and sworn members of the Evanston Police Department. *Staff recommends suspension of the rules for Introduction and Action at the September 25, 2017 City Council meeting.*

**For Introduction and Action**

(A8) **Ordinance 95-O-17, Establishing a New Wholesale Water Rate for the Village of Skokie, Illinois**

Staff recommends City Council adoption of Ordinance 95-O-17 establishing a new wholesale water rate of \$2.06 per 1,000 gallons for the Village of Skokie effective for all water supplied to Skokie as of 12:00 a.m. October 1, 2017. *Staff recommends suspension of the rules for Introduction and Action at the September 25, 2017 City Council meeting.*

**For Introduction and Action**

(A9) **Ordinance 101-O-17, Amending the City Code to Establish a 3-Way Stop Control at the Intersection of Simpson Street and Dodge Avenue**

Staff recommends adoption of Ordinance 101-O-17 by which the City Council would amend Section 10-11-5(C), Schedule V(C) of the City Code to establish a 3-Way Stop Control at the intersection of Simpson Street and Dodge Avenue. The estimated cost to install two additional stop signs is \$150.00. Funding will be through the General Fund-Traffic Control Supplies (Account 100.40.4520.65115), with a FY 2017 budget of \$50,000, and a YTD balance of \$10,243.78.

**For Introduction**



**(A10) Ordinance 90-O-17, Amending City Code Section 10-11-8 “Parking Prohibited at All Times” to Delete the South Side of Central Street Bridge from the Schedule to Allow Parking on that Side of the Bridge**

Staff recommends that City Council adopt Ordinance 90-O-17 amending the City Code Section 10-11-18, Schedule VIII to eliminate the portion of the Code that prohibits parking on the Central Street Bridge therefore allowing vehicles to park on south side of Central Street Bridge. *Alderman Revelle recommends suspension of the rules for Introduction and Action at the September 25, 2017 City Council meeting.*

**For Introduction and Action**

**(A11) Ordinance 96-O-17, Amending City Code 8-4-12 to Establish a Fee for a Recycling Program for Multi-family Apartment Building with 6-Units or Greater**

Staff recommends that City Council adopt Ordinance 96-O-17, amending City Code Section 8-4-12 “Imposition of Sanitation Service Charges” to Add a Fee for Recyclable Materials at Multi-family Apartments 6 Units or Greater. The proposed fee would be \$1.85 per unit per month and be imposed beginning January 1, 2019.

**For Introduction**

**(A12) Ordinance 81-O-17, Ordinance 81-O-17, Authorizing the City Manager to Execute a Sale Contract for City Owned Real Property located at 2005 Grey Avenue to Evanston Township High School District No. 202**

Staff recommends approval of Ordinance 81-O-17 authorizing the City Manager to execute a sale contract for City-owned real property located at 2005 Grey Avenue to Evanston Township High School District No. 202 (“ETHS”) for affordable housing. A two-thirds majority is required for adoption of this ordinance. *Staff recommends suspension of the rules for Introduction and Action at the September 25, 2017 City Council meeting.*

**For Introduction and Action**

**(A13) Ordinance 52-O-17, Authorizing the City Manager to Enter into a Real Estate Contract for the Sale of City-Owned Property Adjacent to the Evanston Public Library at 1714-1718 Chicago Avenue**

Staff recommends City Council adoption of Ordinance 52-O-17, “Authorizing the City Manager to Enter into a Real Estate Contract with Chicago Avenue Partners, LLC for the Sale of Certain City-Owned Real Property Located at 1714-18 Chicago Avenue, Evanston, Illinois.” A two-thirds majority of City Council is required to adopt Ordinance 52-O-17.

**For Action**

**(A14) Ordinance 84-O-17, Sale of Surplus Property**

Staff recommends that City Council adopt Ordinance 84-O-17, directing the City Manager to offer the sale of vehicles/equipment owned by the City through public auction at the special Northwest Municipal Vehicle Auction being sponsored by America's Auto Auctions on Tuesday, October 24, 2017 or any other subsequent America's Online Auction as these vehicles/equipment become available, on a timely basis, as a result of new vehicle replacements being placed into service.

**For Action****(A15) Ordinance 72-O-17, Amending City Code Section 11-2-11(B) "Immobilization Program" by Amending Amount of Liable Tickets Need to Immobilize a Vehicle from Five (5) to Three (3)**

The Transportation/Parking Committee and staff recommends that the City Council adopt Ordinance 72-O-17, amending Title 11, Administrative Adjudication, Chapter 2, Parking & Compliance Violations, Section 11(B): Immobilization Program to read: "When the registered owner of a vehicle has accumulated three (3) or more final determinations of parking and/or compliance violation liability." Ordinance 72-O-17 will be in effect on December 1, 2017.

**For Action**

## **PLANNING & DEVELOPMENT COMMITTEE**

**(P1) Housing Opportunities for Women HOME & Affordable Housing Fund Application**

The Housing, Homelessness and Human Relations Commission and staff recommend approval of gap funding in the amount of \$550,000 to Housing Opportunities for Women (HOW) to develop a new 16-unit permanent supportive housing project for households with incomes  $\leq$  50% of the area median income (AMI) at 2215 Dempster Street. Funding will be from the following: HOME Investment Partnerships Program (Account 240.21.5430.65535), which has \$164,900 in unallocated 2017 funds available to commit; and the Affordable Housing Fund (Account 250.21.5465.65535), which has a current cash balance of \$590,000 out of a total of \$1,704,757 budgeted for FY2017.

**For Action****(P2) Ordinance 99-O-17, Amending Zoning Map to Rezone 1829 Simpson Street From R3 Two-Family Residential District to B1 Business District**

Staff recommends adoption while Plan Commission recommends denial of Ordinance 99-O-17 approving the Zoning Ordinance Text Amendment to rezone the property commonly known as 1829 Simpson Street from R3, Two-Family Residential to B1, Business District.

**For Introduction**

**(P3) Ordinance 100-O-17, Granting Special Use Permit and Major Variation for Type 2 Restaurant at 1829 Simpson Street in the B1 Business District**

Staff recommends adoption while Zoning Board of Appeals recommends denial of Ordinance 100-O-17, approving the Special Use Permit for a Type 2 Restaurant in the B1 Business District and Major Zoning Variation for a 4.3' east interior side yard setback for a roofed patio and one-story addition where 10' is required.

**For Introduction**

**(P4) Ordinance 97-O-17, Granting a Special use Permit for a Type 2 Restaurant Located at 633 Howard Street in the B3 Business District (“Café Coralie”)**

The Zoning Board of Appeals and City staff recommend adoption of Ordinance 97-O-17 granting special use approval for a Type 2 Restaurant, Café Coralie, at 633 Howard St. in the B3 District. The applicant has complied with all zoning requirements and meets all of the standards for a special use for this district.

*Alderman Rainey recommends suspension of the rules for Introduction and Action at the September 25, 2017 City Council meeting.*

**For Introduction and Action**

**(P5) Ordinance 93-O-17, Amending Various Sections of Title 4, Chapter 14 “Design and Project Review”**

Staff recommends adoption of Ordinance 93-O-17, amending the Design and Project Review portion of the City Code related to voting and advisory members and the appeals process.

**For Introduction**

**(P6) Ordinance 92-O-17, Zoning Text Amendment Regarding Transit Oriented Development Parking Requirements**

The Plan Commission and staff recommend adoption of Ordinance 92-O-17 of the Zoning Ordinance Text Amendment to reduce the parking requirements for residential uses in Transit Oriented Development (TOD) areas, based on the Evanston Transit Oriented Development Parking Study completed by Sam Schwartz Engineering and Duncan Associates. The proposal would modify the parking requirements for residential developments in TOD areas to more accurately reflect vehicle ownership rates.

**For Action**

## **HUMAN SERVICES COMMITTEE**

**(H1) Approval Torrens Grant Expenditure: Payment for Lead Rehabilitation at 1321 Elmwood Avenue**

Staff recommends the approval of payment for the lead rehabilitation of the property located at 1321 Elmwood Avenue. Lead sources were identified and have been abated from the address. A clearance was performed certifying the abatement. Funding is provided by the Lead Paint Hazard Grant (Account 100.24.2435.55231). On November 21, 2000 the Cook County Board of Commissioners create the Lead Poisoning Prevention Fund for the purposes of utilizing excess sums from the Torrens Indemnity Fund as provided in 735 ILCS 35/0.01 (Torrens Act).

**For Action**

**(H2) Ordinance 39-O-17, Amending City Code Title 8, Chapter 5, Sections 1, 3, and 4, "Weeds"**

The Evanston Environment Board and Human Services Committee recommend City Council adoption of Ordinance 39-O-17, Amending City Code Title 8, Chapter 5, Sections 1, 3, and 4, "Weeds."

**For Action**

## **RULES COMMITTEE**

**(O1) Resolution 77-R-17, Amending City Council Rules and Organization of the City Council Section 17 "Minutes" Referencing Video and Audio Recordings of Meetings**

The Rules Committee and staff recommend City Council adopt Resolution 77-R-17, amending City Council Rule 17, "Minutes," referencing the video and audio recordings of various board, commission, and committee meetings.

**For Action**

**(O2) Ordinance 85-O-17, Creating Title 2, Chapter 12 of the City Code Forming an "Equity and Empowerment Commission"**

Staff and Rules Committee recommend City Council adoption of Ordinance 85-O-17, Amending Title 2, Chapter 12 of the Evanston City Code, which creates the Equity & Empowerment Commission.

**For Introduction**

**(VIII) Call of the Wards**

(Aldermen shall be called upon by the Mayor to announce or provide information about any Ward or City matter which an Alderman desires to bring before the Council.) {Council Rule 2.1(10)}

(IX) Executive Session

(X) Adjournment

## **MEETINGS SCHEDULED THROUGH OCTOBER 15, 2017**

### Upcoming Aldermanic Committee Meetings

9/26/2017	7:00 PM	Housing & Comm Develop Act
9/27/2017	6:00 PM	Transportation/Parking Commission
9/28/2017	5:30 PM	City-School Liaison Committee
9/28/2017	5:30 PM	Emergency Telephone System
10/2/2017	6:00 PM	Human Services
10/4/2017	7:00 PM	City Council Equity Training
10/5/2017	7:00 PM	Housing, Homelessness and Human Relations Commission
10/9/2017	6:00 PM	Administration & Public Works, Planning & Development, City Council
10/11/2017	7:00 PM	Animal Welfare

Information is available about Evanston City Council meetings at: [www.cityofevanston.org/citycouncil](http://www.cityofevanston.org/citycouncil). Questions can be directed to the City Manager's Office at 847-866-2936. The City is committed to ensuring accessibility for all citizens. If an accommodation is needed to participate in this meeting, please contact the City Manager's Office 48 hours in advance so that arrangements can be made for the accommodation if possible.