

**77-R-17**

**A RESOLUTION**

**Amending City Council Rule 17, "Minutes," By Requiring the Video and Audio Recording of Certain Meetings**

WHEREAS, The City Council amends the City Council Rules and Organization of the City Council of the City of Evanston from time to time; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS:

SECTION 1. That Section 17 of the City Council Rules is hereby amended to read as follows:

**17. MINUTES**

17.1 A journal of the minutes of the City Council and standing committees shall be kept by the City Clerk, and a copy of the minutes of the immediately preceding meeting shall be delivered to each Alderman prior to the convening of the next regular meeting.

17.2 In all cases where a motion is entered in the minutes of the Council, the name of the Alderman moving the same and the name of the seconding Alderman shall be recorded, except for a motion to adjourn.

17.3 Approved City Council and its Standing Committees' minutes shall be posted in a timely manner to the City of Evanston website: [www.cityofevanston.org](http://www.cityofevanston.org).

17.4 Meetings of the City Council and the Standing Committees (Administration & Public Works Committee, Human Services, Rules, and the Planning & Development Committee) will be broadcast live. In addition, Plan Commission, Zoning Board of Appeals, Economic Development Committee and select funding meetings of the Housing and Community Development Act Committee will be broadcast live.

17.5 All meetings broadcast live pursuant to Rule 17.4 will be recorded and posted on the City's website under the related Committee's "Agenda and Minutes" page.

17.6 The Transportation/Parking Committee and Housing & Community Development Act Committee meetings will be audio recorded. Audio recordings will be retained by the Secretary of the Committee.

**SECTION 2.** That this Resolution 77-R-17 shall be in full force and effect from and after its passage and approval in the manner provided by law.

  
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Stephen H. Hagerty, Mayor

Attest:   
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Devon Reid, City Clerk

Adopted: September 25th, 2017