Declaration of a Quorum
With a quorum present, Chair Braithwaite called the meeting to order at 6:35pm.

Approval of Minutes
Motion to approve the Minutes as presented from July 19, 2017 made by Ald. Rue Simmons and seconded by Y. Lassere. Vote called and taken. Motion passed unanimously.

Guest Introduction
a. Ald. Braithwaite introduced Northwestern student, Sean van Dril. He completed an analysis of the $20k and under spend as a method to support local businesses. The City has also reach out to Districts 65 and 202 and Northwestern to participate in the analysis.
   o S. van Dril discussed the metrics he used to verify the accuracy of the data (Treasurer’s Reports from 2011-2016); he discussed target vendors with consecutive year purchases; Of the 440 target vendors, 80% are non-Evanston businesses and comprise 47% of the total spend in 2016.
   o Ald. Rue Simmons requested a breakdown by spend category.
   o Discussion on the next steps in the process; Generating letters to target vendors to locate to Evanston to create jobs for local residents; Develop a campaign to target current local vendors to hire residents; Match non-Evanston target vendors with Evanston-based alternative vendors using North American Industry Classification System (NAICS) codes; Provide the Committee with department purchase lists broken down by industry.
   o Ald. Braithwaite explained that the goal is to take the completed information to the Economic Development Committee and subsequently to the Administration and Public Works Committee and City Council as a potential change to the purchasing policy.
   o S. van Dril will return to the October 18, 2017 meeting with more analysis to be used for budget memos.
Unfinished Business
a. Assist Agencies Certification – Inclusion of Chicago MSDC
   o Motion to approve acceptance of the ChicagoMSDC certification on the MWEBE Participation Compliance Form made by Ald. Rue Simmons, seconded by Y. Lassere. Vote called and taken. Motion passed unanimously.

STAFF REPORTS
a. MWEBE Tracking Report Update
   o Copenhaver Construction, Bid 17-05 Fountain Square Renovation has 3 Evanston residents on the project (2 laborers and 1 truck driver). Current LEP compliance is 13% with further payroll audits pending.
   o Joel Kennedy Construction, Bid 17-03 2017 Water Main Improvement – 18% LEP compliance. 2 laborers. Project is almost complete. Should be completed by the beginning of October.
   o Building Paving, Bid 17-27 Parking Lot Improvement Projects is currently struggling with compliance with a late start. Current LEP compliance is 13%. Project is estimated to end at the end of November.
   o Ald. Braithwaite requested adding the total labor hours to LEP eligible projects on MWEBE Tracking Report.

Adjournment
Mr. Rodgers left the meeting, quorum lost at 7:19pm. Motion to adjourn made by Ald. Braithwaite and seconded by Ald. Rue Simmons. Vote called and taken. Motion passed unanimously. Meeting adjourned at 7:20pm.

Respectfully Submitted,
Janella Hardin, PHR