



MEETING MINUTES

PARKS, RECREATION AND COMMUNITY SERVICES BOARD

Thursday, September 21, 2017

7:00pm

Robert Crown Center, 1701 Main St.

Members Present: J. Bryan, H. Garcia, E. DeStefano, D. Campbell
D. Barreto, D. Michelin

Members Absent: D. Stein, R. Mayne, J. Brown

Staff Present: L. Hemingway, B. Dorneker

Others Present:

DECLARATION OF QUORUM

With a quorum present, E. DeStafano called the meeting to order.

APPROVAL OF MEETING MINUTES OF JUNE 15

The motion to accept the minutes was approved.

PUBLIC COMMENTS

None.

ROBERT CROWN UPDATE

A third neighborhood meeting took place on August 3 at the Robert Crown Center where consultants and staff discussed the refined schematic design and next steps. On September 25 staff, Woodhouse Tinucci Architects, and Friends of Robert Crown will present information to City Council regarding the status of the Robert Crown Community Center and Library Project. Staff will also request approval to extend the existing contract with Woodhouse Tinucci Architects from June 30, 2017 to June 30, 2018; and extend the contract with Community Counselling Services Co., LLC by three months for the period of October through December 2017. So far \$9.6 million dollars has been raised.

2018 BUDGET UPDATE

Each City department has been asked to make a 4% reduction. That means \$493,000 for our department which will include eliminating some positions. The budget will be made public on October 6.

CIP MONTHLY REPORT

The James Park north field renovation project is almost complete. Fleetwood Jourdain Center restroom Improvements will be complete by the end of the week. Fountain Square renovation project is behind schedule and should be completed by late spring. Gibbs Morrison Cultural Center site improvement project (address storm water issues / flooding in building and improve site for programming functions) is scheduled to begin in late September or early October.

The Board expressed concern about the amount of money being spent on Gibbs Morrison Cultural Center. (close to \$1million including purchase of the building) and we've only generated \$50,000 so far this year. Staff is working on a plan to generate more revenue at the center including increased rental of the recording studio. Staff will provide a report next month. Once complete, the Board will receive a copy of the 2018 Capital Improvement Plan so they can review the projects before they are bided out.

J. Bryan mentioned that he's always asked why Robert Crown doesn't have a restaurant. This option was discussed as part of the Crown project and it was decided not to have a permanent restaurant, but there will be a concessionary space and vending machines. Discussion followed regarding possible competition between the concessionaire and the vending company. The Board requested a copy of the current vending machine contract.

STAFF UPDATES

End of Summer Report - The Board received a copy of the End of Summer Report that was presented to City Council on September 18.

Honorary Street Name Sign Removal - The current Resolution provides for honorary street name signs to be displayed for a 10 year term then removed. We have not removed any signs since the program was established in 1996. On September 6 the Human Services Committee voted to move forward with removing signs that have been displayed past the 10 year term.

Harley Clarke Manson - A request for proposals is open through October 9. The City is seeking to enter into a long-term lease with a non-profit organization that will invest in and renovate the Harley Clarke Mansion to create a high quality public use for the space consistent with the 2008 Lakefront Master Plan.

ADJOURNMENT

The meeting ended at 7:53PM. The next scheduled meeting is 7pm on Oct 19, 2017 at the Ecology Center, 2024 McCormick Blvd.