



CITY COUNCIL REGULAR MEETING

**CITY OF EVANSTON, ILLINOIS
LORRAINE H. MORTON CIVIC CENTER
JAMES C. LYTTLE COUNCIL CHAMBERS
Monday, November 27, 2017**

**Administration & Public Works (A&PW) Committee meets at 6 p.m.
Planning & Development Committee (P&D) meets at 7:15 p.m.
City Council meeting will convene at conclusion of the P&D Committee meeting.**

ORDER OF BUSINESS

- (I)** Roll Call – Begin with Alderman Revelle
- (II)** Mayor Public Announcements and Proclamations
- (III)** City Manager Public Announcements
Tobacco and Smoking Cessation Awareness
- (IV)** Communications: City Clerk
- (V)** Public Comment

Members of the public are welcome to speak at City Council meetings. As part of the Council agenda, a period for public comments shall be offered at the commencement of each regular Council meeting. Public comments will be noted in the City Council Minutes and become part of the official record. Those wishing to speak should sign their name and the agenda item or non-agenda topic to be addressed on a designated participation sheet. If there are five or fewer speakers, fifteen minutes shall be provided for Public Comment. If there are more than five speakers, a period of forty-five minutes shall be provided for all comment, and no individual shall speak longer than three minutes. The Mayor will allocate time among the speakers to ensure that Public Comment does not exceed forty-five minutes. The business of the City Council shall commence forty-five minutes after the beginning of Public Comment. Aldermen do not respond during Public Comment. Public Comment is intended to foster dialogue in a respectful and civil manner. Public comments are requested to be made with these guidelines in mind.

(VI) Special Orders of Business**SPECIAL ORDERS OF BUSINESS****(SP1) Ordinance 128-O-17: City of Evanston 2017 Tax Levy**

Staff requests adoption of Tax Levy Ordinance 128-O-17, which levies the annual property tax for General Fund Operations, Illinois Municipal Retirement Fund (IMRF), Police and Fire Pension Funds, and the General Assistance Fund totaling \$30,101,219. The corresponding total for 2016 Levy was \$29,670,870. This change results in a net increase of \$430,349 or 1.45% from last year's levy.

For Action**(SP2) Ordinance 129-O-17: Special Service Area #4 2017 Tax Levy**

Staff requests adoption of Tax Levy Ordinance 129-O-17, which levies the annual property tax for Special Service Area #4 in the amount of \$377,551. This represents an increase of 14.6% over the 2016 Levy of 329,592 as extended

For Action**(SP3) Ordinance 130-O-17: Special Service Area #6 2017 Tax Levy**

Staff requests adoption of Tax Levy Ordinance 130-O-17, which levies the annual property tax for Special Service Area #6 in the amount of \$225,510. This represents a 5.2% increase over the 2016 Levy as extended.

For Action**(SP4) Ordinance 131-O-17: Evanston Library Fund 2017 Tax Levy**

The Library Board requests adoption of Tax Levy Ordinance 131-O-17, which levies the annual property tax for the Evanston Public Library in the amount of \$6,965,750 as extended. This represents an increase of 8.6% over the 2016 Levy of \$6,412,610 as extended.

For Action**(SP5) Ordinance 132-O-17: Solid Waste Fund 2017 Tax Levy**

Staff requests introduction of Tax Levy Ordinance 132-O-17, which levies the annual property tax for the Solid Waste Fund in the amount of \$418,367.

For Action

(SP6) Ordinance 122-O-17, Amending City Code Title 2, Chapter 3, Standardizing Home Rule Taxes for Due Dates, Deductions Provided, and Late Fees Assessed

Staff recommends City Council adopt Ordinance 122-O-17, amending portions of the City Code to standardize home rule taxes for due dates, deductions provided, and late fees assessed all contained within Title 2, Chapter 3 of the City Code.

For Action

(SP7) Ordinance 116-O-17, Amending City Code 7-12-17, Increasing the Meter Charges and Water Rates

Staff recommends that City Council adopt Ordinance 116-O-17, amending City Code Section 7-12-17 increasing the water meter charges and water rates by seven percent (7%).

For Action

(SP8) Ordinance 117-O-17, Amending City Code 7-13-3, Decreasing the Sewer User Rates

Staff recommends that City Council adopt Ordinance 117-O-17, amending City Code Section 7-13-3 decreasing the sewer user rate by 4%, from \$3.82 to \$3.66 per billing unit (100 cubic feet of water consumed).

For Action

(SP9) Ordinance 119-O-17, Amending City Code 3-2, Adding Section 3-2-19 Creating a Transportation Network Provider Tax

Staff recommends that the City Council adopt Ordinance 119-O-17, amending City Code Section 3-2 by adding Section 3-2-19 "Transportation Network Company Tax", which would implement a .20 cent per ride tax on rides provided by transportation network providers.

For Action

(SP10) Ordinance 123-O-17, Amending City Code 10-11-17, Schedule XVII: Parking Violation Penalties

Staff recommends that the City Council adopt Ordinance 123-O-17, amending City Code Section 10-11-17, Schedule XVII, Parking Violation Penalties to increase the fine for an expired parking meter by ten dollars (\$10) to twenty dollars (\$20).

For Action

(SP11) Ordinance 124-O-17, Amending City Code Section 10-11-12, "Parking Meter Zones"

Staff recommends City Council adopt Ordinance 124-O-17, amending various sections of Title 10, Chapter 11, Section 12 "Parking Meter Zones" to change all meters operating from nine o'clock (9:00) a.m. to six o'clock (6:00) p.m. to the operating hours of eight o'clock (8:00) a.m. to nine o'clock (9:00) p.m. and increase the rate from seventy-five cents (\$0.75) per hour to one dollar (\$1.00) per hour.

For Action

(SP12) Ordinance 151-O-17, Amending City Code Section 3-2-15, Municipal Parking Tax Parking, Schedule 2 (a); Tax Imposed

Staff recommends that the City Council City adopt Ordinance 151-O-17 Amending City Code Section 3-2-15-2, increasing the Municipal Parking Tax Imposed from thirty-five (\$35) to fifty (\$50) dollars per month for monthly parking permits in City-owned parking garages.

For Action

(SP13) Ordinance 121-O-17, Amending City Code Section 3-2-4 "Hotel-Motel Tax" to Include "Vacation Rental Units" within the Purview of the Tax

Staff recommends City Council adopt Ordinance 121-O-17, amending Section 3-2-4 "Hotel-Motel Tax" to include "Vacation Rental Units" within the purview of the tax. In addition, staff proposes levying a 7.5% tax on the gross rental receipts from the leasing or letting of vacation rental units.

For Action

(SP14) Ordinance 125-O-17, Amending Ordinance 138-O-14 Regarding the City of Evanston Permit Fee Schedule

Staff recommends adoption of Ordinance 125-O-17, amending Ordinance 138-O-14 regarding the City of Evanston Permit Fee Schedule. The proposed fee increases would increase planning and zoning fees, and building demolition fees.

For Action

(SP15) Ordinance 149-O-17, Amending City Code Section 2-8-16, "Fees," Increasing Historic Preservation Fees

Staff recommends City Council adopt Ordinance 149-O-17, amending City Code Section 2-8-16, "Fees," increasing historic preservation fees. These fees were last updated in 2008 and would bring fees in line with similar Zoning review fees.

For Action

(SP16) Ordinance 150-O-17, Amending City Code Section 4-2-3, "Building Contractor"

Staff recommends City Council adopt Ordinance 150-O-17, amending City Code 4-2-3, "Building Contractor." The proposal is to require any person engaged in the business of a building contractor within the City to annually register for a fee.

For Action**(SP17) Ordinance 137-O-17, Amending City Code Section 5-2-5 "License Fees"**

Staff recommends City Council adopt Ordinance 137-O-17, amending City Code Section 5-2-5 "License Fees" to decrease the Flat Fee to one hundred and fifty dollars and increase the Roomer Fee to twenty eight dollars.

For Action**(SP18) Ordinance 127-O-17, Amending Evanston City Code 10-11-17, "Parking Violation Penalties"**

Staff recommends that the City Council adopt Ordinance 127-O-17, amending portions of City Code Section 10-11-17, Schedule XVII, Parking Violation Penalties to increase the fine for street sweeping violations by five (\$5) to forty dollars (\$40) effective January 1, 2018.

For Action**(SP19) Resolution 94-R-17, Fiscal Year 2018 Budget of the City of Evanston**

Staff recommends approval of Resolution 94-R-17 adopting the FY 2018 Budget of the City of Evanston, in the amount of \$335,942,876.

For Action**(VII) Consent Agenda and Report of Standing Committees:**

| | | |
|-------------------------------|---|----------------------|
| Administration & Public Works | - | Alderman Rainey |
| Planning & Development | - | Alderman Wynne |
| Human Services | - | Alderman Braithwaite |
| Economic Development | - | Alderman Rainey |
| Rules | - | Alderman Rainey |

CONSENT AGENDA**(M1) Approval of Minutes of the Regular City Council Meeting of November 13, 2017.****For Action****ADMINISTRATION & PUBLIC WORKS COMMITTEE**

(A1) Payroll – October 30, 2017 through November 12, 2017 \$ 2,983,059.09

(A2) Bills List – November 28, 2017 \$ 5,406,960.22

For Action

(A3.1) Purchase of Insurance/Renewals– Property, Excess Liability & Excess Worker’s Compensation for Fiscal Year 2018

Recommend approval to purchase the outlined policies at a total cost of \$547,932. The policies will renew all insurance coverage for the City for Fiscal Year 2018. All coverage exclusive of Worker’s Compensation is budgeted at \$490,000, and Worker’s Compensation is budgeted at \$130,000, for a FY2018 total of \$620,000. Both insurance brokers are in the second year of a 3-year contract award to place insurance coverages. Premium quotations received reflected the tightening of insurance markets across all sectors. There was a slight increase in cumulative total pricing for all coverages. Funding will be from the Insurance Fund (Account Numbers 7800.62615 & 66044).

For Action

(A3.2) Construction Bid Award for Chandler-Newberger Community Center Electrical & HVAC Improvements (Bid No 17-56)

Staff recommends City Council authorize the City Manager to execute a contract for the Chandler-Newberger Electrical & HVAC Improvements Project with Amber Mechanical Contractors, Inc., (11950 S. Central Ave., Alsip, IL) in the amount of \$488,880.00. Funding is available from the Capital Improvement Fund in the amount of \$301,978 in 2014 General Obligation Bonds, \$65,000 in 2017 General Obligation Bonds, and \$121,902 in 2018 General Obligation Bonds (which the city council will need to approve in the 2018 adopted budget). A further breakdown can be found on the corresponding transmittal memorandum. This item was held on November 13, 2017 and continued to November 27, 2017.

For Action

(A3.3) Contracts with Three Vendors for Water Treatment Chemicals for FY 2018

Staff recommends that City Council authorize the City Manager to execute contracts with the following three vendors to supply water treatment chemicals in response to Bid 17-53: 1) Alexander Chemical Corporation (315 Fifth Street, Peru IL 61354) in the amount of \$141,000.00 to supply liquid aluminum sulfate (alum), \$37,037.00 to supply chlorine and \$90,600.00 to supply HFS Acid (fluoride) 2) Polydyne Inc. (One Chemical Plant Road, Riceboro, GA 31323) in the amount of \$32,850.00 to supply polymer, and 3) Carus Corporation (315 Fifth Street, Peru, IL 61354) in the amount of \$100,800.00 to supply blended phosphate. The total of these proposed purchases is \$402,287.00. Funding for the purchase of alum, chlorine, fluoride and polymer, totaling \$201,487, is from the Water Fund account 510.40.4220.65015, which has a budget allocation of \$465,000.00 for FY2018. Funding for the blended phosphate, in the amount of \$100,800, is from the Water Fund account 510.40.4220.65030, which has a FY2018 budget allocation of \$101,000.

For Action

(A3.4) Agreement with Hampton, Lenzini & Renwick for City of Evanston's 2018 CIP Topographic Surveying Engineering Services

Staff recommends City Council authorize the City Manager to execute an agreement for the City of Evanston's 2018 CIP Topographic Surveying (RFP 17-59) for water main and MFT street resurfacing projects with Hampton, Lenzini & Renwick (380 Shepard Drive, Elgin, IL 60123) in the not-to-exceed amount of \$46,415.88. Funding is from the Capital Improvement Fund in the amount of \$27,874.73 from the Water Fund and \$18,541.15 from the 2017 General Obligation Bonds. A further breakdown of funding can be found on the corresponding transmittal memorandum.

For Action

(A3.5) Ratify Past Practice for Eligibility of On-Street Residential Parking Permits for the 2018 Calendar Year

Staff recommends that the City Council ratify past practice for eligibility of On-Street Residential Parking Permits to include residents who were allowed to purchase a residential parking permit in 2017 and still reside at the same address, residents who live at an address where a sign is currently posted designating the block as a residential permit parking area, and allow residents to purchase the residential parking permit zone that is currently posted on their block until the end of 2018.

For Action

(A4) Resolution 79-R-17, Amending the Plan of Operation and Governance for the City of Evanston Electricity Aggregation Program

Staff recommends that City Council adopt Resolution 79-R-17, amending the Plan of Operation and Governance for the City of Evanston Electricity Aggregation Program to allow that new residents and small businesses will be periodically enrolled into the program unless they opt out.

For Action

(A5) Resolution 91-R-17, Authorizing City Manager to Execute a Memorandum of Understanding with Northwestern University Regarding Annual Payments by the University

City staff recommends Council adopt Resolution 91-R-17 authorizing the City Manager execute a memorandum of understanding with Northwestern University regarding annual University payments to the City, and matters related to property within the boundaries of the Research Park zoning district.

For Action

(A6) **Ordinance 144-O-17, Amending Subsection 3-4-6(J) of the City Code to Allow Class J Liquor Licenses the Sale of Alcoholic Liquor at 11:00 a.m. on Sundays**

Local Liquor Commissioner recommends City Council adoption of Ordinance 144-O-17, amending City Code Subsection 3-4-6(J) to permit the sale of alcohol on any given Sunday beginning at 11:00 a.m.

For Introduction

(A7) **Ordinance 145-O-17, Amending Subsection 3-4-6(A) of the City Code to Remove Reference to “Bake at Home” Pizza**

Local Liquor Commissioner recommends City Council adoption of Ordinance 145-O-17, amending City Code Subsection 3-4-6(A) removing reference to “bake at home” pizzas.

For Introduction

(A8) **Ordinance 146-O-17, Decreasing the Number of Class D Liquor Licenses for Union Squared Evanston**

Local Liquor Commissioner recommends City Council adoption of Ordinance 146-O-17, amending City Code Subsection 3-4-6-(D) to decrease the number of authorized Class D liquor licenses from fifty-four (54) to fifty-three (53). E-Country, LLC, d/b/a Union Squared Evanston is seeking to change to a Class A liquor license.

For Introduction

(A9) **Ordinance 147-O-17, Increasing the Number of Class A Liquor Licenses for Union Squared Evanston**

Local Liquor Commissioner recommends City Council adoption of Ordinance 147-O-17, amending City Code Subsection 3-4-6-(A) to increase the number of authorized Class A liquor licenses from zero (0) to one (1), and permit issuance of a Class A license to Union Squared Evanston, located at 1307 Chicago Ave.

For Introduction

(A10) **Ordinance 138-O-17, Amending City Code Section 10-11-3, Schedule III (C) Allowing Right Turn Only from Greenwood Street onto Ridge Avenue**

Transportation & Parking Committee and staff recommend that City Council adopt Ordinance 138-O-17 amending Section 10-11-3, Schedule III (C) of the City Code to establish right turn only from Greenwood Street onto Ridge Avenue between the hours of 7 AM to 7 PM. The estimated cost to install two additional right turn only signs is \$150.00. Funding for additional signage will be through the General Fund-Traffic Control Supplies (Account 100.40.4520.65115), with a FY 2017 budget of \$50,000, and a YTD balance of \$3,044.

For Action

(A11) Ordinance 139-O-17, Amending City Code Section 10-11-16(A) “Designation of Truck Routes”

Transportation & Parking Committee and Staff recommend that City Council adopt Ordinance 139-O-17, amending Section 10-11-16, Schedule XVI (A) of the City Code to establish truck routes on Lincoln Street from North Campus Drive to Sheridan Road, on Sheridan Road from Lincoln Street to South Campus Drive, on Hinman Avenue from Sheridan Road to Clark Street (south direction only), on Clark Street from Hinman Avenue to Chicago Avenue (west direction only), on Chicago Avenue from Sheridan Road to Clark Street. Funding for signage will be through the General Fund-Traffic Control Supplies (Account 100.40.4520.65115), with a FY 2017 budget of \$50,000, and a YTD balance of \$3,044.

For Action

(A12) Ordinance 140-O-17, Amending City Code Section 10-11-14, Schedule XIV “Operations of Vehicles Carrying Merchandise Restricted” by Amending Restrictions on Sheridan Road

Staff recommends that City Council adopt Ordinance 140-O-17 amending Section 10-11-14, Schedule XIV of the City Code to amend truck restriction on Sheridan Road from Church Street to South Campus Drive, and from Lincoln Street to North City Limits. Funding for additional signage will be through the General Fund-Traffic Control Supplies (Account 100.40.4520.65115), with a FY 2017 budget of \$50,000, and a YTD balance of \$3,044.

For Action

PLANNING & DEVELOPMENT COMMITTEE

(P1) Granting Vacation Rental License for 1914 Jackson Avenue

City staff recommends approval of a Vacation Rental License for the property located at 1914 Jackson Avenue. The Vacation Rental meets all of the Standards and Procedures for license approval.

For Action

(P2) Granting Vacation Rental License for 1026 Garnett Place

City staff recommends approval of a Vacation Rental License for the property located at 1026 Garnett Place. The Vacation Rental meets all of the Standards and Procedures for license approval. This item was held on November 13, 2017 and continued to November 27, 2017 City Council meeting.

For Action

(P3) Ordinance 148-O-17, Amending Sections of Title 6 to Add a Special Educational Institution - Public as a Special Use within the I2 District

The Plan Commission recommends adoption of Ordinance 148-O-17, a Zoning Ordinance Text Amendment to amend the special uses within the I2 General Industrial Zoning District to include a new use, Special Educational Institution - Public and to add a definition for the use.

For Introduction**APPOINTMENTS****(APP1) For Appointment:**

Commission on Aging Thomas Giller

For Action**(VIII) Call of the Wards**

(Aldermen shall be called upon by the Mayor to announce or provide information about any Ward or City matter which an Alderman desires to bring before the Council.) {Council Rule 2.1(10)}

(IX) Executive Session**(X) Adjournment****MEETINGS SCHEDULED THROUGH DECEMBER 2017**

Upcoming Aldermanic Committee Meetings

| | | |
|------------|---------|---|
| 12/4/2017 | 6:00 PM | Human Services |
| 12/7/2017 | 7:00 PM | Housing, Homelessness and Human Relations Commission |
| 12/11/2017 | 6:00 PM | Administration & Public Works, Planning & Development, City Council |
| 12/19/2017 | 7:00 PM | Northwestern-City Committee |
| 12/19/2017 | 7:00 PM | Housing & Community Development Act Committee |

Information is available about Evanston City Council meetings at: www.cityofevanston.org/citycouncil. Questions can be directed to the City Manager's Office at 847-866-2936. The City is committed to ensuring accessibility for all citizens. If an accommodation is needed to participate in this meeting, please contact the City Manager's Office 48 hours in advance so that arrangements can be made for the accommodation if possible.