



MEETING MINUTES

UTILITIES COMMISSION

FRIDAY, NOVEMBER 9, 2017, 7:15 A.M.

Water Treatment Plant, 555 Lincoln St.

Large Conference Room

Members Present: C. Bova, D. Lanyon, R. Shure, M. White
Members Absent: D. Everhart, J. Nieuwsma, E. Rosenberg
Staff Present: A. Price, D. Stoneback
Presiding Member: D. Lanyon

1. DECLARATION OF QUORUM

A quorum being present, Chair Lanyon called the meeting to order at 7:20 a.m.

2. APPROVAL OF THE OCTOBER 13, 2017 MEETING MINUTES

Mr. Bova moved to approve the minutes, seconded by Mr. Shure. All approved.

The minutes were approved unanimously, 4-0.

3. COMMITTEE REPORTS

a. Work Plan Item 1.1 Building energy efficiency benchmarking initiative – progress report on ordinance implementation plan

Chair Lanyon reported that Mr. Jensen indicated that he should have responses from the five properties that are in progress of submitting data by next week, and then after that Mr. Jensen will draft a report for review at the December meeting before going to council. Mr. Stoneback said that he will work with Mr. Jensen to find the owners of the three properties that have not corresponded with the City yet and send letters to them.

b. Street Lighting Study – update on consultant progress and preparation for the next meeting of the advisory committee

Mr. Shure reported that all members of the steering committee were not present at the last meeting. He said the consultant went over his methodology and pointed out the 18 locations where the tests were conducted, what the national standards are and how Evanston compared with the standards for street lighting in both commercial and residential areas. He was most interested to learn the part that trees play not only on the measurement of lighting but on the planning going forward. The first public meeting will be on November 28 and every effort possible will be made to let the public know about the meeting through both online communication and talking it up at all City and Aldermanic meetings.

4. STAFF REPORTS

a. Recent Electric System Outages, Basement Flooding Concerns, Water Service Interruptions, and status of 2017 improvement projects

Mr. Stoneback reported the following:

There were several power outages in October but they were all scheduled by ComEd to perform improvements. There will continue to be more scheduled outages over the next few weeks because ComEd is converting the circuit in the vicinity of Green Bay Road and Central Street and in other areas from 4KV to 12KV.

All basement backups that occurred in October were determined to be private lateral issues.

There was only one water main break in October and a total of 23 water main breaks this year which is a significant improvement over prior years.

There were the normal number of Sewer Repair Permits obtained in October and no Water Service Repair Permits were obtained.

Capital Improvement Projects Update:

City Council approved award of the contract for the Inspection of the Large Diameter Water Mains project in October and a kickoff meeting is scheduled for November 11.

The Water Meter Replacement Program handout notification letter has been revised but it will need to be revised again because the AWWA just put out another standard for notification about work on lead service lines. To date over 800 meters have been changed out and only two residents have raised concerns about the safety of the water.

The loan offer was received from the IEPA and approved by the City for the Large Diameter Sewer Rehabilitation - Mulford Part 2 project so this project will now move forward.

The Sewer CIPP Rehabilitation project is continuing and they will begin actual lining of the sewer next week.

The CMMS Software Implementation project is moving along well. The first draft of the CMMS for the Water Plant, Distribution and Sewer are complete and going through testing. Next year he hopes to get Parks and Forestry and Facilities Management up and running on it as well.

The City is negotiating with a contractor that is requesting a permit to install dark fiber for a private entity, to install fiber to the north standpipe site as part of their permit fee.

b. Status of negotiations with potential new wholesale water customers

Mr. Stoneback informed the Commission that a meeting is scheduled with Lincolnwood for next Friday to start negotiating a water supply contract. He said the City has yet not heard from Skokie regarding payment for water at the rates invoiced by Evanston.

5. UNFINISHED BUSINESS

a. Revised list of Best Management Practices a/o Green Infrastructure projects implemented by the PWA

Mr. Stoneback said that he does not have the revised list ready yet because the employees that will revise it are tied up with the CMMS project.

6. NEW BUSINESS

There was no new business.

7. ANNOUNCEMENTS / COMMUNICATIONS

a. Forthcoming Public Works Agency activities relative to the Utilities Commission

Mr. Stoneback reported that there was a good turnout for both of the Public Tours of the Water Treatment Facility on October 14.

8. ADJOURNMENT

Mr. Shure moved to adjourn, seconded by Mr. White. All approved.

The meeting was adjourned at 8:00 a.m.

Respectfully submitted,
Angela Price
Special Projects Assistant, Public Works Agency