



**CITY OF EVANSTON
PARKING LOT AND GARAGE OPERATIONS
TAX RETURN STATEMENT**

Statement of Tax Receipts under the Provisions of City of Evanston, Municipal Code, Title 3, Chapter 2, "Municipal Parking Tax". This return must be filed on or before the 20th day of the calendar month, succeeding the end of the monthly filing period. If the return is filed late, a penalty of 10% per month or part thereof is assessed. A single check may be issued for multiple locations; however a separate tax statement is required for each store location and month.

Please mark (X) the appropriate month(s) for payment.

_____ January	_____ April	_____ July	_____ October
_____ February	_____ May	_____ August	_____ November
_____ March	_____ June	_____ September	_____ December

Corporation / Partnership Name: _____

DBA: _____

Address of Business: _____

			TOTAL
a.	Daily Parking Admissions _____ X \$0.60		\$ _____
b.	Weekly Parking _____ X \$3.00		\$ _____
c.	Monthly Parking _____ X \$12.00		\$ _____
d.	Quarterly Parking _____ X \$36.00		\$ _____
e.	Yearly Permits _____ X \$144.00		\$ _____
1.)	Tax Amount Due - Add lines a. through e.		\$ _____
	<i>* If late complete 2 thru 5:</i>		
2.)	Late fee percentage (Multiply line 1 by 10% or .10)		_____
3.)	Months Delinquent		_____
4.)	TOTAL PENALTY DUE: (Multiply Lines 2 & 3)		_____
5.)	TOTAL TAX & PENALTY DUE: (Add Lines 1 & 4)		\$ _____

Under penalties as provided by law, the undersigned attests that this tax return is true and accurate to the best of his/her knowledge and belief and is taken from the books and records of the business for which this is filed.

Signature of Tax Payer	Title	Phone Number
Signature of Person Preparing Return	Print Tax Preparer's Name	Phone Number

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Payment instructions:

1. This return can be paid in person at the Revenue Office at the Civic Center at 2100 Ride Ave, Evanston, IL 60201.
2. Mail this completed form along with a check for the tax due to:
City of Evanston
Attn: Revenue Office
2100 Ridge Ave
Evanston, 60201
3. Online payments
 - Coming in 2018. A separate correspondence will follow with detailed instructions.