I. Call to Order
The meeting was called to order at 7:41 am

II. Approve Minutes
A motion to approve the June 3, 2011 minutes passed unanimously.

III. Welcome & Introductions
A. Co-Chairs, Sue Calder and Karen Singer welcomed the Task Force.
B. Introductions were made by all present

IV. Unfinished Business
N/A

V. New Business-Break Out Groups
• Groups were assigned examples plan and were asked to answer the following questions about assigned plans
  o 3-5 elements that were strong in the plan
  o Who is involved in the planning and implementing
  o Measurement of outcomes: types and process
  o Questions for Evanston’s plan

Karen and Sue led the group in the discussion to answer the questions assigned.

Strong elements of example plans:
  o Projected budget (Quincy)
  o Target number and target time frame (Quincy)
Quarterly meeting of task force members after implementation (Quincy)
- Public meetings to update public (Vermont or DC)
- Rental subsidies and new construction (Burlington)
- Closing the front door (prevention) and Housing First model (most plans)
- Extensive data collection, including ambulances, hospitals and police (Norfolk?)
- Succinct plans with data in appendix
- Outline specific groups/people responsible for specific tasks in plan (Burlington)
- Specific populations identified (Washington)
- Day Center in Atlanta reference (Quincy and Norfolk)

Planning and Implementing

- Public/Private partnership
- Has to have a staff person—need the full time commitment
- Need to have a regional approach with Chicago, Skokie, etc.
- England has an approach that uses a model where each city has a council and homeless people register with the council. Homeless can only receive services in their registered council.
- Involve the Suburban Cook County Alliance as well as the Housing Commission
- Different plans for different populations
- Faith Community needs to be involved
- Hospitals and Police
- PhD Student to do all the data collection and analysis

Measurement of outcomes: types and process

- Cost of homelessness
  - How many people move and stay in housing
  - Prevention numbers? How to measure this and how to fund this?
  - Data targets in schools. Look at grades, truancy, etc.
  - Paul Selden explained that right now, we would need 200 units for families, 150 units for single adults.
  - Number of organizations the task force talks to every year.
  - 10 year goal?
  - Data is critical to selling this plan to the private sector
  - Must develop the right questions to truly identify homelessness

Questions for Evanston’s plan

- Targeted Populations: Families, Chronic, Pregnant and Parenting teens
- Funding Sources available
- Current number of beds and social service resources
- Housing data:
  - Cost to society
  - Wage rates to rent
  - Units available to rent
- Prevention Goals
  - Funding and resources for prevention
  - Discharge planning
- Look at successful plans that are almost done like Santa Monica and Austin
- Look at Housing vouchers
VI. **Communications**

The next meeting will be Friday September 16th, 2011 at 7:30 am. Location: Parasol Room at the Civic Center.

VI. **Adjournment** - The Meeting adjourned at 9:10 am

Respectfully submitted,

Mary Ellen Poole, Housing Planner