



**HISTORIC PRESERVATION ORDINANCE REVIEW  
SUBCOMMITTEE OF THE  
EVANSTON PRESERVATION COMMISSION**

Thursday, October 6, 2016

8:00 A.M.

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Room **2403**

**AGENDA**

**1. CALL TO ORDER / DECLARATION OF QUORUM**

**2. APPROVAL OF MINUTES – August 23, 2016 Minutes**

**3. OLD BUSINESS**

A. Historic Preservation Ordinance Review

1. *Recap of Sections 2-8-3 (G) Powers and Duties. 30; 2-8-4 CRITERIA FOR DESIGNATION and ending at 2-8-5 NOMINATION, CONSIDERATION AND DESIGNATION OF LANDMARKS AND DISTRICTS (G) Designation by Council 4.*

**4. NEW BUSINESS**

A. Historic Preservation Ordinance Review

1. *Review of 2-8-5 NOMINATION, CONSIDERATION AND DESIGNATION OF LANDMARKS AND DISTRICTS (H) Reconsideration of Previously Nominated Landmarks and Districts to 2-8-8 CERTIFICATE OF APPROPRIATENESS*

**5. PUBLIC COMMENT**

**6. DISCUSSION (No vote will be taken)**

**7. ADJOURNMENT**

**Order & Agenda Items are subject to change.** Information about the Preservation Commission is available at: <http://www.cityofevanston.org/government/boards-commissions/preservation-commission/index.php>  
Questions can be directed to Carlos Ruiz, Preservation Coordinator, at 847.448.8687, or via email at [cruiz@cityofevanston.org](mailto:cruiz@cityofevanston.org).

The City of Evanston is committed to ensuring accessibility for all citizens; If an accommodation is needed to participate in this meeting, please contact the Community Development Department at 847.448.4311 at least 48 hours in advance so that arrangements can be made for the accommodation if possible.

La ciudad de Evanston está obligada a hacer accesibles todas las reuniones públicas a las personas minusválidas o las quines no hablan inglés. Si usted necesita ayuda, favor de ponerse en contacto con la Oficina de Administración del Centro a 847/866-2916 (voz) o 847/448-8052 (TDD).

**MEETING MINUTES**

**HISTORIC PRESERVATION ORDINANCE  
REVIEW SUBCOMMITTEE  
OF THE EVANSTON PRESERVATION COMMISSION**

Tuesday, August 23, 2016

8:00 A.M.

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Room 2404

Members Present: Robert Bady, Ken Itle, Amy Riseborough, Tim Schmitt, Karl Vogel  
and Diane Williams

Members Absent: Sally Riessen Hunt

Staff Present: Carlos D. Ruiz Preservation Coordinator

Presiding Member: Diane Williams, Chair

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**1. CALL TO ORDER / DECLARATION OF QUORUM**

With a quorum present Chair Williams called the meeting to order at 8:12 a.m.

**2. APPROVAL MINUTES July 13, 2016**

Commissioner Schmitt made a motion to approve the minutes of July 13, 2016,  
seconded by Commissioner Itle. Motion passed unanimously.

**2. OLD BUSINESS**

A. Historic Preservation Ordinance Review

1. *Recap of Section 2-8-3 EVANSTON PRESERVATION COMMISSION  
(A) Composition to (G) Power and Duties 29.*

Carlos Ruiz said the purpose of the recap is to go back to the last revisions and determine if any of the proposed text amendments, revisions or deletions does not create unintended consequences. The Subcommittee looked at Section 2-8-3 (B) 4 (as deleted previously) and decided that the proposed deletion is not in conflict with 2-8-3-(B) 1.

**3. NEW BUSINESS**

A. Historic Preservation Ordinance Review

1. *Review of Sections 2-8-3 (G) Powers and Duties. 30. and 2-8-4  
CRITERIA FOR DESIGNATION.*

Subcommittee members discussed Section 2-8-4 and made the following **text amendments** (new text) and **deletions** (deleted text):

2-8-4. – CRITERIA FOR DESIGNATION

- 2-8-4

(A) The Commission shall limit their consideration to the following criteria in making a determination on a nomination of an **district, site, building, structure or object area, property, structure, site or object** ...

- 1. Its location as a site of an ~~significant historic or prehistoric~~ event or activity **that is significant to the broad patterns of history of the City, State, Midwest region or the United States;** which...
- 3. Its exemplification...style, ~~or~~ design **or type of construction** distinguished...
- 4. Its identification...engineer, **developer** or...
- 6. Its association...cultural, ~~or~~ social, **political or economic** aspects...
- 7. Its location...important **historic or prehistoric** archaeological resource;
- 8. Its representation...distinctive **districts, sites, buildings, structures or objects areas, properties, structures, sites or objects** that...be contiguous;
- (B) Integrity of Landmarks and Districts. Any **district, site, building, structure or object area, property, structure, site or object** that meets any one or more of the criteria in Subsection 2-8-4(A) shall also ~~possess~~**have** sufficient integrity of ~~location, design, materials and workmanship~~ ~~(The National Register has “integrity of location, design, setting, materials, workmanship, feeling, and association”)~~ to ~~convey its historic significance.~~**make it worthy of preservation or restoration.** ~~that make it worthy of preservation or restoration.~~

2-8-5. - NOMINATION, CONSIDERATION AND DESIGNATION OF LANDMARKS AND DISTRICTS.

- 2-8-5

(A) *Initiation of Nomination.* ~~Local Nomination~~ **nomination of a district, site, building, structure or object an area, property, structure, site or object** for consideration...

(B) *Withdrawal of Nomination.* A nomination ... at least ~~eight (8)~~ six (6) Commissioners.

(C) *Notification of Nomination and Public Hearing.*

- 1. Owners of record ... ~~ten (10)~~ fifteen (15) business days of receipt of the nomination.

(D) *Procedure.* The hearing shall ... or of property building, structure, site, lot of record or ... criteria in Subsections 2-8-4(A) and (B).

(F) *Notification of Commission Recommendation.* Notice of ... within ~~five (5)~~ fifteen (15) business days following adoption of the resolution and report.

(G) Designation by Council.

- 2. The local designation of a nominated local landmark or district, shall require the affirmative vote of a simple majority the members of Council.
- 3. Notice of the Council's approval ... within five (5) fifteen (15) business days following notification of by the Division of Planning and Zoning or its successor department. A copy ... and Inspection Services.
- 4. If the Council has refused to designate a proposed landmark or district, the Commission may not reconsider the proposed designation, except as provided in Subsection 2-8-5(H), for a period of two (2) years from the date of the Council's refusal to designate.

The Subcommittee stopped here its review.

#### 4. PUBLIC COMMENT

No public comment.

#### 5. DISCUSSION (No vote will be taken)

The Subcommittee set the date for the next meeting on Thursday, September 22, 2016 at 8:00 a.m., room 2404 Lorraine H. Morton Civic Center, 2100 Ridge Avenue.

#### 6. ADJOURNMENT

Commissioner Itle made a motion to adjourn the meeting at 9:29 am, seconded by Commissioner Riseborough. The motion passed unanimously.

Respectfully Submitted,  
Carlos D. Ruiz  
Preservation Coordinator, Community Development Department