MEETING MINUTES
NEIGHBORHOOD INTEGRITY ORDINANCE
SUBCOMMITTEE
Wednesday April 20, 2016; 6:00 p.m.
Lorraine H. Morton Civic Center
2100 Ridge Ave, Room 2404


Staff Present: Chief of Police, Richard Eddington; Police Commander, Brian Henry; Assistant Director of the Health and Human Services Department, Carl Caneva; and Deputy City Attorney, Michelle Masoncup

DECLARATION OF QUORUM

Ald. Rainey declared that the Subcommittee had a quorum, with a majority of the members present and called the meeting to order at 6:07 p.m.

NEW BUSINESS

Mike Cera, Carlis Sutton, Tina Paden and John E. Fuller spoke to the committee during citizen comment on their concerns with the Nuisance Premises ordinance. Amy Meek of ACLU of Illinois handed out the guidance issued on April 4, 2016 by the U.S. Department of Housing and Urban Development Office of General Counsel entitled Application of Fair Housing Act Standards to the Use of Criminal Records by Providers of Housing and Real Estate-Related Transactions.

Carl Caneva distributed and discussed a memorandum providing an update to the subcommittee on overview of residential inspections performed and length of time between each inspection. He explained that residential rental inspections occur every 4-5 years and every 3 years for CDBG target areas. Alderman Peter Braithwaite was present at the meeting. He commented that inspections should occur more regularly for landlords receiving checks for rent from the City of Evanston General Assistance program.

He addressed the outdated software system utilized by Property Standards and the limitations in inspection process utilizing the system which schedules inspections alphabetically according to property address. Alderman Miller requested revisions to policies on how inspections are prioritized and scheduled. The Department is actively reviewing proposals from several companies to replace the Accela system utilized by Property Standards.

The subcommittee members reviewed the nuisance premises flowchart outlined by Alderman Wilson during the April 6th meeting. The flowchart needs to be fleshed out with details on (1) which offenses qualify to trigger the nuisance premises flowchart; and
(2) what will trigger the review, convictions, arrests, or calls for service to the premises. City staff will confer on these two central issues prior to the next meeting.

The Committee will meet again on May 4, 2016. Upon motion and second, the meeting was adjourned at 7:40 p.m..