



ADMINISTRATION & PUBLIC WORKS COMMITTEE

Monday, January 8, 2018

6:00 p.m.

**Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston
James C. Lytle Council Chambers**

AGENDA

- I. DECLARATION OF A QUORUM: ALDERMAN RAINEY, CHAIR**
- II. APPROVAL OF MINUTES OF REGULAR MEETING OF DECEMBER 11, 2017**
- III. ITEMS FOR CONSIDERATION**
 - (A1)** Payroll – November 27, 2017 through December 10, 2017 \$ 2,729,121.27
Payroll – December 11, 2017 through December 24, 2017 \$ 2,737,951.63
 - (A2.1)** Bills List – January 9, 2018 (FY 2017) \$ 6,621,592.84

Credit Card Activity (not including Amazon purchases) -
Period Ending November 30, 2017 \$ 157,991.71

For Action
 - (A2.2)** Amazon Credit Card Activity –Ending November 30, 2017 \$ 11,314.94

For Action
 - (A2.3)** Sunshine Gospel Ministries Transactions –
Ending January 9, 2018 \$ 40,000.00

For Action

(A3.1) Change Order #4 for Gibbs Morrison Site Improvement Project with Copenhaver Construction, Inc.

Staff recommends that City Council authorize the City Manager to approve Change Order #4 for the Gibbs Morrison Site Improvement Project (Bid No. 17-43) with Copenhaver Construction, Inc. (75 Koppie Drive, Gilberts, IL) which extends the contract deadline from December 28, 2017 to June 15, 2018. There is no additional project funding required as a result of this change order.

For Action

(A3.2) Extension of Intergovernmental Agreement for FY 2018 Solid Waste Agency of Northern Cook County Disposal Fees

Staff recommends that City Council authorize the City Manager to execute an extension of the intergovernmental agreement for 2018 refuse disposal fees to Solid Waste Agency of Northern Cook County (SWANCC) in the not to exceed amount of \$750,000 for operations and maintenance transfer fees. Funding will be provided by the Solid Waste Fund (Account 520.40.4310.62405), which has a budget of \$750,000 for FY2018.

For Action

(A3.3) Contract with E-Town Tennis, Inc. for Tennis Program at the Chandler-Newberger Community Center

Staff recommends that the City Manager be authorized to execute an agreement with E-Town Tennis, Inc. (320 S. Butterfield Road, Libertyville, IL 60048) for the City of Evanston Tennis Program run through Chandler-Newberger Community Center. The contract is for three (3) years with a mutual option to renew for two (2) additional one (1) year options. The contract period will run from January 1, 2018 through December 31, 2020. Revenue from program registrations are deposited into General Fund – Chandler/Recreation Program Fees Account 100.30.3035.53565 and instruction expenses are paid from 100.30.3035.62505. Compensation from the vendor is based on percentages of resident rate revenues collected from program registrations.

For Action

(A3.4) Authorization to Renew Line of Credit for Howard Ridge and West Evanston Tax Increment Finance Districts

Staff recommends that City Council authorize the City Manager to renew the agreement with First Bank and Trust to have access to a Line of Credit up to an amount of \$2.2million for the West Evanston Tax Increment Finance District (TIF) and establish a line of credit for \$3.5million for the Howard/Ridge TIF.

For Action

(A4) Resolution 1-R-18, Adopting the City of Evanston Sexual Harassment Policy

Staff recommends that City Council adopt Resolution 1-R-18, adopting a City of Evanston Sexual Harassment Policy that conforms to Illinois Public Act 100-0554, which mandates that all Illinois governmental units adopt by January 15, 2018 legislation that sets forth a policy prohibiting sexual harassment with numerous requirements.

For Action

(A5) **Resolution 38-R-17, Appointing a Director and Alternate Director to the Solid Waste Agency of Northern Cook County**

Staff recommends that City Council adopt Resolution 38-R-17 appointing Mayor Hagerty as a Director on the Board of Directors of the Solid Waste Agency or Northern Cook County and City Manager Bobkiewicz as the Alternate Director.

For Action

(A6) **Ordinance 2-O-18, Authorizing the City Manager to Execute a Lease of Property Located at 2525 Church Street for Recreational Uses**

Staff recommends City Council adopt Ordinance 2-O-18 authorizing the City Manager to execute a 50-year lease agreement with the Metropolitan Water Reclamation District of Greater Chicago for the real property located at 2525 Church Street. The City will pay \$10.00 rent per year. The City Council approved funding of \$400,000 for this project in the 2018 Capital Improvement Program. Staff will seek grants, future CIP funding and other funding sources to assist with the costs related to restoring the property to greenspace and adding recreational amenities over the course of time. Sewer Funding may also be allocated in future years for the rain garden installation with an approximate cost of \$80-\$100k. A two-thirds majority of City Council is required to adopt Ordinance 2-O-18.

For Introduction

(A7) **Ordinance 8-O-18, Amending City Code Section 10-11-16(B) "Designation of Truck Routes and Bike Routes"**

Staff recommends that City Council adopt Ordinance 8-O-18, which would amend Section 10-11-16, Schedule XVI (B) 1 and (B) 2 of the City Code to amend designated bike routes on Chicago Avenue, Sheridan Road, Sheridan Place, Euclid Place, Ingleside Place, Central Street, Church Street and Davis Street. The ordinance would amend the title of Schedule XVI (B) 1 and (B) 2 to correct an error. Funding for additional signage and markings were included as part of the related CIP projects.

For Introduction

(A8) **Ordinance 1-O-18, Amending City Code Section 4-4-2, "Amendments," Requiring Fire Protection Systems Testing Records on an Annual Basis**

Staff recommends City Council adoption of Ordinance 1-O-18, amending City Code Section 4-4-2, "Amendments," requiring fire protection systems testing records on an annual basis.

For Introduction

IV. ITEMS FOR DISCUSSION

(APW1)Utility Bill Reimbursement Policy

Staff recommends City Council review the reimbursement policy for charges on the City's Utility bill, which can be for overpayment of the water / sewer portion of the bill or for the sanitation portion of the bill.

For Discussion

(APW2)Evanston Rental Program to Address Affordable Housing Needs

At its meeting on October 30, 2017, City Council referred the Evanston Rental Program proposed by Alderman Rainey to the Administration and Public Works Committee for review. Staff seeks direction on next steps for this program.

For Discussion

(APW3)Steps Toward Homeownership: First-Time Homebuyer Programs, Mortgage Products and Other Strategies to Expand Homeownership for Moderate and Middle Income Households

City Council requested a report on homeownership assistance programs, including mortgage products that combine acquisition and rehab of homes and first time homebuyers programs, at its meeting on October 30, 2017. Other strategies the City can pursue to expand ownership among moderate and middle income households are also included.

For Discussion

V. COMMUNICATIONS

VI. ADJOURNMENT