



## **ADMINISTRATION & PUBLIC WORKS COMMITTEE**

**Monday, January 22, 2018  
6:00 p.m.**

**Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston  
James C. Lytle Council Chambers**

### **AGENDA**

- I. DECLARATION OF A QUORUM: ALDERMAN RAINEY, CHAIR**
- II. APPROVAL OF MINUTES OF REGULAR MEETING OF JANUARY 8, 2018**
- III. ITEMS FOR CONSIDERATION**

- (A1)** Payroll – December 25, 2017 through January 07, 2018      \$ 2,948,470.31
- (A2)** Bills List – January 23, 2018

  - FY: 2017      \$ 2,084,030.72
  - FY: 2018      \$ 616,587.34

#### **For Action**

- (A3.1) Contract for Asbestos Abatement at 721-723 Howard Street with Cove Remediation, LLC**

Staff recommends City Council authorize the City Manager to execute a contract for the Asbestos Abatement at 721-723 Howard Street (Bid 18-05) with Cove Remediation, LLC (5316 W. 12th Street, Alsip, IL), in the amount of \$38,000. Funding will be provided from the Howard Ridge TIF (Account 415.40.4218.65515-617016), which has \$1,730,000 budgeted for the Howard Street Theatre Improvement project.

#### **For Action**

**(A3.2) Change Order No. 1 to the Architectural/Engineering Services for the Gibbs Morrison Site Improvement Project with Teska Associates, Inc.**

Staff recommends that City Council authorize the City Manager to execute Change Order No. 1 with Teska Associates, Inc. (627 Grove Street, Evanston, Illinois) for Architectural/Engineering Services for the Gibbs Morrison Site Improvement Project (RFP 16-04) in the amount of \$3,640.00. This change order increases the contract amount from \$77,641.00 to \$81,281.00 and extends the contract deadline by 457 days, from June 30, 2017 to September 30, 2018. Funding for this change order is from the Capital Improvement Fund 2017 General Obligation Bonds, which has remaining balance of \$49,505 budgeted for this project.

**For Action**

**(A3.3) Change Order No. 1 to the Engineering Services Contract for the Fountain Square Renovation Project with Christopher B. Burke Engineering, Ltd.**

Staff recommends City Council authorize the City Manager to approve Change Order No. 1 to the existing engineering services contract for the Fountain Square Renovation Project (RFP 15-68) with Christopher B. Burke Engineering, Ltd (9575 W. Higgins Road, Suite 600, Rosemont, IL 60018), in the amount of \$197,906.79. This will modify the existing agreement amount from \$747,531.89 to \$945,438.68 and extend the contract deadline from June 30, 2018 to September 30, 2018. Funding is available from the Washington National TIF. Additional details can be found in the corresponding transmittal memorandum.

**For Action**

**(A3.4) Renewal of Single Source Service Agreement with Motorola, Inc. for the 911 Center**

Staff from the Police Department recommend City Council authorize the City Manager to approve the renewal of the annual single source Service Agreement with Motorola, Inc. (1309 East Algonquin Road., Schaumburg, IL 60196) for the amount of \$84,740.56. The Agreement is effective from January 1, 2018 through December 31, 2018. Funding will be provided by the Emergency Telephone System account 205.22.5150.62509 (Service Agreements & Contracts) with a Budget of \$87,000.00.

**For Action**

**(A3.5) Twelve Month Divvy Contract Extension with Motivate International Inc.**

Staff recommends that the City Council authorize the City Manager to execute a 12 month extension with Motivate International Inc. ("Motivate") to continue to operate the Divvy bicycle sharing system in Evanston. This is a partial extension of one of two 5 year extensions contemplated in the Operator Agreement between the City and Motivate (attached to this memorandum). The 12 month extension will provide additional time for Motivate and the City to build Evanston-based ridership, complete potential station relocations, and better support this mode of transportation. The adopted FY2018 budget included \$304,000 for Divvy (Account: 505.19.7005.62603).

**For Action**

**(A3.6) Use of Local Employment Program Penalty Fees – Evanston Firefighter Application Fees**

Staff and the Minority, Women & Evanston Based Enterprise Development Committee recommend that City Council approve spending Local Employment Program penalties for workforce development by financing the application and Candidate Physical Ability Test fees for local Evanston firefighter applicants.

**For Action**

**(A4) Resolution 3-R-18, Authorizing Payments Relating to the FY 2018 Capital Improvement Plan Projects be Reimbursed by the Subsequent 2018 General Obligation Bond Issuance**

Staff recommends City Council adoption of Resolution 3-R-18, authorizing payments relating to FY 2018 Capital Improvement Plan project expenditures up to \$20,777,000 be reimbursed by the subsequent 2018 General Obligation bond issuance.

**For Action**

**(A5) Resolution 5-R-18, Agreement with the Cook County Assessor's Office for Access to a Geographic Information System**

Staff recommends City Council adoption of Resolution 5-R-18, authorizing the City Manager to sign an agreement with the Cook County Assessor's Office (Assessor) for access to Geographic Information System (GIS) data. Information Technology receives an annual update of the Assessor's database which is used to augment the City's GIS database.

**For Action**

**(A6) Resolution 4-R-18, Approval and Execution of the First Addendum to the Water Supply Agreement with Morton Grove-Niles Water Commission**

Staff recommends City Council adoption of Resolution 4-R-18, authorizing the approval and execution of the first addendum to the water supply agreement between the City of Evanston and the Morton Grove-Niles Water Commission. The addendum memorializes the relevant changes in status/contract assignment, and confirms that the water commission assumes the same contractual obligations owed to the City under the 2017 water supply agreement.

**For Action**

**(A7) Ordinance 6-O-18, Real Estate Contract for the Sale of Certain City-Owned Real Property at 623-627 ½ Howard Street to Little Piggy, LLC**

Staff recommends City Council adoption of Ordinance 6-O-18, authorizing the City Manager to enter into a real estate contract for the sale of certain City-owned real property located at 623-627½ Howard Street to Little Piggy, LLC. A two-thirds majority of City Council is required to adopt Ordinance 6-O-18.

*Alderman Rainey recommends suspension of the rules for Introduction and Action at the January 22, 2018 City Council meeting.*

**For Introduction and Action**

#### **IV. ITEMS FOR DISCUSSION**

**(APW1)Ridge Avenue Corridor – Church Street to Howard Street**

Staff will present and discuss traffic issues occurring in the Ridge Avenue corridor as well as options for consideration.

**For Discussion**

**(APW2)2017 Sidewalk Complaints**

Staff recommends that City Council review the analysis of the sidewalk complaints received by the City's 311 department in 2017 and request direction.

**For Discussion**

**(APW3)Pilot Landlord Rehabilitation Assistance Program**

At its meeting on January 8, 2018, the Administrative and Public Works Committee instructed staff to develop a pilot rehabilitation assistance program for local landlords who currently provide rental units at affordable rates but need funds to improve their properties. Staff seeks feedback and direction from the Committee on the proposed program.

**For Discussion**

**(APW4)Steps Toward Homeownership: History of City of Evanston Homeownership Programs**

Staff outlines the City of Evanston's support for homeownership in past years to provide context as City Council considers potential strategies to expand homeownership for moderate and middle income households.

**For Discussion**

#### **V. COMMUNICATIONS**

#### **VI. ADJOURNMENT**