



## **CITY COUNCIL REGULAR MEETING**

**CITY OF EVANSTON, ILLINOIS  
LORRAINE H. MORTON CIVIC CENTER  
JAMES C. LYTTLE COUNCIL CHAMBERS  
Monday, February 12, 2018**

**Administration & Public Works (A&PW) Committee meets at 6 p.m.  
Planning & Development Committee (P&D) meets at 7:15 p.m.  
City Council meeting will convene at conclusion of the P&D Committee meeting.**

### **ORDER OF BUSINESS**

- (I)** Roll Call – Begin with Alderman Wilson
- (II)** Mayor Public Announcements
- (III)** City Manager Public Announcements
- (IV)** Communications: City Clerk
- (V)** Public Comment

Members of the public are welcome to speak at City Council meetings. As part of the Council agenda, a period for public comments shall be offered at the commencement of each regular Council meeting. Public comments will be noted in the City Council Minutes and become part of the official record. Those wishing to speak should sign their name and the agenda item or non-agenda topic to be addressed on a designated participation sheet. If there are five or fewer speakers, fifteen minutes shall be provided for Public Comment. If there are more than five speakers, a period of forty-five minutes shall be provided for all comment, and no individual shall speak longer than three minutes. The Mayor will allocate time among the speakers to ensure that Public Comment does not exceed forty-five minutes. The business of the City Council shall commence forty-five minutes after the beginning of Public Comment. Aldermen do not respond during Public Comment. Public Comment is intended to foster dialogue in a respectful and civil manner. Public comments are requested to be made with these guidelines in mind.

**(VI)** Special Orders of Business**SPECIAL ORDERS OF BUSINESS****(SP1) Water Fund Update**

Staff will present and provide an update on the status of Wholesale Water Customers, projects being funded by the Water Fund and the drinking water lead reduction initiative.

**For Action****(VII)** Consent Agenda and Report of Standing Committees:

Administration & Public Works	-	Alderman Rainey
Planning & Development	-	Alderman Wynne
Human Services	-	Alderman Braithwaite
Economic Development	-	Alderman Rainey
Rules	-	Alderman Rainey

**CONSENT AGENDA****(M1)** Approval of Minutes of the Regular City Council Meeting of January 22, 2018 and January 29, 2018.**For Action****ADMINISTRATION & PUBLIC WORKS COMMITTEE**

<b>(A1)</b> Payroll – January 8, 2018 through January 21, 2018	\$ 3,193,912.48
<b>(A2.1)</b> FY 2017 Bills List – February 13, 2018	\$ 3,359,819.15
FY 2018 Bills List – February 13, 2018	\$ 2,973,670.58
Credit Card Activity (not including Amazon purchases), Period ending December 31, 2017 -	
Bank of America	\$ 159,115.23
BMO (Beta testing with New Purchasing cards)	\$ 2,394.26

**For Action**

<b>(A2.2)</b> Amazon Credit Card Activity Period Ending December 31, 2017	\$ 10,571.30
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**For Action**

**(A3.1) Fuel Purchases for Six Months from Gas Depot Oil Company**

Staff recommends City Council approval of fuel purchases for the first six (6) months of Fiscal Year 2018 in the amount of \$450,000.00 from Gas Depot Oil Company (8930 N. Waukegan Road, Suite 230, Morton Grove, IL 60053). The Gas Depot Oil Company is the current Northwest Municipal Conference Bid winner through July 5, 2018 for all grades and types of fuels that are utilized by city vehicles. Funding for this purchase will be from the Major Maintenance, Materials to Maintain Autos Fund (Account 600.19.7710.65035), with a FY18 budget of \$1,100,000. Present fuel prices are \$2.11/gallon for 87 octane gasoline and \$2.40/gallon for bio-diesel.

**For Action****(A3.2) 2018 New Tire Purchases from Wentworth Tire Service**

Staff recommends City Council approval of tire purchases for the twelve (12) months in Fiscal Year 2018 in the amount of \$75,000.00 from Wentworth Tire Service (300 North York Road, Bensenville, IL). Wentworth Tire Service is an authorized distributor of tires within the Illinois State Contract # 7129. Funding is provided from Fleet Services/Tires and Tubes (Account 600.26.7710.65065), with a FY18 budget of \$100,000. \$75,000.00 is requested for the purchasing of new tires, and the remaining \$25,000.00 of the tire budget is for tire repair services (tire mounting, tire dis-mounting, road repairs, and service calls for the same time period) as a separate contract.

**For Action****(A3.3) One-Year Renewal for Tire Repair Services with Wentworth Tire Service**

Staff recommends City Council approval for the City Manager to authorize a one (1) year renewal for tire repair and recap services in the amount of \$24,672 with Wentworth Tire Service (300 North York Road, Bensenville, IL). This will be the second (2<sup>nd</sup>) and final renewal on this contract from January 1, 2018 through December 31, 2018. Funding is provided from Fleet Services/Tires and Tubes (Account 600.26.7710.65065), with a FY18 budget of \$100,000.

**For Action****(A3.4) One-Year Contract Renewal for Testing, Repair & Certification of Fire Apparatus and Aerial Devices**

Staff recommends City Council approval of a one year contract extension (RFP 15-30) to Global Emergency Products (1401 N. Farnsworth Avenue, Aurora, IL 60505) in the amount of \$72,300.00, to provide the required annual inspections and repairs for heavy fire apparatus vehicles assigned to Evanston Fire Department. This will be the third and final renewal. There is no cost increase from the last renewal. Funding will be from Account 600.19.7710.65060 with a FY18 Budget of \$1,050,000.

**For Action**

**(A3.5) Contract with Structures Construction LLC for Construction Services for the Howard Street Theatre**

Staff recommends that City Council authorize the City Manager to execute a contract to provide construction services for the Howard Street Theatre with Structures Construction LLC (2300 W. Diversey Avenue, Chicago, IL 60647) in the amount of \$1,385,469.00. Funding for this project will be provided from Capital Improvement Program (CIP) Howard-Ridge TIF funds (Account 415.40.4218.65515 – 617016), which has an FY 2018 budget allocation of \$1,756,058.00. The Howard Ridge TIF will issue debt and will pay the debt service costs for the architectural and construction costs for this project.

**For Action**

**(A3.6) Contract with Carollo Engineers, Inc. for West Plant Filter Study**

Staff recommends City Council authorize the City Manager to execute a contract for the West Filter Plant Study (RFP 17-58) with Carollo Engineers, Inc. (8600 W. Bryn Mawr Avenue, Suite 900N, Chicago, IL 60631) in the amount of \$126,033.00. Funding for the study will be provided from the Water Fund (Account 510.40.4200.62180). This project was budgeted at \$150,000.00 in FY 2018.

**For Action**

**(A3.7) One-Year Renewal Agreement with Harris Computer Systems for NorthStar Utility Billing Software**

Staff recommends that City Council authorize the City Manager to execute a renewal of the annual sole source maintenance and support agreement for the term March 1, 2018 through February 28, 2019 with Harris Computer Systems (1 Antares Drive, Suite 400, Ottawa, Ontario) for Harris NorthStar Utility Billing software, in the amount of \$41,289.90. Funding for this purchase will be from Account 510.40.4225.62340 which has an allocation of \$45,000.00. This account has a YTD balance of \$183,200.00.

**For Action**

**(A3.8) Contract with ADS Environmental Services for 2018 Sewer Flow Monitoring**

Staff recommends that City Council authorize the City Manager to execute a contract for the 2018 Sewer Flow Monitoring (Bid No. 18-03) with ADS Environmental Services (340 The Bridge Street, Suite 204, Huntsville, AL 35806) in the amount of \$38,000.00. Funding for this project is from the Sewer Fund, Account 515.40.4531.62180, which has an FY 2018 budget of \$75,000.00.

**For Action**

**(A3.9) Five-Year Contract with Great Lakes Recycling, Inc. d/b/a Simple Recycling for Collection of Soft Recyclables**

Staff recommends that City Council authorize the City Manager to execute a five-year contract for residential soft recycling services with Great Lakes Recycling, Inc. d/b/a Simple Recycling (5425 Naiman Parkway, Solon, OH). The proposal would allow residents of single family homes or buildings of 5 units or less the ability to recycle a multitude of materials on a weekly basis. The services will not require any City funding, as the company will furnish all containers and vehicles needed for curbside pickups.

**For Action**

**(A3.10) Approval of the Estimated Annual User Charge for 2018 with the MWRDGC for Disposal of Sludge Generated as Part of the Water Treatment Process**

Staff recommends City Council approval of the Estimated Annual User Charge for 2018 with the Metropolitan Water Reclamation District of Greater Chicago (MWRDGC) for Disposal of Sludge generated as part of the water treatment process in the amount \$180,086.68. Four payments of \$45,021.67 will be made beginning in February 2018 and ending November 2018. Funding for this work will be from the Water Fund, Account 510.40.4220.62420. This account has a budget of \$300,000.00 allocated for MWRDGC sludge disposal fees. The YTD account balance equals \$300,000.00.

**For Action**

**(A3.11) Contract with Oxcart Permits System, LLC for Online Application and Processing of Oversize and Overweight Truck Permits**

Staff recommends the City Council authorize the City Manager to execute an on-line application and processing contract for oversize and overweight truck permits with Oxcart Permits System, LLC., (440 W Colfax, Suite 2384, Palatine, IL 60078) pending approval of Ordinance 9-O-18 – Permits for Excessive Weight and Size. Under the agreement, Oxcart will process the applicants permit, issue such permits after staff review and approval of the application, collect the permit fees and service charges from the applicant, and reimburse the City the fees collected on a monthly basis.

**For Action**

**(A3.12)Revision of Street Sweeping Schedule**

Public Works Agency staff recommends revising the street cleaning schedule in 2018 to eliminate the special cleaning areas in Zone 4, changing the days that streets in Zone 4 are cleaned to the fourth Tuesday/Wednesday of the month, and reduce the number of residential streets that are cleaned overnight (4AM to 7AM). Staff also recommends revising the street cleaning schedule to a Tuesday/Wednesday schedule for Zone 3 in 2019, Zone 2 in 2020 and Zone 1 in 2021. The estimated cost of \$3,000 to purchase stickers to reflect the proposed changes on the existing signs would be funded from Account 100.40.4105.65515/Public Works Agency-Other Improvements with a FY18 Budget of \$3,000.

**For Action****(A3.13)Change Order Number 3 to Contract with Thieneman Construction, Inc. for the Water Treatment Plant Reliability Improvements Construction**

Staff recommends that City Council authorize the City Manager to execute Change Order No. 3 for the Water Treatment Plant Reliability Improvements Project with Thieneman Construction, Inc. (17219 Foundation Parkway, Westfield, IN 46074) for a deduction of \$4,531.44 to the current contract amount to account for various minor changes to the work throughout the construction. This change order will decrease the total contract amount from the current contract price of \$1,289,721.00 to \$1,285,189.56, and extends the date of final completion date from October 29, 2017 to November 17, 2017.

**For Action****(A3.14)Change Order Number 5 to the Contract with Structures Construction LLC for Dempster Beach Office Renovations**

Staff recommends City Council authorize the City Manager to execute Change Order 5 to the Dempster Beach Office Renovations contract (Bid No. 17-40) with Structures Construction LLC (2300 W. Diversey Avenue, Chicago, IL) in the amount of \$4,830. This will increase the overall contract amount from \$276,319 to \$281,149. There is no time extension associated with this change order. Funding will be provided from the Capital Improvement Program 2017 General Obligation Bonds, which has a budget of \$300,000 for this project (Account No. 415.40.4117.65515 – 617015).

**For Action**

**(A3.15) Change Order Number 2 to the Contract with SmithGroup JJR for the Church Street South Pier Reconstruction**

Staff recommends that City Council authorize the City Manager to execute Change Order No. 2 with SmithGroup JJR (35 E. Wacker, Suite 2200, IL 60601), for Engineering Services for the Church Street South Pier Reconstruction Project (RFP 16-13) in the amount of \$8,000. This change order increases the contract amount from \$90,500.00 to \$98,500.00 and extends the contract deadline by 455 days, from December 31, 2017 to March 31, 2019. Funding will be provided from the Capital Improvement Program 2018 General Obligation Bonds (Account 415.40.4118.62145 – 418017). This project was budgeted at \$625,000 in FY18.

**For Action**

**(A4) Resolution 9-R-18, Authorizing the Execution and Approval of A Memorandum of Understanding between the City and the Morton Grove/Niles Water Commission**

Staff recommends City Council adoption of Resolution 9-R-18, authorizing the approval and execution of the attached Memorandum of Understanding between the City of Evanston and the Morton Grove-Niles Water Commission for the construction and operation of an intermediate booster pump station located at 2525 Church Street.

**For Action**

**(A5) Resolution 2-R-18, Approving Release of Certain Closed Session Minutes**

Staff recommends City Council approval of Resolution 2-R-18, releasing certain closed session meeting minutes and finding that a need still exists for confidentiality as to the remaining minutes. The City is furthering its efforts to provide access to information and openness in government through the appropriate release of closed session minutes of the City Council.

**For Action**

**(A6) Resolution 6-R-18, Authorizing the Appointment of an Interim Chief Financial Officer and Interim Treasurer for the City of Evanston**

Staff recommends City Council adopt Resolution 6-R-18, appointing Ashley King as Interim Chief Financial Officer and Interim Treasurer.

**For Action**

**(A7) Ordinance 19-O-18, Updating Authorized Signatories and Financial Institutions for Deposits/Investments of City Funds**

Staff recommends City Council adopt Ordinance 19-O-18, adding Ashley King, Budget Manager and Interim Chief Financial Officer/Treasurer, and Andrew Villamin, Accounting Manager, as a depository signature.

**For Introduction**

**(A8) Ordinance 20-O-18, Amending City Code to Allow for One-Way Traffic Flow During Willard School Drop-Off and Pick-Up Hours on Hurd Street and Central Park Avenue**

Staff recommends City Council adoption of Ordinance 20-O-18, amending City Code Section 10-11-4, Schedule IV (A) to establish one-way south traffic on Hurd Street between Isabella Street and Park Place, and one-way north traffic on Central Park Avenue between Park Place and Isabella Street adjacent to Willard Elementary School during drop-off and pick-up hours. Funding for signage will be through the General Fund-Traffic Control Supplies (Account 100.40.4520.65115), with a FY 2018 budget of \$58,000.

**For Introduction**

**(A9) Ordinance 9-O-18, Amending City Code Section 10-1-9-4, "Permits for Excessive Weight and Size"**

Staff recommends that City Council adopt Ordinance 9-O-18, amending Section 10-1-9-4, of the City Code to establish permits and applicable fees for excessive vehicle weight and size in accordance with limitations set forth in 625-ILCS 5/15 - 100 of the Illinois Vehicle Code. *Staff recommends suspension of rules for Introduction and Action of this Ordinance at the February 12, 2018 City Council meeting.*

**For Introduction and Action**

**(A10) Ordinance 10-O-18, Amending City Code to Include Civil Restitution**

City staff recommends City Council adoption of Ordinance 10-O-18 to amend City Code Subsection 1-4-1, "General Penalties," to include civil restitution by order of Court. This ordinance adds civil restitution to the penalties available for City Code violations, and allows a Court to order restitution beyond the maximum fine amount. Civil restitution may only be ordered by a Court after a finding of guilt or a guilty plea by a defendant.

**For Introduction**

**(A11) Ordinance 23-O-18, Amending City Code Section 3-4-6(D) to Decrease the Number of Class D Liquor Licenses for Yahala Inn**

Staff recommends City Council adoption of Ordinance 23-O-18, amending City Code Subsection 3-4-6-(D) to decrease the number of authorized Class D liquor licenses from fifty-one (51) to fifty (50) for 811 Church LLC dba Yahala Inn, as the business is closed. *Staff recommends suspension of the rules for Introduction and Action at the February 12, 2018 City Council meeting.*

**For Introduction and Action**



**(A12) Ordinance 24-O-18, Amending City Code Section 3-4-6(D) to Increase the Number of Class D Liquor Licenses for Good to Go**

Local Liquor Commissioner recommends City Council adoption of Ordinance 24-O-18, amending City Code Subsection 3-4-6-(D) to increase the number of Class D Liquor Licenses from fifty (50) to fifty-one (51) and permit issuance of a Class D license to Good to Go Jamaican Cuisine, LLC dba Good to Go located at 711 Howard Street.

**For Introduction**

**(A13) Ordinance 26-O-18, Amending City Code Section 3-4-6(F) to Increase the Number of Class F Liquor Licenses for the Target Store located at 1616 Sherman Avenue**

Local Liquor Commissioner provides a recommendation to City Council regarding the adoption of Ordinance 26-O-18, amending City Code Subsection 3-4-6-(F) to increase the number of authorized Class F liquor licenses from nine (9) to ten (10), and permit issuance of a Class F license to Target Corporation dba Target Store T3283 located at 1616 Sherman Avenue.

**For Introduction**

**(A14) Ordinance 28-O-18, Amending City Code Section 10-11-1 Reducing the Speed Limit on Ridge Avenue between Howard Street and Emerson Street from 30 MPH to 25 MPH**

Staff recommends that City Council adopt Ordinance 28-O-18 to reduce the speed limit on Ridge Avenue between Emerson Street and Howard Street to 25 mph. Staff also recommends the City Council authorize the City Manager to: 1) direct the Evanston Police Department to provide targeted enforcement of traffic regulations within the Ridge Avenue Corridor, and 2) implement split phasing of the traffic signals at the Ridge/Lake intersection on a trial basis. Funding for the estimated \$10,000 to implement the split phasing of the traffic signals at the Ridge / Lake Intersection will be from Account 100.40.4520.65115, which has an FY 2108 budget allocation of \$58,000. *Staff further recommends suspension of rules for Introduction and Action at the February 12, 2018 City Council meeting.*

**For Introduction and Action**

## **PLANNING & DEVELOPMENT COMMITTEE**

**(P1) Resolution 10-R-18, Granting Municipal Use Exemption for Public Utility (Water Pump Station) at 2525 Church Street**

Staff and the Design and Project Review Committee (DAPR) recommend approval of Resolution 10-R-18 granting a Municipal Use Exception for the location of a Public Utility at 2525 Church Street in the OS Open Space District, where Public Utilities are neither a permitted or special use.

**For Action**

**(P2) Ordinance 21-O-18, Special Use Permit for a Special Educational Institution – Public in the I2 General Industrial Zoning District**

The Zoning Board of Appeals and City staff recommend adoption of Ordinance 21-O-18 granting special use approval for a Special Educational Institution-Public in the I2 General Industrial Zoning District in order to operate a high-school for students with behavioral and emotional needs. The applicant has complied with all zoning requirements and meets all of the standards for a special use for this district.

**For Introduction**

**(P3) Ordinance 14-O-18, Granting a Special Use for a Type 2 Restaurant, Rubie's, at 1723 Simpson Street**

The Zoning Board of Appeals and City staff recommend adoption of Ordinance 14-O-18 granting special use approval for a Type 2 Restaurant, Rubies, at 1723 Simpson Street in the B1 Business District. This recommendation is conditional on the replacement of the building's glass block windows with unobstructed transparent glass and removal of iron bars on windows and doors. The applicant has complied with all zoning requirements and meets all of the standards for a special use in this district. This Ordinance was held at committee for Introduction on January 22, 2018 until February 12, 2018.

**For Introduction**

**(P4) Ordinance 13-O-18, Granting a Special Use and Major Variations for the Expansion of a Religious Institution at 2014 Orrington Avenue in the R1 Single Family Residential District**

The Zoning Board of Appeals and City staff recommend adoption of Ordinance 13-O-18 granting special use approval for the expansion of a Religious Institution, Lubavitch Chabad of Evanston, Inc., and major zoning relief for a third story addition, in the R1 Single Family Residential District. The applicant has complied with all zoning requirements and meets all of the standards for special use and major variations for this district.

**For Action**

## **ECONOMIC DEVELOPMENT COMMITTEE**

**(O1) Storefront Modernization Program Amendments**

Staff recommends restructuring the Storefront Modernization Program guidelines for Fiscal Year 2018 to provide a targeted and equitable eligibility tier that would provide 100% funding up front for façade renovations within the city's Neighborhood Stabilization Program geography. Up to \$100,000 in funding is to be provided by the Business District Improvement Fund (Account 100.15.5300.65522) for the Storefront Modernization Program for 2018.

**For Action**

**(O2) Storefront Modernization Program Application for Linmay Studio at 525 Kedzie Street**

Staff and Economic Development Committee recommend approval of financial assistance on a 50/50 cost-sharing basis through the Storefront Modernization Program to Linmay Studio at 525 Kedzie Street in an amount not to exceed \$696.66 for improved signage. Funding will be from the Economic Development Business District Improvement Fund (Account 100.21.5300.65522). The approved Fiscal Year 2018 Budget allocated a total of \$250,000 for this account to fund both the Storefront Modernization and Great Merchant Grant programs. To date, \$0 has been spent from this account, leaving \$250,000 available for expenditure.

**For Action**

**(O3) Entrepreneurship Support Program Application – Lashing Out!**

Staff and Economic Development Committee recommend approval of financial assistance through the Entrepreneurship Support Program for up to \$1,000 in assistance with City permitting and licensing and up to \$2,500 for equipment, work space, and certifications for Lashing Out. Funding will be from the Economic Development Business Retention/Expansion Fund (Account 100.21.5300.62662). The approved Fiscal Year 2018 Budget allocated a total of \$150,000 for this account. To date, \$1,800 has been spent or encumbered from the account, leaving \$148,200 available for expenditure.

**For Action**

## **APPOINTMENTS**

**(APP1) For Appointment:**

Mental Health Board  
Mental Health Board

Jackie Haimes  
George Hall

**For Action**

**(VIII) Call of the Wards**

(Aldermen shall be called upon by the Mayor to announce or provide information about any Ward or City matter which an Alderman desires to bring before the Council.) {Council Rule 2.1(10)}

**(IX) Executive Session**

**(X) Adjournment**

**MEETINGS SCHEDULED THROUGH FEBRUARY 2018**

## Upcoming Aldermanic Committee Meetings

2/19/2018	7:00 PM	City Council
2/20/2018	7:00 PM	Housing & Community Development Act Committee
2/21/2018	6:30 PM	M/W/EBE Committee
2/26/2018	6:00 PM	Administration & Public Works, Planning & Development, City Council
2/28/2018	7:00 PM	Economic Development Committee

Information is available about Evanston City Council meetings at: [www.cityofevanston.org/citycouncil](http://www.cityofevanston.org/citycouncil). Questions can be directed to the City Manager's Office at 847-866-2936. The City is committed to ensuring accessibility for all citizens. If an accommodation is needed to participate in this meeting, please contact the City Manager's Office 48 hours in advance so that arrangements can be made for the accommodation if possible.