



ADMINISTRATION & PUBLIC WORKS COMMITTEE

**Monday, February 26, 2018
6:00 p.m.**

**Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston
James C. Lytle Council Chambers**

AGENDA

- I. DECLARATION OF A QUORUM: ALDERMAN RAINEY, CHAIR**
- II. APPROVAL OF MINUTES OF REGULAR MEETING OF FEBRUARY 12, 2018**

III. ITEMS FOR CONSIDERATION

- (A1)** Payroll – January 22, 2018 through February 4, 2018 \$ 3,079,462.01
- (A2)** Bills List – February 27, 2018 \$ 1,520,935.04

For Action

(A3.1) Pilot Landlord Rehabilitation Assistance Program

Staff recommends City Council approval of a Pilot Landlord Rehabilitation Assistance Program to support improvements and repairs for rental units that are committed to be rented to households earning 60% of AMI. The proposed program budget is \$200,000 for the 2018 fiscal year and will be provided from the Affordable Housing Fund. Funding will be from the Affordable Housing Fund (Account 250.21.5465.65535). The Affordable Housing Fund has a current uncommitted cash balance of approximately \$800,000.

For Action

(A3.2) Purchase of Police, Fire & Administrative Service Vehicles from Currie Motors

Staff recommends City Council approval of the purchase of seven (7) Ford SUVs and (1) Chevrolet SUV outfitted with lights, sirens and other necessary equipment for operations. Four (4) Fords and one (1) Chevrolet will be allocated to the Evanston Police Department Field Operations Division, two (2) Ford will be allocated to the Fire Department Administration Division and one (1) Ford will be allocated to the Administrative Services Department Facilities Division. The replacement vehicles will be purchased from Currie Motors (9423 W. Lincoln Highway, Frankfort, IL 60423) in the amount of \$238,418.89. Funding for the vehicles will be from the Equipment Replacement Fund (Account 601.19.7780.65550) in the amount of \$238,418.89, which has a budgeted amount of \$1,522,977.

For Action

(A3.3) One Year Contract Renewal for Purchase of Emergency Lighting & Sirens from Havey Communications Inc.

Staff recommends City Council approval of a one (1) year contract renewal for the purchase of emergency lighting, sirens and after-market products and services in the amount of \$80,960.00 to Havey Communications Inc. (28835 Herky Drive # 117, Lake Bluff, IL 60044). Funding will be as follows: \$40,480 from Account 600.19.7710.65060, with a FY18 budget of \$1,050,000, and \$40,480 from Account 601.19.7780.65550, with a FY18 budget of \$1,522,977.

For Action

(A3.4) Criminal History Applicant Eligibility Policy

Staff submits for City Council the City of Evanston Criminal History Applicant Eligibility Policy to accept and place on file. Pursuant to Alderman Fleming's request, City staff met with Alderman Fleming and interested community members to review current hiring policies related to prospective applicants with criminal records and to update the policy in conformance with best practices.

For Action: Accept and Place on File

(A3.5) Utility Bill Reimbursement Policy

Staff recommends City Council accept and place on file the proposed Reimbursement and Payment Policy. Staff modeled the proposed policy based on Illinois Administrative Code which establishes that all complaints for the recovery of damages shall be filed within a maximum two (2) year time limit from the time that the produce, commodity or services as to which the complaint is made was furnished or performed.

For Action: Accept and Place on File

(A3.6) One Year Contract Extension with G & L Contractors for 2018 Debris Hauling

Staff recommends that City Council authorize the City Manager to execute a one year contract extension for debris hauling with G & L Contractors (7401 N St. Louis Ave Skokie, IL) in the amount of \$81,000.00. This contract award is part of a bid let by the Municipal Partnering Initiative (MPI). Funding will be as follows: \$38,000 budgeted from the Water Fund (Account 510.40.4540.62415), \$38,000 budgeted from the Sewer Fund (Account 515.40.4530.62415), and \$5,000 budgeted from the General Fund (Account 100.40.4510.62415).

For Action

(A3.7) One Year Contract Extension for the Purchase of Granular Materials from G & L Contractors

Staff recommends that City Council authorize the City Manager to execute a one-year contract extension for the purchase of Granular Materials with G & L Contractors (7401 N. St. Louis Ave, Skokie, IL) in the amount of \$37,000. This contract award is part of a bid let by the Municipal Partnering Initiative (MPI). Purchase of materials under this contract will be funded as follows: \$21,000 from the Water Fund, Account 510.40.4540.65055, with a budget of \$150,000; and \$16,000 from the Sewer Fund, Account 515.40.4530.65055, with a budget of \$43,000.

For Action

(A3.8) Contract with Monson Nicholas Inc. for Service Center Parking Deck Restoration

Staff recommends City Council authorize the City Manager to execute a contract for Service Center Parking Deck Restoration (Bid 18-02) with Monson Nicholas Inc. (714 North Yale Avenue, Villa Park, IL) in the amount of \$526,074.00. Funding will be provided from the Capital Improvement Program (CIP) 2018 General Obligation Bonds: \$500,000 from Account 415.40.4118.65515-617023 with FY18 budget of \$500,000, and \$26,074 from Account 415.40.4118.65515-617023 with FY18 budget of \$30,000.

For Action

(A3.9) Contract with Sumit Construction Company, Inc. for Lovelace Park Pond Rehabilitation

Staff recommends the City Council authorize the City Manager to execute a contract for the Lovelace Park Pond Rehabilitation (Bid 18-06) with Sumit Construction Company, Inc. (4150 West Wrightwood Avenue, Chicago, IL) in the amount of \$107,000.00. Funding will be provided from the Capital Improvement Program 2016 General Obligation Bonds in the amount of \$100,000 (Account 415.40.4116.65515-518004) with a budget of \$100,000, and from the 2018 General Obligation Bonds in the amount of \$7,000 (Account 415.40.4118.65515-518004) with a budget of \$15,000.

For Action

(A3.10) Lovelace Tennis Court Rehabilitation

Staff recommends the City Council authorize the City Manager to proceed with the Lovelace Tennis Court Rehabilitation for construction in 2018. While not budgeted in 2018, funding for this proposed project will be provided from the Capital Improvement Program (CIP) 2018 General Obligation (G.O.) Bonds - Facilities Contingency with a 2018 budgeted amount of \$450,000.

For Action

(A3.11) Sole Source Contract with Designs 4 Dignity for Interior Design Services for the Fleetwood-Jourdain Community Center

Staff recommends that City Council authorize the City Manager to execute a sole source contract to provide interior design services for the Fleetwood-Jourdain Community Center with Designs 4 Dignity (445 N. Wells, Suite 402, Chicago, IL 60654) in the amount of \$35,000.00. Funding for this project will be provided from the Good Neighbor Fund (Account 415.40.4218.62145 – 618008), which has an FY 2018 budget allocation of \$325,000.00 for this project.

For Action

(A3.12) Contract with Bulley & Andrews for Construction Management Services for the Robert Crown Community Center, Ice Complex and Library

Staff recommends that City Council authorize the City Manager to execute a contract to provide construction management services for the Robert Crown Community Center, Ice Complex and Library (RFP 17-57) with Bulley & Andrews (1755 W. Armitage Avenue, Chicago, IL 60622). The initial contract recommendation is for pre-construction services only in the amount of \$41,510.00. A recommendation for construction services will occur upon successful completion of the pre-construction phase, completion of the project's design documentation and negotiation of the construction price. Funding for this project will be provided from Capital Improvement Program (CIP) 2018 General Obligation Bonds (Account 415.40.4118.65515 – 616017).

For Action

(A4) Ordinance 34-O-18, Authorizing the City to Borrow Funds from the Illinois Environmental Protection Agency Public Water Supply Loan Program

Staff recommends City Council adopt Ordinance 34-O-18 authorizing the City to borrow funds from the Illinois Environmental Protection Agency (IEPA) Public Water Supply Loan Program for the construction of the Clearwell 9 Replacement Project. This ordinance authorizes the City to borrow up to \$25,000,000. The debt service will be paid from the Water Fund.

For Introduction

(A5) Ordinance 11-O-18, Amending City Code Title 1, Chapter 11 to Update Operational Functions with the Finance Division

City staff recommends City Council adoption of Ordinance 11-O-18 which amends Title 1, Chapter 8 of the City Code to reflect current City operations with respect to the Finance Division.

For Introduction

(A6) Ordinance 32-O-18, Decreasing the Number of Class D Liquor Licenses for Kabul House located at 2424 Dempster Street

Staff recommends City Council adoption of Ordinance 32-O-18, amending City Code Subsection 3-4-6-(D) to decrease the number of authorized Class D liquor licenses from fifty-one (51) to fifty (50). Kabul House located at 2424 Dempster Street is not renewing its liquor license. *Staff recommends suspension of the rules for Introduction and Action at the February 12, 2018 City Council meeting.*
For Introduction and Action

(A7) Ordinance 31-O-18, Amending City Code Section 3-4-6 By Creating the New Class X Liquor License

Local Liquor Commissioner recommends City Council to adopt Ordinance 31-O-18, amending City Code Section 3-4-6 by creating the new Class X Liquor License. Ordinance 31-O-18 was prepared to allow arts and crafts studios the sale of beer and wine for on-site consumption.
For Introduction

(A8) Ordinance 33-O-18, Amending City Code Section 3-4-6 By Creating the New Class F-2 Liquor License

Local Liquor Commissioner and staff recommend City Council adopt Ordinance 33-O-18, amending City Code Section 3-4-6 creating the new Class F-2 Liquor License for a retail liquor dealer/gourmet food and amenity store.
For Introduction

IV. ITEMS FOR DISCUSSION

(APW1) Steps Toward Homeownership: Update on Homeownership Resources and Small Lot Housing

Staff provides updated information on resources available to moderate and middle income households seeking to purchase homes in Evanston. Staff is developing a web page with information about mortgage products, pre-purchase counseling and other resources, and will discuss additional strategies to expand ownership among moderate and middle income households.
For Discussion

V. COMMUNICATIONS

VI. ADJOURNMENT