



## **CITY COUNCIL REGULAR MEETING**

**CITY OF EVANSTON, ILLINOIS  
LORRAINE H. MORTON CIVIC CENTER  
JAMES C. LYTTLE COUNCIL CHAMBERS  
Monday, March 12, 2018**

**Administration & Public Works (A&PW) Committee meets at 6 p.m.  
Planning & Development Committee (P&D) meets at 7:15 p.m.  
City Council meeting will convene at conclusion of the P&D Committee meeting.**

### **ORDER OF BUSINESS**

- (I)** Roll Call – Begin with Alderman Revelle
- (II)** Mayor Public Announcements
- (III)** City Manager Public Announcements  
Farewell to Corporation Counsel, W. Grant Farrar

**(IV)** Communications: City Clerk

**(V)** Public Comment

Members of the public are welcome to speak at City Council meetings. As part of the Council agenda, a period for public comments shall be offered at the commencement of each regular Council meeting. Public comments will be noted in the City Council Minutes and become part of the official record. Those wishing to speak should sign their name and the agenda item or non-agenda topic to be addressed on a designated participation sheet. If there are five or fewer speakers, fifteen minutes shall be provided for Public Comment. If there are more than five speakers, a period of forty-five minutes shall be provided for all comment, and no individual shall speak longer than three minutes. The Mayor will allocate time among the speakers to ensure that Public Comment does not exceed forty-five minutes. The business of the City Council shall commence forty-five minutes after the beginning of Public Comment. Aldermen do not respond during Public Comment. Public Comment is intended to foster dialogue in a respectful and civil manner. Public comments are requested to be made with these guidelines in mind.

One citizen spoke in opposition on revisions relating to the public pan handling ordinance

One citizen spoke about the Robert Crown Project and the Library Parking Lot

One citizen spoke in support of ordinance 42 –O-18, pilot rehabilitation program

and in opposition of the senior citizens and disability increase in taxi fairs  
 One citizen spoke about Harley Clark restoration project  
 One citizen spoke about the equal treatment of inland property owners compared to lake property owners

(VI) Special Orders of Business

## **SPECIAL ORDERS OF BUSINESS**

**(SP1) Ordinance 42-O-18, Lease of City-Owned Property Located at 2603 Sheridan Rd. to Evanston Lake House and Gardens**

Staff submits for City Council consideration adoption of Ordinance 42-O-18, authorizing the City Manager to execute a lease of City-owned real property (known as the Harley Clarke Mansion) located at 2603 Sheridan Road with Evanston Lake House and Gardens (ELHG). The lease is for 40 years and ELHG will be required to raise \$2 million in funding over three years and then make code-related improvements to the mansion, opening the property for public use by May 2023. A two-thirds majority of City Council is required to adopt Ordinance 42-O-18.

**For Introduction**

Motion made to introduce item.

Passed 6-1.

Alderman Rainey Voted No.

(VII) Consent Agenda and Report of Standing Committees:

Administration & Public Works	-	Alderman Rainey
Planning & Development	-	Alderman Wynne
Human Services	-	Alderman Braithwaite
Economic Development	-	Alderman Rainey

## **CONSENT AGENDA**

**(M1)** Approval of Minutes of the Regular City Council Meeting of February 26, 2018.

**For Action**

Approved on Consent Agenda.

## **ADMINISTRATION & PUBLIC WORKS COMMITTEE**

**(A1)** Payroll – February 5, 2018 through February 18, 2018                      \$ 3,309,410.71

**(A2.1)** Bills List – March 13, 2018    \$ 2,946,656.87

Credit Card Activity (not including Amazon purchases) –

Period Ending January 31, 2018

Bank of America

\$ 154,726.19

BMO

\$ 3,642.38

**For Action**

Passed 7-0

**(A2.2)** Amazon Credit Card Activity – Ending January 31, 2018 \$ 12,469.91

**For Action**

Passed 6-0-1

Alderman Suffredin Abstained.

**(A3.1) Pilot Landlord Rehabilitation Assistance Program**

Staff presents for City Council's consideration a Pilot Landlord Rehabilitation Assistance Program to support improvements and repairs for rental units that are committed to be rented to households earning 60% of AMI. The proposed program budget is \$200,000 for the 2018 fiscal year and will be provided from the Affordable Housing Fund. Funding will be from the Affordable Housing Fund (Account 250.21.5465.65535). The Affordable Housing Fund has a current uncommitted cash balance of approximately \$800,000.

**For Action**

Approved on Consent Agenda.

**(A3.2) Sidewalk Café Application for Pono Ono Poke at 1630 Chicago Avenue**

Staff recommends City Council approval of first-time application for a sidewalk café permit for Pono Ono Poke, a Type 2 restaurant located at 1630 Chicago Avenue. The sidewalk café will consist of three tables with four seats each for a seating capacity of 12. The café will operate 11:00 a.m. – 10:00 p.m. daily.

**For Action**

Approved on Consent Agenda.

**(A3.3) Sole Source Purchase of Cisco Systems Network Switches**

Staff recommends City Council authorize the City Manager to purchase Cisco Systems Network Switches from Sentinel Technologies, Inc. (2550 Warrenville Road, Downers Grove, IL 60515). The cost of the hardware, software, and support/maintenance is \$304,029. The cost will be paid over three years. Year 1 cost is \$101,343, Year 2 cost is \$101,343, and Year 3 cost is \$101,343. The three-year payment plan is facilitated by Cisco Systems Capital Corporation (De Lage Landen Public Finance, LLC). The funding for this project will derive from the Capital Improvements Program 2017 General Obligation Bonds (Account 415.40.4117.65515 - 117003) which has a budget of \$125,000 and has a current balance of \$107,341.98. Year two and year three payments will use future CIP funds for this purpose.

**For Action**

Approved on Consent Agenda.

**(A3.4) 2018 Special Events Calendar**

Staff recommends approval of the 2018 calendar of special events, contingent upon compliance of all requirements as set forth by the Special Event Policy & Guidelines. This year's calendar includes four new events: a marshmallow drop at James Park, the Evanston Green Ball at the Ladd Arboretum, a two date concert series at Canal Shores and a two date block party on Dempster, between Chicago and Hinman. Lakefront park events of 100 participants or more and non-lakefront park events of 250 participants or more were approved at the Human Services Committee meeting on March 5, 2018. Non-park events with 250 participants or more and/or requiring a street closure, (with exception of block parties) require Administration and Public Works Committee. Costs for city services provided for events require a 100% reimbursement from the sponsoring organization or event coordinator. These fees are waived for City events and City co-sponsored events.

**For Action**

Approved on Consent Agenda.

**(A3.5) One-Year Contract Extension with J.A. Johnson Paving Company for Pavement Patching**

Staff recommends that City Council authorize the City Manager to execute a one year contract extension for pavement patching with J.A. Johnson Paving Company (1025 E. Addison Ct., Arlington Heights, IL) in the amount of \$600,000.00. This contract award is part of a bid let by the Municipal Partnering Initiative (MPI). Funding for this service will be from the Capital Improvement Fund (Account 415.40.4118.65515 - 418017) which has \$600,000 budgeted for the supplemental patching program in 2018.

**For Action**

Approved on Consent Agenda.

**(A3.6) One-Year Single Source Contract for Purchase of Concrete from Ozinga Ready Mix Concrete Inc.**

Staff recommends the City Council authorize the City Manager to execute a one year single source contract for the purchase of concrete and flowable fill with Ozinga Ready Mix Concrete Inc. (2222 South Lumber Street, Chicago, IL) in the amount of \$42,500. Funding for the purchase of the concrete will be from the General Fund in the amount of \$20,000, the Water Fund in the amount of \$14,900 and the Sewer Fund in the amount of \$7,600. The specific accounts and unencumbered account balances are shown in the transmittal memorandum.

**For Action**

Approved on Consent Agenda.

**(A3.7) One-Year Single Source Contract for Purchase of Hot Mix Asphalt from Builders Asphalt**

Staff recommends that City Council authorize the City Manager to execute a one-year single source contract for the purchase of Hot Mix Asphalt with Builders

Asphalt (4413 Roosevelt Road Suite 108, Hillside, IL 60162) in the amount of \$43,300. Funding for this purchase will be from the General Fund in the amount of \$33,300, the Water Fund in the amount of \$7,600 and the Sewer Fund in the amount of \$2,400. The specific accounts and unencumbered account balances are shown in the transmittal memorandum.

**For Action**

Approved on Consent Agenda.

**(A3.8) Contract with Landscape Concepts Management, Inc. for the 2018 Green Bay Road Landscape Maintenance**

Staff recommends City Council authorize the City Manager to execute a contract for the 2018 Green Bay Road Landscape Maintenance contract to the low bidder, Landscape Concepts Management, Inc., (31745 Alleghany Rd., Grayslake, IL, 60030) in the amount of \$27,744.00. Funding for this project is included in the proposed FY 2018 General Fund budget (Account 100.40.4330.62195), which has a total allocation of \$142,000.00. The remaining budget in this account is \$142,000.

**For Action**

Approved on Consent Agenda.

**(A3.9) Contract Renewal for Mowing Services with Cleanslate Chicago, LLC**

Staff recommends City Council authorize the City Manager to execute a renewal contract award for the 2018 Mowing Services to the low bidder, Cleanslate Chicago, LLC (1540 South Ashland, Chicago, IL), in the amount of \$28,875.00. Funding for this project is included in the proposed FY 2018 General Fund budget (Account 100.40.4330.62195), which has a total allocation of \$142,000.00. The remaining budget in this account is \$142,000.

**For Action**

Approved on Consent Agenda.

**(A3.10) Fourth Quarter Financial Report for Fiscal Year 2017**

Staff recommends City Council accept and place the Fourth Quarter Financial Report for FY 2017 on file.

**For Action: Accept and Place on File**

Approved on Consent Agenda.

**(A4) Resolution 16-R-18, Increasing the Total Fiscal Year 2017 Budget by \$1,100,000 to a New Total of \$324,842,986**

Staff recommends that the City Council adopt Resolution 16-R-18, amending the 2017 Budget by \$1,110,000 to a new total of \$324,842,986.

**For Action**

Approved on Consent Agenda.

**(A5) Resolution 11-R-18, Motor Fuel Tax Funds Use for Roadway Resurfacing Project**

Staff recommends City Council adoption of Resolution 11-R-18 authorizing the City Manager to sign an Illinois Department of Transportation Resolution for Improvement by Municipality under the Illinois Highway Code for Improvements to Various Evanston Streets. This will allow the use of Motor Fuel Tax (MFT) Funds in the amount of \$1,200,000 for street resurfacing. Funding will be provided from the Motor Fuel Tax Fund (Fund 200), which has a total Budget of \$1,508,678, FY 2018 budget allocation of \$1,200,000 and charged to Account 415.40.4218.65515 – 418002.

**For Action**

Approved on Consent Agenda.

*Staff recommends City Council adoption of Resolutions 12-R-18, 14-R-18 & 15-R-18 authorizing the City Manager to sign a “Resolution for Maintenance of Streets and Highways” in order to transfer funds previously allocated from the Motor Fuel Tax (MFT) fund to the General Fund for the General Maintenance of Streets. Even though the City Council previously approved the use/transfer of these funds as part of the budget, the Resolutions need to be approved pursuant to State regulations. Resolution 12-R-18 refers to the transfer of \$833,000 in 2016; Resolution 14-R-18 refers to the transfer of \$957,990 in 2017; and Resolution 15-R-18 refers to the transfer of \$957,990 in 2018.*

**(A6) Resolution 12-R-18, 2016 Motor Fuel Tax Funds Transfer for General Maintenance of Streets**

**For Action**

Approved on Consent Agenda.

**(A7) Resolution 14-R-18, 2017 Motor Fuel Tax Funds Transfer for General Maintenance of Streets**

**For Action**

Approved on Consent Agenda.

**(A8) Resolution 15-R-18, 2018 Motor Fuel Tax Funds Transfer for General Maintenance of Streets**

**For Action**

Approved on Consent Agenda.

**(A9) Ordinance 27-O-18, Lease of Room Space at the Lorraine H. Morton Civic Center to the League of Women Voters**

Staff recommends City Council adopt Ordinance 27-O-18 which authorizes a 3-year renewal of a lease agreement between League of Women Voters and the City of Evanston. The lease will be from June 1, 2018 through May 31, 2021 for first floor space (Room 1030) at the Lorraine H. Morton Civic Center. The monthly rent will be \$240 with a 1% increase each year.

**For Introduction**

Approved on Consent Agenda.

- (A10) **Ordinance 18-O-18, Amending City Code Section 1-17-1, Adding Subsection “Contractor Debarment, Suspension and Prohibited Contracts”**  
Staff recommends City council adopt Ordinance 18-O-18, amending City Code Section 1-17-1, by adding Subsection 1-17-1(E), “Contractor Debarment, Suspension, and Prohibited Contracts.” This Ordinance codifies a procedure to debar or suspend contractors for just cause. Debarred or suspended contractors may not bid, propose, be awarded to, or perform work on a contract with the City.  
**For Introduction**  
Approved on Consent Agenda.
- (A11) **Ordinance 38-O-18 Amending City Code Section 3-17-9 Regarding Senior Citizen/Persons with Disabilities Taxicab Program**  
City staff recommends City Council adoption of Ordinance 38-O-18 which amends Title 3, Chapter 17-9 regarding Senior Citizen/Persons with Disabilities Taxicab Program. Amendment includes: an increase in the participant share from four dollars (\$4.00) to five dollars (\$5.00) and changing the boundaries of the program to within the corporate boundaries of Evanston. *Staff recommends suspension of the Rules for Introduction and Action at the March 12, 2018 City Council meeting.*  
**For Introduction and Action**  
Item sent back to committee.
- (A12) **Ordinance 36-O-18, Decreasing the Number of Class C-1 Liquor Licenses for La Macchina Café at 1620 Orrington Avenue**  
Staff recommends City Council adopt Ordinance 36-O-18, amending City Code Subsection 3-4-6-(C-1) to decrease the number of authorized Class C-1 liquor licenses from one (1) to zero (0). La Macchina Café requests a downgrade of its liquor license from Class C-1 to Class C.  
**For Introduction**  
Approved on Consent Agenda.
- (A13) **Ordinance 37-O-18, Increasing the Number of Class C Liquor Licenses for La Macchina Café at 1620 Orrington Avenue**  
Staff recommends City Council adopt Ordinance 37-O-18, amending City Code Subsection 3-4-6-(C) to increase the number of authorized Class C liquor licenses from twenty-five (25) to twenty-six (26), and permit issuance of a Class C license to La Macchina Cafe, LLC, d/b/a La Macchina Café located at 1620 Orrington Avenue.  
**For Introduction**  
Approved on Consent Agenda.
- (A14) **Ordinance 33-O-18, Amending City Code Section 3-4-6 By Creating the New Class F-2 Liquor License**

Local Liquor Commissioner and staff recommend City Council adopt Ordinance 33-O-18, amending City Code Section 3-4-6 by creating the new Class F-2 Liquor License for a retail liquor dealer/gourmet food and amenity store. This ordinance is returning for consideration following its introduction and hold over to March 12<sup>th</sup>.

**For Introduction**

Item taken off Consent Agenda.

Council voted to return Item back to committee.

Passed 7-0.

**(A15) Ordinance 31-O-18, Amending City Code Section 3-4-6 By Creating the New Class X Liquor License**

Local Liquor Commissioner recommends City Council to adopt Ordinance 31-O-18, amending City Code Section 3-4-6 by creating the new Class X Liquor License. Ordinance 31-O-18 was prepared to allow arts and crafts studios the sale of beer and wine for on-site consumption.

**For Action**

Item taken off Consent Agenda.

Council voted to return Item back to committee.

Passed 7-0.

**(A16) Ordinance 34-O-18, Authorizing the City to Borrow Funds from the Illinois Environmental Protection Agency Public Water Supply Loan Program**

Staff recommends City Council adopt Ordinance 34-O-18 authorizing the City to borrow funds from the Illinois Environmental Protection Agency (IEPA) Public Water Supply Loan Program for the construction of the Clearwell 9 Replacement Project. This ordinance authorizes the City to borrow up to \$25,000,000. The debt service will be paid from the Water Fund.

**For Action**

Approved on Consent Agenda.

**(A17) Ordinance 11-O-18, Amending City Code Title 1, Chapter 11 to Update Operational Functions with the Finance Division**

City staff recommends City Council adoption of Ordinance 11-O-18 which amends Title 1, Chapter 8 of the City Code to reflect current City operations with respect to the Finance Division.

**For Action**

Approved on Consent Agenda.

## **PLANNING & DEVELOPMENT COMMITTEE**

**(P1) Ordinance 39-O-18, Granting Major Zoning Relief for a New 2-story, 134,200 square foot Community Center at 1801 Main St., the New Robert Crown Community Center**



The Zoning Board of Appeals and City staff recommend adoption of Ordinance 39-O-18 granting major zoning relief to construct a 2-story, 134,200 sq. ft. community center (with ice rinks, gymnasium, public library, preschool, multi-purpose rooms) and exterior site work including new parking lot, athletic fields and landscaping in the OS Open Space District. The applicant requests: a Floor Area Ratio (FAR) of 0.18 where a maximum FAR of 0.15 is allowed; 229 off-street parking spaces where a minimum of 334 off-street parking spaces are required; zero loading docks where a minimum of 2 long loading docks are required. The applicant has complied with all other zoning requirements, and meets all of the standards for major variation in the OS Open Space District.

**For Introduction**

Approved on Consent Agenda.

**(P2) Ordinance 40-O-18, Amending the City Code, "Permitted Obstructions in Required Yards: General Provisions" Relating to Front Porches**

The Plan Commission and staff recommend approval of Ordinance 40-O-18 to amend the Zoning Ordinance to reduce the required front yard setback for porches in order to allow front porches with a usable depth without the need for zoning relief.

**For Introduction**

Item held in committee till April 9<sup>th</sup>.

**(P3) Ordinance 12-O-18: Amending City Code Title 4, Chapter 13, "Floodplain Regulations"**

Staff recommends City Council approval of Ordinance 12-O-18, amending portions of Title 4, Chapter 13 of the Evanston City Code, "Floodplain Regulations." Staff is proposing amendments that would strengthen regulations addressing permit review and construction concerns on lakefront restoration projects.

**For Introduction**

Approved on Consent Agenda.

## **ECONOMIC DEVELOPMENT COMMITTEE**

**(O1) Applications for the Evanston Great Merchants Grant Program**

Staff and the Economic Development Committee seek City Council approval to provide financial assistance through the Great Merchants Grant Program, totaling \$56,290.50, to seven Evanston business district areas and associations: Central Street Business Association - \$10,000.00; West End Business Association - \$10,000.00; Howard Street Business Association - \$10,000.00; West Village Business Association - \$6,241.90; Dr. Hill Arts Business Association - \$10,000.00; Central Evanston Business Association - \$9,823.60; and Black Business Consortium of Evanston North Shore - \$225.00 (reimbursement). Staff recommends utilizing funding from the Economic Development Business District

Improvement Program (Account 100.21.5300.65522). The City Council approved a 2018 budget totaling \$250,000 for this account. To date \$26,800.00 has been spent, leaving \$121,280.00 in this account.

**For Action**

Item approved on Consent Agenda.

**(O2) Applications for the Entrepreneurship Support Program**

Staff and Economic Development Committee support approval of financial assistance through the Entrepreneurship Support Program totaling \$6,779 for the following Evanston businesses: Pop Pour Sip - \$2,484; Fresh Prints - \$1,795; and Agortles Dessert Shop - \$2,500. Funding will be from Economic Development Business Retention/ Expansion Fund (Account 100.21.5300.62662). The approved Fiscal Year 2018 Budget allocated a total of \$150,000 for this account. A total of \$28,720 has been spent or encumbered from this account since the beginning of FY 2018, leaving \$121,280 available for expenditure.

**For Action**

Item approved on Consent Agenda.

**(O3) Storefront Modernization Program Application for 1101 Howard Street**

Staff and Economic Development Committee support approval of financial assistance through the Storefront Modernization Program for façade renovation of 1101 Howard Street in an amount not to exceed \$14,000 for installation of new windows, entry door, and glass. Funding will be from Economic Development Business District Improvement Fund (Account 100.21.5300.65522). The approved Fiscal Year 2018 Budget allocated a total of \$250,000 for this account to fund both the Storefront Modernization and Great Merchant Grant programs. To date, \$0 has been spent from this account, leaving \$250,000 available for expenditure.

**For Action**

Item approved on Consent Agenda.

**(O4) 13-R-18, Authorizing the City Manager to Execute an Economic Development Grant Agreement with BLUE1647**

Staff and the Economic Development Committee recommend City Council adopt Resolution 13-R-18, authorizing the City Manager to execute an Economic Development grant agreement with Blue 1647 in an amount not to exceed \$75,000 to help facilitate job creation opportunities for primarily low- and moderate-income Evanston residents in information technology fields of work.

Staff recommends use of funding from the General Fund/Economic Development Division Workforce Development (Account 100.21.5300.62663). For FY2018, The City Council approved a budget of \$100,000. No funding has been approved from this account to date.

**For Action**

Item approved on Consent Agenda.

- (VIII) Call of the Wards  
(Aldermen shall be called upon by the Mayor to announce or provide information about any Ward or City matter which an Alderman desires to bring before the Council.) {Council Rule 2.1(10)}
- (IX) Executive Session
- (X) Adjournment

## **MEETINGS SCHEDULED THROUGH MARCH 2018**

### Upcoming Aldermanic Committee Meetings

3/19/2018	7:00 PM	City Council
3/20/2018	7:00 PM	Housing & Community Development Act Committee
3/21/2018	6:30 PM	M/W/EBE Committee
3/22/2018	5:30 PM	Emergency Telephone System Board
3/26/2018	6:00 PM	Administration & Public Works, Planning & Development, City Council - CANCELED
3/28/2018	7:00 PM	Economic Development

Information is available about Evanston City Council meetings at: [www.cityofevanston.org/citycouncil](http://www.cityofevanston.org/citycouncil). Questions can be directed to the City Manager's Office at 847-866-2936. The City is committed to ensuring accessibility for all citizens. If an accommodation is needed to participate in this meeting, please contact the City Manager's Office 48 hours in advance so that arrangements can be made for the accommodation if possible.