



CITY COUNCIL REGULAR MEETING

**CITY OF EVANSTON, ILLINOIS
LORRAINE H. MORTON CIVIC CENTER
JAMES C. LYTTLE COUNCIL CHAMBERS
Monday, April 9, 2018**

**Administration & Public Works (A&PW) Committee meets at 6 p.m.
Planning & Development Committee (P&D) meets at 7:15 p.m.
City Council meeting will convene at conclusion of the P&D Committee meeting.**

ORDER OF BUSINESS

- (I)** Roll Call – Begin with Alderman Fiske
- (II)** Mayor Public Announcements and Proclamations
 - National Fair Housing Month, April
 - National Library Week, April 8-14
- (III)** City Manager Public Announcements
 - Earth Day and Clean-Up Evanston! - April 21
- (IV)** Communications: City Clerk
- (V)** Public Comment

Members of the public are welcome to speak at City Council meetings. As part of the Council agenda, a period for public comments shall be offered at the commencement of each regular Council meeting. Public comments will be noted in the City Council Minutes and become part of the official record. Those wishing to speak should sign their name and the agenda item or non-agenda topic to be addressed on a designated participation sheet. If there are five or fewer speakers, fifteen minutes shall be provided for Public Comment. If there are more than five speakers, a period of forty-five minutes shall be provided for all comment, and no individual shall speak longer than three minutes. The Mayor will allocate time among the speakers to ensure that Public Comment does not exceed forty-five minutes. The business of the City Council shall commence forty-five minutes after the beginning of Public Comment. Aldermen do not respond during Public Comment. Public Comment is intended to foster dialogue in a respectful and civil manner. Public comments are requested to be made with these guidelines in mind.

(VI) Special Orders of Business**SPECIAL ORDERS OF BUSINESS****(SP1) Ordinance 42-O-18, Lease of City-Owned Property Located at 2603 Sheridan Rd. to Evanston Lake House and Gardens**

Staff submits for City Council consideration adoption of Ordinance 42-O-18, authorizing the City Manager to execute a lease of City-owned real property (known as the Harley Clarke Mansion) located at 2603 Sheridan Road with Evanston Lake House and Gardens (ELHG). The lease is for 40 years and ELHG will be required to raise \$5 million in funding over 10 years and make code-related improvements to the mansion, opening the property for public use by May 2023. A two-thirds majority of City Council is required to adopt Ordinance 42-O-18.

For Action**(VII)** Consent Agenda and Report of Standing Committees:

Administration & Public Works	-	Alderman Fleming
Planning & Development	-	Alderman Fiske
Human Services	-	Alderman Revelle
Economic Development	-	Alderman Wilson
Rules Committee	-	Alderman Wynne

CONSENT AGENDA**(M1)** Approval of Minutes of the Regular City Council Meeting of March 12, 2018 and March 19, 2018.**For Action****ADMINISTRATION & PUBLIC WORKS COMMITTEE**

(A1) Payroll – February 19, 2018 through March 4, 2018	\$2,762,402.14
Payroll – March 5, 2018 through March 18, 2018	\$2,780,773.27
(A2) Bills List – March 27, 2018	\$1,399,302.89
Bills List – April 10, 2018	\$4,292,911.16

For Action

(A3.1) Renewal Agreement with Express Press to Supply Clothing for the Parks, Recreation and Community Services Summer Programs

Staff recommends that the City Council authorize the City Manager to execute the renewal option of the agreement with Express Press, (18560 E St. Louis Street, Springfield, MO. 65802) for the Parks, Recreation and Community Services Department 2018 summer clothing, in an amount not to exceed \$24,500. A breakdown of the thirteen account numbers and budget allocations can be found on the corresponding transmittal memorandum.

For Action

(A3.2) Agreement with Evanston Township High School to Supply Lunch Meals for the 2018 Summer Food Program

Staff recommends that City Council authorize the City Manager to execute an agreement between the City of Evanston and Evanston Township High School (E.T.H.S.), (1600 Dodge Avenue, Evanston 60201). This agreement is to provide lunch meals for the 2018 Summer Food Service Program in the not-to-exceed amount of \$3.25 per lunch. This is a reimbursement program in which the total amount of reimbursement the City will receive is solely dependent upon the number of meals served and varies depending on the levels of participation. Funding for this program is budgeted in business unit 100.30.3050, Recreation Outreach Program, where program expenditures are charged back and revenue credited. There is \$125,000 allocated for food purchases of which \$15.79 has been expended.

For Action

(A3.3) Sidewalk Café – French Kiss Café at 517 Dempster Street

Staff recommends City Council approval of first-time application for a sidewalk café permit for French Kiss Cafe, a Type 2 restaurant located at 517 Dempster Street. The sidewalk café will consist of two tables with two seats each for a seating capacity of four, and will operate Monday–Friday from 7:00 a.m.–7:00 p.m. and Saturday–Sunday from 11:00 a.m.–7:00 p.m.

For Action

(A3.4) Sidewalk Café – Rock N’ Ravioli at 1012 Church Street

Staff recommends City Council approval of first-time application for a sidewalk café permit for Rock N’ Ravioli, a Type 1 restaurant located at 1012 Church Street. The sidewalk café will consist of six tables with two seats each for a seating capacity of 12, and will operate Wednesday – Sunday from 11:00 a.m. – 10:00 p.m.

For Action

(A3.5) Contract to Provide a Street Condition Evaluation and Right-of-Way Asset Management with Infrastructure Management Services L.L.C

Staff recommends that City Council authorize the City Manager to execute a contract to provide a street condition evaluation and right-of-way asset management with Infrastructure Management Services L.L.C (1775 Winnetka Circle, Rolling Meadows, IL 60008) in the amount of \$206,720. This project will be funded from the City's Capital Improvement Program (CIP) 2018 General Obligation Bonds (Account No. 415.40.4118.62145-418005), which has an FY 2018 budget of \$250,000. The remaining fund balance is \$250,000.

For Action

(A3.6) Contract Extension for 2018 with Patriot Pavement Maintenance for 2018 Crack Sealing Program

Staff recommends City Council authorize the City Manager to execute a one year contract extension for crack sealing services with Patriot Pavement Maintenance (825 Segers Rd., Des Plaines, IL 60016), in the amount of \$80,000. This contract award is part of a bid let by the Municipal Partnering Initiative. Funding for this work will from the Street Maintenance Fund (Account 100.40.4510.62509), with a budget of \$80,000. The account has a remaining balance of \$80,000.

For Action

(A3.7) Contract Extension for 2018 with Precision Pavement Markings, Inc. for Pavement Marking Program

Staff recommends City Council authorize the City Manager to execute a one-year contract extension for pavement markings with Precision Pavement Markings, Inc. (P.O. Box 705 Elgin IL 60123) in the amount of \$92,600. This contract is part of a bid let by the Municipal Partnering Initiative (MPI). Funding for this work will be from the 2018 Capital Improvement & Parking System Funds: Capital Improvement (Account 415.40.4118.65515-41709) with a FY18 Budget of \$175,000 and a remaining balance of \$85,000; and Parking System (Account 505.19.7005.65515) with a FY18 budget of \$2,450,000 and a remaining balance of \$2,128,321.

For Action

(A3.8) Single Source Purchase of Riding Mower from Reinders, Inc.

Staff recommends the City Council authorize the City Manager to execute a purchase order for a Toro Groundsmaster Riding Mower, model GM3280-D, from Reinders, Inc., (3816 Carnation Street, Franklin Park, IL 60131), in the amount of \$21,997.70. Funding for this purchase is from the General Fund (Account 100.40.4330.65550) with a FY18 Budget and remaining balance of \$26,000.

For Action

(A3.9) Purchase of Vehicle for the Evanston Police Department from Currie Motors

Staff recommends City Council approval of the purchase a Ford SUV outfitted with lights, sirens and other necessary equipment for operations. This is a replacement vehicle for Evanston Police Department Patrol Unit #41, 2017 Ford SUV as it was in an accident and the insurance adjuster deemed the vehicle as totaled. The replacement vehicle will be purchased from Currie Motors (9423 W. Lincoln Highway, Frankfort, IL 60423) in the amount of \$28,486.00 and outfitted by Havey Communications, Inc. (28835 Herky Drive, Suite #117, Lake Bluff, IL 60044) in the amount of \$5,010.70 through a Northwest Municipal Conference Suburban Purchasing Cooperative Competitive contract. Funding for the vehicles will be from the Insurance Fund (Account 605.99.7801.65550) in the total amount of \$33,496.70.

For Action**(A3.10)Purchase of Vehicle for the Evanston Fire Department from Foster Coach Sales, Inc.**

Staff recommends City Council approval for the purchase of a new Fire Department Ambulance, a Ford F-550 chassis with a Horton EMT conversion outfitted with lights, sirens and other necessary equipment for operations. The replacement vehicle will be purchased from Foster Coach Sales, Inc. (903 Prosperity Drive, Sterling, IL 61081) in the amount of \$291,730.00 through the Northwest Municipal Conference Suburban Purchasing Cooperative Competitive contract #174. Funding for the vehicle will be from the Equipment Replacement Fund (Account 601.19.7780.65550) in the amount of \$291,730.00, which has a budgeted amount of \$1,522,977.

For Action**(A3.11)Purchase of Three Vehicles for the Public Works Agency from Monroe Truck Equipment, National Fleet Auto Group and JX Peterbilt**

Staff recommends City Council approval for the purchase of three (3) replacement vehicles for operations and allocated to the Public Works Agency - Public Services Bureau. The replacement vehicles will be purchased from: Monroe Truck Equipment (1051 W. 7th Street, Monroe, WI 53566) in the amount of \$104,880.00, National Fleet Auto Group (490 Auto Center Drive, Watsonville, CA 95076) in the amount of \$171,726.00 and JX Peterbilt, (42400 Hwy 41, Wadsworth, IL 60083), in the amount of \$137,131.00 through the National Joint Powers Alliance contract. Funding for the vehicles will be from the Equipment Replacement Fund (Account 601.19.7780.65550) in the amount of \$413,737.00, which has a budgeted amount of \$1,522,977.

For Action

(A3.12) Single Source Purchase of Ford OEM Parts and Vehicle Service from Golf Mill Ford

Staff recommends approval of a contract with Golf Mill Ford Inc., located at 9401 N. Milwaukee Avenue, Niles, IL 60714, in the amount of \$82,511.00 for automotive parts and services for City vehicles. Golf Mill Ford will provide Original Equipment Manufacturer parts and service from March 2018 through February of 2019. Funding for this expenditure will be from Account 600.26.7710.65060 (Major Maintenance, Materials to Maintain Autos).

For Action**(A3.13) Agreement with Full Throttle Marine for Watercraft Maintenance and Repair Services**

Staff recommends approval of the lowest responsive and responsible bid for Watercraft Maintenance and Repair Services (Bid # 18-11) to Full Throttle Marine, located at 93 Noll Street, Waukegan, IL 60085, in the amount of \$31,158.25 for the period of April 1, 2018 thru March 31, 2019 and for the possibility of three (3) one (1) year extensions in each subsequent annual period. The 2018 Budget for Materials to Maintain Autos is \$1,050,000.00 for these types of required maintenance and repairs. The allocation for these services within the budget is \$37,000.00. Funding provided by the Fleet Services Fund for Major Maintenance, Material to Maintain Autos (Account 600.19.7710.65060).

For Action**(A3.14) Agreement with H-O-H Water Technology, Inc. for Chemical Water Treatment for HVAC Equipment in Various City Facilities**

Staff requests approval to renew a three-year contract with H-O-H Water Technology, Inc., a sole vendor, to continue service providing chemical treatment of water HVAC systems in various City facilities. The contract include three (3) one (1) year extensions, subject to the acceptable performance of the vendor, The total cost of the three-year contract is \$40,341, which includes a 1.5% increase each year. Funding will be from Account 100.19.1950.62509 (Facilities Management Service Agreements).

For Action**(A4) Ordinance 49-O-18, Approving the Construction of a Local Improvement Known as Evanston Special Assessment No. 1523**

Staff recommends City Council adopt Ordinance 49-O-18 allowing the paving of the alley north of Payne Street and east of McDaniel Avenue through the Special Assessment Process. Funding will be from: 2018 Capital Improvement Program (CIP) General Obligation Bonds (Account 415.40.4118.65515 – 418003) in the amount of \$220,395.00, which has \$250,000 budgeted in FY 2018; and Special Assessment funds (Account 415.40.4218.65515 – 418003) in the amount of \$220,395.00, which has \$250,000 budgeted in FY 2018. The remaining balance in both accounts is \$250,000.

For Introduction

(A5) Ordinance 38-O-18 Amending City Code Section 3-17-9 Regarding Senior Citizen/Persons with Disabilities Taxicab Program

City staff recommends City Council adoption of Ordinance 38-O-18 which amends Title 3, Chapter 17-9 regarding Senior Citizen/Persons with Disabilities Taxicab Program. Amendment includes: an increase in the participant share from four dollars (\$4.00) to five dollars (\$5.00) and changing the boundaries of the program to within the corporate boundaries of Evanston. Ordinance 38-O-18 was held on March 12, 2018 until the April 9, 2018 City Council. *Staff recommends suspension of the Rules for Introduction and Action at the April 9, 2018 City Council meeting.*

For Introduction and Action

(A6) Ordinance 43-O-18, Decreasing the Number of Class C Liquor Licenses for Lao Sze Chuan at 1633 Orrington Avenue

City staff recommends City Council adoption of Ordinance 43-O-18, amending City Code Subsection 3-4-6-(C) to decrease the number of authorized Class C liquor licenses from twenty-six (26) to twenty-five (25). A Bite of China, Inc., d/b/a Lao Sze Chuan, 1633 Orrington, is not renewing its liquor license. *Staff recommends suspension of the Rules for Introduction and Action at the April 9, 2018 City Council meeting.*

For Introduction and Action

(A7) Ordinance 44-O-18, Decreasing the Number of Class D Liquor Licenses for Las Palmas of Evanston at 817 University Place

City staff recommends City Council adoption of Ordinance 44-O-18 amending City Code Subsection 3-4-6-(D) to decrease the number of authorized Class D liquor licenses from fifty (50) to forty-nine (49). Las Palmas Restaurant of Evanston, Inc., Db a Las Palmas of Evanston located at 817 University Place is closed. *Staff recommends suspension of the Rules for Introduction and Action at the April 9, 2018 City Council meeting.*

For Introduction and Action

(A8) Ordinance 36-O-18, Decreasing the Number of Class C-1 Liquor Licenses for La Macchina Café at 1620 Orrington Avenue

Staff recommends City Council adopt Ordinance 36-O-18, amending City Code Subsection 3-4-6-(C-1) to decrease the number of authorized Class C-1 liquor licenses from one (1) to zero (0). La Macchina Café requests a downgrade of its liquor license from Class C-1 to Class C.

For Action

(A9) Ordinance 37-O-18, Increasing the Number of Class C Liquor Licenses for La Macchina Café at 1620 Orrington Avenue

Staff recommends City Council adopt Ordinance 37-O-18, amending City Code Subsection 3-4-6-(C) to increase the number of authorized Class C liquor licenses from twenty-five (25) to twenty-six (26), and permit issuance of a Class C license to La Macchina Cafe, LLC, d/b/a La Macchina Café located at 1620 Orrington Avenue.

For Action

(A10) Ordinance 27-O-18, Lease of Room Space at the Lorraine H. Morton Civic Center to the League of Women Voters

Staff recommends City Council adopt Ordinance 27-O-18 which authorizes a 3-year renewal of a lease agreement between League of Women Voters and the City of Evanston. The lease will be from June 1, 2018 through May 31, 2021 for first floor space (Room 1030) at the Lorraine H. Morton Civic Center. The monthly rent will be \$240 with a 1% increase each year.

For Action

(A11) Ordinance 18-O-18, Amending City Code Section 1-17-1, Adding Subsection “Contractor Debarment, Suspension and Prohibited Contracts”

Staff recommends City council adopt Ordinance 18-O-18, amending City Code Section 1-17-1, by adding Subsection 1-17-1(E), “Contractor Debarment, Suspension, and Prohibited Contracts.” This Ordinance codifies a procedure to debar or suspend contractors for just cause. Debarred or suspended contractors may not bid, propose, be awarded to, or perform work on a contract with the City.

For Action

PLANNING & DEVELOPMENT COMMITTEE

(P1) Grant Renewal for the Homeless Management Information System to the Alliance to End Homelessness in Suburban Cook County

The Housing and Homelessness Commission and staff recommend approval of a renewal grant of \$20,500 from the Affordable Housing Fund for the Homeless Management Information System (HMIS) to the Alliance to End Homelessness in Suburban Cook County (“The Alliance”). The Alliance receives funding from U.S. Department of Housing and Urban Development (HUD) for HMIS, and has a 20% non-federal match requirement to make full use of this funding. The \$20,500 grant from the Affordable Housing Fund will enable the Alliance to access \$82,000 in HUD funds. Funding is from the Affordable Housing Fund (Account 250.21.5465.65500). The 2018 Affordable Housing Fund has \$114,500 budgeted for housing-related services and an uncommitted cash balance of approximately \$800,000.

For Action

(P2) **Ordinance 46-O-18, Granting a Special Use for a Type 2 Restaurant, Frio Gelato, at 1301 Chicago Avenue**

The Zoning Board of Appeals and City staff recommend City Council adoption of Ordinance 46-O-18 granting special use approval for a Type 2 Restaurant, Frio Gelato, in the B1 Business District and the oDM Dempster-Main Overlay District. The applicant will comply with all zoning requirements and meets all of the standards for a special use in this district.

For Introduction

(P3) **Ordinance 47-O-18, Amending the Definition of “Coach House” in the the City Code Section 6-18-3**

Staff recommends amending the Zoning Ordinance to modify the definition of a Coach House. A previous version of the proposed text amendment did not receive a recommendation from the Plan Commission.

For Introduction

(P4) **Ordinance 40-O-18, Amending the City Code, “Permitted Obstructions in Required Yards: General Provisions” Relating to Front Porches**

Following discussion with the current and former Zoning Board of Appeals Chair, staff recommends the proposed text amendment be referred back to the Plan Commission for additional discussion.

For Introduction

(P5) **Ordinance 39-O-18, Granting Major Zoning Relief for a New 2-story, 134,200 square foot Community Center at 1801 Main St., the New Robert Crown Community Center**

The Zoning Board of Appeals and City staff recommend adoption of Ordinance 39-O-18 granting major zoning relief to construct a 2-story, 134,200 sq. ft. community center (with ice rinks, gymnasium, public library, preschool, multi-purpose rooms) and exterior site work including new parking lot, athletic fields and landscaping in the OS Open Space District. The applicant requests: a Floor Area Ratio (FAR) of 0.18 where a maximum FAR of 0.15 is allowed; 229 off-street parking spaces where a minimum of 334 off-street parking spaces are required; zero loading docks where a minimum of 2 long loading docks are required. The applicant has complied with all other zoning requirements, and meets all of the standards for major variation in the OS Open Space District.

For Action

(P6) **Ordinance 12-O-18: Amending City Code Title 4, Chapter 13, “Floodplain Regulations”**

Staff recommends City Council approval of Ordinance 12-O-18, amending portions of Title 4, Chapter 13 of the Evanston City Code, “Floodplain Regulations.” Staff is proposing amendments that would strengthen regulations addressing permit review and construction concerns on lakefront restoration projects.

For Action

ECONOMIC DEVELOPMENT COMMITTEE

(O1) Economic Development Grant for Evanston Equity in the Arts Hiring Program

The Economic Development Committee and staff recommend City Council approve funding totaling \$25,000 to Mudlark Theater to hire additional administrative staff. The Equity in the Arts hiring program will build capacity and diversity for Mudlark's management organization because candidates must be local minority residents. Staff recommends utilizing funds from the Economic Development Workforce Development Fund (Account 100.21.5300.62663) for this grant. The Equity in Arts Hiring program was originally approved by City Council on October 26, 2016 and allocated up to \$50,000 annually as a one-to-one match to help local arts organizations hire and retain Employees of Color.

For Action

(VIII) Call of the Wards

(Aldermen shall be called upon by the Mayor to announce or provide information about any Ward or City matter which an Alderman desires to bring before the Council.) {Council Rule 2.1(10)}

(IX) Executive Session

(X) Adjournment

MEETINGS SCHEDULED THROUGH APRIL 2018

Upcoming Aldermanic Committee Meetings

4/17/2018	7:00 PM	Housing & Community Development Act Committee
4/18/2018	6:30 PM	M/W/EBE Development Committee
4/23/2018	6:00 PM	Administration & Public Works, Planning & Development, City Council
4/25/2018	7:00 PM	Economic Development
4/26/2018	5:30 PM	City-School Liaison Committee
4/30/2018	6:00 PM	Special City Council

Information is available about Evanston City Council meetings at: www.cityofevanston.org/citycouncil.

Questions can be directed to the City Manager's Office at 847-866-2936. The City is committed to ensuring accessibility for all citizens. If an accommodation is needed to participate in this meeting, please contact the City Manager's Office 48 hours in advance so that arrangements can be made for the accommodation if possible.