



ADMINISTRATION & PUBLIC WORKS COMMITTEE

Monday, April 23, 2018
6:00 p.m.

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston
James C. Lytle Council Chambers

AGENDA

- I. DECLARATION OF A QUORUM: ALDERMAN FLEMING, CHAIR
- II. APPROVAL OF MINUTES OF REGULAR MEETING OF APRIL 9, 2018
- III. NATIONAL DRINKING WATER WEEK: 3RD GRADE ART CONTEST WINNERS
- IV. ITEMS FOR CONSIDERATION

(A1) Payroll – March 19, 2018 through April 01, 2018 \$ 2,864,691.16

(A2.1) Bills List – April 24, 2018 \$ 1,381,367.39

Credit Card Activity (not including Amazon purchases) –
Period Ending February 28, 2017

Bank of America \$ 173,924.14

BMO \$ 6,692.89

For Action

(A2.2) Amazon Credit Card Activity – Ending February 28, 2017

Bank of America \$ 8,689.56

BMO \$ 31.99

For Action

(A3.1) Sustainable Pest Control and Pesticide Reduction Policy

Staff recommends that City Council accept and place on file the proposed pesticide use and reduction effort report.

For Action: Accept and Place on File

(A3.2) Dodge Avenue Bike Lane Modifications

The 8th Ward Alderman has requested that the City Council review the necessity for bike lanes on Dodge Avenue between Howard Street and Oakton Street. Staff is requesting direction from City Council on how to proceed.

For Action

(A3.3) Contract with Schroeder & Schroeder Inc. for the 2018 50/50 Sidewalk Replacement Project

Staff recommends City Council authorize the City Manager to execute a contract for the 2018 50/50 Sidewalk Replacement Project (Bid No. 18-14) with Schroeder & Schroeder Inc. (7306 Central Park Avenue, Skokie, IL 60076) in the amount of \$211,000.00. Funding will be provided from the Capital Improvement Program 2018 General Obligation Bonds in the amount of \$150,000 (with a budget of \$300,000 with a remaining balance of \$284,209.50), and from estimated private funds in the amount of \$61,000.

For Action

(A3.4) Contract with Bolder Contractors, Inc. for the 2018 Water Main Improvements and Street Resurfacing Project

Staff recommends City Council authorize the City Manager to execute a contract for the 2018 Water Main Improvements and Street Resurfacing Project (Bid No. 18-10) with Bolder Contractors, Inc. (316 Cary Point Drive, Cary, IL 60013) in the amount of \$2,410,717.49. Funding will be provided from the CIP Fund 2018 General Obligation Bonds in the amount of \$380,000.00, the Water Fund in the amount of \$2,470,000.00, and the Sewer Fund in the amount of \$300,000.00. A detailed summary of the funding can be found on the corresponding transmittal memorandum.

For Action

(A3.5) Purchase of Trees and Planting Services for Spring Planting

Staff recommends that City Council authorize the City Manager to execute a contract award for the purchase of 300 trees and planting services for 150 of those trees from Suburban Tree Consortium in the amount of \$85,006.00. Funding for this purchase will be from: \$135,000 from the Forestry Division General Funds (Account 100.40.4320.65005), and \$1,000 from Replant Express Funds (Account 100.41335). The Replant Express program allows residents to pay \$250 (the cost of a 2.0" – 2.5" tree plus delivery) to be added to our planting list immediately, rather than waiting the two years it typically takes for a replacement tree. There are four trees being planted through this program which generated \$1,000.00 in payments. These two funding sources will be used to purchase all 300 trees for the parkways and the planting of 150 of those trees.

For Action

(A3.6) One-Year Contract Extension with Interra, Inc. for Material Testing Services

Staff recommends City Council authorize the City Manager to execute an agreement for a 1-year contract extension with Interra, Inc. (600 Territorial Drive, Suite G, Bolingbrook, IL 60440) to the agreement for Material Testing Services (RFP 17-02) for various capital infrastructure improvement projects in the amount not-to-exceed \$150,000. Funding will be provided from the 2018 General Obligation Bonds, Water Fund, MFT Fund and Sewer Fund, depending on the project. Projects utilizing material testing services include street resurfacing, alley paving, sidewalk replacement, sewer and water main improvements, and other infrastructure improvements as needed.

For Action

(A3.7) Contract with Insituform Technologies USA, LLC for the 2018 CIPP Sewer Rehabilitation Contract A

Staff recommends that City Council authorize the City Manager to execute a contract for the 2018 CIPP Sewer Rehabilitation Contract A (Bid No. 18-16) with Insituform Technologies USA, LLC (17988 Edison Avenue, Chesterfield, MO 63005) in the amount of \$249,439.00. Funding for this project is from the Sewer Fund (Account 515.40.4535.62461–418009), which has an FY 2018 budget allocation of \$675,000 for CIPP Sewer Rehab. projects, with \$675,000 remaining.

For Action

(A3.8) Contract with Bolder Contractors for Emerson Street Wholesale Water Meter Vault Construction

Staff recommends the City Council authorize the City Manager to execute a contract for the Emerson Street Wholesale Water Meter Construction (Bid 18-15) with Bolder Contractors (316 Cary Point Drive, Cary, IL 60013) in the amount of \$1,162,000.00. Funding for will be provided from the Water Fund (Account 513.71.7330.65515 – 717017), which has an FY2018 budget of \$1,250,000. The remaining budget is \$1,250,000. Evanston will recover the cost of all engineering and construction of the meter vault as 100% of the cost to construct the vault is included in the Morton Grove Niles Water Commission water rate calculation.

For Action

(A3.9) Amendment to Contract for the Emerson Street Wholesale Water Meter Engineering Services with Crawford, Murphy & Tilly, Inc.

Staff recommends that the City Council authorize the City Manager to execute an Amendment to the contract for the Emerson Street Wholesale Water Meter Engineering Services (RFP 17-36) with Crawford, Murphy & Tilly, Inc. (550 N. Commons Dr., Suite 116, Aurora, IL 60504) to include Engineering Services During Construction in the amount of \$149,353.00. Funding for Services during construction will be provided from the Water Fund (Account 513.71.7330.62145 – 717017) which has a FY2018 balance of \$131,000. The remaining of the cost is available from savings in the Water Fund Account 513.71.7330.62145 due to projects that were scheduled for 2018 and are delayed, specifically the 36/42 Water Intake Replacement. Evanston will recover the cost of all engineering and construction of the meter vault as 100% of the cost to construct the vault is included in the Morton Grove Niles Water Commission water rate calculation.

For Action

(A3.10)Change Order to the Central Street Bridge Phase I Engineering Contract with Stanley Consultants, Inc.

Staff recommends City Council authorize the City Manager to execute Change Order No. 1 to the Central Street Bridge Phase I Engineering Contract (Bid No. 16-08) with Stanley Consultants, Inc. (850 West Higgins Road, Suite 730, Chicago, IL 60631) in the amount \$27,328.59. This will increase the overall contract amount from \$438,100 to \$465,428.59. Funding will be provided from the 2018 General Obligation Bonds for the Central Street Bridge Engineering Services, which has a budget of \$100,000 for this project (Account No. 415.40.4118.62415 – 418012), of which \$100,000 is remaining.

For Action

(A3.11)Change Order No. 3 to the Agreement with Copenhaver Construction for the Fountain Square Renovations

Staff recommends City Council authorize the City Manager to approve Change Order No. 3 to the agreement with Copenhaver Construction (75 Koppie Drive, Gilberts, IL) for the Fountain Square Renovations project which extends the existing contract completion deadline by 29 days from May 1, 2018 to May 30, 2018.

For Action

(A3.12)Sidewalk Café – Cold Stone Creamery

Staff recommends City Council approval of first-time application for a sidewalk café permit for Cold Stone Creamery, an ice cream store located at 1611 Sherman Avenue. The sidewalk café will consist of three picnic tables with six seats each for a seating capacity of eighteen, and will operate Sunday-Thursday 12:00 p.m.–10:00 p.m. and Friday-Saturday 12:00 p.m.–11:00 p.m.

For Action

(A3.13)Sidewalk Café – Amanecer Taco Shop

Staff recommends City Council approval of first-time application for a sidewalk café permit for Amanecer Taco Shop, A Type 2 restaurant located at 512 Main Street. The sidewalk café will consist of one table with four seats and one table with two seats for a seating capacity of six, and will operate Sunday-Thursday 7:00 a.m.-2:00 p.m. and Friday-Saturday 7:00 a.m.-11:00 p.m.

For Action

(A3.14)Three Year Sole-Source Service Agreement with Tyler Technologies/New World ERP

Staff recommends City Council authorize the City Manager to execute a three year sole-source agreement with Tyler Technologies (P.O. Box 203556, Dallas, TX 75320)/ New World ERP (NW) in the annual amount of \$98,609 for financial management and human resources/payroll processes with a \$4,000 one-time software fee for a total of \$299,827. The new contract includes software support, maintenance, upgrades and hosting. Funding will be from the following: 85% from the IT Fund (Account 100.19.1932.62340), with a current balance is \$361,416.63; and 15% from the Water Fund (Account 510.40.4225.62340), with a current balance is \$84,810.

For Action

(A3.15)2018 Fraternal Order of Police Sergeant Union Contract

Staff recommends City Council authorize the City Manager to execute a collective bargaining agreement between the City and the Fraternal Order of Police (FOP) Sergeant Union.

For Action

(A3.16)2017-2018 International Association of Fire Fighters Union, Local 742 Contract

Staff recommends City Council authorize the City Manager to execute a two-year collective bargaining agreement between the City and the International Association of Fire Fighters Union (IAFF), Local 742.

For Action

(A4) Resolution 21-R-18, A Corporate Resolution Accepting a Grant from Illinois Housing Development Authority's Abandoned Residential Property Municipal Relief Program

Staff recommends City Council adoption of Resolution 21-R-18, accepting a \$75,000 Grant from the Illinois Housing Development Authority's Abandoned Residential Property Municipal Relief Program.

For Action

(A5) Resolution 20-R-18, Authorizing the Appointment of Chief Financial Officer and City Treasurer for the City of Evanston

Staff recommends City Council adopt Resolution 20-R-18, appointing Hitesh Desai as Chief Financial Officer and City Treasurer.

For Action

(A6) Resolution 23-R-18, Five-Year Loan Agreement with Hip Circle Empowerment Center to Fund Expenses at 727 Howard Street

Staff recommends City Council adoption of Resolution 23-R-18, authorizing a five-year loan of \$25,000 to Hip Circle Empowerment Center for tenant improvements at 727 Howard Street. The Howard/Ridge Tax Increment Financing Fund (Account 330.99.5860.65509) is the recommended source of funding for the estimated \$49,889 construction budget. The City, as landlord, is providing a tenant improvement allowance of \$25,000. The remaining \$24,889 will be in the form of a loan, and repaid with interest during the first 60 month term of the lease agreement.

For Action

(A7) Ordinance 60-O-18, Five-Year Lease of City-Owned Real Property Located at 727 Howard Street with Hip Circle Empowerment Center

Staff recommends City Council adoption of Ordinance 60-O-18, authorizing the City Manager to enter into a five-year lease of City-owned real property located at 727 Howard Street, Evanston, Illinois with Hip Circle Empowerment Center. For tenant improvement allowance component of the lease agreement, staff recommends a total of up to \$25,000 from the Howard/Ridge Tax Increment Financing Fund (Account 330.99.5860.65509). An additional build-out loan of \$24,889 will also be provided from this account, which Hip Circle Empowerment Center will repay with interest over the five-year lease term. *A two-thirds majority of City Council is required to adopt Ordinance 60-O-18.*

For Introduction

(A8) Ordinance 57-O-18, Updating Authorized Signatories and Financial Institutions for Deposits/Investments of City Funds

Staff recommends City Council adopt Ordinance 57-O-18, adding Hitesh Desai as a depository signature to City accounts.

For Introduction

(A9) Ordinance 25-O-18, Amending the City Code for the Public Works Agency

Staff recommends City Council adopt Ordinance 25-O-18 amending Title 7, Chapter 1 of the Evanston City Code, "Public Works Agency". The Ordinance also codifies the Block Party permit processes.

For Introduction

(A10) Ordinance 50-O-18, Increasing the Number of Class D Liquor Licenses for Falcon Eddy's Barbeque located at 825 Church Street

Local Liquor Commissioner recommends City Council adoption of Ordinance 50-O-18, amending Evanston City Code Subsection 3-4-6-(D) to increase the number of Class D Liquor Licenses from forty-nine (49) to fifty (50) and permit issuance of a Class D license to Falcon Eddy's, LLC d/b/a Falcon Eddy's Barbeque located at 825 Church Street.

For Introduction

(A11) Ordinance 51-O-18, Increasing the Number of Class F Liquor Licenses for Target Store T0927 located at 2209 Howard St.

Local Liquor Commissioner recommends City Council adoption of Ordinance 51-O-18, amending Evanston City Code Subsection 3-4-6-(F) to increase the number of authorized Class F liquor licenses from ten (10) to eleven (11), and permit issuance of a Class F license to Target Corporation d/b/a Target Store T0927 located at 2209 Howard Street.

For Introduction

(A12) Ordinance 52-O-18, Increasing the Number of Class X Liquor Licenses for Board & Brush Evanston located at 802 Dempster Street

Local Liquor Commissioner recommends City Council adoption of Ordinance 52-O-18, amending Evanston City Code Subsection 3-4-6-(X) to increase the number of Class X Liquor Licenses from zero (0) to one (1) and permit issuance of a Class X license to SV Evanston Family, LLC d/b/a Board & Brush Evanston, 802 Dempster Street. *Alderman Wilson recommends suspension of the rules for Introduction and Action at the April 23, 2018 City Council meeting.*

For Introduction and Action

(A13) Ordinance 53-O-18, Increasing the Number of Class F-2 Liquor Licenses for Binny's Beverage Depot located at 1111 Chicago Ave.

Local Liquor Commissioner recommends City Council adoption of Ordinance 53-O-18, amending Evanston City Code Subsection 3-4-6-(F-2) to increase the number of Class F-2 Liquor Licenses from zero (0) to one (1) and permit issuance of a Class F-2 license to Gold Standard Enterprises, Inc., d/b/a Binny's Beverage Depot located at 1111 Chicago Avenue.

For Introduction

(A14) Ordinance 54-O-18, Amending City Code Section 3-4-6(F) Eliminating the 500 Foot Restriction From Other Class F Liquor Licenses

Local Liquor Commissioner recommends City Council adoption of Ordinance 54-O-18, eliminating the restriction prohibiting Class F liquor licensees to be within five hundred (500) feet from another Class F liquor license establishment.

For Introduction

(A15) Ordinance 55-O-18, Amending City Code Section 3-4-6(F) Eliminating the 500 Foot Restriction From Other Class F-1 Liquor Licenses

Local Liquor Commissioner recommends City Council adoption of Ordinance 55-O-18, eliminating the restriction prohibiting Class F-1 liquor licensees to be within five hundred (500) feet from another Class F-1 liquor license establishment.

For Introduction

V. COMMUNICATIONS

VI. ADJOURNMENT