AGENDA

Citizen Police Complaint Assessment Committee

Wednesday, May 2, 2018
7:00 PM

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Room 2402

1. Call to Order and Declaration of Quorum

2. Public Comment

3. Approval of April 4, 2018, Meeting Minutes

4. Staff Report

5. Chair Report

6. Discussion Regarding New Working Groups Assignments

7. New Business

8. Adjournment

Order & Agenda Items are subject to change. Information about the Citizen Police Complaint Assessment Committee is available at: www.cityofevanston.org. Questions can be directed to Kimberly Richardson at 847-448-8029.

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Citizen Police Complaint Assessment Committee
Minutes of Meeting
Wednesday, April 4, 2018
Lorraine H. Morton Civic Center, 2100 Ridge Avenue

Members Present: Matthew Mitchell; Karen Courtright; Jared Davis; Dr. Peter Demuth; Randy Foreman; Jr.; Jeff Parker Joi Russell; Dr. Meggie Smith; and Dr. Vincent Thomas

Members Absent: None

Presiding Member: Matthew Mitchell, Committee Chair

Others Present: Kimberly Richardson, Asst. to the City Manager, Aretha Barnes, Deputy Police Chief and Dennis Leaks, Police Sergeant; Dara Mamora, CMO Intern; 1- Citizen

I. Call to Order and Declaration of Quorum
Chair Matthew Mitchell called the meeting to order at 7:05 p.m.

II. Public Comment
No public comment

III. Approval of March 7, 2018 Meeting Minutes
The March 7, 2018 minutes approved as written.

IV. Staff Report
Ms. Richardson introduced Ms. Dara Mamora, CMO Intern. Ms. Mamora has worked with staff to collect data from the citizen police complaint summaries report that were obtained from the Citizen Police Complaint Advisory Committee (CPAC) and Human Services Committee. The data timeline was from 2011 to 2016. The data collected was not complete, however the sample is representative. The data shows that complaints are going down, with the highest number being 62 in 2012, and lowest being 18 in 2014. Data shows that Rule 18 (Disrespectful Behavior) was the most common rule violated across all years. According to the EPD employee manual, disrespectful behavior includes “willful maltreatment or abusive language towards any person, whether a citizen or a member of the department”. The most common disposition reached were “unfounded” disposition (allegations is false; no credible evidence to support it); exonerated (incident occurred but was lawful and proper); sustained (allegations supported by sufficient evidence to justify
a reasonable conclusion of guilt); or no sustained (insufficient evidence to prove or disprove the allegations). Unfounded was the most common disposition issued across all year.

V. Chair Report
Chair Mitchell provided a recap of the Citizen Police Advisory Committee (CPAC) April meeting. The Citizen Police Complaint Assessment Committee was on the agenda to discuss and receive input from the CPCAC members on the police complaint process and the role of the committee when reviewing complaints. Due to time, the discussion with CPAC did not occur and the committee requested CPCAC to return to their next meeting for the discussion. Mr. Mitchell encouraged members to attend the next meeting, which will occur the following Wednesday.

VI. Working Group Reports

a. Best Practices Group: (Mr. Mitchell, Ms. Russell and Dr. Thomas)
No report.

b. Data Group: (Ms. Courtright, Dr. Smith and Mr. Davis)
Ms. Courtright provided a presentation on the results of the community survey. The survey received a 125 completed surveys, which include 3 in Spanish. The survey is not scientific. Summary of the results are as follows:
- Complaint process has low awareness: nearly 2/3 of respondents were unaware – or aware but lacked any knowledge – of the process,
- The process for making a complaint may be improved with:
  - Better intake process characterized by support, courtesy, respect; and which makes complainant confident that their complaint will be taken seriously
  - Better communication of how the process works
  - Better communication during the process/transparency of process
- A lack of trust in the current process among those who have filed complaints/decided not to file complaint is apparent in that:
  - Many want to make complaint to and independent/neutral party (not the police)
  - Many fear retaliation from officers
  - Preference for venue other than police department (already addressed but not well known)

The Data committee did not include one-on-one interviews results with the survey report, those results will be added to the Committee report to the Human Services Committee.

c. Process Group:(Dr. Demuth, Mr. Foreman and Mr. Parker)
Mr. Parker reported out for the group. The group met with Ms. Richardson to discuss the police complaint form and evaluating the form against other complaint forms from different police departments in Illinois and across the United States. The group provided the Committee with an updated form outline. It was requested that Ms. Richardson share the outline form with the police department staff to see if changes to the form could be made administratively.

VII. Committee Next Assignments
Chair Mitchell stated that he sees the current working groups as completing the requested assignments. At the next meeting he would like to create new working groups to look at the following:
1. Alternative Dispute Resolution
2. Critique of the current compliant process
3. Recommendation of a model
4. Education and Community Outreach Strategy

VIII. New Business
Chair Mitchell requested that the Working Groups prepare their status report and return to him before April 24, as staff will need time to put together and place on the agenda for the Human Services Committee on May 7, 2018.

IX. Adjournment
The meeting was adjourned at 8:55 p.m.