



MEETING MINUTES

UTILITIES COMMISSION

FRIDAY, APRIL 13, 2018, 7:15 A.M.
Water Treatment Plant, 555 Lincoln St.
Large Conference Room

Members Present: C. Bova, D. Lanyon, J. Nieuwsma, E. Rosenberg, R. Shure,
M. White
Members Absent: D. Everhart
Guest Present: D. Grumman
Staff Present: A. Price, D. Stoneback
Presiding Member: D. Lanyon

1. DECLARATION OF QUORUM

A quorum being present, Chair Lanyon called the meeting to order at 7:16 a.m.

2. APPROVAL OF THE MARCH 9, 2018 MEETING MINUTES

Mr. Shure moved to approve the minutes, seconded by Mr. Nieuwsma. All approved.

The minutes were approved unanimously, 6-0.

3. COMMITTEE REPORTS

a. Building energy efficiency benchmarking initiative – progress report on second year ordinance implementation

Mr. Stoneback said he did not have a progress report from Mr. Jensen but he noted that the Benchmarking Workshops provided to Type 2 building owners are ongoing and very well attended. The Benchmarking Workshop Schedule is posted on the City's website along with all of the information about the program.

b. Street Lighting Study status report

Mr. Stoneback directed the Commission's attention to the Street Lighting Level Survey, the City Newsletter explaining what the Street Lighting Study is and the test area map. He said that the City is seeking input on street lighting levels and asking that residents drive to different City locations with different lighting levels and give their opinions on the Lighting Level Survey. The survey is available on the City's website and hard copies of the survey will be available at the Evanston Main Public Library, Lorraine Morton Civic Center and all of the community centers. He said the first day that the City opened up the survey there were over 200 responses. The deadline for the survey is May 6. Staff will summarize all of the survey data and then present the survey results to the Steering Committee at the May 24 meeting. Mr. Stoneback will also provide the Steering Committee with a survey of street lighting levels in other communities.

4. STAFF REPORTS

a. Recent Electric System Outages, Basement Flooding Concerns, Water Service Interruptions, and status of 2018 improvement projects

Mr. Stoneback reported the following:

There were no reported power outages at the circuit level in March.

All basement backups in March were determined to be private lateral issues.

There were no water main breaks in March, and only twelve water main breaks this past winter.

The normal amount of Sewer Repair Permits were obtained in March and no Water Repair Permits were obtained.

2018 Capital Improvement Projects Updates:

Water Main Replacement Project

Recommendation to award to the lowest bidder, Bolder Construction, will go to Council on April 23.

Inspection of Large Diameter Water Mains

The general inspection plan has been approved, and the detailed plan is being developed. Field work for the inspection is scheduled to begin the first week of May.

Retail Water Meter Replacement Program

Meter change-out is 99% complete in the northern portion of the city, with most of the effort continuing in the central third of the city which is approximately 75% complete. Overall the project is just over 50% complete.

Emerson Wholesale Meter

Recommendation to award to the lowest bidder, Bolder Construction, will also go to Council on April 23.

Treated Water Storage Replacement

The City had a very productive meeting with Northwestern University last week. They are moving along with obtaining the easement and he now has 90% drawings on the reservoir which he is sharing with Northwestern.

All other projects are moving along well.

b. Status of negotiations with potential new wholesale water customers and updates on the Skokie rate impasse, Lincolnwood connection and Morton Grove Niles Water Commission connection plans

Mr. Stoneback stated that the Morton Grove Niles Water Commission has awarded the contract for the pipeline that goes from the Pump Station up to the meter vault. They are also bidding for the installation of the Pump Station that will be built at Shore School site starting with the demolition of the building. He said that the Lincolnwood Water Supply Agreement got tabled at Lincolnwood's last Village Board meeting and has been rescheduled for their next meeting on May 1. Lincolnwood plans to get authorization to execute the

agreement with Evanston at that meeting and has asked the City Manager and him to attend. Lincolnwood will then attend Evanston's Council meeting on May 7 where he plans to get authorization to execute the agreement from Evanston's City Council. If the authorization to execute the agreement is approved Evanston will hire an engineer to start the design of the water main and meter vault. He anticipates construction in 2019 and to begin providing water to Lincolnwood by the end of 2019.

5. UNFINISHED BUSINESS

a. Update on Evanston Climate Action Resilience Plan Work Group (CARP)

Mr. Nieuwsma said that there will be some public engagement sessions coming up soon, and Joel Freeman and Kumar Jensen will attend the Utilities Commission meeting in June.

6. NEW BUSINESS

a. Draft Stormwater Management Plan for discussion

Mr. Stoneback said that under the MS4 permit the City had to create a stormwater master plan, which has finally been completed. He said that the City is required to share the plan and how the goals in the plan have been met with the public. The City is also required to submit the plan to the IEPA and provide public education outreach, which he is working on. Evanston also has an ordinance now on stormwater detention, and a policy that will have to be crafted into an ordinance about stormwater control during construction. There was a Public Comment meeting about the plan last night at the Environment Board meeting. The last date for public comments is April 30, and then the City is required to submit the annual report and have another Public Comment meeting which he believes will be sometime in June.

7. ANNOUNCEMENTS / COMMUNICATIONS

a. Forthcoming Public Works Agency activities relative to the Utilities Commission

Mr. Stoneback announced that there will be two public tours of the Water Treatment Plant on Saturday, May 12. Tours of the Water Plant will also be provided to all of Evanston's elementary schools 3rd grade classes beginning on April 19.

b. May and June Utilities Commission Meetings

Chair Lanyon announced that he will not be in attendance at the May Utilities Commission meeting. Mr. Nieuwsma said he will chair the meeting in his absence. There will be a semi-annual TRG meeting with ComEd immediately following the May Utilities Commission meeting. Joel Freeman and Kumar Jensen will attend the Utilities Commission meeting in June to talk about the Climate Action Resilience Plan (CARP) and to seek input from the Utilities Commission.

8. ADJOURNMENT

The meeting was adjourned at 8:24 a.m.

Respectfully submitted,
Angela Price, Public Works Agency