



CITY COUNCIL REGULAR MEETING

**CITY OF EVANSTON, ILLINOIS
LORRAINE H. MORTON CIVIC CENTER
JAMES C. LYTTLE COUNCIL CHAMBERS
Monday, February 13, 2017**

**Administration & Public Works (A&PW) Committee meets at 6 p.m.
Planning & Development Committee (P&D) meets at 7:15 p.m.
City Council meeting will convene at conclusion of the P&D Committee meeting.**

ORDER OF BUSINESS

- (I) Roll Call – Begin with Alderman Revelle
- (II) Mayor Public Announcements and Proclamations
Black History Month Proclamation
- (III) City Manager Public Announcements
Refugee Task Force Presentation
2016 Crime Statistics
Emerson/Ridge/Green Bay Project Award Presentation from American Public Works Association

(IV) Communications: City Clerk

(V) Public Comment

Members of the public are welcome to speak at City Council meetings. As part of the Council agenda, a period for public comments shall be offered at the commencement of each regular Council meeting. Those wishing to speak should sign their name and the agenda item or non-agenda topic to be addressed on a designated participation sheet. If there are five or fewer speakers, fifteen minutes shall be provided for Public Comment. If there are more than five speakers, a period of forty-five minutes shall be provided for all comment, and no individual shall speak longer than three minutes. The Mayor will allocate time among the speakers to ensure that Public Comment does not exceed forty-five minutes. The business of the City Council shall commence forty-five minutes after the beginning of Public Comment. Aldermen do not respond during Public Comment. Public Comment is intended to foster dialogue in a respectful and civil manner. Public comments are requested to be made with these guidelines in mind.

- (VI) Consent Agenda: Alderman Rainey
- (VII) Report of the Standing Committees
- | | | |
|-------------------------------|---|----------------------|
| Administration & Public Works | - | Alderman Braithwaite |
| Planning & Development | - | Alderman Revelle |
| Human Services | - | Alderman Tendam |
- (VIII) Call of the Wards
(Aldermen shall be called upon by the Mayor to announce or provide information about any Ward or City matter which an Alderman desires to bring before the Council.) {Council Rule 2.1(10)}
- (IX) Executive Session
- (X) Adjournment

CONSENT AGENDA

ADMINISTRATION & PUBLIC WORKS COMMITTEE

- | | |
|--|-----------------|
| (A1) Payroll – January 9, 2017 through January 22, 2017 | \$ 3,209,369.02 |
| (A2) City of Evanston Bills – February 14, 2017 | |
| FY: 2016 | \$ 882,542.64 |
| FY: 2017 | \$ 1,661,100.09 |

For Action

(A3.1) Recent Northwestern University Property Acquisition – 1840 Oak Avenue

It is recommended that the City Council receive this report regarding Northwestern University's recent property acquisition of 1840 Oak Avenue within the boundaries of the Research Park zoning district and refer the item back to Administration & Public Works for further discussion at its March 13, 2017 meeting.

For Action

(A3.2) Water Supply Agreement Updates – Skokie and Lincolnwood

Staff recommends that the City Council receive and file this update.

For Action: Accept and Place in File

(A3.3) One-year Contract Extension with Mid-American Water of Wauconda for the 2016 Water Distribution System Materials Contract

Staff recommends that City Council authorize the City Manager to execute a one-year contract extension of the 2016 Distribution System Materials contract (Bid 16-15) with Mid-American Water of Wauconda (1125 N. Old Rand Road, Wauconda, IL) in the amount of \$50,000. Purchase of materials under this contract will be funded from the Water Fund, Account 510.40.4540.65055. The FY 2017 budget has an allocation of \$155,000 in this account for the purchase of all distribution materials.

For Action

(A3.4) Renewal of the Annual Harris Maintenance and Support Sole Source Agreement

Staff recommends that the City Council authorize the City Manager to execute a renewal of the annual sole source maintenance and support agreement with Harris Computer Systems (1 Antares Drive, Suite 400, Ottawa, Ontario) for Harris NorthStar Utility Billing software, in the amount of \$40,480.31. This agreement will be for the term of March 1, 2017 through February 28, 2018. Funding for this purchase will be from Account 510.40.4225.62340, which has an FY 2017 budget allocation of \$45,000.00.

For Action

(A3.5) Approval of Estimated Annual User Charge for 2017 with the Metropolitan Water Reclamation District of Greater Chicago for Disposal of Sludge Generated as Part of the Water Treatment Process

Staff recommends City Council approval of the Estimated Annual User Charge for 2017 with the Metropolitan Water Reclamation District of Greater Chicago (MWRDGC) for Disposal of Sludge generated as part of the water treatment process in the amount \$215,770.96. Four quarterly payments of \$53,942.74 will be made beginning in February 2017 and ending November 2017. Funding for this work will be from the Water Fund, Account 510.40.4220.62420. This account has a budget of \$300,000.00 specifically allocated for MWRDGC sludge disposal fees.

For Action

(A3.6) Contract with Garland/DBS, Inc. for Fog House Roof and Masonry Improvements

Staff recommends that City Council authorize the City Manager to execute a contract for Fog Houses Roof and Masonry Improvements with Garland/DBS, Inc. (3800 East 91st St, Cleveland, OH) in the amount of \$354,947. Funding for this work will be from the Capital Improvement Fund, which has a budget of \$400,000 for this project as follows: \$250,000 from 2016 GO Bonds (Account 415.40.4116.65515), with a Budget of \$250,000; and \$104,947 from 2017 GO Bonds (Account 415.40.4117.65515) with a budget of \$150,000.

For Action

(A3.7) Agreement with Stanley Consultants for South Standpipe Pump Station Motor Control Center and Building Improvements

Staff recommends that City Council authorize the City Manager to execute an agreement for Engineering Services for South Standpipe Pump Station Motor Control Center (MCC) and Building Improvements (RFP 16-74) with Stanley Consultants (8501 W. Higgins Road, Suite 730, Chicago, IL 60631) in the not-to-exceed amount of \$123,212.00. Funding will be from the Water Fund, Account 513.71.7330.62145-717006, which has a FY 2017 budget allocation of \$375,000 for engineering and construction.

For Action

(A3.8) Renewal of the Annual Maintenance Plan Agreement with Cushman & Wakefield for Sherman Plaza

Staff recommends that City Council authorize the City Manager to execute an agreement to continue maintenance services for Sherman Plaza with Cushman & Wakefield (agent for Highland Property Management, LLC), 9500 W. Bryn Mawr Avenue, 8th Floor, Rosemont, IL 60018 at a not-to-exceed cost of \$115,000. Actual costs are estimated to be less than \$90,000. This agreement was originally approved in 2006. The agreement covers the period of January 1, 2017 through December 31, 2017. Funding will be from the Parking Fund (Account 505.19.7036.62660) with a FY 2017 Budget of \$95,000.

For Action

(A3.9) Repurposing of Retired Ambulance (Fleet #317) to a Dedicated Evanston Fire Department Underwater Rescue Response Vehicle

Staff recommends that the City Council approve the repurposing of Fleet Vehicle #317 (Ambulance 24) to a dedicated Evanston Fire Department (EFD) underwater rescue response vehicle. Repurposing Ambulance #317, which would be scheduled for auction in 2017, will give the EFD Underwater Rescue Team necessary space to properly store and deploy their equipment in a very cost efficient manner, as compared to the purchase of new dive vehicle which would cost in excess of \$100,000. As this repurposed ambulance is a supplemental vehicle designed for a specific function, the vehicle is not a part of the fleet inventory for replacement purposes. The funding will be from the EFD Foreign Fire Tax. The Tax Board approved the expenditure on December 13, 2016. An itemized list of costs can be found on the attached transmittal memorandum.

For Action

(A3.10) Agreement with Smithereen Pest Management Services for City Wide Rodent Control

Staff honors the request of the City Council to meet with the Smithereen Representative to further discuss scope of work and expectations in executing the contractual relationship with the City of Evanston. Staff recommends City Council authorize the City Manager to sign an agreement with Smithereen Pest Management Services (7400 N. Melvina, Niles, IL 60714) for the provision of rodent control services for residential properties and public places in the City of Evanston. The amount indicated for these services is \$30,000 for a period of February 1, 2017 to February 1, 2018. Staff also recommends a 2 year extension at the expiration of the agreement and an additional one year option to renew. Funding is provided by Account 100.24.2435.62605, Licensed Pest Control Services, with a budget of \$22,800 for FY2017.

For Action

(A3.11) Change Order No. 2 with Automated Parking Technologies, LLC for Sherman Garage Parking Access

Staff recommends City Council receive an updated report and continue consideration of authorizing the City Manager to execute Change Order No. 2 to the Parking Access and Revenue Control System (PARCS) contract with Automated Parking Technologies, L.L.C. (APT) (500 W. 18th Street, Suite 301, Chicago, IL) to provide Sherman Plaza residents with transponders for access to the Sherman Plaza Parking Garage. This change order includes installation of garage access readers, equipment and transponders in the amount of \$140,292.47. Upon hearing of issues Sherman Plaza residents were having with PARCS, City staff directed APT to perform updates. As these updates are currently in progress, staff would like additional time to monitor the current system and analyze if this change order is needed. Funding for the project will be provided by the FY2017 Parking Fund Capital Improvement (Account 505.19.7005.65515) with a budget \$3,020,000.

For Action

(A4) Resolution 11-R-17, Authorizing the City Manager to Enter into a One Year Parking Lease Agreement for Fifty Parking Spaces at the 525 Church Street Parking Garage with Northwestern University

Staff recommends that the City Council adopt Resolution 11-R-17 authorizing the City Manager to enter into a one-year parking lease for 50 vehicles with Northwestern University, 633 Clark, Evanston, IL 60208 effective March 1, 2017 – February 28, 2018.

For Action

(A5) **Resolution 12-R-17, Authorizing the City Manager to Enter into a One Year Parking Lease Agreement for One Hundred and Fifty Parking Spaces at the 1800 Maple Avenue Parking Garage with Northwestern University**

Staff recommends that the City Council adopt Resolution 12-R-17 authorizing the City Manager to enter into a one-year parking lease for 150 spaces at the Maple Avenue Garage with Northwestern University, 633 Clark, Evanston, IL 60208 effective March 1, 2017 – February 28, 2018.

For Action

(A6) **Resolution 13-R-17, Advocating for the Repeal of Preemption of Local Government Regulation of Pesticides**

Alderman Revelle and City Staff recommend City Council adopt Resolution 13-R-17, which sets forth a position that the Illinois General Assembly should repeal the preemption of local government regulation of pesticides.

For Action

(A7) **Resolution 3-R-17, Authorizing the City Manager to Sign a Local Public Agency Agreement with IDOT for Federal Participation in the Construction of the Main Street CTA Station at Chicago Avenue Bike Parking Project**

Staff recommends City Council adopt Resolution 3-R-17 authorizing the City Manager to sign the Local Public Agency Agreement for Federal Participation with the Illinois Department of Transportation (IDOT) to fund the local share of the construction costs of the bike parking project at the Main Street CTA Station at Chicago Avenue. The project cost is estimated at \$70,000 of which \$56,000 (80%) will be paid for by the federal Congestion Mitigation Air Quality (CMAQ) grant, and the remaining \$14,000 (20%) will be the City's share. Funding for this work will be from the CIP Fund 2017 General Obligation Bonds (Account 415.40.4117.65515 – 417020) for Bike Infrastructure Improvements. Upon completion of the project, the Regional Transportation Authority (RTA) will reimburse the City up to \$14,000 for the local share of construction.

For Action

(A8) Resolution 10-R-17, Authorizing City Manager to Submit an Application for Grant Funds from the Congestion Mitigation and Air Quality Control Program for the Emerson Street Traffic Signals Modernization Project

Staff recommends City Council adopt Resolution 10-R-17 authorizing the City Manager to apply for Congestion Mitigation and Air Quality (CMAQ) Grants for the Emerson Street Signal Modernization Project. The estimated total construction cost of the Emerson Street Signal Modernization Project is \$1,100,000 of which \$880,000 (80%) would be funded by CMAQ Grant funds. The remaining estimated \$220,000 for construction would be funded by the City. In addition, the City would also need to fund the engineering services during construction, estimated to cost \$110,000. Funding for the City costs would be provided through future General Obligation Bonds. Design engineering will be funded through funds transferred to the CIP Fund as part of Ordinance 45-O-7 from the developer of the Planned Unit Development located at 1890 Maple and 1881 Oak Avenue.

For Action

(A9) Ordinance 1-O-17, Authorizing the City to Borrow Funds from the Illinois Environmental Protection Agency Water Pollution Control Loan Program

Staff recommends adoption of Ordinance 1-O-17 authorizing the City to borrow funds from the Illinois Environmental Protection Agency (IEPA) Water Pollution Control Loan Program for the construction of the Large Diameter Sewer Rehabilitation - Mulford Street Part 2. This ordinance authorizes the City to borrow up to \$600,000. The debt service will be paid from the Sewer Fund. A copy of the long-term sewer fund analysis is attached that includes this loan and the debt service for repayment.

For Introduction

(A10) Ordinance 6-O-17, Amending Various Sections of the City Code Reducing the Permissible Sound Levels for Mechanical Equipment and Application From 65 dB to 55 dB

Staff recommends City Council adopt Ordinance 6-O-17, amending the 2012 International Mechanical Code (IMC), 2012 International Fuel Gas Code (IFGC) and 2012 International Residential Code (IRC), the adopted codes of the City, to reduce the allowed decibel (dBA) of mechanical equipment from 65dBA to 55dBA when measured at an adjacent property line.

For Introduction

(A11) Ordinance 5-O-17, Authorizing the City Manager to Execute an Agreement to Sell Water to New Wholesale Water Customers, the Villages of Morton Grove and Niles

Staff recommends that the City Council adopt Ordinance 5-O-17, authorizing the City Manager to execute a Water Supply Agreement with the Villages of Morton Grove and Niles. The initial term of the agreement is for 40 years with two 10 year extension provisions at the discretion of Morton Grove and Niles (MG-N). On January 23, 2017 Morton Grove approved an ordinance authoring their Village Manager to execute the water supply agreement. On January 24, 2017 Niles approved an ordinance authoring their Village Manager to execute the water supply agreement.

For Action

PLANNING & DEVELOPMENT COMMITTEE

(P1) Community Partners for Affordable Housing Proposal for the Administration of the Inclusionary Housing Ordinance Waitlist

The Housing, Homelessness and Human Relations Commission and staff recommend approval of a proposal from Community Partners for Affordable Housing (CPAH) for \$20,778 to administer a centralized wait list for affordable units as part of the implementation of the Inclusionary Housing Ordinance. This recommendation is based on CPAH's experience implementing other municipal inclusionary housing ordinances. Funding is from the Affordable Housing Fund Account 250.21.5465.62490, which has a budget of \$75,000, out of a total FY 2017 Fund budget of \$1,658,793.

For Action

(P2) Ordinance 13-O-17, Granting a Special Use for a Micro-Distillery at 600 Main Street

The Zoning Board of Appeals and City staff recommend adoption of Ordinance 13-O-17 granting special use approval for a Micro-Distillery at 600 Main St. in the B2 Business District and the oDM Dempster-Main Overlay District. The applicant has complied with all zoning requirements and meets all of the standards for a special use for this district. **Alderman Wynne requests suspension of the Rules for Introduction and Action by City Council on February 13, 2017.**

For Introduction and Action

(P3) Ordinance 4-O-17, Granting a Special Use for a Type 2 Restaurant, Insomnia Cookies, at 1725 Sherman Ave.

The Zoning Board of Appeals and City staff recommend adoption of Ordinance 4-O-17 granting special use approval for a Type 2 Restaurant, Insomnia Cookies, at 1725 Sherman Ave. in the D2 Downtown Retail Core and D3 Downtown Core Development District. The Zoning Board recommends City Council should determine appropriate hours of operation for the business. Staff has subsequently received information about existing Type 2 Restaurants in the area with later hours than recommended by DAPR and recommends allowing the 3am closing time proposed by the applicant based on the company's operations in a large number of other municipalities. Ordinance 4-O-17 has been updated to reflect City Council's Introduction vote with the 3am closing time. The applicant has complied with all zoning requirements and meets all of the standards for a special use for this district.

For Action

ECONOMIC DEVELOPMENT COMMITTEE

(O1) Le Tour de Noir Entreprise Evanston and Business Expo Request for Funding

Staff and the Economic Development Committee recommend approval of funding for the Black Business Consortium of Evanston/Northshore for an amount not to exceed \$2,100.95 for costs associated with the Le Tour de Noir Entreprise Evanston and Black Business Expo. Any costs incurred prior to City Council approval will not be reimbursed. Staff recommends utilizing the Economic Development Business Retention/Expansion Fund (Account 100.15.5300.62662). The FY 2017 Adopted Budget for this account is \$250,000. To date, \$0 has been spent from this account.

For Action

(O2) Evanston Explorers Request for Funding

Staff and the Economic Development Committee recommend approval of funding for the Evanston Explorers business group for an amount not to exceed \$1,120.00 cover the marketing costs associated with the Evanston Explorers kickoff event and the group's first year of website and mobile app services. Staff recommends utilizing the Economic Development Business Retention/Expansion Fund (Account 100.15.5300.62662). The FY 2017 Adopted Budget for this account is \$250,000. To date, \$0 has been spent from this account.

For Action

(O3) Great Merchant Grant Program Update

The Economic Development Committee and staff recommend approval of proposed revisions to the Evanston Great Merchant Grant program. Staff recommends utilizing the Economic Development Fund's Business District Improvement Fund (Account: 225.21.5300.65522).

For Action**(O4) Resolution 17-R-17, Authorizing the City Manager to Negotiate an Agreement with Sweet Vendome, Inc. to Lease City-Owned Property at 633 Howard Street**

Staff and Economic Development Committee recommend that City Council adopt Resolution 17-R-17, authorizing the City Manager to negotiate an agreement with Sweet Vendome, Inc. to lease City-owned property at 633 Howard Street. Staff will conduct further due diligence and real estate lease negotiations with the potential restaurant tenant to be located at 633 Howard Street.

For Action**APPOINTMENTS****(APP1)For Reappointment to:**

Housing, Homelessness and Human Relations Commission - Ellen Cushing

For Action**MEETINGS SCHEDULED THROUGH FEBRUARY 2017**

Upcoming Aldermanic Committee Meetings

2/15/2017	5:30 PM	City-School Liaison Committee
2/15/2017	6:30 PM	M/W/EBE Development Committee
2/16/2017	6:00 PM	Harley Clarke Planning Committee
2/21/2017	7:00 PM	Housing & Community Development Act Committee
2/22/2017	6:00 PM	Transportation/Parking Committee
2/22/2017	7:00 PM	Economic Development Committee
2/27/207	6:00 PM	Administration & Public Works, Planning & Development, City Council

Information is available about Evanston City Council meetings at: www.cityofevanston.org/citycouncil. Questions can be directed to the City Manager's Office at 847-866-2936. The City is committed to ensuring accessibility for all citizens. If an accommodation is needed to participate in this meeting, please contact the City Manager's Office 48 hours in advance so that arrangements can be made for the accommodation if possible.