Evanston Procurement 101

Rotary International
Scott Daniels, Supply Chain
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What is Rotary?

A diverse group of 1.2 million community, business, and professional leaders are members of Rotary’s 34,000 Rotary clubs in 200 countries and geographical areas.

(Including two right here in Evanston!)
What Rotary Does

Rotary clubs are actively involved in a wide range of humanitarian, intercultural, and educational activities - all designed to improve lives around the world.

Rotary members invest their time, energy, efforts and passion into service projects encompassing six areas of focus.
Six Areas of Focus

- Supporting Education
- Providing Clean Water
- Promoting Peace
- Saving Mothers and Children
- Growing Local Economies
- Fighting Disease
Rotary’s top philanthropic goal is to end polio worldwide. With a 99 percent global reduction in polio cases since 1985, Rotary and its partners are close to eliminating the second human disease in history after smallpox.

THE GLOBAL POLIO ERADICATION INITIATIVE

The fight to end polio is led by the Global Polio Eradication Initiative, which includes Rotary International, UNICEF, the U.S. Centers for Disease Control and Prevention, the Bill & Melinda Gates Foundation and governments of the world, with the support of many others around the globe.
Join Leaders
Exchange Ideas
Take Action
Rotary International World Headquarters – Evanston

- Opened 1977 - Purchased by Rotary in 1988
  - Approx. 369K sq. ft., 19 stories with Penthouse
  - Includes 3 story annex, 5 story parking garage – 373 vehicles
- Provides Jobs
  - Approx. 97% occupied with...
  - 550 employees - 50% live in Evanston or within 5 mile radius
  - 40 tenants – 600 jobs
- Pays taxes
  - Approx. $1.8M property taxes
  - Supports County of Cook, Evanston Fire Protection and School Districts

1560 Sherman Ave. (Sherman and Grove)
Rotary International - Operations

Rotarian Magazine:
Circulation – Approx. 440,000
36 Regional Magazines

Publications are in 9 different languages

International Offices & Operations in 6 Countries:
• Parramatta, Australia
• Sao Paolo, Brazil
• Tokyo, Japan
• New Delhi, India
• Pune, India
• Seoul, Korea
• Zurich, Switzerland

www.rotary.org
On-line presence & growing
Rotary Store
Awards

• **LEED-EB GOLD** – 2012 to Present (Recertified in 2017)
  - Investment - Energy Efficiency
  - Reduced water consumption

• **ENERGY STAR** - 2009 thru 2016

• **ASHRAE Awards** (American Society of Heating, Refrigerating, and Air-conditioning Engineers)
  - 2010 – Installation of Chiller Plant – Saved:
    - $89K Annual Electrical Consumption (10% of Overall)
    - 600 tons of GHG Emissions
  - 2008 Illinois Chapter - Installation of Boiler Plant - Saved:
    - $127K Annual Electrical & Gas Costs
    - 2000 Tons of GHG Emissions
    - 96% Reduction of Nox Emissions
Rotary International – Building Attributes

• Full Service Dining Facilities featuring breakfast, soup, salad, deli, entrees, made-to-order dishes, grilled dishes, pizza, dessert, catering.
• Conference Center—A state-of-the art, 188-seat auditorium complemented by three 1st floor conference rooms
• Onsite ATM Cash Station
• Smoke-free Work Environment—Smoking is prohibited inside all of One Rotary Center. Designated outdoor smoking areas are available
• Parking Garage-One Rotary Center has a five level attached and covered garage and is serviced by two elevators.
• Owner Occupied Building
• Sundry shop located in the lobby
“Supply Chain” is defined as:

Cohesive system of people, activities, logistics, information, and resources involved in moving an item or service from the supplier to customer.

Buyers coordinate and collaborate with Suppliers in the planning and management of fulfilling the customer’s supply needs.

In essence, supply chain integrates supply and demand management across companies to form a high-performing business model.
Rotary International Supply Chain

• Major Elements
  • Strategy
  • Sustainability
  • Risk
  • Resiliency
  • Visibility
  • and... Service
Drive Value to Rotary thru

• Strategic Sourcing
  Products and Services of
  Improved Quality, Service,
  and/or Cost

• Streamlining Services
  through Organization
  Improvement and
  Software
Drive Sustainability thru Green Initiatives:

• Awards- Leeds, Energy Star, ASHRAE
  • Recycling Program
  • Recycle 10 tons of paper per month
  • Recycled Toners
  • Papers- Sustainable forest products
• Energy Efficiency
  • Sarnafil roof-Reflective-Low Energy
  • Purchase Energy Credits
  • Implemented 5 year lighting improvement plan, including occupancy sensors, LED’s in Garage
• Business Solutions
  • Installed and consolidated lower cost/energy efficient office service equipment
  • Monitor consumption thru software
• Active “green committee”
  • Support Evanston green initiatives
  • Green Cleaning program
Rotary International Supply Chain - Risk

- Risk Management Department
  - Insure Full Insurance Compliance through world-wide operations
  - Review all Contracts for Compliance to cost/risk factors
- New Supplier Evaluations
  - Performed as needed
  - Request full supplier disclosure of supply chain when required
- Safety compliance
  - Life safety and security systems – installed sprinklers, smoke detectors, closed circuit color camera systems
  - Cushman and Wakefield received the Fire Chief’s Partnership Award – Participate in Evanston Fire and Life Safety Services.
  - Building is designated as a training building with Evanston Fire Department
- Security Program
  - Security Officers on staff 24 hours
  - Emergency Procedures in Place
- Evaluate Major Suppliers with Multiple Bids
- Select Suppliers Based on Overall Service Criteria
- Source dual suppliers where prudent
Rotary International Supply Chain - Visibility

• Seek Full Disclosure from Suppliers
  • Risk factors
  • Cost

• Monitor Cost & Risk factors
  • Implemented Purchase Orders for Contracts & Major Purchases
  • Installed Terms and Conditions on PO’s
  • Suppliers must be approved by Procurement
Rotary International Supply Chain – Service

Procurement Process Serves:
• 1.2 Million Rotarians
• 34,000 Clubs in 200 countries and geographical areas
• 7 International Offices
• Lean Support Staff

Rotary Partners with Suppliers that get the Job Done –

With a Minimum of Oversight
Rotary International Buys Wide Array of Diversified Goods & Services Including:

- Travel
- Information Technology
- Mail & Freight
- Marketing & Branding
- Publications
- Recognition Products
- Restaurants
- Hotel
- Office Supplies
- Repair & Maintenance Services
- Banking Services
- Insurance
- Construction Goods & Services
Rotary Supports Local Businesses:

- Community Services
- Consultants
- Design Services
- Entertainment Services
- Floral shops
- Government Services/City of Evanston
- Hospitality Services (Hotels)
- Interpretation Services
- Limo Services
- Marketing Services
- Media Services
- Printing
- Professional Development
- Promotional Items
- Restaurants
- Writers/Editors
Finally – Remember the Reason

Rotary unites leaders from all continents, cultures, and occupations to exchange ideas and take action in communities around the world. The mission of The Rotary Foundation is to enable Rotarians to advance world understanding, goodwill, and peace through the improvement of health, the support of education, and the alleviation of poverty.
To Do Business with Rotary International,
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