



1609 Sherman Avenue, Suite 205  
Evanston IL 60201

April 18, 2018

RE: Procurement 101 Workshop  
City of Evanston – Civic Center - Parasol Room  
Person representing the Chamber of Commerce at the event: Dale Bradley, President, Evanston Chamber of Commerce

People to invite from the Chamber – The Chamber has, and will continue to include this event in our weekly eblast that goes out to 2,100 people. Our Board is also aware and some may attend if able

People for your audience at the event to contact for future help/information:

Linda Larkin, Executive Director, Evanston Chamber of Commerce  
Angela Blunden, Manager of Administration, Evanston Chamber of Commerce  
847.328.1500/evchamber.com/ linda@evchamber.com/angela@evchamber.com

Response to Question Posed by City of Evanston:

The Evanston Chamber of Commerce does not have a procurement department or a particular procurement budget.

The Evanston Chamber of Commerce works every day to meaningfully connect each of our member businesses, both established and entrepreneurial, and our nonprofits to communicate with each other, with all Evanston organizations, the City of Evanston, Northwestern and beyond to solidify profitable business relationships.

The Evanston Chamber will help guide our members to the procurement opportunities in the City of Evanston and help them to understand the processes within those business organizations.

- ie: worked with Northwestern to add our Evanston restaurants to their procurement ask
- ie: worked with NorthShore University HealthSystems to bring local Evanston restaurants into their food service venue
- ie: Currently working with the City to bring more businesses within the City's 20K and under spend to Evanston businesses

Success: Just two examples:

- Daily we connect our Evanston businesses to help each other to grow and succeed
- The Chamber helped our new Target to hire the 75 employees need for the new store