



**APPROVED**

## **MEETING MINUTES**

### **HOUSING & COMMUNITY DEVELOPMENT ACT COMMITTEE**

Tuesday, March 20, 2018

7:00 P.M.

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Room 2402

Members present: Ald. Rainey, Ald. Wilson, Ald. Wynne, Shawn Jones, Glen Mackey, Michael Miro

Members Absent: Ald. Braithwaite, Ald. Rue Simmons, Carol Goddard, Jeannie Sanke

Presiding Member: Ald. Rainey, Committee Chair

Staff: S. Flax

#### **Call to Order / Declaration of Quorum**

Chair Rainey declared a quorum of the Housing and Community Development Act Committee and called the meeting to order at 7:05 PM.

#### **Approval of Meeting Minutes for February 20, 2018**

Mr. Jones moved approval of the minutes as submitted, Ald. Wynne seconded the motion; it was approved unanimously.

#### **Public Input of the Draft 2017 Consolidated Annual Performance and Evaluation Report**

Chair Rainey noted that City Council had approved the 2017 Consolidated Annual Performance and Evaluation Report (CAPER) at its meeting the prior evening due to timing issues; the March 26 Council meeting at which the CAPER was scheduled for approval had been canceled, requiring this change to meet the March 31, 2018 submission date to HUD. Staff noted there had been no comment submitted in writing by email or in hard copy, or via social media prior to tonight's meeting. A resident called staff to question why the maps in the CAPER were based on such old data (American Community Survey data from 2006-2010) but did not have any comment on the CAPER. Chair Rainey asked the members of the public in attendance if they wished to make any comment on the draft CAPER. Both declined. As there was no input from any member of the public, Chair Rainey closed the 15-day public comment period for the draft 2017 CAPER.

#### **Community Development Block Grant Application Discussion**

Chair Rainey opened discussion by asking committee members for their input on the suggested changes in the staff memo. Following a brief discussion, Chair Rainey requested that staff put the current questions into a Word document and send that document with the changes in the memo to committee members. Each member will then submit their changes to staff, who will incorporate them into a single document. Mr. Mackey asked if the revised version would come back to the committee for review/approval. It was agreed that the final wording and format would be handled administratively by staff.

The draft schedule for the application review process and allocation meeting was discussed. Staff recommended adding a third meeting for the committee to review/ask questions about the City CDBG applications and have a preliminary discussion about funding priorities before

receiving the allocation spreadsheet, as discussed in the February meeting. If the total number of letters of intent submitted by August 1 is lower than estimated, the third meeting would be canceled.

**Other Public Comment**

Ray Friedman asked for information on the number of affordable housing units created or approved since January 1, 2016 when the amended Inclusionary Housing Ordinance went into effect. Staff noted that four units were under construction at 828 Noyes Street development and fifteen would be included in the Albion development that had been approved recently. In addition, the 811 Emerson Street development will pay \$2.4 million to the Affordable Housing Fund in lieu of on-site units.

**Staff Reports**

None.

**Adjournment**

There being no further business before the committee, Shawn Jones moved adjournment, Ald. Wynne seconded the motion and it was approved unanimously; the meeting was adjourned at 7:21 PM.

Respectfully submitted,  
Sarah K. Flax  
Housing and Grants Administrator