



CITY COUNCIL REGULAR MEETING

**CITY OF EVANSTON, ILLINOIS
LORRAINE H. MORTON CIVIC CENTER
JAMES C. LYTTLE COUNCIL CHAMBERS
Tuesday, May 29, 2018**

**Administration & Public Works (A&PW) Committee meets at 6 p.m.
Planning & Development Committee (P&D) meets at 7:15 p.m.
City Council meeting will convene at conclusion of the P&D Committee meeting.**

ORDER OF BUSINESS

- (I)** Roll Call – Begin with Alderman Suffredin
- (II)** Mayor Public Announcements
- (III)** City Manager Public Announcements
- (IV)** Communications: City Clerk
- (V)** Public Comment
Members of the public are welcome to speak at City Council meetings. As part of the Council agenda, a period for public comments shall be offered at the commencement of each regular Council meeting. Public comments will be noted in the City Council Minutes and become part of the official record. Those wishing to speak should sign their name and the agenda item or non-agenda topic to be addressed on a designated participation sheet. If there are five or fewer speakers, fifteen minutes shall be provided for Public Comment. If there are more than five speakers, a period of forty-five minutes shall be provided for all comment, and no individual shall speak longer than three minutes. Speakers may not give their time to other speakers. The Mayor will allocate time among the speakers to ensure that Public Comment does not exceed forty-five minutes. The business of the City Council shall commence forty-five minutes after the beginning of Public Comment. Aldermen do not respond during Public Comment. Public Comment is intended to foster dialogue in a respectful and civil manner. Public comments are requested to be made with these guidelines in mind.
- (VI)** Consent Agenda and Report of Standing Committees:
 - Administration & Public Works - Alderman Fleming
 - Planning & Development - Alderman Fiske
 - Human Services - Alderman Revelle
 - Housing & Community Development Act - Alderman Rainey
 - Economic Development - Alderman Wilson
 - Rules Committee - Alderman Wynne

CONSENT AGENDA

- (M1) Approval of Minutes of the Regular City Council Meeting of May 14, 2018.
For Action

ADMINISTRATION & PUBLIC WORKS COMMITTEE

(A1) Payroll – April 30, 2018 through May 13, 2018 \$ 3,049,254.40

(A2.1) Bills List – May 30, 2018 \$ 5,237,593.76

Credit Card Activity (not including Amazon) - Period Ending March 31, 2018
Bank of America \$ 17,565.93

Credit Card Activity (not including Amazon) - Period Ending March 26, 2018
BMO \$ 132,105.42

For Action

(A2.2) Amazon Credit Card Activity – Period Ending March 31, 2018
Bank of America \$ 1,454.57

Amazon Credit Card Activity – Period Ending March 26, 2018
BMO \$ 12,061.30

For Action

- (A3.1) Contract with J.A. Johnson Paving Company for 2018 Motor Fuel Tax Street Resurfacing Project

Staff recommends City Council authorize the City Manager to execute a contract for the 2018 Motor Fuel Tax (MFT) Street Resurfacing Project (Bid No. 18-19) with J.A. Johnson Paving Company (1025 E. Addison Court, Arlington Heights, IL 60005) in the amount of \$1,022,639.20. Funding will be provided from the Motor Fuel Tax Fund (Fund 200), which has a total Budget of \$1,508,678, FY 2018 budget allocation of \$1,200,000 and charged to Account 415.40.4218.65515 – 418002.

For Action

(A3.2) One-Year Contract with Corrective Asphalt Materials for Reclamite® Pavement Rejuvenation Program

Staff recommends City Council authorize the City Manager to execute a one-year contract for Reclamite® pavement sealing with Corrective Asphalt Materials (43W630 Wheeler Road, Sugar Grove, IL 60554) in the not to exceed amount of \$50,000. This contract award is part of a bid let by the Municipal Partnering Initiative. Funding will be from Capital Improvement Program Funds (Account 415.40.4118.65515-418018) with a FY 2018 budget and remaining balance of \$50,000.

For Action

(A3.3) Purchase of Arbotect Fungicide from Rainbow Treecare Scientific Advancements

Staff recommends the City Council authorize the City Manager to execute a purchase order for the sole source purchase of 72 gallons of Arbotect fungicide from Rainbow Treecare Scientific Advancements (Minnetonka, MN) for a total purchase amount of \$28,248.88. This vendor has the sole license from the European manufacturer, Syngenta, to distribute Arbotect in the United States. Funding for this purchase is from the General Fund - Forestry (Account 100.40.4320.62496), which has a 2018 budget and YTD balance of \$38,000.

For Action

(A3.4) Sole Source Contract with Otis Elevator Company for Modernization of Elevators at the Lorraine H. Morton Civic Center

Staff recommends City Council authorize the City Manager to execute a sole source contract for elevator modernization at the Lorraine H. Morton Civic Center with Otis Elevator Company (949 Oak Creek Drive, Lombard, IL60148), in the amount of \$456,779.00. Funding will be provided from the Capital Improvement Program 2018 General Obligation Bonds in the amount of \$456,779. A detailed breakdown of Accounts can be found on the corresponding transmittal memorandum.

For Action

(A3.5) Contract with Kovilic Construction Co., Inc. for Church Street Harbor – South Pier Renovations

Staff recommends authorizing the City Manager to execute a contract for the Church Street Harbor – South Pier Renovations (Bid 18-25) with Kovilic Construction Co., Inc. (3721 N. Carnation Street, Franklin Park, IL) in the amount of \$891,000.00. Funding will be provided from the Capital Improvement Program 2018 General Obligation Bonds for Church Street Harbor in the amount of \$891,000. A detailed breakdown of Accounts can be found on the corresponding transmittal memorandum.

For Action

(A3.6) Three-Year Contract with Mark Vend Company for Vending Machine Services at City of Evanston Facilities

Staff recommends City Council authorize the City Manager to execute a three (3) year contract with Mark Vend Company for the City's vending machine services (RFP 18-22). Mark Vend Company was the only firm that responded to the Request for Proposal. There is no cost associated with this contract. Mark Vend will share profits from the vending machines, and will include \$5,000 worth of in-kind donations annually "to be used for events or other activities at the discretion of the City and the Parks, Recreation and Community Services Director."

For Action

(A3.7) Renewal of Sole Source Computer Aided Dispatch Software License and Service Agreement with Superior

Staff recommends that the City Council authorize the City Manager to renew sole source software license and service agreement with Superior (1000 Business Center Drive, Lake Mary, FL) for the Police Department's CAD (Computer Aided Dispatch) software in the amount of \$75,592.43. The Agreement is effective from May 1, 2018 through April 30, 2019. Funding will be provided by the Emergency Telephone System Fund (Account 205.22.5150.62509), with a FY18 budget of \$220,000 and a YTD balance of \$130,762.

For Action

(A3.8) Two-Year Contract Amendment for Parking Meters and Multi-Space Pay Stations with Duncan Solutions

Staff recommends the City Council authorize the City Manager to execute a multi-year contract (2-year agreement with a 1-year option to renew) with Duncan Solutions Inc. (633 W. Wisconsin Ave., Milwaukee, WI) to cover the fees for remote monitoring and management of the credit card functionality in the amount of \$91,971. Funding for this contract will come from the Parking Fund - Parking Lots and Meters (Account 505.19.7015.65070), with a FY18 budget of \$230,000 and a YTD balance of \$192,811.54.

For Action

(A3.9) Sidewalk Café – Falcon Eddy's Barbeque

Staff recommends City Council approval of first-time application for a sidewalk café permit for Falcon Eddy's Barbeque, a Type 2 restaurant located at 825 Church Street. The sidewalk café will consist of four tables with two seats each for a seating capacity of eight, and will operate daily from 11:00 a.m. - 9:00 p.m.

For Action

(A3.10) Request to Extend Hours for Alcohol Service for The Celtic Knot

Staff submits for City Council approval a request to approve extension of alcohol service hours for The Celtic Knot located at 626 Church Street from June 14, 2018 through July 15, 2018 accommodating the airing of live coverage of the 2018 World Cup. Because of the time difference, applicant requests alcohol service to begin at 7:00 a.m.

For Action**(A4) Resolution 27-R-18, Terminate Lease for City-Owned Real Property Located at 2222 Oakton Street with Smylie Brothers**

Staff seeks direction on the next steps for the City-owned property at 2222 Oakton Street, including possible issuance of a Request for Qualifications/Proposals. Staff recommends continuation of Resolution 27-R-18, "Authorizing the City Manager to Execute a Mutual Termination of Lease Agreement for City-Owned Real Property Located at 2222 Oakton Street with Smylie Brothers Draft and Package LLC" to the next Administration & Public Works Committee meeting.

For Action: Request Direction/Continue Action on Resolution**(A5) Ordinance 63-O-18, Amending the City Code to Remove One-Way Alley Restriction between Harrison Street and Colfax Place**

Staff recommends City Council adopt Ordinance 63-O-18, amending Section 10-11-4, Schedule IV(B) of the City Code to remove one-way restriction for the alley between Harrison Street and Colfax Place east of Crawford Avenue. The required signs will cost approximately \$40 and will be installed by in-house staff. Funding will come from the General Fund-Traffic Control Supplies (Account 100.40.4520.65115), with a FY 2018 budget of \$58,000 and a YTD balance of \$24,406.

For Introduction**(A6) Ordinance 35-O-18, Sale of Surplus Property Fleet Vehicles**

Staff recommends that City Council adopt Ordinance 35-O-18, directing the City Manager to offer the sale of vehicles owned by the City through public auction at the Northwest Municipal Vehicle Auction being sponsored by America's Auto Auctions on Tuesday, July 24, 2018 or any other subsequent America's Online Auction. These vehicles have been determined to be surplus as a result of new vehicle replacements being placed into service or vehicles that had to be taken out of service for safety reasons with the intention of eventual replacement.

For Introduction

PLANNING & DEVELOPMENT COMMITTEE

(P1) Vacation Rental License for 2001 Orrington Avenue

City staff recommends approval of a Vacation Rental License for the property located at 2001 Orrington Avenue. The Vacation Rental meets all of the Standards and Procedures for license approval.

For Action

(P2) Vacation Rental License for 1109 Garnett Place

City staff recommends approval of a Vacation Rental License for the property located at 1109 Garnett Place. The Vacation Rental meets all of the Standards and Procedures for license approval.

For Action

(P3) Resolution 32-R-18, Plat of Resubdivision for 2652 Sheridan Road

City staff recommends adoption of Resolution 32-R-18 approving the proposed re-subdivision of the property located at 2652 Sheridan Road. The applicant, Joshua Siegel, representing Illinois Institute of Technology, is proposing to re-subdivide the property into 2 lots. The proposed lots will exceed the minimum lot dimension requirements for the district.

For Action

(P4) Ordinance 68-O-18, Special Use Permit to Expand Community Center Located at 1215 Church Street and 1726-1730 Ridge Avenue

The Zoning Board of Appeals and City staff recommend adoption of Ordinance 68-O-18 granting special use approval for the expansion of a Community Center – Public and Recreation Center – Public, YWCA Evanston/North Shore, at 1215 Church St. & 1726-1730 Ridge Ave. in the R4 General Residential District. The applicant has complied with all zoning requirements and meets all of the standards for a special use for this district. *Alderman Braithwaite recommends suspension of the rules for Introduction and Action at the May 29, 2018 City Council meeting.*

For Introduction and Action

(P5) Ordinance 66-O-18, Adding City Code Subsection 5-4-5-6, “Examination of Records by Unit Owners”

Staff submits for City Council approval Ordinance 66-O-18, Adding City Code Subsection 5-4-5-6, “Examination of Records by Unit Owners.” Pursuant to Alderman Fiske’s request and within the City’s home rule authority, Ordinance 66-O-18 will codify and incorporate Public Act 100-0292 record keeping requirements into the City of Evanston Municipal Code, but prohibit the unauthorized access to condominium unit owners’ email addresses and telephone numbers. *Alderman Fiske recommends suspension of the rules for introduction and action at the May 29, 2018 City Council Meeting.*

For Introduction and Action

(P6) **Resolution 22-R-18, Approving a Plat of Resubdivision for 1727 Oak Avenue**

The Plan Commission and staff recommend adoption of Resolution 22-R-18, approving a Plat of Resubdivision for 1727 Oak Avenue. The applicant requests a subdivision to separate the development parcel from the 1007 Church parcel. The subdivision meets all requirements of the D3 Downtown District including lot size and lot width, and has been reviewed by the Public Works Agency for compliance with applicable regulations. Resolution 22-R-18 was held in Committee on May 14, 2018 until May 29, 2018 for Action.

For Action

(P7) **Ordinance 59-O-18, Granting a Special Use Permit for a Planned Development Located at 1727 Oak Avenue in the D3 Downtown Core Development District**

The Plan Commission and staff recommend adoption of Ordinance 59-O-18, granting a Special Use Permit for a Planned Development Located at 1727 Oak Avenue. The Planned Development is for a 17-story age-restricted multi-family rental development with 169 units and 136 parking spaces in the D3 Downtown Core Development District. Four site development allowances are requested for the number of dwelling units, building height, front yard setback and number of loading berths.

For Action

(P8) **Ordinance 61-O-18, Map Amendment, Planned Development and Special Use for Open Sales Lot at 128-132 Chicago Avenue**

The Plan Commission and staff recommend adoption of Ordinance 61-O-18 for approval of a Map Amendment to rezone the northern portion of the property from the C1 Commercial District to the B3 Business District, a special use for an open sales yard in the B3 Business District and a Planned Development in the B3 Business District to construct a 5-story mixed-use building with approximately 4,999 square feet of indoor ground floor commercial space, approximately 7,000 square feet of outdoor garden/open sales lot, 26 dwelling units and 30 parking spaces. Three site development allowances are requested for the number of parking spaces, fence location, and parking setbacks. Ordinance 61-O-18 was approved for Introduction by City Council on May 14, 2018 with an amendment to remove condition of approval G requiring the applicant to make an \$8,500 contribution for the cost of a parking pay box.

For Action

HUMAN SERVICES COMMITTEE

(H1) Bed & Breakfast License Renewal for Stone Porch by the Lake at 300 Church Street

Human Services Committee and City staff recommend approval for the renewal of the Bed and Breakfast License for Stone Porch by the Lake Bed and Breakfast located at 300 Church Street, Evanston, IL 60201.

For Action

HOUSING & COMMUNITY DEVELOPMENT ACT COMMITTEE

The Housing and Community Development Act Committee and staff recommend City Council adoption of the following two resolutions which approve the 2018 Action Plan that governs the use of the City's Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME) and Emergency Solutions Grant (ESG) entitlement funding from the U.S. Department of Housing and Urban Development (HUD) and the reallocation of unspent CDBG funds from prior years to new eligible activities as part of the 2018 Action Plan.

(O1) Resolution 35-R-18, Approving the 2018 Action Plan and Adopting the 2018 Community Development Block Grant, HOME Investment Partnerships, and Emergency Solutions Grant Program Budgets for 2018

For Action

(O2) Resolution 36-R-18, Amending the 2011, 2014, 2015 and 2016 Community Development Block Grant Program and Authorizing the Reallocation of Unexpended CDBG Funds in the 2018 Action Plan

For Action

ECONOMIC DEVELOPMENT COMMITTEE

(O3) Entrepreneurship Support Program Applications for IKandi Salon and Total Transformation Solutions

Staff and Economic Development Committee recommend approval of financial assistance through the Entrepreneurship Support Program totaling \$5,000 for the following Evanston businesses: IKandi Salon for \$2,500; and Total Transformation Coaching for \$2,500. Funding will be from the Economic Development's Business Retention/ Expansion Fund (Account 100.21.5300.62662). The approved Fiscal Year 2018 Budget allocated a total of \$150,000 for this account. A total of \$34,658.47 has been spent or encumbered from this account since the beginning of FY 2018, leaving \$115,342.53 available for expenditure.

For Action

(O4) Storefront Modernization Program Applications for Booked and Prairie Moon

Staff and Economic Development Committee recommend approval of financial assistance on a 50/50 cost-sharing basis through the Storefront Modernization Program to the following Evanston businesses: Booked at 506 Main Street in an amount not to exceed \$4,748.40 for signage and a new door; and Prairie Moon at Chicago Avenue in an amount not to exceed \$8,037 for signage, and storefront improvements. Funding will be from the Economic Development's Business District Improvement Fund (Account 100.21.5300.65522). The approved Fiscal Year 2018 Budget allocated a total of \$250,000 for this account to fund both the Storefront Modernization and Great Merchant Grant programs. To date, \$34,489 has been spent or encumbered from this account, leaving \$214,511 available for expenditure.

For Action**(O5) Evanston Great Merchants Grant – West Village**

Staff and Economic Development Committee recommend approval to provide financial assistance through the Great Merchants Grant Program to the West Village Business Association (WVBA) for the remainder of the funds set aside for them, totaling \$2,178.75. Staff recommends utilizing the Economic Development Business District Improvement Program Fund (Account 100.21.5300.62662). The approved 2017 Fiscal Year Budget allocated \$150,000 to this account. To date, \$32,738.47 has been spent from this account, leaving \$115,341.33 available for expenditure.

For Action

APPOINTMENTS

(APP1)For Appointment to:

Library Board

Rachel Hayman

Rachel Hayman is the program coordinator at Womencare Counseling Center, an organization providing individual, group, couple and family counseling. A 30-year resident of Evanston, Ms. Hayman is a long-time supporter of the Evanston Public Library and formerly served as a member of the Library's Fund for Excellence Committee. Ms. Hayman served for eight years on the District 202 Board of Education, including two years as president. She is the founding member of the YWCA Evanston/North Shore's Racial Justice Committee, having served for 10 years on the organization's Board of Directors. Ms. Hayman is currently a member of the Y.O.U. Board of Directors and the YWCA Advisory Committee, and in the past has donated her time as a volunteer tutor at Books & Breakfast. A graduate of Leadership Evanston, Ms. Hayman holds bachelor's and master's degrees in English from Indiana University.

For Action

(APP2) For Reappointment to:

Library Board	Shawn Iles
Library Board	Margaret Lurie
Library Board	Vaishali Patel
Library Board	Benjamin Schapiro
Preservation Commission	Kenneth Itle

For Action

- (VII)** Call of the Wards
(Aldermen shall be called upon by the Mayor to announce or provide information about any Ward or City matter which an Alderman desires to bring before the Council.) {Council Rule 2.1(10)}
- (VIII)** Executive Session
- (IX)** Adjournment

MEETINGS SCHEDULED THROUGH JUNE 15, 2018

Upcoming Aldermanic Committee Meetings

6/4/2018	6:00 PM	Rules Committee
6/4/2018	7:30 PM	Human Services
6/4/2018	7:00 PM	Housing & Homelessness Commission
6/11/2018	7:00 PM	City Council

Information is available about Evanston City Council meetings at: www.cityofevanston.org/citycouncil. Questions can be directed to the City Manager's Office at 847-866-2936. The City is committed to ensuring accessibility for all citizens. If an accommodation is needed to participate in this meeting, please contact the City Manager's Office 48 hours in advance so that arrangements can be made for the accommodation if possible.