MEETING MINUTES
Mayor’s Climate Action Resilience Plan
Working Group Meeting (CARP)
Tuesday, November 7, 2017
6:30 p.m.
Lorraine H. Morton Civic Center, 2100 Ridge, Room #2404

Members Present: Likwan Cheng, Henry Eberhart, Joel Freeman, Jerri Garl, Vickie Jacobsen, Christopher Kucharczyk, Emily Lawrence, Sarah Lovinger, Lauren Marquez-Viso, Gabriela Martin, John Moore, Mariana Oliver, Judy Pollock, Gajan Sivandran

Members Absent: Jack Darin, Robert Dean, Lonnie Wilson

Staff Present: Kumar Jensen, Kelly Hutchins

Guests: Mayor Steve Hagerty, Elizabeth Hicks, Evanston resident

1. Declaration of Quorum: Following a welcome, group overview, and charge to the working group by Mayor Steve Hagerty, the meeting was called to order by Joel Freeman at 6:40 p.m. and a quorum was established.

2. Introductions: Working group members shared their expertise, background, and what caused them to join the Climate Action Resilience Plan Working Group (CARP) via a roundtable of introductions.

3. Bylaws: The group was provided copies of the bylaws prior to the meeting for review. The bylaws were also passed out at this meeting and discussed. Pending corrections to the table of contents that strike section/article 6, it was moved and seconded, and bylaws were unanimously approved.

4. Meeting Schedule: Per the results of an emailed Google survey poll to the group, the first Tuesday of the month was the selected date for future meetings. It was moved and seconded, and the meeting schedule was unanimously approved. It was noted that the schedule can be adjusted should the group need further meetings.

5. Overview of Plan: Co-chairs advised the group to begin collecting ideas on emission reduction targets. To begin the work of the group, co-chairs urged attendees to identify targets for mitigation or resilience, and to adopt a timeline to set goals. Co-chairs asked the group to begin thinking about a vulnerability and risk assessment which will identify the impacts of climate change and who will be affected in our community. There are outreach, communication, and community engagement aspects that should also be a part of planning. The Covenant of Mayors structure will guide the process and requires that participating communities utilize the Global Protocol for Community-Scale Greenhouse Gas Emissions
Inventories (GPC) to track and report greenhouse gas emissions. The Covenant of Mayors requires that participating cities complete the climate risk and vulnerability assessment, greenhouse gas emissions inventory and a plan that addresses both community resilience and adaptation and climate action and mitigation.

7. **Staff Presentation:** Kumar Jensen, Sustainability Coordinator for City of Evanston, submitted and presented this report.

8. **Group Break Out Session:** Notes below.

9. **Adjournment:** It was moved and seconded, and Joel Freeman adjourned the meeting at 8:37 p.m.

**Next Meeting – Tuesday, December 5, 2017**

**Group Break Out Session Notes**

**Mitigation of GHG**
1. Carbon sinks/tree canopy/ecosystem services
2. Maintain renewable energy credits
3. Microgrids
4. Community solar
5. Individual behavior
6. Education/behavior change
7. Transparency/measurement->understanding your impacts
8. Water-bioswales, raingardens treatment alternative
9. Building energy consumptions best practices
   a. E.g. LEED certification
10. Public space/land

**Resiliency**
Risks associated with:
- Public health
- Flooding/waste water run off
- Power outages
- Economic impacts/food
- Resiliency in city investments

**Community Engagement**
- Remaining applicants
- Transparency for all (age, income, etc.)
- Social justice *
• Every citizen’s responsibility – what can each of us do?

**Resilience /Adaptation**
• Social justice * indigenous approach
• Public health * for healthy communities

**Mitigation**
• Public health*

**Action**
• Build and connect to existing plans (address conflicts)
• Over-arching accountability for decision on land use/development
• Capture overlap between mitigation and adaptation

• Renewable energy
• Power purchase agreements
• Net zero building developments
• Reduce construction waste

• Plant native and robust flora
• Encourage home composting or participation in city food scraps program
• Encourage minimal concrete pavement or other non-green area
• Ordinance to increase green space

• Active citizen participation, monitoring, and rewards for resilience and mitigation
  o App
  o Business incentives?
  o Awards/recognition
    ▪ LEED
    ▪ ENERGY STAR
    ▪ Small businesses
    ▪ City council

• Collect existing knowledge from local experts outside CARP
• Metro Water Reclamation District (MWRD)