



## **DRAFT MEETING MINUTES**

### **Mayor's Climate Action Resilience Plan Working Group Meeting (CARP)**

Tuesday, December 5, 2017

6:30 p.m.

Lorraine H. Morton Civic Center, 2100 Ridge, Room #2402

Members Present: Likwan Cheng, Bob Dean, Henry Eberhart, Joel Freeman, Jerri Garl, Vickie Jacobsen, Christopher Kucharczyk, Emily Lawrence, Sarah Lovinger, Lauren Marquez-Viso, Gabriela Martin, John Moore, Mariana Oliver, Judy Pollock, Gajan Sivandran, Lonnie Wilson

Members Absent: Jack Darin

Staff Present: Kumar Jensen, Kelly Hutchins, Lara Biggs, Pat Efiom

Guests: Carlo Cavallaro

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- 1. Declaration of Quorum:** The meeting was called to order by Joel Freeman at 6:38 p.m. and a quorum was established.
  - 2. Introductions/Citizen Comments:** Carlo Cavallaro – Comed, who stated he was attending the meeting out of general interest.
  - 3. Approval of November 7, 2017 Meeting Minutes:** Gabriela Martin motioned to approve minutes, Judy Pollock seconded, and minutes were unanimously approved.
  - 4. Staff Reports:** Pat Efiom, Equity and Empowerment Coordinator for the City of Evanston, provided an overview of Equity and Empowerment as it pertains to city services. Equity for citizens is a consideration in how services are rendered, in particular community engagement. The City finds and listens to voices not typically represented at the table. December 11, the Equity and Empowerment Commission begins. An equity toolkit will be drafted (Early February 2018) and will be made available to the CARP Working Group to aid their work.

Lara Biggs, Capital Planning and Engineering Bureau Chief for the City of Evanston, provided an overview of the City's physical infrastructure and shared the many ways it demonstrates resiliency to climate change.

- 5. Review of Plan Status/Report on Task Force Goals:** The group should have a Climate Action Plan draft open to public comment, with June or July 2018 as the possible due date. Ongoing plans are the mitigation task force will identify some reduction targets within the next month or two. The resilience task force will adopt methodologies to do vulnerability and risk assessment to generate ideas for the overall plan. Community engagement task force will develop approaches to get the

community involved at different levels, engaging business community and other groups to get involved. Task Forces will share information with the CARP group during meetings of the whole and share them in a centralized place (working documents and reference materials) so the overall outcomes will be organized and focused. The CARP Google drive will be organized by topic and task force, with members being available to add content.

Joel Freeman suggested that three to four public sessions or roundtables be offered to get the public involved in the plan, details to be determined in early spring.

The goal for CARP is to offer a plan for the City and not necessarily create programs. A technical advisors aspect will be added as a component of CARP to contribute on certain topics, pulling participants and experts from the community. A short application process will be offered soon initiated by City staff.

**6. Group Break Out Session:** Attendees broke into Task Forces to engage in discussions of the **SWOT Analysis:** Assessing Evanston's current state in the following categories:

- A. Strengths**
- B. Weaknesses**
- C. Opportunities**
- D. Threats**

**7. Adjournment:** It was moved and seconded, and Joel Freeman adjourned the meeting at 8:39 p.m.

**Next Meeting – Tuesday, January 9, 2018**