



ADMINISTRATION & PUBLIC WORKS COMMITTEE

Monday, August 13, 2018

6:00 p.m.

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston
James C. Lytle Council Chambers

AGENDA

I. DECLARATION OF A QUORUM: ALDERMAN FLEMING

II. APPROVAL OF MINUTES OF REGULAR MEETING OF JULY 23, 2018

III. CONSENT CALENDAR

All matters listed under the Item III (3), Consent Calendar, are considered by the Committee to be routine and will be enacted in one motion without discussion. If discussion is desired, that item may be removed and considered separately.

(A1) Payroll – July 9, 2018 through July 22, 2018 \$3,201,457.76

For Action

(A2) Bills List – August 14, 2018 \$7,783,168.33

Credit Card Activity (not including Amazon purchases) -
Period Ending June 26, 2018 \$ 205,283.75

For Action

(A3) Purchase of Three Public Works Agency Vehicles from Currie Motors Inc. and JX Peterbilt

Staff recommends City Council approval for the purchase of three (3) vehicles for operations in the Public Works Agency (Public Services Bureau). The following vehicles will be purchased: a Ford F-250 XL from Currie Motors Inc. (9423 W. Lincoln Highway, Frankfort, IL 60423) in the amount of \$30,020.00; a Ford F-450 Chassis XL from Currie Motors Inc. in the amount of \$63,274.00; and a Peterbilt 337 Cab and Chassis with a Cannon VO-260 aerial device from JX Peterbilt (PO Box 189, Wadsworth, IL 60083) in the amount of \$162,917.00. Funding for the vehicles will be from the Equipment Replacement Fund (Account 601.19.7780.65550) in the amount of \$256,211.00, which has a budgeted amount of \$1,522,977.

For Action

(A4) Fuel Purchases from Gas Depot Oil Company for July 6, 2018 through July 5, 2019

Staff recommends approval of fuel purchases from July 6, 2018 thru July 5, 2019 in the amount of \$900,000.00 from Gas Depot Oil Company (8930 N. Waukegan Road, Suite 230, Morton Grove, IL 60053). The Gas Depot Oil Company is the current Northwest Municipal Conference Bid winner from July 19, 2018 thru July 19, 2019 for all grades and types of fuels that are utilized by city vehicles. Funding for this purchase will be from the Major Maintenance, Materials to Maintain Autos Fund (Account 600.19.7710.65035). Present fuel prices are \$2.42/gallon for 87 octane gasoline and \$2.50/gallon for bio-diesel.

For Action

(A5) Benchmark Analytics License Agreement

Staff recommends that the City Council authorize the attached license agreement with Benchmark Analytics for a 3-year agreement with an option to renew for two additional years. The software system will assist with the management of the Evanston Police Department through the analysis of law-enforcement related information. The License Agreement provides that years one through three will be paid through a grant from the Joyce Foundation, 321 North Clark Street, Suite 1500, Chicago, IL 60654. If the City Council decides to renew the license agreement for years four and five, the cost will be \$25,000 and \$26,000 respectively. This expense will be paid from the Police Department's operating budget from amounts proposed in those budget years.

For Action

(A6) Contract with Capitol Cement Co., Inc. for 2018 Alley and Street Improvements Project

Staff recommends City Council authorize the City Manager to execute a contract for the 2018 Alley and Street Improvements Project (Bid No. 18-34) with Capitol Cement Co., Inc. (6231 North Pulaski Road, Chicago, IL) in the amount of \$874,761.30. Funding will be provided from the CIP Fund as follows: 2018 General Obligation Bonds in the amount of \$275,940, the Special Assessment Fund in the amount of \$213,645, and Community Development Block Grant funds in the amount of \$385,176.30. A detailed breakdown of the funding can be found on the corresponding transmittal memorandum.

For Action

(A7) Contract with Bodala, L.L.C. dba Central Rug and Carpet for the Noyes Cultural Arts Center – Hallway and Common Area Improvements

Staff recommends City Council authorize the City Manager to execute a contract for the Noyes Cultural Arts Center – Hallway and Common Area Improvements (Bid 18-37) with Bodala, L.L.C. dba Central Rug and Carpet (3006 Central Street, Evanston, IL) in the amount of \$199,145. Funding will be provided from the 2018 Capital Improvements Fund reimbursed by the Noyes Tenant Reserve Fund (Account 415.40.4218.65515 – 618010), which was budgeted at \$200,000 in FY 2018 with all of the funding remaining.

For Action

(A8) Contract with McGuire Igleski & Associates, Inc. for Architectural and Engineering Services Related to the Water Quality Laboratory

Staff recommends City Council authorize the City Manager to execute a contract for architectural and engineering services related to the Water Quality Laboratory (RFP No. 18-18) with McGuire Igleski & Associates, Inc. (1330 Sherman Avenue, Evanston, IL 60201), in the amount of \$182,025. Funding will be provided from the Water Fund (Account 513.71.7330.62145-718004) which included \$150,000 budgeted for these services in 2018 and an additional \$75,000 in 2019.

For Action

(A9) Contract with Giant Maintenance & Restoration for 2018 Fire Hydrant Painting

Staff recommends that the City Council authorize the City Manager to execute a contract for 2018 Fire Hydrant Painting with Giant Maintenance & Restoration (20678 W Highway 176, Mundelein, IL 60060) in the amount of \$21,070.00. Funding for this work will be from the Water Fund (Account 510.40.4540.62230), which has an allocation of \$36,000 for fire hydrant painting.

For Action

(A10) Change Order No. 2 to the Engineering Services Contract for the Fountain Square Renovation Project with Christopher B. Burke Engineering, Ltd

Staff recommends City Council authorize the City Manager to approve Change Order No. 2 to the existing engineering services contract for the Fountain Square Renovation Project (RFP 15-68) with Christopher B. Burke Engineering, Ltd (9575 W. Higgins Road, Suite 600, Rosemont, IL 60018), in the amount of \$39,113.01. This will modify the existing agreement amount from \$945,438.68 to \$984,551.69 and extend the contract deadline from September 30, 2018 to December 31, 2018. Funding for this work will be through the Washington National TIF fund from liquidated damages assessed against the construction contractor for failure to complete the work within the specified time. As of August 1, 2018 a total of \$153,900.00 in liquidated damages has been assessed against the construction contractor.

For Action

(A11) Consulting Contract Amendment #3, Design and Construction Engineering Services on Sherman Avenue between Davis Street and Church Street

Staff recommends City Council authorize the City Manager to amend an existing engineering services contract for the Fountain Square Renovation Project (RFP No. 15-68) with Christopher B. Burke Engineering, Ltd (9575 W. Higgins Road, Suite 600, Rosemont, IL 60018), in the amount of \$64,861.10. This will modify the existing agreement amount from \$984,551.69 to \$1,049,412.79 and extend the contract deadline from December 31, 2018 to September 30, 2019. Funding is available through the Washington National TIF through savings realized from earlier portions of the Fountain Square Renovation Project. The actual construction (to be awarded at a future date) will be funded partially by additional savings and through the use of an additional \$100,000 in funding from the Washington National TIF fund.

For Action

IV. ITEMS FOR CONSIDERATION

(A12) Amazon Credit Card Activity – Period Ending June 26, 2018 \$ 23,649.82

For Action

(A13) **Resolution 58-R-18, Approving Settlement in Chicagoland Paving Contractors, Inc. v. City of Evanston, et al.**

Staff recommends City Council adoption of Resolution 58-R-18 authorizing the City of Evanston (“City”) to issue a settlement payment pursuant to a settlement agreement and release in *Chicagoland Paving Contractors, Inc. v. City of Evanston, et al.* (Case No.17 -L-00).

For Action

(A14) **Resolution 53-R-18 Authorizing a Lease Agreement with North Shore Senior Center for Office Space at the Civic Center**

Staff recommends City Council adoption of Resolution 53-R-18 authorizing the City Manager to negotiate the lease of office space with North Shore Senior Center at the rate of \$511.50 per month for 12 months beginning October 1, 2018 for 430 sq. ft. of space on the ground floor of the Civic Center, Suite G205.

For Action

(A15) **Resolution 57-R-18, Illinois Department of Transportation Local Agency Agreement for Phase II Engineering on the Howard Street Corridor Improvement Project**

Staff recommends approval of Resolution 57-R-18 authorizing the City Manager to sign a Local Agency Agreement with the Illinois Department of Transportation (IDOT) for the Howard Street Corridor Improvement Project, Phase II Engineering (construction plans). The Agreement establishes the maximum grant funding of the engineering cost, not to exceed \$462,637, and commits Evanston to fund \$137,363 of the engineering cost. Funding for this project will be from the Capital Improvement Fund, including 2018 General Obligation Bonds in the amount of \$137,363, Surface Transportation Grant (STP) funds in the amount of \$162,637, and reimbursement from the City of Chicago in the amount of \$300,000.

For Action

(A16) Resolution 55-R-18, Phase II Engineering Services Agreement for the Howard Street Corridor Improvement Project

Staff recommends approval of Resolution 55-R-18 authorizing the City Manager to Sign a Preliminary Engineering Services Agreement for Federal Participation with the Illinois Department of Transportation and a Professional Services Agreement with Christopher B. Burke Engineering, Ltd. (9575 W. Higgins Road, Suite 600 Rosemont, IL 60018) in the amount of \$600,000. The total cost of the Phase II Engineering Services with Christopher B. Burke Engineering is \$600,000. The Howard Street Project is a joint project with the City of Chicago and 50% of the funding is provided by Chicago. The City has received a federal grant of \$162,637 through the North Shore Council of Mayors and this will be reimbursed to the City of Evanston. The remaining amount of \$137,363 will be from the Capital Improvements Fund, 2018 General Obligation Bonds, Account 415.40.4118.62145-417002.

For Action

(A17) Ordinance 83-O-18, Authorizing the City Manager to Execute an Agreement to Sell Water to a New Wholesale Water Customer, the Village of Lincolnwood, Illinois

Staff recommends that the City Council adopt Ordinance 83-O-18, authorizing the City Manager to execute a Water Supply Agreement with the Village of Lincolnwood. The initial term of the agreement is for 39 years with two 10 year extension provisions at the discretion of Lincolnwood.

For Introduction

(A18) Ordinance 93-O-18, Amending City Code Section 10-11-10, Schedule X "Limited Parking" to Add Schedule X(O) Saturday Special Event Parking Pilot Program

Staff recommends City Council adopt Ordinance 93-O-18, amending City Code Section 10-11-10, Schedule X "Limited Parking" to add Schedule X(O) Saturday Special Event Parking Pilot Program. This Ordinance would create a special event parking pilot program that would expand the usage of the ParkEvanston mobile app to include an on-street parking zone for Northwestern football game days, with a daily parking rate of \$40.00. **Staff recommends suspension of the rules for Introduction and Action at the August 13, 2018 City Council.**

For Introduction and Action

(A19) Ordinance 94-O-18, Amending City Code Section 10-11-17, Schedule XVII "Parking Violation Penalties" to Add Schedule XVII (L) Non-Payment of Special Event Parking Fee

Staff recommends City Council adopt Ordinance 94-O-18, amending City Code Section 10-11-17, Schedule XVII "Parking Violation Penalties" to add Schedule XVII (L) Non-Payment of Special Event Parking Fee. During the special event pilot program mentioned in item A19, the penalty fee for non-payment would be \$80.00. **Staff recommends suspension of the rules for Introduction and Action at the August 13, 2018 City Council.**

For Introduction and Action

(A20) Ordinance 92-O-18, Amending City Code Section 10-11-7, Schedule VII(C), “Bus Stops and Zones,” to Add Signed Bus Stops on Dodge Avenue from Oakton Street to Main Street

The Transportation and Parking Committee and staff recommend City Council adopt Ordinance 92-O-18, Amending City Code Section 10-11-7, Schedule VII(C), “Bus Stops and Zones,” to add signed bus stops on Dodge Avenue from Oakton Street to Main Street.

For Introduction

V. ITEMS FOR DISCUSSION

(APW1)Proposed Amendment to Snow Route Code of Ordinance 10-4-13 and the Snow Routes Designated in Section 10-11-6, Schedule VI

The Public Works Agency recommends amending City Ordinance, 10-4-13 (C), Snow Emergency, and the designated Snow Routes in Section 10-11-6, Schedule VI, in order to improve and assist snow removal operations and towing/parking bans associated with declared snow emergencies. With concurrence of the City Council, staff will work with the Legal Department to craft the appropriate Ordinance to adopt these modifications.

For Discussion

VI. COMMUNICATIONS

VII. ADJOURNMENT