

**Administration and Public Works Committee Meeting  
Minutes of July 23, 2018  
James C. Lytle Council Chambers – 6:00 p.m.  
Lorraine H. Morton Civic Center**

MEMBERS PRESENT: C. Fleming, P. Braithwaite, T. Suffredin, R. Rue Simmons (arrived at 6:05p.m.), A. Rainey (arrived at 6:08p.m.)

STAFF PRESENT: K. Richardson, H. Desai, M. Treto, W. Bobkiewicz, L. Biggs, D. Stoneback, D. King, Chief Scott, P. Zalmezak, T. Nunez, E. Storlie

PRESIDING OFFICIAL: Ald. Fleming

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**I. DECLARATION OF A QUORUM: ALDERMAN FLEMING, CHAIR**  
A quorum being present, Ald. Fleming called the meeting to order at 6:04p.m.

**II. APPROVAL OF MINUTES OF REGULAR MEETING OF JULY 9, 2018**  
Ald. Braithwaite moved to accept the Minutes of July 9, 2018 and the A&PW meeting as submitted, seconded by Ald. Suffredin.

The Minutes of the July 9, 2018 A&PW meeting were approved unanimously 3-0.

Ald. Rue Simmons arrived at 6:05p.m.

**III. CONSENT CALENDAR**

*All matters listed under the Item III (3), Consent Calendar, are considered by the Committee to be routine and will be enacted in one motion without discussion. If discussion is desired, that item may be removed and considered separately.*

**(A1)** Payroll – June 25, 2018 through July 8, 2018 \$3,377,379.11  
**For Action**

**(A2)** Bills List – July 24, 2018 \$4,182,368.75

Credit Card Activity (not including Amazon purchases) -  
Period Ending May 26, 2018 \$ 226,485.16  
**For Action**

**(A3) Contract with Water Products Company for Purchase of 2018 Water Distribution System Materials**

Staff recommends that City Council authorize the City Manager to execute a one-year contract for the purchase of 2018 Water Distribution System Materials (Bid 18-22 - Group B: brass valves, fittings and gaskets) with Water Products

Company (3255 East New York Street, Aurora IL 60504) in the amount of \$55,353.55. Purchase of materials under this contract will be funded from the Water Fund (Account 510.40.4540.65055). The FY 2018 budget has an allocation of \$150,000. This account has a YTD balance of \$99,022.30.

**For Action**

**(A4) Contract with S4 Water Sales and Service LLC for Purchase of Anthracite**

Staff recommends that City Council authorize the City Manager to execute a contract for the purchase of Anthracite (Bid No. 17-54) with S4 Water Sales and Service LLC (160 Vanderbilt Court, Bowling Green, KY 42103) in the amount of \$23,727.00. Funding for the purchase of Anthracite is from the Water Fund Account 510.40.4220.65085, which has a budget allocation of \$45,000.00 for FY2018 and an YTD balance of \$39,362.96.

**For Action**

**(A5) Northwestern Football Parking and Tailgating on the Evanston Wilmette Golf Course During 2018 Season Home Football Games**

Staff recommends approval of the Evanston Wilmette Golf Course Association's (EWGCA) new agreement which allows Northwestern to continue to park cars and tailgate on holes 1, 2, 11 and now includes hole 12. On July 24, 2017 City Council approved EWGCA's request to allow Northwestern to tailgate on hole 12 as a pilot program during the 2017 football season and evaluate the program at the end of the season. There were no problems or major issues within the one year pilot program.

**For Action**

**(A6) Contract with Axon Enterprise, Inc. for Expansion of the Integrated Body-Worn Camera and Conductive Electric Weapons**

Staff recommends City Council authorize the City Manager to execute a five (5) - year purchase contract for the expansion of integrated police body-worn cameras and conductive electric weapons with Axon Enterprise, Inc. (17800 N 85<sup>th</sup> St., Scottsdale, AZ 85255). The City received a federal grant from the Department of Justice's - Bureau of Justice Assistance (BJA) that will cover half of the cost for the program expansion. Year 1 purchases total \$52,173.00 (\$26,086.50 actual cost to the City), and Year 2 purchases total \$68,816.00 yearly (\$34,408.00 actual cost to the City). Years 3 through 5 will total \$68,816.00 with full cost to the City. This timeline synchronizes the expansion contract with the original body-worn camera agreement, which was approved by the Evanston City Council on September 25, 2017. A breakdown of funding can be found on the corresponding transmittal memorandum.

**For Action**

**(A7) Payment to Renew 2018 Membership Fees with Northeastern Illinois Public Safety Training Academy**

Staff recommends approval of payment of the 2018 Northeastern Illinois Public Safety Training Academy (NIPSTA) membership fees in the amount of \$21,512.00 for the Fire Department and Public Works Agency. Funding for both the Fire and Public Works Departments' memberships will be from Fire

Department Account 100.23.2305.62360, with an approved budget of \$44,800, and \$43,487 remaining.

**For Action**

**(A8) One Year Agreement Renewal with Dell/EMC, Inc. for VMware Annual Support & Licensing**

Staff recommends City Council authorize the City Manager for the purchase of a one year renewal of the annual support and licensing for VMware systems from Dell/EMC, Inc. (One Dell Way, Mail Stop 8129, Round Rock, TX 78682) in the amount of \$35,789.47. Funding will be from Account 100.19.1932.62340 (Computer License & Support) which has a FY2018 budget of \$500,000.00 and has a current balance of \$176,547.21.

**For Action**

**Ald. Rue Simmons moved to recommend City Council approval of items on the consent agenda, seconded by Ald. Braithwaite.**

**The Committee voted unanimously 4-0 to approve the consent agenda.**

**Ald. Rainey arrived at 6:08p.m.**

**IV. ITEMS FOR CONSIDERATION**

**(A9) Amazon Credit Card Activity – Ending May 26, 2018                      \$ 16,706.86**

**For Action**

**Ald. Rue Simmons moved to recommend approval of the Amazon Credit Card activity ending May 26, 2018 in the amount of \$16,706.86, seconded by Ald. Fleming.**

**The Committee voted 4-0 with Ald. Suffredin abstaining.**

**(A10) Resolution 52-R-18, Authorize City to File a Grant Application with the Metropolitan Water Reclamation District of Greater Chicago's Green Infrastructure Project Partnership for Funding on Alley Improvements**

Staff recommends City Council adoption of Resolution 52-R-18 authorizing the City Manager to file a grant application with the Metropolitan Water Reclamation District of Greater Chicago (MWRD) Green Infrastructure Project Partnership for the paving of two unimproved alleys utilizing permeable paver blocks. The application establishes the maximum grant funding at 60% of the construction cost and commits Evanston to fund 40% of the construction cost, or \$200,000. The total estimated cost of construction will be \$500,000 with MWRD paying for 60% and the City of Evanston paying for 40%. The City's share of \$200,000 will be paid out of the Sewer Fund (Account 515.40.4535.62461), which has \$200,000 budgeted in FY 2018 for stormwater management.

**For Action**

**Ald. Rue Simmons moved to recommend City Council adoption of Resolution 52-R-18 authorizing the City Manager to file a grant application with the Metropolitan Water Reclamation District of Greater Chicago (MWRD) Green Infrastructure Project Partnership for the paving of two**

unimproved alleys utilizing permeable paver blocks, establishing the maximum grant funding at 60% of the construction cost and commits Evanston to fund 40% of the construction cost, or \$200,000, seconded by Ald. Rainey.

At Ald. Suffredin's inquiry, Public Works Agency Director Dave Stoneback explained that these 2 alleys were chosen because they are in a CDBG area and met the soil requirements. City staff believed they chose the alleys with the best potential for funding from MWRD.

Ald. Rainey explained the condition of the Callan and Brummel alleys and said she was grateful for them being chosen or else they would have never been on the list to be paved.

Ald. Suffredin said the alleys chosen were due to a misunderstanding of the meaning of low-income area. He asked if any of the other 7 alleys on the list would meet the MWRD requirements and asked for the lengths of the alleys to determine if there is cost savings to the City.

At Ald. Suffredin's inquiry, PWA Director Stoneback will come back with the lengths of the other alleys before City Council tonight to revise the cost estimate to submit the application.

**The Committee voted unanimously 5-0 to adopt the resolution.**

**(A11) Ordinance 78-O-18, Amending Title 7, Chapter 16 of the Evanston City Code, "Small Wireless Facilities," Providing for the Regulation and Application for Small Wireless Facilities**

Staff recommends City Council adopt Ordinance 78-O-18, regulating small wireless facilities and providing for the small wireless facility application process. Staff recommends suspension of the rules for Introduction and Action at the July 23, 2018 City Council meeting to comply with the ordinance adoption deadline requirement imposed on municipalities by the Small Wireless Facilities Deployment Act, Public Act 100-0585.

**For Introduction and Action**

**Ald. Suffredin moved to suspend the rules and recommend City Council adopt Ordinance 78-O-18, regulating small wireless facilities and providing for the small wireless facility application process. Staff recommends suspension of the rules for Introduction and Action at the July 23, 2018 City Council meeting to comply with the ordinance adoption deadline requirement imposed on municipalities by the Small Wireless Facilities Deployment Act, Public Act 100-0585, seconded by Ald. Rue Simmons.**

**The Committee voted unanimously 5-0 to suspend the rules and adopt the ordinance.**

**(A12) Ordinance 82-O-18, Vacating a Portion of Public Land South of the Church Street Public Right of Way, East of Florence Avenue, to an Abutting Owner**

Staff recommends City Council adopt Ordinance 82-O-18 vacating a portion of public land south of the Church Street public right of way, east of Florence Avenue, to an abutting owner. Payment will be made to the City in the amount of \$16,000.00 as determined by a third party appraisal report by Property Valuation Services.

**For Introduction**

**Ald. Rainey moved to recommend City Council adopt Ordinance 82-O-18 vacating a portion of public land south of the Church Street public right of way, east of Florence Avenue, to an abutting owner with a payment made to the City in the amount of \$16,000.00 as determined by a third party appraisal report by Property Valuation Services, seconded by Ald. Rue Simmons.**

**The Committee voted unanimously 5-0 to adopt the ordinance.**

**PUBLIC COMMENT**

Junad Rizki spoke about Fountain Square maintenance funds allocated. He also spoke about water sales.

**V. ITEMS FOR DISCUSSION**

**VI. COMMUNICATIONS**

**VII. ADJOURNMENT**

**Ald. Fleming moved to recommend adjournment, seconded by Ald. Rue Simmons. The meeting adjourned at 6:23pm.**

Respectfully Submitted,

Janella Hardin, PHR